



**April 21, 2025
Regular Meeting
7:30 PM**

**Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio**

AGENDA - CLEVELAND HEIGHTS CITY COUNCIL MEETING

- 1) Meeting called to order by Council President**
- 2) Roll Call of Council Members**
- 3) Excuse absent members**
- 4) Amendments to the Agenda (if necessary)**
- 5) Approval of minutes from previous meeting(s)**
 - a. February 3, 2025
 - b. February 18, 2025
 - c. February 24, 2025
- 6) Student Update on CHUH School District Activities**
- 7) 2025 Poet Laureate Presentation**
- 8) Former Coventry P.E.A.C.E Campus Tenants (10 min)**
- 9) MPACT Presentation**

Ryan Porter
- 10) Communications from the Mayor**
- 11) City Administrator's Report**
- 12) Departmental Report(s)**
- 13) Report of the Clerk of Council**
 - a.
 - To notify Council that a Notice from the Ohio Division of Liquor Control has been received for the transfer of a D2/D2X/D3/D3A/D6 liquor permit from YLT Heights LLC dba Nighttown to Edwins Leadership &

Restaurant Institute. This matter has been referred to the Mayor and the Chief of Police.

14) Public Comment - Legislative Agenda Items only

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda.

15) Public Comment - General

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda.

16) LEGISLATION

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

RESOLUTION NO. 056-2025(PSH): First Reading. A Resolution authorizing the Mayor to enter into an agreement with Sosis Panting & Remodeling, LLC, a certified lead abatement contractor, for the use of Lead Safe Ohio (LSO) Grant funds in connection with the abatement of lead-based paint hazards at permanent parcel number 684-18-034; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 057-2025(COTW): First Reading. A Resolution opposing federal and state cuts to food assistance programs that directly impact the Greater Cleveland Food Bank and its partners and urging the restoration of these funds to support families in need across Greater Cleveland and Cleveland Heights; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Councilmember Petras
Move for Adoption

RESOLUTION NO. 058-2025(MSES): First Reading. A Resolution authorizing participation in the ODOT Cooperative Purchasing Program for road salt for the 2025-2026 winter season; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 059-2025(MSES): First Reading. A Resolution authorizing the Mayor to enter into an agreement with GPD Group for engineering design services associated with the waterline replacement project on Altamont Road; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 060-2025(PD): First Reading. A Resolution acknowledging receipt from the Cedar-Fairmount Special Improvement District of a Plan for public services and improvements, and returning said Plan to the Board of Directors without comments or recommendations for changes; and declaring the necessity that this legislation become immediately effective as an emergency.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 061-2025(HB): First Reading. A Resolution authorizing the Mayor to execute an extension to a professional services agreement with Online Solutions LLC ("CitizenServe"); and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

b. First Readings Only

ORDINANCE NO. 062-2025(PD): First Reading. An Ordinance authorizing the Mayor to execute sixteen (16) real estate purchase agreements for the sale of certain residential real property located within the city to various purchasers; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

ORDINANCE NO. 063-2025(PD): First Reading. An Ordinance authorizing the Mayor to execute a real estate purchase agreement for the sale of certain vacant real property located on South Overlook Road and Cedar Road, consisting of approximately 0.54 acres and identified as permanent parcel numbers 685-24-001 and 685-24-033 in the Cuyahoga County records; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

c. Second Readings

ORDINANCE NO. 023-2025(AS): Second Reading (Amended 04.21.2025). An Ordinance establishing salary schedules, position classifications, and other compensation and benefits for officers and employees of the City; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

d. Consent Agenda

RESOLUTION NO. 064-2025(PD): First Reading. A Resolution declaring May 2025 *National Preservation Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

RESOLUTION NO. 065-2025(CRR): First Reading. A Resolution recognizing May 5-9, 2025, as *Air Quality Awareness Week*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

RESOLUTION NO. 066-2025(CRR): First Reading. A Resolution proclaiming May 2025 to be *Mary Dunbar Bike Month* in the City of Cleveland Heights; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Councilmembers

RESOLUTION NO. 067-2025(CRR): First Reading. A Resolution recognizing April 22, 2025 as *National School Bus Driver Appreciation Day*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Councilmembers

RESOLUTION NO. 068-2025(CRR): First Reading. A Resolution proclaiming May, 2025 as *Jewish American Heritage Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Councilmembers

RESOLUTION NO. 069-2025(CRR): First Reading. A Resolution recognizing May, 2025 to be *Mental Health Awareness Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Councilmembers

RESOLUTION NO. 070-2025(CRR): First Reading. A Resolution recognizing May 4—May 10, 2025 to be *Professional Municipal Clerks Week*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Councilmembers

Move to suspend rules
Move for Adoption

17) Committee Reports

18) Old Business

19) New Business

20) Council Member Comments

(Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

21) Council President's Report

22) Adjournment

NEXT MEETING OF COUNCIL: MAY 5, 2025



February 3, 2025
Regular Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

1) Meeting called to order by Council President

Start: 7:37 PM

2) Roll Call of Council Members

Present: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Posch

Excused: Jim Petras

Also Present: Mayor Seren, Director Hanna, Administrator Horrigan, Clerk Balester

3) Excuse absent members

Jim Petras excused

4) Amendments to the Agenda (if necessary)

Motion to amend the agenda to remove ORD 023-2025: Gail Larson

Seconded: Davida Russell

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Posch

No: None

MOTION PASSED

5) Approval of minutes from previous meeting(s)

a. December 2, 2024

APPROVED

b. December 9, 2024

APPROVED

6) Communications from the Mayor

- Spoke about the devastating fire at the new development at Cedar-Lee. Thanked all our firefighters, the fire chief, and all other communities who assisted.
- Addressed the presence of ICE in our community. Here in Cleveland Heights, we are constantly seeking to live up to our motto, "All Are Welcome." The city has not received any official information from the federal government. Here in Cleveland Heights, we respect the dignity and right to exist of every resident, worker, and visitor to this city. All people have value. It is a policy of the City of Cleveland Heights that we do not partake in federal civil immigration enforcement. He took the time to remind everybody of their 4th and 5th Amendment rights; he urged everybody to reach out to the ACLU or National Immigration Law Center for more specific information that may address concerns.

7) City Administrator's Report

- Sound and lighting equipment for Cain Park is en-route; May installation is expected
- Coventry Garage pre-construction meeting is this week; the timetable is forthcoming
- Surrey Garage is expected to be completed in April
- There is not a definitive date for the Cedar-Lee garage to reopening after the fire at the new development.
- Surveillance cameras have been delivered and are working with an engineering firm on installation

8) Departmental Report(s)

9) Report of the Clerk of Council

10) Public Comment - Legislative Agenda Items only

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda).

- None

11) Public Comment - General

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda).

Name	Resident/Board Member/Other	Topic
Sharon	Resident	Noble Rd affordable housing project
Melody Joy Hart	Resident	Cedar-Lee business district
Thomas Smith	Resident	ICE and CH PD; protections for students
Fiona Finneran	Resident	ICE and CH PD; protections for students
Barry Kuzmickas	Resident	Flyer circulated disparaging members of City Council
Matt Shadrak	Resident	ICE/public safety
Emily Gavalier	Other	ICE/public safety
Drew Herzig	Resident	ICE/public safety
William Baumgartner	Resident	ICE/public safety
Moshe Koval	Resident	ICE/public safety
Tonya Palmer	Resident	Non-legislative/additional topic
Sheila Keller	Resident	ICE/public safety
CJ Nash	Resident	ICE/public safety
Cynthia	Other	Flyer circulated about members of Council
Tom James	Resident	ICE/public safety
Julia	Resident	ICE/public safety

12) LEGISLATION

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

RESOLUTION NO. 017-2025(CRR): First Reading. A Resolution authorizing the Mayor to execute a contract or contracts to accept a grant

from the Western Reserve Area Agency on Aging to fund the provision of transportation services through the Office on Aging; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 018-2025(AS): First Reading. A Resolution appointing Robert N. Brown as a member of the City Planning Commission of the City of Cleveland Heights, Ohio, to fill the vacancy for the remainder of the unexpired term ending December 31, 2027; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Councilmember Cobb

Motion to adopt: Anthony Mattox Jr.

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 019-2025(PD): First Reading. A Resolution authorizing the Mayor to execute a two (2) month extension of an agreement with Millennium Strategies, LLC for continued grant writing services; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Posch

No: None

LEGISLATION PASSED

ORDINANCE NO. 020-2025(CRR): First Reading. An Ordinance authorizing and approving the presentation of entertainment programs in Cain Park for the year 2025; and declaring the necessity that this legislation

1 become immediately effective as an emergency measure.

2
3 Introduced by Mayor Seren

4 **Motion to adopt:** Anthony Mattox Jr.

5 **Seconded:** Craig Cobb

6 **Yes:** Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida
7 Russell, Jim Posch

8 **No:** None

9 **LEGISLATION PASSED**

10 ***b. First Readings Only***

11
12 **ORDINANCE NO. 021-2025(PD): First Reading.** An Ordinance authorizing
13 the Mayor to execute a real estate purchase agreement for the sale of certain
14 real property located consisting of approximately 1.049 acres of vacant land
15 on Lancashire Road, and identified as Permanent Parcels Nos. 685-110-24
16 and 685-110-04; and declaring the necessity that this legislation become
17 immediately effective as an emergency measure.

18
19 Introduced by Mayor Seren

20 **READ INTO THE RECORD**

21 **ORDINANCE NO. 022-2025(MSES): First Reading.** An Ordinance
22 authorizing the Mayor to take all actions necessary to apply for and accept
23 one or more Northeast Ohio Public Energy Council 2025 Energized
24 Community Grants; and declaring the necessity that this legislation become
25 immediately effective as an emergency measure.

26
27 Introduced by Mayor Seren

28 **READ INTO THE RECORD**

29 **ORDINANCE NO. 023-2025(AS): First Reading.** An Ordinance establishing
30 salary schedules, position classifications, and other compensation and
31 benefits for officers and employees of the City; and declaring the necessity
32 that this legislation become immediately effective as an emergency measure.

33
34 Introduced by Mayor Seren

35
36 **REMOVED FROM AGENDA**
37 **NOT READ INTO THE RECORD**

38 **13) Committee Reports**

- 39
 - **PSH:** He would like his committee to take up the issue of immigrant safety.
40 Update from his last meeting and announced upcoming public hearings
41 on deer management, date TBD
 - **F:** Council has not received many of the items requested by Council to
42

complete their discussion of the 2025 Full Year Budget. The next meeting is Feb 6 at 6pm.

- **MSES:** Next meeting is

- **PD:** Next meeting will be tomorrow, February 4 at 10:30am with the Taylor Rd business

14) Old Business

- Brought up the idea of potentially having set aside a specific time to have one on one discussions with residents

15) New Business

16) Council Member Comments

(Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

- **Larson:** Thanked the Mayor for keeping Council updated on the fire that happened last week. Addressed the incident at Cilantro.
- **Mattox:** First and foremost, he said happy birthday to his mom. Thanked the firefighters for all their work to put out the fire last week. Spoke about Black History Month coming up next month and thanked everybody that came to speak out about immigrant rights; speaking truth to power takes courage.
- **Russell:** Addressed the situation immigrants are currently facing and agreed with Councilmember Mattox that we need to stand up for each other and take action; we have to continue this fight because it is only the beginning. She also thanked everybody who helped with the tragic fire. Recognized a resident (NAME) who recently passed away at 100 years old (she was a resident of Cleveland Heights for over 50 years).

17) Council President's Report

- Spoke about the tremendous efforts of all the firefighters who fought the fire for almost 24 hrs. Thanked all the communities that came out to help.
- Addressed the situation immigrants are currently facing.

18) Adjournment

NEXT MEETING OF COUNCIL: FEBRUARY 18, 2025



February 18, 2025
Regular Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

1) Meeting called to order by Council Vice President

Start: 7:46 pm

2) Roll Call of Council Members

Present: Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

Excused: Tony Cuda

Also present: Mayor Seren, Director Hanna, Clerk Balester

3) Excuse absent members

- President Tony Cuda is excused

4) Amendments to the Agenda (if necessary)

Motion to amend agenda to include a second reading of 011-2025: Gail Larson

Seconded: Anthony Mattox Jr.

Yes: Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

MOTION PASSED

5) Approval of minutes from previous meeting(s)

- a. December 16, 2024

APPROVED

6) Student Update on CHUH School District Activities

Chelsea Gipson

- Update on CHUH activities and announcement of upcoming events

7) Communications from the Mayor

- He clarified his position and his recollection of the budget process at the end of 2024. Gave some additional information regarding the amended appropriation ordinance before the council tonight which include all the capital requests that the administration is making for 2025.

8) City Administrator's Report

- None

9) Departmental Report(s)

- Update from Assistant Director Brian Anderson regarding the parking garage and general parking situation at the Cedar-Lee business district after the fire at the Marquee development. The investigation is ongoing but they are making progress. The city is looking into solutions in the meantime, such as boarding up the portion of the garage exposed to the fire-damaged building to make the parking area safe.

10) Report of the Clerk of Council

- None

11) Public Comment - Legislative Agenda Items only

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda).

Speakers

Name	Resident/Board Member/Other	Topic
Michael Bending	Resident	In favor of ORD 021-2025
Pat Dillard	Resident	In favor of ORD 021-2025
CJ Nash	Resident	In favor of ORD 021-2025
Melody Joy Hart	Resident	In favor of ORD 021-2025

12) **Public Comment - General**

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda).

Speakers

Name	Resident/Board Member/Other	Topic
Jeffrey Gifford	Resident	Lifeguards
Quintin & Amanda Jones	Other	Cedar-Lee Parking Garage
Jack Valancy	Resident	Coventry PEACE Park

13) **LEGISLATION**

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a. First Readings – Consideration of Adoption Requested

ORDINANCE NO. 024-2025(COTW): First Reading. An Ordinance establishing July 2025 as a month of recess for City Council and canceling the July 7, 2025 and July 21, 2025 regular council meetings of the City Council of the City of Cleveland Heights, Ohio; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by President Cuda and Vice President Russell

Motion to adopt: Gail Larson

Seconded: Jim Petras

Yes: Craig Cobb, Gail Larson, Davida Russell, Jim Petras, Jim Posch

No: Anthony Mattox Jr.

LEGISLATION PASSED

RESOLUTION NO. 025-2025(PSH): First Reading. A Resolution authorizing the Mayor to execute an agreement with TAC Computer, Inc., to provide CAD, OIBRS interfacing, and e-parking citation software and support for the Department of Public Safety, Division of Police; and declaring the necessity that this legislation be effective immediately as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Gail Larson

Yes: Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 026-2025(AS): First Reading. A Resolution reappointing Harmony Cross, Mara Layne Schoch, and Saralene Oakley Toombs as members of the Citizens Advisory Committee of the City of Cleveland Heights, OH; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Councilmember Cobb

Motion to adopt: Craig Cobb

Seconded: Jim Petras

Yes: Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

b. First Readings Only

ORDINANCE NO. 023-2025(AS): First Reading. An Ordinance establishing salary schedules, position classifications, and other compensation and benefits for officers and employees of the City; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

READ INTO THE RECORD

ORDINANCE NO. 027-2025(MSES): First Reading. An Ordinance authorizing the Mayor to enter into an agreement with, and requesting the cooperation of, the County of Cuyahoga, Ohio, ("COUNTY") in the matter of the Resurfacing of Euclid Heights Boulevard in the City of Cleveland Heights ("MUNICIPALITY"); and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

READ INTO THE RECORD

1 **c. Second Readings**
2

3 **ORDINANCE NO. 021-2025(PD): Second Reading.** An Ordinance
4 authorizing the Mayor to execute a real estate purchase agreement for the
5 sale of certain real property located consisting of approximately 1.049 acres
6 of vacant land on Lancashire Road, and identified as Permanent Parcels Nos.
7 685-110-24 and 685-110-04; and declaring the necessity that this legislation
8 become immediately effective as an emergency measure.
9

10 Introduced by Mayor Seren

11 **Motion to adopt:** Jim Petras

12 **Seconded:** Anthony Mattox Jr.
13

14 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim
15 Petras, Jim Posch

16 **No:** None
17

LEGISLATION PASSED

18 **ORDINANCE NO. 022-2025(MSES): Second Reading.** An Ordinance
19 authorizing the Mayor to take all actions necessary to apply for and accept
20 one or more Northeast Ohio Public Energy Council 2025 Energized
21 Community Grants; and declaring the necessity that this legislation become
22 immediately effective as an emergency measure.
23

24 Introduced by Mayor Seren

25 **Motion to adopt:** Gail Larson

26 **Seconded:** Anthony Mattox Jr.
27

28 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim
29 Petras, Jim Posch

30 **No:** None
31

LEGISLATION PASSED

32 **ORDINANCE NO. 010-2025(PD): Second Reading.** An Ordinance
33 introducing amendments to various Sections of Part Eleven, Zoning Code, of
34 the Codified Ordinances of the City of Cleveland Heights to update the City's
35 regulations regarding enclosed private parking garage regulations, driveway
36 widths, accessory parking, fences, frontages and yards, sidewalks/shared-
37 use paths, landscaping requirements, non-conformities, yard requirements in
38 residential districts, PRD District, zoning complaints, role of the Zoning
39 Administrator, inclusive language, and general changes to ensure
40 consistency within the Zoning Code, and transmitting the same to the
41 Planning Commission.
42

43 Introduced by Mayor Seren

44 **Motion to adopt:** Anthony Mattox Jr.

