



December 9, 2024
Special Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

AGENDA - CLEVELAND HEIGHTS CITY COUNCIL MEETING

- 1) **Meeting called to order by Council President**
- 2) **Roll Call of Council Members**
- 3) **Excuse absent members**
- 4) **Amendments to the Agenda (if necessary)**
- 5) **Approval of minutes from previous meeting(s)**
 - a. September 16, 2024
 - b. October 7, 2024
- 6) **Communications from the Mayor**
- 7) **Public Comment - Legislative Agenda Items only**

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. Council President reserves the right to reduce time limit based on the volume of business on the agenda).
- 8) **Public Comment - General**

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. Council President reserves the right to reduce time limit based on the volume of business on the agenda).
- 9) **LEGISLATION**

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

RESOLUTION NO. 239-2024(MSES): First Reading. A Resolution authorizing the Mayor to enter into a contract with Spectrum to provide internet to the City of Cleveland Heights; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 240-2024(MSES): First Reading. A Resolution authorizing the Mayor to enter into an agreement or amendment thereto with All City Management Services, Inc. for crossing guard services through December 31, 2025; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

b. First Readings Only

RESOLUTION NO. 241-2024(CRR): First Reading. A Resolution authorizing the Mayor to execute a contract with OHM Advisors for the preparation of a Parks, Recreation, and Open Space Master Plan.

Introduced by Mayor Seren

RESOLUTION NO. 242-2024(CRR): First Reading. A Resolution authorizing the Mayor to execute an agreement with SCG Fields, LLC (“SCG”) through The Interlocal Purchasing System (“TIPS”) for the design, provision, installation, and related construction services for the public improvement of a new synthetic turf soccer field at Denison Park; and declaring the necessity that this legislation be effective immediately as an emergency measure.

Introduced by Mayor Seren

RESOLUTION NO. 243-2024(CRR): First Reading. A Resolution authorizing the Mayor to execute an agreement with Farnham Equipment Company through the Sourcewell Cooperative Purchasing Program, for the provision, installation of, and related construction services for, the public improvement of new seating for Cain Park’s Alma and Evans Amphitheaters; and declaring the necessity that this legislation be effective immediately as an emergency measure.

Introduced by Mayor Seren

ORDINANCE NO. 244-2024(HB): First Reading. An Ordinance enacting Section 1351.35 of the Codified Ordinances of Cleveland Heights, Ohio, entitled “Tenants’ Rights and Responsibilities.”

Introduced by Councilmember Petras

ORDINANCE NO. 245-2024(PD): First Reading. An Ordinance amending the Zoning Map of the City of Cleveland Heights to rezone the Park Synagogue property located at 3300 Mayfield Road to S-2 Mixed-Use District, and transmitting the same to the Planning Commission.

Introduced by Mayor Seren

c. Second Readings

RESOLUTION NO. 229-2024(PD): Second Reading. A Resolution authorizing the Mayor to enter into an agreement with American Builders and Applicators, LLC, a certified lead abatement contractor, for the use of Lead Safe Ohio (LSO) Grant funds in connection with the abatement of lead-based paint hazards at 1580 Oakwood Drive; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

ORDINANCE NO. 230-2024(F): Second Reading. An Ordinance to repeal and replace certain subparagraphs of Ordinance No. 198-2023, relating to appropriations and other expenditures of the City of Cleveland Heights, Ohio for the fiscal year ending December 31, 2024, repeal the prior version of Ordinance No. 198-2023; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 231-2024(MSES): Second Reading. A Resolution authorizing the Mayor to enter into an agreement with MTech, for the acquisition of a Camel Max Series Sewer Cleaning Combo Truck for the Sewer Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 233-2024(MSES): Second Reading. A Resolution authorizing an agreement with Ken Ganley Ford, Inc., for the purchase of five

(5) 2025 Ford Utility Hybrid Police Interceptors for the Police Department; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 234-2024(MSES): Second Reading. A Resolution authorizing an agreement with Hall Public Safety Upfitters for the purchase and installation of upfitting equipment for five (5) 2025 Ford Utility Hybrid Police Interceptors for the Police Department; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 235-2024(PD): Second Reading. A Resolution jointly adopting the Heights Regional Active Transportation Plan along with the Cities of South Euclid and University Heights.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 236-2024(PD): Second Reading. A Resolution authorizing the Mayor to enter into an agreement with the Home Repair Resource Center (HRRRC) program management services for the Cleveland Heights Down Payment Assistance (DPA) Program; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 237-2024(PD): Second Reading. A Resolution authorizing the Mayor to enter into an agreement with the Home Repair Resource Center (HRRRC) program management services for the Home Maintenance, Repair, and Accessibility Program; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

ORDINANCE NO. 238-2024(F): Second Reading. An Ordinance to make appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, for the period of January 1, 2025 through December 31, 2025; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

10) Committee Reports

11) Old Business

12) New Business

13) Council Member Comments

(Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

14) Council President's Report

15) Adjournment

NEXT MEETING OF COUNCIL: DECEMBER 16, 2024



September 16, 2024
Regular Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

1) Meeting called to order by Council President

Start: 7:39 p.m.

2) Roll Call of Council Members

Present: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

Excused: None

Also present: Mayor Seren, Director Hanna, Clerk Balester, City Administrator Williams

3) Excuse absent members

4) Amendments to the Agenda (if necessary)

5) Approval of minutes from previous meeting(s)

a. May 20, 2024

APPROVED

b. September 9, 2024

APPROVED

6) Communications from the Mayor

- Ohio Division of Liquor Control has approved the Cedar-Lee DORA; signs are being printed and should be installed prior to the Heights Music Hop event.

- He spoke about the arts in Cleveland Heights and reflected on his and Council's roles as advocates for the arts.

7) City Administrator's Report

- Nothing to report

8) Departmental Report(s)

9) Report of the Clerk of Council

- a. Notify council that an application has been received from the Ohio Division of Liquor Control for a new D5 permit for Wizbang Theatre LLC located at 2134 Lee Rd.

This matter has been referred to the Mayor and Chief of Police

10) Public Comment - Legislative Agenda Items only

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda).

Speakers

Name	Citizen/Board Member/Other	Topic
Adam Fleischer	Citizen	Funding for Happy 5k/10k
Lou Radivoyevitch	Citizen	Funding for Happy 5k/10k
Judith Ryder	Citizen	Coventry Peace Campus
Paul Volpe and Jennifer Wintener	Citizen	Coventry Peace Campus
Vikas Turakhia	Citizen	Coventry Peace Campus
Annette Iwamoto	Citizen	Coventry Peace Campus
Krista Hawthorne	Citizen	Coventry Peace Campus

Fern Haught	Citizen	Coventry Peace Campus
Amy Rosenbluth	Citizen	Coventry Peace Campus
Diedre McPherson	Citizen	Coventry Peace Campus
Lee Chilcote	Citizen	Coventry Peace Campus
Patti Carlyle	Citizen	Coventry Peace Campus

11) Public Comment - General

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda).

Speakers

Name	Citizen/Board Member/Other	Topic
David Klain	Citizen	Pedestrian crosswalk between Overlook and Harcourt Rd.
Harley Rubin	Citizen	Trans rights in Cleveland Heights
Richard Bozic	Citizen	Turkey Ridge Land
Christopher Brace	Citizen	Safe streets
Austin Gilchrist	Citizen	Strong Towns Heights
Drew Herzig	Citizen	Arts Commission

12) LEGISLATION

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

1 **a. First Readings – Consideration of Adoption Requested**

2
3 **RESOLUTION NO. 176-2024(PD): First Reading.** A Resolution authorizing
4 the Mayor to submit a joint application with the City of East Cleveland to the
5 Northeast Ohio Area Wide Coordinating Agency (“NOACA”) for a grant under
6 the Transportation for Livable Communities Initiative (“TLCI”) Implementation
7 Grant Program to fund Phase 2 of the Taylor Road Corridor Road
8 Reconfiguration and to accept and enter into any agreements related to the
9 Grant Program; and declaring the necessity that this legislation become
10 immediately effective as an emergency measure.

11
12 Introduced by Mayor Seren

13 **Motion to adopt:** Craig Cobb

14 **Seconded:** Gail Larson

15
16 **Yes:** Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida
17 Russell, Jim Petras, Jim Posch

18 **No:** None

19 **LEGISLATION PASSED**

20 **RESOLUTION NO. 177-2024(PSH): First Reading.** A Resolution
21 authorizing the Mayor to enter into an agreement with American Builders and
22 Applicators, LLC, a certified lead abatement contractor, for the use of Lead
23 Safe Cuyahoga (LSC) Grant funds in connection with the abatement of lead-
24 based paint hazards at 989 Oxford Road, a 12-unit apartment building;
25 providing compensation therefor; and declaring the necessity that this
26 legislation become immediately effective as an emergency measure.

27
28 Introduced by Mayor Seren

29 **Motion to adopt:** Gail Larson

30 **Seconded:** Craig Cobb

31
32 **Yes:** Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida
33 Russell, Jim Petras, Jim Posch

34 **No:** None

35 **LEGISLATION PASSED**

36 **RESOLUTION NO. 178-2024(PSH): First Reading.** A Resolution
37 authorizing the Mayor to enter into an agreement with Omega Brother, LLC,
38 a certified lead abatement contractor, for the use of Lead Safe Cuyahoga
39 (LSC) Grant funds in connection with the abatement of lead-based paint
40 hazards at 1681 and 1683 Lee Road, a 2-unit house; providing compensation
41 therefor; and declaring the necessity that this legislation become immediately
42 effective as an emergency measure.

43
44 Introduced by Mayor Seren

Motion to adopt: Craig Cobb
Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch
No: None

LEGISLATION PASSED

RESOLUTION NO. 179-2024(PSH): First Reading. A Resolution authorizing the Mayor to enter into an agreement with American Builders and Applicators, LLC, a certified lead abatement contractor, for the use of Lead Safe Cuyahoga (LSC) Grant funds in connection with the abatement of lead-based paint hazards at 2201 North Taylor Road, a 6-unit mixed-use building; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Gail Larson
Seconded: Jim Petras

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch
No: None

LEGISLATION PASSED

RESOLUTION NO. 180-2024(PSH): First Reading. A Resolution authorizing the Mayor to enter into an amendment to an agreement with the Cuyahoga County Board of Health that funds lead remediation work on residential properties for the purpose of extending the term of said agreement; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Craig Cobb
Seconded: Anthony Mattox Jr.

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch
No: None

LEGISLATION PASSED

RESOLUTION NO. 181-2024(COTW): First Reading. A Resolution encouraging Heights Libraries to work toward a solution that transfers ownership of the P.E.A.C.E Campus Building at 2843 Washington Blvd, Cleveland Heights, OH 44118 to Coventry PEACE, Inc; and declaring the necessity that this legislation become immediately effective as an emergency

measure.

Introduced by President Cuda, Vice President Russell, Councilmember Cobb, Councilmember Petras, and Councilmember Larson

NO VOTE

RESOLUTION 182-2024(COTW): First Reading. A Resolution providing for a contribution of up to Four Thousand Dollars in support of the 2024 Cleveland Heights Happy 5K, 10K, and Fun Run; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by President Cuda, Vice President Russell, Councilmember Mattox, Councilmember Larson, and Councilmember Posch

Motion to amend: Jim Petras

Seconded: Anthony Mattox Jr.

Yes: Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

Recused: Craig Cobb recused himself due to being a member of the Cedar-Lee Special Improvement District

MOTION PASSED

Motion to adopt: Davida Russell

Seconded: Gail Larson

Yes: Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

Recused: Craig Cobb recused himself due to being a member of the Cedar-Lee Special Improvement District

LEGISLATION PASSED

b. First Readings Only

ORDINANCE NO. 183-2024(COTW): First Reading. An Ordinance authorizing and directing the Mayor to execute an engagement letter with the law firm Singerman, Mills, Desberg & Kauntz to provide legal counsel for Councilmember James Posch; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Councilmember Posch

READ INTO THE RECORD

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Seconded: Craig Cobb

MOTION PASSED

Seconded: Gail Larson

LEGISLATION PASSED

Introduced by Mayor Seren

Passed on consent agenda

Introduced by Mayor Seren

Passed on consent agenda

Introduced by President Cuda, Vice President Russell, Councilmember Cobb,
Councilmember Mattox, Councilmember Larson, Councilmember Petras, and
Councilmember Posch

Passed on consent agenda

13) Committee Reports

- **HB:** Update from his committee meeting early in the day where they discussed the partial collapses in the Cedar-Fairmount neighborhood and on Mayfield. Also discussed Tenant/Landlord Rights and Responsibilities and recommendations from the RJTF.
- **F:** Next meeting is September 23, at 5pm. The committee will be discussing a scope of work for data analysis for a data analysis of current lender activity in certain neighborhoods in Cleveland Heights.
- **MSES:** Next meeting is October 21, at 10am.
- **AS:** Next meeting is scheduled September 30, 2024 but may be canceled; announced two vacancies on the commission on aging and three vacancies plus a position for an alternate on the fair practices board. Applications are posted on the City's website. Next Monday at 4pm, Council will be interviewing a couple of the mayor's nominations to the CIC and Lead Safe Advisory Board.
- **PD:** Planning on having a public hearing for the dog park in mid-November.

14) Old Business

15) New Business

16) Council Member Comments

(Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

- **Cobb:** Gave a brief update on his position on the current legal issues surrounding the Council and the Mayor's investigation into potential Open Meetings Act violations. He encouraged the parties involved to get together and resolve this matter before the City has to spend money on attorney fees. He would also like for Council, the Library Board, and Coventry Peace Campus tenants to come together to figure out a way to keep the building as a viable center for the arts.
- **Russell:** Announced she will be hosting an estate planning seminar on October 10th at 6:30 pm at Cleveland Heights High School.
- **Mattox:** Apologized to Drew Herzig for what happened at the last council meeting, and he believes Mr. Herzig would have been a great asset to the Arts Commission. He does not believe that training on the Open Meetings Act would help; there's a difference between a training issue and an integrity issue.
- **Posch:** Thanked Councilmember Cobb for his statements about trying to work this out before legal fees are needed. Thanked the community and

1 this Council for agreeing to get together with the Library Board and Peace
2 Campus to try and figure out how to keep the building as a home for the
3 arts. He is grateful that this council will work toward this end.

4
5 **17) Council President's Report**

- 6
7
 - Thanked everybody for coming tonight and for everybody who made
 - 8 comments.
 - 9 • He thanked the library board members here for their hard work and
 - 10 dedication, and he wants them to know that Council respects their position
 - 11 as decision-makers on this issue. Council will take up their offer for
 - 12 dialogue.
 - 13 • Thanked the Coventry Peace Campus tenants, and expressed his
 - 14 admiration for their contributions to this community.

15
16 **18) Adjournment**

17 End: 9:11 p.m

18
19 **NEXT MEETING OF COUNCIL: OCTOBER 7, 2024**



October 7, 2024
Regular Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

1) Meeting called to order by Council President

Start: 7:46 p.m.

2) Roll Call of Council Members

Present: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

Present/Non-Voting: Davida Russell (Zoom)

Excused: None

Also Present: Mayor Seren, Director Hanna, Clerk Balester, Administrator Williams

3) Excuse absent members

4) Amendments to the Agenda (if necessary)

Motion to amend agenda to add RES 192-2024 to First Readings –

Consideration of Adoption Requested: Jim Petras

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

MOTION PASSED

5) Approval of minutes from previous meeting(s)

a. August 5, 2024

APPROVED

b. August 19, 2024

APPROVED

6) Communications from the Mayor

- Sealed bids were received on August 30, 2024 for project #24-15 – Denison Park Pickleball Court Project. Two companies submitted bids. Geauga Highway submitted the lowest and best bid in the amount of \$221,392.60.
- Sealed bids were received on October 2, 2024 for project #24-07 – SSO Control of CH-13 and CH-61/Hampshire Road Project. Three companies submitted bids. Fabrizi Trucking and Paving submitted the lowest and best bid in the amount of \$1,216,671.00.
- Request permission to bid the following projects:
 - 24-12 – SSO CH-30/South Taylor Project
 - 24-13 – Sanitary Sewer Pipe Repair Project (SSPR) – Phase 2
 - 24-14 – Denison Park Turf Replacement and Rehab Project

- **Motion to authorize to bid:** Anthony Mattox Jr.

Seconded: Craig Cobb

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

MOTION PASSED

- Thanked all the participants, sponsors, and volunteers for the Happy 5k Race. There were over 650 registered for the race.
- Congratulated Cain Park employees on the 2024 season; My Morning Jacket show at Cain Park sold out as the last show of the 2024 season at Cain Park.
- He gave an overview of an event he went to regarding Gun Violence Prevention...

7) City Administrator's Report

Nothing to report

8) Departmental Report(s)

Nothing to report

9) Report of the Clerk of Council

Nothing to report

10) Public Comment - Legislative Agenda Items only

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda).

Speakers

Name	Citizen/Board Member/Other	Topic
Vershawn Grimes	Citizen	Issue with Ordinances regarding business trailers on residential property
Marty Gelfand	Citizen	Spoke in favor of the Coventry PEACE Campus resolution
Brady Dindia	Citizen	Spoke in favor of the Coventry PEACE Campus resolution

11) Public Comment - General

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda).

Speakers

Name	Citizen/Board Member/Other	Topic
Miriam Schuman	Other	Inquired about plans for the ice rink and asked about opening up skate time in the early morning.
Lou Radivoyevitch	Citizen	Thanked everybody who helped make the Happy 5k a great event this year
Dorothy Safo	Citizen	Spoke about the destruction of trees by the power company when trimming around the power lines; asked if there was something the city could do to prevent them killing the trees

12) LEGISLATION

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

RESOLUTION NO. 187-2024(MSES): First Reading. A Resolution authorizing the Mayor to enter into an agreement with Southeastern Equipment Co., Inc. for the acquisition of a Case Model 721G Articulated Wheel Loader for the Streets Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 188-2024(MSES): First Reading. A Resolution proclaiming October 20 - 26, 2024, *National Lead Poisoning Prevention Week*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by President Cuda, Vice President Russell, Councilmember Cobb, Councilmember Mattox, Councilmember Larson, Councilmember Petras and Councilmember Posch

Motion to adopt: Gail Larson

Seconded: Anthony Mattox Jr.

Discussion: Larson – the CDC is promoting October 20 – 26 as National Lead Poisoning Prevention week as a call to bring together individuals, private organizations, state and local governments, to reduce childhood exposure to lead by increasing lead poisoning prevention awareness.

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

1 **LEGISLATION PASSED**

2 **RESOLUTION NO. 189-2024(HB): First Reading.** A Resolution authorizing
3 the Mayor to execute an amendment to a professional services agreement
4 with SAFEbuilt Ohio, LLC; and declaring the necessity that this legislation
5 become immediately effective as an emergency measure.
6

7 Introduced by Mayor Seren

8 **Motion to adopt:** Anthony Mattox Jr.

9 **Seconded:** Craig Cobb

10
11 **Yes:** Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras,
12 Jim Posch

13 **No:** None
14

LEGISLATION PASSED

15 **RESOLUTION NO. 192-2024(MSES): First Reading.** A Resolution
16 authorizing the Mayor to enter into an agreement with Seagrave Fire
17 Apparatus, LLC, for the purchase of one (1) new Seagrave model Marauder
18 Pumper and related equipment for the Fire Department through the Houston-
19 Galveston Area Council Cooperative Purchasing Program; and declaring an
20 emergency.
21

22 Introduced by Mayor Seren

23 **Motion to adopt:** Anthony Mattox Jr.

24 **Seconded:** Gail Larson

25
26 **Yes:** Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras,
27 Jim Posch

28 **No:** None
29

LEGISLATION PASSED

30 **b. First Readings Only**
31

32 **ORDINANCE NO. 190-2024(PD): First Reading.** An Ordinance enacting
33 Section 331.46 of the Codified Ordinances of Cleveland Heights, entitled
34 "Driving while texting."
35

36 Introduced by Mayor Seren

37 **READ INTO THE RECORD**

38
39 **RESOLUTION NO. 191-2024(AS): First Reading.** A Resolution increasing
40 the compensation of the Clerk of Council.
41

42 Introduced by President Cuda

READ INTO THE RECORD

c. Second Readings

RESOLUTION NO. 154-2024(AS): Second Reading. A Resolution confirming the Mayor's appointment of Kory Clark as a member of the Community Improvement Corporation of the City of Cleveland Heights, OH; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Gail Larson

Seconded: Craig Cobb

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 155-2024(AS): Second Reading. A Resolution confirming the Mayor's appointment of India L. Birdsong Terry as a member of the Community Improvement Corporation of the City of Cleveland Heights; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Craig Cobb

Seconded: Anthony Mattox Jr.

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 170-2024(AS): Second Reading. A Resolution confirming the Mayor's appointment of Audrey Hudak as a member of the Lead-Safe Advisory Board of the City of Cleveland Heights, OH; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Gail Larson

Seconded: Anthony Mattox Jr.

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 171-2024(AS): Second Reading. A Resolution confirming the Mayor's appointment of Morgan Mackay as a member of the Lead-Safe Advisory Board of the City of Cleveland Heights, OH; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 172-2024(AS): Second Reading. A Resolution confirming the Mayor's appointment of William Fadel as a member of the Community Improvement Corporation of the City of Cleveland Heights, OH; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Craig Cobb

Seconded: Gail Larson

Discussion: Cobb – to all of the Mayor's appointments that Council has passed, he asked that residents go to view their applications on the city website to see how well qualified these applicants are and thanked them for their willingness to do this service for the City.

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 181-2024(COTW): Second Reading As Amended. A Resolution Encouraging Heights Libraries to work toward a solution that preserves the P.E.A.C.E Campus Building at 2843 Washington Blvd, Cleveland Heights, OH 44118 as a hub for arts and culture; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by President Cuda, Vice President Russell, Councilmember

Petras, Councilmember Cobb, and Councilmember Larson

Motion to adopt: Craig Cobb

Seconded: Gail Larson

Discussion: Petras – he has received many emails from residents and tax payers that they want the Coventry Peace Campus building to be preserved as a hub for arts and culture. He drafted this resolution because he shares the can-do spirit of Mayor Brennan (University Heights). He knows if the will exists a solution can be found where the building is preserved as a hub for arts and culture. He is willing to work out a solution that fulfills all parties' interest. Cuda – he believes the building and its tenants are a vibrant asset to the community. Tomorrow at 6pm, Council will meet with the library board to discuss a path forward.

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

13) Committee Reports

- **CRR:** Congratulated city staff and thanked Shontel Brown about the recent grant funding awarded for Cain Park; it will have a huge impact on what the City will be able to provide the residents.
- **HB:** Housing and Building will be meeting tomorrow at 5pm in the executive conference room.
- **Finance:** Update from the work session on September 23rd. The committee is currently working on a scope of work for a data analysis of lender activities in certain neighborhoods in Cleveland Heights.
- **MSES:** Will meet October 21 at 10am; will be discussing business recycling and safe cycling infrastructure.
- **PSH:** Will meet Tuesday, October 15th; will be discussing street safety and deer population issues.

14) Old Business

15) New Business

16) Council Member Comments

(Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

- **Larson:** Made remarks and reflected on the events of October 7, 2023 and all the events of the past year during the Israel/Palestine conflict

- **Petras:** Thanked the Mayor for meeting with him last week. Also congratulated and thanked all the volunteers who helped with the Happy 5k; they raised about \$20k for the City's youth recreation fund. Reflected on the events of October 7, 2023 and the events of the past year.

17) Council President's Report

- Congratulated everybody who participated in the Happy 5k this weekend. Also thanked everybody who came out for the Heights Music Hop; it was a great event with fantastic bands and musical talent who participated.

18) Adjournment

End: 8:37 p.m

NEXT MEETING OF COUNCIL: OCTOBER 21, 2024



Date: 11/26/2024

To: Council

From: Ryan Prosser

Subject: City Hall Internet Service Renewal

Purpose Statement:

To renew the City's service agreement with Spectrum to continue and upgrade internet service for City Hall.

Is this legislation recurring: Yes: _____ No: ☒

Is emergency language necessary: Yes: ☒ No: _____

If yes, why?

To prevent disruption to daily government operations at City Hall.

Is passage on first reading necessary: Yes: ☒ No: _____

If yes, why?

To prevent disruption to daily government operations at City Hall.

If funding is required, is it already budgeted for? Yes: ☒ No: _____

If not already budgeted for, where will funding come from?

Proposed: 12/09/2024

RESOLUTION NO. 239-2024(MSES), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to renew the City's service agreement with Spectrum to continue and upgrade internet service for City Hall; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, Charter Communications, Inc., through the trade name, Spectrum, offers dedicated fiber internet service; and

WHEREAS, the Council desires to renew the City's service agreement with Spectrum to continue and upgrade internet service for City Hall to support daily government operations; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to renew the City's agreement with Spectrum to provide internet service for City Hall. The agreement shall be substantially in accordance with the draft on file with the Clerk of Council and shall be approved as to form by the Director of Law. The agreement and related insurance policies and expenses shall be at a cost not to exceed \$65,940 and shall contain such other terms as recommended by the Mayor and Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being to prevent disruption to daily government operations at City Hall. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

RESOLUTION NO.239-2024(MSES)

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



SERVICE ORDER

THIS SERVICE ORDER ("Service Order"), is executed and effective upon the date of the signature set forth in the signature block below ("Effective Date") and is by and between Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder ("Spectrum") and Customer (as shown below) and is governed by and subject to the Spectrum Enterprise Commercial Terms of Service posted to the Spectrum Enterprise website, <https://enterprise.spectrum.com/> (or successor url) or, if applicable, an existing services agreement mutually executed by the parties (each, as appropriate, a "Service Agreement"). Except as specifically modified herein, all other terms and conditions of the Service Agreement shall remain unamended and in full force and effect.

Spectrum Enterprise Contact Information

Contact: Eric Hillstrom
Telephone: 330-622-4614
Email: eric.hillstrom@charter.com

Customer Information

Customer Name CLEVELAND HEIGHTS CITY		Order # 14601100
Address 40 SEVERANCE CIR CLEVELAND HTS OH 44118		
Telephone (216) 291-3737		Email: mayor@clevelandheights.gov
Contact Name Kahlil Seren	Telephone (216) 291-3737	Email: mayor@clevelandheights.gov
Billing Address 40 SEVERANCE CIR CLEVELAND HTS OH 44118		
Billing Contact Name Earline Robinson	Telephone 216-291-3951	Email: erobinson@clevelandheights.gov

NEW AND REVISED SERVICES AT 40 Severance Cir , Cleveland OH 44118

Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Dedicated Fiber Internet 2Gbps	60 Months	1	\$1,099.00	\$1,099.00
13 Static IP Addresses	60 Months	1	\$0.00	\$0.00
Static IP Address	60 Months	1	\$0.00	\$0.00
TOTAL*				\$1,099.00





1. **TOTAL CHARGE(S).** TOTAL MONTHLY RECURRING CHARGES AND TOTAL ONE-TIME CHARGES ARE DUE IN ACCORDANCE WITH THE MONTHLY INVOICE.
2. **TAXES.** PLUS APPLICABLE TAXES, FEES, AND SURCHARGES AS PRESENTED ON THE RESPECTIVE INVOICE(S).
3. **SPECIAL TERMS.**

By signing below, the signatory represents they are duly authorized to execute this Service Order.

CUSTOMER SIGNATURE

Signature: _____

Printed Name: Kahlil Seren _____

Title: Mayor _____

Date: _____

APPROVED AS TO LEGAL FORM



DIRECTOR OF LAW
CITY OF CLEVELAND HEIGHTS, OHIO

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Date: 11/25/2024

To: City Council

From: Chief Christopher M. Britton

A handwritten signature in blue ink that reads "Ch. Britton".

Subject: Extend School Crossing Guard Agreement until 12-31-2025

Purpose Statement: All City Management Inc. is the city's preferred vendor for crossing guard services. We are requesting to extend the current agreement until December 31, 2025. There is no price increase and we are requesting this extended agreement fall on our fiscal year, not the school year which was causing budgeting issues. This total amount has already been requested in the FY25 budget. With this extension, FY24 line item 101.7202.2563.0 Outside Services Labor-Contractual will still have a surplus of funds that we would request rolled over into this same line item for FY25.

Is this legislation recurring: Yes: X No: _____

Is emergency language necessary: Yes: X No: _____

If yes, why?

So crossing guard services are not interrupted when school resumes Jan. 6, 2025.

Is passage on first reading necessary: Yes: x No: _____

If yes, why? So there is no interruption in crossing guard services once school resumes in January. The current agreement ends December 31, 2024.

If funding is required, is it already budgeted for? Yes: x No: _____

If not already budgeted for, where will funding come from?

PROPOSED: 12/09/2024

RESOLUTION NO. 240-2024(PSH),
First Reading

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement or amendment thereto with All City Management Services, Inc. for crossing guard services through December 31, 2025; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland Heights and Cleveland Heights-University Heights School District have identified a need for crossing guards to ensure the safety of residents of the City and students of the School District; and

WHEREAS, by Resolution No. 142-2024 this Council authorized an agreement with All City Management Services for crossing guard services through December 31, 2024; and

WHEREAS, the Chief of Police has recommended that the term of said agreement be extended through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to enter into an agreement or amendment thereto with All City Management Services, Inc. and to sign any related documents necessary for the provision of additional crossing guard services through December 31, 2025 ("Agreement"), provided that Cleveland Heights-University Heights School District agrees to reimburse the City for half the costs thereunder either as a party to that Agreement, or through a separate agreement with the City, which the Mayor is hereby authorized to execute. The total cost of such additional services shall not exceed One Hundred Thirty-Three Thousand, Four Hundred Fifty-Six and 95/100 Dollars (\$133,456.95). The Agreement and any related documents, or separate agreement with the School District, shall be approved as to form by and subject to the final approval of the Director of Law

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need

RESOLUTION NO. 240-2024(PSH)

to provide crossing guard services at the earliest time possible to protect the safety and welfare of residents and school children. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____

Approved: _____

KAHLIL SEREN
Mayor

All City Management Services Inc.

Client Worksheet 2025

Department: 2840201

Billing Rate for 2025: \$ 28.38

City of Cleveland Heights
40 Severance Circle
Cleveland Heights, OH 44118

KEY:

Traditional Calendar:

For sites with no regularly scheduled early release days, use 180 regular days

Sites with traditional calendar:

		27.5			171			\$28.38	=	\$133,456.95
11 Sites at 2.50 hrs per day	Total Hrs/day	X		days/yr	X		Hourly Billing Rate			
January 6, 2025 - December 23, 2025										

TOTAL PROJECTED HOURS

4,702.50

TOTAL ANNUAL PROJECTED COST

\$133,456.95



Date: December 9, 2024

To: City Council

From: Eric Zamft, Director of Planning and Development; Andres Gonzalez, Director of Parks and Recreation

Subject: Parks, Recreation, and Open Space (PROS) Master Plan – OHM Advisors

Purpose Statement: To authorize the Mayor to execute a contract with OHM Advisors for an amount not to exceed \$205,000 to prepare a Parks, Recreation, and Open Space (PROS) Master Plan.

The City desires to create a community- and data-driven parks, recreation, and open spaces master plan that guides investments and strategies for the community's system of parks, open space, conserved lands, recreation, and programs over the next 10 years. As a result, on or about July 18, 2024, a Request for Proposals ("RFP") was issued by the City for a consultant to such plan. A number of responses were received and reviewed, and a short-listed number of firms were interviewed. OHM Advisors was selected as the team to recommend retaining. Per the administration's request, OHM Advisors provided a supplemental response proposal on December 5, 2024. As a result, the Mayor is recommending retaining OHM Advisors to prepare the plan.

\$125,000 was set aside for the PROS Master Plan in the 2024 capital budget. However, almost all of the respondents had budgets higher than \$125,000. To that end, the administration requested \$80,000 in supplemental funding in the 2025 capital budget.

Therefore, Council would be unable to approve the resolution until the 2025 capital budget is approved. However, the administration is recommending that Council have a First Reading and refer this resolution to the Community Relations and Recreation Committee for further discussion and deliberation, which would still allow for the Second Reading and potential adoption to occur after Council has adopted the 2025 capital budget on December 16, 2024.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: _____ No: X

If yes, why?

Is passage on first reading necessary: Yes: _____ No: X

If yes, why?

If funding is required, is it already budgeted for? Yes: X* No: _____

If not already budgeted for, where will funding come from? *Note, supplemental funding in the 2025 budget has been requested; Council approval of the 2025 capital budget first is necessary.

Proposed: 12/09/2024

RESOLUTION NO. 241-2024(CRR), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to execute a contract with OHM Advisors for the preparation of a Parks, Recreation, and Open Space Master Plan.

WHEREAS, the City of Cleveland Heights (the “City”) has a wide variety of parks, open spaces, and recreational activities, which serve as a pride for the community; and

WHEREAS, parks master plans typically drive a city’s near- and long-term projects for 15 to 20 years; and

WHEREAS, the City does not have a recent city-wide park master plan; and

WHEREAS, the City desires to create a community- and data-driven park, recreation, and open spaces master plan that guides investments and strategies for the community’s system of parks, open space, conserved lands, recreation, and programs over the next 10 years; and

WHEREAS, on or about July 18, 2024, a Request for Proposals (“RFP”) was issued by the City for a consultant to prepare a Parks, Recreation, and Open Space Master Plan; and

WHEREAS, the City received ten responses, which were all deemed complete; and

WHEREAS, each of the responses was first reviewed by staff from the Department of Planning and Development, Department of Parks and Recreation, and Mayor’s Office; and

WHEREAS, after evaluating responses, 4 teams were short-listed to interview; and

WHEREAS, after the interviews, staff from Planning and Development, Parks and Recreation, and the Mayor’s Office recommended to the Mayor that OHM Advisors, with offices located at 6001 Euclid Avenue, Suite 130, Cleveland, OH 44103, would provide the best service to the City and best meet the City’s needs; and

WHEREAS, after the interviews and at the suggestion of staff, OHM Advisors amended their proposal to include Seventh Hill Design, as indicated in a Proposal Letter dated December 5, 2024; and

RESOLUTION NO. 241-2024(CRR)

WHEREAS, the cost of the services to be provided by OHM Advisors is not to exceed \$205,000.00; and

WHEREAS, this Council wishes to authorize a contract with OHM Advisors, for the preparation of a PROS Master Plan.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor shall be and is hereby authorized to execute a contract with OHM Advisors to a Parks, Recreation, and Open Space Master Plan. Compensation for the services detailed therein shall not exceed \$205,000.00. All agreement hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

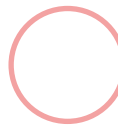
Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Request for Proposals for

Preparation of a Parks, Recreation, & Open Space (PROS) Master Plan

City of Cleveland Heights, Ohio



LET'S GET
TO THE
GOOD STUFF!



Parks and public
spaces bring the kid
out in all of us to play.

★ ★ ★
Hi, there!

The City of Cleveland Heights, Ohio, has made great strides in enhancing the recreational opportunities for its residents. These upgrades notably enriched the community. Developing a community and data-driven Parks, Recreation, and Open Space (PROS) Master Plan is a critical next step in the journey, and the City is in the fortunate position of building upon a solid foundation. With 10 park sites spanning 135 total acres, the City possesses substantial existing recreational infrastructure.

A thoughtfully crafted plan is key to guiding both current decision-making and future endeavors. Such a plan not only sets forth a vision but provides a strategic direction for achieving your goals. As the Community Advancement firm, OHM Advisors will be the perfect partner for the City of Cleveland Heights and its residents as we closely collaborate to shape the future of your park system. Our primary goal is *establishing a trusted partnership with you*, which leads to better plans for the communities we serve.

Our collective team is intimately familiar with the park system, and are dedicated to ensuring project success. Project Manager Jeremy Hinte, PLA, brings specialized experience crafting park master plans and dedication to timely project delivery. Our unwavering commitment ensures that your project is a priority and is backed by a team with outstanding leadership, expertise, and commitment. We have partnered with the best in the business, PROS Consulting and RDL Architects, to give you the best product possible!



Josh Slaga, PE
 Principal & Authorized Officer
 OHM Advisors

We appreciate the opportunity to present our planning approach for your consideration, offering a team of seasoned professionals with a wealth of experience in similar projects within neighboring communities, intimate local knowledge of Cleveland Heights, and strong connections with local leadership and supporting agencies.

TOGETHER, OUR TEAM OFFERS

- Local insight backed by national best practices in park planning and design.
- Comprehensive consideration of design, maintenance, operations, and fiscal elements.
- A holistic team of planners, landscape architects, engineers, and parks and recreation specialists developing a plan rooted in community aspirations.
- A long-term commitment to the success of the Plan and the City of Cleveland Heights.

Our collective team is available to answer any questions you may have and wish you the best of luck throughout your review and the selection process.

T (216) 280-3022 **E** josh.slaga@ohm-advisors.com **W** ohm-advisors.com
CONTRACT OFFICE 6001 Euclid Avenue, Suite 130, Cleveland, Ohio 44103

Table of Contents



1. Cover Page	
2. Statement of Qualifications & References	4
3. Personnel	17
4. Proposed Project Approach	23
5. Proposed Scope of Services with Deliverables	26
6. Proposed Timeline	34
7. References	35
8. Example Parks, Recreation, or Open Space Master Plan	36
9. Cost Proposal	37
10. Attachments	38

KEEP SCROLLING FOR THE STATEMENT OF QUALIFICATIONS & REFERENCES.

