



CLEVELAND HEIGHTS

Finance Committee

February 6, 2025

6:00 PM

City Hall – Executive Conference Room

Appropriations, Assessment Programs, Bond Issues, Budget, Contractual Service Agreements, Levies, Municipal Court Budget Review, Notes, Equipment & Capital Improvements, Parking Rates & Regulations, Financial Reporting, and as otherwise assigned by the President of Council.

Council members

Chair: Gail Larson | Vice Chair: Anthony Mattox Jr. | Member: Jim Posch

Agenda

- 1) **Call to Order/Roll Call**
- 2) **Update from Ciuni & Panici**
- 3) **Continued discussion of 2025 Budget including Capital Expenditures**
 - a. Jan 28 Memo to Mayor on Council's Need
- 4) **Establish timeline for Council to approve a 2025 Full-Year Budget**
- 5) **Legislation Referred to Committee**
 - a. **ORDINANCE NO. 011-2025(F): First Reading.** An Ordinance making appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, for the period of January 1, 2025 through December 31, 2025; repealing and replacing Ordinance No. 265-2024; and declaring the necessity that this legislation become immediately effective as an emergency measure.
 - b. Additional information regarding Ordinance No. 270-2024 passed December 19, 2024 establishing the end-of-year transfers out.
- 6) **Discussion of Cain Park 2024 Revenue versus Expense Detail**
- 7) **Establish next Finance Committee meeting date**
- 8) **Other**
- 9) **Adjourn**



Date: January 28, 2025

To: Kahlil Seren, Mayor

Cc: Dan Horrigan, City Administrator
Willie Felts, Interim Finance Director
Rodney Hairston, Finance Director

From: Gail Larson, Finance Committee Chair
Tony Cuda, Council President

Subject: Council's Needs to Pass a 2025 Full-Year Budget

Status: Open

1. Clean Budget Book

- a. Breakdown of budget by department with year-to-year comparisons (past three years).

▪ **Includes:**

- Departmental Budget Breakdown:
 - Departmental totals.
 - Schedules for each department.
 - Schedules for individual funds not specific to a single department.
 - Comparison data for the past three years.
- 2024 End-of-Year (EOY) Fund Balances.
- 2025 Capital Budget.

2. 2024 EOY Fund Balances (including unencumbered funds):

- a. General Fund: Approximately \$31 million in unencumbered funds.
- b. Fund 402 (Capital): EOY balance of approximately \$9.5 million.
- c. Fund 602 (Sewer Disposal): EOY balance of approximately \$11.3 million.
- d. Total EOY fund balance: Approximately \$82–83 million.

3. October, November, and December Financials:

- a. **October:** Financials completed but not yet provided to Council
- b. **November:** Financials almost ready (finance team finalizing reports as of 1/22/2025).

- c. **December:** Expected to be ready by the end of February.
 - d. Council members are comfortable with:
 - Real numbers for October and November.
 - Estimated numbers for December.
 - e. Bank reconciliation reports for October and November to be included in monthly reports.
4. **Archer Salary Study Results:**
- a. Mayor plans to introduce legislation at the February 3 meeting.
 - b. Council will receive the study results before voting on full-year appropriation legislation.
5. **Capital Budget:**
- a. Mayor will include prioritized 2025 capital expenditures in the appropriation ordinance.
6. **2025 Capital Projects Carryover:**
- a. Mayor to identify 2024 capital projects not completed but included in the 2025 capital projects budget.
7. **Clarification on Deficit Spending:**
- a. Council seeks clarification on the city's "cash position."
 - b. Debate at the last Finance Committee meeting regarding whether reserve spending constitutes a deficit.
8. **Unfilled Positions and 2024 Savings:**
- a. Mayor to provide a comparison of budgeted vs. actual salary expenditures for 2024.
9. **Unbudgeted 2025 Expenses:**
- a. Includes increased salaries, grant matches, and confirmation of COLA inclusion in the budget.
 - b. Need for earmarking future expenses (e.g., Shaker Lakes project expenses).
 - c. Posch requested best practices for earmarking future expenses (Ciuni & Panici to research other municipalities).
10. **State's 2023 Financial Audit:**
- a. **Note:** Not required to pass the 2025 budget.
 - b. Mayor/city have nearly completed work to send to auditors; timeline for completion depends on auditors.

Status: Closed

1. **Estimates for Salary Increases:**
- Appropriation ordinance introduced by the Mayor includes a 3% COLA placeholder.
 - Any other salary increases to be addressed in a new Wage and Salary Ordinance.
2. **Answers to Outstanding Budget Questions:**



- Council acknowledges the process will address their questions.
- 3. **Schedules of Projected 2025 Revenues:**
 - Written schedules provided.
- 4. **Union Contract Employment Levels:**
 - Confirmation provided on employment level guarantees.

