



December 19, 2024
Special Meeting
7:00 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

AGENDA - CLEVELAND HEIGHTS CITY COUNCIL MEETING

- 1) **Meeting called to order by Council President**
- 2) **Roll Call of Council Members**
- 3) **Excuse absent members**
- 4) **Amendments to the Agenda (if necessary)**
- 5) **Communications from the Mayor**
- 6) **Report of the Clerk of Council**
- 7) **Public Comment - Legislative Agenda Items only**
(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. Council President reserves the right to reduce time limit based on the volume of business on the agenda).
- 8) **Public Comment - General**
(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. Council President reserves the right to reduce time limit based on the volume of business on the agenda).
- 9) **LEGISLATION**
Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

RESOLUTION NO. 268-2024(MSES): First Reading. A resolution authorizing a change order to the Agreement with Fabrizi Trucking & Pavement as contractor for the CH-9, CH-32, CH-57, and CH-58 SSO Control Projects; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 269-2024(MSES): First Reading. A resolution authorizing a change order to the Agreement with JADCO Construction Services, Inc. as contractor for the Surrey-Lennox Garage Repair Project; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

ORDINANCE NO. 270-2024(F): First Reading. An Ordinance to amend certain subparagraphs of Ordinance No. 198-2023(F) and subsequent amending ordinances, relating to appropriations and other expenditures of the City of Cleveland Heights, Ohio for the fiscal year ending December 31, 2024; and declaring the necessity that this legislation become immediately effective as an emergency measure.

By Mayor Seren
Move for Adoption

ORDINANCE NO. 271-2024(COTW): First Reading. An Ordinance determining the need for and imposing additional duties upon the Cleveland Heights Finance Department; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by President Cuda
Move for Adoption

ORDINANCE NO. 272-2024(COTW): First Reading. A Ordinance authorizing and directing the Mayor to enter into a professional services agreement with Ciuni & Panichi, Inc. for municipal financial accounting and other related professional services; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Councilmember Posch
Move for Adoption

b. Second Readings

RESOLUTION NO. 260-2024(COTW): Second Reading. A Resolution substituting the scope of work for the grant to Reaching Heights, Inc. (“Reaching Heights”) originally authorized through Ordinance No. 179-2023; authorizing the Mayor to execute an agreement with Cleveland Heights-University Heights School District, and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Councilmember Posch
Move for Adoption

ORDINANCE NO. 265-2024(F): Second Reading. An Ordinance to make appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, for the period of January 1, 2025 through March 31, 2025; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by President Cuda
Move for Adoption

c. Third Readings

ORDINANCE NO. 244-2024(HB): Third Reading (Amended 12.17.2024). An Ordinance enacting Section 1351.35 of the Codified Ordinances of Cleveland Heights, Ohio, entitled “Tenants’ Rights and Responsibilities.”

Introduced by Councilmember Petras
Move for Adoption

10) Committee Reports

11) Old Business

12) New Business

13) Council Member Comments

(Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

14) Council President’s Report

15) Adjournment

NEXT MEETING OF COUNCIL: JANUARY 6, 2024

Proposed: 12/19/2024

RESOLUTION NO. 268-2024(MSES), *First Reading*

By Mayor Seren

A resolution authorizing a change order to the Agreement with Fabrizi Trucking & Paving Co., Inc. as general contractor for the CH-9, CH-32, CH-57, and CH-58 SSO Control Projects; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, Ordinance No. 140-2021, passed November 15, 2021, authorized the allocation, appropriation, and expenditure of ARPA funds for sewer infrastructure improvement projects described in the Integrated Overflow Control Master Plan ("IOCMP");

WHEREAS, in accordance with C.O. § 171.03, the Mayor submitted to this Council his request for authorization to proceed to bid the public improvement of the CH-9, CH-32, CH-57, and CH-58 SSO Control Projects (#24-01) to one general contractor, which this Council approved by motion on February 5, 2024;

WHEREAS, the bids received in response to the invitation were opened on February 23, 2024, and Fabrizi Trucking & Paving Co., Inc. ("Contractor") was determined to be the lowest and best bidder and subsequently executed an agreement with the City to provide the public improvements described therein ("Agreement");

WHEREAS, the discovery of existing utility lines and related complications during Contractor's performance necessitate a change order to that Agreement to provide for additional expenses associated with securing an easement adjacent to the existing right-of-way, replacement of storm sewer laterals, additional restoration, and other related work;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor is hereby authorized to execute a change order to the Agreement and any other related documents, instruments, or contracts for an amount not to exceed Four Hundred Thousand Dollars and 00/100 (\$400,000.00) to provide for the labor, materials, and other services associated with the easement, storm sewer laterals, additional restoration, and other related work described herein.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to complete all design, bidding, and contracting required to obligate the ARPA funds appropriated for the improvements by December 31, 2024.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposed: 12/19/2024

RESOLUTION NO. 269-2024(MSES), *First Reading*

By Mayor Seren

A resolution authorizing a change order to the Agreement with JADCO Construction Services, Inc. as general contractor for the Surrey Garage Rehabilitation Project; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, Ordinance No. 179-2023, passed December 18, 2023, authorized the allocation, appropriation, and expenditure of ARPA funds for the rehabilitation of the Lennox-Surrey Parking Garage ("Surrey Garage Rehabilitation Project")

WHEREAS, in accordance with C.O. § 171.03, the Mayor submitted to this Council his request for authorization to proceed to bid the public improvement of the Surrey Garage Rehabilitation Project (#24-03) to one general contractor, which this Council approved by motion on April 1, 2024;

WHEREAS, the bids received in response to the invitation were opened on June 14, 2024, and JADCO Construction Services, Inc. ("Contractor") was determined to be the lowest and best bidder and subsequently executed an agreement with the City to provide the public improvements described therein ("Agreement"); and

WHEREAS, unforeseen deterioration in one of the Surrey Garage's precast double-tee sections was discovered in performance of the Agreement and a change order is necessary to provide for the repairs to the precast double-tee and the addition of external post-tensioning without losing any parking capacity;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor is hereby authorized to execute a change order to the Agreement and any other related documents, instruments, or contracts for an amount not to exceed One Hundred Sixty-Two Thousand Dollars and 00/100 (\$162,000.00) to provide for the repairs to the precast double-tee, the addition of external post-tensioning, and other related work described herein.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

RESOLUTION NO. 269-2024(MSES)

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to complete all design, bidding, and contracting required to obligate the ARPA funds appropriated for the improvements by December 31, 2024.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposed: 12/19/2024

ORDINANCE NO. 272-2024(COTW), *First Reading*

By Councilmember Posch

A Ordinance authorizing and directing the Mayor to enter into a professional services agreement with Ciuni & Panichi, Inc. for municipal financial accounting and other related professional services; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, this Council has identified a need on the part of the City of Cleveland Heights for professional municipal accounting and other related professional services for reasons including but not limited to Council's need for financial information and analysis related to the City's budget and Council's role in approving the budget.

BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be and he is hereby authorized and directed to enter into a professional services agreement with Ciuni & Panichi, Inc., for municipal financial accounting and other services related to the financial operations of the City, including but not limited to providing services in connection with development of the City's budget, either annual or temporary, operational or capital, in an amount not to exceed Twenty Five Thousand Dollars (\$25,000.00) without further authorization of Council, subject to the final approval of the Director of Law.

SECTION 2. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance on the City of Cleveland Heights website.