Introducing Your 'A' Team



OHM Advisors (Prime) is the community advancement firm delivering award-winning work across the architecture, engineering, and planning spheres. OHM Advisors will assume the central role of serving as the primary project lead and point of contact for the city from our Cleveland office. Additionally, we will guide key aspects of the project, including leadership in landscape architecture, planning and community engagement and architecture, engineering, and water resources as needed, all provided in house.

Since our founding in 1962, we've stayed true to our roots—our people, our values and our mission—as we cultivate innovative solutions for the future.

T (216) 865-1335

W ohm-advisors.com

A 6001 Euclid Avenue, Suite 130,
Cleveland, Ohio 44103



After a successful career managing the design studios of nationally recognized firms, Ron Lloyd founded RDL Architects (Sub-Consultant) in 1996. Blossoming from Ron's desire for freedom of expression and his commitment to providing innovative design and superior service to his clients, today, RDL continues to create experiences that connect people to place through meaningful architecture and design. From comprehensive planning and design to construction documentation and administration, we serve our clients' needs throughout the entirety of their project by using our collective expertise. Comprised of architects, planners and designers for a holistic approach to each project from start to finish, RDL contains five studios: Placemaking, Commercial, Residential, Senior Living and Interior Design.

T (216) 752-4300

W rdlarchitects.com

A 21111 Chagrin Boulevard, #110
Beachwood, Ohio 44122



PROS Consulting (Sub-Consultant) is a professional management consulting and planning firm with roots as parks and recreation practitioners across the country. PROS Consulting is among only a small handful of firms that have tremendous experience in the field as practitioners and have become nationally recognized for helping to shape and further transform the industry of parks and recreation.

They are leaders in the field of management consulting for non-profits, public and private entities with extensive experience in parks and recreation planning, assessments, development, and training.

T (877) 242-7760

W prosconsulting.com

A 35 Whittington Drive, Suite 300,
Brownsburg, Indiana 46112



Our team is ready to collaborate with the city, residents, stakeholders, and officials to develop a parks and recreation master plan that enhances Cleveland Heights. Our team brings expertise in landscape architecture, parks and recreation planning, community engagement, and technical support in civil engineering, water engineering, and architecture. Joining forces, because we are **better together.**

KEEP ON SCROLLING FOR PROOF.

Circle East District

Cuyahoga Land Bank & City of East Cleveland

The Circle East District Visioning project is an opportunity for the City of East Cleveland and the Cuyahoga Land Bank to provide a new vision that enhances East Cleveland's identity and quality of life. RDL worked with the City and the Land Bank to develop a design that empowers the community to overcome long-standing challenges posed by poverty and vacant properties.

Through the use of photorealistic renderings and animation, RDL crafted a community-focused design centered around mixed-use development, infill residential construction, improved pedestrian streetscapes, and a large plaza for outdoor gatherings. Our proposed design creates a strong connection with the street through the implementation of new porches, balconies, and re-orientation of the buildings toward public space.

Not only did this vision preserve and build upon the historic fabric of the neighborhood through the reutilization of older buildings, it also leveraged current assets of the area. A collective vision for the district has been made possible through community engagement events, giving East Cleveland residents opportunities to meaningfully engage in the process.

OHM Advisors, working closely with the City of East Cleveland and Cuyahoga Land Bank, helped secure funding to reconstruct Woodlawn Avenue to support to the first phase of the Circle East District. Creatively leveraging funding, OHM Advisors positioned for multiple grants and partnerships to program the project at no cost to the city's general fund. The project is currently under detailed design building upon the concepts developed by RDL and Cuyahoga Land Bank. The first three phases are fully funded with detailed design to begin in future years.



CLIENT Cuyahoga Land Bank & City of East Cleveland

CONTACTS Kamla Lewis (Land Bank), Project Manager | Mayor Brandon King (City of East Cleveland)

T (216) 698-2319 (Land Bank) | (216) 681-5020 (City of East Cleveland)

FIRM(S) RDL Architects (Prime — Visioning), OHM Advisors (Sub — Detailed Design)

Preserved and built upon the historic fabric of the neighborhood through the reutilization of older buildings, while also leveraging assets of the area.



Prepared a system-wide parks master plan to create and define a vision for its park system, and to develop an implementation strategy to achieve this vision.

McGill Park Master Plan

City of Canal Winchester

In 2017, the City of Canal Winchester initiated a process with OHM Advisors to prepare a system-wide parks master plan to create and define a vision for its park system, and to develop an implementation strategy to achieve this vision. OHM Advisors worked closely with the city and the community through a series of working group meetings, stakeholder interviews, public meetings, and a survey to ensure the Plan's recommendations were informed and supported by park users.

Following the recommendations within the Plan for additional recreational amenities and park space within the community, OHM Advisors designed a Master Plan for a new 83-acre community park which is currently in Phase I implementation. The design pays homage to the site's agricultural heritage through the preservation of a farmhouse on the property while adding amenities including soccer fields, a baseball complex, kayak/canoe launch, overlooks along a multi-use trail, outdoor amphitheater, dog park, tennis/pickleball courts, playgrounds, a new three-season pavilion, and multiple shelters.

CLIENT City of Canal Winchester (Ohio)

CONTACT Lucas Haire, Development Director

T (614) 837-1894

FIRMS OHM Advisors (Prime)



Goal to create a distinctive neighborhood that serves as a regional destination. Utilizing the rich entertainment and recreational centerpiece that is Cain Park along with the neighborhood's unique cultural history.

Cain Park Village

WXZ Development

RDL has approached the rehabilitation of Cain Park Village in Cleveland Heights, Ohio with the goal to create a distinctive neighborhood that serves as a regional destination. Utilizing the rich entertainment and recreational centerpiece that is Cain Park along with the neighborhood's unique cultural history, RDL has endeavored to create a human-scaled neighborhood featuring housing, retail, office space, district parking, a performance venue, an enhanced pedestrian experience, a central public plaza, and an interconnected green space.

A component of the proposed Cain Park Village is to convert the existing street to one that is green, welcoming, and universal. RDL envisions a new design for the public right-of-way, which would include on-street parallel parking, protected bike lanes, a reduction in driving lanes, a wide barrier-free pedestrian through zone, and an amenity zone with landscaping and furniture to promote gathering. The design takes into consideration safety and security concerns by promoting natural surveillance. This is accomplished through the inclusion of a centrally located plaza that opens onto the public right-of-way, an amenity zone in the new streetscape, a mix of uses, and the improvement of sightlines.

The proposed contemporary architecture includes human-scale design elements that allow the new structures to live in harmony with the historic nature of the existing buildings in the district.

CLIENT WXZ

CONTACT Confidential

FIRM(S) RDL Architects (Prime),
OHM Advisors (Sub)

Chippewa Lake Master Plan

Medina County Park District

Chippewa Lake is a historical site in Medina County owned and operated by the Medina County Park District (MCPD). Native inhabitants used the area as a gathering place and in the late 1800s, Chippewa Lake became destination picnic grounds for the local population. The picnic grounds quickly evolved into a family-friendly amusement park and grew over time, thriving for several decades until its 1978 closure due to amusement park competition and local industry decline. MCPD acquired the lake in 2007, then the amusement park site in 2020, and partnered with OHM Advisors to create a vision for reinventing the area as an iconic regional park.

Our design team's planning process began with the core historical use of the lake area as public gathering space. We first collected data and completed a site analysis, then held initial client meetings and exploratory conversations with stakeholder groups, finding significant issues of concern to include flooding, lake health and residents' concerns regarding potential lake overcrowding. From this information we crafted the plan principles of Ecology, Recreation and Equity to guide the creation of our initial recommendations for the lake area and initial concepts for the abandoned amusement park site.

Next, we engaged the public via an online survey garnering feedback from over 1000 participants on desired uses and improvements and followed this with a presentation of the information at the first public meeting. Over 150 community members attended and provided additional feedback—all of which we used to refine a draft master plan.



We presented this in a second public engagement meeting consisting of three in-person sessions adhering to applicable COVID-19 protocols. At these sessions we gathered instant feedback from over 100 community members via a live survey and visual concept boards inviting attendees to choose preferred plan elements and used the feedback to further hone the plan recommendations. This extensive public engagement process charted the course to a transformative vision for the reinvigorating Chippewa Lake Master Plan.

CLIENT Medina County Park District

CONTACT Nate Eppink, Director

T (330) 722-9364

FIRM(S) OHM Advisors (Prime)



Parks & Active Transportation Plan

City of Wadsworth

The City of Wadsworth has made advancements in enhancing the recreational opportunities within the community by providing park space but has the need for park improvements meeting current needs and trends of the community. OHM Advisors was selected to craft an updated Comprehensive Parks and Active Transportation Plan based on a thorough planning and public engagement process that guides improvements for generations to come. Out of this plan, stemmed the Brickyard Athletic Complex Master Plan and Memorial Park Destination Play Area.

BRICKYARD ATHLETIC COMPLEX MASTER PLAN (2023)

OHM Advisors collaborated with the City of Wadsworth to develop a master plan for a new park located at The Brickyard property. The team completed a conceptual master plan for the parcel consisting of an athletic complex, ballfields, bleachers, concessions/restroom facilities, paved and unpaved trail network, mountain biking, bridle, pond access, and ATV opportunities. OHM Advisors developed multiple conceptual plans with consensus from the city, refined the developed conceptual plans into a unified master plan, and included a concept level cost estimate for the developed plan. The team gathered all current condition information, via Medina County GIS data, available maps, CAD or GIS data provided by the city, site reconnaissance, and developed base maps to prepare the master plan. The mapped site conditions included parcels, roads, drives, parking, structures, trails, play and natural features, grades/slopes, utilities, and vegetation masses within the project area.



MEMORIAL PARK DESTINATION PLAY AREA

(On-going, Phase 1 Construction Estimated Complete in Fall 2024)

OHM Advisors is collaborating with the City on multiple phases of enhancements to Memorial Park, a highly utilized community hub offering diverse amenities, including a beloved, but outdated wooden playground. Phase 1 includes the destination play area which is currently under construction and estimated to be completed in Fall 2024. Initial design involved gathering public input through on-site engagement events and online surveys, with input from a dedicated local stakeholder group during development. The Destination Play Area aims to honor Wadsworth's history, integrating topographic changes to enhance play options and accessibility. The selection of play equipment prioritizes diverse sensory experiences and inclusivity, featuring custom structures to foster interactivity for children of all ages and abilities. The completion of Phase 1 will be in conjunction with the completion of OHM Advisors designed tennis and pickleball courts. OHM Advisors and the City are in detailed design for future phases which include restroom facilities, splash pad, parking lot, and access drive improvements.

CLIENT City of Wadsworth (Ohio)

CONTACT Robin Laughbaugh, Mayor

T (330) 335-2705

FIRM(S) OHM Advisors (Prime)



Civic Center Park Master Plan

City of Middleburg Heights

The Civic Center Master Plan focuses on promoting the park for community gathering, creating safe pedestrian and bicycle connections, integrating stormwater management practices, considering land assembly strategies, and ensuring safe multimodal access to local destinations while maintaining surrounding residential neighborhoods.

CLIENT City of Middleburg Heights

CONTACT Matt Castelli, Mayor

T (440) 234-8811

FIRM(S) OHM Advisors (Prime)

Forest Hill Park Infrastructure Inventory & Assessment

Cleveland Metroparks

OHM conducted a project surveying 200+ acres of Cleveland Metroparks using an EOS GNSS receiver and Samsung tablet. Real-time data collection, synced to the cloud and ESRI web map, facilitated swift and accurate mapping. OHM Advisors' GIS expertise created base maps, including historic and publicly available data, and analyzed park utility infrastructure through coordination with municipalities. The GIS data enables ongoing park evaluation for Cleveland Metroparks post-assessment.

This confidential project involved surveying and assessing over 200 acres of parkland for a Cleveland Metroparks facility. The data was collecting using an EOS GNSS receiver and a Samsung tablet. The tablet was connected to a mobile hotspot and ODOT VRS system for real-time data collection, which was synced to the cloud and ESRI web map. The field team was able to swiftly and accurately map and assess the park using the custom GIS form built for the Cleveland Metroparks. OHM Advisors used its GIS expertise to create base maps from publicly-available information, historic maps, and record drawings, and map all site features. The project went beyond surface features and included a complete analysis of the parks existing utility infrastructure. This involved the coordination of multiple municipalities and utility providers. The GIS data will allow Cleveland Metroparks to continue to evaluate the park, after the assessment is complete.

CLIENT Cleveland Metroparks

CONTACT Sean McDermott, Chief Officer

T (216) 635-3258 **E** sem1@clevelandmetroparks.com

FIRM(S) OHM Advisors (Prime)



Locate, catalog, and analyze the condition of all known buildings and open-air structures, athletic facilities, and surface and underground infrastructure. Infrastructure includes roads, parking areas, walks and trails, stairs, walls, site furnishings, and utilities: water, electrical, lighting, storm sewers, and sanitary sewers.



Estimate the cost to repair or replace, in-kind, the facilities and infrastructure that are in less than acceptable condition.



Organize all of the information, and deliver a report, summarizing the findings

Recreation Master Plan

City of Norton

The City of Norton, in northeast Ohio, aimed to enhance its community through civic improvements, particularly in its park system. Despite having less park space per resident compared to similar cities, Norton hired OHM Advisors in early 2022 to assess its parks and propose improvements based on public input. The resulting parks master plan prioritizes clear goals and tailored enhancements. Norton currently has five parks with basic amenities like play areas and trails, but seeks to better meet community needs. OHM Advisors collaborative approach yielded recommendations for general improvements and maintenance, including new restroom facilities, signage, and playground updates. Additionally, desires for increased site furnishings, trails, and play areas were identified.

Individual park enhancements include provisions for public performances, improved accessibility, and a shaded, fenced dog park. Williams Memorial and Peace Parks, situated downtown, are envisioned as focal points with art installations and a veterans memorial plaza. Enhancements like landscaping and sidewalks aim to boost pedestrian traffic and benefit local businesses.

CLIENT City of Norton

CONTACT Mike Zita, Mayor

T (330) 825-7815 EXT. 314

FIRM(S) OHM Advisors (Prime)



Active Transportation Master Plan

City of Garfield Heights

The City of Garfield Heights has made great strides in enhancing the recreational opportunities within the community by providing park space but has the need for park improvements meeting current needs and trends of the community. OHM Advisors was selected to craft a Comprehensive Parks and Active Transportation Plan based on a thorough planning and public engagement process that guides improvements for generations to come.

CLIENT City of Garfield Heights

CONTACT Matthew Burke, Mayor

T (216) 475-4388

FIRM(S) OHM Advisors (Prime)



Active Transportation Master Plan

City of Massillon

This planning project resulted in an assessment and recommendation report for Massillon's thirty-two city parks. The project team completed the assessment and development of recommendations for each park, with an emphasis on nineteen high-priority parks identified by the city for enhancement.

CLIENT City of Massillon

CONTACT Greg McCue, Eng. Manager

T (330) 830-1721

FIRM(S) OHM Advisors (Prime)



Parks & Active Transportation Plan

Village of Newburgh Heights

The Village of Newburgh Heights is taking initiatives to increase the number of residents by 2030. As part of this effort, the Village recognized the need to examine their parks and active transportation system and define a clear vision. In 2018, the Village of Newburgh Heights initiated a process to prepare a system wide parks and active transportation master plan to create and define a vision for both systems, and to develop an implementation strategy to achieve this vision. OHM Advisors was retained to lead the planning and design process.

At the start of the planning process, the project team toured each of the parks in Newburgh Heights, taking existing conditions photographs, and identifying challenges and opportunities unique to each park. The project team also analyzed the regional and local transportation network to determine where gaps and opportunities existed and develop a local network connecting the Village to the larger regional network. Through a series of group meetings, stakeholder interviews, a community survey, and public open houses (including the use of new engagement techniques), the project team ensured that the recommendations would be informed and supported by the Village residents and park users.

After conducting the existing conditions research, consulting with the public and taskforce committee, and researching best practices in both park planning and active transportation design, the project team developed master plans for each of the parks and developed an active transportation master plan. The master plans included a list of amenities and features, along with preliminary costs estimates.

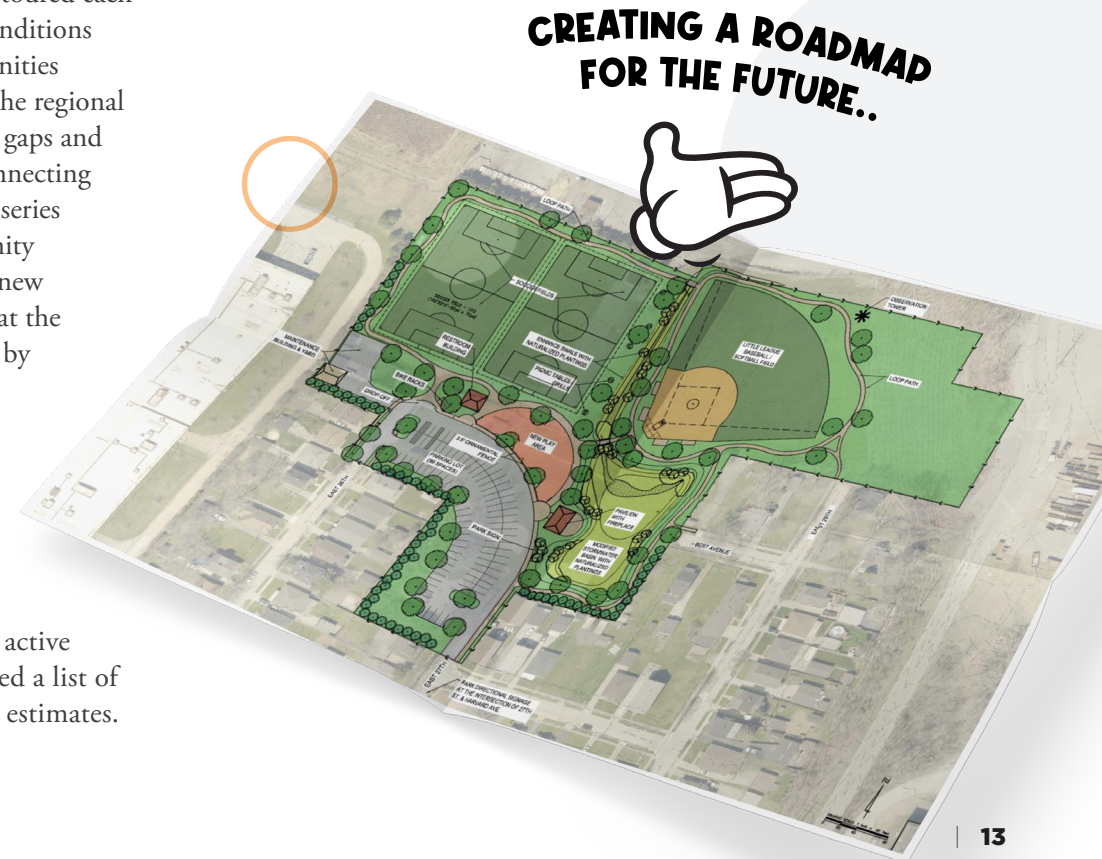
Finally, an implementation strategy was identified for each park and recommended trail routes to assist the Village stakeholders and staff with carrying out the vision for the parks and active transportation system. This includes identifying specific funding options and prioritizing the list of parks and trail routes to guide the resources of the Village.

CLIENT Village of Newburgh Heights

CONTACT Trevor Elkins, Mayor

T (216) 641-2717

FIRM(S) OHM Advisors (Prime)





Comprehensive Parks Master Plan

City of Upper Arlington

PROS Consulting, along with OHM Advisors and ETC Institute, completed a Comprehensive Parks and Recreation Master Plan for the City of Upper Arlington. The Upper Arlington Parks and Recreation Department manages parks, recreation facilities, and recreation program services to the citizens of Upper Arlington that greatly contributes to the quality of life for residents of the City. Upper Arlington is also home to The Ohio State University. In order for the Department to continue to be viable, it needed a solid planning document to guide the City's efforts.

The master plan provides a framework to respond to citizens' needs and expectations, as well as identifies priorities for the staff to work toward successful implementation.

The Upper Arlington Parks and Recreation Master Plan followed an iterative process of data collection, public input, on-the-ground study, assessment of existing conditions, market research, and open dialogue with local leadership and key stakeholders.

The project process followed a logical planning path.

CLIENT City of Upper Arlington

CONTACT Debbie McLaughlin, Director

T (614) 583-5307 **E** dmclaughlin@uaoh.net

FIRM(S) PROS Consulting (Prime), OHM Advisors (Sub)

The goal of the Master Plan is to be a guide in the delivery of excellent parks, trails, public facilities, activities, programs, and services that will contribute to community prosperity and improve the quality of life for residents and visitors to Upper Arlington.



Parks & Recreation Master Plan

City of Dublin



The City of Dublin (“City”) has a strong commitment to provide parks, facilities, and recreational services for residents. As such, the City desired a Parks and Recreation Master Plan (“Plan”) to provide a vision for the future. Key components of the master planning process included research, public involvement, and the development of recommendations for all aspects of the City’s park services with a focus on park, recreational amenities, and facility needs, recommended goals and policies, maintenance, and financing and implementation measures.

The City desired a Plan to align new investments with a strong community-driven mission and vision that integrates the City’s strong pursuit of recreation activities to the community. The outcome was a Plan that will be heavily used as a resource for future development and redevelopment of the City’s parks, recreation services, and facilities.

This plan details the current state of the system and outlines plans for future improvements and investments based on a comprehensive assessment of community priorities and values.

Community input was collected via focus groups, key leader and stakeholder interviews, open public forums, project website, a community on-line survey and a statistically valid survey. The information gathered from the community engagement process was combined with technical research to produce the final Master Plan.

Unique technical analyses that were completed as part of the master plan included a Climate Resiliency Analysis of the park system on how it can play a role in helping cities and region manage the impacts of climate change on resident and the ecosystem. Also, a Walkshed Analysis was completed. By identifying the accessibility and current amenities of each park compared to the populations it serves, recommendations were developed to ensure equitable access and programming throughout the city parks and recreation system. Furthermore, the plan also included a Diversity, Equity and Inclusion (“DEI”) Framework. Dublin’s DEI Framework Plan sets the stage for the City’s commitment to DEI. Building on this cornerstone diversity, equity, and inclusion were important community elements considered when creating this plan to build and manage Dublin’s parks and recreation system.

PROS Consulting in partnership with OHM Advisors, developed the plan for the City and provided recommendations based upon publicly driven input as obtained and analyzed throughout 2022 and early 2023.



CLIENT City of Dublin

CONTACT Matt Earman, Director

T (614) 410-4710 **E** mearman@dublin.oh.us

FIRM(S) PROS Consulting (Prime),
OHM Advisors (Sub)



Comprehensive Parks & Recreation Master Plan

Carmel Clay Parks & Recreation (CCPR)



Founded in 1991, Carmel Clay Parks & Recreation (CCPR) was established through an Interlocal Cooperation Agreement between the City of Carmel

and Clay Township in Indiana. CCPR manages and maintains more than 500 acres of park land and numerous recreation facilities, providing more than 5,000 annual classes and programs for all ages. CCPR contributes to the community's outstanding quality of life by providing enriching, enjoyable escapes through recreation, fitness, and nature. The agency is CAPRA Accredited and won the 2014 and 2020 Gold Medal for Parks and Recreation at NRPA.

To continue to serve the City of Carmel and Clay Township, CCPR desired an updated Parks and Recreation Comprehensive Master Plan to guide development and actions for the next five years, as well as use as part of the agency's CAPRA Requirement. The purpose of the Parks and Recreation Comprehensive Master Plan was to identify current and future needs of the community, while also updating level of service standards, reviewing the financial strength of CCPR, and providing an action plan with funding and revenue strategies.

PROS Consulting, as well as ETC Institute, worked with CCPR to complete the master plan, which included extensive community input and distinct analysis. The Master Plan was an updated of the previous master plan completed by PROS Consulting for the CCPR, and built off other plans completed by PROS (marketing plan, maintenance management plan, The Monon Community Center Business Plan). The Master Plan scope included:

Community & Stakeholder Input

Focus Groups, Key Leader Interviews, & Public Meetings; Joint Meetings with Fiscal Bodies; Community Survey; Demographics & Trend Report; Benchmark Analysis

Parks, Facilities & Program Assessment

Park assessment; Facility Assessment; Level of Service Standards; Equity Mapping/Service Area Analysis; Program Assessment, Priority Ranking Needs Assessment; Capital Improvement Plan

Operations, Financial, & Benchmark Analysis

Operations Review; Finance Review; Funding Sources Review

Master Plan Development

Review vision, mission, values; Master Plan themes, initiatives and goals; Plan briefings/public meetings. The master plan built off a great legacy of parks and recreation within Carmel. Recently, Carmel was named one of the "Best Places to Live in America" by CNN Money Magazine, and parks and recreation played an integral role in the quality of life of residents. Also, as part of the study, a park impact fee was completed concurrently with the master plan.

CLIENT Carmel Clay Parks & Recreation (CCPR) **CONTACT** Michael Klitzing, Director

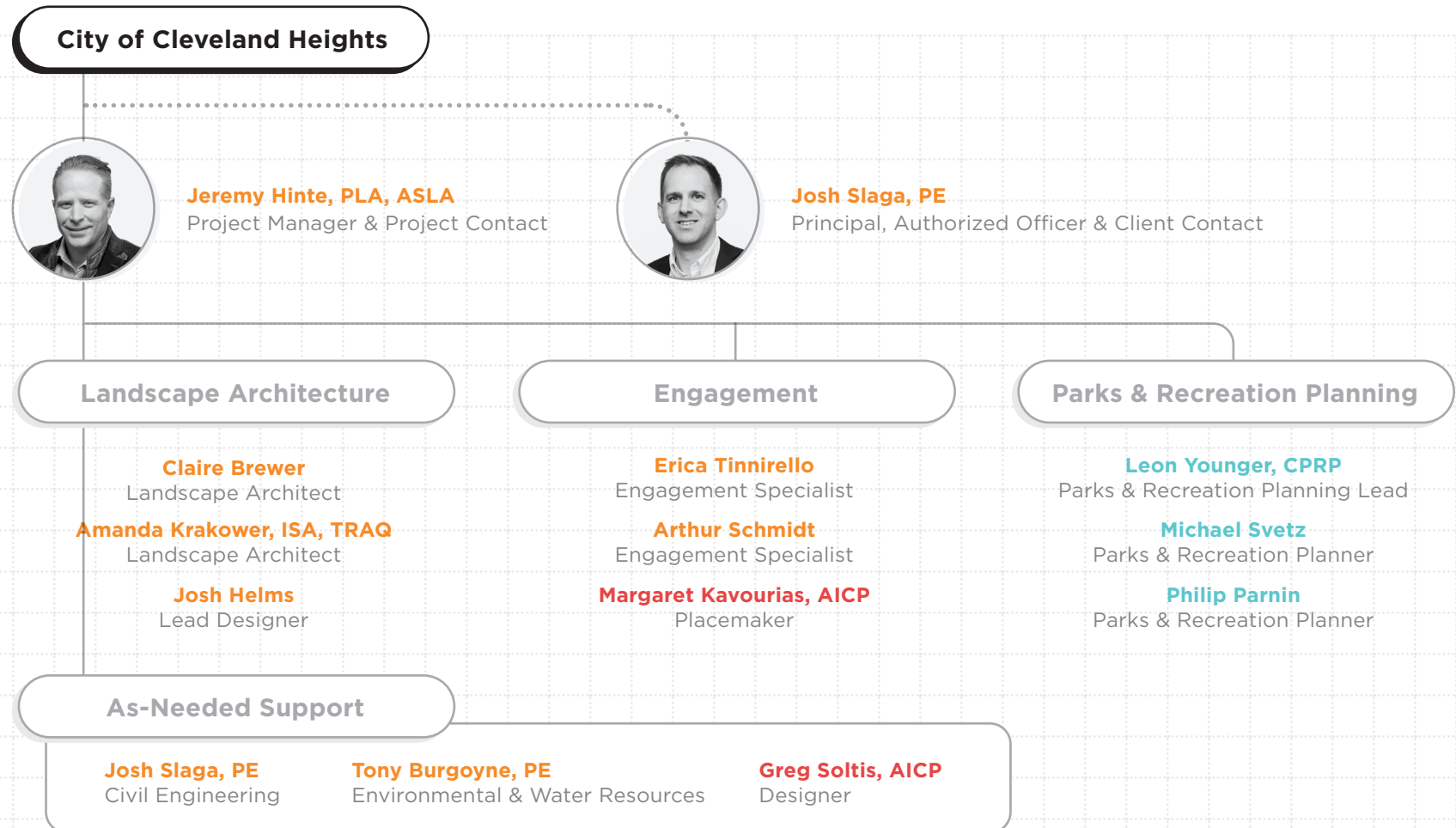
T (317) 573-4018 **E** mklitzing@carmelclayparks.com

FIRM(S) PROS Consulting (Prime)

In 2023, PROS Consulting began working on an update to the Comprehensive Master Plan that will be completed in February 2024.

Organization Chart

OHM Advisors, **RDL Architects** and **PROS Consulting** have assembled a team of leaders in landscape architecture, park planning, community engagement, civil engineering, architecture, and water engineering. Project Manager, Jeremy Hinte, will be responsible for coordinating with the City. We have evaluated the anticipated level of effort and the timeline to allow for the creation of a successful Master Plan.



Your Team Roster

Our team attests to the fact that the personnel provided within this proposal have adequate availability to provide the services as outlined in this document. In addition to the key staff that will support the project directly, OHM Advisors has over 700 professionals firm-wide to provide as-needed support to the City of Cleveland Heights.



Jeremy Hinte, PLA, ASLA

Your Project Manager

T (216) 865-1337

E jeremy.hinte@ohm-advisors.com

For 18 years, Jeremy has integrated his passion for high quality design, improving our environment, and strengthening local communities through creative planning and design solutions. Jeremy focuses on collaboration and technical excellence to deliver projects that stand the test of time. Jeremy is responsible for the design, construction documentation, and construction administration of all the Cleveland office’s landscape architecture and urban design projects.

RELEVANT PROJECT EXPERIENCE

Education

Bachelor of Landscape Architecture, Virginia Polytechnic Institute & State University (2006)

Registration(s)

Landscape Architect: OH, #0901222

Local Office

Cleveland, Ohio

Chippewa Lake Master Plan; Medina County Park District (OH)

Parks & Recreation Master Plan; City of Norton (OH)

Parks & Active Transportation Master Plan; Village of Newburgh Heights (OH)

Parks & Active Transportation Master Plan; City of Wadsworth (OH)

Parks & Active Transportation Master Plan; City of Massillon (OH)

Parks & Active Transportation Master Plan; City of Garfield Heights (OH)

Matthew Thomas Park; Village of Boston Heights (OH)



Josh Slaga, PE Principal, Authorized Officer & Civil Engineering

Josh is a proven leader in public works with over 15 years of experience delivering public projects in communities throughout northeast Ohio. Josh's commitment extends beyond deadlines and budgets, focusing on projects that not only meet the initial vision but also positively impact communities. From the initial stages of securing funding and navigating public involvement, Josh excels at building consensus and translating community needs into tangible solutions. His experience in planning, design, and construction ensures smooth project execution, minimizing delays and keeping stakeholders informed.

Education Master of Science in Civil Engineering (2014), Bachelor of Science in Civil Engineering (2009), University of Akron



Tony Burgoyne, PE Environmental & Water Resources

For more than 24 years, Tony has advised communities throughout Ohio in support of place making and critical infrastructure initiatives aimed at operations, maintenance, and regionalization. As a versatile engineer, he has extensive experience leading planning and design improvements that require large and diverse discipline teams including regional and local sanitary and stormwater collections and conveyance, water supply, wastewater treatment, best management practices, green infrastructure (GI), waterway and ecological restoration, and floodplain management.

Education Bachelor of Science in Civil Engineering, The University of Akron (2003)



Greg Soltis, AICP Designer

The combination of Greg's education, experience and intuition allows him to creatively capture and translate a Client's vision through both hand renderings and computer aided 3-dimensional visualization. Greg's contribution in planning for Cleveland's Waterloo arts district neighborhood is significant. The overall plan he created is being used to guide the development of the neighborhood. Greg is also experienced in environmental graphic design.

Education Masters of Urban Planning, Design & Development, Cleveland State University | B.S. in Architecture, University of Las Vegas | B.A. in Geography, Kent State University



Claire Brewer Landscape Architect

Claire is an avid gardener and award-winning photographer who channels her passions into designing beautiful spaces as a landscape architect. She worked as a landscape architect/designer at Hoerr Schaudt Landscape Architects for one year, and as a professional photographer for five years. She was a graduate teaching associate at the Knowlton School of Architecture while earning her Master of Landscape Architecture degree.

Education Master of Landscape Architecture, The Ohio State University (2019) | Bachelor of Arts in International Relations, Minor in Studio Photography, The Ohio State University (2011)



Amanda Krakower, ISA, TRAQ Landscape Architect

Amanda specializes in urban forestry and the future of land use planning, design, and management. She was previously a Park Planner for the Geauga Park District. Amanda has a background in landscape architecture and has been involved in various projects related to mapping, visualizing urban evolution, and climate change impact on forests in Northeast Ohio. She is also an ISA-certified arborist and has experience as a consulting arborist on infrastructure projects (including tree risk assessments) for sidewalk and roadway construction projects.

Education Master of Landscape Architecture, Kent State University (2022) | Bachelor of Environmental Design, Architecture Minor, University of Buffalo (2016)



Josh Helms Lead Designer

Josh has 21 years of experience in all areas of landscape architecture ranging from large planning projects to small urban design projects. As the lead designer for most of OHM Advisors' planning and landscape architecture projects, Josh is intricately involved in the conceptual design and schematic design phases of most projects and stays involved through construction administration to ensure continuity and provide his clients a seamless design experience.

Education Bachelor of Science in Landscape Architecture, The Ohio State University (2003)



Erica Tinnirello Engagement Specialist

Erica is a planner with a passion to create memorable and unique places. Her experiences focus on historic preservation, transportation initiatives, graphic development, and community and stakeholder engagement. She believes that planning is an effective tool that cities can use to reimagine viable spaces. She has been able to work on a variety of projects that help further her experience to create unique solutions.

Education Master of Urban Planning & Development (2022), Bachelor of Arts, Urban Studies, Regional Planning (2020), Historic Preservation Certificate (2020), Cleveland State University



Arthur Schmidt Engagement Specialist

Arthur brings a collaborative and place-based approach to each project. Arthur's 12 years of experience include community and transportation planning, public policy, zoning codes, economic development and public engagement. Prior to joining OHM Advisors, Arthur worked in the public sector where he coordinated local design review boards, collaborated with local communities on neighborhood-based plans with developers, and managed grant programs to assist in funding planning and implementation projects and efforts.

Education Master of Planning in Design & Development, Cleveland State University (2013) | Master of Urban Design (2013), Bachelor of Arts in Architecture Studies (2011) Kent State University



Margaret Kavourias, AICP Placemaker

Margaret's vision and leadership over the past 20 years are key elements in the continued growth of RDL Architects' multidisciplinary practice. Her philosophy that placemaking is at the core of our practice, she aptly utilizes her depth of expertise working with clients and stakeholders to recommend policies to transform space into meaningful places. As director, Margaret also manages the LIHTC application process and teams across multiple states, coordinating all the application requirements needed to ensure accurate and timely submissions.

Education Bachelor of Science in Landscape Architecture, The Ohio State University (2003)

**Leon Younger, CPRP** Parks & Recreation Planning Lead

Leon is the founder and President of PROS Consulting. He has more than 40 years in parks, recreation, and leisure services. Leon is a recognized leader in applying innovative approaches to managing parks and recreation organizations. He has held positions as Director of Parks and Recreation in Indianapolis, Indiana; Executive Director of Lake Metroparks in Lake County, Ohio (Cleveland area); and Director of Parks and Recreation in Jackson County, Missouri (Kansas City).

Education M.P.A., University of Kansas (1988) | B.S., Kansas State University (1975)

**Michael Svetz** Parks & Recreation Planner

Michael has nearly 30 years in the field of parks and recreation for local governments, the last 15 of which were at the executive management level. Throughout his career, Mike has successfully developed and implemented strategic master plans for the parks and recreation departments that he led and the city and state associations that he served. As a dedicated public servant, Mike developed a deep knowledge of, and sincere appreciation for, organizational development, citizen engagement, board involvement, and political acumen, all of which are critical elements in the successful creation and implementation of any parks and recreation plan.