Documents Provided by the Mayor:

1. 2025 Total Budget Revenue Comparison.
2. 2025 Revenue Budget Comparison by Fund.
3. 2025 Total Budget Expense Comparison.
4. Fiscal Year 2025 Mayor's Recommended Budget Total Expense Comparison by Fund.
5. Fiscal Year 2025 Mayor's Recommended Budget General Fund Revenue & Expense Comparison.
6. Fiscal Year 2025 Mayor's Recommended Fund Summary – Revenue & Expense Budget (includes unencumbered fund balances as of 1/1/2025)

Requested Budget Book 2025 Contents:

1. **2024 End-of-Year (EOY) Fund Balances**
 - Include unencumbered funds.
2. **Capital Budget for 2025***
 - A comprehensive capital budget for 2025.
 - Detailed status updates on 2024 capital projects, including:
 - Projects to be carried over from 2024 to 2025.
 - Identification of 2024 projects not completed but included in 2025 capital projects.
3. **Departmental Budget Breakdown**
 - Comparison data for the past three years.
 - Departmental totals.
 - Schedules for each department.
 - Schedules for individual funds not specific to a single department (e.g., hospitalization fund).
4. **Summary of Other Known Expenses for 2025**
 - Expenses not currently included in the budget, such as:
 - Grant matches (to be incorporated into the capital budget).

* A separate discussion of 2024 capital projects that will *not* be pursued in 2025. Include this discussion as part of a larger, long-term capital project plan (5-10 years).

Proposed: 01/06/2025

ORDINANCE NO. 011-2025(F), *First Reading*

By Mayor Seren

An Ordinance making appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, for the period of January 1, 2025 through December 31, 2025; repealing and replacing Ordinance No. 265-2024; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, in accordance with Article IX, Finances, of the Charter of the City of Cleveland Heights, on November 15, 2024 the Mayor submitted “to the Council an estimate of the expenditures and revenues of the City departments for the ensuing year;” and

WHEREAS, the Mayor introduced Ordinance No. 238-2024 to make appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, for the period of January 1, 2025 through December 31, 2025, which was given first reading by the Council on December 2, 2024; and

WHEREAS, on December 16, 2024, the Council rejected Ordinance No. 238-2024, and introduced Ordinance No. 265-2024 to make appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, for the period of January 1, 2025 through March 31, 2025; and

WHEREAS, on December 19, 2024, the Council approved Ordinance No. 265-2024; and

WHEREAS, to allow for greater stability and consistency in the planning and funding of government operations, the City would benefit from an appropriations ordinance that provides funding for the entire Fiscal Year 2025, as compared to an appropriations ordinance that provides funding for one quarter of Fiscal Year 2025.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. To provide for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, during the fiscal year ending December 31, 2025 the following sums in Exhibit 1 be and they are hereby appropriated.

SECTION 2. Ordinance No. 265-2024 is hereby repealed in its entirety.

SECTION 3. All expenditures of the City of Cleveland Heights within the fiscal

ORDINANCE NO. 011-2025(F)

year ending December 31, 2025, shall be made within the appropriations herein provided. "Appropriation" as used herein means the total amount appropriated for the individual fund. Notwithstanding the financial detail herein presented within an individual fund, the City's Chief Executive, the Mayor, is authorized to transfer budgeted amounts within each fund, so long as the total amount appropriated for each individual fund is not exceeded.

SECTION 4. Notice of the passage of this ordinance shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one paper of general circulation in the city of Cleveland Heights, or by posting the full text of this Ordinance on the City of Cleveland Heights website.

SECTION 5. It is necessary that this Ordinance become immediately effective as an emergency measure for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the ongoing and continuous need to preserve the faith and credit of the City. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

ORDINANCE NO. 011-2025 EXHIBIT 1
AN ORDINANCE MAKING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

		Year 2025 Original Budget ORD#	
Department	Object		
That there be appropriated from the GENERAL FUND, FUND NO. 101			
1101- City Council			
	Personal Services	\$	197,922.00
	O.T.P.S	\$	100,650.00
	Total - 1101 City Council	\$	298,572.00
2101 - Mayor's Office			
	Personal Services	\$	977,557.00
	O.T.P.S	\$	120,450.00
	Total - 2101 Mayor's Office	\$	1,098,007.00
2106- Civil Service			
	Personal Services	\$	3,507.00
	O.T.P.S	\$	35,000.00
	Total - 2106 Civil Service	\$	38,507.00
2107 - Landmark Commission			
	O.T.P.S	\$	29,215.00
	Total - 2107 Landmark Commission	\$	29,215.00
2108- General Operations			
	Personal Services	\$	714,528.00
	O.T.P.S	\$	1,806,800.00
	Total - 2108 General Operations	\$	2,521,328.00
2201 - M.I.S.			
	Personal Services	\$	470,708.00
	O.T.P.S	\$	420,442.00
	Capital	\$	124,000.00
	Total - 2201 MIS	\$	1,015,150.00
2501- Community Relations			
	Personal Services	\$	696,713.00
	O.T.P.S	\$	172,093.00
	Total - 2501 Community Relations	\$	868,806.00
3101 - Finance			
	Personal Services	\$	726,844.00
	O.T.P.S	\$	205,460.00
	Total - 3101 Finance	\$	932,304.00
3103 - County Auditors Deductions			
	O.T.P.S	\$	275,000.00
	Total - 3103 County Auditors Deductions	\$	275,000.00
310Z - Operating Transfers			
	Other Financing Uses	\$	-
	Total - 310Z Operating Transfers	\$	-
3201 - Income Tax			
	O.T.P.S	\$	1,177,750.00
	Total - 3201 Income Tax	\$	1,177,750.00
3301 - Human Resources			
	Personal Services	\$	297,776.00
	O.T.P.S	\$	172,500.00