SECTION 4. It is necessary that this Ordinance become immediately effective as an emergency measure for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the procurement of necessary professional municipal finance accounting services for the financial operations of the City. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

December 19, 2024

Cleveland Heights City Council and
William Hanna, Law Director
40 Severance Circle
Cleveland Heights, Ohio 44118

We are pleased to confirm our understanding of the arrangement to provide consulting services to the City Council of the City of Cleveland Heights, Ohio (the “Council” or “City”).

We will assist the Council by consulting over Council’s fiscal responsibility role, including budgeting and developing best practices for financial oversight.

During the course of our engagement, it may be necessary for us to prepare written reports presenting our findings. These reports are to be used only in connection with the matters discussed in the second paragraph and may not be published or used in any other manner without the written consent of this firm.

You agree to assume all council responsibilities relating to the consulting services we provide. Further, you agree to oversee these consulting services by designating an individual with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

In the interest of facilitating our services to you, we may communicate by facsimile transmission or send files through a secure file exchange portal (Citrix ShareFile), an application that enables the City and Ciuni & Panichi, Inc. to transfer and receive electronic files in a secure environment. Such communications may include information that is confidential to you.

To ensure Ciuni and Panichi, Inc.’s independence is not impaired under the AICPA *Code of Professional Conduct*, you agree to inform the engagement principal before entering into any substantive employment discussions with any of our personnel.

During the term of this engagement and for a period of 12 months after an employee or contractor of Ciuni & Panichi, Inc. has completed performance of services under this engagement letter, the City will not directly or indirectly contract with, or solicit to employ (or cause to be solicited for the purpose of employment), the employees and contractors of Ciuni & Panichi, Inc. providing services hereunder. In the event the City fails to comply with its obligation(s) under this paragraph, Ciuni & Panichi, Inc. reserves the right to seek damages resulting from violation of this paragraph, including liquidated damages and, not as a penalty, the compensation paid by Ciuni & Panichi, Inc. to said employee or contractor during the three months preceding the City’s breach.

Our fees for the consulting services will be based upon actual hours incurred not to exceed \$25,000 and will be based on the hourly rates below.

For work performed through January 31, 2025 we would be able to provide a discount of approximately 15% off our standard rates resulting in the following billing rates:

Frank Eich (Principal)*	\$	300
Reggie Novak (Senior Manager)*	\$	240
Carey Denman (Manager)*	\$	200
Senior	\$	185
Staff	\$	175

For work performed starting February 1, 2025 and through March 31, 2025, a discount of approximately 5% off our standard rates resulting in the following billing rates:

Frank Eich (Principal)*	\$	335
Reggie Novak (Senior Manager)*	\$	270
Carey Denman (Manager)*	\$	225
Senior	\$	205
Staff	\$	195

These fees are based on anticipated cooperation from your personnel, specifically the completion of the required information outlined in the prepared by client list and the assumption that unexpected circumstances will not be encountered during the consulting engagement. If additional time is necessary, we will discuss it with you and arrive at an estimate of additional fees before we incur the additional costs.

The parties shall attempt in good faith to resolve any dispute arising out of or relating to the engagement, including any dispute over invoiced amounts, promptly by negotiations between executives who have authority to settle the controversy. Any party may give the other party written notice of any dispute not resolved in the normal course of business. Within 20 days of the delivery of said notice, executives of both parties shall meet at a mutually acceptable time and place, and thereafter as often as they reasonably deem necessary, to exchange relevant information and to attempt to resolve the dispute. If the matter has not been resolved within 30 days of the disputing party's notice, or if the parties fail to meet within 20 days, either party may initiate mediation of the controversy or claim as provided herein.

If the dispute has not been resolved by negotiation as provided above, the parties shall endeavor to settle the dispute by mediation under the then current Center for Public Resources (CPR) Model Procedure for Mediation of Business Disputes. The neutral third party will be selected from the CPR panel of neutrals within 20 days of the initiation of the mediation process. If the parties encounter difficulty in agreeing on a neutral, they will seek the assistance of the CPR in the selection process. The mediation shall occur at the time and place selected by the mediator.

In the event mediation does not resolve the dispute, the parties may pursue their respective legal remedies.

This engagement would not include any services not specifically stated in this letter. Additional services which you may request would be subject to separate arrangements.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you acknowledge and agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Respectfully,

Ciuni & Panichi, Inc.

CIUNI & PANICHI, INC.

This letter correctly sets forth the understanding of the Cleveland Heights City Council and William Hanna, Law Director.

Signature

Signature

Title

Title

Date

Date

Proposed: 12/16/2024

RESOLUTION NO. 260-2024(COTW), *Second Reading*

By Council Member Posch

A Resolution substituting the scope of work for the grant to Reaching Heights, Inc. ("Reaching Heights") originally authorized through Ordinance No. 179-2023; authorizing the Mayor to execute an agreement with Cleveland Heights-University Heights School District, and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland Heights, Ohio ("City") received Thirty-Eight Million, Eight Hundred Seventeen Thousand, Sixty-Two Dollars and 0/100 (\$38,817,062.00) in direct payments pursuant to the American Rescue Plan Act of 2021 ("ARPA Funds");

WHEREAS, this Council authorized the award of ARPA Funds to Reaching Heights through Ordinances No. 179-2023 and 109-2024, such authorizations being based on its proposals to Council;

WHEREAS, Reaching Heights wishes to substitute the scope of its most recent proposal approved by this Council with a proposal for a Work-Based Learning program in partnership with the Heights Career Tech Consortium ("CTE"), which is the provider of vocational education for Cleveland Heights-University Heights School District ("District") students;

WHEREAS, the primary purpose of CTE's Work-Based Learning programs is to provide students with educational attainment;

WHEREAS, the City and the District are parties to one or more Compensation Agreements through which the City passes through payments in lieu of taxes generated by development projects that benefit from tax increment financing ("TIF");

WHEREAS, Ohio Revised Code Section 5709.82 allows the City to negotiate and enter into an agreement with the District to ensure the District receives the percentage of tax revenue forgone by the District as a result of TIF-financed development projects;

BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council finds and determines that the revised project scope, attached hereto and on file with the Clerk of Council as Exhibit "A," furthers the legitimate government purposes described in R.C. § 5709.82, provided that the City and the District enter into an agreement pursuant to that Section providing for the total amount of the grant to Reaching Heights be deducted from amounts the City owes to the District under the Compensation Agreements, and that it is in the best interest of the City to approve

RESOLUTION NO. 260-2024(COTW)

this scope, subject to the Director of Law's approval of the terms and conditions of the grant agreement governing said scope, and only if the City and the District enter into an agreement pursuant to R.C. § 5709.82 as described in this Section.

SECTION 2. The Mayor is hereby authorized to execute an agreement with the District as described in Section 1 of this Resolution.

SECTION 3. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 4. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 5. It is necessary that this Ordinance become immediately effective as an emergency measure for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being meeting the grant deadlines. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

EXHIBIT A
SCOPE OF WORK

A. PROGRAM DESCRIPTION AND OBJECTIVES

[Intent of program, approach, types of assistance and recipients, major entities involved]

Role Models is a 10-week program (March - May) connecting high school juniors + seniors with local businesses through work-based learning with a focus on financial wellness and paid internships.