Education B.S., Miami University | M.S., Miami University

**Philip Parnin** Parks & Recreation Planner

Philip has 25 years of experience in the field of parks, recreation, and leisure services. He has managed park development and sustainable operations at the executive level for over 16 years (including over a decade as director). Philip established standards for improved efficiencies and operations by developing system-wide business plans, enterprise fund business plans, strategic master plans, recreation plans, marketing plans, site master plans, capital improvement plans, maintenance plans, trails and greenways plans, emergency action plans, and feasibility studies.

Education B.S. Recreation & Parks Management, Indiana University

Keys to Success

As the community advancement firm, our passion lies in improving all facets of community life, ultimately enhancing the well-being of residents and supporting the success of local businesses. We understand there is a need to create a Parks, Recreation, and Open Space (PROS) master plan to serve as a strategic compass, directing Cleveland Heights' investment in parks, programs, and facilities to ensure a thriving community for generations to come. The PROS master plan needs to be rooted in community values, driven by national and local standards (data), all the while acting as a guide for the 135 acres of parks and open spaces (including the community center).

Its purpose is to preserve the vitality of the current parks and recreational facilities, while paving the way for their development and growth. This entails integrating best practices in programming and design with a dash of the 'WOW factor': innovation and creativity. This endeavor will be meticulously balanced, ensuring understanding and consideration of the city's budget and long-term maintenance expectations.

Moving forward, our focus is clear:

Building trust with our client and the community. We come to this project ready to listen and learn from our neighbors and the stakeholders who know the Cleveland Heights community best. The fruits of the community's hard work are already showing brightly in Cain Park and in the pride contained in other community parks, such as Cumberland Park. We are committed to building upon these achievements.

Our design experience is defined by the diverse input and feedback we receive throughout the design process, blending both in-person and digital channels to ensure comprehensive community involvement. Drawing from our extensive repertoire of engagement strategies, we will collaborate openly and innovatively with the project team and stakeholders to develop the most effective engagement strategy.

Inspiring happiness, joy, and

energy. We define recreation as more than just leisure – it's a way of refreshing the mind, body, and spirit through play and relaxation. In Cleveland Heights, residents already frequent the parks and open spaces to various degrees to fulfill their recreational needs. Members of our team live in the community, and rely on these spaces for those various needs. Through our planning process, we will have the opportunity to evaluate the park sites and align them with evolving community trends, ensuring a bright future for the residents of Cleveland Heights.

Conducting a comprehensive

assessment. Our approach includes performing a detailed needs and asset management assessment that encompasses programming, as well as the condition, maintenance, and replacement of key assets within the parks. This includes a comprehensive, data driven, examination of the operational aspect of the Parks and Recreation Department. The assessment serves as the foundation of the plan, shaping recommendations and preparing the department to achieve and maintain the objectives effectively.



Crafting holistic, artistic, and timeless solutions. At OHM Advisors, our mission and design culture drive us to deeply understand the impact of each project on its surrounding community and vice versa. We will determine service standards to guide our actions in enhancing parks, recreation programs, and facilities. Through collaboration with diverse design disciplines, both internally and externally, we develop solutions that address not only immediate end users' needs but broader community challenges. We believe that great design is context-sensitive, flexible, intuitive, timeless, and beautiful, which informs every aspect of our approach.

Creating a plan that serves as a playbook, not a “bookend”. What good is a plan if it's unusable? All the effort, time, and resources invested shouldn't be wasted on a plan that no one uses. A good plan should always answer the question “What's next?” and serve as the roadmap for how to get there. Through our comprehensive planning process and collective expertise, we will create this roadmap for long-term success and financial sustainability. Our focus is on delivering a forward-thinking, ten year strategic plan that guides decision-making, benefiting both immediate and future projects for the City of Cleveland Heights.

Engagement Plan

Inclusive, Fun & Inspiring.

By collaborating on our engagement plan for this project, we reach people where they are and create an environment where everyone feels welcomed and valued. Equity and inclusion are essential to creating a thriving Cleveland Heights community. By engaging all members of the community, we gain the insight necessary to build a well-rounded strategy, while cultivating excitement around the project. The methods listed below establish the foundation that taps into the power of diversity to be effective in achieving the goals of the plan.

Community Meetings & Design Charrettes: Design Charrettes allow for collaboration and idea sharing and serve as an arena for participants to share their aspirations, insights, and feedback for the plan. OHM Advisors and RDL Architects have expertise in crafting and running these types of engagements.

Online Engagement: OHM Advisors' digital and social engagement ensures equitable participation and maximum engagement. We utilize tools such as Zoom, Miro, Mentimeter, Google Jamboard, Typeform, QR codes, social media platforms, and project websites.

Community Pop-ups: Pop-ups are a great way to meet people where they're at — whether it be coffee shops, recreational centers, grocery stores, etc. Making engagement convenient by bringing it to them is as, if not more, effective than attending a formal public meeting.

Virtual Reality: Through immersive engagement tools such as illustrative conceptual renderings, Virtual Reality, clear graphics, and concise reports, we provide real, substantive ideas of what the plan is recommending, generating excitement and support for the recommendations.

Community Surveys: Community surveys are vital for engaging the public in decision-making. They gather valuable feedback, allowing residents to actively participate and ensure projects align with community needs. Well-designed surveys provide insights for informed decision-making and foster a sense of collaboration and ownership.

Focus Groups: Focus groups are dynamic forums for in-depth community discussions, providing nuanced insights and diverse perspectives on specific topics. They encourage open dialogue, fostering inclusivity and contributing to informed decision-making for policies or projects.



Building trust in a community is crucial. **TRUST** fosters cooperation, open communication, and a sense of belonging, ultimately creating a supportive environment where individuals work together towards a common goal. By placing engagement and **COLLABORATION** at the forefront of our process, we can ensure that the resultant plan is rooted in the community. Success in the previous two tenets, trust and collaboration, leads to a strong **VISION** that our team will guide the community in bringing to life.

KEEP ON SCROLLING FOR OUR PLAN FOR YOUR SUCCESS.

Plan of Attack

PHASE 1: PROJECT LAUNCH

Task 1.1: Kickoff Meeting

At the beginning of the project, OHM Advisors will facilitate a kickoff meeting with the client team to finalize the project work plan and project schedule (the project management plan), identify the technical advisory committee, preview the engagement and communications plan, and discuss high-level issues and opportunities. The kickoff meeting will also ensure that all participants in the planning process understand the work schedule, roles, and responsibilities of the team.

Task 1.2: Engagement & Communications Plan

Stakeholder & Community Engagement Plan
OHM Advisors will work with the client team to define and develop an engagement and communications plan. This plan will include strategies to communicate in a multitude of mediums such as a project website, print, social media, virtual platforms, and the City's online engagement platforms. A variety of mediums will allow residents to have a sense of ownership over the process. The plan will also include preferred options for in-person engagement and interactions which could include workshops/charrettes, pop-ups, office hours, and others means to meet people where they go.



A list of stakeholders and community groups will be outlined to ensure all parties are included in the plan process. The plan will also include metrics that will be used to measure engagement, experience, and impact by participants.

Task 1.2: Existing Conditions Inventory & Assessment

The consultant team will gather all current conditions information, via Cuyahoga County GIS data, maps provided by the City, and site reconnaissance of all City of Cleveland Heights parks. The team will also review all relevant plans and documents including but not limited to the 2017 City Master Plan, Forest Hill Park Master Plan, and the on-going Active Transportation and Climate Action Plans.

This will include parcels, roads, drives, parking, structures, trails, play and natural features, grades, and vegetation masses for each city open space. The data will be compiled and organized to create a series of maps using AutoCAD and GIS software. We will develop an assessment and rating system for the parks' existing conditions including park feature community benefits, deficiencies, and necessary improvements.

All mapping files will be organized and packaged for delivery back to the client team. The inventory and assessment will also identify City of Cleveland Heights community assets, active transportation facilities, and assets adjacent to the City, to understand connectivity needs and goals.

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Finally, the consultant team will examine the previous parks strategic plan. The findings and analysis will be summarized graphically to inform all participants in the planning process.

Task 1.3: Demographic & Recreation Trend Analysis

The Consulting Team will utilize the City of Cleveland Heights projections and supplement with census tract demographic data obtained from Environmental Systems Research Institute, Inc. (ESRI), the largest research and development organization dedicated to Geographical Information Systems (GIS). ESRI specializes in population projections and market trends. For comparison purposes data will also be obtained from the U.S. Census Bureau.

This analysis will provide an understanding of the demographic environment for the following reasons:

- To understand the market areas served by the park and recreation system and distinguish customer groups.
- To determine changes occurring in the City of Cleveland Heights and assist in making proactive decisions to accommodate those shifts.
- Provide the basis for Service Area Analysis

The City's demographic analysis will be based on US 2020 Census information, 2024 updated projections, and 5 (2029) and 10 (2034)-year projections. The following demographic characteristics will be included:

- Population Density
- Age Distribution
- Households
- Gender
- Ethnicity
- Household Income

From the demographic base data, sports, recreation, and outdoor trends are applied to the local populace to assist in determining the potential participation base within the community. For the sports and recreation trends, the Consulting Team utilizes the Sports & Fitness Industry Association's (SFIA) 2023 Study of Sports, Fitness and Leisure Participation, ESRI local market potential, as well as participation trends from the Outdoor Foundation on outdoor recreation trends.

Task 1.4: Technical Advisory Committee (TAC) Meeting #1

During this task, OHM Advisors will meet with the technical advisory committee (TAC) to conduct a visioning exercise and identify the wants, needs, issues, and opportunities associated with the development of the plan. This meeting will ensure that all participants in the planning process understand the schedule and deliverables that will result from each Phase.

OHM Advisors will also conduct an idea-gathering exercise and SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis and mapping activity to identify challenges and opportunities for the parks, park facilities, and active transportation facilities. The planned outcome of these activities will be to develop an opportunity statement, goals, and guiding principles to consider throughout the planning process.

Task 1.5: Special Interest Group #1

Following TAC Meeting #1, OHM Advisors will conduct up to four special interest group meetings identified and confirmed by the technical advisory committee and client team. The purpose of these sessions is to further engage with specific stakeholders and community-based groups who are interested and/or invested in the community recreational facilities and parks. These sessions will also serve as a method to inform the community about the planning process and further develop the opportunity statement, goals, and guiding principles.

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PHASE 2: ENGAGE & UNDERSTAND

Task 2.1 Program Assessment

Recreation programs and special events are the backbone of park and recreation agencies. This assessment will review how well the agency aligns itself with community needs. The goal of this process is to provide recreation program enhancements that result in successful and innovative recreation program offerings.

Everything we do is grounded in the need to help communities solve problems and make places better for people.

The Consulting Team will provide insight into recreation program trends from agencies all around the country. The process includes analysis of:

- Age Segment Distribution
- Lifecycle Analysis
- Core Program Analysis & Development
- Similar provider analysis and duplication of service.
- Market Position & Marketing Analysis
- Review of Program Development Process
- Backstage support, or service systems and agency support needed to deliver excellent service.

Ultimately, the outcome of the process will be the creation of a dynamic recreation program plan that results in increased registration, drives customer retention and loyalty, improves customer satisfaction, and increases revenues.

Additionally, it will help focus staff efforts in core program areas and create excellence in those deemed most important by program participants.

Task 2.2: Project Website

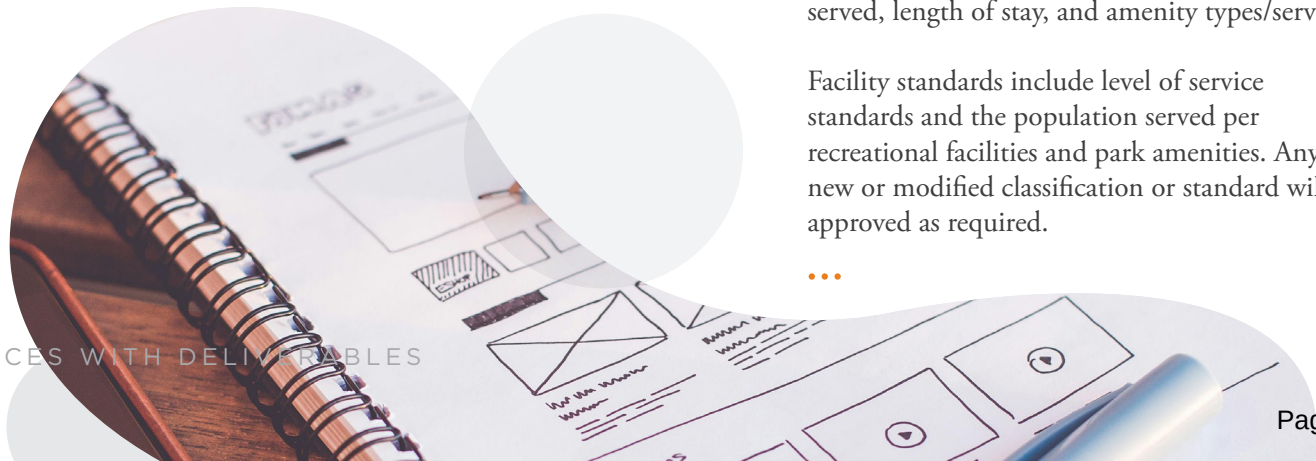
In conjunction with the tasks in phase one, OHM Advisors will create a project website for the parks, recreation, and open space (PROS) master plan to serve as the landing page for all communication and virtual engagement for the project. The site will clearly articulate the process, schedule, and purpose while informing residents and stakeholders on opportunities to interact with the process.

Task 2.3: Park/Facility Classification & Level of Service Standards

The Consulting Team will work with the Department to review and confirm, modify or add to existing park classifications, and preferred facility standards for all park sites, trails, open space amenities including common areas and indoor and outdoor facilities. These classifications will consider size, population served, length of stay, and amenity types/services.

Facility standards include level of service standards and the population served per recreational facilities and park amenities. Any new or modified classification or standard will be approved as required.

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These are based on regional, statewide or nationally accepted parks and recreation standards, as well as the Consulting Team's national experience and comparison with peer/survey agencies. These standards will be adapted based on the needs and expectations of the Department.

Task 2.4: Online Survey

OHM Advisors will prepare and host an online community survey, soliciting participant input on existing assets, needs, desires, and impressions of the parks, recreation, and open spaces. Survey questions will be sent to the technical advisory committee for review and confirmation prior to advertisement. We will prepare advertisement flyer's (digital and hardcopy) for the committee and city team to distribute, while working directly with the stakeholders to distribute to the various community groups. This process will aide in achieving a representative sample of the community. At the conclusion of the survey, we will present the results graphically to guide the planning process.

Task 2.5: Pop-Up Sessions

In this task, the consultant will collaborate with the client team, technical advisory committee, and stakeholders to identify up to two sessions where the team can engage the community where they are at to understand their needs.

We tailor our planning process to each client.

These sessions will be conducted while the online survey is active. The sessions can take place at local restaurants, coffee shops, community centers, park spaces, or at scheduled community/school events. A variety of methods including mapping boards and interactive exercises will be used based on the event type and location.

Task 2.6: TAC Meeting #2

At this meeting, OHM Advisors will present the results and findings from the previous tasks. A facilitated and interactive discussion will be conducted to further refine the opportunity statement, goals, and guiding principles. This will be followed by discussion regarding priorities for the parks, recreation, and open spaces based on the analysis conducted and the engagement results to date.

PHASE 3: BUILD THE FRAMEWORK

Task 3.1: Preliminary Park, Recreation, & Open Space Recommendations

Preliminary Plan

Based on the outcomes of the previous phases and discussion with the technical advisory committee in the previous task, the consultant team will develop preliminary recommendations for the parks, recreation facilities, and open space in the City as well as identify areas of potential development for future park needs.

The recommendations will be in both written and graphic form. These recommendations will form the base for continuing discussion with the technical advisory committee, stakeholders, and community in the followings tasks.



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Task 3.2: Government Analysis

As part of this analysis, we will provide an assessment and analysis of the Parks & Properties Department's current level of programs, services and maintenance in relation to present and future goals, objectives, and directives. In addition, an analysis of boards, commissions, and committees that are involved in parks, recreation, and open space will occur to establish roles. Finally, we look at involvement of volunteer groups and other non-governmental partners.

The Consulting Team will review and refine, if necessary, maintenance protocols for parks, open spaces and greenways to ensure appropriateness, efficiency, and sustainability. The plan will identify recommendations for routine and preventative maintenance programs, work management, asset lifecycle management, customer feedback program, performance measurements, staffing levels and equipment managements.

Always at the core of that process is engaging public and private stakeholders and the **whole community through channels that reach people where they are.**

The Consulting Team will also perform an analysis of the current practices of the Department to evaluate its operational situation. This analysis will identify future department organization and staffing needs, improved operational efficiencies, policy development, process improvements, system and technology improvements, and marketing/communication opportunities. This review will include a comparison of current policies with national standards of best practice agencies.

The Consulting Team will recommend policies and adjustments to current policies where enhancements may be needed or gaps are identified.

Task 3.3: TAC Meeting #3

The consultant team will present the preliminary recommendations to the committee for review and input. The group will engage in a series of exercises to help inform and refine the recommendations, while also outlining short, medium, and long term action steps. Additionally, the group will collaborate to confirm elements for review and feedback by special interest groups.

Task 3.4: Special Interest Group #2

Following TAC Meeting #3, OHM Advisors will conduct another series of special interest meetings with the same identified groups from Task 1.4. The purpose of these sessions will be to share the preliminary recommendations.



Feedback will be recorded for evaluation by the technical advisory committee and will help further prepare the project team for community engagement tasks.

Task 3.5: Public Open House

OHM Advisors will host an open house, welcoming members of the community, stakeholders, and the technical advisory committee to review the analysis and preliminary recommendations. The format will be stations, to provide equal opportunity and participation for all attendees. Each station will engage attendees in activities to gather additional input and insight. The event can be duplicated online to provide increased involvement and access. We will prepare advertisement flyer's (digital and hardcopy) for distribution to the public. At the conclusion of the open house, we will present the results graphically to guide the planning process.

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Task 3.6: Funding & Revenue Alternatives

Funding strategies and alternatives will be developed based in part on our review and analysis of the facilities as well as the national experience brought by the Consulting Team. The Consulting Team has identified numerous funding options that can be applied to the Master Plan based on the community values. The funding strategies to be evaluated for recommendations will include at a minimum:

- Fees/charges options and recommendations.
- Endowments/non-profits opportunities for supporting operational and capital costs.
- Sponsorships to support programs, events, and facilities.

- Partnerships with public/public partners, public/not-for-profit partners and public/private partnerships.
- Dedicated funding sources to support land acquisition and capital improvements.
- Development agreements to support park acquisition, open space and park and facility development.
- Earned income options to support operational costs.
- Land or facility leases to support operational and capital costs.
- Identify grant opportunities and resources to construct parks and facilities identified in the Master Plan including suggested timelines.

PHASE 4: PLAN DEVELOPMENT

Task 4.1: Implementation Matrix

Building on the work from the previous phases and tasks, the consultant team will collaborate with the client team and technical advisory committee to formalize an implementation plan highlighting: Prioritization of the plan's recommendations, high-level cost estimates, parties responsible for implementation of specific plan recommendations/elements, current applicable funding sources and revenue alternatives as discussed in Task 3.6, and a long-term maintenance plan.

This matrix will be based on the plan recommendations developed in the previous phases.

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Task 4.2: Plan Development

Draft Final Plan

The Plan will be comprehensive, incorporating all the analysis, findings, and work from the previous phases. It will be informed both technically and intuitively, drawing from input provided by the technical advisory committee, community, city staff, and industry trends. The plan will clearly articulate the opportunity statement, goals, and guiding principles, that shaped the recommendation. Specific recommendations will encompass:

- Recreation programming needs.
- Recreation program spaces catering to all ages and abilities.
- Park-specific improvements addressing facility conditions and programming needs.
- Prioritized phasing (short, medium, and long-term) recommendations (Implementation Matrix).
- List of potential funding resources.

Task 4.3: TAC Meeting #4

The consultant team will present the Plan and the implementation matrix for input and final comments.

Task 4.4: Final Report, Unveil, & Adoption

OHM Advisors will assemble a PROS Master Plan Booklet, containing the following:

- Color plan of the entire city, showing existing community assets, facility types, and park locations.
- Written summary of the plan process, development, and community engagement.
- List of park descriptions, observations, and recommendations.
- Implementation matrix, including a summary of proposed funding sources and prioritized recommendations.

Both hard copies and online materials will be provided as final deliverables. OHM Advisors will attend and present at one meeting to a select audience as determined by the city. Final deliverables will be distributed to the general public as well as the technical advisory committee through the project and city website.

ADDITIONAL SERVICE (IF AUTHORIZED) CAIN PARK YEAR-ROUND ARTS PARK PLAN

Cain Park is a unique, but underutilized asset that is in Cleveland Heights but serves all of Greater Cleveland. There are no other outdoor amphitheater venues in the metropolitan area that are as intimate as the Evans Amphitheater. It possesses a history that is engrained into the fabric of Greater Cleveland's cultural scene going back almost a century. Furthermore, the architecture and facilities make the experience of being at the Evens Amphitheater in Cain Park feel intentional. When you are there, what you see and experience tells you it was designed for this use and to be a permanent part of Greater Cleveland. It is a place of intention.

Cain Park, as one of the greatest assets of the City of Cleveland Heights, has the potential to unlock a flurry of cultural and economic activity for the city. To accomplish this, our team envisions a planning process that would build upon Cain Park's cultural legacy beginning with an in-depth dive into the story of Cain Park. A review of the people and activities that have resulted in the collective memory of Cain Park we all carry with us and share in the stories we tell. Some questions we would want answered might be; *What was the intention for the creation of Cain Park? Why was it designed the way it is? What types of creative arts have been practiced there? Who has performed at Evens Amphitheater over the past century?*

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PLAN OF ATTACK **CONTINUED...**

The history of Cain Park is the foundation to build upon; it makes everything else intentional and rooted in the people and our experiences there. These would be integrated into our engagement and communication approach, and would also entail a specific Cain Park special interest group, to dive deeper into the understanding.

After understanding the local impact of Cain Park, a review of the arts in Greater Cleveland would allow for the team and the city to understand where Cain Park fits in with the bigger arts scene. The team would be seeking to answer questions such as; *Does Cain Park occupy any niches in the local arts scene? Where do the current uses overlap with other venues in the metro area? Are there any opportunities in the local arts scene where there is demand but it is underserved or not met at all?*

With the story of Cain Park understood, a physical analysis of the park space and the surrounding neighborhoods would be conducted as part of the overall city wide assessment and analysis.

The purpose of this exercise, specific to Cain Park, would be to fully understand the place so that any proposed interventions are contextual and create the maximum positive impact.

The design process would then seek to translate everything gleaned through research, community engagement and physical analysis into a design that will unfold the story of Cain Park into a three-dimensional stage set for future generation to create their chapters. This would be reflected in the pathways, uses, buildings, and landscape of Cain Park and its points of connection to the city. The process would run in conjunction with the development of the PROS master plan, using the outlined engagement outreaches and events to share and gather feedback on the design.

If desired by the client, a separate meeting or event could take place to focus solely on the final recommendations to Cain Park.

To us, each client relationship is unique, so every solution is tailor-made to your goals. We view success as creating places that capture the vision and aspirations of the community of people who live and work there—**both now and for generations to come.**

The final deliverable would be a Master Plan for Cain Park that would outline the following, but not be limited to:

1. Physical design features such as improved connectivity and visibility, gateways, facilities, etc.
2. The integration of art into the three-dimensional facilities and park spaces. These would be concepts that go beyond public art applied to existing structures or standing alone as points of triangulation, but rather art that is a part of what is built as was done during the birth of Cain Park as part of the WPA.
3. Active arts programming that is unique to Cain Park and is designed to connect residents to Cain Park and extend the reach of Cain Park outside its physical boundaries.
4. Intentionally beautiful design to inspire and delight.

Proposed Timeline

From kickoff until celebration, you can expect collaboration from a multidisciplinary team that's in lockstep with you from idea to reality. **We Share Your Vision.**



Project Launch



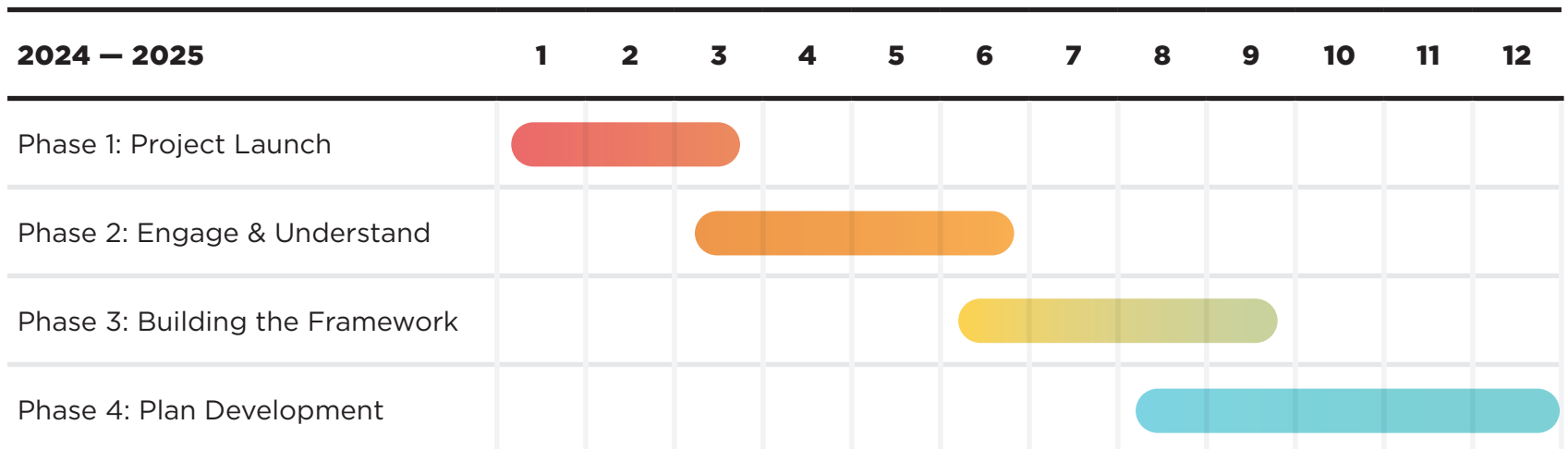
**Engage
& Understand**



**Building the
Framework**



Plan Development



Our Clients, Our Reputation



Sean McDermott
Chief Planning & Design Officer

CLIENT Cleveland Metroparks
T (216) 635-3258
E sem1@clevelandmetroparks.com
FIRM(S) OHM Advisors
PROJECT HIGHLIGHT
 Forest Hill Park Infrastructure
 Inventory & Assessment (2018)



Nate Eppink
Director

CONTACT Medina County Park District
T (330) 722-9364
FIRM REFERENCE OHM Advisors
PROJECT HIGHLIGHT
 Chippewa Lake Master Plan
 (2020–2022)



Matt Castelli
Mayor

CONTACT City of Middleburg Heights
T (440) 234-8811
FIRM REFERENCE OHM Advisors
PROJECT HIGHLIGHT
 Civic Center Master Plan (2024)

Everything we do is grounded in the need to help communities solve problems and make places better for people. Not just today, but well into the future. Our singular forward-thinking focus on putting the needs of people first in our solutions drives our thinking and innovation from conception through completion—and guides us in everything we do.

Scan these Examples



Wadsworth Parks Master Plan

The City of Wadsworth has made great strides in enhancing the recreational opportunities within the community by providing park space but has the need for park improvements meeting current needs and trends of the community. OHM Advisors was selected to craft an updated Comprehensive Parks and Active Transportation Plan based on a thorough planning and public engagement process that guides improvements for generations to come.

CLIENT City of Wadsworth

CONTACT Robin Laughbaugh, Mayor

T (330) 335-2705

FIRM(S) OHM Advisors (Prime)



Chippewa Lake Master Plan

The Medina County Park District recently acquired the historic Chippewa Lake Amusement Park with a vision to transform the space into a perennial county park. Through a combination of public meetings, and steering committee sessions, Arthur led the engagement for the team which led to the development of the park masterplan, honoring the unique site history while creating a newly imagined gathering space.

CLIENT Medina County Park District

CONTACT Nate Eppink, Director

T (330) 722-9364

FIRM(S) OHM Advisors (Prime)



Civic Center Park Master Plan

The Civic Center Master Plan focuses on promoting the park for community gathering, creating safe pedestrian and bicycle connections, integrating stormwater management practices, considering land assembly strategies, and ensuring safe multimodal access to local destinations while maintaining surrounding residential neighborhoods.

CLIENT City of Middleburg Heights

CONTACT Matt Castelli, Mayor

T (440) 234-8811

FIRM(S) OHM Advisors (Prime)

Total Not-to-Exceed Price

Our approach to the project budget is based on the understanding of the request as outlined in the RFP, and our experience working on similar parks and recreation master plans across the Midwest. If selected for the project, we will work with the City to refine the scope and fee to meet the needs of the community and project objectives.

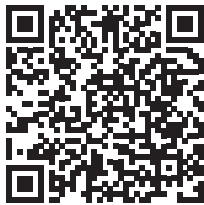
Phases	Hours	Cost
Phase 1: Project Launch	164	\$34,600.00
Phase 2: Engage & Understand	102	\$23,900.00
Phase 3: Building the Framework	136	\$43,400.00
Phase 4: Plan Development	188	\$26,700.00
TOTAL	590	\$128,600

The below proposed additional service fee will be negotiated with the client based on the desired outcomes and findings from the PROS Master Plan process.

ADDITIONAL SERVICE TOTAL	\$50,000 – \$70,000
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Statements & Proof of Insurance

10. Statement on Minority, Women-Owned, & Veteran-Friendly Business Enterprises (MBE/WBE/VBE) Inclusion; Prevailing Wage & Local Hiring



11. Statement of Non-Discrimination

At OHM Advisors, we are committed to attracting, retaining, and promoting a diverse workforce of highly talented people, enriching both our internal culture and our collaborative professional efforts for our clients, and reflecting the diversity of the client communities we serve. Putting people first drives our entire mission of Advancing Communities. We want all people to belong, thrive and innovate at OHM Advisors, so we've created a Diversity, Equity & Inclusion Action Plan as a framework for cultivating a culture that supports, empowers and respects diverse talent. We also feel it's our corporate responsibility to set an example for our industry and encourage more diversity in the overall workforce, outside of our walls, for the good of our profession and the communities we serve.

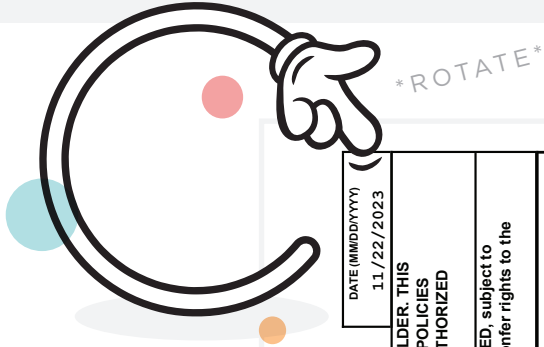
OHM Advisors joined in the signing of the CEO Action for Diversity & Inclusion™ pledge—the world's largest CEO-driven initiative to advance diversity and inclusion within the workplace. The firm has been working toward this day since 2017 as part of the launch of our firm's DEI program. We're thrilled to stand today with the many participating companies to publicly share our current and future program results.

For a team to work well together, its members need to understand each other. As part of our Diversity Action Plan created in 2018, we engaged a nationally recognized expert in strategic diversity leadership, Dr. Damon A. Williams, to conduct ongoing, in-house educational seminars designed to help us have important conversations with each other about diversity and inclusion. The firm's DEI elevation program has steadily expanded in scope since 2018 with programming, experts, and staff covering a range of important topics.

Our pledge is to continuously develop impactful initiatives that enhance our corporate culture and the world around us.

10. CONTINUED...

12. Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MMDDYYYY)
11/22/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT Certs@pciaonline.com	
Professional Concepts Insurance Agency, Inc.	PHONE (A/C No. Ext): (800) 969-4041	FAX (A/C No.): (800) 969-4081
1127 South Old US Highway 23	E-MAIL ADDRESS: Certs@pciaonline.com	
Brighton MI 48114-9861	INSURER(S) AFFORDING COVERAGE	
INSURED	INSURER A: American International Co.	NAIC #
Orchard Hiltz & McCliment, Inc., DBA: OHM Advisors	INSURER B: National Union Fire Insurance Co	19445
34000 Plymouth Rd	INSURER C: McGowan Program Administrators	
Livonia MI 48150	INSURER D: XL Specialty Ins. Co.	37885
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: 23-24 PL. W POL. REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD. WVD	POLICY NUMBER	POLICY EFF (MMDDYYYY)	POLICY EXP (MMDDYYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY	☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual Liability ☒ X, C, U	GL 3961062	12/1/2023	6/1/2024	EACH OCCURRENCE \$ 2,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
						MED EXP (Any one person) \$ 25,000
						PERSONAL & ADV INJURY \$ 2,000,000
B	AUTOMOBILE LIABILITY	☐ GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER: ☒ ANY AUTO ☒ ALL OWNED AUTOS ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS Comp. De.: \$1,000 Coll. Deed: \$1,000	AL 7107738	12/1/2023	6/1/2024	GENERAL AGGREGATE \$ 4,000,000
						PRODUCTS - COM/PO/AGG \$ 4,000,000
						COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000
						BODILY INJURY (Per person) \$
C	UMBRELLA LIAB	☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000	CUP-4X416635-23-NF	12/1/2023	6/1/2024	PROPERTY DAMAGE (Per accident) \$
						EACH OCCURRENCE \$ 10,000,000
						AGGREGATE \$ 10,000,000
						PER STATUTE OTHER \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	WC 011967688 WC 011967689	12/1/2023 12/1/2023	6/1/2024 6/1/2024	E.L. EACH ACCIDENT \$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000
						Each Claim \$ 5,000,000
D	Professional Liability		DR5021105	12/1/2023	12/1/2024	Aggregate \$ 7,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
For Informational Purposes Only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Mike Cosgrove/SUNNY
	<i>Michael Cosgrove</i>

ACORD 25 (2014/01)
INS025 (2014/01)

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THANK YOU & TALK SOON!



December 5, 2024

Mr. Eric Zamft, Director of Planning & Development
City of Cleveland Heights
40 Severance Circle
Cleveland Heights, OH 44118

RE: **Cleveland Heights Parks, Recreation, & Open Space Master Plan**
#24191

Dear Mr. Zamft:

Thank you for the opportunity to partner with the City of Cleveland Heights (Cleveland Heights, Client) in developing a parks, recreation, and open space master plan for the community. OHM Advisors (OHM, Prime consultant) is excited to team with RDL Architects (RDL, subconsultant), and Seventh Hill (SH, subconsultant) to form the project Consultant Team. Our team of experts is excited to gather feedback and create a plan that defines the vision for the future of Cleveland Heights parks and recreation.

We have prepared this letter proposal based on the information in our request for proposals and discussions with you and the staff. Based on our discussion of the proposed scope, this proposal represents our understanding of the project, with the work plan, schedule, and cost of services.

Project Understanding

Developing a community and data-driven Parks, Recreation, and Open Space (PROS) Master Plan is a critical next step in the journey for Cleveland Heights. With ten park sites spanning 135 total acres, the city possesses substantial existing recreational infrastructure. The PROS Master plan will help guide both current decision-making and future endeavors.

Work Plan

Phase #1: Project Launch

- **1.1 Project Kick-Off:** At the beginning of the project, the Consultant Team will facilitate a kickoff meeting with the client and consultant team members to finalize the project work plan and project schedule (the project management plan), identify the technical advisory committee, preview the engagement and communications plan, and discuss high-level issues and opportunities. The kickoff meeting will also ensure that all participants in the planning process understand the team's work schedule, roles, and responsibilities.
- **1.2 Engagement & Communications Plan:** The Consultant Team will work with the client team to define and develop an engagement and communications plan. This plan will include strategies to communicate in a multitude of mediums such as a project website, print, social media, virtual platforms, and the City's online engagement platforms. The plan will also include preferred options for in-person engagement and interactions to meet people where they go. A stakeholder mapping exercise will be conducted to identify



specific groups and community members who must contribute to the planning process. The team will also develop engagement metrics.

- ▼ **Sub-Task - Design Project Brand Identity:** Create a project name suitable for common use with the public and website domain name. Design project logo and brand guidelines for use on public outreach materials and presentations.