ORDINANCE NO. 273-2024 EXHIBIT 1
AN ORDINANCE MAKING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

Department	Object	Year 2025	
		Original Budget	ORD#
	Total - 4101 Human Resources	\$	470,276.00
4101 - Law			
	Personal Services	\$	1,050,223.00
	O.T.P.S	\$	485,550.00
	Total - 4101 Law	\$	1,535,773.00
5101 - Planning			
	Personal Services	\$	2,566,919.00
	O.T.P.S	\$	309,885.00
	Total - 5101 Planning	\$	2,876,804.00
5102- Planning Commission			
	Personal Services	\$	8,226.00
	Capital	\$	5,450.00
	Total - 5102 Planning Commission	\$	13,676.00
5103 - Board of Zoning Appeals			
	Personal Services	\$	5,884.00
	O.T.P.S	\$	5,600.00
	Capital	\$	-
	Total - 5103 Bd. Of Zoning Appeals	\$	11,484.00
5104 - Special Improvement District			
	O.T.P.S	\$	458,998.00
	Total - 5104 SID	\$	458,998.00
5106 - Architect Bd of Review			
	Personal Services	\$	5,985.00
	O.T.P.S	\$	5,850.00
	Capital	\$	-
	Total - 5106 Arch Bd. Of Review	\$	11,835.00
5602 - SBA Grants			
	O.T.P.S	\$	150,000.00
	Total - 5602 SBA Grants	\$	150,000.00
6201 - Service Administration			
	Personal Services	\$	526,632.00
	O.T.P.S	\$	11,535.00
	Capital	\$	1,100.00
	Total - 6201 Service Admin	\$	539,267.00
6202 Capital Projects Admin			
	O.T.P.S	\$	25,000.00
	Total - 6202 Cap Proj Admin	\$	25,000.00
6207 - Vehicle Maintenance			
	Personal Services	\$	1,322,745.00
	O.T.P.S	\$	1,432,605.00
	Capital	\$	35,000.00
	Total - 6207 Vehicle Maintenance	\$	2,790,350.00
6208 - Street Maintenance			
	Personal Services	\$	1,941,542.00
	O.T.P.S	\$	356,730.00
	Capital	\$	-

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Department	Object	Year 2025	
		Original Budget	ORD#
	Total - 6208 Street Maintenance	\$	2,298,272.00
6211 - Traffic Signs & Signals			
	Personal Services	\$	79,305.00
	O.T.P.S	\$	218,055.00
	Total - 6211 Traffic Signs & Signals	\$	297,360.00
7201 - Police Administration			
	Personal Services	\$	13,530,503.00
	O.T.P.S	\$	739,540.00
	Total - 7201 Police Admin	\$	14,270,043.00
7202 - Police Academy			
	Personal Services	\$	73,495.00
	O.T.P.S	\$	75,000.00
	Total - 7202 Police Academy	\$	148,495.00
7301 - Fire Administration			
	Personal Services	\$	11,882,221.00
	O.T.P.S	\$	394,764.00
	Total - 7301 Fire Admin	\$	12,276,985.00
7302 - Joint Dispatch			
	O.T.P.S	\$	1,381,905.00
	Total - 7302 Joint Dispatch	\$	1,381,905.00
7303 - Fire Prevention			
	Personal Services	\$	284,254.00
	O.T.P.S	\$	22,800.00
	Capital	\$	3,000.00
	Total - 7303 Fire Prevention	\$	310,054.00
7401 - Building Services			
	Personal Services	\$	7,568.00
	O.T.P.S	\$	418,600.00
	Non-Government	\$	5,000.00
	Total - 7401 Building Services	\$	431,168.00
7402 - Housing Inspections			
	Personal Services	\$	3,800.00
	O.T.P.S	\$	136,500.00
	Capital	\$	3,000.00
	Non-Governmental	\$	4,000.00
	Total - 7402 Housing Inspections	\$	147,300.00
8101 - Community Services Admin			
	O.T.P.S	\$	7,480.00
	Total - 8101 Comm Serv Admin	\$	7,480.00
8201 - Public Prop/Park Maint			
	Personal Services	\$	1,752,427.00
	O.T.P.S	\$	1,409,545.00
	Total - 8201 Public Prop Maint	\$	3,161,972.00
8401 - Parks & Rec Admin			
	Personal Services	\$	1,030,340.00
	O.T.P.S	\$	36,400.00