Seconded: Gail Larson

Yes: Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

ORDINANCE NO. 011-2025(F): Second Reading. An Ordinance making appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, for the period of January 1, 2025 through December 31, 2025; repealing and replacing Ordinance No. 265-2024; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to amend by substituting exhibit 1: Gail Larson

Seconded: Anthony Mattox Jr.

Yes: Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

MOTION PASSED

NO VOTE

d. Consent Agenda

Motion to suspend rules: Gail Larson

Seconded: Anthony Mattox Jr.

Yes: Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

MOTION PASSED

Motion to adopt: Anthony Mattox Jr.

Seconded: Gail Larson

Yes: Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 028-2025(CRR): First Reading. A Resolution recognizing March 2025 as *Women's History Month* and March 8, 2025 as *International Women's Day*; and declaring the necessity that this Resolution become immediately effective as an emergency measure.

Introduced by Mayor Seren

Passed on consent agenda

RESOLUTION NO. 029-2025(CRR): First Reading. A Resolution recognizing March 2025 as *Red Cross Month* in the City of Cleveland Heights; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Council Members

Passed on consent agenda

14) Committee Reports

a. Administrative Services (Cobb)

- No report

b. Community Relations and Recreation (Mattox)

- Black History Month celebration is this Saturday, February 22nd
- Both Focus Magazine and the City Calendar for 2025 have been mailed out to residents

c. Finance Committee (Larson)

- Spoke about the budget process and the outstanding items that the council previously requested from the Mayor.

d. Housing and Building Committee (Petrus)

- Update from meeting on February 11, 2025.

e. Municipal Services and Environmental Sustainability Committee (Larson)

- The next committee meeting is February 20, 2025 at 5pm

f. Planning and Development Committee (Russell)

- The next Planning and Development Committee will be on February 26 at 10:30 am
- The next committee meeting with Noble Merchants will be on March 4 at 10:30am
- There will be a Merchant Mixer will be on Monday, February 24th at 5

1 pm at Urban Winery.

2
3 g. Public Safety and Health Committee (Posch)

- 4
5 • The next PSH Committee meeting is Monday, February 24th at 5pm
6 • Tentatively planning a public hearing Tuesday March 18 at 6pm

7
8 **15) Old Business**

- 9 • None

10 **16) New Business**

- 11 • Petras would like to work on legislation to create a resident committee for
12 business owners to connect with the council.
13 • Russell asked about outstanding public records requests.
14 • Russell will be submitting revised legislation regarding lifeguards at the
15 high school pool.

16
17 **17) Council Member Comments**

18 (**Note:** Council comments should directly relate to the business of the City of
19 Cleveland Heights, rather than personal reflection or commentary. A maximum 3-
20 minute time limit applies, but the Council President may reduce time limit based on
21 the volume of business on the agenda, the time of evening, or other similar
22 factors.)

- 23
24 • **Mattox:** Gave a shout-out to City staff and the public works department
25 for their snow removal effort after the recent winter storm. Also thanked all
26 the people involved in keeping the kids safe at the high school during the
27 beginning and end of the day, especially while Cedar Rd. is closed.

28
29 **18) Council President's Report**

- 30
31 • Council President and Vice President will be hosting a community meeting
32 on February 26 at 6 pm at the Community Center. The post office has a
33 shortage of mail carriers, and Cleveland Heights will be losing 6 routes.

34
35 **19) Adjournment**

36 End: 9:16 pm

37
38 **NEXT MEETING OF COUNCIL: MARCH 3, 2025**



February 24, 2025
Special Meeting
5:45 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

1) Meeting called to order by Council President

Start: 6:35 pm

2) Roll Call of Council Members

Present: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

Excused: Davida Russell

Also Present: Mayor Seren, Assistant Law Director Heltzel, Clerk Balester

3) Excuse absent members

Vice President Russell excused

4) LEGISLATION

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

ORDINANCE NO. 030-2025(F): First Reading. An Ordinance to repeal and replace certain subparagraphs of Ordinance No. 265-2024, as amended by Ordinance No. 008-2025, relating to appropriations and other expenditures of the City of Cleveland Heights, Ohio for the period of January 1, 2025 through

March 31, 2025; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 031-2025(PSH): First Reading. A Resolution authorizing an agreement with Ken Ganley Ford, Inc., for the purchase of five 2025 Ford Utility Hybrid Police Interceptors for the Cleveland Heights Police Department; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Craig Cobb

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 032-2025(PSH): First Reading. A Resolution authorizing an agreement with Hall Public Safety Upfitters for the purchase and installation of upfitting equipment for five 2025 Ford Utility Hybrid Police Interceptors for the Police Department; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

5) Adjournment

NEXT MEETING OF COUNCIL: MARCH 3, 2025



Date: November 26, 2024

To: City Council

From: Eric Zamft, Director of Planning & Development

Subject: Contract with Sosis Painting & Remodeling, LLC – Lead Safe Ohio (LSO) Grant funds for PPN #684-18-034

Purpose Statement: To authorize the Mayor to execute a contract with Sosis Painting & Remodeling, LLC, for an amount not exceed \$52,050 for Lead Abatement Services. Such services would be allocated from Lead Safe Ohio funds. The administration is suggesting emergency passage on First Reading to ensure that the contractor can begin work as soon as possible.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? To ensure that the lead paint hazard is removed as soon as possible

Is passage on first reading necessary: Yes: _____ X No: _____

If yes, why? To ensure that the lead paint hazard is removed as soon as possible

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

Proposed: 04/21/2025

RESOLUTION NO. 056-2025(PSH), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with Sosic Panting & Remodeling, LLC, a certified lead abatement contractor, for the use of Lead Safe Ohio (LSO) Grant funds in connection with the abatement of lead-based paint hazards at permanent parcel number 684-18-034; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Lead Safe Ohio Program is a program administered by the Cuyahoga County Board of Health (CCBH) through American Rescue Plan Act (ARPA) State-allocated funds; and

WHEREAS, the home, located on permanent parcel number 684-18-034, contains lead-based paint hazards and is eligible for assistance through the LSO Program; and

WHEREAS, the property owner has contributed \$22,050 of their own funds in order to fully fund the lead abatement project; and

WHEREAS, the abatement of lead-based paint hazards in residential structures is vital for the health and well-being of all people, particularly for children under the age of 5; and

WHEREAS, the lowest bidder, Sosic Painting & Remodeling, LLC is a certified lead abatement contractor and is in good standing with the City of Cleveland Heights' Housing Preservation Office; and

WHEREAS, it would be in the best interest of the City and its residents to provide partial funding to assist such a project; and

WHEREAS, there are monies available for such purpose from the Lead Safe Ohio Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to enter into an agreement and any related documents with Sosic Painting & Remodeling, LLC for the abatement of lead-based paint hazards at permanent parcel number 684-18-034. The agreement shall provide for funding in the amount of up to fifty-two thousand and fifty dollars (\$52,050) from Lead Safe Ohio Grant funds. The project to be completed by

RESOLUTION NO. 056-2025(PSH)

Sosic Painting & Remodeling, LLC is set forth in the Bid Request Form attached hereto as Exhibit A and incorporated herein. The agreement shall be subject to the approval as to form by the Director of Law.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to encumber grant funds for the abatement of lead-based paint hazards at permanent parcel number 684-18-034. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____

Approved: _____

KAHLIL SEREN
Mayor



Date: 4/10/2025

To: Council President Cuda

From: Councilman Jim Petras

Subject: A resolution in support of the Greater Cleveland Food Bank

Purpose Statement: To oppose federal and state cuts to food assistance programs that directly impact the Greater Cleveland Food Bank and its partners and to urge the restoration of these funds to support families in need across Greater Cleveland and Cleveland Height

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why?

Emergency language is necessary because the restoration of funding is urgent

Is passage on first reading necessary: Yes: X No: _____

If yes, why?

Earliest possible passage is requested because the restoration of funding is urgent

If funding is required, is it already budgeted for? Yes: _____ No: _____ N/a: X

If not already budgeted for, where will funding come from?

Proposed: 04/21/2025

RESOLUTION NO. 057-2025 (COTW),
First Reading

By Councilmember Petras

A Resolution opposing federal and state cuts to food assistance programs that directly impact the Greater Cleveland Food Bank and its partners and urging the restoration of these funds to support families in need across Greater Cleveland and Cleveland Heights; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the U.S. Department of Agriculture recently canceled 20 shipments totaling over 553,000 pounds of food—valued at \$1 million—that were slated for delivery to the Greater Cleveland Food Bank (GCFB), significantly disrupting its ability to serve food-insecure residents across Northeast Ohio; and

WHEREAS, this cancellation comes at a time when demand for food assistance continues to grow, with more than 25% of those served by GCFB in 2024 seeking help for the first time; and

WHEREAS, the USDA has also announced the end of the Local Food Purchase Assistance (LFPA) program, effective June 30, 2025, which will result in the loss of nearly 1 million pounds of fresh, locally sourced food—including fruits, vegetables, and proteins critical to family nutrition; and

WHEREAS, the proposed \$7.5 million (25%) reduction in state food program funding in the upcoming Ohio budget would further compound the crisis, with the GCFB projecting a loss of 3.9 million pounds of food in 2025 and 5.1 million pounds in 2026 if funds are not restored; and

WHEREAS, Cleveland Heights residents are among those directly served by GCFB and its partner agencies, and our community stands to be significantly harmed by these reductions in emergency nutrition support; and

WHEREAS, access to healthy, nutritious food is a fundamental need and a matter of public health, equity, and dignity;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council strongly opposes the recent cuts by the U.S. Department of Agriculture and the proposed reductions in Ohio's state budget to food assistance programs that impact the Greater Cleveland Food Bank and its agency partners.

RESOLUTION NO. 057-2025 (COTW)

SECTION 2. This Council urges the federal government and the Ohio General Assembly to fully restore funding to both the Commodity Credit Corporation (CCC) program and the LFPA program, and to preserve funding for Ohio's Food and Agricultural Clearance programs in the state budget.

SECTION 3. The Clerk of Council is directed to send a copy of this resolution to all members of the Ohio delegation to the U.S. Congress; Ohio Representative Juanita O. Brent; Ohio Senator Kent Smith; Ohio Governor Mike DeWine; U.S. Secretary of Agriculture Brooke Rollins; and Kristin Warzocha, President and CEO of the Greater Cleveland Food Bank.

SECTION 4. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 5. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 6. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such being the immediate need to advocate against these policies in order to effectively influence decision-makers and shape policy. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of the Council

ADDIE BALESTER
Clerk of Council

RESOLUTION NO. 057-2025 (COTW)

PASSED:

Presented to Mayor: _____ Approved by Mayor: _____

KAHLIL SEREN
Mayor



Date: April 4, 2025

To: Addie Balester, Clerk of Council

Cc: Kahlil Seren, Mayor;
Christopher Heitzel, Assistant Law Director

From: Collette Clinkscale, Director of Public Works

Subject: Legislation to Participate in the ODOT Cooperative Purchasing program for Rock Salt for the 2025-2026 winter season.

Purpose Statement: To authorize the Mayor to participate in ODOT's Cooperative purchasing program for Rock Salt for the 2025-2026 winter season.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? ODOT requests legislation for this program

Is passage on first reading necessary: Yes: X No: _____

If yes, why? To notify ODOT of the City's intention to participate in the upcoming winter season program.

If funding is required, is it already budgeted for? Yes: X No: _____
This program is budgeted every year

If not already budgeted for, where will funding come from?

Funding for this program is usually submitted with the budget for this period.

Proposed: 04/21/2025

RESOLUTION NO. 058-2025(MSES), *First Reading*

By Mayor Seren

A Resolution authorizing participation in the ODOT Cooperative Purchasing Program for road salt for the 2025-2026 winter season; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland Heights (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5514.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and

c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party's own errors, actions, and failures to act; and

d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and

e. The Political Subdivision hereby agrees to purchase a minimum of 85% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and

f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and

g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 2, by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility

RESOLUTION NO. 058-2025(MSES)

of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

WHEREAS, Section 171.10 of the City of Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the ODOT Cooperative Purchasing Program without obtaining competitive bids; and

WHEREAS, this Council has determined that it would be in the City and its residents' best interest to authorize the purchase of rock salt through ODOT's Cooperative Purchasing Program at a price lower than likely could be obtained through bidding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor is hereby authorized to execute any and all documents needed in connection with the participation agreement for the ODOT road salt contract. The participation agreement is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation in the ODOT salt contract.

SECTION 2. It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet the ODOT deadline of May 2, 2025, to submit an electronic form and resolution. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

RESOLUTION NO. 058-2025(MSES)

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



Date: April 4, 2025

To: Addie Balester, Clerk of Council

Cc: Kahlil Seren, Mayor
Christopher Heitzel, Assistant Law Director

From: Collette Clinkscale, Director of Public Works

Subject: Legislation for Professional Engineering Design Services with GPD Group.

Purpose Statement: To authorize the Mayor to enter into an agreement with GPD Group for engineering design services in the amount of \$104,314.00 for the Altamont Road Waterline Replacement Project.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? To allow the design work to move forward asap in order for the project to bid asap.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? To allow the design work to move forward asap in order for the project to bid asap.

If funding is required, is it already budgeted for? Yes : X No: _____

The City received a competitive SWMR grant from the Cleveland Water Division to replace the waterline. DPW also received funding from CDBG to repave the road as part of this project.

If not already budgeted for, where will funding come from?

Proposed: 04/21/2025

RESOLUTION NO. 059-2025(MSES), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with GPD Group for engineering design services associated with the waterline replacement project on Altamont Road; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland Heights, Ohio, has determined the need for the replacement and rehabilitation of water lines on Altamont Road;

WHEREAS, the City requires professional engineering design services for this project; and

WHEREAS, the Mayor has recommended that the services offered by GPD Group best meet the City's needs; and

WHEREAS, such engineering design services are professional services for which no bidding is necessary.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to enter into an agreement with GPD Group for engineering design services for the replacement of water lines on Altamont Road. The agreement shall be substantially in accordance with the terms and conditions set forth in the proposed agreement for professional engineering design services submitted by GPD Group, a copy of which is on file with the Clerk of Council. Compensation for the services detailed therein shall not exceed the sum of One Hundred and Four Thousand, Three Hundred and Fourteen Dollars (\$104,314.00). All agreements hereunder shall be approved as to form and subject to the final approval of the Director of Law.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper

RESOLUTION NO. 059-2025(MSES)

of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to commence the above-described improvements at the earliest possible time to protect the safety and welfare of the residents of the City. Provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



March 28, 2025

Collette Clinkscale
Director of Public Works
City of Cleveland Heights
40 Severance Circle
Cleveland Heights, Ohio 44118

Altamont Water Line Replacement

Dear Ms. Clinkscale:

GPD Group is pleased to provide this proposal for utility engineering services associated with the replacement of water lines on Altamont Road in the City of Cleveland Heights. The enclosed proposal is based on the Cleveland Water Department application prepared by GPD Group.