- **1.3 Existing Conditions Inventory & Assessment:** The Consultant Team will gather all current conditions information via Cuyahoga County GIS data, maps provided by the City, and site reconnaissance of all City of Cleveland Heights parks. The team will also review all relevant plans and documents, including but not limited to the 2017 City Master Plan, Forest Hill Park Master Plan, and the ongoing Active Transportation and Climate Action Plans. This will include parcels, roads, drives, parking, structures, trails, play and natural features, grades, and vegetation masses for each city open space. The data will be compiled and organized to create a series of maps using AutoCAD and GIS software. We will develop an assessment and rating system for the parks' existing conditions including park feature community benefits, deficiencies, and necessary improvements. All mapping files will be organized and packaged for delivery back to the client team. The inventory and assessment will also identify City of Cleveland Heights community assets, active transportation facilities, and assets adjacent to the City, to understand connectivity needs and goals. Finally, the consultant team will examine the previous parks strategic plan. The findings and analysis will be summarized graphically to inform all participants in the planning process.
- **1.4 Demographic & Recreational Trend Analysis:** The Consulting Team will utilize the City of Cleveland Heights projections and supplement them with census tract demographic data obtained from Environmental Systems Research Institute, Inc. (ESRI), the largest research and development organization dedicated to Geographical Information Systems (GIS). ESRI specializes in population projections and market trends. For comparison purposes, data will also be obtained from the U.S. Census Bureau. This analysis will provide an understanding of the demographic environment for the following reasons: To understand the market areas served by the park and recreation system and to distinguish customer groups. To determine changes occurring in the City of Cleveland Heights and assist in making proactive decisions to accommodate those shifts. Provide the basis for Service Area Analysis. The City's demographic analysis will be based on US 2020 Census information, 2024 updated projections, and 5 (2030) and 10 (2035)-year projections. The following demographic characteristics will be included: population density, age distribution, households, gender, ethnicity, and household income. From the demographic base data, sports, recreation, and outdoor trends are applied to the local populace to determine the potential community participation base. For the sports and recreation trends, the Consulting Team utilizes the Sports & Fitness Industry Association's (SFIA) 2023 Study of Sports, Fitness, and Leisure Participation, ESRI local market potential, as well as participation trends from the Outdoor Foundation on outdoor recreation trends.
- **1.5 Technical Advisory Committee (TAC) Meeting #1:** During this task, the Consultant Team will meet with the technical advisory committee (TAC) to conduct a visioning exercise and identify the wants, needs, issues, and opportunities associated with the development of the plan. This meeting will ensure that all participants in the planning process understand the schedule and deliverables that will result from each Phase. The Consultant Team will also conduct an idea-gathering exercise and SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis and mapping activity to identify challenges and opportunities for the parks, park facilities, and active transportation facilities. The planned outcome of these activities will be to develop an opportunity statement, goals, and guiding principles to consider throughout the planning process.
- **1.6 Special Interest Group #1:** Following TAC Meeting #1, the Consultant Team will conduct up to four special interest group meetings identified and confirmed by the technical advisory committee and client team. One of the group sessions will consider engaging the youth with specific activities designed for their



participation. These sessions aim to further engage with specific stakeholders and community-based groups interested and/or invested in the community recreational facilities and parks. These sessions will also serve as a method to inform the community about the planning process and further develop the opportunity statement, goals, and guiding principles.

- Meetings:
 - ▼ Project Kick-Off
 - ▼ TAC Meeting #1
 - ▼ Special Interest Group #1 Meeting
- Deliverables:
 - ▼ Updated Project Schedule
 - ▼ Engagement & Communications Memorandum
 - ▼ Project Brand Identity
 - ▼ Stakeholder List for the Special Interest Groups
 - ▼ Existing Conditions Memorandum
 - ▼ Demographic & Trend Analysis Data

Phase #2: Engage & Understand

- 2.1 Program Assessment: Recreation programs and special events are the backbone of park and recreation departments. This assessment will review how well the parks and recreation department aligns itself with community needs. The goal of this process is to provide recreation program enhancements that result in successful and innovative recreation program offerings. The Consulting Team will provide insight into recreation program trends from agencies all around the country. The process includes analysis of: age segment distribution, lifecycle analysis, core program analysis and development, similar provider analysis and duplication of service, market position and market analysis, review of program development process, and backstage support, or service systems and agency support needed to deliver excellent service. Ultimately, the outcome of the process will be the creation of a dynamic recreation program plan resulting in increased registration, drives customer retention and loyalty, improves customer satisfaction, and increases revenues.
- 2.2 Create and Launch Project Website: In conjunction with the tasks in phase one, the Consultant Team will create and launch a project website for the parks, recreation, and open space (PROS) master plan to serve as the landing page for all communication and virtual engagement for the project. Content for the website will include a project map, background information, public engagement schedule, FAQs, mailing list sign-up, and other relevant information to the project.
 - ▼ Sub-Task – Website and Social Media Ongoing Updates: The Consultant Team will review and update content on the project website throughout the project process. Targeted social media ads geofenced around Cleveland Heights will be used to expand digital outreach. Short videos and on-site interviews will be created, posted, and shared on the City's social media accounts.
- 2.3 Park/Facility Classification & Level of Service Standards: The Consulting Team will work with the City to review and confirm, modify, or add to existing park classifications and preferred facility standards for all park sites, trails, open space amenities, including common areas and indoor and outdoor facilities. These classifications will consider size, population served, length of stay, and amenity types/services. Facility standards include the level of service standards and the population served per recreational facilities and park amenities. Any new or modified classification or standard will be approved as required. These are based on regional, statewide, or nationally accepted parks and recreation standards, as well as the Consulting Team's



national experience and comparison with peer/survey agencies. These standards will be adapted based on the client's needs and expectations.

- 2.4 Street Team Leaders: In this task, the Consultant Team will distribute and recruit up to two street team leaders to be involved in the planning process. The client team and members of the TAC can assist. Interviews will be conducted for potential candidates. Following the selection(s), the consultant team will provide basic training on community outreach expectations and clarify the hourly tracking process.
- 2.5 Pop-Up Sessions: In this task, the Consultant Team will collaborate with the client team, technical advisory committee, and stakeholders to identify up to five existing public events in Cleveland Heights with high attendance to engage participants and gather feedback. These events will incorporate the street team leaders. Additionally, a walking tour of two priority areas in Cleveland Heights to discuss observations with community members, City staff, and the consultant team. These will provide both an opportunity to talk to residents about the surrounding environment and also include opportunities to share broader feedback on the entire Cleveland Heights geography.
- 2.6 Online Community Survey: The Consultant Team will prepare and host an online community survey, soliciting participant input on existing assets, needs, desires, and impressions of the parks, recreation, and open spaces. Survey questions will be shared with the technical advisory committee for review and confirmation before advertisement. This process will aid in achieving a representative sample of the community. At the conclusion of the survey, we will present the results graphically to guide the planning process. The team will create flyers and postcards with the project brand containing information on the online survey, pop-up events, street team leaders, and other ways to engage in the project process. These will be distributed via an email list, local events, public libraries, businesses, and through social media.
- 2.7 TAC Meeting #2: At this meeting, the Consultant Team will present the results and findings from all of the previous tasks. A facilitated and interactive discussion will be conducted to further refine the opportunity statement, goals, and guiding principles.
- Meetings:
 - ▶ TAC Meeting #2
 - ▶ Pop-Up Sessions (up to five sessions as determined by client and consultant team)
 - ▶ Parks & Rec Mobile Tour (up to two sessions as determined by client and consultant team)
- Deliverables:
 - ▶ Project Website
 - ▶ Online Digital Survey & Associated Marketing Materials
 - ▶ Public Engagement in Phase Two Summary

Phase #3: Build The Framework

- 3.1 Preliminary Park, Recreation, and Open Space Recommendations: Based on the outcomes of the previous phases and discussion with the technical advisory committee in the last task, the Consultant Team will develop preliminary recommendations for the parks, recreation facilities, and open space in the City as well as identify areas of potential development for future park needs. The recommendations will be in both written and graphic form. These recommendations will form the base for continuing discussion with the technical advisory committee, stakeholders, and community in the following tasks.
- 3.2 Government Analysis: As part of this analysis, the Consultant Team will provide an assessment and analysis of the Parks & Properties Department's current level of programs, services and maintenance in



relation to present and future goals, objectives, and directives. In addition, an analysis of boards, commissions, and committees that are involved in parks, recreation, and open space will occur to establish roles. Finally, we look at involvement of volunteer groups and other non-governmental partners. The Consulting Team will review and refine, if necessary, maintenance protocols for parks, open spaces and greenways to ensure appropriateness, efficiency, and sustainability. The plan will identify recommendations for routine and preventative maintenance programs, work management, asset lifecycle management, customer feedback programs, performance measurements, staffing levels, and equipment management. The consulting team will also perform an analysis of the department's current practices to evaluate its operational situation. This analysis will identify future department organization and staffing needs, improved operational efficiencies, policy development, process improvements, system and technology improvements, and marketing/communication opportunities. This review will include comparing current policies with national standards of best practice agencies. The Consulting Team will recommend policies and adjustments to current policies where enhancements may be needed or gaps identified.

- 3.3 TAC Meeting #3: The Consultant Team will present the preliminary recommendations to the committee for review and input. The group will engage in a series of exercises to help inform and refine the recommendations, while also outlining short, medium, and long term action steps. Additionally, the group will collaborate to confirm elements for review and feedback by special interest groups.
- 3.4 Special Interest Group #2: Following TAC Meeting #3, the Consultant Team will conduct another series of special interest meetings with the same identified groups from Task 1.4. The purpose of these sessions will be to share the preliminary recommendations. Feedback will be recorded for evaluation by the technical advisory committee and will help further prepare the project team for community engagement tasks.
- 3.5 Public Open House: The Consultant Team will host an interactive open house, welcoming members of the community, stakeholders, and the technical advisory committee to review the analysis and preliminary recommendations. The format will be stations, to provide equal opportunity and participation for all attendees. Each station will engage attendees in activities to gather additional input and insight. Promotional materials will be distributed through the project website, social media, TAC members, and street team leaders. The event will also include live music and hands-on activities to further attract and engage participants. Aspects of the open house can be duplicated online to provide increased involvement and access. At the conclusion of the open house, we will present the results graphically to guide the planning process.
- 3.6 Funding & Revenue Alternatives: Funding strategies and alternatives will be developed based in part on our review and analysis of the facilities as well as the national experience brought by the Consulting Team. The Consulting Team has identified numerous funding options that can be applied to the Master Plan based on the community values. The funding strategies to be evaluated for recommendations will include at a minimum: Fees/charges options and recommendations. Endowments/non-profits opportunities for supporting operational and capital costs. Sponsorships to support programs, events, and facilities. Partnerships with public/public partners, public/not-for-profit partners and public/private partnerships. Dedicated funding sources to support land acquisition and capital improvements. Development agreements to support park acquisition, open space and park and facility development. Earned income options to support operational costs. Land or facility leases to support operational and capital costs. Identify grant



opportunities and resources to construct parks and facilities identified in the Master Plan including suggested timelines.

- Meetings:
 - ▢ TAC Meeting #3
 - ▢ Special Interest Group #2
 - ▢ Public Open House
- Deliverables:
 - ▢ Open House Marketing Materials (note: this will be determined and finalized during Task 1.2)
 - ▢ Preliminary PROS Recommendations
 - ▢ Government Analysis Memorandum
 - ▢ Public Open House Results

Phase #4: Plan Development

- 4.1 Implementation Matrix: Building on the work from the previous phases and tasks, the Consultant Team will collaborate with the client team and technical advisory committee to formalize an implementation plan highlighting prioritization of the plan's recommendations, high-level cost estimates, parties responsible for implementation of specific plan recommendations/elements, current applicable funding sources and revenue alternatives as discussed in Task 3.7, and a long-term maintenance plan. This matrix will be based on the plan recommendations developed in the previous phases.
- 4.2 Plan Development (Draft Final Plan): The Plan will be comprehensive, incorporating all the analysis, findings, and work from the previous phases. It will be informed technically and intuitively, drawing from input from the technical advisory committee, community, city staff, and industry trends. The plan will clearly articulate the opportunity statement, goals, and guiding principles that shaped the recommendation. Specific recommendations will encompass recreation programming needs, recreation program spaces catering to all ages and abilities, park-specific improvements addressing facility conditions and programming needs, prioritized phasing recommendations, and a list of potential funding resources.
- 4.3 TAC Meeting #4: The Consultant Team will present the Plan and the implementation matrix for input and final comments.
- 4.4 Final Report, Unveil, and Adoption: The Consultant Team will assemble a PROS Master Plan Booklet containing the following:
 - ▢ Color plan of the entire city, showing existing community assets, facility types, and park locations.
 - ▢ Written summary of the plan process, development, and community engagement.
 - ▢ List of park descriptions, observations, and recommendations.
 - ▢ Implementation matrix, including a summary of proposed funding sources and prioritized recommendations.

Both hard copies and online materials will be provided as final deliverables. The Consultant Team will attend and present at one meeting to a select audience as determined by the client.
- Meetings:
 - ▢ TAC Meeting #4
 - ▢ Final Presentation (as determined by the client)



- **Deliverables:**
 - Updated Draft Final Plan
 - Draft Implementation Matrix
 - Final PROS Master Plan (electronic and 6 bounded hard copies)

Additional Services Tasks:

- #1 - Interactive GIS Storyboard Mapping: The Consultant Team will create an interactive GIS map to be integrated into the project website for digital community feedback. The map will allow users to access and view specific layers and information to help inform them of current or proposed conditions and provide specific comments.
- #2 - Additional Public Engagement Event: The Consultant Team will facilitate an additional public meeting to elicit feedback from the community.
- #3 - Building Analysis: The consultant team will provide a high-level assessment of existing city buildings function, observable condition, and historic significance. This is intended to be a high-level assessment of the general quality, functionality, and character of existing structures based upon the teams experience and judgement. The specific structures to be assessed have not yet been identified, therefore the level of assessment detail we are able to provide for this lump sum may vary based on the total number of structures to be reviewed. Findings will be based on readily observable conditions, and exclude structural assessment, field measurements and drawings, testing, and comprehensive code or accessibility assessments.
 - Attend on-site tours of city park buildings together with City staff to observe each building identified. Photograph general field conditions.
 - Research historical data through records available at local libraries and archives.
 - Note observed concerns related to building codes and accessibility standards.
 - Compile findings into a summary report.
 - Compile findings into a report summarizing findings, including photographs and diagrams.
 - General recommendations for next steps and potential options related to further investigation, restoration, adaptive upgrades, or decommissioning of facilities that do not meet standards. Conceptual suggestions for new buildings.
- #4 – Analysis of Park Land Use: The consultant team will evaluate existing park spaces to identify potential alternative use concepts that could benefit the community. Also conduct a general analysis of available vacant land that is not part of the park system that may be considered as a future public park site to fulfill an unmet need or underserved geography. This will also include research of best practices from similar city parks to provide insights into potential new uses.
 - Use geographic information systems (GIS) and other planning tools to analyze land characteristics and assess suitability for alternative uses.
 - Develop a report outlining observations and recommendations for recreation land use.
 - A report detailing the assessment of existing park land, including maps and community feedback.
 - Recommendations for potential new uses for both recreational and community development purposes.
 - Conceptual strategies for the implementation of proposed changes.
- #5 – Cain Park Planning Analysis: The consultant team will perform a comprehensive planning and land use analysis for Cain Park and the Evans Amphitheater in Cleveland Heights, Ohio. The goal of



this analysis is to assess the current conditions, identify potential improvements, and enhance the recreational opportunities and connectivity for residents and visitors. The analysis will encompass the following key components:

1. Amenity and Recreational Use Analysis: Inventory existing amenities (e.g., playgrounds, sports fields, picnic areas) and assess their usage. Identify what type of park space Cain Park is and should be moving forward and how the overall design, landscaping and built environment of the park can accommodate that while respecting the physical built history of the space.

- Conduct surveys and analyze usage data to gauge participation and satisfaction.
- Identify gaps in recreational offerings and potential for new amenities based on community needs.
- Recommend enhancements or new amenities that align with community preferences.

2. Tree Canopy & General Landscape Analysis: Assess the health and coverage of the urban forest in the park. Assess other important flora that define the character of Cain Park.

- Map existing tree canopy coverage and species diversity.
- Evaluate the ecological benefits of the tree canopy, including shade and wildlife habitat.
- Propose strategies for tree preservation, maintenance, and potential plantings to enhance canopy cover.

3. Connectivity Analysis: Evaluate connections between Cain Park, Evans Amphitheater, and surrounding neighborhoods.

- Map current pedestrian and bicycle pathways leading to the park from adjacent areas.
- Identify barriers to access and recommend improvements to enhance connectivity.
- Propose new pathways or enhancements to existing trails that link to community resources and neighborhoods.
- Identify important gateways and how to make them more accessible and identifiable.
- Assess visual accessibility into the park from the surrounding neighborhoods that maximize safety.
- Identify adjacent land uses and opportunities to maximize symbiotic relationships between the park and adjacent uses.

4. Pathway Analysis: Analyze internal pathways within the park for accessibility and connection to amenities.

- Review the existing pathway layout for functionality and safety.
- Recommend directional signage, lighting, and surface improvements to enhance user experience.
- Assess the flow of foot traffic to ensure convenient access to key amenities like the Evans Amphitheater.

5. Seasonal Use Analysis: Examine how usage of the park changes with the seasons.

- Analyze historical data regarding visitor numbers and activities throughout the year.
- Conduct observational studies to determine seasonal trends and preferences.
- Suggest programming or modifications in facilities to maximize seasonal use.

6. Historic Analysis: Review the historical significance of Cain Park and the Evans Amphitheater.

- Conduct research on the historical context of the park and amphitheater, including previous renovations and community engagement.
- Evaluate the cultural importance of the site to local residents and potential for heritage tourism or other historical markers and landmarks.
- Provide recommendations for preserving historic features while modernizing park amenities.

- Deliverables: A comprehensive report that includes:

- Executive summary
- Detailed findings from each analysis component



- ▼ Maps and diagrams illustrating key findings
- ▼ Recommendations for enhancement and development
- ▼ Actionable items for short, medium, and long-term improvements

Schedule

The following table outlines the phase durations for major project milestones. It is anticipated that the project will take a total of 12 months to complete, projected to be completed by December 2025, assuming a January 2025 kickoff:

Phase	PHASE DURATION (In Months)
Phase One	1-3
Phase Two	3-6
Phase Three	6-9
Phase Four	8-12

Compensation

OHM Advisors will provide the above-outlined professional services in accordance with the following fee schedule. Our professional services will be performed on a lump sum, billed on a monthly, percent complete basis.

Phase	Cost
Phase One – Project Launch	\$34,500
Phase Two – Engage & Understand	\$38,000
Phase Three – Building the Framework	\$53,750
Phase Four – Plan Development	\$28,500
<i>Additional Services (if authorized)</i>	
#1 – <i>Interactive GIS Storyboard Mapping</i>	\$9,000
#2 – <i>Additional Public Meeting</i>	\$6,000
#3 – <i>Building Assessment</i>	\$13,875
#4 – <i>Analysis of Park Land Use</i>	\$13,875
#5 – <i>Cain Park Planning Analysis</i>	\$7,500
Total Fee (including additional services):	\$205,000

Clarifications and Assumptions

- ▼ The OHM Team will be led by Josh Slaga, Jeremy Hinte, and Arthur Schmidt, and will include input from our planning, landscape architecture, and engineering groups, as needed.
- ▼ Upon execution of this proposal, OHM will provide a detailed project schedule of all tasks identified, including anticipated meetings.
- ▼ All other work not listed above is excluded from this proposal but can be added as an additional service, if requested.



- ▶ If additional labor effort is required, due to additional meetings not described in the Work Plan, change in schedule, Client-directed changes to the design that are departures from the design direction or scope of work and require rework of information completed in previous submissions, OHM Advisors will negotiate an amendment with the Client for additional services. OHM will not proceed with additional services, without written authorization to proceed from the Client.
- ▶ All deliverables will be submitted electronically in CADD, GIS, and/or PDF format, as applicable.
- ▶ Force Majeure: In the event either party is delayed or prevented from performing this Agreement due to any cause beyond its reasonable control, including but not limited to, strike, labor or civil unrest or dispute, embargo, blockage, work stoppage, protest, pandemics, or acts of God, such delay shall be excused during the continuance of such delay, and the period of performance shall be extended to such extent as may be reasonable to perform after the cause of delay has been removed. In the event any such delay continues for a period of more than thirty (30) days, either party may terminate the Agreement upon written notice to the other party. In the event of any such termination, The Owner shall pay OHM for work performed through the effective date of termination.

Client Responsibilities

- ▶ Client will provide a single point of contact to OHM Advisors who is knowledgeable about the project needs and desired outcomes.
- ▶ Client will provide the following, if available, to assist us with the planning process: prior as-builts and existing plans, plat maps, site surveys indicating site boundaries, existing topography, access to structures, easements and utility line information, utility availability, building information, etc.

Authorization and Acceptance

Thank you for giving us the opportunity to be of service! If this proposal is acceptable to you, your signature on this letter, with a copy returned to us will serve as our authorization to proceed. Upon execution, this Proposal, the attached Exhibit 'A', Standard Terms & Conditions, and the other attachments will form our agreement. This proposal is valid for 30 days.

If you have any questions or comments, please get in touch with me at 216.339.7412. We look forward to working with you on this project.

Sincerely,
OHM Advisors

Authorization to Proceed:

Jeremy Hinte, PLA, ASLA, Project Manager
Jeremy.hinte@ohm-advisors.com
D: 216.865.1337 C: 216.339.7412

Signature

Date

Josh Slaga, Principal
josh.slaga@ohm-advisors.com
D: 330.913.1065 C: 216.280.3022

Printed Name

Title

Attachments: Exhibit 'A' Terms & Agreements

EXHIBIT A

TERMS & CONDITIONS



1. THE AGREEMENT. These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between OHM ADVISORS, a registered Ohio company, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. CLIENT RESPONSIBILITIES. CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. PROJECT INFORMATION. OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. PERIOD OF SERVICE. The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. COMPENSATION. CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. TERMS OF PAYMENT. Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day unless an error/defect was flagged in the invoice which triggered the non-payment of the invoice and the efforts to cure extend beyond 30 day period.
7. STANDARD OF CARE. OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. RESTRICTION OF REMEDIES. OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. LIMIT OF LIABILITY. To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. ASSIGNMENT. Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. NO WAIVER. Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. GOVERNING LAW. The laws of the State of Ohio will govern the validity of this Agreement, its interpretation and performance.
13. INSTRUMENTS OF SERVICE. OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. CERTIFICATIONS. OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. TERMINATION. Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. RIGHT TO SUSPEND SERVICES. In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.
17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM

ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.

18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term ~~hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for~~

~~consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.~~

22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.



Date: 12/4/2024

To: City Council

From: Andres Gonzalez, Director of Parks & Recreation

Subject: Dennison Park Turf Replacement, Scoreboard Replacement and Old Pool House Demolition

Purpose Statement: To allow the Mayor to enter in to an agreement with SCG Fields, LLC, who is a TIPS provider, to replace the turf, scoreboard and demolition of the old pool house at Dennison Park. The project shall cost \$1,114,450.00.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? This is an ARPA related project. The funds for this project must be encumbered by December 31st, 2024.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? This is an ARPA related project. The funds for this project must be encumbered by December 31st, 2024.

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If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

Proposed: 12/16/2024

RESOLUTION NO. 242-2024(CRR), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to execute an agreement with SCG Fields, LLC ("SCG") through The Interlocal Purchasing System ("TIPS") for the design, provision, installation, and related construction services for the public improvement of a new synthetic turf soccer field at Denison Park; and declaring the necessity that this legislation be effective immediately as an emergency measure.

WHEREAS, the conditions of the Denison Park turf field has deteriorated and necessitate replacement with a new synthetic turf soccer field; and

WHEREAS, this Council approved \$3,540,000.00 of funding received through the American Rescue Plan Act of 2021 ("ARPA") to provide for improvements to Cain, Denison, and Forest Hills Parks through the passage of Ordinance 179-2023;

WHEREAS, Section 9.48 of the Ohio Revised Code authorizes political subdivisions to participate in cooperative purchasing programs without obtaining competitive bids; and

WHEREAS, TIPS is a nationwide purchasing cooperative commissioned by the Texas state legislature and has certified SCG as EDGAR compliant for the purpose of receiving federal funds; and

WHEREAS, time is of the essence with respect to contracting for this improvement due to fund obligation deadlines imposed by the American Rescue Plan Act of 2021 ("ARPA"); NOW, THEREFORE

BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. Notwithstanding any provision of Codified Ordinances Chapter 171 to the contrary, the Mayor is hereby authorized to execute all agreements and related documents necessary to facilitate the design, provision, installation, and related construction services for the public improvement of a new synthetic turf soccer field at Denison Park in accordance with SCG's proposal, attached hereto as Exhibit "A" and on file with the Clerk of Council for an amount not to exceed One Million, One Hundred Fourteen Thousand, Four Hundred Fifty Dollars and 00/100 (\$1,114,450.00). All contracts hereunder shall be in a form approved by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one

RESOLUTION 242-2024(CRR)

newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to obligate the ARPA funds appropriated for the improvements by December 31, 2024. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

November 26, 2024 **REV1**

Patrick Costigan
Special Assistant to the Mayor
City of Cleveland Heights
40 Severance Circle
Cleveland Heights, OH 44118
PCostigan@clevelandheights.gov

**Project: Synthetic Turf Athletic Field Replacement – Denison Park – Cleveland Heights, OH
TIPS Contract No. 23020101**

Patrick,

SCG Fields, LLC (SCG) is pleased to provide you with our proposal for the replacement of the existing soccer/lacrosse field at Denison Park. SCG is an Awarded Vendor through the TIPS Purchasing Cooperative. As an Awarded Vendor SCG offers TIPS Members the opportunity to purchase products at discounted pricing without the delay and expense of going out to bid. The Interlocal Purchasing System (TIPS) is a national purchasing cooperative that offers access to competitively procured purchasing contracts to its members.

Our current pricing is based on site observations, Google Earth images, and discussions with the city of Cleveland Heights City. The intent of this scope of work is to replace the existing soccer/lacrosse synthetic turf system. SCG reserves the right to revise the pricing contained in this proposal in the event the scope of the project changes, or site conditions differ from any preliminary or unverified site information provided. The following is a detailed synopsis of what we have included in our pricing for your review.

Denison Park Synthetic Turf Replacement (based on area of approx. 104,100 SF)

- Mobilization
- Furnish and install all temporary erosion control devices and structures required. These materials will be removed upon conclusion of project.
- Furnish and install access to field limits by installing a temporary construction entrance and access protection. This will be removed upon conclusion of project.
- Demo and dispose of existing synthetic turf system.
 - *Note: Existing turf system to be hauled off site.*
- Existing perimeter curb and nailer are to be reused and to be considered in good working condition.
 - *Note: Should the existing curb or nailer be considered unusable during the turf replacement process, replacement of these materials will be performed at an agreed upon increase in cost.*
- Laser grade and supplement existing stone base with up to 100 tons of topping stone.
- Test and inspect existing stone drainage system.
 - *Note: Should it be determined that the drainage system is damaged or inadequate, it will be replaced/fixed at an agreed upon increase in cost.*
- Furnish and install **Tencate 50 oz Championship Turf with Brock Shock Pad.**

- **Tencate 2" 50 oz Championship Turf-** Synthetic turf installation to be complete to include one (1) set of tufted soccer inlays, one (1) set of tufted soccer/women's lacrosse and one (1) midfield logo.. SCG will prepare shop drawings for Owner approval before final turf manufacturing takes place.
 - Furnish and install sand / Brockfill infill system.
 - Furnish and install Brock SP17XL Shock Pad.
 - Seams shall be glued/sewn per manufacturer's recommendation.
 - Includes 8-year manufacturer's warranty.
 - Includes manufacturer suggested grooming equipment.
 - Includes one (1) Gmax test.
 - Based on synthetic turf area of 104,100 SF.
- Pricing based on prevailing wage rates.
- Provide all layout and supervision required for our work.
- Includes 1-year workmanship warranty.

SYNTHETIC TURF REPLACEMENT PRICING:

\$893,200.00 Eight Hundred Ninety Three Thousand Two Hundred and ----- 00/100 Dollars

ALTERNATES

Alternate 1: Championship 62 oz. Turf

- Provide Championship 62 oz turf with rootzone in lieu of base bid turf.
 - *Note: Padding and infill system to remain the same as base bid.*

ADD: \$38,000.00

Alternate 2: Iron Turf

- Provide Iron Turf in lieu of base bid turf.
 - *Note: Padding and infill system to remain the same as base bid.*

ADD: \$97,000.00

Alternate 3: Daktronics Multi-Sport Scoreboard (Lacrosse/Field Hockey/Soccer – Pine Green with white)

- Remove and dispose of existing scoreboard.
 - *Note: Electrical disconnection to be completed by others.*
- Furnish and install new Daktronics PanaView Multi-Sport Scoreboard.
 - Scoreboard is for Lacrosse, Field Hockey, and Soccer. Scoreboard color is green with white caption color. Please reference cut sheet for full capabilities.
 - Reconnect existing electrical to new scoreboard. Existing electrical needs to be within 10' of new scoreboard location.
 - *Note: Installation may increase depending on soils report.*
- Site cleanup and restoration as needed.
- Provide all layout and supervision required for our work.

ADD: \$ 89,000.00

Alternate 4: Pool Building Asbestos Removal and Building Demolition:

- Asbestos Abatement
 - Mobilize to site
 - Remove and properly dispose of 365 SF of asbestos contain tank insulation
 - Collection, transportation, and disposal of universal wastes
- Structural Demolition
 - Conduct complete structural demolition of the existing pool building and detached garage.
 - Removal of two adjacent sidewalks and 1 cement pad.
 - During structural demolition, access will be extremely limited & will need to be coordinated with staff to ensure safety.
 - Wreck building using machine methods.
 - Gas, Sanitary and Storm to be capped within 5 feet of building perimeter.
 - Power Company to remove Transformer and wiring from pole to building.
 - Building footprint to be backfilled with clean fill to match surrounding grades. No seeding or soil.
 - Loadout all material in truck loads to an offsite landfill.
 - Includes \$7,500 allowance for pool chemical disposal.

ADD: \$ 132,250.00

NOTE: Due to volatility in the global supply chain, current pricing is only valid if a contract is awarded within 30 days. Additionally, pricing cannot be guaranteed on projects with longer lead times or delivery dates beyond 30 days from date of proposal.

Exclusions -

The following is excluded from current contract scope -

1. Additional mobilizations.
2. Removal and/or replacement of unstable or unsuitable subgrade material.
3. Rock excavation.
4. Repair or replacement of any existing drives damaged by truck access.
5. Installation, removal or replacement of irrigation, unless otherwise specified.
6. No cutting or capping of utilities in the street is included, utilities capped within 5 feet of building.
7. Electrical service to remain for abatement. Protection and isolation of any electrical power lines to be conducted by utility provider, if required.
8. No transformer PCB oils are included in disposal costs.
9. Access to required utilities (i.e. water, electric, etc.) shall be provided abutting individual abatement work areas as determined, at no cost, by others (including usage fees).
10. Water used will be collected and filtered for release onsite or reused in abatement activities.
11. SCG expects the site to be OSHA compliant upon mobilization and will work to maintain this condition as abatement activities evelove.
12. Provision of perimeter air monitoring, outside of containment monitoring, and final clearance monitoring are not included.
13. Repairs or adjustments to existing fencing.
14. Post construction field testing or maintenance program.
15. Storm water detention or exfiltration systems that may be required by local permitting jurisdiction.
16. Permits fees required to secure permits. This includes any additional structures required by local or state permitting authorities.
17. Sales Tax
18. Performance & Payment Bond.

Should you have any questions or require additional information please contact us at your earliest convenience.

Very truly yours,

SCG Fields, LLC

Paul Franks

Paul Franks
Director of Sales, Great Lakes Region

CC: Mike Discenzo, Cleveland Hts., Ohio



Date: 12/4/2024

To: City Council

From: Andres Gonzalez, Director of Parks & Recreation

Subject: Cain Park Seating Project

Purpose Statement: To allow the Mayor to enter in to an agreement with Farnham Equipment Company, who is a Sourcewell Vendor, to replace all of the spectator seating at both Alma and Evans Theaters at Cain Park. The project shall cost \$373,030.00.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? This is an ARPA related project. The funds for this project must be encumbered by December 31st, 2024.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? This is an ARPA related project. The funds for this project must be encumbered by December 31st, 2024.

.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

Proposed: 12/09/2024

RESOLUTION NO. 243-2024(CRR), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to execute an agreement with Farnham Equipment Company through the Sourcewell Cooperative Purchasing Program, for the provision, installation of, and related construction services for, the public improvement of new seating for Cain Park's Alma and Evans Amphitheaters; and declaring the necessity that this legislation be effective immediately as an emergency measure.

WHEREAS, the conditions of the seating throughout the Alma and Evans Amphitheaters at Cain Park have deteriorated and require replacement; and

WHEREAS, this Council approved \$3,540,000.00 of funding received through the American Rescue Plan Act of 2021 ("ARPA") to provide for improvements to Cain, Denison, and Forest Hills Parks through the passage of Ordinance 179-2023; and

WHEREAS, Section 9.48 of the Ohio Revised Code authorizes political subdivisions to participate in cooperative purchasing programs without obtaining competitive bids; and

WHEREAS, Section 171.12 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the cooperative purchasing program formerly known as the National Joint Powers Alliance, now known as the Sourcewell Cooperative Purchasing Program, without obtaining competitive bids; and

WHEREAS, the Mayor has determined that the selected labor and materials may be purchased through this Cooperative Purchasing Program at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said vehicle and equipment by this means,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. Notwithstanding any provision of Codified Ordinances Chapter 171 to the contrary, the Mayor is hereby authorized to execute all agreements and related documents with the Farnham Equipment Company necessary the provision, installation of, and related construction services for, the public improvement of new seating at Cain Park's Alma and Evans Amphitheaters in accordance with "Sourcewell Contract #081523-HSC Purchase" for an amount not to exceed Three Hundred Sixty-Eight Thousand Dollars and 00/100 (\$368,000.00). All contracts hereunder shall be in a form approved by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to obligate the ARPA funds appropriated for the improvements by December 31, 2024.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



Date: 12/9/2024

To: City Council

From: Councilmember Petras

Subject: Tenants' rights and responsibilities ordinance

Purpose Statement:

To ensure that both tenants and landlords receive important information needed concerning their respective rights, obligations, and remedies and to promote fairness in the rental housing market, including access to safe, quality, accessible, and affordable housing; housing discrimination prevention; housing market stability; community integration, clear and fair rental or lease agreements; education, enforcement, and enhancement of renter rights; and eviction prevention.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: _____ No: X

If yes, why?

Is passage on first reading necessary: Yes: _____ No: X

If yes, why?

If funding is required, is it already budgeted for? Yes: N/a No: N/a

If not already budgeted for, where will funding come from?

Proposed: 12/09/2024

ORDINANCE NO. 244-2024(HB), *First Reading*

By Councilmember Petras

An Ordinance enacting Section 1351.35 of the Codified Ordinances of Cleveland Heights, Ohio, entitled “Tenants’ Rights and Responsibilities.”

WHEREAS, according to data from the U.S. Census Bureau’s 2022 American Community Survey 5-Year Estimates, a 41.4 percent of occupied housing units in the City of Cleveland Heights are renter-occupied compared to 33.2 percent statewide and 35.2 percent nationally;

WHEREAS, the City seeks to ensure that both tenants and landlords receive important information needed concerning their respective rights, obligations, and remedies and to promote fairness in the rental housing market, including access to safe, quality, accessible, and affordable housing; housing discrimination prevention; housing market stability; community integration, clear and fair rental or lease agreements; education, enforcement, and enhancement of renter rights; and eviction prevention;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. Council hereby enacts Section 1351.35 of the Codified Ordinances of Cleveland Heights, entitled “Tenants’ Rights and Responsibilities,” in the form set forth in Exhibit A, a copy of which is attached hereto and which is incorporated herein by reference as if fully rewritten.

SECTION 2. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance on the City of Cleveland Heights website.

SECTION 3. This Ordinance shall take effect and be in force at the earliest time permitted by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

EXHIBIT A

CHAPTER 1351

Basic Standards for Residential Occupancy

* * *

1351.35 TENANTS' RIGHTS AND RESPONSIBILITIES.

(a) Findings and Purpose. To ensure that both tenants and landlords receive important information needed concerning their respective rights, obligations, and remedies and to promote fairness in the rental housing market, including access to safe, quality, accessible, and affordable housing; housing discrimination prevention; housing market stability; community integration, clear and fair rental or lease agreements; education, enforcement, and enhancement of renter rights; and eviction prevention.

(b) Duties of the Building Commissioner.

(1) The Building Commissioner shall, as soon as practicable and on or before April 1, 2025, prepare or adopt a pamphlet containing a summary of applicable federal, state, and local laws and regulations describing the respective rights, obligations, and remedies of tenants and landlords.

(2) The Building Commissioner shall make the information under subsection (b)(1) available to the public at no cost.

(3) The pamphlet prepared or adopted by the Building Commission under subsection (b)(1) shall contain purely factual information and nothing contained therein shall be construed as binding on or affecting any judicial determination of the rights and responsibilities of landlords or tenants nor as legal advice. The City is not liable for any misstatement or misinterpretation of the applicable laws and regulations.

(c) Duties of Owners, Operators, and Agents Leasing or Renting Dwelling Units.

(1) An owner, operator, or agent leasing or renting any dwelling units, dwelling structures, or any parts thereof shall provide a printed copy of the pamphlet described under subsection (b)(1) to any tenant or prospective tenant when a rental agreement is offered whether or not such agreement is for a new rental or lease agreement or a renewal of a rental or lease agreement. For a rental or lease agreement renewal, the owner, operator, or agent may electronically provide a copy of the pamphlet to tenants.