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Department	Object	Year 2025	
		Original Budget	ORD#
	Total - 8401 Parks & Rec Admin	\$	1,066,740.00
8402 - General Playgrouds			
	O.T.P.S	\$	20,700.00
	Total - 8402 General Playground	\$	20,700.00
8403 - Swimming Pools			
	Personal Services	\$	379,800.00
	O.T.P.S	\$	193,000.00
	Total - 8403 Swimming Pools	\$	572,800.00
8405 - Ice Programs			
	Personal Services	\$	297,134.00
	O.T.P.S	\$	34,550.00
	Total - 8405 Ice Programs	\$	331,684.00
8406 - General Recreation Prog			
	Personal Services	\$	167,544.00
	O.T.P.S	\$	374,500.00
	Total - 8406 General Rec Prog	\$	542,044.00
8409 - Sports Programs			
	Personal Services	\$	144,008.00
	O.T.P.S	\$	85,250.00
	Total - 8409 Sports Programs	\$	229,258.00
8411 - Comm Center Admin			
	Personal Services	\$	683,269.00
	O.T.P.S	\$	416,500.00
	Other Financing Uses	\$	1,400.00
	Total - 8411 Comm Center Admin	\$	1,101,169.00
8501 - Office on Aging Admin			
	Personal Services	\$	217,465.00
	O.T.P.S	\$	25,060.00
	Total - 8501 Office on Aging	\$	242,525.00
8601 - Public Health Admin			
	O.T.P.S	\$	345,950.00
	Total - 8601 Public Health Admin	\$	345,950.00
8701 - Animal Protection			
	O.T.P.S	\$	40,000.00
	Total - 8701 Animal Protection	\$	40,000.00
9101 - Municipal Court			
	Personal Services	\$	1,661,123.00
	O.T.P.S	\$	178,600.00
	Total - 9101 Municipal Court	\$	1,839,723.00
Total Fund 101 - General Fund Budget		\$	58,201,729.00

That there be appropriated from the SCM&R FUND, FUND NO. 201

6201 - Service Administration			
	Personal Services	\$	38,558.00
	Total - 6201 Service Admin	\$	38,558.00

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<u>Department</u>	<u>Object</u>	<u>Year 2025 Original Budget ORD#</u>
6208 - Sewer Maintenance		
	Personal Services	\$ 109,067.00
	Total - 6208 Sewer Maintenance	\$ 109,067.00
6213 - Monticello Blvd		
	O.T.P.S	\$ 37,802.00
	Total - 6213 Monticello Blvd	\$ 37,802.00
6215 - Road Repaving		
	O.T.P.S	\$ 20,480.00
	Total - 6215 Road Repaving	\$ 20,480.00
6220 - Taylor Road		
	O.T.P.S	\$ 63,799.00
	Total - 6220 Taylor Road	\$ 63,799.00
6236 - Annual Street Surface		
	Capital	\$ 2,300,000.00
	Total - 6236 Street Surface	\$ 2,300,000.00
6312 - Meadowbrook Blvd. Rehab		
	O.T.P.S	\$ 118,922.00
	Total - 6312 Meadowbrook Blvd. Rehab	\$ 118,922.00
Total Fund 201 - SCM&R Budget		\$ 2,688,628.00

That there be appropriated from the PUBLIC BLDG. MAINT, FUND NO. 205

8201 - Public Building Maintenance		
	O.T.P.S	\$ 100,000.00
	Total - 7205 Law Enforcement	\$ 100,000.00
Total Fund 205 - Public Bldg. Maintenance		\$ 100,000.00

That there be appropriated from the LAW ENFORCEMENT FUND, FUND NO. 206

7205 - Law Enforcement		
	O.T.P.S	\$ 69,200.00
	Total - 8201 Public Building Maintenance	\$ 69,200.00
Total Fund 206 - Law Enforcement Budget		\$ 69,200.00

That there be appropriated from the DRUG LAW ENFORCEMENT FUND, FUND NO. 207

7206 - Drug Law Enforcement		
	Personal Services	\$ 62,000.00
	O.T.P.S	\$ 132,500.00
	Capital	\$ -
	Total - 7206 Drug Law Enforcement	\$ 194,500.00
Total Fund 207 - Drug Law Enforcement Budget		\$ 194,500.00