This program:

- serves as a catalyst to brain gain + influx of human capital with graduates returning to the community to buy homes, launch businesses, start and raise families, and establish employment, ultimately spurring economic development;
- provides valuable human and financial capital to local businesses to sustain and scale their businesses;
- equips local businesses with the resources they need to thrive, creating a **stronger economic foundation for the entire community**;
- benefits businesses and provides students with a landscape rich in **employment opportunities** and a chance to contribute their skills to their hometown's success
- revitalizes the local economy;
- fuels economic growth; and
- creates a more vibrant community with a skilled workforce, ultimately attracting even more investment and opportunity

B. ROLES AND RESPONSIBILITIES

[General description of, Subrecipient, and other partners' responsibilities]

[Insert Subrecipient's Name] Staff

- This Project has no subrecipients
- Partners
 - a. Future Heights
 - i. Serve as conduit to local businesses to participate in the program and host interns.
 - b. Cleveland Heights Schools District – Heights Career Tech Consortium
 - i. Providing in school time and space for delivery of program
 - ii. Assists in identifying student participants
 - c. KeyBank
 - i. Providing Money Mentor training
 - d. Noble Library
 - i. Providing meeting space for business portion of program
- Staff
 - a. Reaching Heights
 - b. Volunteers trained as Money Mentors as part of the Money, Me & Key training via KeyBank

C. **ADMINISTRATOR**

[Include the role and responsibilities, and deliverables of the administrator. If it is a robust scope or a big program, there may be a need for a specific document to outline the scope.]

- Erica C. Penick, Executive Director
 - a. Point of Contact
 - b. Visionary
 - c. Strategic Coordinator

D. **PROGRAM ADMINISTRATION AND PROCESS OVERVIEW**

[Include information on participant eligibility criteria, eligible expenses, intake process, etc.]

- A. Participant Eligibility
 - a. CH-UH students
 - b. CH-UH businesses
- B. Eligible Expenses
 - a. Scholarships + Internships
 - b. Marketing + Outreach
 - c. Personnel + Administrative
- C. Intake Process
 - a. Business Applications + Student Enrollment (January – February)
 - i. Online (businesses)
 - ii. Via Cleveland Heights Schools District – Heights Career Tech Consortium (students)

E. **WORKPLAN**

[Project phases and timing]

- 2024
 - Identified Needs Gap
 - Conceptualized Program
 - Socialized Program to Stakeholders
 - Identified Partners
- November 2024 – January 2025
 - Marketing + Outreach
- January – February
 - Applications + Enrollment
 - Money Mentor Training
- March – May
 - Program Implementation
 - Data Collection
- June - July
 - Data Analysis
 - Impact Reporting

Funding Proposal: Reaching Musical Heights

1. Executive Summary

Role Models is a 10-week program (March - May) connecting high school juniors + seniors with local businesses through work-based learning with a focus on financial wellness and paid internships.

2. Program Highlights

- Paid Internships
- Scholarships
- Work-Based Learning Student Professional Development

3. Impact & Evaluation

Role Models as a Work-Based Learning Student Professional Development program creates a **brain gain** that injects the community with a fresh wave of **human capital**, positions students to embark on college and careers, and establishes roots to become homeowners, business owners, and employees, **fueling economic growth**. Businesses, in turn, benefit from this influx of talent and receive valuable **financial and human capital** to help them thrive. This not only strengthens the local economy but also creates a more vibrant community with a **skilled workforce**, ultimately attracting even more investment and opportunity.

We will track metrics directly tied to the program's goals.

Quantitative: Numbers Served (individuals, households, gender, age demographic, household income, homeownership, program volunteers, businesses, scholarships, business grants, internships)

Qualitative: Incremental surveys and focus groups with program participants and stakeholders to provide insights into the program's effectiveness, user experience, and unintended consequences.

4. Budget

- **Scholarships + Internships** – financial scholarships direct to students in support of continued education and career advancement, financial grants direct to businesses to provide paid internships to participating students
- **Marketing & Outreach:** Materials, activities, technology to promote the program
- **Personnel + Administrative:** Salaries, supplies, volunteer recruitment, program evaluation and reporting

Projected Budget - Role Models 2025

<i>(based on 25 students + 25 businesses)</i>			
Expenses			
	Scholarships + Internships	\$37,500.00	
	Marketing + Outreach	\$10,000.00	
	Personnel + Administrative	\$27,500.00	
		\$75,000.00	

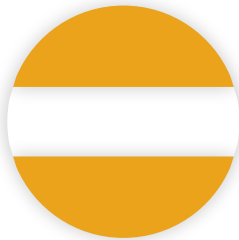
5. Sustainability

Reaching Heights is committed to long-term sustainability. We actively pursue fundraising efforts beyond grant opportunities, including individual funders, volunteers, and corporate sponsors. Additionally, we are establishing partnerships with local businesses, civic and resource organizations, and government municipalities to further support program resources.

6. Conclusion

Your investment in Reaching Heights Role Models program will directly impact students and businesses in the Cleveland Heights-University Heights City School District, expand access to diverse and inclusive resources, and ensure equitable economic mobility opportunities for all students and the community. We thank you for your time and consideration.

Economic Development



On-Going

Reaching Higher Heights Program Evaluation (continued)

Program: **Role Models (High School Edition)**

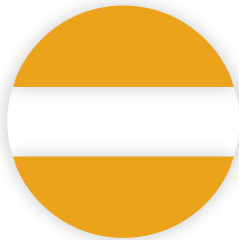
Partners: KeyBank, Noble Library, CH-UH Small Businesses, CH-UH School District, Future Heights

Team: Community Engagement Coordinator, Youth Services Associate, District Counselors, Community Building Programs Manager, Key Money Mentor

Money, Key, and Me (Student Edition)

- 8-10 Week Sessions
 - Spring (March - May)
 - High School Juniors + Seniors
- A continuation of the Ohio Model Curriculum for Financial Literacy with a focus on
 - financial responsibility, money management, informed consumer choices, credit, debt, savings, investment, financial planning, income & careers, entrepreneurial thinking
- Scholarship + Internship Opportunities
 - at the completion of the course, students are awarded \$500 deposit into a KeyBank account, which must remain in the account 6-months AND an opportunity for a paid internship
- Centralized Student Registration
 - Reaching Heights manages student registrations via our website
 - All partners co-market to drive registration
 - District Counselors recommend students for participation
- Standardize Curriculum Protocols
 - Key Money Mentor Designs, Prepares, + Facilitates Sessions
- Reliable, Quantifiable Data = Informed Decisions
 - Reaching Heights will establish consistent reporting protocols to accurately measure, evaluate, and report programmatic performance and impact.

Economic Development



On-Going

Reaching Higher Heights Program Evaluation (continued)

Program: **Role Models (High School Edition)**

Partners: KeyBank, Noble Library, CH-UH Small Businesses, CH-UH School District, Future Heights

Team: Community Engagement Coordinator, Youth Services Associate, District Counselors, Community Building Programs Manager, Key Money Mentor

Money, Key, and Me (Small Business Edition)

- 8-10 Week Sessions
 - Spring (March - May)
- Connecting Resources + Talent + Opportunity
 - CH-UH + surrounding area small businesses
 - CH-UH High School Junior + Seniors
 - at the completion of the course, businesses
 - are awarded \$1500 deposit into a KeyBank account, which must be used to bring on a CH-UH HS Junior or Senior for a paid internship
 - must complete the Money, Key, and Me mentor training
 - must serve as a Money, Key, and Me Mentor for at least cycle
 - must serve as a RH Role model
- Centralized Registration
 - Reaching Heights manages registrations via our website
 - All partners co-market to drive registration
 - Future Heights recommends + connects businesses for participation
- Standardize Curriculum Protocols
 - Key Money Mentor Designs, Prepares, + Facilitates Sessions with a focus on
 - business credit, traditional vs nontraditional lending, debt, savings, investment, insurance
- Reliable, Quantifiable Data = Informed Decisions
 - Reaching Heights will establish consistent reporting protocols to accurately measure, evaluate, and report programmatic performance and impact.

