



# CLEVELAND HEIGHTS

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## **Administrative Services Committee**

**April 28, 2025**

**4:30 PM**

**City Hall – Executive Conference Room**

Administrative Code, Board & Commission Appointments, Charter Review, Salaries & Benefits

Council members

Chair: Craig Cobb | Vice Chair: Jim Petras | Member: Tony Cuda

## **Agenda**

- 1) Call to Order/Roll Call**
- 2) Proposed Ordinances (amended/new)**
  - a. 143.04 Compensation of Members - Landmark Commission (Amending current 143.04)
  - b.
    - 131.25 Compensation of Police Chief (New)
    - 131.26 Compensation of Fire Chief (New)
    - 141.27 Benefits for Dept. Chiefs (New)
- 3) Continued Review of Chapter 111 of Codified Ordinances**
  - a. Chapter 111
- 4) Committee/Commission/Board Vacancies**
- 5) Other**
- 6) Adjourn**

**A RESOLUTION AMENDING ORDINANCE NO. 143.04 TO PROVIDE  
COMPENSATION FOR MEMBERS OF THE LANDMARK COMMISSION**

**WHEREAS**, the Landmark Commission serves a vital role in preserving the historical, cultural, and architectural heritage of the City of Cleveland Heights; and

**WHEREAS**, members of the Landmark Commission are appointed by the City Council and contribute significant time, expertise, and effort in the review and evaluation of proposed alterations to historic properties, designation of landmarks, and development of preservation policies; and

**WHEREAS**, the duties of the Landmark Commission have increased in scope and complexity due to continued growth, redevelopment, and community interest in historic preservation; and

**WHEREAS**, providing fair compensation for service on the Landmark Commission will help attract and retain qualified individuals with the necessary knowledge and experience to effectively carry out the Commission's responsibilities; and

**WHEREAS**, it is in the public interest to recognize the value of service on the Landmark Commission and to support its members with appropriate compensation for their time and commitment; and

**NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:**

SECTION 1. Section 143.04 of Chapter 143 of the Codified Ordinances of the City of Cleveland Heights is hereby amended as set forth in Exhibit 1.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

## **EXHIBIT 1**

143.04 Compensation of members.

The Chairman and other members of the Landmark Commission each shall receive such compensation, and the expenses of the Commission shall be paid, as Council may provide by ordinance.

An Resolution amending Chapter 131 to add provisions for equity pay adjustments and benefits for the Chiefs of the Police and Fire Departments and Assistant Fire Chief.

WHEREAS, Article 5, Section 4 of the Cleveland Heights Charter requires this Council to “fix by ordinance the salary, rate, or amount of compensation of all officers and employees of the City;” and

WHEREAS, Cleveland Heights Codified Ordinance Section 139.21 generally requires this Council to “establish employees’ wages, hours of work, sick leave benefits, paid hospitalization benefits, vacations, legal holidays, and all other forms of fringe benefits and other conditions of employment by ordinance;” and

WHEREAS, the City of Cleveland Heights is committed to fair and equitable compensation practices that promote retention, recognize leadership performance, and retain talented and experienced public employees; and

WHEREAS, the City of Cleveland Heights recognizes the critical role of the Police Chief in ensuring public safety, maintaining law and order, and leading the police department with integrity and professionalism; and

WHEREAS, the position of Police Chief carries significant responsibilities, including strategic planning, departmental oversight, and community engagement, and requires extensive experience and leadership capabilities; and

WHEREAS, the City of Cleveland Heights recognizes the position of Fire Chief plays a critical leadership role in ensuring public safety, emergency response coordination, and overall management of the fire department; and

WHEREAS, the position of Fire Chief carries significant responsibilities, including strategic planning, department oversight and scope of the position has increased in recent years due to changes in emergency response demands, departmental operations, and interagency coordination; and

WHEREAS, the members of the police and fire departments, represented by their respective bargaining units, have negotiated salary, certain benefits and conditions of employment through collective bargaining agreements; and

WHEREAS, the salary compensation and benefits enjoyed by some members of the bargaining units exceeds or potentially exceeds the current base compensation for the Police Chief, Fire Chief and Assistant Fire Chief positions a salary adjustment is needed to address internal equity and ensure external competitiveness within the public safety sector; and

WHEREAS, it would be equitable to provide the Police Chief, Fire Chief and Assistant Fire Chief with benefits that are comparable to those provided to members of the respective bargaining units, in recognition of their responsibilities and to promote fairness and consistency within the departments; and

WHEREAS, aligning the benefits of the Police Chief, Fire Chief and Assistant Fire Chief with those of their departmental personnel promotes morale, recruitment, and retention of qualified leadership; and

BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. Chapter 131 of the Codified Ordinances of Cleveland Heights is hereby amended to add section 131.25 COMPENSATION OF POLICE CHIEF as set forth in Exhibit 1 attached hereto and incorporated herein.