That there be appropriated from the C.D.B.G RESOURCES FUND, FUND NO. 208

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<u>Department</u>	<u>Object</u>	<u>Year 2025 Original Budget ORD#</u>
5201 - CDBG Financial Admin		
	Personal Services	\$ 5,844.00
	Total - 5201 CDBG Financial Admin	\$ 5,844.00
5203 - CDBG Admin Contracts		
	O.T.P.S	\$ 461,005.00
	Capital	\$ 97,000.00
	Total - 5203 CDBG Admin Contracts	\$ 558,005.00
5220 - CDBG Office on Aging		
	Personal Services	\$ 40,531.00
	Total -5220 CDBG Office on Aging	\$ 40,531.00
5222 - Economic Development		
	Personal Services	\$ 133,238.00
	O.T.P.S	\$ 1,354,159.00
	Total - 5222 Economic Development	\$ 1,487,397.00
5224- - CDBG Admin		
	Personal Services	\$ 121,604.00
	O.T.P.S	\$ 86,500.00
	Total - 5224 CDBG Admin	\$ 208,104.00
5228 - CDBG Public Works		
	O.T.P.S	\$ 404,235.00
	Capital	\$ 195,000.00
	Total - 5228 - Public Works	\$ 599,235.00
5301 - CDBG Home Repair Resource		
	O.T.P.S	\$ 355,121.00
	Total - 5301 CDBG Home Repair	\$ 355,121.00
5303 - CDBG Housing Pres Office		
	Personal Services	\$ 292,726.00
	O.T.P.S	\$ 697,500.00
	Total - 5303 CDBG Housing Pres Office	\$ 990,226.00
5304 - CDBG Code Enforce		
	Personal Services	\$ 113,396.00
	O.T.P.S	\$ -
	Total - 5304 CDBG Code Enforce	\$ 113,396.00
5309 - GIS		
	Personal Services	\$ 42,625.00
	Total - 5309 GIS	\$ 42,625.00
8407 - Child Care		
	O.T.P.S	\$ 19,500.00
	Total - 8407 Child Care	\$ 19,500.00
Total Fund 208 - CDBG Budget		\$ 4,419,984.00

That there be appropriated from the HOME PROGRAM FUND, FUND NO. 211

5503 - Home Admin		
	O.T.P.S	\$ 435,500.00
	Total - 5503 Home Admin	\$ 435,500.00

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<u>Department</u>	<u>Object</u>	<u>Year 2025 Original Budget ORD#</u>
5505 - Home Program Income		
	O.T.P.S	\$ 189,000.00
	Total - 5505 Home Program Income	\$ 189,000.00
Total Fund 211 - Home Program Budget		\$ 624,500.00

That there be appropriated from the POLICE FACILITY IMPR. FUND, FUND NO. 213

7201 - Police Admin		
	O.T.P.S	\$ 10,000.00
	Total - 7201 Police Admin	\$ 10,000.00
Total Fund 213 - Police Facility Budget		\$ 10,000.00

That there be appropriated from the LOCAL PROGRAMMING FUND, FUND NO. 214

2108 - General Operations		
	O.T.P.S	\$ 74,000.00
	Total - 2108 General Operations	\$ 74,000.00
2201 - MIS		
	Capital	\$ 25,000.00
	Total - 2201 MIS	\$ 25,000.00
2502 - Public Relations		
	Personal Services	\$ 15,450.00
	Total - 2502 Public Relations	\$ 15,450.00
2601 - Cable TV Admin		
	Personal Services	\$ -
	O.T.P.S	\$ 217,400.00
	Capital	\$ 70,000.00
	Total - 2601 Cable TV Admin	\$ 287,400.00
Total Fund 214 - Local Programming Budget		\$ 401,850.00

That there be appropriated from the CAIN PARK OPERATING FUND, FUND NO. 215

8901 - Cain Park Admin		
	Personal Services	\$ 137,244.00
	O.T.P.S	\$ 1,470,325.00
	Total - 8901 Cain Park Admin	\$ 1,607,569.00
8905 - Arts Festival		
	O.T.P.S	\$ 46,700.00
	Total - 8905 Arts Festival	\$ 46,700.00
8906 - Theater		
	O.T.P.S	\$ 164,750.00
	Total - 8906 Theater	\$ 164,750.00
Total Fund 215 - Cain Park Budget		\$ 1,819,019.00

That there be appropriated from the REC FACILITY IMPR. FUND, FUND NO. 216

8301 - Park Maint. Admin		
	O.T.P.S	\$ 243,000.00
	Capital	\$ -

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Department	Object	Year 2025	
		Original Budget	ORD#
	Total - 8301 Park Maint. Admin	\$	243,000.00
Total Fund 216 - Rec Facility Budget		\$	243,000.00