Note: Starting this program with HS Juniors + Seniors provides RH an opportunity to demonstrate its impact beyond primary + secondary education. These programs serve as a catalyst to brain gain + influx of human capital with graduates returning to CH-UH to buy homes, launch businesses, start and raise families, establish employment, ultimately spurring economic development.



Money,
Me & Key™

Money, Me & Key is our financial empowerment program that engages our community members about financial topics relevant to their lives so they can approach their personal finances with confidence. Classes are led by **Money Mentors**, all employees of KeyBank and members of the community.

Key's financial empowerment program:

To invite all people within our communities to take control of their money and put it to work to support the lives they want to live.

1

Training

Become a Money Mentor by completing the [Keys2Learn facilitator training](#)

2

Facilitating

Deliver Money, Me & Key programming in schools, at community events, with nonprofit and other partners, in workplaces

3

Reporting

All financial empowerment and education provided by Key teammates must be reported in [Key4Community](#)

Providing financial education, tools, resources, and information to clients, neighbors, and community members is a critical way Key teammates can contribute to our Community Reinvestment Act Community Development Service Hour reporting. Every Key employee has an opportunity to play a role in maintaining our [Outstanding](#) rating.



Are you looking for opportunities to leverage your financial expertise in the community? Would you like to provide financial empowerment guidance to local nonprofits and community members?

KeyBank partnered with EVERFI from Blackbaud to equip teammates with comprehensive, up-to-date, dynamic financial education materials to host workshops in person or virtually in partnership with local nonprofits and community partners.

Money, Me & Key materials, administered by the Community Relations and Corporate Initiatives team, provide strategic guidance, tools, and resources that help you facilitate and execute financial education and empowerment locally. Through these no-cost educational workshops, you can leverage your professional skills and financial knowledge to help organizations in your community.

Available workshops include:

Home Ownership

- Considering Homeownership
- Mortgages
- Mortgage Modifications

Small Business

- Developing a Business Plan
- How Businesses Obtain Credit
- How Businesses Use Credit
- Small Business Financial Statements
- Small Business Banking Services
- Small Business and Financial Emergencies

Personal Finance

- Banking Basics
- Budgeting
- Buying a Car
- Credit 101 (for High Schoolers)
- Credit Scores & Reports
- Debt Management
- Identity Theft
- Investing at Work
- Making Budgets Work
- Mobile Banking
- Preparing for a Financial Emergencies
- Retirement
- SMART Budgeting

Proposed: 12/16/2024

ORDINANCE NO. 265-2024(F), *Second Reading*

By President Cuda

An Ordinance to make appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, for the period of January 1, 2025 through March 31, 2025; and declaring the necessity that this legislation become immediately effective as an emergency measure.

BE IT ORDAINED by the Council of the City of Cleveland Heights that:

SECTION 1. To provide for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, for the period beginning January 1, 2025 and ending March 31, 2025, pursuant to ORC 5705.38, the sums indicated in Exhibit A be and they are hereby appropriated.

SECTION 2. All expenditures of the City of Cleveland Heights within the period ending March 31, 2025 shall be made within the appropriations herein provided. "Appropriation" as used herein means the total amount appropriated for the individual fund. Notwithstanding the financial detail herein presented within an individual fund, the Mayor is authorized to transfer budgeted amounts within each fund, so long as the total amount appropriated for each individual fund is not exceeded.

SECTION 3. Notice of the passage of this ordinance shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one paper of general circulation in the city of Cleveland Heights, or by posting the full text of this Ordinance on the City of Cleveland Heights website.

SECTION 4. It is necessary that this Ordinance become immediately effective as an emergency measure for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the ongoing and continuous need to preserve the faith and credit of and provide for the continuing operations of the City. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUD
President of Council

ADDIE BALESTER
Clerk of Council

Passed:

Presented to Mayor: _____ Approved by Mayor: _____

KAHLIL SEREN
Mayor

ORDINANCE NO. 265-2024
AN ORDINANCE AMENDING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

Year 2025
Original Budget
ORD#265-2024

Department	Object		
That there be appropriated from the GENERAL FUND, FUND NO. 101			
1101- City Council	Personal Services	\$	197,922.00
	O.T.P.S	\$	100,650.00
	Total - 1101 City Council	\$	298,572.00
2101 - Mayor's Office	Personal Services	\$	281,115.60
	O.T.P.S	\$	35,985.00
	Total - 2101 Mayor's Office	\$	317,100.60
2106- Civil Service	Personal Services	\$	1,097.70
	O.T.P.S	\$	9,000.00
	Total - 2106 Civil Service	\$	10,097.70
2107 - Landmark Commission	O.T.P.S	\$	5,955.00
	Total - 2107 Landmark Commission	\$	5,955.00
2108- General Operations	Personal Services	\$	214,800.00
	O.T.P.S	\$	512,640.00
	Total - 2108 General Operations	\$	727,440.00
2201 - M.I.S.	Personal Services	\$	135,433.80
	O.T.P.S	\$	84,840.00
	Capital	\$	23,700.00
	Total - 2201 MIS	\$	243,973.80
2501- Community Relations	Personal Services	\$	178,365.60
	O.T.P.S	\$	63,363.00
	Total - 2501 Community Relations	\$	241,728.60
2502 - Public Relations	Personal Services	\$	-
	O.T.P.S	\$	-
	Total - 2502 Public Relations	\$	-
3101 - Finance	Personal Services	\$	208,012.80
	O.T.P.S	\$	71,883.00
	Other Financing Uses	\$	-
	Total - 3101 Finance	\$	279,895.80
3103 - County Auditors Deductions	O.T.P.S	\$	90,000.00
	Total-3103 - County Auditors Deductions	\$	90,000.00
310Z - Operating Transfers			

	Other Financing Uses	\$	172,500.00
	Total - 310Z Operating Transfers	\$	172,500.00
3201 - Income Tax			
	O.T.P.S	\$	348,825.00
	Total - 3201 Income Tax	\$	348,825.00
3301 - Human Resources			
	Personal Services	\$	67,338.30
	O.T.P.S	\$	90,255.00
	Total - 4101 Law	\$	157,593.30
4101 - Law			
	Personal Services	\$	324,231.00
	O.T.P.S	\$	142,515.00
	Total - 4101 Law	\$	466,746.00
5101 - Planning			
	Personal Services	\$	758,994.30
	O.T.P.S	\$	155,715.00
	Total - 5101 Planning	\$	914,709.30
5102- Planning Commission			
	Personal Services	\$	2,467.80
	Capital	\$	-
	Total - 5101 Planning Commission	\$	2,467.80
5103 - Board of Zoning Appeals			
	Personal Services	\$	1,790.10
	Capital	\$	-
	Total - 5103 Bd. Of Zoning Appeals	\$	1,790.10
5104 - Special Improvement District			
	O.T.P.S	\$	79,491.00
	Total - 5104 SID	\$	79,491.00
5106 - Architect Bd of Review			
	Personal Services	\$	1,795.50
	Capital	\$	-
	Total - 5106 Arch Bd. Of Review	\$	1,795.50
5602 - SBA Grants			
	O.T.P.S	\$	49,425.00
	Total - 5602 SBA Grants	\$	49,425.00
6201 - Service Administration			
	Personal Services	\$	129,062.40
	O.T.P.S	\$	2,322.00
	Capital	\$	-
	Total - 6201 Service Admin	\$	131,384.40
6202 Capital Projects Admin			
	O.T.P.S	\$	13,500.00
	Total - 6202 Cap Proj Admin	\$	13,500.00
6207 - Vehicle Maintenance			
	Personal Services	\$	388,264.50
	O.T.P.S	\$	450,798.00
	Capital	\$	6,072.00
	Total - 6207 Vehicle Maintenance	\$	845,134.50
6208 - Sewer Maintenance			
	Personal Services	\$	567,733.20
	O.T.P.S	\$	118,260.00
	Capital	\$	13,500.00
	Total - 6208 Sewer Maintenance	\$	699,493.20