Project Understanding

The City of Cleveland Heights is seeking to replace water lines on Altamont Road (Euclid Heights Blvd. to Taylor Road) with separated quantities for Cleveland Water Department reimbursement.

1. Design of approximately 2,500 feet of new water line.
2. GPD Group will perform a preliminary location of the new water line for concurrence by the City prior to performing detailed design.
3. GPD will prepare by-pass plans, if necessary.

Scope of Services

1. Surveying and mapping
 - a. Project Control
 - i. Project shall be referenced horizontally to Ohio State Plane Coordinate System, North Zone NAD83(2011) datum and vertically to the NAVD88 datum based on GPS observations using ODOT VRS Network.
 - ii. Primary project control shall be 5/8 inch by 30 inch rebar with red plastic caps stamped "GPD Control Point". Benchmarks will be established throughout the project area at approximately 500 foot spacing.
 - b. Boundary, C/L, and R/W Resolution
 - i. No boundary resolution will be completed as part of this project. GIS property lines and R/W's will be shown along with addresses.

520 South Main Street, Suite 2531 | Akron, OH 44311 | 330.572.2100 | gpdgroup.com

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- c. Topographic Survey
 - i. Topographic survey will be completed from back of walk to back of walk and 50 feet up each intersection.
 - d. Drawings and Plats
 - i. Basemapping of survey and right of way/boundary resolution will be completed in AutoCAD 2016. Survey information will be combined with County GIS data as needed.
2. Water Line Design
- a. GPD will utilize the latest City of Cleveland, Division of Water details and standard notes.
 - b. GPD will coordinate with the City of Cleveland, Division of Water for plan approval and charge letter.
 - c. The design package will include:
 - i. Schematic
 - ii. Plan and Profile, at 20 scale
 - iii. Water notes and details
 - iv. Construction notes and details
 - v. Pavement Repair Details
 - vi. Plan quantities for all associated items.
3. Maintenance of Traffic
- a. No detailed Maintenance of Traffic plans is anticipated.
 - b. Maintenance of Traffic will be achieved through notes, details and standard drawings.
4. Signing and Pavement Marking
- a. No signing and pavement marking plans are anticipated
5. Drainage and Storm Water Management
- a. No drainage improvements or storm water management is anticipated.
6. GPD Group has included a fee for geotechnical investigation.

Assumptions

- 1. GPD assumes that the design process will require two (2) project coordination meetings with the City.
- 2. The City of Cleveland Heights will require two (2) submittals; one at 30% and again at 90%.
- 3. The City will acquire any necessary Right-of-Entry permissions.
- 4. GPD will not attend any planning or council meetings.

Exclusions

1. Any environmental studies are not anticipated.
2. GPD will not perform title reports or appraisals.
3. GPD will not be responsible for any R/W acquisition.
4. Grant or funding applications.
5. GPD will not be required to attend public involvement meetings or prepare exhibits.

Client Responsibilities

1. The City will pay any necessary fee to regulatory agencies to obtain permits such as the Ohio EPA and Cuyahoga County SWCD.
2. The City will provide GPD any available records of existing infrastructure.
3. The City will obtain any necessary right-of-entry agreements.

GPD Group will perform the above-described Scope of Services for an LUMP SUM fee of **\$104,314** with an expenditure of **797** manhours.

These fees are utilizing the 2025 City of Cleveland Heights rates. The expected **duration is 5-6 months** after authorization. The intent is for a spring bid for construction in 2026.

If you have any questions or need any additional information, please do not hesitate to call me at 330-572-2496 or email dneumeyer@gpdgroup.com.

Sincerely,

GPD Group



David Neumeyer, PE
Senior Project Manager

**Altamont Road
Cleveland Heights, Ohio**

2,500 Feet +/-

3/28/2025



Item/Task	Sheets	Project Principal	Project Manager	Senior Engineer	Design Engineer	Clerical/ CAD Tech	Surveyor Tech 3	Field Tech 1	Field Tech 3	Total Hours
Altamont										
Field Survey								85	105	190
Basemapping			24				70			94
Title Sheet	1		1	1		4				6
Schematic	1		2	4						6
Typical Section	1									
General Notes	4		2	10	20					32
MOT Notes and Details	2			6	14					20
Waterline Layout/Design			6	12	48	20				86
General Summary	2			3	10					13
Sub summaries	4		2	8	24					34
Water bypass plan	5		5		30					35
Water main plan/profile	5		15	40	50	30				135
Water Details	8		2		12					14
Misc. Details	2		2		32					34
Qa/Qc and Revisions			8	12	16					36
Cost Estimates/Quantities			4	24	8					36
Specifications			2	8	16					26
Totals	35	0	75	128	280	54	70	85	105	797
Avg Bill Rate		\$195.00	\$170.00	\$155.00	\$120.00	\$81.00	\$100.00	\$90.00	\$120.00	\$122.73
Fee		\$0	\$12,750	\$19,840	\$33,600	\$4,374	\$7,000	\$7,650	\$12,600	\$97,814
Subconsultants (Geotech)										\$6,000
Direct Expenses										\$500
Total Cost										\$104,314

GPD Group and Cleveland Heights
TERMS AND CONDITIONS

Glaus, Pyle, Schomer, Burns and DeHaven, Inc. dba GPD Group ("GPD") shall perform the services outlined in the proposal attached to this agreement, or any other performance rendered by GPD, (collectively referred to as the "Work") in accordance with the following Terms and Conditions for the party identified as Client ("Client") in the corresponding proposal:

Information and Access. When applicable, Client shall make available any and all plans, drawings, or other documentation, which relate to the Work in addition to any other information which one should consider as it relates to the Work. Client shall provide additional information upon GPD request. In the event that new, modified or changed information becomes available Client shall inform GPD of such immediately. Client shall insure access to the property or site(s) is available to GPD at agreed upon times, and Client shall make available representatives who will be the most knowledgeable concerning the Work which GPD shall perform. Client acknowledges that GPD shall regard all Client information as reliable and accurate, and hereby warrants such. Client agrees that GPD may assume that all plans, designs, structures and specifications related to the Work have been properly designed in accordance with the highest standard of care and are adequate for all purposes other than specifically addressed by the Work. GPD shall not be responsible for existing, hidden or unknown conditions and shall have no responsibility for the discovery, presence, handling, removal, disposal of hazardous materials of any form.

Billing and Payment. GPD, at its option, will submit invoices for services and reimbursable expenses on a monthly basis, unless otherwise agreed upon. Client shall pay invoices in full within 30 days after the invoice date. Any invoice or part thereof which has not been paid within 60 days shall accrue interest at 1.5% per month (equivalent to 18% per annum) until paid in full. GPD shall have the right to suspend the Work, terminate the agreement and retain and/or retrieve all work product until such invoices have been paid in full.

Timeliness of Performance. GPD will endeavor to perform the Work with reasonable diligence and expediency consistent with the applicable standard of care. GPD shall not be responsible for, and will not be held liable for, damages arising directly or indirectly from any delays for causes outside of GPD control, including the actions or inactions of Client, other subcontractors or consultants, and third parties. If delays resulting from any such causes increase the cost and/or time required by GPD to perform the Work, GPD shall be entitled to an equitable adjustment in schedule and/or compensation.

Standard of Care. GPD's services shall be performed in a manner consistent with the care and skill ordinarily used by members of the same profession practicing under similar circumstances at the same time in the same location.

Indemnification. GPD agrees to indemnify and hold the Client (which collectively includes officers, directors and employees) harmless from any and all damages, liabilities, claims, expenses or costs (including reasonable attorney's fees, expert-witness fees and defense costs) to the extent caused by GPD's negligent acts, professional errors, or omissions arising out of the Work or the performance of this agreement. GPD shall not be obligated to indemnify and hold the Client harmless in any manner whatsoever for the negligence of the Client.

Termination of Services. Either party may terminate this agreement upon 10 days written notice should the other fail to perform its obligations hereunder. In the event of such termination, Client shall pay GPD for all services rendered to the date of termination, all reimbursable expenses and reasonable termination expenses.

Ownership of Work Product. All Work, instruments of service, reports, drawings, specifications, electronic files, field data, notes and all other preparations by GPD shall remain the property of GPD, hereafter referred to as "Work Product". GPD shall retain all common law, statutory, and other reserved rights, including the copyright thereto in the Work Product. Client shall have a nonexclusive license in the Work Product that may not be used for any other purpose or project other than for which it was created without the written consent of GPD. Client reuse in violation of this section, or any changes or modifications to the Work Product not performed by GPD shall be considered an "Unauthorized Use." Client shall waive any and all claims related to Unauthorized Use Client shall maintain ownership over drawings or plans that are commissioned, for the purposes of Client to promulgate standard drawings. The rights granted to Client in this section shall transfer upon payment and to the extent paid.

Confidentiality. Unless required by law or court order, GPD and Client shall not disclose the terms of this agreement or substance of the Work and shall treat such as confidential. This section shall not apply to any information after it is generally available to the public other than as a result of disclosure by GPD or Client, which is generally available to the

public on the date of this agreement or which was lawfully received from a third party without a restriction on disclosure. GPD understands and acknowledges that in acting on behalf of Client it is subject to the Ohio Public Records Act and that this Agreement is public record.

Dispute Resolution. Any claim or dispute between GPD and Client shall be submitted to non-binding mediation and, if mediation is unsuccessful, may be brought in a proper venue in Cuyahoga County, Ohio. This agreement and the Work shall be governed by the laws of the State of Ohio.

Entire Agreement. These terms and conditions and the attached GPD proposal describe the entire agreement between GPD and Client. Both parties mutually agree that all other terms and conditions are hereby rejected. No amendments to these terms and conditions shall be effective unless acknowledged by written signature. Client's acceptance of these terms and conditions, whether acknowledged by signature or not, is a condition precedent to GPD's commencement of the Work.

No Third Party Beneficiary. This agreement is made for the benefit of GPD and Client and is not intended to benefit any third party or be enforceable by any third party. The rights of the GPD and Client to terminate, rescind, or agree to any amendment, waiver, variation or settlement shall not be subject to the consent of a third party.

Assignment. Neither party may assign this agreement without the consent of the other.

Severability. If any term, covenant, condition or provisions of this agreement is found by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect, and shall in no way be affected, impaired or invalidated thereby.

*The individual signing below hereby represents and warrants that s/he is duly authorized to execute and deliver this Agreement on behalf of the firm represented as Client herein and shall bind such parties in a corporate capacity.
Signature represents authorization and acceptance of the terms and conditions.*

<u>SIGNATURE</u>	
Client: _____ <i>Name of Firm</i>	
_____ Signor Name	_____ Signature
_____ Title	_____ Date



Date: 4.16.25

To: City Council

From: Brian Anderson, Assistant Director of Economic Development

Subject: Legislation related to the Cedar-Fairmount Special Improvement District's Plan of Services

Purpose Statement: To acknowledge receipt of the Plan of Services for the Cedar-Fairmount Special Improvement District related to the renewal of their assessment district and return said plan to the SID without comments or changes.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? Passing as an emergency allows the SID to begin the collection of the required signatures from property owners to move forward with the SID renewal and meet the September deadline.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? Passing on first reading allows the SID to begin the collection of the required signatures from property owners to move forward with the SID renewal and meet the September deadline.

If funding is required, is it already budgeted for? Yes: _____ No: X

If not already budgeted for, where will funding come from?

Proposed: 04/21/2025

RESOLUTION NO. 060-2025(PD), *First Reading*

By Mayor Seren

A Resolution acknowledging receipt from the Cedar-Fairmount Special Improvement District of a Plan for public services and improvements, and returning said Plan to the Board of Directors without comments or recommendations for changes; and declaring the necessity that this legislation become immediately effective as an emergency.

WHEREAS, by Resolution No. 124-2003 this Council approved the formation of the Cedar-Fairmount Special Improvement District ("Cedar-Fairmount SID"); and

WHEREAS, this Council has previously approved and levied assessments for three-year public services/improvements plans for the SID; and

WHEREAS, the most recently approved Plan and assessments have expired; and

WHEREAS, the Board of Directors of the Cedar-Fairmount SID have adopted a proposed public services improvements Plan for the next five (5) years and submitted it to this Council and the Mayor for their comments and recommendations pursuant to Ohio Revised Code Section 1710.06; and

WHEREAS, this Council and the Mayor have reviewed said Plan and have no comments or recommendations for changes regarding same.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council hereby acknowledges receipt, on its behalf and on behalf of the Mayor, of the proposed five-year public services and improvements plan for the Cedar-Fairmount Special Improvement District, as adopted by the Board of Directors of the Cedar-Fairmount SID (a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference). Said Plan is hereby returned to the Cedar-Fairmount SID, pursuant to Ohio Revised Code Section 1710.06, without comments or recommendations for changes.

SECTION 2. It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

RESOLUTION NO. 060-2025(F)

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to permit the services of the Cedar-Lee SID to continue without interruption and to meet statutory deadlines, including those related to the assessment process. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



March 4, 2025

Mr. Tony Cuda
Council President
City of Cleveland Heights
40 Severance Circle
Cleveland Heights, OH 44118

Dear Council President Cuda:

Per Ohio Revised Code 1710, the Cedar Fairmount Special Improvement District Plan of Services is being submitted to initiate our renewal process. This document also includes a district map and budget for the five-year term, which would commence in January 1, 2026, pending approval of property owners who represent 60% of the frontage within our service area.

Please reach out to any member of our Board of Trustees if you have any questions or concerns.

Respectfully submitted,

Sal A. Russo
Board President

PLAN OF SERVICES

To be provided by

CEDAR FAIRMOUNT IMPROVEMENT DISTRICT

Forward

Chapter 1710 of the Ohio Revised Code, effective September 1994, provides that owners of sixty percent (60%) of the front footage of an area can petition to create a Special Improvement District. The SID is a non-profit corporation, governed by trustees elected by the property owners (one of which is the City Executive or his/her designee, and one appointed by City Council) of an area/district, to provide special desired services such as marketing, beautification/maintenance, economic development, and physical improvement planning services. These services are set forth in the “Plan of Services” and are in addition to services normally provided by the City.

Property owners representing at least sixty percent of the front footage of the Cedar Fairmount Special Improvement District (which is herein defined) are petitioning the Council of the City of Cleveland Heights for the continuance of the Cedar Fairmount Special Improvement District (the “District”) and for approval of the Plan of Services for Cedar Fairmount Special Improvement District.

The Plan of Services as its overall goal to maintain and to enhance the economic viability of the Cedar Fairmount District. To that end, it provides marketing, beautification/maintenance, economic development, and physical improvement planning services.

The Services

The services to be provided by the Cedar Fairmount Special Improvement District, as part of the plan, are listed below as types of activities to be undertaken. These are given as representative samplings. The intent is not to limit the services to those specifically described or bind services to this initial conceptual schedule. This plan authorizes all activities as permitted under Ohio Revised Code Section 1710.06(a).

The Cedar Fairmount Special Improvement District will provide the professional management to deliver the services in the district. The managed services will be overseen by the nine member Board of Directors of the SID consisting of seven members elected by the property owners, one appointee by City Council and the Mayor (or Mayor’s designee).

Marketing Program

- Promote the district as a premier retail, dining, business and office district.
- Present marketing and promotional events that highlight the district such as annual Street Festival, neighborhood happy hours and winter ice carving.
- Maintain a district website, oversee social media channels and create email campaigns to engage and inform the neighborhood and surrounding area of district happenings.
- Keep merchants informed of marketing and promotional opportunities.

Beautification and Maintenance

- Coordinate the delivery of designed maintenance programs on a scheduled basis.
- Seasonal plantings, watering and care: multiple-weekly schedule as seasonally needed.
- Snow removal: as seasonally needed.
- Power washing of sidewalks/pedestrian spaces: annually.
- Sidewalk sweeping/vacuuming: multiple-weekly schedule.
- Litter and debris removal: multiple-weekly schedule.
- Maintain garbage receptacles and benches.

Connector to the City of Cleveland Heights

- Work in partnership with the Police Department to address crime prevention and safety awareness.
- Keep merchants informed of planned City projects affecting the district such as changes to traffic, street closings, parking and construction.
- Collaborate with the Economic Development Department on available commercial spaces and develop lead generation.