(2) If there is an oral rental agreement, an owner, operator, or agent leasing or renting any dwelling units, dwelling structures, or any parts thereof shall provide the tenant copies of the pamphlet described in subsection (b)(1) either before entering into the oral agreement or within one month after entering into the oral agreement.

(3) An owner, operator, or agent leasing or renting any dwelling units, dwelling structures, or any parts thereof shall, as soon as practicable and on or before July 1,

2025, provide a printed copy of the pamphlet described in subsection (b)(1) to existing tenants. After July 1, 2025, an owner, operator, or agent must provide a printed or electronic copy of the pamphlet described in subsection (b)(1) to tenants once annually between January 1 and July 1 of each calendar year.

(d) Penalty. An owner, operator, or agent leasing or renting any dwelling units, dwelling structures, or any parts thereof who fails to comply with any provision of this Section shall be fined not more than \$1,000 or imprisoned not more than six months, or both. Each day such violation occurs or continues shall constitute a separate offense.



Date: December 9, 2024

To: City Council

From: Eric Zamft, Director of Planning, Neighborhoods & Development

Subject: Zoning Map change – Park Synagogue property located at 3300 Mayfield Road to S-2 Mixed-Use District, and transmitting the same to the Planning Commission

Purpose Statement:

Local ordinances, particularly zoning, are “living and breathing” documents that can be amended from time-to-time in order to keep up with changes in the social and economic environments. The City’s Zoning Code is central to development, redevelopment, and investment within the City.

The the Park Synagogue property is located at 3300 Mayfield Road (the “Property”) is currently split between the A Single-Family and MF-1 Multiple-Family Zoning Districts. The current owners of the Property, Sustainable Community Associates (the “Applicant”) is proposing a multi-phased renovation, restoration, and redevelopment of the Property (the “Project”). In order to accomplish the Project, the existing zoning on the Property would need to be changed via a Zoning Map Change. On November 25, 2024 the Applicant submitted a petition for a Zoning Map Change to rezone the Property to the S-2 Mixed-Use Zoning District.

The Applicant stated in their application that “[t]he proposed amendment will help the City of Cleveland Heights achieve some of the core goals outlined in the 2017 Master Plan, including developing vibrant neighborhoods with infill housing on the site, creating a complete transportation network with public access trails, and creating a safe and engaged community for the Boulevard Neighborhood by revitalizing the underutilized property. Additionally, this amendment will help preserve the Park Synagogue as a local historic landmark by repositioning the building as a hub for arts and culture with the proposed use of an arts community center, creating a more diverse and open community for future generations.”

Chapter 1119 of the Zoning Code provides the regulations and process for Zoning Map Changes. What follows is a summary of the process.

- Introduction of amending ordinance to Council (Sections 1119.01 and 1119.02) – **tonight**
- Referral to Planning Commission for consideration and recommendation. The Commission shall be allowed a reasonable time, not less than thirty (30) days, nor more than sixty (60) days for its consideration and recommendations (Section 1119.03) – **requested action of tonight**
- Planning Commission consideration of ordinance and development of design guidelines – all open to the public to watch (Section 1119.04) – *anticipated at January and February 2025 Planning Commission meetings*
- [Not required by Code] Referral, review, and recommendation by Committee
- Public hearing by Council, including appropriate noticing (Section 1119.05)
- Notice to property owners for zoning map change by Clerk of Council (Section 1119.06)
- Action by Council. After the public hearing Council shall either adopt or deny the recommendation of the Planning Commission (Section 1119.07)

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: _____ No: X

If yes, why?

Is passage on first reading necessary: Yes: _____ No: X

If yes, why?

If funding is required, is it already budgeted for? Yes: NA No: NA

If not already budgeted for, where will funding come from?

Proposed: 12/09/2024

ORDINANCE NO. 245-2024(PD), *First Reading*

By Mayor Seren

An Ordinance amending the Zoning Map of the City of Cleveland Heights to rezone the Park Synagogue property located at 3300 Mayfield Road to S-2 Mixed-Use District, and transmitting the same to the Planning Commission.

WHEREAS, the Park Synagogue property is located at 3300 Mayfield Road, comprised of Permanent Parcel Numbers (“PPNs”) 684-34-014, 684-34-015, and 684-35-025 (the “Property”); and

WHEREAS, the Property is approximately 28 acres and currently split between the A Single-Family and MF-1 Multiple-Family Zoning Districts; and

WHEREAS, the current owners of the Property, Sustainable Community Associates (the “Applicant”) is proposing a multi-phased renovation, restoration, and redevelopment of the Property (the “Project”); and

WHEREAS, in order to accomplish the Project, the existing zoning on the Property would need to be changed via a Zoning Map Change; and

WHEREAS, pursuant to Section 1119.01 of the Codified Ordinances of the City of Cleveland Heights, amendments to the official Zoning Map of the City of Cleveland Heights may be requested via petition; and

WHEREAS, pursuant to Section 1119.03 of the Codified Ordinances of the City of Cleveland Heights, after the introduction of such amending Ordinance by Council, such amending Ordinance shall be transmitted to the Planning Commission for its consideration and recommendation; and

WHEREAS, pursuant to Section 1119.03 of the Codified Ordinances of the City of Cleveland Heights the Planning Commission shall be allowed a reasonable time, not less than thirty (30) days and nor more than sixty (60) days, for its consideration and recommendations; and

WHEREAS, on November 25, 2024 the Applicant submitted a petition for a Zoning Map Change to rezone the Property to the S-2 Mixed-Use Zoning District; and

WHEREAS, pursuant to Section 1119.02(g) of the Codified Ordinances of the City of Cleveland Heights, such Zoning Map change is consistent with the adopted 2017 City of Cleveland Heights Master Plan; the Applicant stated in its application that “[t]he proposed amendment will help the City of Cleveland Heights achieve some of the core

ORDINANCE NO. 245-2024(PD)

goals outlined in the 2017 Master Plan, including developing vibrant neighborhoods with infill housing on the site, creating a complete transportation network with public access trails, and creating a safe and engaged community for the Boulevard Neighborhood by revitalizing the underutilized property. Additionally, this amendment will help preserve the Park Synagogue as a local historic landmark by repositioning the building as a hub for arts and culture with the proposed use of an arts community center, creating a more diverse and open community for future generations.”; and

WHEREAS, the Applicant preliminarily and conceptually presented the Project, including the need for a Zoning Map Change at the October 29, 2024 and November 13, 2024 Planning Commission meetings.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. Pursuant to Section 1119.01 of the Codified Ordinances, this Council accepts a petition by the Applicant for amendments to the official Zoning Map of the City of Cleveland Heights, as set forth in Exhibit A and B attached hereto.

SECTION 2. Pursuant to Section 1119.03 of the Codified Ordinances, this proposed amending Ordinance shall be transmitted to the Planning Commission.

SECTION 3. Notice of passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance to the City of Cleveland Heights website.

SECTION 4. This Ordinance shall take effect and be in force at the earliest time permitted by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

ORDINANCE NO. 245-2024(PD)

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



Park Synagogue

Exhibit A

City Council – Zoning Map Amendment

Application Letter - 11/25/2024

Applicant

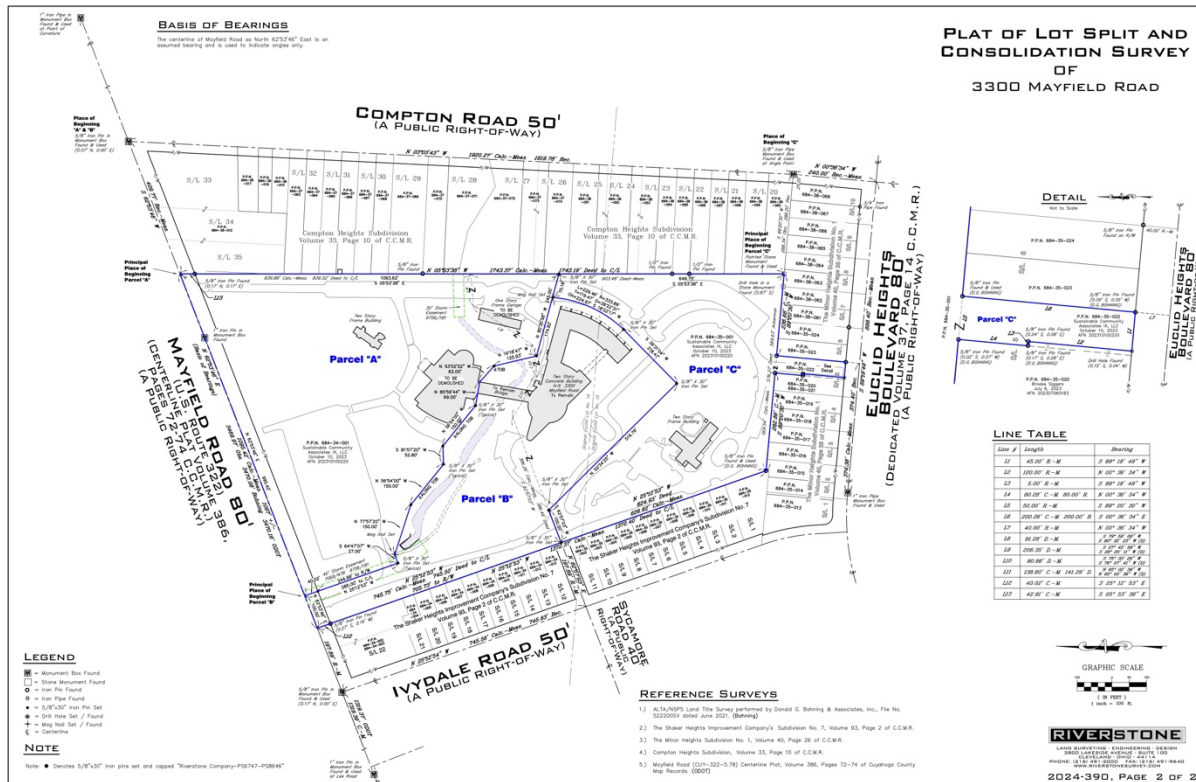
David Craun
Owner's Representative
Cleveland Planning Advisors
3900 Archwood Ave.
Cleveland, OH 44109
(216) 466-1972
david@clevelandplanning.com

Owner

Josh Rosen
Partner
Sustainable Community Associates
2306 W 17th St, Suite 6
Cleveland, OH 44113
(440) 574-9527
josh@sustainableca.com

Proposed Amending Ordinance

The owners of the Park Synagogue site at 3300 Mayfield Road formally request that the Cleveland Heights City Council amend the Zoning Map from "A Single-Family" to "S2 Mixed Use". This Zoning Map change will allow for future development around the historic synagogue, which is about to undergo a significant restoration. The 28-acre site consists of three separate parcels: the north parcel "A" along Mayfield Road, the mid-parcel "B" surrounding the historic synagogue, and the south parcel "C" with access to Euclid Heights Boulevard. Sustainable Community Associates currently owns all three parcels, effective 10/4/2023, with a Lot Split and Consolidation recorded on 11/12/2024 with Cuyahoga County.



Project Description

The iconic Park Synagogue is about to undergo a significant restoration to preserve Erich Mendelsohn's 1950 architectural masterpiece while adapting it as a community arts center. The wedge-shaped building is dominated by a 100-foot-wide, 65-foot-tall hemispherical dome atop the Temple, which fans out to a school wing surrounding a courtyard. Mendelsohn located the synagogue along the Dugway Brook ravine, which runs through the 28-acre wooded property between Mayfield Road and Euclid Heights Boulevard.

The synagogue is no longer in use and has been purchased by Sustainable Community Associates [SCA] for development. The project has been awarded numerous grants and public funding, including Historic Tax Credits [HTC] by the State Historic Preservation Office [SHPO] and the National Park Service [NPS] for a complete restoration and rehabilitation. The restoration scope includes masonry/soffit repair, new windows and doors, new roofs, interior floors, walls, and ceilings. The synagogue will be upgraded with the latest building systems while being sensitive to the historically significant spaces. New uses will include K-12 non-profit arts education programs, special needs art experiences, and a new Bachelor of Fine Arts interdisciplinary fifth-year program by a Northeast Ohio college. Other functions will include the continued use of the Temple space for the High Holy Days and community arts events, as well as private events and parties.

The synagogue is connected via a late-sixties addition by a successor to Mendelsohn with a bridge over the ravine to a large overflow auditorium and event space known as Kangesser Hall. The addition is not considered historic as the structures are outside the period of significance [1950-1953] of the Mendelsohn synagogue, so the bridge will be retained, but the hall will be demolished. Other buildings on-site planned for demolition include a caretaker house, boiler room, and garage to the north and a gas house to the south. The daycare building to the southeast and a Mikvah [ceremonial bath house] to the north of Kangesser will remain.

A Framework Plan for the Park Synagogue property has been underway for the past year, and we are ready to start preliminary reviews with the city boards and commissions. The multi-phase plan envisions retaining the park-like character of the wooded site, celebrating the architecture of Mendelsohn's synagogue, and exploring opportunities for new buildings. Studies have included small-scale residences such as townhouse apartments on the site's south side near the Synagogue in phase one and more significant multi-family buildings on the north side across the ravine in future phases.

Reasons for the Zoning Amendment

As noted above in the project description, the primary reason for the Zoning Map Change is to allow for a new Development plan for proposed townhouses and mixed-use multi-family buildings on the property that are prohibited under the current zoning.

Present Use & Zoning District

The north parcel "A" [formerly 684-34-001, currently 684-34-014] is zoned "A Single-Family" with a 220' strip along Mayfield Road zoned "MF-1 Multiple-Family". Present uses include the Charlotte Goldberg Community Mikvah for religious ceremonies and Kangesser Hall, an overflow assembly building for the synagogue.

The mid-parcel "B" [formerly 684-35-001, currently 684-34-015] is zoned "A Single-Family" with a 220' strip along Mayfield Road zoned "MF-1 Multiple-Family". Present uses include the Cleveland Heights Historic Landmark Park Synagogue temple, the bridge over the dugway brook connecting the temple to the overflow hall, and the Boiler House building with the caretaker apartment and service garage.

The south parcel "C" [formerly 684-35-022, currently 684-35-025] is zoned "A Single-Family". Present use is the Heights Room to Grow daycare and preschool.

Proposed Use & Zoning District

The north parcel “A” [PPN 684-34-014] is to be zoned “S-2 Mixed Use”. Proposed uses maintain the Mikvah for religious ceremonies, Kangesser Hall would be demolished, and new mixed-use multi-family buildings would be developed along Mayfield Road.

The mid-parcel “B” [PPN 684-34-015] is to be zoned “S-2 Mixed Use”. Proposed uses include the restoration of the Park Synagogue temple and bridge for arts education, the Boiler House building would be demolished, and new townhouses would be developed around that area.

The south parcel “C” [PPN 684-35-025] is to be zoned “S-2 Mixed Use”. Proposed uses maintain the daycare and new townhouses would be developed in the southeast corner of the site.

Vicinity Map

See the Plat of Lot Split and Consolidation approved by the Planning Commission for Re-Subdivision on 10/29/2024.

Planning Statement

The proposed amendment will help the City of Cleveland Heights achieve some of the core goals outlined in the **2017 Master Plan**, including developing *vibrant neighborhoods* with infill housing on the site, creating a *complete transportation network* with public access trails, and creating a *safe and engaged community* for the Boulevard Neighborhood by revitalizing the underutilized property. Additionally, this amendment will help preserve the Park Synagogue as a local *historic landmark* by repositioning the building as a *hub for arts and culture* with the proposed use of an arts community center, creating a more *diverse and open community* for future generations.

[End of Application]

Exhibit B
List of Parcels

PPN	Parcel Address
68434014	3300 MAYFIELD ROAD, CLEVELAND HEIGHTS, OH, 44118 (Parcel "A")
68434015	3300 MAYFIELD ROAD, CLEVELAND HEIGHTS, OH, 44118 (Parcel "B")
68435025	3300 MAYFIELD ROAD, CLEVELAND HEIGHTS, OH, 44118 (Parcel "C")



Date: November 26, 2024

To: City Council

From: Eric Zamft, Director of Planning & Development

Subject: American Builders and Applicators, LLC; abatement of lead-based paint hazards at 1580 Oakwood Drive

Purpose Statement: To authorize the Mayor to execute a contract with American Builders and Applicators for an amount not exceed \$71,250 for Lead Abatement Services. Such services would be allocated from Lead Safe Ohio funds.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? To ensure that the contractor can be compensated for work that will be completed before December 31, 2024.

Is passage on first reading necessary: Yes: _____ X No: _____

If yes, why? To ensure that the contractor can be compensated for work that will be completed before December 31, 2024.

If funding is required, is it already budgeted for? Yes: _____ No: X

If not already budgeted for, where will funding come from? A budget amendment will need to be introduced following the passage of the Lead Safe Ohio contract with CCBH.

Proposed: 12/02/2024

RESOLUTION NO. 229-2024(PSH), *Second Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with American Builders and Applicators, LLC, a certified lead abatement contractor, for the use of Lead Safe Ohio (LSO) Grant funds in connection with the abatement of lead-based paint hazards at 1580 Oakwood Drive; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Lead Safe Ohio Program is a program administered by the Cuyahoga County Board of Health (CCBH) through American Rescue Plan Act (ARPA) State-allocated funds; and

WHEREAS, the home, located at 1580 Oakwood Drive, contains lead-based paint hazards and is eligible for assistance through the LSO Program; and

WHEREAS, the property owner has contributed \$49,750 of their own funds in order to fully fund the lead abatement project; and

WHEREAS, the abatement of lead-based paint hazards in residential structures is vital for the health and well-being of all people, particularly for children under the age of 5; and

WHEREAS, the lowest bidder, American Builders and Applicators, LLC is a certified lead abatement contractor and is in good standing with the City of Cleveland Heights' Housing Preservation Office; and

WHEREAS, it would be in the best interest of the City and its residents to provide partial funding to assist such a project; and

WHEREAS, there are monies available for such purpose from the Lead Safe Ohio Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to enter into an agreement and any related documents with American Builders and Applicators, LLC for the abatement of lead-based paint hazards at 1580 Oakwood Drive. The agreement shall provide for funding in the amount of up to seventy-one thousand, two hundred and fifty dollars (\$71,250) from Lead Safe Ohio Grant funds. The agreement shall be subject to the approval as to form by the Director of Law.

RESOLUTION NO. 229-2024(PSH)

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance on the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to encumber grant funds for the abatement of lead-based paint hazards at 989 Oxford Road. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____

Approved: _____

KAHLIL SEREN
Mayor



Date: 11/29/2024

To: Law and Council

From: Tara Schuster, Acting Finance Director

Subject: 2024 Appropriation Increase

Purpose Statement:

To increase the 2024 Budget Ordinance by \$1,316,139.00. Please see attached spreadsheet for additional details on the budget increase.

Received additional TIF funds related to Top-of-the-Hill that the City is obligated to pay out.
Received TIF revenue in the same amount as the budget increase of \$1,889,147.00.

Is this legislation recurring: Yes: X* No: _____

*Budget adjustments in general are recurring

Is emergency language necessary: Yes: X No: _____

If yes, why?

2024 Budget Adjustment includes capital request from 2024 that is being removed and requesting in 2025 Budget. Additional funding, timing issues, or availability of equipment is pushing the Capital into the 2025 Budget Year

Is passage on first reading necessary: Yes: x No: _____

If yes, why?

In order to maintain operations and to get the projects done in a timely fashion we are requesting this gets approved on the 1st reading so we can include in the 2025 Budget Year

If funding is required, is it already budgeted for? Yes: _____ No: x

If not already budgeted for, where will funding come from?

2024 Budget Adjustments
Ordinance #230-2024
Cash Supplement

Fund #	Fund Description	2024 Budget Adjustment	Fund	Department	Account	Description	Ordinance Description	Amount	Budget Adjustment Notes
101	General Fund	\$ 131,250.00	101	2108 - General Operations	2035.01	Self_ins Losses	O.T.P.S	70,000.00	Funds received for settlement and paid out fees
			101	2108 - General Operations	2661.01	Settlements	O.T.P.S	5,000.00	
			101	2108 - General Operations	3075	Settlements	Capital	17,250.00	
			101	2108 - General Operations	2090	Fees	O.T.P.S	39,000.00	
		<u>\$ 131,250.00</u>				Total	Budget Adjustment Total	<u>\$ 131,250.00</u>	
231	Tree Fund	\$ 4,600.00	231	3101 - Finance Department	2082	Postage Cost	O.T.P.S	4,600.00	Mailing out Certified letters for the Special Assessment
		<u>\$ 4,600.00</u>				Total	Budget Adjustment Total	<u>\$ 4,600.00</u>	
244	NOPEC Fund	\$ (72,075.00)	244	2108 - General Operations	2621	Non-Cap Equipment	O.T.P.S	(157,415.00)	2024 Budget Placeholder till Projects are approved by City and NOPEC
			244	5101 - Planning	3004	Capital Equipment	Capital	85,340.00	Purchase EV Cars through NOPEC fund
		<u>\$ (72,075.00)</u>				Total		<u>\$ (72,075.00)</u>	
260	Top-of-the-Hill	\$ 1,889,147.00	260	3101 - Finance	2642	Econ Dev't Expense	O.T.P.S	1,889,147.00	Top-of-the-Hill Tax payment for the TIF
		<u>\$ 1,889,147.00</u>				Total		<u>\$ 1,889,147.00</u>	
402	Financed Capital Project Fund	\$ (993,317.00)	402	6201 - Service Admin	3004	Capital Equipment	Capital	69,000.00	New Tri-Axle Truck additional cost F250 Truck purchahsed in September additional cost Brine Equipment & Accessories Traffic Calming Services and ADA ramps for Project Harcourt) Traffic Calming Equipment reduced for the Traffic Calming Services and installation
			402	6203 - Refuse Coll/Transfer	3004	Capital Equipment	Capital	12,985.00	
			402	6208 - Street Maintenance	3004	Capital Equipment	Capital	70,489.00	
			402	6208 - Street Maintenance	3003	Capital Improvement	Capital	100,000.00	
			402	6208 - Street Maintenance	3004	Capital Equipment	Capital	(100,000.00)	

2024 Budget Adjustments
Ordinance #230-2024
Cash Supplement

Fund #	Fund Description	2024 Budget Adjustment	Fund	Department	Account	Description	Ordinance Description	Amount	Budget Adjustment Notes
			402	7201 - Police Admin	3004	Capital Equipment	Capital	319,209.00	Purchahse 5 New Police Cars and Outfit them. Only Purchahse 5 per Council in the 2025 Budget Remove Police Locker Rooms to re-budget in the 2025 Budget Replace kitchens, 2025 Budget Request with additional funds Purchase New Utility Truck removed from 2024 Budget and requesting as part of the 2025 Capital Request (equipment availability) Purchase Fire Engine removed from 2024 and request as part of the 2025 Capital (equipment availability)
			402	7201 - Police Admin	3003	Capital Improvement	Capital	(275,000.00)	
			402	7301 - Fire Admin	3003	Capital Improvement	Capital	(50,000.00)	
			402	7301 - Fire Admin	3004	Capital Equipment	Capital	(80,000.00)	
			402	7301 - Fire Admin	3004	Capital Equipment	Capital	(1,060,000.00)	
		<u>\$ (993,317.00)</u>					Total	Budget Adjustment Total	<u>(993,317.00)</u>
411	Economic Development	\$ 990,137.00	411	5222 - Economic Development	2766	Mortgage Loan Agreeen	O.T.P.S	340,000.00	Purchase Parking Lot and enter into a mortgage loan agreement
			411	6210 - Parking Lot	3001	Capital Land	Capital	650,137.00	
		<u>\$ 990,137.00</u>					Total	Budget Adjustment Total	<u>\$ 990,137.00</u>
416	Refuse Capital Fund	\$ (850,000.00)	416	6203 - Refuse Coll/Transfer Stator	3003	Capital Improvement	Capital	(850,000.00)	Remove Transfer Station from the 2024 Budget and requested as part of the 2025 Budget
		<u>\$ (850,000.00)</u>					Total	Budget Adjustment Total	<u>\$ (850,000.00)</u>
606	ALS Ambulance Services	\$ 216,397.00	606	7304 - ALS Ambulance Services	3004	Capital Equipment	Capital	216,397.00	Ambulance Re-Chassis that was approved in 2022 by RES112-2022 was not encumbered in 2022
		<u>\$ 216,397.00</u>					Total	Budget Adjustment Total	<u>\$ 216,397.00</u>
	Grand Total Budget Adjustment	<u>\$ 1,316,139.00</u>					Grand Total Budget Adjustment	<u>\$ 1,316,139.00</u>	

Proposed: 12/02/2024

ORDINANCE NO. 230-2024(F), *Second Reading*

By Mayor Seren

An Ordinance to repeal and replace certain subparagraphs of Ordinance No. 198-2023, relating to appropriations and other expenditures of the City of Cleveland Heights, Ohio for the fiscal year ending December 31, 2024, repeal the prior version of Ordinance No. 198-2023; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, this Council wishes to repeal and replace certain appropriations made through Ordinance No. 198-2023, passed December 18, 2023, in the manner more fully described herein,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cleveland Heights, that:

SECTION 1. Certain subparagraphs of Ordinance No. 198-2023 relating to appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio for the fiscal year ending December 31, 2024 be, and the same hereby are increased, decreased, and/or transferred in the amounts set forth in Exhibit 1, attached hereto.

SECTION 2. All expenditures of the City of Cleveland Heights within the fiscal year ending December 31, 2024, shall be made within appropriations herein provided. "Appropriation" as used herein means the total amount appropriated for the individual fund. Notwithstanding the financial detail herein presented within an individual fund, the Mayor is authorized to transfer budgeted amounts within each fund, so long as the total amount appropriated for each individual fund is not exceeded.

SECTION 3. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one paper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance on the City of Cleveland Heights website.

SECTION 4. The prior version of Ordinance No. 198-2023, passed December 18, 2023, is hereby repealed in its entirety.

SECTION 5. It is necessary that this Ordinance become immediately effective as an emergency necessary for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the ongoing and continuous need to preserve the faith and credit of the City. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to

ORDINANCE NO. 230-2024(F)

this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

ORDINANCE NO. 230-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024

Department	Object	Original Budget ORD#198-2023	November's Budget Adjustment ORD#218-2024	December's Budget Adjustment ORD #230-2024	Budget Amended
That there be appropriated from the <u>GENERAL FUND, FUND NO. 101</u>					
1101- City Council					
	Personal Services	\$ 177,941.00	\$ 179,941.00		\$ 179,941.00
	O.T.P.S	\$ 74,445.00	\$ 74,445.00		\$ 74,445.00
	Total - 1101 City Council	\$ 252,386.00	\$ 254,386.00		\$ 254,386.00
2101 - Mayor's Office					
	Personal Services	\$ 937,052.00	\$ 937,052.00		\$ 937,052.00
	O.T.P.S	\$ 119,950.00	\$ 119,950.00		\$ 119,950.00
	Total - 2101 Mayor's Office	\$ 1,057,002.00	\$ 1,057,002.00		\$ 1,057,002.00
2106- Civil Service					
	Personal Services	\$ 3,659.00	\$ 3,659.00		\$ 3,659.00
	O.T.P.S	\$ 30,000.00	\$ 30,000.00		\$ 30,000.00
	Total - 2106 Civil Service	\$ 33,659.00	\$ 33,659.00		\$ 33,659.00
2107 - Landmark Commission					
	O.T.P.S	\$ 19,850.00	\$ 19,850.00		\$ 19,850.00
	Total - 2107 Landmark Commission	\$ 19,850.00	\$ 19,850.00		\$ 19,850.00
2108- General Operations					
	Personal Services	\$ 716,000.00	\$ 716,000.00		\$ 716,000.00
	O.T.P.S	\$ 1,708,800.00	\$ 1,708,800.00	\$ 114,000.00	\$ 1,822,800.00
	Capital	\$ -	\$ -	\$ 17,250.00	\$ 17,250.00
	Total - 2108 General Operations	\$ 2,424,800.00	\$ 2,424,800.00		\$ 2,556,050.00
2201 - M.I.S.					
	Personal Services	\$ 451,446.00	\$ 451,446.00		\$ 451,446.00
	O.T.P.S	\$ 282,800.00	\$ 282,800.00		\$ 282,800.00
	Capital	\$ 79,000.00	\$ 79,000.00		\$ 79,000.00
	Total - 2201 MIS	\$ 813,246.00	\$ 813,246.00		\$ 813,246.00
2501- Community Relations					
	Personal Services	\$ 594,552.00	\$ 594,552.00		\$ 594,552.00
	O.T.P.S	\$ 211,210.00	\$ 211,210.00		\$ 211,210.00
	Total - 2501 Community Relations	\$ 805,762.00	\$ 805,762.00		\$ 805,762.00
3101 - Finance					
	Personal Services	\$ 693,376.00	\$ 693,376.00		\$ 693,376.00
	O.T.P.S	\$ 239,610.00	\$ 239,610.00		\$ 239,610.00
	Other Financing Uses	\$ -	\$ -		\$ -
	Total - 3101 Finance	\$ 932,986.00	\$ 932,986.00		\$ 932,986.00
3103 - County Auditors Deductions					
	O.T.P.S	\$ 300,000.00	\$ 300,000.00		\$ 300,000.00
	Total - 3103 County Auditors Deductions	\$ 300,000.00	\$ 300,000.00		\$ 300,000.00
310Z - Operating Transfers					
	Other Financing Uses	\$ 575,000.00	\$ 575,000.00		\$ 575,000.00
	Total - 310Z Operating Transfers	\$ 575,000.00	\$ 575,000.00		\$ 575,000.00
3201 - Income Tax					
	O.T.P.S	\$ 1,162,750.00	\$ 1,162,750.00		\$ 1,162,750.00
	Total - 3201 Income Tax	\$ 1,162,750.00	\$ 1,162,750.00		\$ 1,162,750.00
3301 - Human Resources					
	Personal Services	\$ 224,461.00	\$ 224,461.00		\$ 224,461.00
	O.T.P.S	\$ 300,850.00	\$ 300,850.00		\$ 300,850.00
	Total - 4101 Law	\$ 525,311.00	\$ 525,311.00		\$ 525,311.00
4101 - Law					
	Personal Services	\$ 1,080,770.00	\$ 1,080,770.00		\$ 1,080,770.00
	O.T.P.S	\$ 475,050.00	\$ 475,050.00		\$ 475,050.00
	Total - 4101 Law	\$ 1,555,820.00	\$ 1,555,820.00		\$ 1,555,820.00
5101 - Planning					
	Personal Services	\$ 2,529,981.00	\$ 2,529,981.00		\$ 2,529,981.00
	O.T.P.S	\$ 319,050.00	\$ 519,050.00		\$ 519,050.00
	Total - 5101 Planning	\$ 2,849,031.00	\$ 3,049,031.00		\$ 3,049,031.00
5102- Planning Commission					
	Personal Services	\$ 8,226.00	\$ 8,226.00		\$ 8,226.00
	Total - 5101 Planning Commission	\$ 8,226.00	\$ 8,226.00		\$ 8,226.00
5103 - Board of Zoning Appeals					
	Personal Services	\$ 5,967.00	\$ 5,967.00		\$ 5,967.00
	Capital	\$ -	\$ -		\$ -
	Total - 5103 Bd. Of Zoning Appeals	\$ 5,967.00	\$ 5,967.00		\$ 5,967.00

ORDINANCE NO. 230-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024

Department	Object	Original Budget ORD#198-2023	November's Budget Adjustment ORD#218-2024	December's Budget Adjustment ORD #230-2024	Budget Amended
5104 - Special Improvement District					
	O.T.P.S	\$ 264,970.00	\$ 264,970.00		\$ 264,970.00
	Total - 5104 SID	\$ 264,970.00	\$ 264,970.00		\$ 264,970.00
5106 - Architect Bd of Review					
	Personal Services	\$ 5,985.00	\$ 5,985.00		\$ 5,985.00
	Capital	\$ -	\$ -		\$ -
	Total - 5106 Arch Bd. Of Review	\$ 5,985.00	\$ 5,985.00		\$ 5,985.00
5602 - SBA Grants					
	O.T.P.S	\$ 164,750.00	\$ 164,750.00		\$ 164,750.00
	Total - 5602 SBA Grants	\$ 164,750.00	\$ 164,750.00		\$ 164,750.00
6201 - Service Administration					
	Personal Services	\$ 430,208.00	\$ 430,208.00		\$ 430,208.00
	O.T.P.S	\$ 7,740.00	\$ 7,740.00		\$ 7,740.00
	Capital	\$ -	\$ -		\$ -
	Total - 6201 Service Admin	\$ 437,948.00	\$ 437,948.00		\$ 437,948.00
6202 Capital Projects Admin					
	O.T.P.S	\$ 45,000.00	\$ 45,000.00		\$ 45,000.00
	Total - 6202 Cap Proj Admin	\$ 45,000.00	\$ 45,000.00		\$ 45,000.00
6207 - Vehicle Maintenance					
	Personal Services	\$ 1,294,215.00	\$ 1,294,215.00		\$ 1,294,215.00
	O.T.P.S	\$ 1,502,660.00	\$ 1,502,660.00		\$ 1,502,660.00
	Capital	\$ 20,240.00	\$ 20,240.00		\$ 20,240.00
	Total - 6207 Vehicle Maintenance	\$ 2,817,115.00	\$ 2,817,115.00		\$ 2,817,115.00
6208 - Sewer Maintenance					
	Personal Services	\$ 1,892,444.00	\$ 1,892,444.00		\$ 1,892,444.00
	O.T.P.S	\$ 394,200.00	\$ 394,200.00		\$ 394,200.00
	Capital	\$ 45,000.00	\$ 45,000.00		\$ 45,000.00
	Total - 6208 Sewer Maintenance	\$ 2,331,644.00	\$ 2,331,644.00		\$ 2,331,644.00
6211 - Traffic Signs & Signals					
	Personal Services	\$ 98,378.00	\$ 98,378.00		\$ 98,378.00
	O.T.P.S	\$ 182,315.00	\$ 182,315.00		\$ 182,315.00
	Total - 6211 Traffics Signs Signals	\$ 280,693.00	\$ 280,693.00		\$ 280,693.00
7201 - Police Administration					
	Personal Services	\$ 12,887,328.00	\$ 12,887,328.00		\$ 12,887,328.00
	O.T.P.S	\$ 812,760.00	\$ 812,760.00		\$ 812,760.00
	Capital	\$ -	\$ -		\$ -
	Other Financing Uses	\$ -	\$ -		\$ -
	Total - 3101 Finance	\$ 13,700,088.00	\$ 13,700,088.00		\$ 13,700,088.00
7202 - Police Academy					
	Personal Services	\$ 120,784.00	\$ 120,784.00		\$ 120,784.00
	O.T.P.S	\$ 68,200.00	\$ 68,200.00		\$ 68,200.00
	Total - 7202 Police Academy	\$ 188,984.00	\$ 188,984.00		\$ 188,984.00
7301 - Fire Administration					
	Personal Services	\$ 10,709,620.00	\$ 10,709,620.00		\$ 10,709,620.00
	O.T.P.S	\$ 367,191.00	\$ 367,191.00		\$ 367,191.00
	Other Financing Uses	\$ -	\$ -		\$ -
	Total - 7301 Fire Admin	\$ 11,076,811.00	\$ 11,076,811.00		\$ 11,076,811.00
7302 - Joint Dispatch					
	O.T.P.S	\$ 1,291,500.00	\$ 1,291,500.00		\$ 1,291,500.00
	Total - 7302 Joint Dispatch	\$ 1,291,500.00	\$ 1,291,500.00		\$ 1,291,500.00
7303 - Fire Prevention					
	Personal Services	\$ 149,522.00	\$ 149,522.00		\$ 149,522.00
	O.T.P.S	\$ 8,850.00	\$ 8,850.00		\$ 8,850.00
	Total - 7303 Fire Prevention	\$ 158,372.00	\$ 158,372.00		\$ 158,372.00
7401 - Building Services					
	Personal Services	\$ 7,007.00	\$ 7,007.00		\$ 7,007.00
	O.T.P.S	\$ 1,034,300.00	\$ 1,034,300.00		\$ 1,034,300.00
	Non-Government	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00
	Total - 7401 Building Services	\$ 1,046,307.00	\$ 1,046,307.00		\$ 1,046,307.00
7402 - Housing Inspections					
	Personal Services	\$ 3,800.00	\$ 3,800.00		\$ 3,800.00
	O.T.P.S	\$ 133,000.00	\$ 133,000.00		\$ 133,000.00
	Non-Governmental	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00
	Total - 7402 Housing Inspections	\$ 141,800.00	\$ 141,800.00		\$ 141,800.00