6211 - Traffic Signs & Signals			
	Personal Services	\$	29,513.40
	O.T.P.S	\$	54,694.50
	Total - 6211 Traffic Signs Signals	\$	84,207.90
7201 - Police Administration			
	Personal Services	\$	3,866,198.40
	O.T.P.S	\$	243,828.00
	Capital	\$	-
	Other Financing Uses	\$	-
	Total - 7201 Police Admin	\$	4,110,026.40
7202 - Police Academy			
	Personal Services	\$	36,235.20
	O.T.P.S	\$	20,460.00
	Total - 7202 Police Academy	\$	56,695.20
7301 - Fire Administration			
	Personal Services	\$	3,212,886.00
	O.T.P.S	\$	110,157.30
	Other Financing Uses	\$	-
	Total - 7301 Fire Admin	\$	3,323,043.30
7302 - Joint Dispatch			
	O.T.P.S	\$	387,450.00
	Total - 7302 Joint Dispatch	\$	387,450.00
7303 - Fire Prevention			
	Personal Services	\$	44,856.60
	O.T.P.S	\$	2,655.00
	Capital	\$	-
	Total - 7303 Fire Prevention	\$	47,511.60
7401 - Building Services			
	Personal Services	\$	2,102.10
	O.T.P.S	\$	310,290.00
	Non-Government	\$	1,500.00
	Total - 7401 Building Services	\$	313,892.10
7402 - Housing Inspections			
	Personal Services	\$	1,140.00
	O.T.P.S	\$	39,900.00
	Non-Governmental	\$	1,500.00
	Total - 7402 Housing Inspections	\$	42,540.00
8101 - Community Services Admin			
	O.T.P.S	\$	2,244.00
	Total - 8101 Comm Serv Admin	\$	2,244.00
8201 - Public Prop/Park Maint			
	Personal Services	\$	505,944.60
	O.T.P.S	\$	402,763.50
	Total - 8201 Public Prop Maint	\$	908,708.10
8401 - Parks & Rec Admin			
	Personal Services	\$	212,028.30
	O.T.P.S	\$	12,300.00
	Total - 8401 Parks & Rec Admin	\$	224,328.30
8402 - General Playgrounds			
	O.T.P.S	\$	6,210.00
	Total - 8402 General Playground	\$	6,210.00
8403 - Swimming Pools			
	Personal Services	\$	93,949.20

	O.T.P.S	\$	70,050.00
	Total - 8403 Swimming Pools	\$	163,999.20
8405 - Ice Programs			
	Personal Services	\$	83,529.00
	O.T.P.S	\$	10,935.00
	Total - 8405 Ice Programs	\$	94,464.00
8406 - General Recreation Prog			
	Personal Services	\$	50,356.50
	O.T.P.S	\$	18,900.00
	Total - 8406 General Rec Prog	\$	69,256.50
8409 - Sports Programs			
	Personal Services	\$	34,635.00
	O.T.P.S	\$	21,705.00
	Total - 8409 Sports Programs	\$	56,340.00
8411 - Comm Center Admin			
	Personal Services	\$	238,604.70
	O.T.P.S	\$	132,150.00
	Other Financing Uses	\$	420.00
	Total - 8411 Comm Center Admin	\$	371,174.70
8501 - Office on Aging Admin			
	Personal Services	\$	68,655.60
	O.T.P.S	\$	4,758.00
	Total - 8501 Office on Aging	\$	73,413.60
8601 - Public Health Admin			
	O.T.P.S	\$	91,785.00
	Total - 8601 Public Health Admin	\$	91,785.00
8701 - Animal Protection			
	O.T.P.S	\$	8,550.00
	Total - 8701 Animal Protection	\$	8,550.00
9101 - Municipal Court			
	Personal Services	\$	479,744.40
	O.T.P.S	\$	50,610.00
	Total - 9101 Municipal Court	\$	530,354.40
TOTAL FUND 101 - GENERAL FUND BUDGET		\$	17,065,812.90

That there be appropriated from the SCM&R FUND, FUND NO. 201

6201 - Service Administration			
	Personal Services	\$	11,454.60
	Total - 6201 Service Admin	\$	11,454.60
6208 - Sewer Maintenance			
	Personal Services	\$	31,926.90
	Total - 6208 Sewer Maintenance	\$	31,926.90
6213 - Monticello Blvd			
	O.T.P.S	\$	11,340.60
	Total - 6211 Traffics Signs Signals	\$	11,340.60
6215 - Road Repaving			
	O.T.P.S	\$	6,144.00
	Total - 6215 Road Repaving	\$	6,144.00
6220 - Taylor Road			
	O.T.P.S	\$	19,139.70
	Total - 6220 Taylor Road	\$	19,139.70

6236 - Annual Street Surface	Capital	\$	1,350,000.00
	Total - 6236 Street Surface	\$	1,350,000.00
6312 - Meadowbrook Blvd. Rehab	O.T.P.S	\$	35,676.60
	Total - 6220 Taylor Road	\$	35,676.60

TOTAL FUND 201 - SCM&R BUDGET	\$	1,465,682.40
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That there be appropriated from the PUBLIC BLDG. MAINT, FUND NO. 205

8201 - Public Building Maintenance	O.T.P.S	\$	60,000.00
	Total - 8201 - Public Building Maintenance	\$	60,000.00
TOTAL FUND 205 - PUBLIC BLDG. MAINT BUDGET		\$	60,000.00

That there be appropriated from the LAW ENFORCEMENT FUND, FUND NO. 206

7201 - Police Admin	Capital	\$	15,000.00
	Total - 7201 Police Admin	\$	15,000.00
7205 - Law Enforcement	O.T.P.S	\$	53,520.00
	Total - 7205 Law Enforcement	\$	53,520.00
7210 - Law Enforcement Grants	Personnel Services	\$	47,036.10
	Total - 7205 Law Enforcement	\$	47,036.10
TOTAL FUND 206 - Law Enforcement Budget		\$	115,556.10

That there be appropriated from the DRUG LAW ENFORCEMENT FUND, FUND NO. 207

7206 - Drug Law Enforcement	Personal Services	\$	18,636.90
	O.T.P.S	\$	42,825.00
	Capital	\$	25,494.60
	Total - 7206 Drug Law Enforcement	\$	86,956.50
TOTAL FUND 207 - Drug Law Enforcement BUDGET		\$	86,956.50

That there be appropriated from the C.D.B.G. RESOURCES FUND, FUND NO. 208

5201 - CDBG Financial Admin	Personal Services	\$	1,721.70
	Total - 5201 CDBG Financial Admin	\$	1,721.70
5203 - CDBG Admin Contracts	O.T.P.S	\$	81,105.00
	Capital	\$	18,000.00
	Total - 5203 CDBG Admin Contracts	\$	99,105.00
5211 - CDBG Comm. Area Improve	Capital	\$	3,036.30
	Total - 5211 Comm. Area Improve.	\$	3,036.30