Cost

The costs of the Plan of Services shall include those permitted pursuant to the Ohio Revised Code, Section 1710.07. The annual cost of the Plan of services is budgeted for each of the five years of the plant and will be generated by property owners' assessments. See Exhibit A.

Areas to be Served:

The area to be served is as follows:

- Cedar Road, on the north side from Euclid Heights Boulevard to 12479 Cedar Road Parcel Number 685-16-053
- Cedar Road, on the south side from Parcel Number 685-24-075 to Fairmount Boulevard
- Bellfield, on west side , Parcel Number 685-24-075
- Bellfield, on east side, Parcel Number 685-26-001
- Lenox Road, on the west side, from Cedar Road to Euclid Heights Boulevard
- Lenox Road, on the east side, from Cedar Road to Euclid Heights Boulevard
- Grandview, on the west side, Parcel Number 685-26-003
- Grandview, on the east side, Parcel Number 685-26-004
- Surrey Road, on the west side, from Cedar Road to Euclid Heights Boulevard
- Surrey Road , on the east side, Parcel Number 685-16-057
- Euclid Heights Boulevard, on the south side, from Surrey Road to 2378 Euclid Heights Boulevard Parcel Number 685-18-006 and Parcel 685-18-042
- Fairmount Boulevard, on the south side, 2460 Fairmount Boulevard Parcel Number 685-26-004

A detailed map showing the area is attached as the last page of this Plan of Services as Exhibit B.

Method of Assessment

The assessments to be used by Cedar Fairmount Special Improvement District shall be by Assessed Value as determined by the Cuyahoga County Fiscal Officer. The total assessed costs will be determined based on the annual budget for that year as it is approved by the Board of Directors. As permitted by section 1710.06 of the Ohio Revised Code, the assessment methodology of the district will be based on assessed value, with a maximum value of a property within the District capped at \$2,500,000.

The formula that will be used to determine each Members assessment amount is set forth below:

Annual SID Budget	X	Assessed Value of Parcel(s)	=	Annual Contribution to the SID
		Total Assessed Value of All District Parcels		

The assessment will be collected semi-annually.

Term of the Plan

The term of the Plan of Services shall be for five (5) years from January 1, 2026 through December 31, 2030. Services will be provided during the same term. The commencement date may be adjusted by the Board of Directors by up to six (6) month later as necessary to give flexibility in meeting all requirements as provided in Chapter 1710 of the Ohio Revised Code and/or as necessary to provide for funds collection and cash flow to commence operation.

Period of Assessment

The term of assessment levied by the district shall be for five (5) years from January 1, 2026 through December 31, 2030. It may also be adjusted by the Board of Directors as stated above under the Term of Plan.

Annual and 990 Report

The Executive Director or Treasurer of the Board of Directors shall submit by the last day of March each year to the City of Cleveland Heights Finance Director (and/or Mayor), a report of the Cedar Fairmount Special Improvement District's activities and financial condition for the previous year. An annual report will also be submitted to the Ohio Auditor of State office for public view.

Cedar Fairmount Special Improvement District



-  SID Boundary
-  Parcels



Date: April 9, 2025

To: City Council

From: Allan Butler, Assistant Housing Director

Subject: Contract extension with Online Solutions LLC "CitizenServe"

Purpose Statement: To extend a professional services agreement with Online Solutions LLC "CitizenServe". Online Solutions LLC "CitizenServe" provides the City of Cleveland Heights with CitizenServe software platform. CitizenServe is the online software used by City's Housing, Building and Planning Departments for code enforcement, permitting, licensing, rental registrations and online applications.

In order to allow for continued full service for our residents and property owners through the end of the year without a disruption of service, the administration is requesting that Council consider for adoption such resolution upon First Reading, as an emergency.

The City's contract with Online Solutions LLC "CitizenServe" is annual, via an order form of user subscriptions with the ability to renew. The City desires to renew the contract with Online Solutions LLC "CitizenServe" for an additional year. Such services are professional services for which no bidding is necessary. The order form for the current year is for the amount of \$48,000 for 40 users is likely to increase above the \$50,000 threshold for the year due to additional users added and data migration services requested. Council must authorize the Mayor in order for him to execute the agreement. The attached legislation provides that authorization. It is requested as an emergency measure to allow for the execution of the contract upon approval rather than to wait an additional 30 days.

Is this legislation recurring: Yes: ☒ No: ☐

Is emergency language necessary: Yes: ☒ No: ☐

If yes, why? Online Solutions LLC "CitizenServe" is currently under contract and this would allow them to continue to provide service to the City uninterrupted.

Is passage on first reading necessary: Yes: ☒ No: ☐

If yes, why? Online Solutions LLC "CitizenServe" is currently under contract and this would allow them to continue to provide service to the City uninterrupted.

If funding is required, is it already budgeted for? Yes: ☒ No: ☐

If not already budgeted for, where will funding come from?

Proposed: 04/21/2025

RESOLUTION NO. 061-2025(HB), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to execute an extension to a professional services agreement with Online Solutions LLC ("CitizenServe"); and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, this Council has determined that it is in the best interests of the City and its residents to procure software services for code enforcement, permitting, licensing, registrations, online application submittals and similar services in support of the City's Housing, Building, and Planning Department; and

WHEREAS, in 2024, the City contracted with Online Solutions LLC ("CitizenServe") to provide those services; and

WHEREAS, the existing contract is an annual contract that can be renewed annually; and

WHEREAS, the City desires to extend the contract with Online Solutions LLC ("CitizenServe") for an additional year; and

WHEREAS, Online Solutions LLC ("CitizenServe") has provided a proposal for an extension as shown in Exhibit A on file with the Clerk of Council and incorporated herein; and

WHEREAS, such services are professional services for which no bidding is necessary.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute an extension to the professional services agreement with Online Solutions LLC ("CitizenServe"), for the provision of professional services such as software services for code enforcement, permitting, licensing, registrations, online application submittals and similar services in support of the City's Housing, Building, and Planning Department, substantially in the form of the draft amendment on file with the Clerk of Council, subject to approval by the Director of Law.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this

RESOLUTION NO. 061-2025(HB)

Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being to permit the uninterrupted provision of services to the Housing, Building, and Planning Departments. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



Date: 4.16.25

To: City Council

From: Brian Anderson, Assistant Director of Economic Development

Subject: Legislation related to City-owned properties from RFEIs

Purpose Statement: To authorize the Mayor to enter into Purchase Agreements for 16 City-owned properties made available through the Request for Expressions of Interest process for the rehabilitation of existing and construction of new homes.

Agreements can be found online <https://www.clevelandheights.gov/1779/RFEI-Purchase-Agreements>

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: X

If yes, why?

Is passage on first reading necessary: Yes: _____ No: X

If yes, why?

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

N/A. No funding required.

Proposed: 04/21/2025

ORDINANCE NO. 062-2025(PD), *First Reading*

By Mayor Seren

An Ordinance authorizing the Mayor to execute sixteen (16) real estate purchase agreements for the sale of certain residential real property located within the city to various purchasers; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland Heights, Ohio owns sixteen (16) parcels of residential real property located throughout the City, which are more particularly identified on Exhibit A, which shall be incorporated herein by reference (collectively, the "Properties"); and

WHEREAS, the City desires to sell the Properties to the identified parties as listed on Exhibit A (collectively, the "Purchasers"), for redevelopment; and

WHEREAS, the City intends to sell the Properties for their associated purchase prices as listed on Exhibit A (collectively, the "Purchase Prices"); and

WHEREAS, the terms of each sale are set forth in the proposed real estate purchase agreements between the City and each Purchaser (collectively, the "Purchase Agreements"), drafts of which are on file with the Clerk of Council, found on the City of Cleveland Heights website <https://www.clevelandheights.gov/1779/RFEI-Purchase-Agreements>, and incorporated herein by reference; and

WHEREAS, this Council has determined that it is in the best interest of the City and its residents to authorize the Mayor to execute the Purchase Agreements for the sale of the Properties.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor is hereby authorized to execute the Purchase Agreements and any and all other related documents, and take any other actions necessary, to sell the Properties to the Purchasers, pursuant to the terms of the Purchase Agreements, which shall be substantially in accordance with the form of the draft agreements as are on file with the Clerk of Council. The Purchase Prices for the Properties shall be in the amounts identified on Exhibit A. The Purchase Agreements shall contain such further terms as recommended by the Mayor and Director of Law and shall be approved as to form by the Director of Law.

ORDINANCE NO. 062-2025(PD)

SECTION 2. This Council finds the aforementioned Properties to be sold are no longer needed for municipal purposes.

SECTION 3. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 4. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance on the City's website.

SECTION 5. It is necessary that this Ordinance become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need for the timely redevelopment of the Properties and to reduce blight within the City. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take immediate effect and be force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of the Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved by Mayor: _____

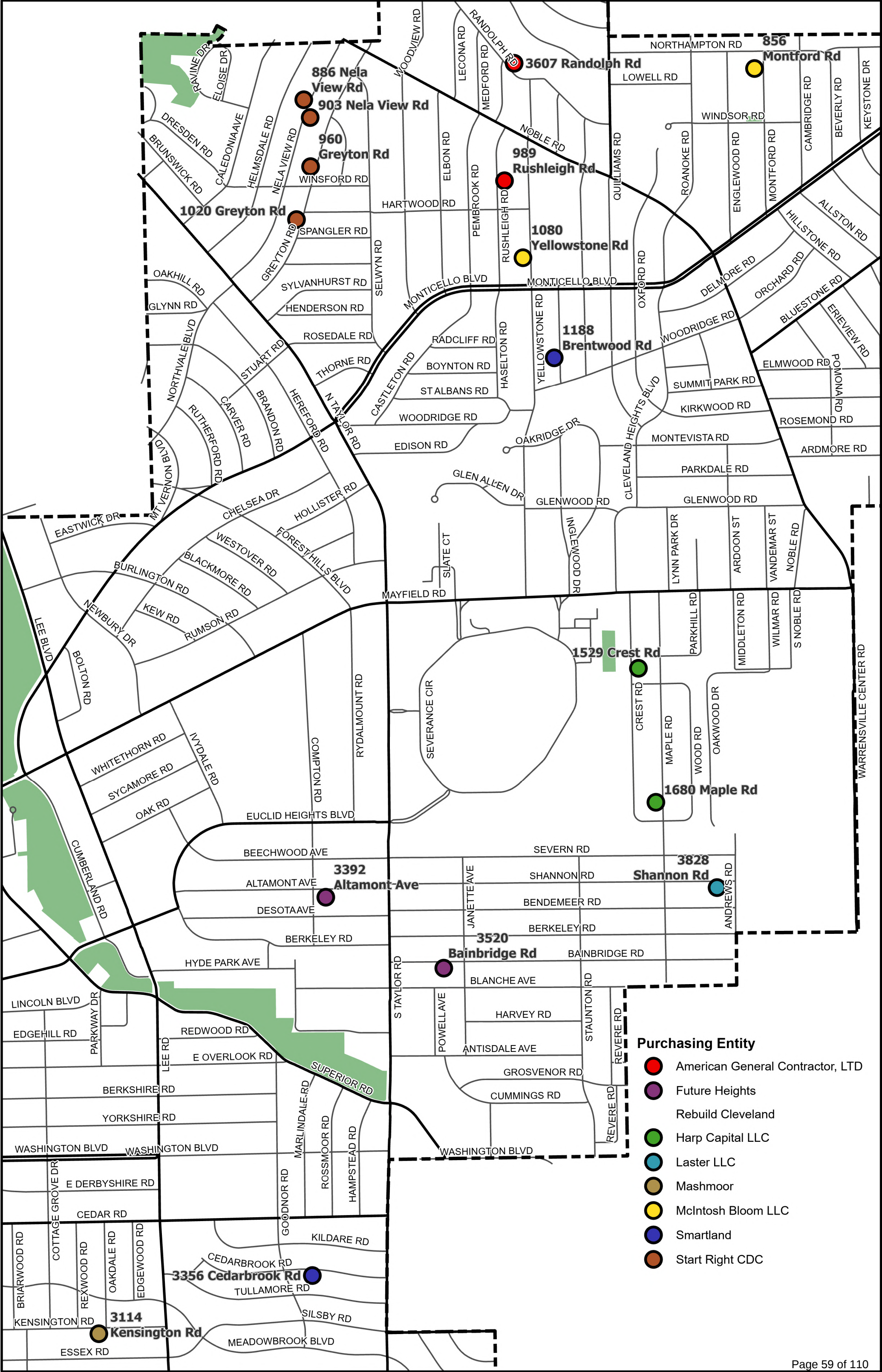
KAHLIL SEREN
Mayor

Exhibit A

PARCEL NO.	ADDRESS	PURCHASER	PURCHASE PRICE
68429079	3392 ALTAMONT AVE, CLEVELAND HEIGHTS, OH, 44118	FUTUREHEIGHTS, INC. DBA HEIGHTS OBSERVER	\$1,000.00
68321102	3520 BAINBRIDGE RD, CLEVELAND HEIGHTS, OH, 44118	FUTUREHEIGHTS, INC. DBA HEIGHTS OBSERVER	\$1,000.00
68107097	960 GREYTON RD, CLEVELAND HEIGHTS, OH, 44112	START RIGHT COMMUNITY DEVELOPMENT CORPORATION	\$1,000.00
68108105	1020 GREYTON RD, CLEVELAND HEIGHTS, OH, 44112	START RIGHT COMMUNITY DEVELOPMENT CORPORATION	\$1,000.00
68106039	886 NELAVIEW RD, CLEVELAND HEIGHTS, OH, 44112	START RIGHT COMMUNITY DEVELOPMENT CORPORATION	\$1,000.00
68106077	903 NELAVIEW RD, CLEVELAND HEIGHTS, OH, 44112	START RIGHT COMMUNITY DEVELOPMENT CORPORATION	\$1,000.00
68308062	1529 CREST RD, CLEVELAND HEIGHTS, OH, 44121	HARP CAPITAL LLC	\$1,000.00
68310030	1680 MAPLE RD, CLEVELAND HEIGHTS, OH, 44121	HARP CAPITAL LLC	\$1,000.00
68235011	989 RUSHLEIGH ROAD, CLEVELAND HEIGHTS, OHIO 44121	AMERICAN GENERAL CONTRACTOR LTD	\$1,000.00
68210009	3607 RANDOLPH ROAD, CLEVELAND HEIGHTS, OHIO 44121	AMERICAN GENERAL CONTRACTOR LTD.	\$1,000.00
68214025	856 MONTFORD ROAD, CLEVELAND HEIGHTS, OH 44121	MCINTOSH BLOOM LLC	\$1,000.00
68234045	1080 YELLOWSTONE AVE, AKRON, OH 44310	MCINTOSH BLOOM LLC	\$1,000.00
68233078	1188 BRENTWOOD RD, CLEVELAND HEIGHTS, OH 44121	SMARTLAND, LLC	\$1,000.00

ORDINANCE NO. 062-2025(PD)

68707158	3356 CEDARBROOK RD, CLEVELAND HEIGHTS, OH 44118	SMARTLAND, LLC	\$1,000.00
68613002	3114 KENSINGTON RD, CLEVELAND HEIGHTS, OH 44118	CANDIDA MASHMOOR	\$1,000.00
68312062	3828 SHANNON RD, CLEVELAND HEIGHTS, OH 44118	LASTER CONSTRUCTION LLC	\$1,000.00





Date: 4.16.25

To: City Council

From: Brian Anderson, Assistant Director of Economic Development

Subject: Legislation related to the sale of two City-owned properties on Cedar Road for development

Purpose Statement: To authorize the Mayor to enter into a Purchase Agreement with Cedar Hill Development, LLC for residential development.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? Passing as an emergency allows the developer pursue necessary approvals and begin the project sooner.

Is passage on first reading necessary: Yes: _____ No: X

If yes, why?

If funding is required, is it already budgeted for? Yes: _____ No: X

If not already budgeted for, where will funding come from?