ORDINANCE NO. 230-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024

Department	Object	Original Budget ORD#198-2023	November's Budget Adjustment ORD#218-2024	December's Budget Adjustment ORD #230-2024	Budget Amended
8101 - Community Services Admin					
	O.T.P.S	\$ 7,480.00	\$ 7,480.00		\$ 7,480.00
	Total - 8101 Comm Serv Admin	\$ 7,480.00	\$ 7,480.00		\$ 7,480.00
8201 - Public Prop/Park Maint					
	Personal Services	\$ 1,686,482.00	\$ 1,686,482.00		\$ 1,686,482.00
	O.T.P.S	\$ 1,342,545.00	\$ 1,342,545.00		\$ 1,342,545.00
	Total - 8201 Public Prop Maint	\$ 3,029,027.00	\$ 3,029,027.00		\$ 3,029,027.00
8401 - Parks & Rec Admin					
	Personal Services	\$ 706,761.00	\$ 706,761.00		\$ 706,761.00
	O.T.P.S	\$ 41,000.00	\$ 41,000.00		\$ 41,000.00
	Total - 8401 Parks & Rec Admin	\$ 747,761.00	\$ 747,761.00		\$ 747,761.00
8402 - General Playgrouds					
	O.T.P.S	\$ 20,700.00	\$ 20,700.00		\$ 20,700.00
	Total - 8402 General Playground	\$ 20,700.00	\$ 20,700.00		\$ 20,700.00
8403 - Swimming Pools					
	Personal Services	\$ 313,164.00	\$ 313,164.00		\$ 313,164.00
	O.T.P.S	\$ 233,500.00	\$ 233,500.00		\$ 233,500.00
	Total - 8403 Swimming Pools	\$ 546,664.00	\$ 546,664.00		\$ 546,664.00
8405 - Ice Programs					
	Personal Services	\$ 278,430.00	\$ 278,430.00		\$ 278,430.00
	O.T.P.S	\$ 36,450.00	\$ 36,450.00		\$ 36,450.00
	Total - 8405 Ice Programs	\$ 314,880.00	\$ 314,880.00		\$ 314,880.00
8406 - General Recreation Prog					
	Personal Services	\$ 167,855.00	\$ 167,855.00		\$ 167,855.00
	O.T.P.S	\$ 63,000.00	\$ 63,000.00		\$ 63,000.00
	Total - 8406 General Rec Prog	\$ 230,855.00	\$ 230,855.00		\$ 230,855.00
8409 - Sports Programs					
	Personal Services	\$ 115,450.00	\$ 115,450.00		\$ 115,450.00
	O.T.P.S	\$ 72,350.00	\$ 72,350.00		\$ 72,350.00
	Total - 8409 Sports Programs	\$ 187,800.00	\$ 187,800.00		\$ 187,800.00
8411 - Comm Center Admin					
	Personal Services	\$ 795,349.00	\$ 795,349.00		\$ 795,349.00
	O.T.P.S	\$ 440,500.00	\$ 440,500.00		\$ 440,500.00
	Other Financing Uses	\$ 1,400.00	\$ 1,400.00		\$ 1,400.00
	Total - 8411 Comm Center Admin	\$ 1,237,249.00	\$ 1,237,249.00		\$ 1,237,249.00
8501 - Office on Aging Admin					
	Personal Services	\$ 228,852.00	\$ 228,852.00		\$ 228,852.00
	O.T.P.S	\$ 15,860.00	\$ 15,860.00		\$ 15,860.00
	Total - 8501 Office on Aging	\$ 244,712.00	\$ 244,712.00		\$ 244,712.00
8601 - Public Health Admin					
	O.T.P.S	\$ 305,950.00	\$ 305,950.00		\$ 305,950.00
	Total - 8601 Public Health Admin	\$ 305,950.00	\$ 305,950.00		\$ 305,950.00
8701 - Animal Protection					
	O.T.P.S	\$ 28,500.00	\$ 28,500.00		\$ 28,500.00
	Total - 8701 Animal Protection	\$ 28,500.00	\$ 28,500.00		\$ 28,500.00
9101 - Municipal Court					
	Personal Services	\$ 1,599,148.00	\$ 1,599,148.00		\$ 1,599,148.00
	O.T.P.S	\$ 168,700.00	\$ 168,700.00		\$ 168,700.00
	Total - 9101 Municipal Court	\$ 1,767,848.00	\$ 1,767,848.00		\$ 1,767,848.00
Total Fund 101 - General Fund Budget		\$ 55,943,189.00	\$ 56,145,189.00	\$ 131,250.00	\$ 56,276,439.00
That there be appropriated from the <u>SCM&R FUND, FUND NO. 201</u>					
6201 - Service Administration					
	Personal Services	\$ 38,182.00	\$ 38,182.00		\$ 38,182.00
	Total - 6201 Service Admin	\$ 38,182.00	\$ 38,182.00		\$ 38,182.00
6208 - Sewer Maintenance			\$ -		\$ -
	Personal Services	\$ 106,423.00	\$ 106,423.00		\$ 106,423.00
	Total - 6208 Sewer Maintenance	\$ 106,423.00	\$ 106,423.00		\$ 106,423.00
6213 - Monticello Blvd			\$ -		\$ -
	O.T.P.S	\$ 37,802.00	\$ 37,802.00		\$ 37,802.00
	Total - 6211 Traffics Signs Signals	\$ 37,802.00	\$ 37,802.00		\$ 37,802.00

ORDINANCE NO. 230-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024

Department	Object	Original Budget ORD#198-2023	November's Budget Adjustment ORD#218-2024	December's Budget Adjustment ORD #230-2024	Budget Amended
6215 - Road Repaving			\$ -		\$ -
	O.T.P.S	\$ 20,480.00	\$ 20,480.00		\$ 20,480.00
	Total - 6215 Road Repaving	\$ 20,480.00	\$ 20,480.00		\$ 20,480.00
6220 - Taylor Road			\$ -		\$ -
	O.T.P.S	\$ 63,799.00	\$ 63,799.00		\$ 63,799.00
	Total - 6220 Taylor Road	\$ 63,799.00	\$ 63,799.00		\$ 63,799.00
6236 - Annual Street Surface			\$ -		\$ -
	Capital	\$ 4,500,000.00	\$ 4,500,000.00		\$ 4,500,000.00
	Total - 6236 Street Surface	\$ 4,500,000.00	\$ 4,500,000.00		\$ 4,500,000.00
6312 - Meadowbrook Blvd. Rehab			\$ -		\$ -
	O.T.P.S	\$ 118,922.00	\$ 118,922.00		\$ 118,922.00
	Total - 6220 Taylor Road	\$ 118,922.00	\$ 118,922.00		\$ 118,922.00
Total Fund 201 - SCM&R Budget		<u>\$ 4,885,608.00</u>	<u>\$ 4,885,608.00</u>		<u>\$ 4,885,608.00</u>
That there be appropriated from the PUBLIC BLDG. MAINT, FUND NO. 205					
8201 - Public Building Maintenance			\$ -		\$ -
	O.T.P.S	\$ 200,000.00	\$ 200,000.00		\$ 200,000.00
	Total - 7205 Law Enforcement	\$ 200,000.00	\$ 200,000.00		\$ 200,000.00
Total Fund 205 - Public Bldg. Maintenance		<u>\$ 200,000.00</u>	<u>\$ 200,000.00</u>		<u>\$ 200,000.00</u>
That there be appropriated from the LAW ENFORCEMENT FUND, FUND NO. 206					
7201 - Police Admin					
	Capital	\$ -	\$ 50,000.00		\$ 50,000.00
	Total - 7201 Police Admin	\$ -	\$ 50,000.00		\$ 50,000.00
7205 - Law Enforcement			\$ -		\$ -
	O.T.P.S	\$ 78,400.00	\$ 178,400.00		\$ 178,400.00
	Total - 7205 Law Enforcement	\$ 78,400.00	\$ 178,400.00		\$ 178,400.00
7210 - Law Enforcement Grants					
	Personnel Services	\$ 156,787.00	\$ 156,787.00		\$ 156,787.00
	Total - 7205 Law Enforcement	\$ 156,787.00	\$ 156,787.00		\$ 156,787.00
Total Fund 206 - Law Enforcement Budget		<u>\$ 235,187.00</u>	<u>\$ 385,187.00</u>		<u>\$ 385,187.00</u>
That there be appropriated from the DRUG LAW ENFORCEMENT FUND, FUND NO. 207					
7206 - Drug Law Enforcement					
	Personal Services	\$ 62,123.00	\$ 62,123.00		\$ 62,123.00
	O.T.P.S	\$ 142,750.00	\$ 142,750.00		\$ 142,750.00
	Capital	\$ 50,000.00	\$ 84,982.00		\$ 84,982.00
	Total - 7206 Drug Law Enforcement	\$ 254,873.00	\$ 289,855.00		\$ 289,855.00
Total Fund 207 - Drug Law Enforcement Budget		<u>\$ 254,873.00</u>	<u>\$ 289,855.00</u>		<u>\$ 289,855.00</u>
That there be appropriated from the C.D.B.G RESOURCES FUND, FUND NO. 208					
5201 - CDBG Financial Admin					
	Personal Services	\$ 5,739.00	\$ 5,739.00		\$ 5,739.00
	Total - 5201 CDBG Financial Admin	\$ 5,739.00	\$ 5,739.00		\$ 5,739.00
5203 - CDBG Admin Contracts					
	O.T.P.S	\$ 270,350.00	\$ 270,350.00		\$ 270,350.00
	Capital	\$ 60,000.00	\$ 60,000.00		\$ 60,000.00
	Total - 5203 CDBG Admin Contracts	\$ 330,350.00	\$ 330,350.00		\$ 330,350.00
5211 - CDBG Comm. Area Improve.					
	Capital	\$ 10,121.00	\$ 10,121.00		\$ 10,121.00
	Total - 5211 Comm. Area Improve.	\$ 10,121.00	\$ 10,121.00		\$ 10,121.00
5220 - CDBG Office on Aging					
	Personal Services	\$ 40,384.00	\$ 40,384.00		\$ 40,384.00
	Total - 5201 CDBG Admin	\$ 40,384.00	\$ 40,384.00		\$ 40,384.00
5222 - Economic Development					
	Personal Services	\$ 61,813.00	\$ 61,813.00		\$ 61,813.00
	O.T.P.S	\$ 946,287.00	\$ 946,287.00		\$ 946,287.00
	Capital	\$ -	\$ -		\$ -
	Total - 5222 Economic Development	\$ 1,008,100.00	\$ 1,008,100.00		\$ 1,008,100.00

ORDINANCE NO. 230-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024

Department	Object	Original Budget ORD#198-2023	November's Budget Adjustment ORD#218-2024	December's Budget Adjustment ORD #230-2024	Budget Amended
5224- - CDBG Admin					
	Personal Services	\$ 194,281.00	\$ 194,281.00		\$ 194,281.00
	O.T.P.S	\$ 89,000.00	\$ 89,000.00		\$ 89,000.00
	Capital	\$ -	\$ -		\$ -
	Total - 5224 CDBG Admin	\$ 283,281.00	\$ 283,281.00		\$ 283,281.00
5228 - CDBG Public Works					
	Capital	\$ 197,485.00	\$ 197,485.00		\$ 197,485.00
	Total - 5228 - Public Works	\$ 197,485.00	\$ 197,485.00		\$ 197,485.00
5301 - CDBG Home Repair Resource					
	Personal Services	\$ -	\$ -		\$ -
	O.T.P.S	\$ 246,842.00	\$ 246,842.00		\$ 246,842.00
	Total - 5301 CDBG Home Repair	\$ 246,842.00	\$ 246,842.00		\$ 246,842.00
5303 - CDBG Housing Pres Office					
	Personal Services	\$ 291,681.00	\$ 291,681.00		\$ 291,681.00
	O.T.P.S	\$ 702,000.00	\$ 702,000.00		\$ 702,000.00
	Capital	\$ -	\$ -		\$ -
	Total - 5303 CDBG Housing Pres Office	\$ 993,681.00	\$ 993,681.00		\$ 993,681.00
5304 - CDBG Code Enforce					
	Personal Services	\$ 104,772.00	\$ 104,772.00		\$ 104,772.00
	O.T.P.S	\$ -	\$ -		\$ -
	Total - 5304 CDBG Code Enforce	\$ 104,772.00	\$ 104,772.00		\$ 104,772.00
5309 - GIS					
	Personal Services	\$ 42,471.00	\$ 42,471.00		\$ 42,471.00
	O.T.P.S	\$ -	\$ -		\$ -
	Capital	\$ -	\$ -		\$ -
	Total - 5309 GIS	\$ 42,471.00	\$ 42,471.00		\$ 42,471.00
8407 - Child Care					
	O.T.P.S	\$ 15,000.00	\$ 15,000.00		\$ 15,000.00
	Total - 8407 Child Care	\$ 15,000.00	\$ 15,000.00		\$ 15,000.00
Total Fund 208 - CDBG Budget		<u>\$ 3,278,226.00</u>	<u>\$ 3,278,226.00</u>		<u>\$ 3,278,226.00</u>
That there be appropriated from the <u>HOME PROGRAM FUND, FUND NO. 211</u>					
5503 - Home Admin					
	O.T.P.S	\$ 435,000.00	\$ 435,000.00		\$ 435,000.00
	Total - 5503 Home Admin	\$ 435,000.00	\$ 435,000.00		\$ 435,000.00
5505 - Home Program Income					
	O.T.P.S	\$ 155,000.00	\$ 155,000.00		\$ 155,000.00
	Total - 5505 Home Program Income	\$ 155,000.00	\$ 155,000.00		\$ 155,000.00
Total Fund 211 - Home Program Budget		<u>\$ 590,000.00</u>	<u>\$ 590,000.00</u>		<u>\$ 590,000.00</u>
That there be appropriated from the <u>POLICE FACILTY IMPR. FUND, FUND NO. 213</u>					
7201 - Police Admin					
	O.T.P.S	\$ 12,500.00	\$ 12,500.00		\$ 12,500.00
	Total - 7201 Police Admin	\$ 12,500.00	\$ 12,500.00		\$ 12,500.00
Total Fund 213 - Police Facility Budget		<u>\$ 12,500.00</u>	<u>\$ 12,500.00</u>		<u>\$ 12,500.00</u>
That there be appropriated from the <u>LOCAL PROGRAMMING FUND, FUND NO. 214</u>					
2108 - General Operations					
	O.T.P.S	\$ 74,000.00	\$ 74,000.00		\$ 74,000.00
	Total - 2108 General Operations	\$ 74,000.00	\$ 74,000.00		\$ 74,000.00
2201 - MIS					
	Capital	\$ 37,000.00	\$ 37,000.00		\$ 37,000.00
	Total - 2201 MIS	\$ 37,000.00	\$ 37,000.00		\$ 37,000.00
2502 - Public Relations					
	Personal Services	\$ 8,314.00	\$ 8,314.00		\$ 8,314.00
	Total - 2502 Public Relations	\$ 8,314.00	\$ 8,314.00		\$ 8,314.00
2601 - Cable TV Admin					
	Personal Services	\$ -	\$ -		\$ -
	O.T.P.S	\$ 182,400.00	\$ 182,400.00		\$ 182,400.00
	Capital	\$ 70,000.00	\$ 70,000.00		\$ 70,000.00
	Total - 2601 Cable TV Admin	\$ 252,400.00	\$ 252,400.00		\$ 252,400.00
Total Fund 214 - Local Programming Budget		<u>\$ 371,714.00</u>	<u>\$ 371,714.00</u>		<u>\$ 371,714.00</u>

ORDINANCE NO. 230-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024

Department	Object	Original Budget ORD#198-2023	November's Budget Adjustment ORD#218-2024	December's Budget Adjustment ORD #230-2024	Budget Amended
That there be appropriated from the <u>CAIN PARK OPERATING FUND, FUND NO. 215</u>					
8901 - Cain Park Admin	Personal Services	\$ 208,602.00	\$ 208,602.00		\$ 208,602.00
	O.T.P.S	\$ 1,414,700.00	\$ 1,414,700.00		\$ 1,414,700.00
	Total - 8901 Cain Park Admin	\$ 1,623,302.00	\$ 1,623,302.00		\$ 1,623,302.00
8905 - Arts Festival	O.T.P.S	\$ 29,600.00	\$ 29,600.00		\$ 29,600.00
	Total - 8905 Arts Festival	\$ 29,600.00	\$ 29,600.00		\$ 29,600.00
8906 - Theater	O.T.P.S	\$ 150,750.00	\$ 150,750.00		\$ 150,750.00
	Total - 8906 Theater	\$ 150,750.00	\$ 150,750.00		\$ 150,750.00
Total Fund 215 - Cain Park Budget		\$ 1,803,652.00	\$ 1,803,652.00		\$ 1,803,652.00
That there be appropriated from the <u>REC FACILITY IMPR. FUND, FUND NO. 216</u>					
8301 - Park Maint. Admin	O.T.P.S	\$ 223,000.00	\$ 223,000.00		\$ 223,000.00
	Capital	\$ 400,000.00	\$ 400,000.00		\$ 400,000.00
	Total - 8301 Park Maint. Admin	\$ 623,000.00	\$ 623,000.00		\$ 623,000.00
Total Fund 216 - Rec Facility Budget		\$ 623,000.00	\$ 623,000.00		\$ 623,000.00
That there be appropriated from the <u>INDIGENT DUI TREATMENT FUND, FUND NO. 221</u>					
9101 - Municipal Court	O.T.P.S	\$ 60,000.00	\$ 60,000.00		\$ 60,000.00
	Total - 9101 - Municipal Court	\$ 60,000.00	\$ 60,000.00		\$ 60,000.00
Total Fund 221 - Indigent DUI Treatment		\$ 60,000.00	\$ 60,000.00		\$ 60,000.00
That there be appropriated from the <u>MUNI COURT - COMPUTERIZATION FUND, FUND NO. 222</u>					
9101 - Municipal Court	Personal Services	\$ 9,814.00	\$ 9,814.00		\$ 9,814.00
	O.T.P.S	\$ 30,000.00	\$ 30,000.00		\$ 30,000.00
	Capital	\$ 20,000.00	\$ 20,000.00		\$ 20,000.00
	Total - 9101 - Municipal Court	\$ 59,814.00	\$ 59,814.00		\$ 59,814.00
Total Fund 222 - Muni Ct - Computerization		\$ 59,814.00	\$ 59,814.00		\$ 59,814.00
That there be appropriated from the <u>MUNI COURT SPECIAL PROJECTS FUND, FUND NO. 225</u>					
9101 - Municipal Court	Personal Services	\$ 24,265.00	\$ 24,265.00		\$ 24,265.00
	O.T.P.S	\$ 62,500.00	\$ 62,500.00		\$ 62,500.00
	Capital	\$ 30,000.00	\$ 30,000.00		\$ 30,000.00
	Total - 9101 - Municipal Court	\$ 116,765.00	\$ 116,765.00		\$ 116,765.00
Total Fund 225 - Muni Ct Special Projects		\$ 116,765.00	\$ 116,765.00		\$ 116,765.00
That there be appropriated from the <u>LEAD SAFE CUYAHOGA FUND, FUND NO. 226</u>					
5303 - CDBG Pres Office	O.T.P.S	\$ 750,000.00	\$ 1,050,000.00		\$ 1,050,000.00
	Total - 5303 CDBG Housing Pres Office	\$ 750,000.00	\$ 1,050,000.00		\$ 1,050,000.00
5701 - Housing Program Grants	Personal Services	\$ -	\$ 52,600.00		\$ 52,600.00
	O.T.P.S	\$ -	\$ 945,300.00		\$ 945,300.00
	Capital	\$ -	\$ 28,100.00		\$ 28,100.00
	Total - 5303 CDBG Housing Pres Office	\$ -	\$ 1,026,000.00		\$ 1,026,000.00
Total Fund 226 - Lead Safe Cuyahoga Budget		\$ 750,000.00	\$ 2,076,000.00	\$ -	\$ 2,076,000.00
That there be appropriated from the <u>C.D.B.G. - COVID FUND, FUND NO. 228</u>					
5203- CDBG Admin Contracts	O.T.P.S.	\$ 15,954.00	\$ 15,954.00		\$ 15,954.00
	Total - 5203 Admin Contract	\$ 15,954.00	\$ 15,954.00		\$ 15,954.00
5220 - CDBG Office on Aging	O.T.P.S.	\$ 70,639.00	\$ 70,639.00		\$ 70,639.00
	Total - 5220 CDBG Office on Aging	\$ 70,639.00	\$ 70,639.00		\$ 70,639.00
5224- - CDBG Admin	O.T.P.S	\$ 33,748.00	\$ 33,748.00		\$ 33,748.00

ORDINANCE NO. 230-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024

Department	Object	Original Budget ORD#198-2023	November's Budget Adjustment ORD#218-2024	December's Budget Adjustment ORD #230-2024	Budget Amended
	Total - 5224 CDBG Admin	\$ 33,748.00	\$ 33,748.00		\$ 33,748.00
5224- - CDBG Public Works					
	Capital	\$ 214,879.00	\$ 214,879.00		\$ 214,879.00
	Total - 5224 CDBG Admin	\$ 214,879.00	\$ 214,879.00		\$ 214,879.00
Total Fund 228 - CDBG Covid Budget		\$ 335,220.00	\$ 335,220.00		\$ 335,220.00
That there be appropriated from the <u>STREET LIGHTING FUND, FUND NO. 230</u>					
3101 - Finance					
	O.T.P.S	\$ 11,000.00	\$ 11,000.00		\$ 11,000.00
	Total - 3101 Finance	\$ 11,000.00	\$ 11,000.00		\$ 11,000.00
6211 - Traffic Signals & Lights					
	O.T.P.S	\$ 850,000.00	\$ 850,000.00		\$ 850,000.00
	Total - 8301 Park Maint. Admin	\$ 850,000.00	\$ 850,000.00		\$ 850,000.00
Total Fund 230 - Street Lighting Budget		\$ 861,000.00	\$ 861,000.00		\$ 861,000.00
That there be appropriated from the <u>TREE FUND, FUND NO. 231</u>					
3101 - Finance					
	O.T.P.S.	\$ -	\$ -	\$ 4,600.00	\$ 4,600.00
	Total - 3101 Finance	\$ -	\$ -		\$ 4,600.00
310Z - Operating Transfers					
	Other Financing Uses	\$ 17,455.00	\$ 17,455.00		\$ 17,455.00
	Total - 8301 Park Maint. Admin	\$ 17,455.00	\$ 17,455.00		\$ 17,455.00
8801 - Forestry					
	Personal Services	\$ 869,613.00	\$ 869,613.00		\$ 869,613.00
	O.T.P.S	\$ 350,558.00	\$ 350,558.00		\$ 350,558.00
	Capital	\$ 219,700.00	\$ 219,700.00		\$ 219,700.00
	Total - 8801 Forestry	\$ 1,439,871.00	\$ 1,439,871.00		\$ 1,439,871.00
Total Fund 231 - Tree Budget		\$ 1,457,326.00	\$ 1,457,326.00	\$ 4,600.00	\$ 1,461,926.00
That there be appropriated from the <u>POLICE PENSION FUND, FUND NO. 232</u>					
7201 - Police Pension					
	Personal Services	\$ 281,170.00	\$ 281,170.00		\$ 281,170.00
	Total 7201 - Police Pension	\$ 281,170.00	\$ 281,170.00		\$ 281,170.00
Total Fund 232 - Police Pension Budget		\$ 281,170.00	\$ 281,170.00		\$ 281,170.00
That there be appropriated from the <u>FIRE PENSION FUND, FUND NO. 233</u>					
7301 - Fire Pension					
	Personal Services	\$ 282,000.00	\$ 282,000.00		\$ 282,000.00
	Total 7301 - Fire Pension	\$ 282,000.00	\$ 282,000.00		\$ 282,000.00
Total Fund 232 - Fire Pension Budget		\$ 282,000.00	\$ 282,000.00		\$ 282,000.00
That there be appropriated from the <u>EARNED BENEFITS FUND, FUND NO. 234</u>					
2108 - General Operations					
	Personal Services	\$ 400,000.00	\$ 400,000.00		\$ 400,000.00
	Total 7301 - Fire Pension	\$ 400,000.00	\$ 400,000.00		\$ 400,000.00
Total Fund 234 - Earned Benefits Budget		\$ 400,000.00	\$ 400,000.00		\$ 400,000.00
That there be appropriated from the <u>FEDERAL MISCELLANEUOS GRANT FUND, FUND NO. 240</u>					
5101 - Planning					
	O.T.P.S.	\$ 200,000.00	\$ 200,000.00		\$ 200,000.00
	Total - 5101 Planning	\$ 200,000.00	\$ 200,000.00		\$ 200,000.00
7201 - Police					
	Personnel	\$ 43,216.00	\$ 43,216.00		\$ 43,216.00
	Total - 7201 Police	\$ 43,216.00	\$ 43,216.00		\$ 43,216.00
Total Fund 240 - Fed Misc Grants		\$ 243,216.00	\$ 243,216.00		\$ 243,216.00
That there be appropriated from the <u>LOCAL FISCAL RECOVERY FUND, FUND NO. 241</u>					
2101 - Mayor's Office					

ORDINANCE NO. 230-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024

Department	Object	Original Budget ORD#198-2023	November's Budget Adjustment ORD#218-2024	December's Budget Adjustment ORD #230-2024	Budget Amended
	Personal Services		\$ 99,923.00		\$ 99,923.00
	Total - 2101 - Mayor's Office	\$ -	\$ 99,923.00		\$ 99,923.00
2108 - General Operations					
	O.T.P.S	\$ 15,050,000.00	\$ 476,495.00		\$ 476,495.00
	Total - 2108 - General Operations	\$ 15,050,000.00	\$ 476,495.00		\$ 476,495.00
5101- Planning					
	O.T.P.S		\$ 394,573.00		\$ 394,573.00
	Capital	\$ 1,500,000.00	\$ 1,500,000.00		\$ 1,500,000.00
	Total - 5101 Planning	\$ 1,500,000.00	\$ 1,894,573.00		\$ 1,894,573.00
2201 - Information Technology					
	Personal Services		\$ 72,872.00		\$ 72,872.00
	Total - 2201 Information Technology	\$ -	\$ 72,872.00		\$ 72,872.00
3101 - Finance Department					
	Personal Services		\$ 100,161.00		\$ 100,161.00
	Total - 3101 Finance Department	\$ -	\$ 100,161.00		\$ 100,161.00
4101 - Law Department					
	Personal Services		\$ 147,267.00		\$ 147,267.00
	Total - 3101 Finance Department	\$ -	\$ 147,267.00		\$ 147,267.00
5110 - ARPA Non-Profit					
	Capital	\$ -	\$ 3,387,309.00		\$ 3,387,309.00
	Total - 5110 - ARPA Non-Profit	\$ -	\$ 3,387,309.00		\$ 3,387,309.00
5111 - Home Repair Resources					
	O.T.P.S	\$ -	\$ 400,000.00		\$ 400,000.00
	Total - 5110 Home Repair Resources	\$ -	\$ 400,000.00		\$ 400,000.00
5113 - Housing Pres Office					
	O.T.P.S	\$ -	\$ 950,000.00		\$ 950,000.00
	Total - 5110 Home Repair Resources	\$ -	\$ 950,000.00		\$ 950,000.00
5222 - Economic Development					
	O.T.P.S	\$ -	\$ 300,000.00		\$ 300,000.00
	Total - 5110 Home Repair Resources	\$ -	\$ 300,000.00		\$ 300,000.00
6205 - Sewer Maint					
	Personal Services		\$ 227,489.00		\$ 227,489.00
	Capital	\$ 13,014,645.00	\$ 12,895,498.00		\$ 12,895,498.00
	Total - 6205 Sewer Maint	\$ 13,014,645.00	\$ 13,122,987.00		\$ 13,122,987.00
6210 - Parking Department					
	Capital	\$ -	\$ 1,000,000.00		\$ 1,000,000.00
	Total - 6210 Parking Department	\$ -	\$ 1,000,000.00		\$ 1,000,000.00
7201 - Police Admin					
	Personal Services		\$ 1,826,261.00		\$ 1,826,261.00
	Capital	\$ -	\$ 97,000.00		\$ 97,000.00
	Total - 7201 Police Admin	\$ -	\$ 1,923,261.00		\$ 1,923,261.00
7301 - Fire Admin					
	Personal Services	\$ -	\$ 1,326,027.00		\$ 1,326,027.00
	Total - 7301 Fire Admin	\$ -	\$ 1,326,027.00		\$ 1,326,027.00
8301 - Park Maintenance					
	Capital	\$ -	\$ 1,359,393.00		\$ 1,359,393.00
	Total - 7201 Police Admin	\$ -	\$ 1,359,393.00		\$ 1,359,393.00
8901 - Cain Park					
	Capital	\$ -	\$ 2,832,800.00		\$ 2,832,800.00
	Total - 8901 Cain Park	\$ -	\$ 2,832,800.00		\$ 2,832,800.00
Total Fund 241 - Local Fiscal Recovery Budget		\$ 29,564,645.00	\$ 29,393,068.00	\$ -	\$ 29,393,068.00
That there be appropriated from the <u>NOPEC FUND, FUND NO. 244</u>					
2108 - Public Property					
	O.T.P.S	\$ 200,000.00	\$ 203,500.00	\$ (157,415.00)	\$ 46,085.00
	Capital	\$ -	\$ -		\$ -
	Total - 2108 - General Operations	\$ 200,000.00	\$ 203,500.00		\$ 46,085.00
5101 - Planning					
	Capital	\$ -	\$ -	\$ 85,340.00	\$ 85,340.00
	Total - 5101 - Planning	\$ -	\$ -		\$ 85,340.00
Total Fund 244 - NOPEC Budget		\$ 200,000.00	\$ 203,500.00	\$ (72,075.00)	\$ 131,425.00

ORDINANCE NO. 230-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024

Department	Object	Original Budget ORD#198-2023	November's Budget Adjustment ORD#218-2024	December's Budget Adjustment ORD #230-2024	Budget Amended
That there be appropriated from the <u>TOP OF THE HILL TIF FUND, FUND NO. 260</u>					
3101 - Finance	O.T.P.S.	\$ -	\$ -	\$ 1,889,147.00	\$ 1,889,147.00
	Total - 3101 Finance	\$ -	\$ -		\$ 1,889,147.00
Total Fund 260 - TOP-OF-THE-HILL TIF Budget		\$ -	\$ -	\$ 1,889,147.00	\$ 1,889,147.00
That there be appropriated from the <u>CEDAR LEE & MEADOWBROOK TIF FUND, FUND NO. 261</u>					
3101 - Finance	O.T.P.S.	\$ -	\$ -		\$ -
	Total - 3101 Finance	\$ -	\$ -		\$ -
Total Fund 261 - Cedar Lee & Meadowbrook TIF Budget		\$ -	\$ -		\$ -
That there be appropriated from the <u>G.O. BOND RETIREMENT FUND, FUND NO. 301</u>					
3101 - Finance	O.T.P.S.	\$ 1,256,425.00	\$ 1,256,425.00		\$ 1,256,425.00
	Total - 3101 Finance	\$ 1,256,425.00	\$ 1,256,425.00		\$ 1,256,425.00
Total Fund 301 - GO Bond Retirement Budget		\$ 1,256,425.00	\$ 1,256,425.00		\$ 1,256,425.00
That there be appropriated from the <u>FINANCED CAPITAL PROJECTS FUND, FUND NO. 402</u>					
1101 - Council	Capital	\$ 10,500.00	\$ 10,500.00		\$ 10,500.00
	Total - 1101 Mayor	\$ 10,500.00	\$ 10,500.00		\$ 10,500.00
2101 - Mayor	Capital	\$ 575,000.00	\$ 575,000.00		\$ 575,000.00
	Total - 1101 Mayor	\$ 575,000.00	\$ 575,000.00		\$ 575,000.00
2201 - Management Info Serv.	Capital	\$ 302,000.00	\$ 302,000.00		\$ 302,000.00
	Total - 2201 Management Info Services	\$ 302,000.00	\$ 302,000.00		\$ 302,000.00
5101 - Planning	Capital	\$ 314,000.00	\$ 314,000.00		\$ 314,000.00
	Total 5101 Planning	\$ 314,000.00	\$ 314,000.00		\$ 314,000.00
6201 - DPW	Capital	\$ 500,000.00	\$ 500,000.00	\$ 69,000.00	\$ 569,000.00
	Total - 6201 DPW	\$ 500,000.00	\$ 500,000.00		\$ 569,000.00
6203 - Refuse Collection	Capital	\$ 230,000.00	\$ 230,000.00	\$ 12,985.00	\$ 242,985.00
	Total 6203 Refuse Collection	\$ 230,000.00	\$ 230,000.00		\$ 242,985.00
6207 - Vehicle Maint	O.T.P.S	\$ 230,000.00	\$ 230,000.00		\$ 230,000.00
	Total 6207 Vehicle Maint	\$ 230,000.00	\$ 230,000.00		\$ 230,000.00
6208 - Street Maint	Capital	\$ 875,000.00	\$ 875,000.00	\$ 70,489.00	\$ 945,489.00
	Total 6207 Street Maint	\$ 875,000.00	\$ 875,000.00		\$ 945,489.00
7201 - Police Admin	Capital	\$ 1,154,155.00	\$ 1,331,565.00	\$ 44,209.00	\$ 1,375,774.00
	Total 7201 Police Admin	\$ 1,154,155.00	\$ 1,331,565.00		\$ 1,375,774.00
7301 - Fire Admin	Capital	\$ 1,190,000.00	\$ 1,190,000.00	\$ (1,190,000.00)	\$ -
	Total 7301 Fire Admin	\$ 1,190,000.00	\$ 1,190,000.00		\$ -
8201 - Public Property	Capital	\$ 330,000.00	\$ 330,000.00		\$ 330,000.00
	Total - 8201 Public Property	\$ 330,000.00	\$ 330,000.00		\$ 330,000.00
Total Fund 402 - Finance Capital Projects Budget		\$ 5,710,655.00	\$ 5,888,065.00	\$ (993,317.00)	\$ 4,894,748.00
That there be appropriated from the <u>ECONOMIC DEVELOPMENT FUND, FUND NO. 411</u>					
5222 - Economic Development	O.T.P.S.	\$ -	\$ -	\$ 340,000.00	\$ 340,000.00
	Total - 5222 - Economic	\$ -	\$ -		\$ 340,000.00
5101 - Planning	O.T.P.S.	\$ 172,000.00	\$ 172,000.00		\$ 172,000.00

ORDINANCE NO. 230-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024

Department	Object	Original Budget ORD#198-2023	November's Budget Adjustment ORD#218-2024	December's Budget Adjustment ORD #230-2024	Budget Amended
	Capital	\$ -	\$ -		\$ -
	Total - 5101 Planning	\$ 172,000.00	\$ 172,000.00		\$ 172,000.00
6210 - Parking Department					
	Capital	\$ -	\$ -	\$ 650,137.00	\$ 650,137.00
	Total - 5101 Planning	\$ -	\$ -		\$ 650,137.00
Total Fund 411 - Economic Development Budget		\$ 172,000.00	\$ 172,000.00	\$ 990,137.00	\$ 1,162,137.00
That there be appropriated from the <u>CITY HALL MAINT. & REPAIR FUND, FUND NO. 412</u>					
2102 - City Hall Maint Repair					
	O.T.P.S.	\$ 20,000.00	\$ 20,000.00		\$ 20,000.00
	Total - 2102 City Hall Maint	\$ 20,000.00	\$ 20,000.00		\$ 20,000.00
Total Fund 412 - City Hall Maint & Repair Budget		\$ 20,000.00	\$ 20,000.00		\$ 20,000.00
That there be appropriated from the <u>REFUSE CAPITAL FUND, FUND NO. 416</u>					
6203 - Refuse Collect					
	Capital	\$ 2,145,000.00	\$ 2,145,000.00	\$ (850,000.00)	\$ 1,295,000.00
	Total - 6203 Refuse Collect	\$ 2,145,000.00	\$ 2,145,000.00		\$ 1,295,000.00
Total Fund 416 - Refuse Capital Budget		\$ 2,145,000.00	\$ 2,145,000.00	\$ (850,000.00)	\$ 1,295,000.00
That there be appropriated from the <u>WATER ADMINISTRATION FUND, FUND NO. 601</u>					
6301 - Water Admin					
	O.T.P.S.	\$ 500.00	\$ 500.00		\$ 500.00
	Total - 6301 - Water Admin	\$ 500.00	\$ 500.00		\$ 500.00
6302 - Water Distribution					
	O.T.P.S.	\$ -	\$ -		\$ -
	Capital	\$ 1,252,000.00	\$ 1,252,000.00		\$ 1,252,000.00
	Total - 6302 - Water Distrib	\$ 1,252,000.00	\$ 1,252,000.00		\$ 1,252,000.00
6314 - Runnymede					
	O.T.P.S.	\$ 20,207.00	\$ 20,207.00		\$ 20,207.00
	Total - 6314 - Runnmede	\$ 20,207.00	\$ 20,207.00		\$ 20,207.00
6326 - Cedar Water					
	O.T.P.S.	\$ -	\$ -		\$ -
	Total - 6326 Cedar Water	\$ -	\$ -		\$ -
Total Fund 601 - Water Administration Budget		\$ 1,272,707.00	\$ 1,272,707.00		\$ 1,272,707.00
That there be appropriated from the <u>SEWERAGE FUND, FUND NO. 602</u>					
6205 - Sewer Maint					
	Personal Services	\$ 1,549,405.00	\$ 1,549,405.00		\$ 1,549,405.00
	O.T.P.S.	\$ 772,300.00	\$ 772,300.00		\$ 772,300.00
	Capital	\$ 3,711,725.00	\$ 3,711,725.00		\$ 3,711,725.00
	Other Financing Sources	\$ 12,000.00	\$ 12,000.00		\$ 12,000.00
	Total - 6205 - Sewer Maint	\$ 6,045,430.00	\$ 6,045,430.00		\$ 6,045,430.00
6265 - Sewer Maitnenace Loan					
	Capital	\$ -	\$ 2,758,506.00		\$ 2,758,506.00
	Total - 6265 - Sewer Maintenance Loan	\$ -	\$ 2,758,506.00		\$ 2,758,506.00
6301 - Water Admin					
	O.T.P.S.	\$ 8,000.00	\$ 8,000.00		\$ 8,000.00
	Total - 6301 - Water Admin	\$ 8,000.00	\$ 8,000.00		\$ 8,000.00
6326 - Cedar Water					
	O.T.P.S.	\$ 4,267.00	\$ 4,267.00		\$ 4,267.00
	Total - 6326 Cedar Water	\$ 4,267.00	\$ 4,267.00		\$ 4,267.00
Total Fund 602 - Sewer Budget		\$ 6,057,697.00	\$ 8,816,203.00	\$ -	\$ 8,816,203.00
That there be appropriated from the <u>PARKING FUND, FUND NO. 603</u>					
6210 - Parking Dept					
	O.T.P.S.	\$ 823,900.00	\$ 823,900.00		\$ 823,900.00
	Non-Government	\$ 2,000.00	\$ 2,000.00		\$ 2,000.00
	Total - 6210 Parking Dept	\$ 825,900.00	\$ 825,900.00		\$ 825,900.00
Total Fund 603 - Parking Budget		\$ 825,900.00	\$ 825,900.00		\$ 825,900.00