5220 - CDBG Office on Aging			
	Personal Services	\$	12,115.20
	Total - 5201 CDBG Admin	\$	12,115.20
5222 - Economic Development			
	Personal Services	\$	18,543.90
	O.T.P.S	\$	283,886.10
	Capital	\$	-
	Total - 5222 Economic Development	\$	302,430.00
5224 - CDBG Admin			
	Personal Services	\$	58,284.30
	O.T.P.S	\$	26,700.00
	Capital	\$	-
	Total - 5224 CDBG Admin	\$	84,984.30
5228 - CDBG Public Works			
	Capital	\$	59,245.50
	Total - 5228 - Public Works	\$	59,245.50
5301 - CDBG Home Repair Resource			
	Personal Services	\$	-
	O.T.P.S	\$	74,052.60
	Total - 5301 CDBG Home Repair	\$	74,052.60
5303 - CDBG Housing Pres Office			
	Personal Services	\$	87,504.30
	O.T.P.S	\$	210,600.00
	Capital	\$	-
	Total - 5303 CDBG Housing Pres Office \$	\$	298,104.30
5304 - CDBG Code Enforce			
	Personal Services	\$	31,431.60
	O.T.P.S	\$	-
	Total - 5304 CDBG Code Enforce	\$	31,431.60
5309 - GIS			
	Personal Services	\$	12,741.30
	O.T.P.S	\$	-
	Capital	\$	-
	Total - 5309 GIS	\$	12,741.30
8407 - Child Care			
	O.T.P.S	\$	4,500.00
	Total - 8407 Child Care	\$	4,500.00

TOTAL FUND 208 - C.D.B.G BUDGET	\$	983,467.80
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That there be appropriated from the HOME PROGRAM FUND, FUND NO. 211

5503 - Home Admin			
	O.T.P.S	\$	130,500.00
	Total - 5503 Home Admin	\$	130,500.00
5505 - Home Program Income			
	O.T.P.S	\$	46,500.00
	Total - 5505 Home Program Income	\$	46,500.00

TOTAL FUND 211 - Home Program BUDGET	\$	177,000.00
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That there be appropriated from the POLICE FACILITY IMPR. FUND, FUND NO. 213

7201 - Police Admin			
	O.T.P.S	\$	3,750.00
	Total - 7201 Police Admin	\$	3,750.00

TOTAL FUND 213 - Police Facility BUDGET	\$	3,750.00
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That there be appropriated from the LOCAL PROGRAMMING FUND, FUND NO. 214

2108 - General Operations			
	O.T.P.S	\$	22,200.00
	Total - 2108 General Operations	\$	22,200.00
2201 - MIS			
	Capital	\$	11,100.00
	Total - 2201 MIS	\$	11,100.00
2502 - Public Relations			
	Personal Services	\$	2,494.20
	Total - 2502 Public Relations	\$	2,494.20
2601 - Cable TV Admin			
	Personal Services	\$	-
	O.T.P.S	\$	54,720.00
	Capital	\$	21,000.00
	Total - 2601 Cable TV Admin	\$	75,720.00

TOTAL FUND 214 - Local Programming BUDGET	\$	111,514.20
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That there be appropriated from the CAIN PARK OPERATING FUND, FUND NO. 215

8901 - Cain Park Admin			
	Personal Services	\$	62,580.60
	O.T.P.S	\$	424,410.00
	Total - 8901 Cain Park Admin	\$	486,990.60
8905 - Arts Festival			
	O.T.P.S	\$	8,880.00
	Total - 8905 Arts Festival	\$	8,880.00
8906 - Theater			
	O.T.P.S	\$	45,225.00
	Total - 8906 Theater	\$	45,225.00

TOTAL FUND 215 - Cain Park BUDGET	\$	541,095.60
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That there be appropriated from the REC FACILITY IMPR. FUND, FUND NO. 216

8301 - Park Maint. Admin			
	O.T.P.S	\$	66,900.00
	Capital	\$	120,000.00
	Total - 8301 Park Maint. Admin	\$	186,900.00

TOTAL FUND 216 - Rec Facility BUDGET	\$	186,900.00
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That there be appropriated from the INDIGENT DUI TREATMENT FUND, FUND NO. 221

9101 - Municipal Court			
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	O.T.P.S	\$	18,000.00
	Total -9101 -Municipal Court	\$	18,000.00

TOTAL FUND 221 - Indigent DUI BUDGET	\$	18,000.00
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That there be appropriated from the MUNI COURT - COMPUTERIZATION FUND, FUND NO. 222

9101 - Municipal Court			
	Personal Services	\$	2,944.20
	O.T.P.S	\$	9,000.00
	Capital	\$	6,000.00
	Total -9101 -Municipal Court	\$	17,944.20

TOTAL FUND 222 - Computerization BUDGET	\$	17,944.20
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That there be appropriated from the MUNI COURT SPECIAL PROJECTS FUND, FUND NO. 225

9101 - Municipal Court			
	Personal Services	\$	7,279.50
	O.T.P.S	\$	18,750.00
	Capital	\$	9,000.00
	Total -9101 -Municipal Court	\$	35,029.50

TOTAL FUND 225 - Muni Ct Special Projects BUDGET	\$	35,029.50
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That there be appropriated from the LEAD SAFE CUYAHOGA FUND, FUND NO. 226

5303 - CDBG Pres Office			
	O.T.P.S	\$	315,000.00
	Total -5303 CDBG Housing Pres Office \$	\$	315,000.00
5701 - Housing Program Grants			
	Personal Services	\$	15,780.00
	O.T.P.S	\$	283,590.00
	Capital	\$	8,430.00
	Total -5303 CDBG Housing Pres Office \$	\$	307,800.00

TOTAL FUND 226 - Lead Safe Cuyahoga BUDGET	\$	622,800.00
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That there be appropriated from the C.D.B.G. - COVID FUND, FUND NO. 228

5203- CDBG Admin Contracts			
	O.T.P.S.	\$	4,786.20
	Total -5203 Admin Contract	\$	4,786.20
5220 - CDBG Office on Aging			
	O.T.P.S.	\$	21,191.70
	Total -5220 CDBG Office on Aging	\$	21,191.70
5224- - CDBG Admin			
	O.T.P.S	\$	10,124.40
	Total -5224 CDBG Admin	\$	10,124.40
5224- - CDBG Public Works			
	Capital	\$	64,463.70
	Total -5224 CDBG Admin	\$	64,463.70

TOTAL FUND 228 - CDBG Covid BUDGET	\$	100,566.00
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That there be appropriated from the STREET LIGHTING FUND, FUND NO. 230

3101 - Finance		
	O.T.P.S	\$ 3,300.00
	Total - 3101 Finance	\$ 3,300.00
6211 - Traffic Signals & Lights		
	O.T.P.S	\$ 255,000.00
	Total - 8301 Park Maint. Admin	\$ 255,000.00

TOTAL FUND 230 - Street Lighting BUDGET	\$	258,300.00
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That there be appropriated from the TREE FUND, FUND NO. 231

310Z - Operating Transfers		
	Other Financing Uses	\$ 5,236.50
	Total - 8301 Park Maint. Admin	\$ 5,236.50
8801 - Forestry		
	Personal Services	\$ 260,883.90
	O.T.P.S	\$ 105,167.40
	Capital	\$ 65,910.00
	Total - 8801 Forestry	\$ 431,961.30