N/A

Proposed: 04/21/2025

ORDINANCE NO. 063-2025(PD), *First Reading*

By Mayor Seren

An Ordinance authorizing the Mayor to execute a real estate purchase agreement for the sale of certain vacant real property located on South Overlook Road and Cedar Road, consisting of approximately 0.54 acres and identified as permanent parcel numbers 685-24-001 and 685-24-033 in the Cuyahoga County records; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland Heights, Ohio owns certain real property identified as Permanent Parcel Numbers 685-24-001 and 685-24-033 in the Cuyahoga County Records, and consisting of approximately 0.54 acres of vacant land located on South Overlook Road and Cedar Road (collectively, the "Property"); and

WHEREAS, the City desires to sell the Property to Cedar Hill Development, LLC ("Purchaser") for redevelopment; and

WHEREAS, the City intends to sell the Property for a purchase price of Forty Thousand Dollars (\$40,000.00) (the "Purchase Price"), pursuant to the terms and conditions set forth in the proposed real estate purchase agreement between the City and the Purchaser, a draft of which is attached hereto as Exhibit A, and incorporated herein by reference (the "Purchase Agreement"); and

WHEREAS, this Council has determined that it is in the best interest of the City and its residents to authorize the Mayor to execute the Purchase Agreement for the sale of the Property.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor is hereby authorized to execute the Purchase Agreement and any and all other related documents, and take any actions necessary, to sell the Property to the Purchaser. The Purchase Agreement shall be substantially in accordance with the terms of the draft agreement attached hereto as Exhibit A. The Purchase Price for the Property shall be the sum of Forty Thousand Dollars (\$40,000.00) as set forth in the Purchase Agreement. The Purchase Agreement shall contain such further terms as recommended by the Mayor and Director of Law and shall be approved as to form by the Director of Law.

SECTION 2. This Council finds the aforementioned Property to be sold is no longer needed for municipal purposes.

ORDINANCE NO. 063-2025(PD)

SECTION 3. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 4. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance on the City's website.

SECTION 5. It is necessary that this Ordinance become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need for the timely redevelopment of the Property. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take immediate effect and be force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Exhibit A

See attached.

REAL ESTATE PURCHASE AGREEMENT

THIS REAL ESTATE PURCHASE AGREEMENT ("Agreement") is entered into on _____, 2025 ("Effective Date"), by and between the **CITY OF CLEVELAND HEIGHTS, OHIO**, an Ohio municipality organized under the laws of the State of Ohio and its Charter, with its principal place of business located 40 Severance Circle, Cleveland Heights, Ohio 44118 ("Seller") and **CEDAR HILL DEVELOPMENT, LLC**, an Ohio limited liability company with its principal place of business located at 2593 Fairmount Boulevard., Cleveland Heights, Ohio 44106 ("Purchaser").

WHEREAS Seller is the owner of certain real property as set forth herein, and desires to sell the same to the Purchaser upon the terms and conditions set forth in this Agreement; and

WHEREAS, Purchaser desires to purchase from Seller that certain real property upon the terms and conditions set forth in this Agreement.

NOW THEREFORE, IN CONSIDERATION of the mutual covenants set forth herein, and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereto agree as follows:

DESCRIPTION OF PROPERTY; AGREEMENT OF PURCHASE AND SALE

1.1 Purchase and Sale; Property. In exchange for the consideration described in Section 2.1 herein and pursuant to the terms and conditions of this Agreement, the Seller agrees to convey to Purchaser the following:

The real property identified as Permanent Parcel Number 685-24-001 in the Cuyahoga County Records, consisting of 0.29 acres of vacant land, located on South Overlook Road, Cleveland Heights, Ohio 44106, and Permanent Parcel Number 685-24-033 in the Cuyahoga County Records, consisting of 0.25 acres of vacant land, which is located along Cedar Road in Cleveland Heights, Ohio, 44106 along with any improvements thereon, and easements, appurtenances, rights, privileges and hereditaments appertaining thereto, as further described in the legal description which is attached hereto and incorporated herein by reference as Exhibit A, (collectively the "Property").

PURCHASE PRICE

2.1 Purchase Price. The total purchase price for the Property, subject to prorations and adjustments as provided in this Agreement, shall be Forty Thousand Dollars (\$40,000.00) ("Purchase Price"). The Purchase Price shall be due and payable from Purchaser as follows:

(a) Five Thousand Dollars (\$5,000.00) in immediately available cash funds upon execution of this Agreement (“Earnest Money”), which shall be deposited with the Title Company and may be returned to the Purchaser pursuant to Section 3.2, 3.3, or in the event the Seller fails to consummate the sale of the Property to the Purchaser without any fault of the Purchaser.

(b) Fifteen Thousand Dollars (\$15,000.00) in immediately available cash funds on the Closing Date, which shall be pre-funded by Purchaser at least 24 hours prior to Closing. Upon Closing, said funds and the Earnest Money shall be distributed to the City by the Title Company.

(c) Twenty Thousand Dollars (\$20,000.00) on the Closing Date in the form of a promissory note in favor of the Seller (the “Note”), which shall be secured by a mortgage upon the Property (the “Mortgage”). Both the Note and Mortgage shall be in forms agreed upon by the parties. The Mortgage shall provide for partial release of the Mortgage upon any subsequent sale of a portion of the Property and payment by Purchaser of a proportionate share of the principal balance of the Note. The Note shall bear interest at the rate of 0% per annum and shall mature on the 2-year anniversary of the Closing Date, and all outstanding principal shall be due on the maturity date if not previously paid.

(d) If the site remains undeveloped, meaning that no construction of any home on the site has started as of the 2-year anniversary of the Closing Date, then the City shall have the right to pay to Buyer all portions of the Purchase Price that have been paid by that date and thereafter reenter and take possession of the Property and terminate and revest in City the estate conveyed by the Deed to Purchaser.

To secure Purchaser’s obligation in the prior paragraph, the Deed shall contain a condition subsequent to the effect that in the event Purchaser fails to commence construction of any home on the site by the 2-year anniversary of the Closing Date, the City may, at its option, declare the Purchaser to be in default of its obligation, and all of the rights and interests in the Property conveyed by the Deed to Purchaser, and the title, rights and interest of Purchaser, and any assigns or successors in interest, to and in the Property, shall revert to the City, provided, that the City repays all portions of the Purchase Price paid by that date.

TITLE AND SURVEY; INSPECTION

3.1 Title. Seller shall, at Closing, convey to Purchaser title to the Property by limited warranty deed (the “Deed”).

3.2 Title Commitment. Within ten (10) days after the Effective Date, Purchaser shall obtain a commitment ("Title Commitment") for an Owner's Policy of Title Insurance for the Property ("Title Policy") issued by Surety Title Agency, Inc., 1120 Chester Avenue, #400, Cleveland, OH 44115 ("Title Company") setting forth the condition of title to the Property, and will provide the same to the Seller. Purchaser shall have fifteen (15) days after receipt of the Title Commitment ("Title Review Period") to review the condition of title to the Property. If during the Title Review Period Purchaser determines that there is any matter or condition in the Title Commitment which, in Purchaser's reasonable opinion, renders the Property unfit for its intended use, Purchaser will provide written notice to the Seller on or before the expiration of the Title Review Period of any such matter or condition ("Title Objection Notice"). The Seller will have no obligation to correct or cure such objections, but may at its sole option, elect to cure or correct such objections. Within ten (10) days after receipt of Purchaser's Title Objection Notice, Seller will advise the Purchaser in writing whether or not the Seller will correct or cure such matter or condition ("Seller's Response"). If the Seller elects to correct or cure such matter or condition, the Seller will commence such cure with due diligence and in such event the closing of the sale will be extended for a reasonable period of time to complete such cure. If the Seller elects not to correct or cure such matter or condition, Purchaser will have the right, upon written notice to the Seller within three (3) days after receipt of the Seller's Response, to either (a) agree to waive any objection to such matter or condition and proceed to Closing without any cure of such matter or condition and without any reduction in the Purchase Price; or (b) elect to terminate this Agreement. Purchaser's failure to deliver the Title Objection Notice on or before the expiration of the Title Review Period will constitute a waiver by Purchaser of any right to object to any matter or condition relating to the Title Commitment or the condition of title to the Property and any right to terminate the purchase agreement. In the event this Agreement is terminated for the reasons set forth in this paragraph, the Earnest Money payment will be returned to Purchaser.

3.3 Due Diligence. For a period commencing upon the Effective Date, and continuing for sixty (60) days ("Inspection Period"), Purchaser, together with its agents, employees, and authorized representatives ("Purchaser's Agents"), shall have the right to perform any and all due diligence inspections, including, without limitation, any general inspections and surveys of the Property, soil testing, quality and compaction, environmental and any other appropriate tests to determine the condition of the Property, the suitability for its intended use, whether the Property is in compliance with all applicable federal, state, or local laws, rules, ordinances, regulations, and codes, and any other matters which Purchaser desires to inspect ("Inspections").

(a) Seller shall provide Purchaser with reasonable access to the Property, upon reasonable advance written notice from Purchaser, to perform such due diligence inspections by Purchaser, and its respective agents. The Seller shall have the right to have

its representative present at the Property during any Inspections. In no event shall Purchaser's agents make any intrusive physical testing of the Property without the prior written consent of Seller which consent shall not be unreasonably withheld. Purchaser shall promptly restore the Property to the condition existing prior to the Inspections and repair any damage to the Property resulting from any of the Inspections conducted by or on behalf of Purchaser.

(b) If during the Inspection Period, the results of the due diligence inspections reveal conditions of the Property that are unacceptable to Purchaser or that render the Property unfit for Purchaser's intended use, in its reasonable discretion, then Purchaser may terminate this Agreement. To effectuate a termination of this Agreement pursuant to this Section, the Purchaser shall provide the Seller written notice of said termination on or before the expiration of the Inspection Period of any such unacceptable matter or condition, together with a copy of any applicable report or survey describing such matter. Upon the termination of this Agreement under this Section, the Earnest Money shall be returned to Purchaser.

(c) Upon request from Purchaser, Seller shall provide Purchaser with copies of all tests, surveys, reports, or other documents ("Reports") concerning the Property in Seller's possession. Upon request from Seller, Purchaser shall provide Seller with copies of all Reports related to the Inspections.

3.4 PURCHASER ACKNOWLEDGES AND AGREES THAT THE SALE OF THE PROPERTY PURSUANT TO THIS AGREEMENT IS AND WILL BE MADE ON AN "AS IS, WHERE IS" AND "WITH ALL FAULTS" BASIS, WITHOUT REPRESENTATIONS OR WARRANTIES OF ANY KIND OR NATURE BY SELLER, INCLUDING WITHOUT LIMITATION THE CONDITION OR VALUE OF THE PROPERTY OR THE SUITABILITY OF THE PROPERTY FOR PURCHASER'S INTENDED USE. PURCHASER FURTHER ACKNOWLEDGES AND AGREES THAT SELLER HAS AFFORDED PURCHASER THE OPPORTUNITY FOR FULL AND COMPLETE INVESTIGATIONS, EXAMINATIONS AND INSPECTIONS OF THE PROPERTY AND THAT PURCHASER WILL ACQUIRE THE PROPERTY SOLELY ON THE BASIS OF PURCHASER'S OWN REVIEW AND INSPECTION OF THE PROPERTY. BY EXECUTING THIS AGREEMENT, PURCHASER EXPRESSLY ACKNOWLEDGES AND AGREES TO THE FOREGOING PROVISIONS OF THIS PARAGRAPH, WHICH ARE MATERIAL, NEGOTIATED TERMS OF THIS AGREEMENT WITHOUT WHICH SELLER WOULD NOT ENTER INTO THIS AGREEMENT WITH PURCHASER.

CONDITIONS TO CLOSING

4.1 Conditions. The obligations of the parties to close the transaction contemplated by this Agreement are subject to the following conditions:

(a) The representations and warranties of the parties contained in Section 5 of this Agreement shall be true on the date of Closing as though those representations and warranties were made on that date.

(b) Neither Purchaser nor Seller shall have breached any affirmative covenant contained in this Agreement to be performed by them on or before to the date of Closing.

(c) Purchaser shall have approved all of the matters set forth in Section 3 in respect to which Purchaser has, under provisions of this Agreement, a right of inspection and/or approval; or, in the event Purchaser has delivered written objections to Seller in respect to any of those matters, Seller has elected to and has remedied Purchaser's objections prior to Closing in the manner and within the time period provided in this Agreement or if Seller has not remedied Purchaser's objections prior to Closing, then Purchaser has waived said objections.

(d) Seller shall have timely delivered to Purchaser in satisfactory form the documents and all other items referred to in Section 6 below.

(e) The Title Company shall at Closing have delivered or irrevocably committed itself in writing to deliver the Title Policy.

(f) The Purchaser shall have delivered the Purchase Price to the Title Company for distribution to Seller, unless otherwise provided herein.

(g) Purchaser shall have accepted a deposit in the amount of \$5,000 from a home buyer and executed a sale for at least one single family house.

(i) Purchaser shall have executed and delivered such documents and agreements as may be necessary or required in the reasonable opinion of Seller's counsel.

4.2 Additional Conditions. Additionally, because Purchase intends to develop the Property following Closing, Purchaser shall provide to Seller evidence, in form reasonably satisfactory to Seller, that the following conditions have been satisfied:

(a) Prior to the submission of plans and associated documents for planning and zoning approval, Purchaser shall conduct at least one community engagement meeting,

open to the general public, to present Purchaser's planned development and to seek input and feedback from the community.

(b) Purchaser has obtained the appropriate zoning certificate and all other necessary zoning approvals from the City of Cleveland Heights, Ohio for Purchaser's use of the Property following Closing.

(c) Purchaser has obtained the appropriate approvals from the Planning Commission of the City of Cleveland Heights, Ohio necessary to permit the Purchaser's development of the Property following Closing.

REPRESENTATIONS, WARRANTIES, INDEMNITY

5.1 Seller's Representations. Seller makes the following representations to Purchaser as of the date of this Agreement and the date of the Closing:

(a) Seller is an Ohio municipality organized under the laws of the State of Ohio and its Charter, and has all necessary power and authority to enter into this Agreement and to consummate the transactions contemplated hereby.

(b) Seller has duly authorized the execution, delivery and performance of this Agreement.

(c) There are no suits, actions, or proceedings pending or, to the best of Seller's knowledge, contemplated against or concerning the Property.

(d) Seller's execution, delivery and performance of this Agreement will not constitute a default under any agreement, lease, indenture, order or other instrument or document by which Seller or the Property may be bound.

5.2 Purchaser's Representations. Purchaser makes the following representations to Seller as of the date of this Agreement and the date of the Closing:

(a) Purchaser is an Ohio limited liability company and has all necessary power and authority to enter into this Agreement and to consummate the transactions contemplated hereby.

(b) Purchaser has duly authorized the execution, delivery and performance of this Agreement.

(c) There are no suits, actions, or proceedings pending or, to the best of Purchaser's knowledge, contemplated against or concerning the Purchaser which would have a material and adverse impact upon Purchaser's ability to enter into and perform this Agreement.

(d) Purchaser's execution, delivery and performance of this Agreement will not constitute a default under any agreement, lease, indenture, order or other instrument or document by which Purchaser may be bound.

5.4 Survival. Each of the covenants, warranties, representations and agreements contained in this Agreement shall be made as of the date hereof and shall be deemed renewed on the Closing Date and shall survive until the five (5) year anniversary of the Closing Date, the payment of the Purchase Price and the filing of the Deed for record and shall not be merged therein.

CLOSING AND TRANSFER OF TITLE

6.1 Closing. Unless extended by written agreement of the parties, the closing ("Closing") for the delivery of Seller's Deed, payment of the Purchase Price, plus or minus Closing adjustments, and delivery of the other instruments provided for in this Agreement, shall occur within thirty (30) days after the expiration of the Inspection Period, provided that all other Conditions to Closing under Section 4 have been satisfied. The Title Company shall serve as escrow agent for the Closing of the transaction.

6.2 Seller's Documents; Other Deliveries. At Closing, Seller shall execute and/or deliver to the Title Company the following:

(a) The Deed to the Property;

(b) Such other documents or instruments as may be reasonably requested by Purchaser, required by other provisions of this Agreement or reasonably necessary to effectuate the Closing. All of the documents and instruments to be delivered by Seller shall be in the form and substance reasonably satisfactory to counsel for Purchaser.