That there be appropriated from the INDIGENT DUI TREATMENT FUND, FUND NO. 221

9101 - Municipal Court			
	O.T.P.S	\$	14,000.00
	Total - 9101 - Municipal Court	\$	14,000.00
Total Fund 221 - Indigent DUI Treatment		\$	14,000.00

That there be appropriated from the MUNI COURT - COMPUTERIZATION FUND, FUND NO. 222

9101 - Municipal Court			
	Personal Services	\$	9,816.00
	O.T.P.S	\$	25,000.00
	Capital	\$	15,000.00
	Total - 9101 - Municipal Court	\$	49,816.00
Total Fund 222 - Muni Ct - Computerization		\$	49,816.00

That there be appropriated from the MUNI COURT SPECIAL PROJECTS FUND, FUND NO. 225

9101 - Municipal Court			
	Personal Services	\$	24,879.00
	O.T.P.S	\$	23,500.00
	Capital	\$	34,000.00
	Total - 9101 - Municipal Court	\$	82,379.00
Total Fund 225 - Muni Ct Special Projects		\$	82,379.00

That there be appropriated from the LEAD SAFE CUYAHOGA FUND, FUND NO. 226

5303 - CDBG Pres Office			
	O.T.P.S	\$	365,000.00
	Total - 5303 CDBG Housing Pres Office	\$	365,000.00
5701 - Housing Program Grants			
	Personal Services	\$	32,285.00
	O.T.P.S	\$	445,300.00
	Capital	\$	8,100.00
	Total - 5701 Housing Program Grants	\$	485,685.00
Total Fund 226 - Lead Safe Cuyahoga Budget		\$	850,685.00

That there be appropriated from the C.D.B.G. - COVID FUND, FUND NO. 228

5220 - CDBG Office on Aging			
	O.T.P.S.	\$	1,752.00
	Total - 5220 CDBG Office on Aging	\$	1,752.00
5224- - CDBG Admin			
	O.T.P.S	\$	12,460.00
	Total - 5224 CDBG Admin	\$	12,460.00
5228- - CDBG Public Works			
	Capital	\$	93,038.00
	Total - 5228 CDBG Public Works	\$	93,038.00

ORDINANCE NO. 273-2024 EXHIBIT 1
AN ORDINANCE MAKING APPROPRIATIONS FOR THE
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE
CITY OF CLEVELAND HEIGHTS, OHIO
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

Department	Object	Year 2025 Original Budget ORD#
Total Fund 228 - CDBG Covid Budget		\$ 107,250.00
That there be appropriated from the <u>STREET LIGHTING FUND, FUND NO. 230</u>		
3101 - Finance		
	O.T.P.S	\$ 11,000.00
	Total - 3101 Finance	\$ 11,000.00
6211 - Traffic Signals & Lights		
	O.T.P.S	\$ 1,050,000.00
	Total - 6211 Traffic Signals & Lights	\$ 1,050,000.00
Total Fund 230 - Street Lighting Budget		\$ 1,061,000.00
That there be appropriated from the <u>TREE FUND, FUND NO. 231</u>		
310Z - Operating Transfers		
	Other Financing Uses	\$ 17,455.00
	Total - 310Z Operating Transfers	\$ 17,455.00
8801 - Forestry		
	Personal Services	\$ 962,798.00
	O.T.P.S	\$ 306,115.00
	Capital	\$ 277,150.00
	Total - 8801 Forestry	\$ 1,546,063.00
Total Fund 231 - Tree Budget		\$ 1,563,518.00
That there be appropriated from the <u>POLICE PENSION FUND, FUND NO. 232</u>		
7201 - Police Pension		
	Personal Services	\$ 382,650.00
	Total 7201 - Police Pension	\$ 382,650.00
Total Fund 232 - Police Pension Budget		\$ 382,650.00
That there be appropriated from the <u>FIRE PENSION FUND, FUND NO. 233</u>		
7301 - Fire Pension		
	Personal Services	\$ 382,650.00
	Total 7301 - Fire Pension	\$ 382,650.00
Total Fund 233 - Fire Pension Budget		\$ 382,650.00
That there be appropriated from the <u>EARNED BENEFITS FUND, FUND NO. 234</u>		
2108 - General Operations		
	Personal Services	\$ 300,000.00
	Total 2108 - General Operations	\$ 300,000.00
Total Fund 234 - Earned Benefits Budget		\$ 300,000.00
That there be appropriated from the <u>FEDERAL MISCELLANEOUS GRANT FUND, FUND NO. 240</u>		
5101 - Planning		