TOTAL FUND 231 - Tree Fund BUDGET	\$	437,197.80
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That there be appropriated from the POLICE PENSION FUND, FUND NO. 232

7201 - Police Pension		
	Personal Services	\$ 84,351.00
	Total 7201 - Police Pension	\$ 84,351.00

TOTAL FUND 232 - Police Pension BUDGET	\$	84,351.00
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That there be appropriated from the FIRE PENSION FUND, FUND NO. 233

7301 - Fire Pension		
	Personal Services	\$ 84,600.00
	Total 7301 - Fire Pension	\$ 84,600.00

TOTAL FUND 233 - Fire Pension BUDGET	\$	84,600.00
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That there be appropriated from the EARNED BENEFITS FUND, FUND NO. 234

2108 - General Operations		
	Personal Services	\$ 120,000.00
	Total 2108 - General Operations	\$ 120,000.00

TOTAL FUND 234 - Earned Benefits BUDGET	\$	120,000.00
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That there be appropriated from the FEDERAL MISCELLANEOUS GRANT FUND, FUND NO. 240

5101 - Planning			
	O.T.P.S.	\$	60,000.00
	Total - 5101 Planning	\$	60,000.00
7201 - Police			
	Personnel	\$	12,964.80
	Total - 7201 Police	\$	12,964.80
TOTAL FUND 240 - Fed Misc BUDGET			
		\$	72,964.80

That there be appropriated from the LOCAL FISCAL RECOVERY FUND, FUND NO. 241

2108 - General Operations			
	O.T.P.S	\$	-
	Total - 2108 - General Operations	\$	-
TOTAL FUND 241 - Local Fiscal Recovery BUDGET			
		\$	-

That there be appropriated from the NOPEC FUND, FUND NO. 244

8201 - Public Property			
	O.T.P.S	\$	1,050.00
	Capital	\$	60,000.00
	Total - 2108 - General Operations	\$	61,050.00
TOTAL FUND 244 - NOPEC BUDGET			
		\$	61,050.00

That there be appropriated from the CEDAR LEE & MEADOWBROOK TIF FUND, FUND NO. 261

3101 - Finance			
	O.T.P.S.	\$	-
	Total - 3101 Finance	\$	-
TOTAL FUND 261 - Cedar Lee & Meadowbrook TIF BUDGET			
		\$	-

That there be appropriated from the G.O. BOND RETIREMENT FUND, FUND NO. 301

3101 - Finance			
	O.T.P.S.	\$	376,927.50
	Total - 3101 Finance	\$	376,927.50
TOTAL FUND 301 - G.O. Bond Retirement BUDGET			
		\$	376,927.50

That there be appropriated from the FINANCED CAPITAL PROJECTS FUND, FUND NO. 402

1101 - Council			
	Capital	\$	-
	Total - 1101 Mayor	\$	-
2101 - Mayor			
	Capital	\$	-
	Total - 1101 Mayor	\$	-
2201 - Management Info Serv.			

	Capital	\$	-
	Total - 2201 Management Info Services	\$	-
5101 - Planning			
	Capital	\$	-
	Total 5101 Planning	\$	-
6201 - DPW			
	Capital	\$	-
	Total - 6201 DPW	\$	-
6203 - Refuse Collection			
	Capital	\$	-
	Total 6203 Refuse Collection	\$	-
6207 - Vehicle Maint			
	O.T.P.S.	\$	-
	Total 6207 Vehicle Maint	\$	-
6208 - Street Maint			
	Capital	\$	-
	Total 6207 Street Maint	\$	-
7201 - Police Admin			
	Capital	\$	-
	Total 7201 Police Admin	\$	-
7301 - Fire Admin			
	Capital	\$	-
	Total 7301 Fire Admin	\$	-
8201 - Public Property			
	Capital	\$	-
	Total - 8201 Public Property	\$	-

TOTAL FUND 402 - Financed Capital Projects BUDGET	\$	-
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That there be appropriated from the ECONOMIC DEVELOPMENT FUND, FUND NO. 411

5101 - Planning			
	O.T.P.S.	\$	51,600.00
	Capital	\$	-
	Total - 5101 Planning	\$	51,600.00

TOTAL FUND 411 - Economic Development BUDGET	\$	51,600.00
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That there be appropriated from the CITY HALL MAINT. & REPAIR FUND, FUND NO. 412

2102 - City Hall Maint Repair			
	O.T.P.S.	\$	6,000.00
	Total - 2102 City Hall Maint	\$	6,000.00

TOTAL FUND 412 - City Hall Maint. BUDGET	\$	6,000.00
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That there be appropriated from the REFUSE CAPITAL FUND, FUND NO. 416

6203 - Refuse Collect			
	Capital	\$	-
	Total - 6203 Refuse Collect	\$	-

TOTAL FUND 416 - Refuse Capital BUDGET	\$	-
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That there be appropriated from the WATER ADMINISTRATION FUND, FUND NO. 601

6301 - Water Admin		
	O.T.P.S.	\$ 150.00
	Total - 6301 - Water Admin	\$ 150.00
6302 - Water Distribution		
	O.T.P.S.Capital	\$ 375,600.00
	Total - 6302 - Water Distrib	\$ 375,600.00
6314 - Runnymede		
	O.T.P.S.	\$ 6,062.10
	Total - 6314 - Runnmede	\$ 6,062.10
6326 - Cedar Water		
	O.T.P.S.	\$ -
	Total - 6326 Cedar Water	\$ -

TOTAL FUND 601 - Water Admin. BUDGET	\$	381,812.10
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That there be appropriated from the SEWAGE FUND, FUND NO. 602

6205 - Sewer Maint		
	Personal Services	\$ 464,821.50
	O.T.P.S.	\$ 231,690.00
	Capital	\$ 1,113,517.50
	Other Financing Sources	\$ 3,600.00
	Total - 6205 - Sewer Maint	\$ 1,813,629.00
6265 - Sewer Maitnenace Loan		
	Capital	\$ 827,551.80
	Total - 6265 - Sewer Maintenance Loan	\$ 827,551.80
6301 - Water Admin		
	O.T.P.S.	\$ 2,400.00
	Total - 6301 - Water Admin	\$ 2,400.00
6326 - Cedar Water		
	O.T.P.S.	\$ 1,280.10
	Total - 6326 Cedar Water	\$ 1,280.10

TOTAL FUND 602 - Sewerage BUDGET	\$	2,644,860.90
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That there be appropriated from the PARKING FUND, FUND NO. 603

6210 - Parking Dept		
	O.T.P.S.	\$ 247,170.00
	Non-Government	\$ 600.00
	Total - 6210 Parking Dept	\$ 247,770.00

TOTAL FUND 603 - Parking BUDGET	\$	247,770.00
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That there be appropriated from the REFUSE FUND, FUND NO. 605

6203 - Refuse Collect		
	Personal Services	\$ 859,057.80
	O.T.P.S.	\$ 393,592.20

Capital	\$	9,900.00
Total - 6203 Refuse Collect	\$	1,262,550.00

TOTAL FUND 605 - Refuse BUDGET	\$	1,262,550.00
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That there be appropriated from the ALS AMBULANCE SERVICES FUND, FUND NO. 606

7304 - Ambulance Services		
Personal Services	\$	161,008.80
O.T.P.S.	\$	126,008.40
Capital	\$	86,438.10
Total - 7304 Ambulance Services	\$	373,455.30