6.3 Purchaser's Documents; Other Deliveries. At Closing, Purchaser shall execute and/or deliver to the Title Company the following:

- (a) The Purchase Price, less the Earnest Money;
- (b) The Note;
- (c) The Mortgage;
- (d) Such other documents or instruments as may be reasonably requested by Seller, required by other provisions of this Agreement or reasonably necessary to effectuate Closing. All of the documents and instruments to be delivered by Purchaser shall be in form and substance reasonably satisfactory to counsel for Seller.

POSSESSION

7.1 Seller shall deliver exclusive possession of the Property to Purchaser at Closing.

PRORATIONS AND EXPENSES

8.1 Real Estate Taxes and Assessments. Real property taxes, general and special assessments, and assessments for sewer, water, and other utilities, shall be prorated between the Seller and Purchaser as of the date of Closing, using the rate and valuation shown on the most recent tax information available.

8.2 Closing Costs. Purchaser shall pay all costs related to the Closing of this transaction, including but not limited to, the following costs and expenses: (a) costs and fees for the Title Commitment and the Title Policy; (b) the real property transfer taxes and conveyance fees for the Property, if any; (c) all recording fees for the deeds; (d) all of the escrow fee; (e) the costs and fees for the Inspections; and (f) all of its own legal fees; and (g) any other costs necessary to effectuate this Agreement. Seller shall be responsible for the payment of its own legal fees.

At Closing, the parties shall execute and deliver to each other an agreed-upon closing statement which reflects the allocation of costs, adjustments due to credits or prorations, and disbursement of the Purchase Price, all as set forth more fully in this Agreement.

8.3 Utility Expenses. Purchaser shall be responsible for making all arrangements to obtain utility services, if any.

NOTICES

9.1 All notices permitted or required under this Agreement shall be in writing and shall be deemed properly delivered immediately upon hand delivery or three business days after being deposited in the United States mail sent certified with return receipt requested, postage prepaid, addressed to the parties at their respective addresses set forth below, or by email immediately upon delivery, or as they may otherwise specify by written notice delivered in accordance with this Section:

Purchaser:	Cedar Hill Development, LLC 2593 Fairmount Blvd. Cleveland Heights, OH 44106 Attn: Paul Volpe, Member
Seller:	City of Cleveland Heights, Ohio 40 Severance Circle Cleveland Heights, Ohio 44118 Attn: Law Director
With a copy to:	Roetzel & Andress 222 South Main Street Akron, Ohio 44308 Attn: Jason Dodson, Esq.

MISCELLANEOUS

10.1 Entire Agreement. This Agreement constitutes the entire contract between the parties and supersedes all prior understandings, oral agreements, written agreements, promises, conditions, representations or terms of any kind. There are no conditions or inducements relied upon by either party prior to the execution of this Agreement. Any subsequent conditions, representations, warranties or agreements shall not be valid and binding upon the parties unless in writing and signed by both parties.

10.2 Successor and Assigns; Assignment. This Agreement shall be binding and inure to the benefit of the heirs, successors, agents, representatives and assigns of the parties hereto, provided however that, neither party may assign its rights hereunder without the prior written consent of the other which consent shall not be unreasonably withheld.

10.3 Counterparts. This Agreement may be executed by all parties in counterparts, each of which shall be deemed an original, but all of such counterparts taken together shall constitute one and the same Agreement.

10.4 Governing Law. This Agreement shall be construed, and the rights and obligations of the parties shall be determined, in accordance with the laws of the State of Ohio. Venue for any action or proceeding shall be in court of competent jurisdiction in Cuyahoga County, Ohio.

10.5 Waiver. The waiver of or failure to enforce any provision of this Agreement shall not be a waiver of any further breach of such provision or of any other provision hereof.

10.6 Modifications. No change or addition to this Agreement or any part hereof shall be valid unless in writing and signed by each of the parties.

10.7 Headings. The headings in this Agreement are for convenience only and shall not be used to interpret this Agreement.

10.8 Time; Calculation of Time Periods. Time is of the essence in the performance of this Agreement. Unless otherwise specified, in computing any period of time described herein, the day of the act or event after which the designated period of time begins to run is not to be included and the last day of the period so computed is to be included, unless such last day is a Saturday, Sunday or legal holiday for national banks in the location where the Property is located, in which event the period shall run until the end of the next day which is neither a Saturday, Sunday or legal holiday. The last day of any period of time described herein shall be deemed to end at 5:00 p.m., Cleveland Heights, Ohio time.

[Remainder of Page Intentionally Blank; Signature Page to Follow]

IN WITNESS WHEREOF, the parties below have executed this Agreement effective as of the date hereinabove.

SELLER:

CITY OF CLEVELAND HEIGHTS, OHIO

Kahlil Seren, Mayor

Date: _____

PURCHASER:

CEDAR HILL DEVELOPMENT, LLC

By: _____
Paul Volpe, Member

Date: _____

Approved as to form and correctness:

William R. Hanna, Law Director

EXHIBIT A

Legal Description for Property

Permanent Parcel Number: 68524001

Address: Vacant lot located on South Overlook Road, Cleveland Heights, Ohio 44106

Prior Instrument Number: _____

Legal Description:

To be supplemented to this Agreement upon the Title Company providing the same to the Parties.

Permanent Parcel Number: 68524033

Address: Vacant lot located on Cedar Road, Cleveland Heights, Ohio 44106

Prior Instrument Number: Vol. 6647, Page 583

Legal Description:

Being a parcel of land situated in the City of Cleveland Heights, County of Cuyahoga and State of Ohio and known as being a part of Original 100 Acre Lot No. 413, Township 7N, Range 12W and a part of Sublot No. 78 of the Cedar Hill Allotment, as recorded in Plat Book Volume 55, Page 24 in the office of the Cuyahoga County Recorder, and being located within the following described points in the boundary thereof;

Beginning in the southerly right-of-way line of Cedar Road at a point located 40.00 feet right of Station 13+68.00 of the centerline survey of said road as recorded in Volume _____ of Plats, Page _____ in the office of the Cuyahoga County Recorder;

Thence along said right-of-way line on the arc of a curve deflecting to the left (the radius of which is 452.37 feet and the chord of which bears North 86°51'29" East and is 10.97 feet in length), a distance of 10.97 feet to a point;

Thence South 3°50'12" East, 7.00 feet to a point;

Thence South 86°51'29" West, 11.14 feet to a point;

Thence North 2°26'50" West, 7.00 feet to the point of beginning and containing 77 square feet of land, more or less, as calculated and described in April, 1994 by Richard J. Bilski, Ohio Registered Surveyor No. 5244 of CT Consultants, Inc., Registered Engineers and Surveyors.

Proposed: 02/18/2025

ORDINANCE NO. 023-2025(AS), *Second Reading (Amended 04.21.2025)*

By Mayor Seren

An Ordinance establishing salary schedules, position classifications, and other compensation, and benefits for officers and employees of the City; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, Article 5, Section 4 of the Cleveland Heights Charter requires this Council to “fix by ordinance the salary, rate, or amount of compensation of all officers and employees of the City;” and

WHEREAS, Cleveland Heights Codified Ordinance Section 139.21 generally requires this Council to “establish employees’ wages, hours of work, sick leave benefits, paid hospitalization benefits, vacations, legal holidays, and all other forms of fringe benefits and other conditions of employment by ordinance;” and

WHEREAS, the City of Cleveland Heights is addressing issues related to pay equity, pay compression, and compensation levels relative to cost-of-living inflation for employees not covered under collective bargaining agreements; and

WHEREAS, the City of Cleveland Heights seeks to maintain a competitive compensation structure to ensure that the Administration can attract and retain highly talented, skilled, and experienced public employees; and

WHEREAS, the City Administration entered into a professional services agreement with The Archer Company LLC, to perform a classification and compensation study to update the compensation structure for permanent full- and part- time positions to ensure that it is fair, balanced, and equitable, and recognizes current and future employees and attracts highly qualified candidates; and

WHEREAS, the City Administration, having received the recommendations of the classification and compensation study from The Archer Company LLC, is requesting approval of the updated classification and compensation structure based on the results of the study.

BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The proposed updated wage and salary schedule for permanent full- and part-time employees not covered by a collective bargaining agreement, a copy of which wage and salary schedule is attached hereto as **Exhibit 1** and incorporated herein fully by reference, is hereby approved.

SECTION 2. The amended job classification schedule for permanent full- and part-

time employees not covered by a collective bargaining agreement, a copy of which amended job classification schedule is attached hereto as **Exhibit 2** and incorporated herein by reference, is hereby approved.

SECTION 3. The wage and job classification schedule for seasonal employees a copy of which wage and job classification schedule is attached hereto as **Exhibit 3** and incorporated herein fully by reference, is hereby approved.

SECTION 4. Elected Officials

- (a) The following municipal elected officials will receive salaries according to the following schedule:

Position	Classification	Bi-Weekly	Annual Salary
Mayor	Elected Official	\$4,423.08	\$115,000.00
Council Member	Elected Official	\$356.54	\$9,270.00
Council President	Elected Official	\$455.39	\$11,840.00

- (b) The Municipal Court Judge will receive compensation in accordance with Ohio Revised Code Section 1901.11.

SECTION 5. Members of the following Boards and Commissions will receive compensation as outlined in this Section.

- (a) Architectural Board of Review
1. \$115.00 per meeting attended (Three members, each)
 2. \$115.00 per meeting attended (Two alternate members, each – at request of ABR Secretary)
- (b) Board of Zoning Appeals
1. \$115.00 per meeting attended (Five members, each)
 2. \$115.00 per meeting attended (One alternate member, at request of Planning and Development Director)
- (c) Civil Service Commission
1. \$115.00 per meeting attended (Three members, each)
- (d) Planning Commission
1. \$115.00 per month (Seven members, each – provided the member attends at least one meeting, either regular or special, during the month)
- (e) Landmark Commission
1. \$115.00 per meeting attended (Seven members, each)

SECTION 6. Police

Sworn members of the Police Division of the Department of Public Safety who are members of the police bargaining units shall have the terms, conditions, and benefits of employment as described in the current labor

agreements and other related documents between the City of Cleveland Heights and the Northern Ohio Patrolmen's Benevolent Association. A copy of the labor agreement and related documents is on file in the Office of the Mayor.

SECTION 7. Fire

Sworn members of the Fire Division of the Department of Public Safety who are represented by the International Association of Fire Fighters shall have the terms, conditions, and benefits of employment as described in the current labor agreement and other related documents between the City of Cleveland Heights and the International Association of Fire Fighters. The paramedic compensation, academic achievement bonus, and the clothing maintenance allowance shall apply to all sworn members of the Division. A copy of the labor agreement and other related documents are on file in the Office of the Mayor.

SECTION 8. Public Works and Parks & Recreation

Employees in the bargaining unit as described in the current labor agreement and other related documents between the City of Cleveland Heights and Laborer's International Union of North America, Laborer's Local 860 of Cleveland representing Service Employees, shall have the terms, conditions, and benefits of employment as described in said labor agreement and other related documents. A copy of the labor agreement and other related documents are on file in the Office of the Mayor. Employees may be eligible for supervisor premium pay when such duties are assumed due to absence.

SECTION 9. Vacation

(a) All full-time permanent city employees shall accrue vacation leave according to the following schedule:

ALL FULL-TIME PERMANENT CITY EMPLOYEES:

Length of Service	Accrual Per Pay Period
Up to and including the sixth year	3.08 hours
7 up to and including 12 years	4.60 hours
13 up to and including 18 years	6.20 hours
19 years or more	7.70 hours

Accrual of vacation days shall be by pay period and begin in the pay period in which the employee's first day of employment occurs. Vacation leave requests will be granted by the department heads in line with the needs of the department. To accommodate scheduling needs, vacation leave may be taken before actually accrued upon approval of the Mayor. When an employee terminates employment with the city, the Mayor shall deduct from the employee's final pay periods the number of hours of vacation leave taken but not yet accrued. No more than the amount of vacation accrued

in the previous twelve-month period may be carried forward into the next calendar year. Employees shall be paid for vacation leave accrued, but unused, at the time of separation provided the paid vacation does not exceed the employee's eligible annual accrual and further provided that such employee has worked six (6) months or more.

(b) Permanent part-time employees with a base schedule of 20 or more hours per week will accrue vacation. Permanent part-time employees shall accrue hours based on the actual hours worked in the preceding pay period divided by 80 hours multiplied by the accrual per pay period.

Period Length of Service	Accrual Per Pay
Up to and including the fourth year	1.54 hours
5 up to and including 6 years	3.08 hours
7 up to and including 11 years	4.6 hours
12 up to and including 17 years	6.2 hours
18 years or more	7.7 hours

No more than the amount of vacation accrued in the previous twelve-month period may be carried forward into the next calendar year. Exceptions to the maximum carryover amount, vacation hours payouts, and vacation hours conversion to compensatory time may be granted at the discretion of the Mayor. Employees shall be paid for vacation leave accrued, but unused, at the time of separation provided the paid vacation does not exceed the employee's eligible annual accrual and further provided that such employee has worked six (6) months or more. All other full-time employees who transfer from any public agency in the State of Ohio to the City of Cleveland Heights may receive credit for the length of their consecutive service in the former public agency, in accordance with the provisions of the Administrative Code, for purposes of determining accrual of vacation leave during their employment with the City of Cleveland Heights. Accrual of vacation for transfer employees shall be determined according to the schedule set out in subsection (a). Employees who wish to receive credit for their prior public service shall obtain a certified copy of their employment record from their prior employer. Vacation leave granted under this Section shall be administered pursuant to rules adopted by the Mayor.

(c) For purposes of this Section, the hourly rate of payment for accrued vacation leave shall be determined by the following formula: annual base pay at the time of employee separation divided by 2,080 hours.

SECTION 10. Sick Leave

Full-time permanent employees may be eligible for paid sick leave. Sick leave will be accrued at the rate of 4.6 hours per pay period. Approved sick leave taken shall be charged against the employee's accumulated sick leave. The amount of unused sick leave accumulated as of December 17, 1976 by permanent full-time employees shall be determined under the applicable terms of the Ordinances of the City of

Cleveland Heights.

Employees who transfer from any public agency in the State of Ohio to the City of Cleveland Heights may receive credit for unused sick leave accrued during such prior public employment, in accordance with the provisions of the Administrative Code. Credit for accrued sick leave shall not exceed the limits specified for all other employees in subsection (a). Employees who wish to receive credit for accrued sick leave under this subsection shall obtain a certified copy of their sick leave record from their former employer within thirty (30) days of hire. Documentation received after thirty (30) days will be accepted; however, any service accrual granted will start from the beginning of the pay period in which the documentation is received.

All full-time, permanent employees who are in the employ of the City and who have been in the employ of the City for over ten (10) consecutive years may be eligible for payment for accrued unused sick leave earned at the City of Cleveland Heights, accumulated from January 1, 1969 upon termination of their employment for other than disciplinary reasons. The aforesaid requirement that the sick leave be earned at the City of Cleveland Heights shall apply only to employees hired after April 1, 1990. An employee shall be paid out one-quarter (.25) or 25% of sick time accumulated with a maximum of 960 hours for payout purposes. Therefore, the maximum payout that could be achieved is 240 hours.

Accrued Sick Leave	Conversion Ratio
0 - 960 Hours	1/4
961+ Hours	Not Eligible

For purposes of this Section, the hourly rate of payment for accrued sick leave shall be determined by the following formula: annual base pay at the time of termination of employment divided by 2,080 hours.

No employee shall be entitled to sick leave compensation in the event of injury, occupational disease, or sickness resulting directly and proximately from the performance of any gainful employment or self-employment other than with the City of Cleveland Heights. A determination not to provide sick leave compensation under this Section shall be made by the Mayor, who shall adopt rules relating to the making of such determination.

Sick leave granted under this Section shall be administered pursuant to rules adopted by the Mayor.

SECTION 11. Legal Holidays

(a) The following-named days shall be deemed paid holidays for all employees. No employee shall be required to work on such holidays unless it is determined by the Mayor that public necessity requires his or her services.