ORDINANCE NO. 273-2024 EXHIBIT 1
AN ORDINANCE MAKING APPROPRIATIONS FOR THE
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CITY OF CLEVELAND HEIGHTS, OHIO
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Department	Object	Year 2025	
		Original Budget	ORD#
	O.T.P.S.	\$	1,000,000.00
	Total - 5101 Planning	\$	1,000,000.00
7201 - Police	Personnel	\$	43,216.00
	Total - 7201 Police	\$	43,216.00
Total Fund 240 - Fed Misc Grants		\$	1,043,216.00
That there be appropriated from the <u>NOPEC FUND, FUND NO. 244</u>			
2108 - General Operations	Capital	\$	-
	O.T.P.S.	\$	200,000.00
	Total - 2108 - General Operations	\$	200,000.00
Total Fund 244 - NOPEC Budget		\$	200,000.00
That there be appropriated from the <u>TOP OF THE HILL TIF, FUND NO. 260</u>			
3101 - Finance	O.T.P.S.	\$	1,000,000.00
	Total - 3101 Finance	\$	1,000,000.00
Total Fund 260 - Top of the Hill TIF Budget		\$	1,000,000.00
That there be appropriated from the <u>G.O. BOND RETIREMENT FUND, FUND NO. 301</u>			
3101 - Finance	O.T.P.S.	\$	1,465,052.00
	Total - 3101 Finance	\$	1,465,052.00
Total Fund 301 - GO Bond Retirement Budget		\$	1,465,052.00
That there be appropriated from the <u>ECONOMIC DEVELOPMENT FUND, FUND NO. 411</u>			
5101 - Planning	O.T.P.S.	\$	232,850.00
	Capital	\$	50,000.00
	Total - 5101 Planning	\$	282,850.00
Total Fund 411 - Economic Development Budget		\$	282,850.00
That there be appropriated from the <u>CITY HALL MAINT. & REPAIR FUND, FUND NO. 412</u>			
2102 - City Hall Maint Repair	O.T.P.S.	\$	20,000.00
	Total - 2102 City Hall Maint	\$	20,000.00
Total Fund 412 - City Hall Maint & Repair Budget		\$	20,000.00
That there be appropriated from the <u>WATER ADMINISTRATION FUND, FUND NO. 601</u>			
6301 - Water Admin	O.T.P.S.	\$	500.00
	Total - 6301 - Water Admin	\$	500.00

ORDINANCE NO. 273-2024 EXHIBIT 1
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<u>Department</u>	<u>Object</u>	<u>Year 2025 Original Budget ORD#</u>
6302 - Water Distribution		
	O.T.P.S.	\$ -
	Capital	\$ 851,000.00
	Total - 6302 - Water Distrib	\$ 851,000.00
6314 - Runnymede		
	O.T.P.S.	\$ 20,207.00
	Total - 6314 - Runnymede	\$ 20,207.00
Total Fund 601 - Water Administration Budget		\$ 871,707.00

That there be appropriated from the SEWERAGE FUND, FUND NO. 602

6205 - Sewer Maint		
	Personal Services	\$ 1,619,391.00
	O.T.P.S.	\$ 733,850.00
	Other Financing Sources	\$ 12,000.00
	Total - 6205 - Sewer Maint	\$ 2,365,241.00
6301 - Water Admin		
	O.T.P.S.	\$ 10,000.00
	Total - 6301 - Water Admin	\$ 10,000.00
Total Fund 602 - Sewer Budget		\$ 2,375,241.00

That there be appropriated from the PARKING FUND, FUND NO. 603

6210 - Parking Dept		
	O.T.P.S.	\$ 816,700.00
	Non-Government	\$ 4,000.00
	Total - 6210 Parking Dept	\$ 820,700.00
Total Fund 603 - Parking Budget		\$ 820,700.00

That there be appropriated from the REFUSE FUND, FUND NO. 605

6203 - Refuse Collect		
	Personal Services	\$ 3,067,379.00
	O.T.P.S.	\$ 1,353,024.00
	Capital	\$ -
	Total - 6203 Refuse Collect	\$ 4,420,403.00
Total Fund 605 - Refuse Budget		\$ 4,420,403.00

That there be appropriated from the ALS AMBULANCE SERVICES FUND, FUND NO. 606

7304 - Ambulance Services		
	Personal Services	\$ 659,898.00
	O.T.P.S.	\$ 485,560.00
	Capital	\$ 254,791.00
	Total - 7304 Ambulance Services	\$ 1,400,249.00
Total Fund 606 - ALS Ambulance Services Budget		\$ 1,400,249.00

That there be appropriated from the HOSPITALIZATION SELF-INS FUND, FUND NO. 701

ORDINANCE NO. 273-2024 EXHIBIT 1
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<u>Department</u>	<u>Object</u>	<u>Year 2025 Original Budget ORD#</u>
3101 - Finance		
	Personal Services	\$ 8,152,000.00
	Total - 3101 Finance	\$ 8,152,000.00
Total Fund 701 Hospitalization Budget		\$ 8,152,000.00

That there be appropriated from the OFFICE ON AGING FUND, FUND NO. 804

8501 - Off On Aging Admin		
	O.T.P.S.	\$ 1,750.00
	Total - 8501 - Off On Aging Admin	\$ 1,750.00
Total Fund 804 Office on Aging Budget		\$ 1,750.00