ORDINANCE NO. 230-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024

Department	Object	Original Budget ORD#198-2023	November's Budget Adjustment ORD#218-2024	December's Budget Adjustment ORD #230-2024	Budget Amended
That there be appropriated from the <u>REFUSE FUND, FUND NO. 605</u>					
6203 - Refuse Collect					
	Personal Services	\$ 2,863,526.00	\$ 2,863,526.00		\$ 2,863,526.00
	O.T.P.S.	\$ 1,311,974.00	\$ 1,311,974.00		\$ 1,311,974.00
	Capital	\$ 33,000.00	\$ 33,000.00		\$ 33,000.00
	Total - 6203 Refuse Collect	\$ 4,208,500.00	\$ 4,208,500.00		\$ 4,208,500.00
Total Fund 605 - Refuse Budget		\$ 4,208,500.00	\$ 4,208,500.00		\$ 4,208,500.00
That there be appropriated from the <u>ALS AMBULANCE SERVICES FUND, FUND NO. 606</u>					
7304 - Ambulance Services					
	Personal Services	\$ 536,696.00	\$ 536,696.00		\$ 536,696.00
	O.T.P.S.	\$ 397,350.00	\$ 420,028.00		\$ 420,028.00
	Capital	\$ 270,791.00	\$ 288,127.00	\$ 216,397.00	\$ 504,524.00
	Total - 7304 Ambulance Services	\$ 1,204,837.00	\$ 1,244,851.00		\$ 1,461,248.00
Total Fund 606 - ALS Ambulance Services Budget		\$ 1,204,837.00	\$ 1,244,851.00	\$ 216,397.00	\$ 1,461,248.00
That there be appropriated from the <u>HOSPITALIZATION SELF-INS FUND, FUND NO. 701</u>					
3101 - Finance					
	Personal Services	\$ 7,548,162.00	\$ 7,548,162.00		\$ 7,548,162.00
	Total - 3101 Finance	\$ 7,548,162.00	\$ 7,548,162.00		\$ 7,548,162.00
Total Fund 701 Hospitalization Budget		\$ 7,548,162.00	\$ 7,548,162.00		\$ 7,548,162.00
That there be appropriated from the <u>OFFICE ON AGING FUND, FUND NO. 804</u>					
8501 - Off On Aging Admin					
	O.T.P.S.	\$ 1,750.00	\$ 1,750.00		\$ 1,750.00
	Total - 8501 - Off On Agin Admin	\$ 1,750.00	\$ 1,750.00		\$ 1,750.00
Total Fund 804 Office on Aging Budget		\$ 1,750.00	\$ 1,750.00		\$ 1,750.00
That there be appropriated from the <u>YOUTH RECREATION FUND, FUND NO. 808</u>					
8101 - Community Services Admin					
	Other Financing Uses	\$ 40,000.00	\$ 40,000.00		\$ 40,000.00
	Total - 89101 Community Services Admin	\$ 40,000.00	\$ 40,000.00		\$ 40,000.00
Total Fund 808 Youth RecreationsBudget		\$ 40,000.00	\$ 40,000.00		\$ 40,000.00
That there be appropriated from the <u>JUVENILE DIVERSION PROG FUND, FUND NO. 811</u>					
7209 - Junenile Diversion					
	O.T.P.S.	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00
	Total - 7209 Juvenile Diversion	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00
Total Fund 811 Juvenile Diversion		\$ 5,000.00	\$ 5,000.00		\$ 5,000.00
That there be appropriated from the <u>FLEXIBLE SPENDING , FUND NO. 850</u>					
3101 - Finance					
	Other Financing Uses	\$ 110,000.00	\$ 110,000.00		\$ 110,000.00
	Total - 3101 Finance	\$ 110,000.00	\$ 110,000.00		\$ 110,000.00
Total Fund 850 Flexible Spending		\$ 110,000.00	\$ 110,000.00		\$ 110,000.00
That there be appropriated from the <u>SALES TAX FUND, FUND NO. 857</u>					
3101 - Finance					
	Other Financing Uses	\$ 50.00	\$ 50.00		\$ 50.00
	Total - 3101 Finance	\$ 50.00	\$ 50.00		\$ 50.00
Total Fund 857 Sales Tax Budget		\$ 50.00	\$ 50.00		\$ 50.00
That there be appropriated from the <u>MISCELLANEOUS AGENCY FUND, FUND NO. 858</u>					
3105 - Unclaimed Money`					
	Other Financing Uses	\$ 15,000.00	\$ 15,000.00		\$ 15,000.00
	Total - 3105 Unclaimed Money	\$ 15,000.00	\$ 15,000.00		\$ 15,000.00
7201 - Police Admin					
	O.T.P.S.	\$ 40,000.00	\$ 207,116.00		\$ 207,116.00
	Total - 7201 Police Admin	\$ 40,000.00	\$ 207,116.00		\$ 207,116.00

ORDINANCE NO. 230-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024

Department	Object	Original Budget ORD#198-2023	November's Budget Adjustment ORD#218-2024	December's Budget Adjustment ORD #230-2024	Budget Amended
7401 - Building Services					
	Other Financing Uses	\$ 45,600.00	\$ 45,600.00		\$ 45,600.00
	Total - 7401 Building Services	\$ 45,600.00	\$ 45,600.00		\$ 45,600.00
Total Fund 858 Misc. Agency Budget		\$ 100,600.00	\$ 267,716.00		\$ 267,716.00
Total 2024 Budget		\$ 133,488,388.00	\$ 138,176,339.00	\$ 1,316,139.00	\$ 139,492,478.00



Date: November 20, 2024

To: Addie Balester, Clerk of Council
William Hanna, Assistant Law Director

Cc: Kahlil Seren, Mayor; Danny Williams, CAO

From: Collette Clinkscale, Director of Public Works

Subject: Legislation for Purchase of Camel Sewer Cleaning Combo Truck

Purpose Statement: To authorized the purchase of a Camel Max Series Sewer Cleaning Comb Truck for the Public Works Department in the amount of \$569,446.11 under Sourcewell Contract #101221-SPL.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? Vactor Truck has to be ordered by the end of the year to qualify for community cost share funds

Is passage on first reading necessary: Yes: X No: _____

If yes, why? So that the equipment is ordered by the end of the year.

If funding is required, is it already budgeted for? Yes: _____ No: X

If not already budgeted for, where will funding come from?

This equipment has been approved for NEORS D Community Cost Share Funding for 2024 expenditure requirements.

Proposed: 12/02/2024

RESOLUTION NO. 231-2024(MSES), *Second Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with MTech, for the acquisition of a Camel Max Series Sewer Cleaning Combo Truck for the Sewer Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, in order to meet operational needs, it is necessary to purchase a Sewer Cleaning Combo Truck for the Sewer Division of the Department of Public Works; and

WHEREAS, Section 171.12 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the cooperative purchasing program formerly known as the National Joint Powers Alliance, now known as the Sourcewell Cooperative Purchasing Program, without obtaining competitive bids; and

WHEREAS, the Mayor has determined that the selected vehicle and equipment may be purchased through this Cooperative Purchasing Program at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said vehicle and equipment by this means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements necessary for the purchase of a Sewer Cleaning Combo Truck through the Sourcewell Cooperative Purchasing Program, pursuant to Section 171.12 of the Cleveland Heights Codified Ordinances. The purchase price for said equipment and accessories shall not exceed the sum of Five Hundred and Sixty Nine Thousand Four Hundred Forty Six dollars and 11/100 (\$569,446.11). All contracts hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet fall leaf season deadlines. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall

RESOLUTION NO. 231-2024(MSES)

take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

SOURCEWELL QUOTE

1 of 3

SEWER CLEANING COMBO TRUCK



Dealer MTech
 Customer City of Cleveland Heights, OH
 Make & Model Super Products Camel Max Series
 Contract Sourcewell #101221-SPL
 Date 11/18/2024

Description	Qty	Sourcewell Price	Subtotal
Price for base unit:	1	\$ 398,546.72	\$ 398,546.72

Debris body options

9 cubic yd. debris body (Included in base unit)	0	\$ -	\$ -
12 cubic yd. debris body tip to dump	1	\$ 23,791.62	\$ 23,791.62
Automatic debris body washout system (Included in Unit)	1	\$ -	\$ -
Rear splash shield	1	\$ 1,893.66	\$ 1,893.66
Trash pump, Manual 420gpm, front body with side discharge	1	\$ 7,744.36	\$ 7,744.36
Front body drain, 6", knife valve, 35' x 6" fabric drain hose, camlock cap (RIV Valve)	1	\$ 2,606.87	\$ 2,606.87
Rear body drain, 6", knife valve, 10' x 6" fabric drain hose, camlock cap (RIV Valve) Included in base unit	0	\$ -	\$ -
White Paint (Included in base unit)	1	\$ -	\$ -

Vacuum system options

Vertical cyclonic separator (Included in base Unit)	1	\$ -	\$ -
8" vacuum system, "Roots type PD Model 624, 18" hg. and 3600 cfm Included in base unit	0	\$ -	\$ -
8" vacuum system, "Roots type PD Model 824, 18" hg. and 4500 cfm	1	\$ 7,286.79	\$ 7,286.79
Vacuum pump high temp relief system	1	\$ 961.33	\$ 961.33
Vacuum booster valve	1	\$ 1,587.54	\$ 1,587.54
Pleated final filter assembly Included in Base Unit	1	\$ -	\$ -
Fluidizing Suction Tube Nozzle 8" x 24"	1	\$ 201.93	\$ 201.93
Supertube Lock ring 8"	9	\$ 24.70	\$ 222.34
Gaskets for Supertube O-ring, Gasket 8"	9	\$ 4.61	\$ 41.52
8" x 60" Supertube w/ Crown Included in Base Unit	1	\$ -	\$ -
8" x 36" Supertube - Aluminum	1	\$ 196.56	\$ 196.56
8" x 60" Supertube - Aluminum	3	\$ 257.79	\$ 773.36
8" x 84" Supertube - Aluminum	2	\$ 257.79	\$ 515.57
Kanaflex Drain Hose. Female 6" Camlock (UNPUBLISHED)	1	\$ 346.49	\$ 346.49

Boom options

Wireless remote	1	\$ 2,983.89	\$ 2,983.89
8' telescoping (Included in base unit)	1	\$ -	\$ -

Pump options

65 GPM @ 2000 PSI (Included in base unit)	0	\$ -	\$ -
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SOURCEWELL QUOTE

2 of 3

80 GPM @ 2500 PSI	1	\$	5,410.44	\$	5,410.44
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Hose reel options

270 degree reel articulation (Included in base unit)	1	\$	-	\$	-
Telescoping rotational reel extends 18in (Included)	1	\$	-	\$	-
Fully automatic power level wind	1	\$	6,888.29	\$	6,888.29
Manual level wind Included in Base unit	0	\$	-	\$	-
Hose reel tensioning system	1	\$	4,399.57	\$	4,399.57
Hose reel digital counter (Automatic)	1	\$	962.41	\$	962.41

Water system options

Winter recirculation (Included in base unit)	1	\$	-	\$	-
Retractable hose reel with live center 50' x 1/2" hose	1	\$	1,383.46	\$	1,383.46
Low water warning light and alarm with water capacity digital display	1	\$	853.92	\$	853.92
Manual Accumulator shut off (Included in base unit)	1	\$	-	\$	-
500' 1" hose (Included in base unit)	0	\$	-	\$	-
600' 1" hose	1	\$	583.24	\$	583.24
Hydro-X Kit, Bandlock Style	1	\$	2,636.95	\$	2,636.95
Large Chisel Nozzle	1	\$	584.94	\$	584.94
Standard Nozzle	1	\$	381.55	\$	381.55
1" finned nozzle extension (or wire)	1	\$	224.97	\$	224.97
Hose, 25', cotton - Single Jacket Filler Hose	1	\$	252.75	\$	252.75
Leader Hose 1" x 10' (or 15')	1	\$	229.20	\$	229.20
1/2" dia x 35' Whip hose with quick disconnects Included	0	\$	-	\$	-
Washdown handgun Included in Base Unit	1	\$	-	\$	-
Tigertail Sewer Hose Guide	1	\$	54.95	\$	54.95
Hydrant wrench	1	\$	138.15	\$	138.15
Puller hook	1	\$	86.34	\$	86.34

Tool box options

Lower curbside toolbox 18" x 18" x 48"	1	\$	1,362.58	\$	1,362.58
Curbside toolbox, 36"	1	\$	1,292.81	\$	1,292.81
Driverside toolbox 22"x 14" x 60" (52")	1	\$	2,632.60	\$	2,632.60
Back of cab vertical tube rack (included in base price)	1	\$	-	\$	-
Front / rear tow hooks	1	\$	428.56	\$	428.56
Camera system, rear (Included in base price)	1	\$	-	\$	-
Camera system, front	1	\$	467.01	\$	467.01
Long handle tool storage tubing mounted behind cab (UNPUBLISHED)	1	\$	750.00	\$	750.00
Front bumper tool boxes (UNPUBLISHED)	1	\$	4,425.00	\$	4,425.00
Additional drive side toolbox mounted to frame between water pump and tandem fender - 20" wide x 24" tall x 24" deep (UNPUBLISHED)	1	\$	2,190.00	\$	2,190.00

Other options

LED Boom work lights	1	\$	871.36	\$	871.36
LED Flood light package, tailgate area, power unit area	1	\$	2,487.38	\$	2,487.38

SOURCEWELL QUOTE

3 of 3

LED Package 2 -			
(2) Tailgate beacon omni-directional strobe, (2) Boom beacon omni-directional strobe			
1	\$	2,501.61	\$ 2,501.61
LED Package 3 -			
Front bumper directional strobes, Mid-ship directional strobes, Rear bumper directional strobes			
1	\$	2,534.36	\$ 2,534.36
Rear Arrowstick (Included in base price)			
1	\$	-	\$ -

Performance options

2025 Freightliner 108SD, Cummins L9 370 Hp, Allison 3000 RDS Auto, 12 yd			
1	\$	145,000.00	\$ 145,000.00

Delivery starting point

See Special Terms and conditions **NO FLAT RATE ALLOWED**

Starting Point State, Zip

Mukwanago, WI	PER MILE	450	\$	4.25	\$	1,912.50
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Total Cost: \$ 643,627.48

Sourcewell Contract Discount 5%	\$ (32,181.37)	\$ 611,446.11
Additional MTech Courtesy Discount (VARIES W/ OPTION	\$ (42,000.00)	\$ 569,446.11
Trade-In: (subject to terms/conditions below)	\$ -	\$ 569,446.11

If MTech's trade-in offer is accepted, customer must turn their old equipment over to MTech in complete working condition upon delivery of their new truck. All repairs must be completed and any wear and tear items must also be repaired or replaced at customer's expense prior to turning equipment into MTech. Additionally, any vehicle must pass a certified DOT inspection before being traded in. MTech reserves the right to perform an on-site inspection of the equipment being traded in prior to delivery and may deduct the cost of any outstanding repairs needed from the trade-in value owed to the customer at our sole discretion.



Date: 11/20/2024

To: City Council

From: Christopher M. Britton, Chief of Police

Subject: Purchase and Upfitting of 5 2025 Ford Hybrid Police Vehicles

Purpose Statement: To authorize the Mayor to enter into an agreement with Ganley Ford Inc. to purchase five (5) 2025 Ford Hybrid Police Utility Vehicles. **The cost of these vehicles plus upfitting is \$319,209.00.**

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? In order to purchase vehicles before December 31, 2024.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? To allow for the acceptance of quotes and encumbrance of approved funds in FY24 budget.

If funding is required, is it already budgeted for? Yes: _____ No: X

If not already budgeted for, where will funding come from? This is an approved and budgeted FY24 Police Capital Improvement Project line item 402.7201.3004.0. However, a budget adjustment increase is needed to cover the purchase of an additional 5 vehicles.

Proposed: 12/02/2024

RESOLUTION NO. 233-2024(MSES), *Second Reading*

By Mayor Seren

A Resolution authorizing an agreement with Ken Ganley Ford, Inc., for the purchase of five (5) 2025 Ford Utility Hybrid Police Interceptors for the Police Department; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Chief of Police has determined there is a need to purchase five (5) 2025 Ford Utility Hybrid Police Interceptors for the Police Department; and

WHEREAS, the selected vehicles are available through Ken Ganley Ford, Inc. for Forty-seven Thousand Five Hundred Forty and 88//100 Dollars (\$47,540.88) each, which is below the state bid price (ref #03-1155, bid date 2/07/24); and

WHEREAS, Section 171.02(bb) of the Cleveland Heights Codified Ordinances authorizes the purchase or lease of goods and services without obtaining competitive bids where the price for such goods or services is less than the price that would be obtained through one of the specified cooperative purchasing programs.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements necessary for the purchase of five (5) 2025 Ford Utility Hybrid Police Interceptors, in accordance with the requirements set forth in Section 171.02(bb) of the Cleveland Heights Codified Ordinances. The purchase price for said vehicles shall not exceed the sum of Two Hundred Thirty-seven Thousand Five Hundred Dollars (\$237,500.00). All agreements and related documents hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the meet vendor deadlines in order to avoid prices increases Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposed: 12/02/2024

RESOLUTION NO. 234-2024(MSES), *Second Reading*

By Mayor Seren

A Resolution authorizing an agreement with Hall Public Safety Upfitters for the purchase and installation of upfitting equipment for five (5) 2025 Ford Utility Hybrid Police Interceptors for the Police Department; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City intends to purchase and equip five (5) new Ford Utility Hybrid Police Interceptors for the Police Department; and

WHEREAS, Hall Public Safety Upfitters has submitted a quote for the upfitting of the new vehicles which will include the purchase and/or installation of lights, sirens, controllers, center consoles, prisoner transport enclosures, computed mounting hardware, wiring for electronics and in-car radios and dashcam install; and

WHEREAS, the quote from Hall Public Safety Upfitters is at or below comparable purchases through the Ohio Cooperative and/or ODOT Purchasing programs; and

WHEREAS, Section 171.02(bb) of the Cleveland Heights Codified Ordinances authorizes the purchase or lease of goods and services without obtaining competitive bids where the price for such goods or services is less than the price that would be obtained through one of the specified cooperative purchasing programs.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements necessary with Hall Public Safety Upfitters for the upfitting of the ten new police vehicles to be purchased. The price for the purchase and installation of the upfitting equipment shall total Eighty-one Thousand Five Hundred Five Dollars (\$81,505.00) as stated in the quote from Hall Public Safety Upfitters dated April 2, 2024, a copy of which is attached to this Resolution as Exhibit "A". All agreements and related documents hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

RESOLUTION NO. 234-2024(MSES)

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the meet vendor deadlines in order to avoid prices increases Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



Date: December 2, 2024

To: City Council

From: Eric Zamft, Director of Planning & Development

Subject: A Resolution jointly adopting the Heights Regional Active Transportation Plan along with the Cities of South Euclid and University Heights.

Purpose Statement: To adopt the Heights Regional Active Transportation Plan.

The Cities of Cleveland Heights, South Euclid, and University Heights have been working collaboratively to address shared challenges to transportation, access, and mobility within the region.

In 2022, the Cities submitted an application for Active Transportation Plan assistance from the Ohio Department of Transportation ("ODOT"). On February 27, 2023, the Cities were awarded development assistance by the ODOT to create a new Active Transportation, titled the "Heights Regional Active Transportation Plan".

The creation of the Heights Regional ATP occurred through its consultant, Burton Planning, with extensive public engagement, including targeted focus groups, pop-up tables, community events, partner newsletters and mailing lists, surveys, and social media, leading to input from more than 600 individuals; and

A requirement of the ODOT grant is that the Cities desire to adopt the Heights Regional ATP. It would then serve as a guiding document for future decisions related to safety improvements for all modes of transportation and bicycle and pedestrian infrastructure and programming.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: _____ No: X

If yes, why?

Is passage on first reading necessary: Yes: _____ No: X

If yes, why?

If funding is required, is it already budgeted for? Yes: NA No: NA

If not already budgeted for, where will funding come from?

Proposed: 12/02/2024

RESOLUTION NO. 235-2024(MSES), *Second Reading*

By Mayor Seren

A Resolution jointly adopting the Heights Regional Active Transportation Plan along with the Cities of South Euclid and University Heights.

WHEREAS, Active Transportation includes walking, biking, and other means of transportation that are generally considered human-powered; and

WHEREAS, the Cities of Cleveland Heights, South Euclid, and University Heights (the “Cities”) recognize the shared challenges to transportation, access, and mobility within the region; and

WHEREAS, the Cities have determined to work collaboratively to meet those challenges through shared planning; and

WHEREAS, in 2022, the Cities submitted an application for Active Transportation Plan assistance from the Ohio Department of Transportation (“ODOT”); and

WHEREAS, on February 27, 2023, the Cities were awarded development assistance by the ODOT to create a new Active Transportation, titled the “Heights Regional Active Transportation Plan” (“Heights Regional ATP”); and

WHEREAS, the creation of the Heights Regional ATP occurred through its consultant, Burton Planning, with extensive public engagement, including targeted focus groups, pop-up tables, community events, partner newsletters and mailing lists, surveys, and social media, leading to input from more than 600 individuals; and

WHEREAS, the Cities desire to adopt the Heights Regional ATP as a guiding document for future decisions related to safety improvements for all modes of transportation and bicycle and pedestrian infrastructure and programming.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Heights Regional Active Transportation Plan, as attached as Exhibit A, is hereby adopted.

SECTION 2. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance on the City of Cleveland Heights website.

RESOLUTION NO. 235-2024(MSES)

SECTION 3. Wherefore, provided it receives the affirmative vote of four (4) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force thirty (30) days after its passage.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



Date: November 4, 2024

To: City Council

From: Eric Zamft, Director of Planning & Development

Subject: Home Repair Resource Center (HRRC) - Down Payment Assistance (DPA) Program

Purpose Statement: To authorize the Mayor to execute a contract with HRRC for an amount not exceed \$150,000 for program management services for the DPA Program. Such services would be allocated from ARPA funds.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? ARPA funds must be encumbered prior to December 31, 2024.

Is passage on first reading necessary: Yes: _____ X No: _____

If yes, why? ARPA funds must be encumbered prior to December 31, 2024.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

Cleveland Heights Down Payment Assistance Program Scope

Section I – Program Description

Background Statement

Home Repair Resource Center (HRRC) partners with the City of Cleveland Heights to facilitate the American Rescue Plan Act (ARPA) funded down payment assistance program (CHDPA). As the only HUD-certified counseling agency in the city, Home Repair Resource Center takes on the responsibilities of offering the required HUD-certified homebuyer education course, calculating the benefit an eligible homebuyer qualifies for, as well as processing the funds needed to successfully complete the mortgage loan transaction. Eligible homebuyers may see varying amounts of assistance, subject to an overall limit set by the agency. Home Repair Resource Center facilitates all steps required for the down payment assistance program and has successfully administered the program in cooperation with the City of Cleveland Heights since 2014.

Scope of Work

Utilizing ARPA funds allows HRRC to offer services to this program to more Cleveland Heights residents by expanding eligibility to residents at 120% AMI. It is, however, important that residents below 80% should still be prioritized in order to assist in improving housing stability for low-and moderate-income households.

All underwriting and processing is completed by a HUD-certified counselor, who determines the amount of assistance using a formula based on an applicant's household income, savings, debts, and assets. Additional requirements include inspecting every house to both local code requirements and federal health and safety standards and confirming that all major house systems have a five-year useful life. (Inspections done by the city.)

Potential homebuyers must complete homebuyer education provided by either HRRC or a HUD-approved counseling agency. Virtual sessions are available. HRRC will maintain a telephone number and respond to all telephone inquiries concerning down payment assistance within one business day.

Program Guidelines

- Up to \$30,000 Down Payment Assistance for a Single-Family Home
- Up to \$50,000 Down Payment Assistance for a Two-Family Home
- 50% forgivable over 5 years for households under 80% AMI
- 50% forgivable over 5 years for households under 120% AMI in qualified census tracts

This is a deferred payment, zero (0%) interest loan. The loan is to be repaid immediately at the time of resale, transfer, or if the property becomes absentee-owned. This loan is secured by a second mortgage held by the City of Cleveland Heights.

Eligible Applicants

Applicant(s) must be at or under the income guidelines published by HUD. Currently, the income guidelines for their household size are:

<u>Household Size*</u>	<u>2024 Gross Income Limit*</u>	
	<u>80% AMI</u>	<u>120% AMI</u>
1	\$54,450	\$81,650
2	\$62,200	\$93,300
3	\$70,000	\$100,500
4	\$77,750	\$116,650
5	\$84,000	\$125,950
6	\$90,200	\$135,300

Applicants must meet the following requirements:

- Receive certification of completion of pre-purchase and home maintenance counseling from a HUD approved agency.
- Contribute a minimum of 3.5% of the purchase price towards the first mortgage. (gifts funds also eligible)
- Receive approval and first mortgage commitment for the purchase of the home from mortgage lender.

The mortgage rate and other possible fees (such as broker fee, origination fee and points) must not be excessive for the type of mortgage obtained by the buyer: conventional, FHA, VA. No prepayment penalties or balloon payments.

The Property Must Be Inspected for Code Violations and Lead/Defective Paint:

- The property must be occupied by the seller or vacant for a minimum of 90 days.
- Defective paint issues must be satisfied prior to application and initial inspection by the City of Cleveland Heights.

- Health and safety code violations must be satisfied before the owner can receive approval to occupy the home.

Section II – Project Understanding

What do you understand to be the purpose and scope of this project?

The purpose of The Cleveland Heights Down Payment Assistance Programs is to increase access to homeownership throughout the city, targeting the very low, low and moderate-income working households. Traditionally this segment of the population has had limited access to homeownership and limited resources available to assist in the purchase of the home. Incentives like down payment programs provide families the opportunity to create stability and generational wealth, an ideal that is not often an option to low-to moderate income populations.

Down Payment assistance, (in excess of a minimum 3.5% that a homebuyer would be required to provide from their own funds), will be made available to income qualified first-time home buyers for the purchase of a home in the City of Cleveland Heights community. The maximum amounts available will be on a sliding scale as follows

- 17% of sales price or \$30,000 (whichever is less) for borrowers at or below 80% AMI,
- 17% of sales price or \$30,000 (whichever is less) for borrowers at or below 120% AMI located inside of a QCT
- 13% of sales price or \$30,000 (whichever is less) for borrowers at or below 120% AMI located outside of a QCT

With no more than \$5,000 or 6 months of PITI, whichever is greater of liquid assets after buyer contribution***. This is a deferred payment, zero (0%) interest loan. The loan is to be repaid immediately at the time of resale, transfer, or if the property becomes absentee-owned. The loan is secured by a second mortgage.

To qualify, potential homebuyers must occupy the dwelling as their primary residence, must be current on all taxes and have a total household income that does not exceed income limits established by HUD.

Eligible homes will include single and two-family, owner-occupied structures, either existing houses or new construction. Properties must be occupied by the seller or vacant for at least 90-days before closing and is inspected for defective paint (which must be corrected before the buyer can take title or occupy the house).

Down payment assistance is available to eligible applicants to cover title search fee, recording fees, filing fees, credit report, pre-purchase inspection, buyer's legal fees, closing costs, and property appraisals. Rate, broker fee, origination fee, and points of the first mortgage must not be "excessive" (not to exceed 2% of the 1st mortgage loan amount) for the type of mortgage obtained by the buyer: conventional, VA, FHA. No balloon payment or prepayment penalty allowed.

*** For the purposes of this activity, "liquid assets" will be defined as Unprotected Liquid Assets (including Earnest Money deposits and available funds in bank accounts) such as checking accounts, money market accounts, or other similar types of accounts where funds are readily accessible without withdrawal restrictions or penalties.

Eligible lenders and exact income limits verified and updated annually.

Section III – Methodology

The methodology Home Repair Resource Center (HRRC) will use to provide Down Payment Assistance to homeowners follow the same steps as Cleveland Heights HPO's program followed. This proven methodology is as follows:

1. Original Home Repair Resource Center application, completed and signed in ink by all borrowers
2. Typed first mortgage application (must be signed)
3. Income verifications for two full years for all household members for all sources
4. Proof of pre-purchase & home maintenance counseling by HUD-approved counseling agency
5. Point of sale inspection report with list of violations (if applicable)
6. Re-inspection report showing violations have been corrected including paint repairs or funds escrowed
7. Appraisal (first 2 or 3 pages through signature page only)
8. First mortgage commitment letter or automated approval
9. Preliminary Loan Estimate showing down payment loan amount
10. Visual pain inspection completed by City of Cleveland Heights.
11. Information is presented to loan review
12. Request is made to prepare mortgage and promissory note from Cleveland Heights Legal Department
13. Escrow instructions, promissory note, and mortgage and funds issued on behalf of client to title company
14. Receive original documents executed at closing
15. Submit reporting and reimbursement documents to Cleveland Heights.

This methodology has proven to be an effective use of time management for all parties involved.

Throughout the entire application process, data is stored and updated for each homeowner in Rx Office Premium, our client management system. This allows for seamless communication between counselors and professionals to provide an efficient experience for the homeowner.

Prior to approval, HRRC and the City of Cleveland Heights must have access to the property to conduct a housing inspection. Inspection reports are for the sole use of the City of Cleveland Heights. Buyers are strongly encouraged to obtain a private housing inspection.

Based on steps listed above, this agency will assess household income, savings, debts, and other factors to determine the amount of assistance each applicant may receive. This process will include a review of

the loan and an underwriting process and ensure that no more funds than necessary. The maximum benefit amount per homebuyer will not exceed \$50,000.

Applicant is notified once all documents have been obtained and application is under review. Results from loan review are sent to the homeowner and their professionals and certified documents and funds are sent to an approved title agency.

Section IV Pricing

Payment Projections:

The City of Cleveland Heights is invoiced monthly for the properties that closed during the current month.

Billing process:

Invoice completed for Service Provided: Down Payment Assistance Administration Fee
Line Total = \$1,500.00 (maximum fee per client)

- Invoice Provided
- Time Sheet Provided

Invoice completed for Service Provided: Down Payment Assistance Homebuyer Education (HBE) Fee
Line Total = \$1,000.00 (per client who completes HBE through HRRC)

- Invoice provided
- Certificate provided

Invoice completed for Service Provided: Direct Down Payment Assistance to eligible homeowner up to a maximum of \$50,000.

- Final HUD 1 Settlement Statement and Closing Disclosure
- Copy of Check
- Complete HOME required documentation

*** For the purposes of this activity, "liquid assets" will be defined as Unprotected Liquid Assets (including Earnest Money deposits and available funds in bank accounts) such as checking accounts, money market accounts, or other similar types of accounts where funds are readily accessible without withdrawal restrictions or penalties.

Proposed: 12/02/2024

RESOLUTION NO. 236-2024(PD), *Second Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with the Home Repair Resource Center program management services for the Cleveland Heights Down Payment Assistance Program; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, on March 19, 2024, the Home Repair Resource Center (“HRRC”) submitted an application for an American Rescue Plan Act (“ARPA”) funded Down Payment Assistance (“DPA”) Program; and

WHEREAS, HRRC is an over 40-year non-profit partner to the City of Cleveland Heights; and

WHEREAS HRRC is the sole Housing Counseling Agency certified by the U.S. Department of Housing and Urban Development that is located in the City of Cleveland Heights; and

WHEREAS, HRRC has a long track record of administering Federal Funds in partnership with the City; and

WHEREAS, this Council wishes to authorize a contract with HRRC for program management services for the DPA Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor shall be and is hereby authorized to execute a contract with the Home Repair Resource Center for the DPA Program for the services detailed therein shall not exceed one hundred and fifty thousand dollars (\$150,000). All agreement hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to encumber ARPA funds prior to December 31, 2024. Wherefore, provided it receives

RESOLUTION NO. 236-2024(PD)

the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



Date: November 4, 2024

To: City Council

From: Eric Zamft, Director of Planning & Development

Subject Home Repair Resource Center (HRRC) – Home Maintenance, Repair, and Accessibility Program

Purpose Statement: To authorize the Mayor to execute a contract with HRRC for an amount not exceed \$250,000 for program management services for this home repair program. Such services would be allocated from ARPA funds.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? ARPA funds must be encumbered prior to December 31, 2024.

Is passage on first reading necessary: Yes: _____ X No: _____

If yes, why? ARPA funds must be encumbered prior to December 31, 2024.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?



Home Repair Resource Center Request to Administer Cleveland Heights' ARPA Funded Home Maintenance, Repair and Accessibility Program (HMRAP)

Program Overview

Cleveland Heights City Council has allocated 2.5 million dollars of ARPA funding for a citywide Exterior Maintenance Repair Program (the "Program"). Home Repair Resource Center a non-profit 501(c) organization situated in Cleveland Heights ("HRRC") is requesting to administer a portion of these funds The Program in collaboration with the City of Cleveland Heights' Building and Housing Department, to provide critical home repairs, strategically and intentionally throughout the City of Cleveland Heights. Through this collaboration these improvements will help to maintain or improve the housing values throughout the city, and given the age of the housing stock, this critical program aims to preserve housing, prevent slum and blight, and assist low-to-moderate income households with repair.

The Program is intended to address the housing health and safety needs of homeowners throughout Cleveland Heights, so that residents can maintain a safe, decent, accessible, and affordable place to live. The Program provides funding for home repairs and necessary accessibility improvements of up to \$8,000, per homeowner, per structure to eligible homeowner occupants of 1-to 3-unit owner occupied dwellings. Applicants who receive assistance will be required to contribute to the cost of the project based on the following sliding scale:

- At/below 50% of AMI or located in a Qualified Census Tract – No contribution required.
- 51% to 80% of AMI – 2.5% of total project costs required.
- 81% to 100% of AMI – 5% of total project costs required.
- 100% to 120% of AMI – 10% of total project costs required.

If an owner requests and wishes to pursue work on a project in excess of the amount available through the program, plus their required contribution, they may contribute more of their own funds or independently secure additional assistance. All such funds payable by the applicant must be provided to HRRC prior to the commencement of work.

Eligibility will be verified by HRRC, and eligible repairs will receive project management and work completed by licensed, insured, and bonded contractors. Eligible repairs are restricted to those necessary for improving the health, safety, accessibility, and well-being of the household.

HRRC administers several home repair programs for which applicants may also apply. If the funds needed to complete the approved repairs/modifications to their home exceeds the amount available under this program, the applicant may receive funds from other programs as well to obtain the needed assistance. HRRC will permit layering of funds provided it does not unduly delay project completion. This determination shall be HRRC's to make. The applicant match specified above applies to this program and may not come from another HRRC-administered home repair program. Please note that other programs may have their own/additional applicant contribution requirements.