SECTION 2. Chapter 131 of the Codified Ordinances of Cleveland Heights is hereby amended to add section 131.26 COMPENSATION OF FIRE CHIEF and Assistant Fire Chief as set forth in Exhibit 1 attached hereto and incorporated herein.

SECTION 3. Chapter 131 of the Codified Ordinances of Cleveland Heights is hereby amended to add section 131.27 BENEFITS FOR DEPARTMENT CHIEFS AND ASSISTANT as set forth in Exhibit 1 attached hereto and incorporated herein.

SECTION 4. Upon passage of this Ordinance the provisions of 131.25 and 131.26 shall be applied retroactively to April 1, 2024 to align with the effective dates of the Agreements between the City of Cleveland Heights and Cleveland Heights Firefighters Assoc. Local 402 and Ohio Patrolmen's Benevolent Association.

SECTION 5. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 6. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights or by posting the full text of this Resolution to the City of Cleveland Heights website.

## **EXHIBIT 1**

### **131.25 COMPENSATION OF POLICE CHIEF**

Subject to the maximum annual amount set forth in the salary and wage ordinance, the Chief of the Police Department base pay rate shall be compensated in the amount of 13% over the Captain base pay rate in the collective bargaining agreement between the City of Cleveland Heights and Ohio Patrolmen's Benevolent Association.

### **131.26 COMPENSATION OF FIRE CHIEF AND ASSISTANT FIRE CHIEF.**

Subject to the maximum annual amount set forth in the salary and wage ordinance, the Chief of the Fire Department base pay rate shall be compensated in the amount of ?% over the Assistant Fire Chief base rate of pay. Subject to the maximum annual amount set forth in the salary and wage ordinance, the Assistant Fire Chief base pay rate shall be compensated in the amount of ?% over the Battalion Chief base pay rate as set forth in the collective bargaining agreement between the City and Cleveland Heights Firefighters Association Local No. 402

### **131.27 BENEFITS FOR DEPARTMENT CHIEFS AND ASSISTANT**

In addition to base salary, the Chief of the Police Department and the Chief and Assistant Chief of the Fire Department shall be entitled to the same benefits they would otherwise be entitled to if they were a member of the union whose membership they supervise, including, but not necessarily limited to longevity pay, health and fitness bonus and any other incidental remuneration.

## **CHAPTER 111**

### **Council**

- 111.01 Regular meetings.
- 111.02 Special meetings.
- 111.03 Emergency meetings.
- 111.04 Quorum.
- 111.05 Adjournment.
- 111.06 Meetings and records are public.
- 111.07 Organization.
- 111.08 President.
- 111.09 Absence of President.
- 111.10 Clerk.
- 111.11 Committees.
- 111.12 Business of Council.
- 111.13 Action of Council.
- 111.131 Consent agenda.
- 111.14 Enacting clause of ordinances or resolutions.
- 111.15 Subject and title of ordinances and resolutions.
- 111.16 Preparation of ordinances and resolutions.
- 111.17 Reference of proposed ordinances and resolutions to committee.
- 111.18 Amendments.
- 111.19 Required number of copies of proposed legislation.
- 111.20 Reading of ordinances and suspension of rules.
- 111.21 Voting.
- 111.22 Authentication of ordinances and resolutions.
- 111.23 Publication of ordinances and resolutions.
- 111.24 Robert's Rules of Order.
- 111.25 Amendments of rules.
- 111.26 Dispensation of rules.
- 111.27 Exception to majority vote.
- 111.28 Resignations.
- 111.29 Codification of ordinances.
- 111.30 Authorized expense expenditures.

#### **111.01 REGULAR MEETINGS.**

Regular meetings of Council shall be held in the City Hall on the first and third Mondays of each month, at 7:30 p.m., except when any such Monday is on a legal holiday, Council shall meet in regular session on the following day without taking further action.

Council, by motion duly adopted, may authorize a change in the regular meeting schedule set forth above. Council, by motion duly adopted, may authorize a meeting of Council at some other public building located within the City of Cleveland Heights. Any such changes may be noticed under either Section 107.02(a) or Section 107.02(b).

(Ord. 37-2016. Passed 5-16-16.)

#### **111.02 SPECIAL MEETINGS.**

A special meeting of Council may be called by the President of Council or by any two (2) members thereof, or by the Mayor, upon at least twenty-four (24) hours personal telephone notice or by written notice served personally upon each member or left at his usual place of residence. Such notice shall state the subjects to be considered at the special meeting and no other subject shall be considered at that meeting, unless all members are in attendance and give unanimous consent to the consideration of other matters at such special meeting.

Special meetings may also be called by a majority vote by a resolution passed at any regular meeting, and an absentee at such regular meeting shall be notified thereof as hereinbefore provided. (A.O.; Ord. 153-2021. Passed 12-6-21.)

#### **111.03 EMERGENCY MEETINGS.**

In the event of an emergency requiring immediate official action, an emergency meeting of Council may be called by the President of Council or by any two (2) members thereof, or by the Mayor, upon at least four (4) hours personal telephone notice or by written notice served personally upon each member or left at his usual place of residence. Such notice shall state the subjects to be considered at the emergency meetings, and no other subject shall be considered at that meeting. (A.O.; Ord. 153-2021. Passed 12-6-21.)

#### **111.04 QUORUM.**

Four (4) members shall constitute a quorum of Council to do business and a less number may adjourn from day to day and compel the attendance of absent members in such manner and under such penalties as may be prescribed by ordinance.

(Ord. 2400. Passed 1-3-22.)

#### **111.05 ADJOURNMENT.**

By resolution concurred in by a majority of all members of Council present, any meeting may be adjourned to a later date prior to the date of the next regular Council meeting. The adjourned meeting shall be considered a special meeting, and public notice thereof shall be given pursuant to Section 107.02(b). Any absentee member of Council shall be notified personally, by telephone or by written notice, served personally or at his regular place of residence, at least twenty-four (24) hours prior to the date and hour of the adjourned meeting.

#### **111.06 MEETINGS AND RECORDS ARE PUBLIC.**

Except as otherwise provided in the Codified Ordinances, all meetings of Council shall be public and any citizen shall have access to the minutes and records thereof at all reasonable times.

#### **111.07 ORGANIZATION.**

At its first regular Council meeting in January following each municipal election, Council shall organize and, by vote of at least four (4) members thereof, shall elect one (1) of its members as President and another as Vice President to serve for a period of two (2) years thereafter. If a

vacancy occurs or if Council determines by at least four (4) members that the President or Vice President is unable to fulfill the duties of his respective office, Council shall immediately proceed to elect one (1) of its members to serve in such office.

#### **111.08 PRESIDENT.**

The President shall preside at all meetings of Council and shall have a voice and vote in its proceedings but no veto. He shall preserve order and decorum, prevent personal reflection and confine members in debate to the question. He may, in common with any other member, call any member to order who violates any of the rules, and when in the chair, shall decide all questions of order subject to an appeal to Council on demand of two (2) members. On such appeal there shall be no debate but each member making the appeal may briefly state his reason for the same and the presiding officer shall have the same right to a similar brief statement.

(Ord. 2400. Passed 1-3-22.)

#### **111.09 ABSENCE OF PRESIDENT.**

In the absence of the President, the Vice President shall discharge the duties and be clothed with all the powers of the President. In the absence of both the President and Vice President, the Councilmen present may choose one (1) of their members as President pro tem., who during such absence, shall discharge the duties and be clothed with all the powers of the President.

(Ord. 2400. Passed 1-3-22.)

#### **111.10 CLERK.**

(a) The Clerk of Council shall be appointed by the affirmative voter of a majority of the members elected or appointed to Council. The Clerk of Council shall be subject to the supervision of the President of Council or the President's designee, shall serve during good behavior, and may be removed only by the vote of a majority of Council as described above. The Clerk of Council shall attend all Council meetings, both regular and special; prepare or cause the preparation of minutes; maintain an accurate and complete record of all Council proceedings; prepare or cause to be prepared or assist the Council President in the preparation of an agenda for every meeting of Council; and have custody of all ordinances and resolutions of Council and all official documents, reports, papers, communications and files of Council. The Clerk of Council shall maintain an updated record of all appointments made by the Council and the terms of office associated therewith. The Clerk shall also perform such other duties as are required by law or are required by the Charter, these Codified Ordinances, or any other ordinance, resolution or motion of Council.

(b) The compensation of the Clerk of Council shall be established by Council and shall include all benefits, including but not limited to hospitalization, medical, and dental insurance, which are available to full time City employees.

(Ord. 76-2022. Passed 6-21-22.)

(c) The Council Clerk shall provide personal notification of all regular and special Council and Council Committee meetings, in a manner consistent with the requirements of Section 107.03 of the Codified Ordinances but without requirement for request form or payment of any fee, to all persons who have been elected to Council but have not yet been sworn in, together with information about how the monthly calendar of meetings and other public notification of meetings

of Council, Council Committees and other City boards, commissions and other similar public bodies of the City, as described in Section 107.02 of the Codified Ordinances, may be accessed on the City's website. The Council Clerk shall also provide such further information as the Council President may direct to such persons. If two candidates for election to City Council receive votes in such numbers that an automatic recount would be required under Ohio law, both such candidates shall receive the notifications and information described herein.

(Ord. 090-2024. Passed 6-3-24.)

### **111.11 COMMITTEES.**

Council may provide from time to time by resolution for such standing and special committees as the business of Council may require. The President, by virtue of his office, shall be a member and chairman of all committees whenever he attends their meetings and desires to so act. In the absence of provision to the contrary, the President shall appoint members of the committees and the member first named shall act as chairman of the committee when the President does not attend and act. A majority of the appointed members shall constitute a quorum. Vacancies in committee membership shall be filled by like appointment.

(Ord. 24-1949. Passed 3-21-49.)

### **111.12 BUSINESS OF COUNCIL.**

The business of all regular meetings of Council shall include the following:

Roll call.

Reading and disposal of journal.

Reports and communications from the Mayor, City Administrator, and Department Heads.

Communications from residents.

Reports of committees.

Approval of Consent Agenda.

Consideration of ordinances, resolutions, and motions not part of the Consent Agenda.

Miscellaneous business.

(Ord. 24-2020. Passed 3-16-20; Ord. 153-2021. Passed 12-6-21.)

### **111.13 ACTION OF COUNCIL.**

Council shall act by ordinance or resolution duly adopted at a regular, special or emergency meeting. Each ordinance, resolution and motion shall require the concurrence of at least four (4) members of Council for its passage or adoption. The vote upon its passage or adoption shall be taken by voice vote, and the vote of each member shall be individually entered on the journal, except that the presiding officer may require a roll call vote at his or her discretion. Further, a roll call vote shall be required whenever the vote is not unanimous, or for any motion to adjourn into executive session, or upon the request of any member of Council or the Clerk of Council, or when otherwise required by the Codified Ordinances or general law. In the event of a roll call vote, the vote taken by the "ayes" and "nays" shall be entered upon the journal.

(Ord. 50-2020. Passed 6-1-20.)

#### **111.131 CONSENT AGENDA.**

The agenda at any regular meeting of Council may include a Consent Agenda. The Consent Agenda may consist of ordinances and resolutions, acceptance of property and dedications, easement agreements, and such other items as Council determines. The Consent Agenda shall not include those items which impose a tax or propose a levy or question for popular consideration on the ballot or which would be prohibited by the City Charter or Ordinances. Any member of Council, for any reason, may request that an item on the Consent Agenda be removed, and if such request is made, the item shall be removed and placed on the regular agenda without discussion on that request. Action on any item on the consent portion of the agenda shall not eliminate the need for a greater majority vote if one is called for by the Charter or these Codified Ordinances. Action upon the Consent Agenda will require two motions: the first to suspend the rules under Chapter 111 of the Codified Ordinances of the City of Cleveland Heights, and a second for approval or adoption of the items within the Consent Agenda. A vote upon adoption of the Consent Agenda operates as to all items on the Consent Agenda at the time the motion to approve or adopt is made. (Ord. 24-2020. Passed 3-16-20.)

#### **111.14 ENACTING CLAUSE OF ORDINANCES OR RESOLUTIONS.**

The enacting clause of all ordinances and resolutions passed by Council shall be "Be it ordained (resolved) by the Council of the City of Cleveland Heights, Ohio". The enacting clause of all ordinances submitted to popular election by the initiative shall be "Be it ordained by the People of the City of Cleveland Heights, Ohio". (Ord. 2400. Passed 1-3-22.)

#### **111.15 SUBJECT AND TITLE OF ORDINANCES AND RESOLUTIONS.**

Each proposed ordinance or resolution shall be introduced in written or printed form and shall not contain more than one (1) subject which shall be clearly stated in the title. However, related subjects may be grouped in one (1) ordinance or resolution and the legislation relating to the installation of public improvements in different streets may be consolidated so that the various ordinances and resolutions in connection therewith may contain provisions for all of the streets. General appropriation ordinances may contain the various subjects and accounts for which money is to be appropriated. (Ord. 2400. Passed 1-3-22.)

#### **111.16 PREPARATION OF ORDINANCES AND RESOLUTIONS.**

The Director of Law, upon the request of any member, shall draft the form of any proposed legislation desired by such member, and any legislation not prepared by the Director of Law shall be referred to him for approval as to form and have his approval endorsed thereon before adoption. Each resolution or ordinance when introduced shall have the name of the member introducing the same endorsed thereon and have a number assigned to it by the Clerk of Council and shall thereafter be referred to by number.

(Ord. 40-1950. Passed 6-5-50.)

#### **111.17 REFERENCE OF PROPOSED ORDINANCES AND RESOLUTIONS TO COMMITTEE.**

Each resolution or ordinance upon introduction shall be referred to the appropriate committee or committees by the presiding officer and, except in an emergency, no resolution or ordinance shall be acted upon by Council until it has been so referred and reported upon by such committee or committees.

(Ord. 40-1950. Passed 6-5-50.)

#### **111.18 AMENDMENTS.**

No resolution or ordinance shall be changed or altered by a committee, but any committee may recommend in writing either amendments or a substitute resolution or ordinance and any member of Council may, at any time, introduce in writing an amendment to or substitute for a pending piece of legislation which shall be subject to the same approval as to form by the Director of Law as legislation originally introduced.

(Ord. 40-1950. Passed 6-5-50.)

#### **111.19 REQUIRED NUMBER OF COPIES OF PROPOSED LEGISLATION.**

Legislation when introduced and any amendment or substitute therefor shall be submitted in at least three (3) copies, one (1) of which shall be filed with the presiding officer, one (1) with the Clerk of Council and one (1) with the Director of Law and it shall be the duty of the Clerk of Council to furnish sufficient copies for the consideration of Council and its committees. Upon adoption, all legislation of the character referred to in Section 111.20 or relating to the administration of any administrative department shall forthwith be reproduced in printed form or by other process of duplication. One (1) copy thereof shall be furnished to each member of Council, to the Director of Law, to the Director of Finance and to the Mayor, and it shall be the duty of the Mayor to furnish copies to the proper subordinates in any of his departments. The Clerk of Council shall also have in his office such quantity of additional copies as seems to him necessary for the information of the public.

(Ord. 40-1950. Passed 6-5-50; Ord. 153-2021. Passed 12-6-21.)

#### **111.20 READING OF ORDINANCES AND SUSPENSION OF RULES.**

No ordinance of a general or permanent nature, or granting a franchise, or involving the expenditure of money, or the levying of a tax, or for the purchase, lease, sale or transfer of property shall be passed until it has been read at two (2) regular meetings, or the requirements for such reading have been dispensed with by a vote of at least five (5) members of Council. This provision, however, shall not apply to an emergency measure. Where there is a series of ordinances and resolutions required to provide for any public improvement including the raising of money therefor, the above rule shall apply only to the first ordinance or resolution in the series, and all subsequent ordinances and resolutions required in such series, may be passed on their first reading by the concurrence of four (4) members of Council.

(Ord. 2400. Passed 1-3-22.)

#### **111.21 VOTING.**

Every member present shall vote on any question on the call for a voice or roll call vote unless the member recuses themselves. Whenever a member has a personal or financial interest in any matter under consideration or believes that voting on the matter could for any reason constitute a

violation of an ethics law, the member shall disclose the interest or ethical concern and recuse themselves from voting. Any member present, not recusing themselves from voting, who fails or refuses to vote on any question when the voice or roll call vote is being taken shall be counted as voting in the affirmative.

(Ord. 51-2020. Passed 7-6-20.)

#### **111.22 AUTHENTICATION OF ORDINANCES AND RESOLUTIONS.**

Any ordinance or resolution passed by Council shall be signed by the President or other presiding officer and by the Clerk.

(Ord. 2400. Passed 1-3-22.)

#### **111.23 PUBLICATION OF ORDINANCES AND RESOLUTIONS.**

Pursuant to Section 8 of Article III of the City Charter, the method and manner of giving public notice of passage of ordinances and resolutions of a general and permanent nature shall be as follows: the title and either an abstract thereof prepared by the Director of Law or the full text thereof, as may be directed by Council in a section of such ordinance or resolution, or by separate resolution shall be published. Provided, further, that if such ordinance or resolution is a printed publication, it need not be published otherwise. Such publication shall be by notice or advertisement printed once in one (1) newspaper of general circulation in the City.

(Ord. 104-1949. Passed 12-27-49.)

#### **111.24 ROBERT'S RULES OF ORDER.**

In the absence of any rule upon the manner of business, Council shall be governed by the current edition of Robert's Rules of Order.

#### **111.25 AMENDMENTS OF RULES.**

These rules may be repealed, amended or altered or new rules adopted by a vote concurred in by five (5) members of Council on the report of a committee to which the subject has been referred at a previous meeting.

#### **111.26 DISPENSATION OF RULES.**

These rules or any of them may be temporarily suspended at any meeting of Council by a concurrent vote of five (5) members.

#### **111.27 EXCEPTION TO MAJORITY VOTE.**

If applicable, when any provision of the City Charter, or any provision of this Administrative Code or any ordinance hereafter passed requires the concurrence of more than the majority of members of Council in order to legally adopt an ordinance or resolution, the provision of the Charter or the provision of this Administrative Code or such subsequent ordinance shall govern, and the rule set forth in Section 111.20 shall be subject thereto.

#### **111.28 RESIGNATIONS.**

The resignation of a member of Council shall not take effect until the resignation has been accepted by vote by a majority of Council members exclusive of the person tendering the resignation.

(Ord. 2400. Passed 1-3-22.)

### **111.29 CODIFICATION OF ORDINANCES.**

Notwithstanding any of the provisions of this chapter, Council may at any time revise, rearrange and codify the general ordinances of the City by the following procedure:

(a) An ordinance may be adopted pursuant to the procedure of this chapter determining in general terms to amend, revise, rearrange, renumber and codify the general ordinances of the City. The determining ordinance shall set forth in a skeleton form a general plan of the recodification with appropriate titles, chapters and other subdivisions. Such determining ordinance need not be published.

(b) At any time after the adoption of the determining ordinance provided for in the foregoing subsection, Council may proceed as follows:

(1) It may by one (1) codifying ordinance adopt in toto all general ordinances of the City so amended, revised, rearranged, renumbered and codified according to the general plan; or

(2) It may by a series of separate codifying ordinances and from time to time adopt one (1) or more chapters of the general plan. A chapter shall contain those of the general ordinances which Council may determine to properly belong in such classifications and which have been amended, revised, rearranged, renumbered and codified according to the general plan.

(c) Any codifying ordinance offered pursuant to subsection (b) hereof shall be submitted in typewritten form and shall contain in full all the ordinances proposed to be codified by the codifying ordinance. Such codification ordinance need not be read in Council except as hereinafter provided. Such codifying ordinance shall be referred by the Mayor to a committee consisting of Council as a whole, Mayor and Director of Law. It shall be the duty of the committee to study the codifying ordinance and make such changes therein as the committee believes proper and to report to Council. If, and when, such committee reports its final draft of the proposed codifying ordinance with the recommendation that it be adopted, the codifying ordinance as so reported may be passed by a vote of three-fourths (3/4) of all members elected to Council. The proposed ordinance as recommended by the committee need not be read in Council except by title, provided, however, that any member of Council may request the reading of all or any part thereof in which case all or the part requested shall be read.

(d) Such codifying ordinance need not be limited in its scope strictly to amending, revising, rearranging, renumbering and codifying the present general ordinances of the City, but may contain new matter or provisions covering subjects not now embodied in existing ordinances.

(e) Any codifying ordinance shall specify whether or not the particular chapters so codified shall be published or printed and, if the same is to be published, may provide that the same may be published in sections and shall recite when such codifying ordinance shall take effect and be in force and shall provide for the repeal of all existing ordinances so codified.

(Ord. 42-1939. Passed 11-6-39; Ord. 153-2021. Passed 12-6-21.)

**111.30 AUTHORIZED EXPENSE EXPENDITURES.**

The Mayor or designee may approve the expenditure of funds for meals, lodging and miscellaneous expense of Councilmen when they work through the meal hour in town at meetings on City business or when out of town on City business.

(A.O.; Ord. 153-2021. Passed 12-6-21.)