TOTAL FUND 606 - ALS Ambulance BUDGET	\$	373,455.30
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That there be appropriated from the HOSPITALIZATION SELF-INS FUND, FUND NO. 701

3101 - Finance		
Personal Services	\$	2,264,448.60
Total - 3101 Finance	\$	2,264,448.60

TOTAL FUND 701 - Hospitalization BUDGET	\$	2,264,448.60
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That there be appropriated from the OFFICE OF AGING FUND, FUND NO. 804

8501 - Off On Aging Admin		
O.T.P.S.	\$	525.00
Total - 8501 - Off On Aging Admin	\$	525.00

TOTAL FUND 804 - Office On Aging BUDGET	\$	525.00
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That there be appropriated from the YOUTH RECREATION FUND, FUND NO. 808

8101 - Community Services Admin		
Other Financing Uses	\$	12,000.00
Total - 8101 Community Services Admin	\$	12,000.00

TOTAL FUND 808 - Youth Recreation BUDGET	\$	12,000.00
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That there be appropriated from the JUVENILE DIVERSION PROG FUND, FUND NO. 811

7209 - Junenile Diversion		
O.T.P.S.	\$	1,500.00
Total - 7209 Juvenile Diversion	\$	1,500.00

TOTAL FUND 811 - Juvenile Diversion BUDGET	\$	1,500.00
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That there be appropriated from the FLEXIBLE SPENDING, FUND NO. 850

3101 - Finance		
Other Financing Uses	\$	33,000.00
Total - 3101 Finance	\$	33,000.00

TOTAL FUND 850 - Flexible Spending BUDGET	\$	33,000.00
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That there be appropriated from the SALES TAX FUND, FUND NO. 857

3101 - Finance		
	Other Financing Uses	\$ 15.00
	Total - 3101 Finance	\$ 15.00

TOTAL FUND 857 - Sales Tax BUDGET	\$	15.00
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That there be appropriated from the MISCELLANEOUS AGENCY FUND, FUND NO. 858

3105 - Unclaimed Money		
	Other Financing Uses	\$ 4,500.00
	Total - 3105 Unclaimed Money	\$ 4,500.00
7201 - Police Admin		
	O.T.P.S.	\$ 62,134.80
	Total - 7201 Police Admin	\$ 62,134.80
7401 - Building Services		
	Other Financing Uses	\$ 13,680.00
	Total - 7401 Building Services	\$ 13,680.00

TOTAL FUND 858 - Misc. Agency BUDGET	\$	80,314.80
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Date: 12/9/2024

To: City Council

From: Councilmember Petras

Subject: Tenants' rights and responsibilities ordinance

Purpose Statement:

To ensure that both tenants and landlords receive important information needed concerning their respective rights, obligations, and remedies and to promote fairness in the rental housing market, including access to safe, quality, accessible, and affordable housing; housing discrimination prevention; housing market stability; community integration, clear and fair rental or lease agreements; education, enforcement, and enhancement of renter rights; and eviction prevention.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: _____ No: X

If yes, why?

Is passage on first reading necessary: Yes: _____ No: X

If yes, why?

If funding is required, is it already budgeted for? Yes: N/a No: N/a

If not already budgeted for, where will funding come from?

Proposed: 12/9/2024

ORDINANCE NO. 244-2024(HB), *First Reading (as amended 12/17/2024)*

By Councilmember Petras

An Ordinance enacting Section 1351.35 of the Codified Ordinances of Cleveland Heights, Ohio, entitled “Tenants’ rights and responsibilities.”

WHEREAS, according to data from the U.S. Census Bureau’s 2022 American Community Survey 5-Year Estimates, 41.4 percent of occupied housing units in the City of Cleveland Heights are renter-occupied compared to 33.2 percent statewide and 35.2 percent nationally;

WHEREAS, the City seeks to ensure that both tenants and landlords receive important information needed concerning their respective rights, obligations, and remedies and to promote fairness in the rental housing market, including access to safe, quality, accessible, and affordable housing; housing discrimination prevention; housing market stability; community integration, clear and fair rental or lease agreements; education, enforcement, and enhancement of renter rights; and eviction prevention;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. Council hereby enacts Section 1351.35 of the Codified Ordinances of Cleveland Heights, entitled “Tenants’ rights and responsibilities,” in the form set forth in Exhibit A, copies of which are attached hereto and which are incorporated herein by reference as if fully rewritten.

SECTION 2. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance on the City of Cleveland Heights website.

SECTION 3. This Ordinance shall take effect and be in force at the earliest time permitted by law.

TONY CUDA
President of Council

ORDINANCE NO. 244-2024(HB)

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

EXHIBIT A

CHAPTER 1351

Basic Standards for Residential Occupancy

* * *

1351.35 TENANTS' RIGHTS AND RESPONSIBILITIES.

(a) Findings and Purpose. To ensure that both tenants and landlords receive important information needed concerning their respective rights, obligations, and remedies and to promote fairness in the rental housing market, including access to safe, quality, accessible, and affordable housing; housing discrimination prevention; housing market stability; community integration, clear and fair rental or lease agreements; education, enforcement, and enhancement of renter rights; and eviction prevention.

(b) Duties of the Building Commissioner.

(1) The Building Commissioner shall, as soon as practicable and on or before April 1, 2025, prepare or adopt a pamphlet containing a summary of applicable federal, state, and local laws and regulations describing the respective rights, obligations, and remedies of tenants and landlords.

(2) The Building Commissioner shall make the information under subsection (b)(1) available to the public at no cost.

(3) The pamphlet prepared or adopted by the Building Commission under subsection (b)(1) shall contain purely factual information and nothing contained therein shall be construed as binding on or affecting any judicial determination of the rights and responsibilities of landlords or tenants nor as legal advice. The City is not liable for any misstatement or misinterpretation of the applicable laws and regulations.

(c) Duties of Owners, Operators, and Agents Leasing or Renting Dwelling Units.

(1) An owner, operator, or agent leasing or renting any dwelling units, dwelling structures, or any parts thereof shall provide a ~~printed~~ copy of the pamphlet described under subsection (b)(1) to any tenant or prospective tenant when a rental agreement is offered ~~whether or not such agreement is for a new rental or lease agreement or a renewal of a rental or lease agreement. For a rental or lease agreement renewal, the owner, operator, or agent may electronically provide a copy of the pamphlet to tenants. If the rental agreement is offered in paper form or another tangible medium, the pamphlet must be provided in the same form or medium.~~

(2) If there is an oral rental agreement, an owner, operator, or agent leasing or renting any dwelling units, dwelling structures, or any parts thereof shall provide the tenant copies of the pamphlet described in subsection (b)(1) either before entering into the oral agreement or within one month after entering into the oral agreement.

(3) An owner, operator, or agent leasing or renting any dwelling units, dwelling structures, or any parts thereof shall, as soon as practicable and on or before July 1, 2025, provide a ~~printed~~ copy of the pamphlet described in subsection (b)(1) to existing tenants. After July 1, 2025, an owner, operator, or agent must provide a ~~printed or electronic~~ copy of the pamphlet described in subsection (b)(1) to tenants once annually between January 1 and July 1 of each calendar year.

(d) Penalty. An owner, operator, or agent leasing or renting any dwelling units, dwelling structures, or any parts thereof who fails to comply with any provision of this Section shall be fined not more than \$1,000 or imprisoned not more than six months, or both. Each day such violation occurs or continues shall constitute a separate offense.