The Program has limited funding, and thus not all eligible applicants will be guaranteed to receive funding for home repairs or accessibility improvements. HRRC will collect all submitted applications and assess their eligibility. Applications that meet eligibility requirements will be scheduled for inspection. Upon inspection the HRRC will determine prioritization for the actual repair schedule based on various factors, including:

1. Need for Emergency Repairs
 - Emergency Repairs: applications for emergency repairs to make the home safe and prevent further damage (e.g., leaking roof) will be given priority over all other applications. If there are more emergency repair applications received than money available, preference will be given based upon when HRRC receives properly completed applications, and the need for the repair at the time of application.
2. Violations
 - During the property assessment, HRRC will review whether the property has active violations. If so, these will be prioritized over other repair requests made by the applicant.
3. Accessibility Improvements
 - Physical modifications or property improvements necessary due to a disability that impact residents' ability to fully use and enjoy their homes.

Eligibility Requirements to Receive Funding

To qualify, one must:

- Be the owner occupant of a property located within the City of Cleveland Heights
- Be current on your mortgage, property taxes, or be current on an approved payment plan for any delinquent taxes for a minimum of three prior months.
- Have a home in sound structural condition for the requested work to be performed.
- Income-qualify. Eligible applicant households may make up to 400% percent of the prevailing federal poverty limit.
- **What Repairs are Eligible?**
- Eligible repairs are restricted to those necessary for improving the health, safety, accessibility and well-being of the household.** Specifically, all eligible repairs will fall into one of the following categories:

Repair Categories

Roofing	HVAC	Plumbing	Foundation/ Masonry	Accessibility Modifications	Electrical
Drywall/Painting	General Carpentry	Gutters/Downspouts	Garage Repair/Rebuild	Siding	Flooring

Please note that Home Repair Resource Center will make the final determination as to which repairs will be performed, consistent with parameters agreed upon by HRRC The City of Cleveland Heights Housing and Building Department

**** Any work performed prior to approval for Program assistance will not be eligible for reimbursement. Aesthetic improvements are not eligible for funding under the Program.**

Program Deliverables

The funds may only be used for the purposes identified above and outlined in the approved ARPA contract from Cleveland Heights City Council. Home Repair Resource Center's ("HRRC") administrative costs will be paid for by the ARPA allocation at 10% of project costs. The scope of The Program is to provide grants to income eligible, owner-occupied homeowners in Cleveland Heights. Using data from the 2024 property assessment conducted by the Western Reserve Land Conservancy, HRRC in collaboration with the City of Cleveland Heights, will assess a structure's needs and work with a homeowner to prioritize repairs and provide them with comprehensive technical assistance to complete the project.

The first contract, utilizing \$250,000 of "bucket 1" ARPA funds will run from December of 2024 to October of 2026. The remaining \$750,000 of general fund dollars dedicated to this program will be contracted once 75% of this contract has been expended.

Outreach

HRRC and The City of Cleveland Heights will work together to promote the Home Repair Maintenance Program using weekly e-newsletters, coordinated mailings, brochures located at HRRC's office and City Hall, and host community events that provide program guidelines and details.

Counseling Services

Homeowners in need of repairs are given personalized guidance throughout the application process and learn valuable skills like how to hire a contractor with the emphasis on obtaining more than one estimate for repairs to compare "apples to apples". This is a powerful tool in empowering the client to be able to tackle future repairs and prioritize their finances for them.

Outcomes

Final outcomes for ARPA (Exterior) Home Maintenance Repair Program are as follows:

- Homeowners receive critical home repairs that preserve, strengthen, and improve the quality of the housing stock in Cleveland Heights, particularly in Qualified Census Districts (house does not further deteriorate due to a lack of maintenance).
 - At minimum, 45 homeowners will receive grant funding to complete home repairs.
- Through collaboration, HRRC and Housing Preservation Office staff will strategically identify areas throughout the city where critical home repair is needed, and perhaps has been neglected over time.

Tracking and Reporting

HRRC maintains its records in accordance with HUD-approved, Federal Government guidelines and submits timely reports monthly.

- 100% demographic data will be tracked and available monthly.

Methodology

Counseling State	Description
Outreach	• Fliers community centers, government buildings, businesses and HRRC offices • Postcards / brochure mailings • Articles in local papers/Agency newsletter
Phone Intake (Level 1)	• Collect Personal Information/Prequalify eligibility • Brief history of the clients situation • Application mailed, emailed or picked-up by client
One-on-one Personal Meeting (Level 2)	• Discuss the grant process in detail • Determine available funds to work with; if applicant is eligible for other benefits • Collect application • Collect all necessary supporting documents • Identify repair and provide a property/repair assessment
Referral	• Refer client to identified contractor
Resolution (Level 3)	• Final negotiations with service provider • Resolution/costs presented to homeowner • Contractor informed of agreement or notice to proceed • Homeowner receives and signs bid/contract • Work completed; close case/file

Evaluation Plan

HRRC utilizes both formal evaluation forms and informal feedback from program participants to measure effectiveness of services provided. HRRC will evaluate the (Exterior) Home Maintenance Repair Program to make sure resources are being used as efficiently and effectively as possible. HRRC understands the scarcity of resources and will review the program frequently with the City of Cleveland Heights to gauge the community impact on identified needs. This evaluation will be achieved by data analysis and project review on an individual basis. Adjustments will be made as necessary.

Project Management

The project will be managed by a three-tier process. Intake and project implementation will be managed by HRRC staff. This staff person will assist homeowners to complete application and bid reviews, oversee contractor selection, and monitor work while in progress. Upon completion, the client file will be reviewed by the Executive Director and/or CH Building and Housing staff for signature of approval and release of grant funds. The *bookkeeper* will then process payment to the designated contractor. The Executive Director will oversee the entire program and serve as the 'Court of Last Resort' if needed to address any potential risks or problems with projects.

Project Control

To implement the (Exterior) Home Maintenance Repair Program HRRC will require:

- Staff time – program coordinator will work with clients one-on-one from the first informational session through the repair completion to contractor payments.
- Community resources – HRRC will continue to provide additional resources or serve as a referral source to provide clients with other financing resources if needed.
- Resource Library – A invaluable resource of information about repairs and community-provided contractor evaluations to promote homeowner empowerment.
- Funding –Grant funds provided through this partnership to cover costs to provide repair services and HRRC's administrative costs.
- Monitoring – Program budget will be reviewed to confirm funds are available prior to client acceptance. Funds will be allocated to that client's repair until project completion.

Project Reporting

HRRC will provide a monthly program performance report which will include the following:

- Total number of received applications – approved/denied
- Total number of clients/units serviced
- Type of service rendered
- Identify additional financial assistance, if needed
- Designated contractor
- Cost of project
- Client demographic information such as: income, race, gender, senior citizen, community of residence, etc.

The demographic data will be collected through the initial application phase. The reports will contain cumulative to show monthly progress as well as year-to-date. HRRRC will keep detailed, accurate, and complete files. Client files will be locked in file cabinets as HRRRC is a HUD approved counseling agency and must follow HUD rules and regulations for file maintenance.

Contract Performance

HRRRC has never had a contract terminated due to vendor's non-performance or poor performance.

Subcontractors

There will not be any subcontractors used to perform work under this contract.

Conflict of Interest

Home Repair Resource Center and its branches and affiliates are acting on our own behalf and are not under the influence, control, or direction of any outside party such as a landowner, real estate broker, contractor, builder, lender or consultant seeking to derive a profit or gain from the program or from any of its clients.

Home Repair Resource Center does not engage in any activities that would cause a conflict of interest for program clients as defined in Handbook 7610.0 Chapter 5.

Cost Proposal

Home Repair Resource Center's request is for \$1 million dollars (\$250,000 of ARPA funds). Each approved project will receive up to \$8,000 for repairs.

Proposed: 12/02/2024

RESOLUTION NO. 237-2024(PD), *Second Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with the Home Repair Resource Center (HRRC) program management services for the Home Maintenance, Repair and Accessibility Program; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, on March 19, 2024, the Home Repair Resource Center (HRRC) submitted an application for an American Rescue Plan Act (ARPA) funded Home Maintenance, Repair and Accessibility Program; and

WHEREAS, HRRC is an over 40-year non-profit partner to the City of Cleveland Heights; and

WHEREAS HRRC is the sole Housing Counseling Agency certified by the U.S. Department of Housing and Urban Development that is located in the City of Cleveland Heights; and

WHEREAS, HRRC has a long track record of administering Federal Funds in partnership with the City; and

WHEREAS, this Council wishes to authorize a contract with HRRC for program management services for the Home Maintenance, Repair and Accessibility Program

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor shall be and is hereby authorized to execute a contract with the Home Repair Resource Center for the Home Maintenance, Repair and Accessibility Program. Compensation for the services detailed therein shall not exceed two hundred and fifty thousand dollars (\$250,000). All agreement hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need

RESOLUTION NO. 237-2024(PD)

to encumber ARPA funds prior to December 31, 2024. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposed: 12/02/2024

ORDINANCE NO. 238-2024(F), *Second Reading*

By Mayor Seren

An Ordinance to make appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, for the period of January 1, 2025 through December 31, 2025; and declaring the necessity that this legislation become immediately effective as an emergency measure.

BE IT ORDAINED by the Council of the City of Cleveland Heights that:

SECTION 1. To provide for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, during the fiscal year ending December 31, 2025 the following sums in Exhibit 1 be and they are hereby appropriated.

SECTION 2. All expenditures of the City of Cleveland Heights within the fiscal year ending December 31, 2025, shall be made within the appropriations herein provided. "Appropriation" as used herein means the total amount appropriated for the individual fund. Notwithstanding the financial detail herein presented within an individual fund, the City's Chief Executive, the Mayor, is authorized to transfer budgeted amounts within each fund, so long as the total amount appropriated for each individual fund is not exceeded.

SECTION 3. Notice of the passage of this ordinance shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one paper of general circulation in the city of Cleveland Heights, or by posting the full text of this Ordinance on the City of Cleveland Heights website.

SECTION 4. It is necessary that this Ordinance become immediately effective as an emergency measure for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the ongoing and continuous need to preserve the faith and credit of the City. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

Passed:

Presented to Mayor: _____ Approved by Mayor: _____

KAHLIL SEREN
Mayor

ORDINANCE NO. 238-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

		Year 2025 Original Budget ORD#238-2024	
Department	Object		
That there be appropriated from the <u>GENERAL FUND, FUND NO. 101</u>			
1101- City Council	Personal Services	\$	197,922.00
	O.T.P.S	\$	100,650.00
	Total - 1101 City Council	\$	298,572.00
2101 - Mayor's Office	Personal Services	\$	977,557.00
	O.T.P.S	\$	120,450.00
	Total - 2101 Mayor's Office	\$	1,098,007.00
2106- Civil Service	Personal Services	\$	3,507.00
	O.T.P.S	\$	35,000.00
	Total - 2106 Civil Service	\$	38,507.00
2107 - Landmark Commission	O.T.P.S	\$	29,215.00
	Total - 2107 Landmark Commission	\$	29,215.00
2108- General Operations	Personal Services	\$	764,528.00
	O.T.P.S	\$	1,936,800.00
	Total - 2108 General Operations	\$	2,701,328.00
2201 - M.I.S.	Personal Services	\$	470,708.00
	O.T.P.S	\$	420,442.00
	Capital	\$	124,000.00
	Total - 2201 MIS	\$	1,015,150.00
2501- Community Relations	Personal Services	\$	696,713.00
	O.T.P.S	\$	230,218.00
	Total - 2501 Community Relations	\$	926,931.00
3101 - Finance	Personal Services	\$	726,844.00
	O.T.P.S	\$	245,460.00
	Total - 3101 Finance	\$	972,304.00
3103 - County Auditors Deductions	O.T.P.S	\$	275,000.00
	Total - 3103 County Auditors Deductions	\$	275,000.00
310Z - Operating Transfers	Other Financing Uses	\$	-
	Total - 310Z Operating Transfers	\$	-
3201 - Income Tax	O.T.P.S	\$	1,177,750.00
	Total - 3201 Income Tax	\$	1,177,750.00
3301 - Human Resources	Personal Services	\$	297,776.00
	O.T.P.S	\$	247,500.00
	Total - 4101 Law	\$	545,276.00
4101 - Law	Personal Services	\$	1,123,850.00
	O.T.P.S	\$	485,550.00
	Total - 4101 Law	\$	1,609,400.00
5101 - Planning	Personal Services	\$	2,879,759.00
	O.T.P.S	\$	322,935.00
	Total - 5101 Planning	\$	3,202,694.00
5102- Planning Commission	Personal Services	\$	8,226.00
	Capital	\$	5,450.00
	Total - 5101 Planning Commission	\$	13,676.00
5103 - Board of Zoning Appeals	Personal Services	\$	5,884.00
	O.T.P.S	\$	5,600.00
	Capital	\$	-
	Total - 5103 Bd. Of Zoning Appeals	\$	11,484.00

ORDINANCE NO. 238-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

Department	Object	Year 2025	
		Original Budget	ORD#238-2024
5104 - Special Improvement District			
	O.T.P.S	\$	458,998.00
	Total - 5104 SID	\$	458,998.00
5106 - Architect Bd of Review			
	Personal Services	\$	5,985.00
	O.T.P.S	\$	5,850.00
	Capital	\$	-
	Total - 5106 Arch Bd. Of Review	\$	11,835.00
5602 - SBA Grants			
	O.T.P.S	\$	164,751.00
	Total - 5602 SBA Grants	\$	164,751.00
6201 - Service Administration			
	Personal Services	\$	554,965.00
	O.T.P.S	\$	11,535.00
	Capital	\$	1,100.00
	Total - 6201 Service Admin	\$	567,600.00
6202 Capital Projects Admin			
	O.T.P.S	\$	50,000.00
	Total - 6202 Cap Proj Admin	\$	50,000.00
6207 - Vehicle Maintenance			
	Personal Services	\$	1,355,862.00
	O.T.P.S	\$	1,432,605.00
	Capital	\$	35,000.00
	Total - 6207 Vehicle Maintenance	\$	2,823,467.00
6208 - Sewer Maintenance			
	Personal Services	\$	1,941,542.00
	O.T.P.S	\$	356,730.00
	Capital	\$	-
	Total - 6208 Sewer Maintenance	\$	2,298,272.00
6211 - Traffic Signs & Signals			
	Personal Services	\$	93,795.00
	O.T.P.S	\$	222,055.00
	Total - 6211 Traffics Signs Signals	\$	315,850.00
7201 - Police Administration			
	Personal Services	\$	14,017,048.00
	O.T.P.S	\$	754,540.00
	Total - 3101 Finance	\$	14,771,588.00
7202 - Police Academy			
	Personal Services	\$	73,495.00
	O.T.P.S	\$	75,000.00
	Total - 7202 Police Academy	\$	148,495.00
7301 - Fire Administration			
	Personal Services	\$	12,586,125.00
	O.T.P.S	\$	404,764.00
	Total - 7301 Fire Admin	\$	12,990,889.00
7302 - Joint Dispatch			
	O.T.P.S	\$	1,381,905.00
	Total - 7302 Joint Dispatch	\$	1,381,905.00
7303 - Fire Prevention			
	Personal Services	\$	284,254.00
	O.T.P.S	\$	22,800.00
	Capital	\$	3,000.00
	Total - 7303 Fire Prevention	\$	310,054.00
7401 - Building Services			
	Personal Services	\$	7,568.00
	O.T.P.S	\$	418,600.00
	Non-Government	\$	5,000.00
	Total - 7401 Building Services	\$	431,168.00
7402 - Housing Inspections			
	Personal Services	\$	3,800.00
	O.T.P.S	\$	146,000.00
	Capital	\$	3,000.00
	Non-Governmental	\$	4,000.00
	Total - 7402 Housing Inspections	\$	156,800.00

ORDINANCE NO. 238-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

Department	Object	Year 2025 Original Budget ORD#238-2024
8101 - Community Services Admin		
	O.T.P.S	\$ 7,480.00
	Total - 8101 Comm Serv Admin	\$ 7,480.00
8201 - Public Prop/Park Maint		
	Personal Services	\$ 1,883,335.00
	O.T.P.S	\$ 1,439,545.00
	Total - 8201 Public Prop Maint	\$ 3,322,880.00
8401 - Parks & Rec Admin		
	Personal Services	\$ 1,085,306.00
	O.T.P.S	\$ 39,400.00
	Total - 8401 Parks & Rec Admin	\$ 1,124,706.00
8402 - General Playgrouds		
	O.T.P.S	\$ 20,700.00
	Total - 8402 General Playground	\$ 20,700.00
8403 - Swimming Pools		
	Personal Services	\$ 379,800.00
	O.T.P.S	\$ 231,500.00
	Total - 8403 Swimming Pools	\$ 611,300.00
8405 - Ice Programs		
	Personal Services	\$ 297,134.00
	O.T.P.S	\$ 39,550.00
	Total - 8405 Ice Programs	\$ 336,684.00
8406 - General Recreation Prog		
	Personal Services	\$ 177,180.00
	O.T.P.S	\$ 374,500.00
	Total - 8406 General Rec Prog	\$ 551,680.00
8409 - Sports Programs		
	Personal Services	\$ 144,008.00
	O.T.P.S	\$ 85,250.00
	Total - 8409 Sports Programs	\$ 229,258.00
8411 - Comm Center Admin		
	Personal Services	\$ 700,864.00
	O.T.P.S	\$ 426,500.00
	Other Financing Uses	\$ 1,400.00
	Total - 8411 Comm Center Admin	\$ 1,128,764.00
8501 - Office on Aging Admin		
	Personal Services	\$ 217,465.00
	O.T.P.S	\$ 25,060.00
	Total - 8501 Office on Aging	\$ 242,525.00
8601 - Public Health Admin		
	O.T.P.S	\$ 345,950.00
	Total - 8601 Public Health Admin	\$ 345,950.00
8701 - Animal Protection		
	O.T.P.S	\$ 40,000.00
	Total - 8701 Animal Protection	\$ 40,000.00
9101 - Municipal Court		
	Personal Services	\$ 1,661,123.00
	O.T.P.S	\$ 178,600.00
	Total - 9101 Municipal Court	\$ 1,839,723.00
Total Fund 101 - General Fund Budget		\$ 60,598,616.00
That there be appropriated from the <u>SCM&R FUND, FUND NO. 201</u>		
6201 - Service Administration		
	Personal Services	\$ 38,558.00
	Total - 6201 Service Admin	\$ 38,558.00
6208 - Sewer Maintenance		
	Personal Services	\$ 109,067.00
	Total - 6208 Sewer Maintenance	\$ 109,067.00
6213 - Monticello Blvd		
	O.T.P.S	\$ 37,802.00
	Total - 6211 Traffics Signs Signals	\$ 37,802.00

ORDINANCE NO. 238-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

Department	Object	Year 2025	
		Original Budget ORD#238-2024	
6215 - Road Repaving			
	O.T.P.S	\$	20,480.00
	Total - 6215 Road Repaving	\$	20,480.00
6220 - Taylor Road			
	O.T.P.S	\$	63,799.00
	Total - 6220 Taylor Road	\$	63,799.00
6236 - Annual Street Surface			
	Capital	\$	2,300,000.00
	Total - 6236 Street Surface	\$	2,300,000.00
6312 - Meadowbrook Blvd. Rehab			
	O.T.P.S	\$	118,922.00
	Total - 6220 Taylor Road	\$	118,922.00
Total Fund 201 - SCM&R Budget		\$	2,688,628.00
That there be appropriated from the PUBLIC BLDG. MAINT, FUND NO. 205			
8201 - Public Building Maintenance			
	O.T.P.S	\$	100,000.00
	Total - 7205 Law Enforcement	\$	100,000.00
Total Fund 205 - Public Bldg. Maintenance		\$	100,000.00
That there be appropriated from the LAW ENFORCEMENT FUND, FUND NO. 206			
7205 - Law Enforcement			
	O.T.P.S	\$	69,200.00
	Total - 7205 Law Enforcement	\$	69,200.00
Total Fund 206 - Law Enforcement Budget		\$	69,200.00
That there be appropriated from the DRUG LAW ENFORCEMENT FUND, FUND NO. 207			
7206 - Drug Law Enforcement			
	Personal Services	\$	62,000.00
	O.T.P.S	\$	132,500.00
	Capital	\$	-
	Total - 7206 Drug Law Enforcement	\$	194,500.00
Total Fund 207 - Drug Law Enforcement Budget		\$	194,500.00
That there be appropriated from the C.D.B.G RESOURCES FUND, FUND NO. 208			
5201 - CDBG Financial Admin			
	Personal Services	\$	5,844.00
	Total - 5201 CDBG Financial Admin	\$	5,844.00
5203 - CDBG Admin Contracts			
	O.T.P.S	\$	461,005.00
	Capital	\$	97,000.00
	Total - 5203 CDBG Admin Contracts	\$	558,005.00
5220 - CDBG Office on Aging			
	Personal Services	\$	40,531.00
	Total - 5201 CDBG Admin	\$	40,531.00
5222 - Economic Development			
	Personal Services	\$	133,238.00
	O.T.P.S	\$	1,354,159.00
	Total - 5222 Economic Development	\$	1,487,397.00
5224- - CDBG Admin			
	Personal Services	\$	121,604.00
	O.T.P.S	\$	86,500.00
	Total - 5224 CDBG Admin	\$	208,104.00
5228 - CDBG Public Works			
	O.T.P.S	\$	404,235.00
	Capital	\$	195,000.00
	Total - 5228 - Public Works	\$	599,235.00
5301 - CDBG Home Repair Resource			
	O.T.P.S	\$	355,121.00
	Total - 5301 CDBG Home Repair	\$	355,121.00

ORDINANCE NO. 238-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

Department	Object	Year 2025	
		Original Budget	ORD#238-2024
5303 - CDBG Housing Pres Office			
	Personal Services	\$	292,726.00
	O.T.P.S	\$	697,500.00
	Total - 5303 CDBG Housing Pres Office	\$	990,226.00
5304 - CDBG Code Enforce			
	Personal Services	\$	113,396.00
	O.T.P.S	\$	-
	Total - 5304 CDBG Code Enforce	\$	113,396.00
5309 - GIS			
	Personal Services	\$	42,625.00
	Total - 5309 GIS	\$	42,625.00
8407 - Child Care			
	O.T.P.S	\$	19,500.00
	Total - 8407 Child Care	\$	19,500.00
Total Fund 208 - CDBG Budget		\$	4,419,984.00
That there be appropriated from the <u>HOME PROGRAM FUND, FUND NO. 211</u>			
5503 - Home Admin			
	O.T.P.S	\$	435,500.00
	Total - 5503 Home Admin	\$	435,500.00
5505 - Home Program Income			
	O.T.P.S	\$	189,000.00
	Total - 5505 Home Program Income	\$	189,000.00
Total Fund 211 - Home Program Budget		\$	624,500.00
That there be appropriated from the <u>POLICE FACILTY IMPR. FUND, FUND NO. 213</u>			
7201 - Police Admin			
	O.T.P.S	\$	10,000.00
	Total - 7201 Police Admin	\$	10,000.00
Total Fund 213 - Police Facility Budget		\$	10,000.00
That there be appropriated from the <u>LOCAL PROGRAMMING FUND, FUND NO. 214</u>			
2108 - General Operations			
	O.T.P.S	\$	74,000.00
	Total - 2108 General Operations	\$	74,000.00
2201 - MIS			
	Capital	\$	25,000.00
	Total - 2201 MIS	\$	25,000.00
2502 - Public Relations			
	Personal Services	\$	15,450.00
	Total - 2502 Public Relations	\$	15,450.00
2601 - Cable TV Admin			
	Personal Services	\$	-
	O.T.P.S	\$	217,400.00
	Capital	\$	70,000.00
	Total - 2601 Cable TV Admin	\$	287,400.00
Total Fund 214 - Local Programming Budget		\$	401,850.00
That there be appropriated from the <u>CAIN PARK OPERATING FUND, FUND NO. 215</u>			
8901 - Cain Park Admin			
	Personal Services	\$	137,244.00
	O.T.P.S	\$	1,470,325.00
	Total - 8901 Cain Park Admin	\$	1,607,569.00
8905 - Arts Festival			
	O.T.P.S	\$	46,700.00
	Total - 8905 Arts Festival	\$	46,700.00
8906 - Theater			
	O.T.P.S	\$	164,750.00
	Total - 8906 Theater	\$	164,750.00
Total Fund 215 - Cain Park Budget		\$	1,819,019.00

ORDINANCE NO. 238-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

		Year 2025 Original Budget ORD#238-2024	
Department	Object		
That there be appropriated from the <u>REC FACILITY IMPR. FUND, FUND NO. 216</u>			
8301 - Park Maint. Admin			
	O.T.P.S	\$	243,000.00
	Capital	\$	-
	Total - 8301 Park Maint. Admin	\$	243,000.00
Total Fund 216 - Rec Facility Budget		\$	243,000.00
That there be appropriated from the <u>INDIGENT DUI TREATMENT FUND, FUND NO. 221</u>			
9101 - Municipal Court			
	O.T.P.S	\$	14,000.00
	Total - 9101 - Municipal Court	\$	14,000.00
Total Fund 221 - Indigent DUI Treatment		\$	14,000.00
That there be appropriated from the <u>MUNI COURT - COMPUTERIZATION FUND, FUND NO. 222</u>			
9101 - Municipal Court			
	Personal Services	\$	9,816.00
	O.T.P.S	\$	25,000.00
	Capital	\$	15,000.00
	Total - 9101 - Municipal Court	\$	49,816.00
Total Fund 222 - Muni Ct - Computerization		\$	49,816.00
That there be appropriated from the <u>MUNI COURT SPECIAL PROJECTS FUND, FUND NO. 225</u>			
9101 - Municipal Court			
	Personal Services	\$	24,879.00
	O.T.P.S	\$	23,500.00
	Capital	\$	34,000.00
	Total - 9101 - Municipal Court	\$	82,379.00
Total Fund 225 - Muni Ct Special Projects		\$	82,379.00
That there be appropriated from the <u>LEAD SAFE CUYAHOGA FUND, FUND NO. 226</u>			
5303 - CDBG Pres Office			
	O.T.P.S	\$	365,000.00
	Total - 5303 CDBG Housing Pres Office	\$	365,000.00
5701 - Housing Program Grants			
	Personal Services	\$	32,285.00
	O.T.P.S	\$	445,300.00
	Capital	\$	8,100.00
	Total - 5303 CDBG Housing Pres Office	\$	485,685.00
Total Fund 226 - Lead Safe Cuyahoga Budget		\$	850,685.00
That there be appropriated from the <u>C.D.B.G. - COVID FUND, FUND NO. 228</u>			
5220 - CDBG Office on Aging			
	O.T.P.S.	\$	1,752.00
	Total - 5220 CDBG Office on Aging	\$	1,752.00
5224- - CDBG Admin			
	O.T.P.S	\$	12,460.00
	Total - 5224 CDBG Admin	\$	12,460.00
5224- - CDBG Public Works			
	Capital	\$	93,038.00
	Total - 5224 CDBG Admin	\$	93,038.00
Total Fund 228 - CDBG Covid Budget		\$	107,250.00
That there be appropriated from the <u>STREET LIGHTING FUND, FUND NO. 230</u>			
3101 - Finance			
	O.T.P.S	\$	11,000.00
	Total - 3101 Finance	\$	11,000.00
6211 - Traffic Signals & Lights			
	O.T.P.S	\$	1,050,000.00
	Total - 8301 Park Maint. Admin	\$	1,050,000.00
Total Fund 230 - Street Lighting Budget		\$	1,061,000.00

ORDINANCE NO. 238-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

		Year 2025 Original Budget ORD#238-2024	
Department	Object		
That there be appropriated from the <u>TREE FUND, FUND NO. 231</u>			
310Z - Operating Transfers			
	Other Financing Uses	\$	17,455.00
	Total - 8301 Park Maint. Admin	\$	17,455.00
8801 - Forestry			
	Personal Services	\$	962,798.00
	O.T.P.S	\$	306,115.00
	Capital	\$	277,150.00
	Total - 8801 Forestry	\$	1,546,063.00
Total Fund 231 - Tree Budget		\$	1,563,518.00
That there be appropriated from the <u>POLICE PENSION FUND, FUND NO. 232</u>			
7201 - Police Pension			
	Personal Services	\$	382,650.00
	Total 7201 - Police Pension	\$	382,650.00
Total Fund 232 - Police Pension Budget		\$	382,650.00
That there be appropriated from the <u>FIRE PENSION FUND, FUND NO. 233</u>			
7301 - Fire Pension			
	Personal Services	\$	382,650.00
	Total 7301 - Fire Pension	\$	382,650.00
Total Fund 232 - Fire Pension Budget		\$	382,650.00
That there be appropriated from the <u>EARNED BENEFITS FUND, FUND NO. 234</u>			
2108 - General Operations			
	Personal Services	\$	400,000.00
	Total 7301 - Fire Pension	\$	400,000.00
Total Fund 234 - Earned Benefits Budget		\$	400,000.00
That there be appropriated from the <u>FEDERAL MISCELLANEUOS GRANT FUND, FUND NO. 240</u>			
5101 - Planning			
	O.T.P.S.	\$	1,000,000.00
	Total - 5101 Planning	\$	1,000,000.00
7201 - Police			
	Personnel	\$	43,216.00
	Total - 7201 Police	\$	43,216.00
Total Fund 240 - Fed Misc Grants		\$	1,043,216.00
That there be appropriated from the <u>LOCAL FISCAL RECOVERY FUND, FUND NO. 241</u>			
2108 - General Operations			
	O.T.P.S	\$	-
	Total - 2108 - General Operations	\$	-
Total Fund 241 - Local Fiscal Recovery Budget		\$	-
That there be appropriated from the <u>NOPEC FUND, FUND NO. 244</u>			
8201 - Public Property			
	O.T.P.S	\$	-
	Capital	\$	200,000.00
	Total - 2108 - General Operations	\$	200,000.00
Total Fund 244 - NOPEC Budget		\$	200,000.00
That there be appropriated from the <u>TOP OF THE HILL TIF, FUND NO. 260</u>			
3101 - Finance			
	O.T.P.S.	\$	1,000,000.00
	Total - 3101 Finance	\$	1,000,000.00
Total Fund 260 - Top of the Hill TIF Budget		\$	1,000,000.00

ORDINANCE NO. 238-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

		Year 2025	
		Original Budget	
		ORD#238-2024	
Department	Object		
That there be appropriated from the <u>CEDAR LEE & MEADOWBROOK TIF FUND, FUND NO. 261</u>			
3101 - Finance			
	O.T.P.S.	\$	-
	Total - 3101 Finance	\$	-
Total Fund 261 - Cedar Lee & Meadowbrook TIF Budget		\$	-
That there be appropriated from the <u>G.O. BOND RETIREMENT FUND, FUND NO. 301</u>			
3101 - Finance			
	O.T.P.S.	\$	1,465,052.00
	Total - 3101 Finance	\$	1,465,052.00
Total Fund 301 - GO Bond Retirement Budget		\$	1,465,052.00
That there be appropriated from the <u>FINANCED CAPITAL PROJECTS FUND, FUND NO. 402</u>			
1101 - Council			
	Capital	\$	-
	Total - 1101 Mayor	\$	-
2201 - Management Info Serv.			
	Capital	\$	-
	Total - 2201 Management Info Services	\$	-
5101 - Planning			
	Capital	\$	-
	Total 5101 Planning	\$	-
6201 - DPW			
	Capital	\$	-
	Total - 6201 DPW	\$	-
6203 - Refuse Collection			
	Capital	\$	-
	Total 6203 Refuse Collection	\$	-
6207 - Vehicle Maint			
	O.T.P.S	\$	-
	Total 6207 Vehicle Maint	\$	-
6208 - Street Maint			
	Capital	\$	-
	Total 6207 Street Maint	\$	-
7201 - Police Admin			
	Capital	\$	-
	Total 7201 Police Admin	\$	-
7301 - Fire Admin			
	Capital	\$	-
	Total 7301 Fire Admin	\$	-
8201 - Public Property			
	Capital	\$	-
	Total - 8201 Public Property	\$	-
Total Fund 402 - Finance Capital Projects Budget		\$	-
That there be appropriated from the <u>ECONOMIC DEVELOPMENT FUND, FUND NO. 411</u>			
5101 - Planning			
	O.T.P.S.	\$	232,850.00
	Capital	\$	50,000.00
	Total - 5101 Planning	\$	282,850.00
Total Fund 411 - Economic Development Budget		\$	282,850.00
That there be appropriated from the <u>CITY HALL MAINT. & REPAIR FUND, FUND NO. 412</u>			
2102 - City Hall Maint Repair			
	O.T.P.S.	\$	20,000.00
	Total - 2102 City Hall Maint	\$	20,000.00
Total Fund 412 - City Hall Maint & Repair Budget		\$	20,000.00
That there be appropriated from the <u>REFUSE CAPITAL FUND, FUND NO. 416</u>			
6203 - Refuse Collect			
	Capital	\$	-
	Total - 6203 Refuse Collect	\$	-
Total Fund 416 - Refuse Capital Budget		\$	-

ORDINANCE NO. 238-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

		Year 2025 Original Budget ORD#238-2024	
Department	Object		
That there be appropriated from the <u>WATER ADMINISTRATION FUND, FUND NO. 601</u>			
6301 - Water Admin	O.T.P.S.	\$	500.00
	Total - 6301 - Water Admin	\$	500.00
6302 - Water Distribution	O.T.P.S.	\$	-
	Capital	\$	851,000.00
	Total - 6302 - Water Distrib	\$	851,000.00
6314 - Runnymede	O.T.P.S.	\$	20,207.00
	Total - 6314 - Runnmede	\$	20,207.00
Total Fund 601 - Water Administration Budget		\$	871,707.00
That there be appropriated from the <u>SEWERAGE FUND, FUND NO. 602</u>			
6205 - Sewer Maint	Personal Services	\$	1,619,391.00
	O.T.P.S.	\$	733,850.00
	Other Financing Sources	\$	12,000.00
	Total - 6205 - Sewer Maint	\$	2,365,241.00
6301 - Water Admin	O.T.P.S.	\$	10,000.00
	Total - 6301 - Water Admin	\$	10,000.00
Total Fund 602 - Sewer Budget		\$	2,375,241.00
That there be appropriated from the <u>PARKING FUND, FUND NO. 603</u>			
6210 - Parking Dept	O.T.P.S.	\$	816,700.00
	Non-Government	\$	4,000.00
	Total - 6210 Parking Dept	\$	820,700.00
Total Fund 603 - Parking Budget		\$	820,700.00
That there be appropriated from the <u>REFUSE FUND, FUND NO. 605</u>			
6203 - Refuse Collect	Personal Services	\$	3,067,379.00
	O.T.P.S.	\$	1,353,024.00
	Capital	\$	-
	Total - 6203 Refuse Collect	\$	4,420,403.00
Total Fund 605 - Refuse Budget		\$	4,420,403.00
That there be appropriated from the <u>ALS AMBULANCE SERVICES FUND, FUND NO. 606</u>			
7304 - Ambulance Services	Personal Services	\$	659,898.00
	O.T.P.S.	\$	485,560.00
	Capital	\$	254,791.00
	Total - 7304 Ambulance Services	\$	1,400,249.00
Total Fund 606 - ALS Ambulance Services Budget		\$	1,400,249.00
That there be appropriated from the <u>HOSPITALIZATION SELF-INS FUND, FUND NO. 701</u>			
3101 - Finance	Personal Services	\$	8,152,000.00
	Total - 3101 Finance	\$	8,152,000.00
Total Fund 701 Hospitalization Budget		\$	8,152,000.00
That there be appropriated from the <u>OFFICE ON AGING FUND, FUND NO. 804</u>			
8501 - Off On Aging Admin	O.T.P.S.	\$	1,750.00
	Total - 8501 - Off On Agin Admin	\$	1,750.00
Total Fund 804 Office on Aging Budget		\$	1,750.00

ORDINANCE NO. 238-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

		Year 2025 Original Budget ORD#238-2024	
Department	Object		
That there be appropriated from the YOUTH RECREATION FUND, FUND NO. 808			
8101 - Community Services Admin			
	Other Financing Uses	\$	5,000.00
	Total - 89101 Community Services Admin	\$	5,000.00
Total Fund 808 Youth RecreationsBudget		\$	5,000.00
That there be appropriated from the JUVENILE DIVERSION PROG FUND, FUND NO. 811			
7209 - Junenile Diversion			
	O.T.P.S.	\$	12,000.00
	Total - 7209 Juvenile Diversion	\$	12,000.00
Total Fund 811 Juvenile Diversion		\$	12,000.00
That there be appropriated from the FLEXIBLE SPENDING , FUND NO. 850			
3101 - Finance			
	Other Financing Uses	\$	150,000.00
	Total - 3101 Finance	\$	150,000.00
Total Fund 850 Flexible Spending		\$	150,000.00
That there be appropriated from the SALES TAX FUND, FUND NO. 857			
3101 - Finance			
	Other Financing Uses	\$	50.00
	Total - 3101 Finance	\$	50.00
Total Fund 857 Sales Tax Budget		\$	50.00
That there be appropriated from the MISCELLANEOUS AGENCY FUND, FUND NO. 858			
7201 - Police Admin			
	O.T.P.S.	\$	106,000.00
	Total - 7201 Police Admin	\$	106,000.00
Total Fund 858 Misc. Agency Budget		\$	106,000.00
Total 2024 Budget		\$	98,389,463.00