1. The first day of January;
2. The third Monday in January;
3. The third Monday in February;
4. The last Monday in May;
5. The nineteenth day in June;
6. The fourth day of July;
7. The first Monday in September;
8. The eleventh day of November;
9. The fourth Thursday in November;
10. The fourth Friday in November;
11. The twenty-fifth day of December;
12. Personal Day;
13. Personal Day

(b) If any such day falls upon a Sunday, the Monday following shall be deemed to be the holiday. If any such day falls upon a Saturday, the Friday immediately preceding shall be deemed to be the holiday.

(c) Employees paid by the day or hour may be granted leaves of absence with full pay on any holiday named herein when, in the judgment of the Mayor, the public service will not be impaired by their absence.

(d) The foregoing notwithstanding, officers and employees who are exempt employees under the Fair Labor Standards Act shall receive no extra compensation if required to work on any holiday named herein.

SECTION 12. Deferred Compensation Plans

(a) The City shall sponsor a 457(b) Plan through payroll deductions, through one or more vendors subject to Council approval.

(b) The administration of the Deferred Compensation Plans shall be under the direction of a committee of three (3) members which shall include the Director of Finance, the Mayor or his or her designee, and one other employee who shall be appointed by the Mayor and shall be a participating member of the Plan. Payroll deductions shall be made in each instance by the Director of Finance.

(c) The Deferred Compensation Plans hereby authorized shall exist and serve in addition to retirement, pension or benefit systems established for the benefit of employees of the City and no deferral of income under the Deferred Compensation Plans shall effect a reduction of any retirement, pension or other benefit provided by law. However, any sum deferred under a Deferred Compensation Plan shall not be

included for the purposes of any taxes withheld on behalf of any such employee, except municipal income tax.

(d) In order to encourage and reward extraordinary employee dedication and performance, the Mayor, subject to Council approval, may award a particular employee additional non-salary compensation through contributions to an employee's deferred compensation account.

SECTION 13. Work Days and Work Hours

(a) City Hall shall be open from 8:30 a.m. to 5:00 p.m., Monday through Friday. Scheduling of employees to meet the needs of such hours of business shall be conducted through the Mayor.

(b) The normal work hours for employees of the following designated classifications shall be as follows:

1. Employees working in job classifications defined as exempt by the Fair Labor Standards Act, as determined by the Mayor after consultation with the Director of Law, shall work such hours as determined by the Mayor.
2. Employees working in jobs defined as non-exempt by the Fair Labor Standards Act, as determined by the Mayor after consultation with the Director of Law, shall work thirty-eight (38) hours to forty (40) hours per week as determined by the Mayor. Days of the week and work hours shall be in accordance with the needs of the city, which shall be determined by the Mayor.
3. The Clerk of Courts office shall be open from 8:30 a.m. through 5:00 p.m. or as otherwise determined by the Municipal Court Judge. Employees shall work such hours as established by the Municipal Court Judge.

SECTION 14. Health Care Insurance and Ancillary Benefits

(a) The City shall purchase or subscribe to and maintain in full force and effect for each full-time employee of the City a health care insurance plan, including medical- surgical protection, covering hospital and surgical benefits and related coverage, through one or more vendors subject to Council approval. Such health care insurance plan shall be maintained so long as such employee remains in the employ of the City. The City shall contribute eighty-eight percent (88%) of the cost of Base Plan B, and the employee shall be responsible for any costs above the amount of established employer contribution, i.e., twelve percent (12%) of the cost for coverage.

(b) All full-time employees shall be offered participation in a prescription plan through one or more vendors subject to Council approval.

(c) The City shall offer dental coverage for each full-time employee from one or more vendors subject to Council approval. Such coverage shall have a maximum benefit of \$1,500 per person. Coverage shall include two (2) yearly cleanings and check-up exams and coverage of eighty percent (80%) of basic and major services, less deductibles. Orthodontia benefits for dependents age 19 or younger also shall be offered with a \$1,000 maximum benefit per dependent.

(d) The City shall offer a vision plan for each full-time employee from one or more vendors subject to Council approval. Such coverage shall have a maximum reimbursement of \$150 per person.

(e) The City shall offer a Flexible Spending Account for qualified medical or dependent care expenses to be funded with employee gross earnings through one or more vendors subject to Council approval.

(f) The City shall offer all employees access to an Employee Assistance Program. The Employee Assistance Program (EAP) provided by the City offers a range of services, including:

- Short-term counseling
- Assistance with locating reliable childcare
- Assistance with general and special educational needs
- Resources for the elderly
- No-cost attorney consultations with a discount if retained
- No-cost financial consultations
- Nutritional coaching
- Fitness coaching

Regarding health care insurance and ancillary benefits for individual, part-time employees, their availability may be determined by the Mayor pursuant to Codified Ordinance Section 139.20.

SECTION 15. Life Insurance

(a) The City provides life insurance of \$10,000 for each full-time employee until they reach age 70.

(b) At age 70, benefits are reduced by 35%.

(c) At age 75, benefits are reduced an additional 20%.

(d) Accidental death and dismemberment insurance are provided at no cost to full-time employees.

- (e) Employees have the option to buy additional term insurance through payroll deductions subject to City Council approval.

SECTION 16. Longevity Compensation

- (a) Permanent employees covered by the ordinance receive additional compensation for length of service during each biweekly pay period.
- (b) The amount varies based on years of service for both full-time and part-time employees.
- (c) Longevity compensation takes effect for the entire pay period following the employee's anniversary.
- (d) All service on a full-time basis with the City is considered, and only full months of service are considered for credit for prior periods of employment.

SECTION 17. Overtime

- (a) Non-exempt employees are compensated for overtime at a rate of 1.5 times their regular hourly rate of pay for hours worked over 40 per week.
- (b) Exempt employees may be paid overtime at a rate not exceeding 1.5 times their regular rate of pay if deemed in the best interests of the City.
- (c) Notwithstanding the above, in addition to the salary provided herein, the Director of Law and the Assistant Law Directors may be compensated at an overtime rate not to exceed \$250.00 per hour for time spent representing the City in court appearances and special projects over and above normal work hours as approved by the Mayor.

SECTION 18. Employee Indemnification: The City complies with Chapter 2744 of the Ohio Revised Code relating to employee indemnification.

SECTION 19. Pension

- (a) All employees are covered under the Public Employees Retirement System of Ohio, unless covered by the Ohio Police & Fire Pension Fund.
- (b) The City makes all required contributions to the pension system as mandated by law.

SECTION 20. Superseding Provisions: If a provision in this ordinance is covered by a separate labor agreement as described herein, the labor agreement supersedes the provision of this ordinance as it relates to employees covered by such labor agreement.

SECTION 21. Effective Date, Severability, and Repeal

- (a) The ordinance is effective at the earliest time allowed by the City Charter, Cleveland Heights Codified Ordinances, and General Law

- (b) The effective date of each provision may be separately determined in accordance with the above.
- (c) This ordinance repeals Ordinance No. 127-2024 and all related ordinances and resolutions inconsistent with this ordinance.

SECTION 22. Miscellaneous Provisions

- (a) If revenues received by the City are not sufficient to meet the foregoing salaries, all salaries may be reduced by the Mayor to a point which will not exceed the appropriated revenues of the City.
- (b) The salary of any officer or employee may, from time to time, be reduced or increased by the Mayor or their designee, but not below or above the amounts specifically fixed herein for such classifications.
- (c) Additional temporary classifications may be established by the Mayor when, in the judgement of the Mayor, job specifications and duties differ significantly from existing classifications as herein provided when a new temporary classification is warranted. The Mayor shall advise Council when such new classification is warranted with the salary being determined by using the hourly rate for the full- time position as the maximum rate.
- (d) "Maximum" and "minimum" as used in the wage and salary schedules herein are exclusive of provisions for longevity, sick leave and vacation conversion, health care, deferred compensation, and other forms of non-salary compensation for which express authority is provided by ordinance.
- (e) To reduce criminal activity and promote safe neighborhoods, the Mayor may lease or transfer City-owned property to Basic Patrol Officers and/or members of the Classified Service of the Division of Police at fair market value.
- (f) The Mayor shall have the authority, when deemed in the best interests of the City, to issue a monetary car allowance in lieu of issuing a City-owned vehicle to an employee.
- (g) The Mayor, subject to Council approval, shall have the authority, when deemed in the best interests of the City, to issue a cost of living adjustment in the form of a one-time lump sum payment to an employee.

SECTION 23. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 24. Notice of the passage of this ordinance will be given by publishing the title and abstract of contents in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance to the City of Cleveland Heights website.

SECTION 25. It is necessary that this Ordinance become immediately effective as an emergency measure necessary for the preservation of public peace, health, and welfare in the City of Cleveland Heights. This emergency measure is necessary to

provide adequate compensation for various officers and employees of the City to retain satisfactory personnel. If the ordinance receives an affirmative vote from five or more members elected or appointed to the Council, it will take effect immediately upon passage. Otherwise, it will take effect from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Ord. No. 23-2025

Exhibit 1 – Salary and Wage Schedule for permanent full- and part-time employees not covered by a collective bargaining agreement

Grade	Min Annual	Min Hourly	Mid Annual	Mid Hourly	Max Annual	Max Hourly
1	\$33,981.00	\$16.34	\$40,777.00	\$19.60	\$47,574.00	\$22.87
2	\$36,752.00	\$17.67	\$44,102.00	\$21.20	\$51,453.00	\$24.74
3	\$39,523.00	\$19.00	\$47,428.00	\$22.80	\$55,332.00	\$26.60
4	\$42,294.00	\$20.33	\$50,753.00	\$24.40	\$59,212.00	\$28.47
5	\$45,065.00	\$21.67	\$54,078.00	\$26.00	\$63,091.00	\$30.33
6	\$47,836.00	\$23.00	\$57,403.00	\$27.60	\$66,970.00	\$32.20
7	\$50,607.00	\$24.33	\$60,728.00	\$29.20	\$70,850.00	\$34.06
8	\$53,378.00	\$25.66	\$64,053.00	\$30.79	\$74,729.00	\$35.93
9	\$56,149.00	\$26.99	\$67,378.00	\$32.39	\$78,608.00	\$37.79
10	\$58,920.00	\$28.33	\$70,704.00	\$33.99	\$82,488.00	\$39.66
11	\$61,691.00	\$29.66	\$74,029.00	\$35.59	\$86,367.00	\$41.52
12	\$64,462.00	\$30.99	\$77,354.00	\$37.19	\$90,246.00	\$43.39
13	\$67,232.00	\$32.32	\$80,679.00	\$38.79	\$94,126.00	\$45.25
14	\$70,003.00	\$33.66	\$84,004.00	\$40.39	\$98,005.00	\$47.12
15	\$72,774.00	\$34.99	\$87,329.00	\$41.99	\$101,884.00	\$48.98
16	\$75,545.00	\$36.32	\$90,655.00	\$43.58	\$105,764.00	\$50.85
17	\$79,702.00	\$38.32	\$95,642.00	\$45.98	\$111,583.00	\$53.65
18	\$85,244.00	\$40.98	\$102,293.00	\$49.18	\$119,341.00	\$57.38
19	\$90,786.00	\$43.65	\$108,943.00	\$52.38	\$127,100.00	\$61.11
20	\$96,328.00	\$46.31	\$115,593.00	\$55.57	\$134,859.00	\$64.84
21	\$101,870.00	\$48.98	\$122,244.00	\$58.77	\$142,618.00	\$68.57
22	\$107,411.00	\$51.64	\$128,894.00	\$61.97	\$150,376.00	\$72.30
23	\$112,953.00	\$54.30	\$135,544.00	\$65.17	\$158,135.00	\$76.03
24	\$118,495.00	\$56.97	\$142,194.00	\$68.36	\$165,894.00	\$79.76
25	\$124,037.00	\$59.63	\$148,845.00	\$71.56	\$173,652.00	\$83.49

Ord. No. 23-2025

Exhibit 2 – Job Classification Schedule for permanent full- and part-time employees not covered by a collective bargaining agreement

Salary Grade	Position	FLSA Exempt/Non-exempt
1		
	Receptionist	Non-exempt
	Van Driver	Non-exempt
	Front Desk Assistant	Non-exempt
	Building Attendant	Non-exempt
	Cashier	Non-exempt
	Finance Clerk	Non-exempt
2		
	Administrative Assistant	Non-exempt
	Mayoral Intern	Non-exempt
	Office Assistant I	Non-exempt
	Deputy Clerk I	Non-exempt
3		
	Billing Clerk	Non-exempt
	Office Assistant II	Non-exempt
	Deputy Clerk II	Non-exempt
	Permit Technician	Non-exempt
	Planning Technician	Non-exempt
4		
	Human Resources Coordinator	Non-exempt
	Office Manager	Exempt
5		
	Deputy Bailiff	Non-exempt
	Deputy Clerk III	Non-exempt
	Special Projects Coordinator	Non-exempt
	Public Works Response Specialist	Non-exempt
	Secretary to Director	Non-exempt
6		
	Accounts Payable Coordinator	Non-exempt
	Camera Operator	Non-exempt
	Audio Engineer	Non-exempt
	City Planner I	Non-exempt
	Community Services Specialist	Non-exempt
	Information Systems Technician	Non-exempt
	Paralegal	Non-exempt
7		

Salary Grade	Position	FLSA Exempt/Non-exempt
	Accountant I	Non-exempt
	Special Events Coordinator	Non-exempt
	Housing Property/Bldg. Inspector I	Non-exempt
	Housing Rehab Specialist	Non-exempt
	Housing Specialist	Non-exempt
	Planning Clerk	Non-exempt
	Payroll Administrator	Non-exempt
	Planning/Zoning Inspector	Non-exempt
	Probation Officer	Non-exempt
	Utility Inspector	Non-exempt
8		
	Central Purchasing Administrator	Exempt
	Chief Deputy Clerk	Non-exempt
	Economic Development Specialist	Exempt
	Horticulturist	Exempt
	Housing Court Representative/Inspector	Non-exempt
	Housing Investigator/Inspector	Non-exempt
	Housing Program Coordinator	Non-exempt
	Housing Property/Bldg. Inspector II	Non-exempt
	Youth Program Coordinator	Exempt
	Supervisor - Fitness Center	Exempt
	Supervisor - General Recreation	Exempt
	Supervisor - Ice & Aquatics	Exempt
	Supervisor - Sports Programs	Exempt
	Supervisor - Office on Aging	Exempt
	Supervisor - Utilities Administration	Exempt
9		
	Accountant II	Exempt
	Application Support Manager	Exempt
	Assistant Commissioner	Exempt
	Assistant General Manager - Cain Park	Exempt
	Chief Probation Officer	Exempt
	City Planner II	Exempt
	Communications Specialist I	Exempt
	Construction Inspector/Engineer	Non-exempt
	Executive Assistant	Exempt
	Housing Property/Bldg. Inspector III	Exempt
	Human Resources Generalist	Exempt
	Production Manager - Cain Park	Exempt
	Marketing/Communications Specialist	Exempt
	Police Academy Instructor	Non-exempt

Salary Grade	Position	FLSA Exempt/Non-exempt
	Senior Housing Rehab Specialist	Exempt
10		
	Chief Bailiff	Exempt
	Clerk of Council	Exempt
	Community Planner	Exempt
	Housing Property/Bldg. Inspector IV	Exempt
	Mayor's Action Center Coordinator	Exempt
11		
	Financial Analyst	Exempt
	GIS Coordinator - Planner I	Exempt
	Supervisor - Forestry	Exempt
	Supervisor - Sanitation	Exempt
	Supervisor - Sewer	Exempt
	Supervisor - Streets	Exempt
	Supervisor - Vehicle Maintenance	Exempt
12		
	Special Assistant to the Mayor	Exempt
	Chief Housing Inspector	Exempt
	Digital & TV Program Coordinator	Exempt
	Communications Specialist II	Exempt
	General Manager - Cain Park	Exempt
13		
	Organizational Performance Coordinator	Exempt
	Sustainability & Resiliency Coordinator	Exempt
	Utilities Commissioner	Exempt
	Capital Projects Manager	Exempt
14		
	Facilities Superintendent	Exempt
15		
	Information Systems Manager	Exempt
16		
	Assistant Director - Community Services	Exempt
	Clerk of Courts	Exempt
17		
	Assistant Director - Parks & Recreation	Exempt
	Assistant Director - Community Development	Exempt
	Assistant Director - Economic Development	Exempt
	Assistant Director - Housing	Exempt
	Assistant Director - Planning	Exempt
	Building Commissioner	Exempt
18		