That there be appropriated from the YOUTH RECREATION FUND, FUND NO. 808

8101 - Community Services Admin		
	Other Financing Uses	\$ 5,000.00
	Total - 8101 Community Services Admin	\$ 5,000.00
Total Fund 808 Youth Recreation Budget		\$ 5,000.00

That there be appropriated from the JUVENILE DIVERSION PROG FUND, FUND NO. 811

7209 - Junenile Diversion		
	O.T.P.S.	\$ 12,000.00
	Total - 7209 Juvenile Diversion	\$ 12,000.00
Total Fund 811 Juvenile Diversion		\$ 12,000.00

That there be appropriated from the FLEXIBLE SPENDING , FUND NO. 850

3101 - Finance		
	Other Financing Uses	\$ 150,000.00
	Total - 3101 Finance	\$ 150,000.00
Total Fund 850 Flexible Spending		\$ 150,000.00

That there be appropriated from the SALES TAX FUND, FUND NO. 857

3101 - Finance		
	Other Financing Uses	\$ 50.00
	Total - 3101 Finance	\$ 50.00
Total Fund 857 Sales Tax Budget		\$ 50.00

That there be appropriated from the MISCELLANEOUS AGENCY FUND, FUND NO. 858

7201 - Police Admin		
	O.T.P.S.	\$ 106,000.00
	Total - 7201 Police Admin	\$ 106,000.00
Total Fund 858 Misc. Agency Budget		\$ 106,000.00
Total 2025 Budget		\$ 95,892,576.00

ORDINANCE NO. 270-2024(F) *First Reading*

By Mayor Seren

An Ordinance to amend certain subparagraphs of Ordinance No. 198-2023 and subsequent amending ordinances, relating to appropriations and other expenditures of the City of Cleveland Heights, Ohio for the fiscal year ending December 31, 2024; and declaring the necessity that this legislation become immediately effective as an emergency measure.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLEVELAND HEIGHTS, THAT:

SECTION 1. Certain subparagraphs of Ordinance No. 198-2023 and subsequent amending ordinances all relating to appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio for the fiscal year ending December 31, 2024, shall be, and the same hereby are increased, decreased and/or transferred to the extent necessary to zero out any fund operating at a deficit and provide for necessary debt service payments due and owing as of the 2024 Fiscal Year's end.

SECTION 2. In order to provide funds for debt payments, capital expenses, future expenses, and to eliminate negative fund balances, the Mayor is hereby authorized to transfer monies out of the General Fund, Recreation Facility Improvement Fund, and Tree Fund in amounts not to exceed the minimum amount necessary to cure the deficits of funds so situated, provided that no such transfer shall result in a deficit to any fund from which monies are so transferred and the total amount transferred from the General Fund does not exceed Ten Million Dollars and 00/100 (\$10,000,000.00).

SECTION 3. Upon the completion of all necessary transfers, the Mayor shall cause the preparation and delivery of a report detailing the Final Year End Transfers to Council not later than December 31, 2024. The Clerk of Council is hereby authorized and directed to replace the Projected Year End Transfers attached hereto as Exhibit "A" with the report detailing the Final Year End Transfers identified herein, upon receipt of same.

SECTION 4. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance on the City of Cleveland Heights website.

SECTION 5. It is necessary that this Ordinance become immediately effective as an emergency measure necessary for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the ongoing and continuous need to preserve the faith and credit of the City. Wherefore,

ORDINANCE NO. 270-2024(F)

provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.



TONY CUD
President of Council



ADDIE BALESTER
Clerk of Council

PASSED: December 19, 2024

Presented to Mayor: 12/23/2024

Approved: 12/29/2024



KAHLIL SEREN
Mayor

[illegible]

From: [Mayor Kahlil Seren](#)
Sent: Tuesday, December 31, 2024 9:33 PM
To: [Addie Balester](#)
Cc: [Willie Felts](#); [William R. Hanna](#)
Subject: Transfers (Ord. 270-2024)

Follow Up Flag: Follow up
Flag Status: Completed

Please see the following necessary year end transfers required to address negative fund balances as indicated by Ord. 270-2024. These transfers are the result of all current available information before EOY, should any information become available that adjusts this report, we will provide such information.

From Fund No.	From Fund Name	Amount	To Fund No.	To Fund Name
101	General	\$ 640,399.67	411	Economic Development
101	General	\$ 168,186.84	226	Lead Safe Cuyahoga
101	General	\$ 121,412.35	240	Federal Miscellaneous Grants
101	General	\$ 84,608.23	228	CD8G-COVID
101	General	\$ 38,770.00	244	NOPEC Fund
Total Transfers		\$ 1,053,377.09		



Mayor Kahlil Seren
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