



CLEVELAND HEIGHTS

**Administrative Services Committee
October 27, 2025
4:30 PM
City Hall – Executive Conference Room**

Administrative Code, Board & Commission Appointments, Charter Review, Salaries & Benefits

Council members

Chair: Craig Cobb | Vice Chair: Jim Petras | Member: Zenobia Sheets

Agenda

- 1) Call to Order/Roll Call**
- 2) Committee/Commission/Board Vacancies**
- 3) Executive Session**
 - a. *To consider the appointment of a public official*
- 4) Amending Art Commission Legislation**
 - a. Draft Legislation
- 5) Other**
- 6) Adjourn**

Proposed:

ORDINANCE NO. -2025 (AS), First
Reading

By Councilman Cobb

An Ordinance amending Chapter 142, “Arts Commission,” of the Codified Ordinances of Cleveland Heights, Ohio, and to repeal its prior inconsistent provisions.

WHEREAS, City Council has authority under the Charter and Codified Ordinances to appoint members to many boards, commissions and committees; and

WHEREAS, the current Chapter 142 vests appointment power for the members of the Arts Commission in the Mayor which is inconsistent with most other boards, commissions and committees existing under the Codified Ordinances in Cleveland Heights; and

WHEREAS, assigning appointment powers to City Council would improve consistency, accountability, and transparency in appointments to boards, commissions, and committees.

THEREFORE, BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. Chapter 142 of the Codified Ordinances is hereby amended as set forth in Exhibit “A” attached hereto and incorporated herein by reference.

SECTION 2. Current Chapter 142 of the Codified Ordinances of the City of Cleveland Heights as it existed prior to the effective date of this Ordinance shall be, and is hereby, repealed in its entirety.

SECTION 3. It is found and determined that all formal actions of the Council relating to the adoption of this Resolution were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 4. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

ORDINANCE NO.

GAIL L. LARSON
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

TONY CUDA
Mayor

ORDINANCE NO.

EXHIBIT A

AMENDED CHAPTER 142 ARTS COMMISSION

142.01 ESTABLISHMENT, COMPOSITION, TERM, REMOVAL, AND VACANCY.

- (a) There is hereby established in the City an Arts Commission.
- (b) The Commission shall consist of not less than seven (7) nor more than eleven (11) members, appointed by **City Council for three-year terms** ~~the Mayor, subject to confirmation by a majority of Council,~~ **No member** ~~none of whom~~ shall hold other municipal office or employment with the City.
- (c) Members of the Commission shall be residents of the City of Cleveland Heights, appointed on the basis of training and experience in the arts, including but not limited to presenting, producing, funding, managing, advocating, and promoting arts creation. As much as is practicable, members should represent the diversity of arts disciplines as they exist in the community.
- (d) **Council** ~~The Mayor~~ shall seek to appoint to the Arts Commission members whose education, training, work or profession, or other volunteer or life experiences will enable them to make meaningful contributions to the work of the Commission. Further, in making appointments to the Commission, **Council** ~~the Mayor~~ shall make a good faith effort to ensure that the Commission is broadly reflective of the diversity of the City, taking into account considerations including but not limited to diversity of race, ethnicity, age, sex, gender identify and expression, sexual orientation, economic status, and geography of residence.
- (e) Members of the Commission ~~may be removed by the Mayor, subject to Council confirmation~~ **shall serve for a term expiring on the last day of December 2027 and each three (3) years thereafter.**
- (f) Vacancies shall be filled for the remainder of unexpired terms in the same manner as the original appointments.

142.02 PURPOSE, DUTIES.

- (a) The purpose of the Cleveland Heights Arts Commission is to act in an advisory capacity to the Council and the Mayor related to arts policies, programs, and projects in order to help facilitate improved funding, creation, and enjoyment of the arts in the City.
- (b) To fulfill the above purpose, the Commission shall provide recommendations to the **Council and Mayor** for public art projects, and arts programming; and shall provide legislative and budgetary recommendations ~~to the Mayor and the Council~~ in support of the arts in the City.

142.03 COMPENSATION.

No compensation shall be paid to any member of the Arts Commission for services performed on this Commission.

142.04 ORGANIZATION, MEETINGS, OFFICERS.

(a) The Commission shall hold an organizational meeting annually in ~~October~~ **January** to determine a schedule of regular meetings and to select officers.

(b) The members of the Commission shall choose one member to serve as Chairperson for a period of one (1) year or until a successor has been chosen. The Chairperson shall preside over meetings of the Commission. In the absence of the Chairperson, a temporary Chairperson shall be elected by those present to preside over the specific meeting during which the temporary Chairperson was elected.

(c) The members of the Commission shall choose one member to serve as Secretary for a period of one (1) year or until a successor has been chosen. The Secretary shall keep or cause to be kept a record of the meetings and actions of the Commission. The Secretary shall also provide notice or cause notice to be provided for public meetings of the Commission.