Salary Grade	Position	FLSA Exempt/Non-exempt
	Assistant Director - Employee Resources	Exempt
	Assistant Director - Public Works	Exempt
	Assistant Director - Finance	Exempt
	Assistant Director - Law	Exempt
	Court Administrator	Exempt
	Magistrate	Exempt
19		
	Director - Community Services	Exempt
	Director - Parks & Recreation	Exempt
20		
	Assistant Chief - Fire	Exempt
	Assistant Chief - Police	Exempt
	Director - Employee Resources	Exempt
21		
	Director - Information Technology	Exempt
	Director - Planning Neighborhoods & Development	Exempt
	Director - Public Works	Exempt
22		
	Director - Finance	Exempt
23		
	Director - Law	Exempt
	Chief - Fire	Exempt
	Chief - Police	Exempt
24		
	~	
25		
	City Administrator	Exempt
	Mayor	Exempt

Proposed: 04/21/2025

RESOLUTION NO. 064-2025(PD), *First Reading*

By Mayor Seren

A Resolution declaring May 2025 *National Preservation Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride, and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life, and all backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, the City of Cleveland Heights Landmark Commission was established in 1974; and

WHEREAS, the City of Cleveland Heights has 16 historic districts listed on the National Register of Historic Places; and

WHEREAS, in past years City staff has been involved in a wide variety of projects that help the City preserve and promote its historic resources including helping residents research their homes' histories; entering original building permit data into a database; providing on-site rehabilitation advice on topics such as paint color selection, paint removal, and window repair; sponsoring lectures to educate people about architecture, preservation, and Cleveland Heights history; assisting residents in researching and listing neighborhoods to the National Register of Historic Places and installing signs recognizing this designation; and funding improvements through the City's Storefront Renovation Program; and

WHEREAS, Cleveland Heights has shown a continued dedication to promoting the City's history, architecture, and historic preservation through partnerships with the Cleveland Restoration Society to administer the Heritage Home Loan Program, a program that allows owners of older homes access to low-interest loans and the technical assistance necessary to sensitively rehabilitate their older homes; and

RESOLUTION NO. 064-2025(PD)

WHEREAS, on March 4, 2019, City Council adopted comprehensive amendments to the City's Landmark Commission ordinance to protect and enhance the historic and aesthetic qualities of the City for the enjoyment of the City's residents and visitors alike, and to further preservation goals by enabling the Landmark Commission to safeguard locally designated properties, protect properties as they go through the Landmark designation process, designate local historic districts where more than 50% of property owners consent, and protect designated properties from inappropriate alterations or demolition; and

WHEREAS, in March, 2019, the City of Cleveland Heights was designated a Certified Local Government ("CLG") by the United States Department of the Interior; and

WHEREAS, as a result of obtaining CLG status, the City of Cleveland Heights applied for and was awarded in 2019 a grant from the State of Ohio to prepare Historic Preservation Design Guidelines; and

WHEREAS, the City of Cleveland Heights Adopted those Historic Preservation Design Guidelines on October 11, 2021; and

WHEREAS Cleveland Heights operates the Cleveland Heights Historical Center at Superior Schoolhouse, which draws visitors and students for tours and research; and

WHEREAS, the Landmark Commission is celebrating its 50th Anniversary in 2025; and

WHEREAS, the City of Cleveland Heights has been hosting events to celebrate *National Preservation Month* since 2002; and

WHEREAS, the City of Cleveland Heights desires to co-sponsor *National Preservation Month* 2025 with the National Trust for Historic Preservation; and

WHEREAS, in Cleveland Heights, *National Preservation Month* 2025 will be observed through the following events sponsored by the Cleveland Heights Landmark Commission, Cleveland Heights Historical Society, Heights Libraries, and Cleveland Restoration Society.

April 22, 7 pm: History of Cleveland Heights

Speaker: Mazie Adams

Location: Lee Road Library Branch

May 22, time TBD: Landmark Commission 50th Anniversary

Location: Cleveland Heights Historical Center at Superior Schoolhouse

May 27, 7 pm: Heritage Home Program: Preservation is Sustainable

Speaker: Cleveland Restoration Society.

Location: Lee Road Library Branch

RESOLUTION NO. 064-2025(PD)

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council does hereby proclaim May 2025 *National Preservation Month* and calls upon the residents of the City of Cleveland Heights to join their fellow residents across the United States in recognizing and participating in this special observance.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. Notice of passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to join with the other communities in this celebration and the need to proclaim *National Preservation Month* on a timely basis. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

RESOLUTION NO. 064-2025(PD)

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposed: 04/21/2025

RESOLUTION NO. 065-2025(CRR), *First Reading*

By Mayor Seren

A Resolution recognizing May 5-9, 2025, as *Air Quality Awareness Week*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, air pollution in the United States poses a public health threat affecting potentially millions of people throughout the country and is associated with health problems including asthma, increased emergency department visits and hospital stays for breathing and heart problems, and increases in illnesses such as pneumonia and bronchitis; and,

WHEREAS, the Environmental Protection Agency (EPA) is partnering with the National Oceanic and Atmospheric Administration (NOAA) and other government agencies to raise public awareness about air quality and share information about efforts to protect and improve air quality; and

WHEREAS, the week will highlight resources that increase air quality awareness to encourage people to take action and incorporate air quality knowledge into their daily living; and

WHEREAS, the Ohio EPA operates over 240 air monitors at over 120 sites around the state, which routinely check levels of sulfur dioxide, lead, particulate matter, nitrogen dioxide, carbon monoxide, and ozone to determine whether Ohio's air meets federal standards established to protect public health; and

WHEREAS, according to the Ohio EPA's 2022 Annual Report, the entire state of Ohio now meets the 2010 sulfur dioxide standard of 75 parts per billion and is developing plans to bring the Cleveland area into attainment in accordance with Clean Air Act deadlines; and

WHEREAS, the Ohio EPA awarded more than \$18.1 million in grants in 2022 to support projects that will reduce emissions from aging diesel engines, and these projects are expected to reduce more than 62 tons of annual emissions of nitrogen oxides (ozone smog precursors), fine particulates, carbon monoxide, and hydrocarbons; and

WHEREAS, the City of Cleveland Heights is undertaking a series of initiatives to track air quality and reduce the impact of poor air quality on those who live, work, and visit here;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

RESOLUTION NO. 065-2025(CRR)

SECTION 1. This Council does hereby proclaim May 5-9, 2025, to be *Air Quality Awareness Week* and urges every resident to take action and incorporate air quality knowledge into their daily living.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. Notice of passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to join with other communities in this celebration and the need to proclaim *Air Quality Awareness Week* on a timely basis. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

RESOLUTION NO. 065-2025(CRR)

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposed: 04/21/2025

RESOLUTION NO. 066-2025(CRR), *First Reading*

By All City Councilmembers

A Resolution proclaiming May 2025 to be *Mary Dunbar Bike Month* in the City of Cleveland Heights; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, bicycling is a sociable, healthy, green, and economical mode of transportation and recreation; and

WHEREAS, the United States Department of Transportation released a policy statement in 2010 with the purpose of reflecting the Department's support for planning, funding, and implementing improvements to walking and bicycling transportation networks that "foster safer, more livable, family-friendly communities; promote physical activity and health; and reduce vehicle emissions and fuel use;" and

WHEREAS, Ohio law allows for the use of bicycles on all Cleveland Heights roads; and

WHEREAS, Cleveland Heights streets and buildings are ideally arranged in a compact, well-connected pattern making it easier to walk and bike to businesses, schools, and recreational and cultural destinations; and

WHEREAS, the City of Cleveland Heights shares the goals of the Heights Bicycle Coalition "to educate and encourage Heights community members to use bicycles as a sustainable and healthy form of transportation and recreation;" and

WHEREAS, in 2018, the City of Cleveland Heights passed Resolution No. 37-2018 adopting a Complete and Green Street Policy aimed at developing "a safe, comfortable, reliable, efficient, integrated, and completely connected multimodal transportation network providing access, mobility, safety, and connection to all users," which the National Complete Streets Coalition evaluated as the best new policy of 2018; and

WHEREAS, the League of American Bicyclists have recognized Cleveland Heights as a bronze award-level Bicycle Friendly Community since 2013; and

WHEREAS, the City of Cleveland Heights recently passed Resolution No. 036-2025, adopting the City of Cleveland Heights Comprehensive & Equitable Safety Action Plan, which is a guiding document for future decisions related to safety improvements for all modes of transportation, including bicycle infrastructure and programming; and

RESOLUTION NO. 066-2025(CRR)

WHEREAS, Cleveland Heights continues to assess its transportation network and connections to other cities and seek grants for projects that improve the safety and comfort of bicyclists, such as the Cedar Glen Trail that connects Cedar Fairmount to University Circle and the Lake-to-Lakes Trail; and

WHEREAS, educating cyclists on the proper and safe operation of bicycles and educating motorists on properly and safely sharing roads with bicyclists is important to ensure the safety and well-being of the public; and

WHEREAS, the City of Cleveland Heights wants to promote greater public awareness in the community of cycling as a sustainable and healthy form of transportation and recreation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council does hereby proclaim May 2025 to be *Mary Dunbar Bike Month* in the City of Cleveland Heights. The Council encourages all residents to review the laws and regulations governing bicycle safety and to use a bicycle for transportation to work and school, especially for trips within the City of Cleveland Heights.

SECTION 2. It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. Notice of passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to join with the other communities in this celebration and the need to proclaim *Mary Dunbar Bike Month* and related events on a timely basis. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

RESOLUTION NO. 066-2025(CRR)

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposed: 04/21/2025

RESOLUTION NO. 067-2025(CRR), *First Reading*

By All City Councilmembers

A Resolution recognizing April 22, 2025 as *National School Bus Driver Appreciation Day*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, school bus drivers are the first school district employees who greet many of our students each morning and the last who say goodbye each afternoon; and

WHEREAS, the City of Cleveland Heights has great respect and admiration for school bus drivers and transportation employees who have dedicated their lives to our students; and

WHEREAS, school bus drivers play a vital role throughout the city, county, and state, traveling each year on regular routes, field trip routes, vocational routes, and special education routes; and

WHEREAS, earlier this year, Dorian Pace, a local school bus driver, displayed extraordinary courage and presence of mind when a fire broke out on his school bus, exemplifying the highest standards of service and community care; and

WHEREAS, the safety and well-being of children are of the utmost concern to all Cleveland Heights parents, who entrust school bus drivers with the welfare of their children, making them responsible for the ability to maneuver through traffic regardless of road conditions while maintaining the conduct of the children on the bus and who are looked to for leadership and life-saving decisions-making in the event of an emergency.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Cleveland Heights, Ohio that:

SECTION 1. This Council does hereby proclaim April 22, 2025 as *National School Bus Driver Appreciation Day* and recognizes the importance of our school bus drivers to safely deliver children to and from school every day.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. Notice of passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one

RESOLUTION NO. 067-2025(CRR)

newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to recognize *National School Bus Driver Appreciation Day* in a timely manner. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposed: 04/21/2025

RESOLUTION NO. 068-2025(CRR), *First Reading*

By All City Councilmembers

A Resolution proclaiming May, 2025 as *Jewish American Heritage Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland Heights recognizes the significant contributions of the Jewish community to our city; and

WHEREAS, in 1654 the first Jewish refugees sailed into the port of present-day New York City, fleeing oppression and discrimination and fought for their right to remain, becoming our nation's first Jewish community; and

WHEREAS, we honor these refugees for building a legacy of generations of Jewish Americans who have fought for justice, equality, and freedom for all Americans in the face of their own experiences with prejudice, persecution, and the horrors of the Holocaust; and

WHEREAS, the City of Cleveland Heights is proud to be home to a large and vibrant Jewish community that has actively participated in our growth as a strong, diverse city; and

WHEREAS, *Jewish American Heritage Month* provides an opportunity for all residents to celebrate the rich history, traditions, and achievements of the Jewish community; and

WHEREAS, promoting awareness and understanding of Jewish heritage fosters unity, tolerance, and respect for all members of our diverse community; and

WHEREAS, designating May as *Jewish American Heritage Month* reaffirms our commitment to honoring and preserving the cultural heritage of all residents.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, OH that:

SECTION 1. This Council does hereby proclaim May, 2025 as *Jewish American Heritage Month* in the City of Cleveland Heights and urges every resident to participate in activities and events that celebrate Jewish culture, history, and contributions.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted

RESOLUTION NO. 068-2025(CRR)

in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its content, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to recognize *Jewish American Heritage Month* on a timely basis. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposed: 04/21/2025

RESOLUTION No. 069-2025(CRR), *First Reading*

By All City Councilmembers

A Resolution recognizing May, 2025 to be *Mental Health Awareness Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, founded by Mental Health America in 1949, the purpose of *Mental Health Awareness Month* is to raise awareness and educate the public about mental illness, including conditions like depression, schizophrenia, and bipolar disorder, and reduce the stigma surrounding mental illness; and

WHEREAS, our country faces an unprecedented mental health crisis among people of all ages, where two out of five adults report symptoms of anxiety or depression; and

WHEREAS, there is a proven connection between overall personal health and good mental health, which is critical to the well-being of our families, communities, schools, and businesses; and

WHEREAS, people with mental illnesses make important contributions to our families and our communities;

WHEREAS, even before the pandemic, rates of depression and anxiety were increasing, but the grief, trauma, and physical isolation of the last four years have driven Americans to a breaking point; and

WHEREAS, 57 million Americans have a mental disorder in any given year, but fewer than 40 percent of adults living with a mental illness, and slightly more than one-half of youths age 8 to 15 years with a mental illness, received mental health services in the last year; and

WHEREAS, our youth have been particularly impacted as losses from COVID and disruptions in routines and relationships have led to increased social isolation, anxiety, and learning loss, and more than half of parents express concern over their children's mental well-being; and

WHEREAS, stigma and fear of discrimination keep many who would benefit from mental health services from seeking help, and research shows that the most effective way to reduce stigma is through personal contact with someone with a mental illness; and

RESOLUTION NO. 069-2025(CRR)

WHEREAS, *Mental Health Awareness Month* is both a national and local commitment to reducing the stigma associated with mental illness, encouraging those living with mental health conditions to get the help they need, and affirming our pledge to ensure those who need help have access to support, acceptance, and resources they deserve; and

WHEREAS, there is a need to improve public awareness of mental illness and to strengthen local and national awareness, so that all those with mental illness may receive adequate and appropriate treatment and support.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council does hereby proclaim May, 2025 to be *Mental Health Awareness Month* and recognizes the necessity to continue to promote mental health awareness and access to mental health care resources.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. Notice of passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to proclaim *Mental Health Awareness Month* on a timely basis. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

RESOLUTION NO. 069-2025(CRR)

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposed: 04/21/2025

RESOLUTION NO. 070-2025(CRR), *First Reading*

By All City Councilmembers

A Resolution recognizing May 4—May 10, 2025 to be *Professional Municipal Clerks Week*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Office of Professional Municipal Clerks is a time honored and vital part of local government and exists throughout the world and is the oldest among public servants; and

WHEREAS, the Office of Professional Municipal Clerks provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels; and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all and serve as the information center on functions of local government and community; and

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of Professional Municipal Clerks through participation in education programs, seminars, workshops, and the annual meetings of their state, provincial, county, and international professional organizations; and

WHEREAS, Cleveland Heights Clerk of Council, Addie Balester, has recently achieved her Certified Municipal Clerk designation; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of Professional Municipal Clerks.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council does hereby proclaim May 4—May 10, 2025 to be *Professional Municipal Clerks Week* and recognizes the hard work and accomplishments of the Office of the Professional Municipal Clerk.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

RESOLUTION NO. 070-2025(CRR)

SECTION 3. Notice of passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to join with other communities in this celebration and the need to proclaim *Professional Municipal Clerks Week* on a timely basis. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor