



February 17, 2026  
Regular Meeting  
7:30 PM

Cleveland Heights City Hall  
Council Chambers  
40 Severance Cir  
Cleveland Heights, Ohio

**AGENDA - CLEVELAND HEIGHTS CITY COUNCIL MEETING**

- 1) **Meeting called to order by Council President**
- 2) **Roll Call of Council Members**
- 3) **Excuse absent members**
- 4) **Amendments to the Agenda (if necessary)**
- 5) **Approval of minutes from previous meeting(s)**
  - a. December 1, 2025
  - b. December 15, 2025
- 6) **Mayoral Proclamation(s)**
- 7) **Communications from the Mayor**
- 8) **City Administrator's Report**  
Michael Reese
- 9) **Departmental Report(s)**
  - a. Director Joseph Brodzinski, *Finance Department*
  - b. Parks and Recreation Department  
Suzanne Conway, *Cain Park Manager*
- 10) **Report of the Clerk of Council**
- 11) **Public Comment - Legislative Agenda Items only**

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda. Comments unrelated to the agenda may be made after Committee Reports.

12) **LEGISLATION**

*Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.*

**a. First Readings – Consideration of Adoption Requested**

**ORDINANCE NO. 034-2026(PD): First Reading.** An Ordinance authorizing the Mayor to execute an agreement for the sale of three improved parcels of residential real property located within the city to the Cuyahoga County Land Reutilization Corporation; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

**RESOLUTION NO. 035-2026(PSH): First Reading.** A Resolution authorizing an agreement with Chagrin Valley Dispatch for the purchase of in-car and portable radios for nine (9) 2025 Ford Utility Hybrid Police Interceptors for the Police Department; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

**RESOLUTION NO. 036-2026(F): First Reading.** A Resolution authorizing amendment to existing agreement with ADP, Inc. for payroll processing services for the City’s Finance Department; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

**b. First Readings Only**

**RESOLUTION NO. 037-2026(MSES): First Reading.** A Resolution authorizing the Mayor to enter into an agreement with Best Equipment Co. for the acquisition of a Petersen TL3 Lightning Loader (aka claw truck) for the Refuse Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

**RESOLUTION NO. 038-2026(PSH): First Reading.** A Resolution authorizing the Mayor to execute an agreement with Urban SDK for the provision of geospatial AI solutions and roadway data in support of the City’s safety, planning, and operational analysis initiatives; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

**c. Second Readings**

**RESOLUTION NO. 028-2026(PSH): Second Reading.** A Resolution authorizing the Mayor to enter into an agreement with Green Home Solutions, LLC, a certified lead abatement contractor, for the use of Lead Safe Ohio (LSO) Grant funds in connection with the abatement of lead-based paint hazards at the home located upon permanent parcel number 684-01-117; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

**RESOLUTION NO. 032-2025(CRR): Second Reading.** A Resolution providing for a contribution in support of the Heights Schools Foundation’s “Fitness Under the Lights” event; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

**d. Consent Agenda**

**RESOLUTION NO. 039-2025(CRR): First Reading.** A Resolution recognizing March 2026 as *Red Cross Month* in the City of Cleveland Heights; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Councilmembers

**RESOLUTION NO. 040-2026(CRR): First Reading.** A Resolution recognizing March 2026 as *Women’s History Month* and March 8, 2026 as *International Women’s Day*; and declaring the necessity that this Resolution become immediately effective as an emergency measure.

Introduced by All City Councilmembers

- 13) **Committee Reports**
- 14) **Old Business**
- 15) **New Business**

**16) Public Comment - General**

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda

**17) Council Member Comments**

**(Note:** Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

**18) Council President's Report**

**19) Adjournment**

**NEXT MEETING OF COUNCIL: MARCH 2, 2026**



December 1, 2025  
Regular Meeting  
7:30 PM

Cleveland Heights City Hall  
Council Chambers  
40 Severance Cir  
Cleveland Heights, Ohio

**MEETING MINUTES**

**1) Meeting called to order by Council President**

Start: 7:45 PM

**2) Roll Call of Council Members**

**Present:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch, Zenobia Sheets

**Excused:** None

**Also present:** Mayor Cuda, Director Hanna, Clerk Balester, Director Zamft, Director Prosser

**3) Excuse absent members**

- None

**4) Amendments to the Agenda (if necessary)**

**Motion to amend agenda to move RES 250-2025 to Section 7 "Proclamations and Honors":** Anthony Mattox Jr.

**Seconded:** Craig Cobb

**Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch, Zenobia Sheets

**No:** None

**MOTION PASSED**

**5) Approval of minutes from previous meeting(s)**

- a. September 15, 2025

**APPROVED**

- b. October 1, 2025 - Special Council Meeting

APPROVED

c. October 1, 2025 - Emergency Council Meeting

APPROVED

d. October 6, 2025

APPROVED

e. October 15, 2025 - Special Council Meeting

APPROVED

**6) Communications from the Mayor**

- Sealed bids were received on November 7, 2025 for project # 25-02 – “2025 Parking Lot Repaving Project”. Geauga Highway Co. submitted the lowest and best bid in the amount of \$647,237.25.
- He is working internally and with Jose Quiles from Thunderbolt Auto to resolve the issues.
- We heard from a lot fo residents over the holiday weekend regarding snow removal and that the City prioritizes safety. The first snowfall always seems to be a relearning process. We have 9 trucks now but will be expanding to 11 in the next couple of months. We plow all streets but only salt/brine main roads/intersections and hills.
- The third round of leaf pickup will start soon; previously we have only done 2 rounds.

**7) Proclamations and Honors**

- Mayor Cuda read a proclamation for Council Vice President Russell to commend her for her years of service on City Council.
- President Larson read a proclamation for Councilmember Mattox to commend him for his years of service on City Council.

**RESOLUTION NO. 250-2025(COTW): First Reading.** A Resolution expressing appreciation to Len Horowitz for his many years of outstanding service to the City and its residents; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Council President Larson

**Motion to adopt:** Anthony Mattox Jr.

**Seconded:** Davida Russell

**Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim

Petras, Jim Posch, Zenobia Sheets  
No: None

**LEGISLATION PASSED**

**8) City Administrator's Report**

- None

**9) Departmental Report(s)**

- Director Zamft gave a report on Planning, Neighborhoods, & Development updates:
  - Lancashire Senior Housing (National Church Residences) did not receive State tax credits and is no longer pursuing the project; agreements with the City expired and staff has met with the Church to explore options in the new year.
  - Nobility Court (TWG) completion in May/June of 2026; Start Right CDC is working on the tenanting of the commercial space to meet community needs and coordinating with staff.
  - The Marquee (Flaherty & Collins) completion of the rebuild on target for mid to late 4th Quarter of 2026.
  - Taylor-Tudor (WXZ) completion date of summer 2026 for the apartments, live/work units, and first commercial tenants; additional commercial spaces will be completed/built out based on the specifications of those tenants.
  - The Severance Town Center Redevelopment Project is ongoing; several meeting dates over the next few weeks, including a Planning and Development Committee Meeting, a Planning Commission Meeting, a Public Hearing, and concluding with the next Council meeting where Council is expected to vote on the Zoning changes on December 15, 2025.
  - Parks, Recreation, and Open Space Master Plan (PROS) needs analysis almost complete; listening sessions are wrapping up; TAC meeting in mid-December to discuss findings and start initial recommendations; the last Public Open-House is January 28th from 5:30 PM - 7:00 PM at the Communiy Center
  - Gateway & Wayfinding Signage Plan phase 1 is complete. Phase 2 to contextualize the plan is initializing; engaged with Land Studio to review the plan, discuss with SIDS and Merchants Associations, and assist with RFQs for design and fabrication, and establishing phases of implementation.
  - Gave a brief overview of other planning initiatives such as a Housing Needs Assessment Study (Stantec), Zoning Updates, and Sign Regulations Update (ZoneCo)
  - Xavier Yozwiak gave an update regarding the City's ADU Pop Ups

- 1                   ○ Gave Economic/Business Development Updates regarding the
- 2                   Small Business Grant Program launched in partnership with UBIZ
- 3                   targeting businesses impacted by COVID (ARPA funded); A Sign
- 4                   Grant Program (ARPA revenue replacement funded) is upcoming;
- 5                   Storefront program recently completed a project on Mayfield Road;
- 6                   new business activity (ArchWell Health, Inside Out Spa & Co., and
- 7                   The Artist Workspace in Masonic Building, MOIO in Cedar
- 8                   Fairmount, Rewind Finds and Mizu on Coventry, Fraiche Brunch
- 9                   Bar on mayfield near WCR
- 10                  ○ Also gave updates on Active Transportation (Attended Heights
- 11                  Regional ATP Summit and Complete & Green Streets Policy
- 12                  discussion with MSES Committee), Safe Streets 4 All (submitted
- 13                  revised work plan to USDOT/FHWA for demonstration project and
- 14                  submitted implementation grant application - anticipated
- 15                  announcements end of year), Taylor TLCI Project(s) (coordinating
- 16                  with ODOT, traffic study on South Taylor Phase 1 segment
- 17                  complete; new proposed alternative, and anticipate bid for design
- 18                  services to be issued in early 2026
- 19                  ○ Awarded Lots with Homes to be Rehabilitated; 4 homes to Start
- 20                  Right CDC, 2 homes to Future Heights, potentially 3 homes to the
- 21                  County Land Bank
- 22                  ○ Awarded Vacant Lots; 19 lots to YRM, 46 lots to Rebuild
- 23                  Cleveland/FutureHeights (both groups expected to start drawing
- 24                  down lots for construction in early 2026)
- 25                  ○ There will be upcoming RFQs for builders/developers/interested
- 26                  parties being drafted; RFPs for individual lots to follow.
- 27                  ○ CHCIC Agency Agreement legislation is anticipated for 12/1; the
- 28                  search for an Executive Director to begin.
- 29                  ○ Neighborhood Planning: Noble Road Corridor (streetscape
- 30                  designs, market study almost completed, drafting plan, re-engage
- 31                  with the community, Merchant's Association
- 32
- 33                  • Director Prosser gave an update from the IT Department regarding our
- 34                  City's surveillance camera systems (225 cameras have been installed,
- 35                  including replacement for aged out equipment); the vendor says the fiber
- 36                  for the Noble area should be done by the end of the year. We have a lot
- 37                  of struggles with street light outages and getting approvals for our cameras
- 38                  on the First Energy poles.

39

40   **10)    Report of the Clerk of Council**

41

- 42                  • A notice to legislative authority has been received for a new D2 Permit for
- 43                  1854 Coventry Courtyard LLC located at 1854 Coventry Rd. This matter
- 44                  will be referred to the Mayor and Chief of Police.

1 **11) Public Comment - Legislative Agenda Items only**  
 2 (Note: Persons wishing to speak must register in advance. A 3-minute time limit  
 3 applies. If there are more than 15 speakers, the time will be automatically reduced  
 4 to 2-minutes. Council President reserves the right to reduce the time limit based  
 5 on the volume of business on the agenda).

6 **Speakers**

Name	Resident/Board Member/Other	Topic
Douglas Whipple	Resident	ORD 226-2025 and ORD 227-2025 (Severance Overlay Zone)
Larry Nowak	Resident	ORD 226-2025 and ORD 227-2025 (Severance Overlay Zone)
Jennifer Wintner	Resident	ORD 226-2025 and ORD 227-2025 (Severance Overlay Zone)
Meg Bauhof	Resident	ORD 226-2025 and ORD 227-2025 (Severance Overlay Zone)

7 **12) Public Comment - General**  
 8 (Note: Persons wishing to speak must register in advance. A 3-minute time limit  
 9 applies. If there are more than 15 speakers, the time will be automatically reduced  
 10 to 2-minutes. Council President reserves the right to reduce the time limit based  
 11 on the volume of business on the agenda).

12 **Speakers**

Name	Resident/Board Member/Other	Topic
Dr. Kate Gillooly	Resident	Immigrant Rights
Rochelle Wolfe	Resident	Immigrant Rights
Micah Shapiro	Resident	Immigrant Rights
Bob Kloos	Resident	Immigrant Rights
Miriam Geronimus	Resident	Immigrant Rights
Quinton Yoder	Resident	Immigrant Rights
Edgar Mitchell	Resident	General comments
Kary Hamnley O'Donnell	Resident	Funding for Public Art Funding to Heights Arts
Deidre McPherson	Resident	Public Art Funding
Valeria Stutz	Resident	Immigrant Rights
Tovy	Resident	General comments

13 **13) LEGISLATION**  
 14 *Note: The title for each piece of legislation contains a parenthetical reference to*  
 15 *the Council Committee within which the subject matter of the legislation falls.*  
 16 *Council Committees are abbreviated as follows: (AS)-Administrative Services;*

1 (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation;  
2 (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and  
3 Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public  
4 Safety and Health. See Resolution 97-2022 for a list of Council Committee  
5 subject matter areas.

6 **a. First Readings – Consideration of Adoption Requested**  
7

8 **RESOLUTION NO. 232-2025(MSES): First Reading.** A Resolution  
9 authorizing the Mayor to enter into an agreement with Energility, LLC to  
10 provide energy management services for the City of Cleveland Heights, Ohio;  
11 and declaring the necessity that this legislation become immediately effective  
12 as an emergency measure.

13  
14 Introduced by Mayor Cuda

15 **Motion to adopt:** Anthony Mattox Jr.

16 **Seconded:** Zenobia Sheets

17  
18 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
19 Petras, Jim Posch, Zenobia Sheets

20 **No:** None

21 **LEGISLATION PASSED**

22 **ORDINANCE NO. 242-2025(F): First Reading.** An Ordinance to amend  
23 certain subparagraphs of Ordinance No. 011-2025, relating to appropriations  
24 and other expenditures of the City of Cleveland Heights, Ohio for the fiscal  
25 year ending December 31, 2025; and declaring the necessity that this  
26 legislation become immediately effective as an emergency measure.

27  
28 Introduced by Mayor Cuda

29 **Motion to adopt:** Anthony Mattox Jr.

30 **Seconded:** Jim Petras

31  
32 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
33 Petras, Jim Posch, Zenobia Sheets

34 **No:** None

35 **LEGISLATION PASSED**

36 **ORDINANCE NO. 243-2025(PD): First Reading.** An Ordinance designating  
37 the Cleveland Heights Community Improvement Corporation (“CHCIC”) as  
38 the agent of the City for industrial, commercial, distribution and research  
39 development in the City, approving a related Agency Agreement with the  
40 CHCIC, and declaring the necessity that this legislation become immediately  
41 effective as an emergency measure.

42  
43 Introduced by Mayor Cuda

44 **Motion to adopt:** Anthony Mattox Jr.

1 **Seconded:** Jim Petras

2 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
3 Petras, Jim Posch, Zenobia Sheets

4 **No:** None

5 **LEGISLATION PASSED**

6 **RESOLUTION NO. 244-2025(PSH): First Reading.** A Resolution  
7 authorizing the Mayor to enter into an agreement with American Builders and  
8 Applicators LLC, a certified lead abatement contractor, for the use of Lead  
9 Safe Ohio (LSO) Grant funds in connection with the abatement of lead-based  
10 paint hazards at Permanent Parcel Number (PPN) 687-21-028; providing  
11 compensation therefor; and declaring the necessity that this legislation  
12 become immediately effective as an emergency measure.

13  
14 Introduced by Mayor Cuda

15 **Motion to adopt:** Anthony Mattox Jr.

16 **Seconded:** Zenobia Sheets

17  
18 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
19 Petras, Jim Posch, Zenobia Sheets

20 **No:** None

21 **LEGISLATION PASSED**

22 **RESOLUTION NO. 245-2025(MSES): First Reading.** A resolution  
23 authorizing a change order to the Agreement with Fabrizi Trucking & Paving  
24 Co., Inc. as general contractor for the CH-9, CH-32, CH-57, and CH-58 SSO  
25 Control Projects; and declaring the necessity that this legislation become  
26 immediately effective as an emergency measure.

27  
28 Introduced by Mayor Cuda

29 **Motion to adopt:** Anthony Mattox Jr.

30 **Seconded:** Zenobia Sheets

31  
32 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
33 Petras, Jim Posch, Zenobia Sheets

34 **No:** None

35 **LEGISLATION PASSED**

36 **RESOLUTION NO. 246-2025(MSES): First Reading.** A resolution  
37 authorizing a change order to the Agreement with Fabrizi Trucking & Paving  
38 Co., Inc. as general contractor for the Yellowstone Sewer Separation and  
39 Water Main Water Replacement Project; and declaring the necessity that this  
40 legislation become immediately effective as an emergency measure.

41  
42 Introduced by Mayor Cuda

43 **Motion to adopt:** Anthony Mattox Jr.

44 **Seconded:** Jim Petras

1  
2 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras,  
3 Jim Posch, Zenobia Sheets  
4 **No:** None

5 **LEGISLATION PASSED**

6 **RESOLUTION NO. 247-2025(MSES): First Reading.** A Resolution  
7 authorizing the Mayor to execute an amendment to the 2025 Direct Bill  
8 Contract for Sanitary and Storm Sewer Maintenance Services (“Agreement”)  
9 extending the term and not-to-exceed amounts of the agreement to include  
10 FY 2026 and ensuring continuity of services that help to maintain the City’s  
11 sanitary and storm sewers; and declaring the necessity that this legislation  
12 become immediately effective as an emergency measure.

13 Introduced by Mayor Cuda

14 **Motion to adopt:** Anthony Mattox Jr.  
15 **Seconded:** Zenobia Sheets

16  
17 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
18 Petras, Jim Posch, Zenobia Sheets  
19 **No:** None

20 **LEGISLATION PASSED**

21 **RESOLUTION NO. 248-2025(F): First Reading.** A Resolution authorizing  
22 and ratifying an amendment to the consulting contract between the City of  
23 Cleveland Heights and AISLINN Consulting, LLC for municipal financial  
24 services; and declaring the necessity that this legislation become immediately  
25 effective as an emergency measure.

26  
27 Introduced by Mayor Cuda

28 **Motion to adopt:** Anthony Mattox Jr.  
29 **Seconded:** Zenobia Sheets

30  
31 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
32 Petras, Jim Posch, Zenobia Sheets  
33 **No:** None

34 **LEGISLATION PASSED**

35 **RESOLUTION NO. 249-2025(MSES): First Reading.** A Resolution  
36 authorizing the Mayor to enter into a Stormwater Management Program  
37 Service Agreement with the Northeast Ohio Regional Sewer District; and  
38 declaring the necessity that this legislation become immediately effective as  
39 an emergency measure.

40  
41 Introduced by Mayor Cuda

42 **Motion to adopt:** Anthony Mattox Jr.  
43 **Seconded:** Craig Cobb

1 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
2 Petras, Jim Posch, Zenobia Sheets

3 **No:** None

4 **LEGISLATION PASSED**

5 **b. First Readings Only**

6  
7 **RESOLUTION NO. 251-2025(F): First Reading.** A Resolution requesting  
8 the County Fiscal Officer to advance taxes from the proceeds of the 2025 tax  
9 year collection pursuant to Section 321.34 of the Ohio Revised Code; and  
10 declaring the necessity that this legislation become immediately effective as  
11 an emergency measure.

12  
13 Introduced by Mayor Cuda

14 **READ INTO THE RECORD**

15 **ORDINANCE NO. 252-2025(PSH): First Reading.** An Ordinance  
16 authorizing the renewal of an agreement with the Cuyahoga County General  
17 Health District for the provision of public health services to the City and its  
18 residents; providing compensation therefor; and declaring the necessity that  
19 this legislation become immediately effective as an emergency measure.

20  
21 Introduced by Mayor Cuda

22 **READ INTO THE RECORD**

23 **RESOLUTION NO. 253-2025(PSH): First Reading.** A Resolution adopting  
24 the City of Cleveland Heights Cybersecurity Program in accordance with Ohio  
25 Revised Code Section 9.64(C); and declaring the necessity that this  
26 legislation become immediately effective as an emergency measure.

27  
28 Introduced by Mayor Cuda

29 **READ INTO THE RECORD**

30 **ORDINANCE NO. 254-2025(AS): First Reading.** An Ordinance amending  
31 Chapter 142, "Arts Commission," of the Codified Ordinances of Cleveland  
32 Heights, Ohio, and to repeal its prior inconsistent provisions.

33  
34 Introduced by All City Councilmembers and Mayor Cuda

35 **READ INTO THE RECORD**

36 **ORDINANCE NO. 255-2025(AS): First Reading.** An Ordinance amending  
37 Section 140.02, "Members," of Chapter 140, "Cleveland Heights Climate and  
38 Environmental Sustainability Committee," of the Codified Ordinances of  
39 Cleveland Heights to expand the resident membership of the Committee from  
40 seven (7) to nine (9) members to allow for greater resident participation.

41  
42 Introduced by Councilmember Cobb

1 **READ INTO THE RECORD**

2 **ORDINANCE NO. 256-2025(COTW): First Reading: An Ordinance**  
3 authorizing the Mayor to enter into an agreement with the Coventry Village  
4 Special Improvement District, Inc. (“Coventry SID”) for an advance of Forty  
5 Thousand Dollars (\$40,000) at zero percent (0%) interest; and declaring the  
6 necessity that this legislation become immediately effective as an emergency  
7 measure.

8  
9 Introduced by Council President Larson

10 **READ INTO THE RECORD**

11 **RESOLUTION NO. 257-2025(COTW): First Reading.** A Resolution  
12 providing for a contribution to the 2025 Coventry Winter Festival and Lantern  
13 Parade, and declaring the necessity that this legislation become immediately  
14 effective as an emergency measure.

15  
16 Introduced by Council President Larson

17 **READ INTO THE RECORD**

18 **ORDINANCE NO. 258-2025(PD): First Reading.** An Ordinance authorizing  
19 the Mayor to execute a property transfer and indemnification agreement with  
20 RP Derbyshire LLC concerning the real property located at 2450 Derbyshire  
21 Road; and declaring the necessity that this legislation become immediately  
22 effective as an emergency measure.

23  
24 Introduced by Mayor Cuda

25 **READ INTO THE RECORD**

26 **ORDINANCE NO. 259-2025(PD): First Reading.** An Ordinance amending  
27 Ordinance 12-2020, passed on February 18, 2020, to extend the term of that  
28 certain Tax Increment Financing exemption under Ordinance 12-2020 for an  
29 additional thirty years, pursuant to Ohio Revised Code Section 5709.51; and  
30 authorizing additional instruments, agreements, certificates, and other  
31 documents deemed necessary in connection therewith; and declaring the  
32 necessity that this legislation become immediately effective as an emergency  
33 measure.

34  
35 Introduced by Mayor Cuda

36 **READ INTO THE RECORD**

37 **c. Second Readings**

38  
39 **ORDINANCE NO. 226-2025(PD): Second Reading.** An Ordinance  
40 amending various Sections of Part Eleven, Zoning Code, of the Codified  
41 Ordinances of the City of Cleveland Heights to create a Severance Overlay

1 Zone.

2  
3 Introduced by Mayor Cuda

4 **NO VOTE**

5 **ORDINANCE NO. 227-2025(PD): Second Reading.** An Ordinance  
6 changing the Zoning Map of the City of Cleveland Heights to map the  
7 Severance Overlay Zone (SOZ) on Severance Town Center and adjacent  
8 parcels, generally east of South Taylor Road, south of Mayfield Road, west of  
9 Crest Road, and north of Severn Road.

10  
11 Introduced by Mayor Cuda

12 **NO VOTE**

13 **RESOLUTION NO. 228-2025(MSES): Second Reading.** A Resolution  
14 authorizing the Mayor to submit an application to the Ohio Department of  
15 Development for a grant under the Advanced Energy Fund Grant Program; to  
16 accept funding if awarded; and declaring the necessity that this legislation  
17 become immediately effective as an emergency measure.

18  
19 Introduced by Mayor Cuda

20 **Motion to adopt:** Anthony Mattox Jr.

21 **Seconded:** Jim Petras

22  
23 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
24 Petras, Jim Posch, Zenobia Sheets

25 **No:** None

26 **LEGISLATION PASSED**

27 **ORDINANCE NO. 241-2025(F): Second Reading.** An Ordinance to make  
28 appropriations for the current expenses and other expenditures of the City of  
29 Cleveland Heights, Ohio, for the period of January 1, 2026 through December  
30 31, 2026; and declaring the necessity that this legislation become immediately  
31 effective as an emergency measure.

32  
33 Introduced by Mayor Cuda

34 **NO VOTE**

35  
36 **14) Committee Reports**

- 37  
38 • **PSH:** The next meeting of the committee will be Wednesday, December  
39 3rd at 4 PM.  
40 • **Finance:** The next meeting of the committee will be Wednesday,  
41 December 3rd at 5 PM.

- **AS:** The next meeting of the committee will be Wednesday, December 3rd at 6 PM.
- **PD:** The next meeting of the committee will be Tuesday, December 2nd at 10:30 AM.
- **MSES:** the next meeting of the committee will be Tuesday, December 16 at 6 PM.

**15) Old Business**

- None

**16) New Business**

- None

**17) Council Member Comments**

**(Note:** Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

- **Mattox** reflected on his time serving this City and thanked Susanna Niermann O'Neil
- **Russell** thanked her fellow Councilmembers

**18) Council President's Report**

- The application window for the upcoming vacant Council seat opened today and will close December 15 at midnight.
- Gave the upcoming dates for public comment opportunities regarding the Severance Overlay Zoning Proposal
- Thanked Councilmember Petras for his time on Council

**19) Adjournment**

End: 9:43 PM

**NEXT MEETING OF COUNCIL: DECEMBER 15, 2025**



December 15, 2025  
Regular Meeting  
7:30 PM

Cleveland Heights City Hall  
Council Chambers  
40 Severance Cir  
Cleveland Heights, Ohio

**MEETING MINUTES**

**1) Meeting called to order by Council President**

Start: 7:38 PM

**2) Roll Call of Council Members**

**Present:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch, Zenobia Sheets

**Excused:**

**Also Present:** Mayor Cuda, Director Hanna, Administrator Dumas, Clerk Balester

**3) Excuse absent members**

- None

**4) Amendments to the Agenda (if necessary)**

- None

**5) Approval of minutes from previous meeting(s)**

- None

**7) Communications from the Mayor**

- Invited Councilmembers to the staff appreciation party on Friday, December 19, 2025.
- Reflected on the last couple of months of him as Mayor before his term ends December 31, 2025.

1 **8) City Administrator's Report**

- 2
- 3 • Video Production team is putting together several "how to" videos.
  - 4 • The Public Works schedule for 2026 is at the printer.
  - 5 • In 2026 there will be a Zoning Code Study through the Planning
  - 6 Department.
- 7

8 **9) Departmental Report(s)**

- 9
- 10 • None
- 11

12 **10) Report of the Clerk of Council**

- 13
- 14 • Wished everybody a very happy holiday season!
- 15

16 **11) Public Comment - Legislative Agenda Items only**

17 (Note: Persons wishing to speak must register in advance. A 3-minute time limit  
18 applies. If there are more than 15 speakers, the time will be automatically reduced  
19 to 2-minutes. Council President reserves the right to reduce the time limit based  
20 on the volume of business on the agenda).

21 **Speakers**

Name	Resident/Board Member/Other	Topic
Michael Morse	Resident	ORD 226-2025 and 227-2025; Severance Overlay Zone
Lee Chilcote	Resident	ORD 226-2025 and 227-2025; Severance Overlay Zone
Tiffany Massing	Resident	ORD 268-2025; Horseshoe Lake funding
Larry Nowak	Resident	ORD 226-2025 and 227-2025; Severance Overlay Zone
Melody Joy Hart	Resident	ORD 226-2025 and 227-2025; Severance Overlay Zone
Chris Brace	Resident	ORD 226-2025 and 227-2025; Severance Overlay Zone
David Shimotakahara	Resident	ORD 226-2025 and 227-2025; Severance Overlay Zone

1 **12) Public Comment - General**

2 (Note: Persons wishing to speak must register in advance. A 3-minute time limit  
 3 applies. If there are more than 15 speakers, the time will be automatically reduced  
 4 to 2-minutes. Council President reserves the right to reduce the time limit based  
 5 on the volume of business on the agenda).

6 **Speakers**

Name	Resident/Board Member/Other	Topic
Jose Quiles	Resident	Noble Area Business Association
Suzanne Zilber	Resident	Spoke on behalf of the owner of Macs Backs Books: Immigrant Rights
Bruce DeLaney	Resident	Taylor Rd Merchants Association
Laura DeLaney	Resident	Noble and Taylor Merchants Associations
Seth Task	Other	Taylor Merchants Association
Michelle Kolbe	Resident	Taylor Merchants Association
Monse Yarbrough	Resident	Taylor Merchants Association
Dawn & Eliseo Quintana	Resident	Noble/NABA/Nela Park Lights
Jason Davis	Resident	Immigrant Rights
Susan Berger & Robert Brown	Resident	Thanking Tony Cuda and Sharon Dumas
Edgar Mitchell	Resident	General Comments
Karin Lash	Resident	General Comments
Group of Residents	Residents	Thanked outgoing Councilmembers Davida Russell and Anthony Mattox

7  
 8 **13) LEGISLATION**

9 *Note: The title for each piece of legislation contains a parenthetical reference to*  
 10 *the Council Committee within which the subject matter of the legislation falls.*  
 11 *Council Committees are abbreviated as follows: (AS)-Administrative Services;*  
 12 *(COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation;*  
 13 *(F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and*  
 14 *Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public*  
 15 *Safety and Health. See Resolution 97-2022 for a list of Council Committee*  
 16 *subject matter areas.*

1  
2  
3 **a. First Readings – Consideration of Adoption Requested**  
4

5 **RESOLUTION NO. 260-2025(PSH): First Reading.** A Resolution to  
6 suspend enforcement of Section 351.09 of Part Three (Traffic Code) of the  
7 Codified Ordinances of the City of Cleveland Heights for the period ending  
8 December 31, 2026, or at such earlier time as Council may subsequently  
9 prescribe, on specified streets; providing for on-street overnight permit  
10 parking on specified portions of Kensington, Hillcrest, Belmar, Glenmont and  
11 Eddington Roads; and declaring the necessity that this legislation become  
12 immediately effective as an emergency measure.  
13

14 Introduced by Mayor Cuda

15 **Motion to adopt:** Anthony Mattox Jr.

16 **Seconded:** Zenobia Sheets  
17

18 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
19 Petras, Jim Posch, Zenobia Sheets

20 **No:** None  
21

**LEGISLATION PASSED**

22 **RESOLUTION NO. 261-2025(PD): First Reading.** A Resolution authorizing  
23 the Mayor to execute a contract with ZoneCo to assist in preparing 2026  
24 Zoning Code Updates for the City of Cleveland Heights; and declaring the  
25 necessity that this legislation become immediately effective as an emergency  
26 measure.  
27

28 Introduced by Mayor Cuda

29 **Motion to adopt:** Anthony Mattox Jr.

30 **Seconded:** Craig Cobb  
31

32 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
33 Petras, Jim Posch, Zenobia Sheets

34 **No:** None  
35

**LEGISLATION PASSED**

36 **ORDINANCE NO. 262-2025(COTW): First Reading.** An Ordinance  
37 declaring a vacancy on Cleveland Heights City Council effective January 1,  
38 2026; and declaring the necessity that this legislation become immediately  
39 effective as an emergency measure.  
40

41 Introduced by Council President Larson

42 **Motion to adopt:** Zenobia Sheets

43 **Seconded:** Craig Cobb

1  
2 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
3 Petras, Jim Posch, Zenobia Sheets

4 **No:** None

5 **LEGISLATION PASSED**

6 **RESOLUTION NO. 263-2025(AS): First Reading.** A Resolution authorizing  
7 the renewal of the City's property, vehicle, law enforcement, general,  
8 employment practices, and public official liability coverage for the City and its  
9 employees with the Public Entities Pool of Ohio for the calendar year 2026;  
10 and declaring the necessity that this legislation become immediately effective  
11 as an emergency measure.

12 Introduced by Mayor Cuda

13  
14 **Motion to adopt:** Anthony Mattox Jr.

15 **Seconded:** Zenobia Sheets

16  
17 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
18 Petras, Jim Posch, Zenobia Sheets

19 **No:** None

20 **LEGISLATION PASSED**

21 **ORDINANCE NO. 264-2025(CRR): First Reading.** An Ordinance  
22 authorizing the Mayor to enter into a concession agreement with Marybeth  
23 McCann in order to let space at the Cleveland Heights Recreation Center with  
24 the goal of providing safe, quality, and consistent exercise classes to  
25 members of the public; and declaring the necessity that this legislation  
26 become immediately effective as an emergency measure.

27  
28 Introduced by Mayor Cuda

29 **Motion to adopt:** Anthony Mattox Jr.

30 **Seconded:** Zenobia Sheets

31  
32 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
33 Petras, Jim Posch, Zenobia Sheets

34 **No:** None

35 **LEGISLATION PASSED**

36 **RESOLUTION NO. 265-2025(PSH): First Reading.** A Resolution ratifying a  
37 grant agreement with the Ohio Traffic Safety Office to accept funding awarded  
38 through the *Impaired Driving and Selective Traffic Enforcement Programs*;  
39 and declaring the necessity that this legislation become immediately effective  
40 as an emergency measure.

41  
42 Introduced by Mayor Cuda

43 **Motion to adopt:** Anthony Mattox Jr.

1 **Seconded:** Craig Cobb  
2

3 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
4 Petras, Jim Posch, Zenobia Sheets

5 **No:** None  
6

**LEGISLATION PASSED**

7 **ORDINANCE NO. 266-2025(F): First Reading.** An Ordinance to amend  
8 certain subparagraphs of Ordinance No. 011-2025 and subsequent amending  
9 ordinances, relating to appropriations and other expenditures of the City of  
10 Cleveland Heights, Ohio for the fiscal year ending December 31, 2025; and  
11 declaring the necessity that this legislation become immediately effective as  
12 an emergency measure.  
13

14 Introduced by Mayor Cuda

15 **Motion to adopt:** Anthony Mattox Jr.

16 **Seconded:** Zenobia Sheets  
17

18 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
19 Petras, Jim Posch, Zenobia Sheets

20 **No:** None  
21

**LEGISLATION PASSED**

22 **ORDINANCE NO. 267-2025(F): First Reading.** An Ordinance to amend  
23 certain subparagraphs of Ordinance No. 011-2025 and subsequent amending  
24 ordinances, relating to appropriations and other expenditures of the City of  
25 Cleveland Heights, Ohio for the fiscal year ending December 31, 2025 and  
26 declaring the necessity that this legislation become immediately effective as  
27 an emergency measure.  
28

29 Introduced by Mayor Cuda

30 **Motion to adopt:** Anthony Mattox Jr.

31 **Seconded:** Craig Cobb  
32

33 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
34 Petras, Jim Posch, Zenobia Sheets

35 **No:** None  
36

**LEGISLATION PASSED**

37 **RESOLUTION NO. 268-2025(PD): First Reading.** A Resolution authorizing  
38 the Mayor to execute agreements with the City of Shaker Heights, Ohio and  
39 the Northeast Ohio Regional Sewer District to provide for the construction,  
40 cost sharing, and maintenance of amenities included as part of the Horseshoe  
41 Park Project; and declaring the necessity that this legislation become  
42 immediately effective as an emergency measure.  
43

1 Introduced by Mayor Cuda

2 **Motion to adopt:** Anthony Mattox Jr.

3 **Seconded:** Zenobia Sheets

4  
5 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
6 Petras, Jim Posch, Zenobia Sheets

7 **No:** None

8 **LEGISLATION PASSED**

9 ***b. Second Readings***

10  
11 **RESOLUTION NO. 251-2025(F): Second Reading.** A Resolution requesting  
12 the County Fiscal Officer to advance taxes from the proceeds of the 2025 tax  
13 year collection pursuant to Section 321.34 of the Ohio Revised Code; and  
14 declaring the necessity that this legislation become immediately effective as  
15 an emergency measure.

16  
17 Introduced by Mayor Cuda

18 **Motion to adopt:** Anthony Mattox Jr.

19 **Seconded:** Craig Cobb

20  
21 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
22 Petras, Jim Posch, Zenobia Sheets

23 **No:** None

24 **LEGISLATION PASSED**

25 **ORDINANCE NO. 252-2025(PSH): Second Reading.** An Ordinance  
26 authorizing the renewal of an agreement with the Cuyahoga County General  
27 Health District for the provision of public health services to the City and its  
28 residents; providing compensation therefor; and declaring the necessity that  
29 this legislation become immediately effective as an emergency measure.

30  
31 Introduced by Mayor Cuda

32 **Motion to adopt:** Anthony Mattox Jr.

33 **Seconded:** Zenobia Sheets

34  
35 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
36 Petras, Jim Posch, Zenobia Sheets

37 **No:** None

38 **LEGISLATION PASSED**

39 **RESOLUTION NO. 253-2025(PSH): Second Reading.** A Resolution  
40 adopting the City of Cleveland Heights Cybersecurity Program in accordance  
41 with Ohio Revised Code Section 9.64(C); and declaring the necessity that this  
42 legislation become immediately effective as an emergency measure.

1  
2 Introduced by Mayor Cuda

3 **Motion to adopt:** Anthony Mattox Jr.

4 **Seconded:** Craig Cobb

5  
6 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
7 Petras, Jim Posch, Zenobia Sheets

8 **No:** None

9 **LEGISLATION PASSED**

10 **ORDINANCE NO. 254-2025(AS): Second Reading.** An Ordinance  
11 amending Chapter 142, "Arts Commission," of the Codified Ordinances of  
12 Cleveland Heights, Ohio, and to repeal its prior inconsistent provisions.

13  
14 Introduced by All City Councilmembers and Mayor Cuda

15 **Motion to adopt:** Anthony Mattox Jr.

16 **Seconded:** Zenobia Sheets

17  
18 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
19 Petras, Jim Posch, Zenobia Sheets

20 **No:** None

21 **LEGISLATION PASSED**

22 **ORDINANCE NO. 255-2025(AS): Second Reading.** An Ordinance  
23 amending Section 140.02, "Members," of Chapter 140, "Cleveland Heights  
24 Climate and Environmental Sustainability Committee," of the Codified  
25 Ordinances of Cleveland Heights to expand the resident membership of the  
26 Committee from seven (7) to nine (9) members to allow for greater resident  
27 participation.

28  
29 Introduced by Councilmember Cobb

30 **Motion to adopt:** Anthony Mattox Jr.

31 **Seconded:** Craig Cobb

32  
33 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
34 Petras, Jim Posch, Zenobia Sheets

35 **No:** None

36 **LEGISLATION PASSED**

37 **ORDINANCE NO. 256-2025(COTW): Second Reading:** An Ordinance  
38 authorizing the Mayor to enter into an agreement with the Coventry Village  
39 Special Improvement District, Inc. ("Coventry SID") for an advance of Forty  
40 Thousand Dollars (\$40,000) at zero percent (0%) interest; and declaring the  
41 necessity that this legislation become immediately effective as an emergency  
42 measure.

1 Introduced by Council President Larson

2 **Motion to adopt:** Anthony Mattox Jr.

3 **Seconded:** Zenobia Sheets

4  
5 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
6 Petras, Jim Posch, Zenobia Sheets

7 **No:** None

8 **LEGISLATION PASSED**

9 **RESOLUTION NO. 257-2025(COTW): Second Reading.** A Resolution  
10 providing for a contribution to the 2025 Coventry Winter Festival and Lantern  
11 Parade, and declaring the necessity that this legislation become immediately  
12 effective as an emergency measure.

13  
14 Introduced by Council President Larson

15 **Motion to adopt:** Anthony Mattox Jr.

16 **Seconded:** Craig Cobb

17  
18 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
19 Petras, Jim Posch, Zenobia Sheets

20 **No:** None

21 **LEGISLATION PASSED**

22 **ORDINANCE NO. 258-2025(PD): Second Reading.** An Ordinance  
23 authorizing the Mayor to execute a property transfer and indemnification  
24 agreement with RP Derbyshire LLC concerning the real property located at  
25 2450 Derbyshire Road; and declaring the necessity that this legislation  
26 become immediately effective as an emergency measure.

27  
28 Introduced by Mayor Cuda

29 **Motion to adopt:** Anthony Mattox Jr.

30 **Seconded:** Zenobia Sheets

31  
32 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
33 Petras, Jim Posch, Zenobia Sheets

34 **No:** None

35 **LEGISLATION PASSED**

36 **ORDINANCE NO. 259-2025(PD): Second Reading.** An Ordinance  
37 amending Ordinance 12-2020, passed on February 18, 2020, to extend the  
38 term of that certain Tax Increment Financing exemption under Ordinance 12-  
39 2020 for an additional thirty years, pursuant to Ohio Revised Code Section  
40 5709.51; and authorizing additional instruments, agreements, certificates,  
41 and other documents deemed necessary in connection therewith; and  
42 declaring the necessity that this legislation become immediately effective as  
43 an emergency measure.

1  
2 Introduced by Mayor Cuda

3 **Motion to adopt:** Anthony Mattox Jr.

4 **Seconded:** Craig Cobb

5  
6 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
7 Petras, Jim Posch, Zenobia Sheets

8 **No:** None

9 **LEGISLATION PASSED**

10 **c. Third Readings**

11  
12 **ORDINANCE NO. 226-2025(PD): Third Reading.** An Ordinance amending  
13 various Sections of Part Eleven, Zoning Code, of the Codified Ordinances of  
14 the City of Cleveland Heights to create a Severance Overlay Zone.

15  
16 Introduced by Mayor Cuda

17 **NO VOTE**

18 **ORDINANCE NO. 227-2025(PD): Third Reading.** An Ordinance changing  
19 the Zoning Map of the City of Cleveland Heights to map the Severance  
20 Overlay Zone (SOZ) on Severance Town Center and adjacent parcels,  
21 generally east of South Taylor Road, south of Mayfield Road, west of Crest  
22 Road, and north of Severn Road.

23  
24 Introduced by Mayor Cuda

25 **NO VOTE**

26 **ORDINANCE NO. 241-2025(F): Third Reading.** An Ordinance to make  
27 appropriations for the current expenses and other expenditures of the City of  
28 Cleveland Heights, Ohio, for the period of January 1, 2026 through December  
29 31, 2026; and declaring the necessity that this legislation become immediately  
30 effective as an emergency measure.

31  
32 Introduced by Mayor Cuda

33 **Motion to amend:** Anthony Mattox Jr.

34 **Seconded:** Zenobia Sheets

35  
36 **Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim  
37 Petras, Jim Posch, Zenobia Sheets

38 **No:** None

39 **MOTION PASSED**

40  
41 **Motion to adopt:** Anthony Mattox Jr.

42 **Seconded:** Zenobia Sheets

- Discussion:
  - Councilmember Posch spoke about the amendments just added by motion to the proposed 2026 budget.
  - Councilmember Russell addressed her asking for additional funds for a dog park; as the park will be part of the Parks Master Plan, it will not appear as a line item in the 2026 Budget but that the administration and Councilmember Posch have committed to making the dog park happen.

**Yes:** Craig Cobb, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch, Zenobia Sheets

**No:** None

**LEGISLATION PASSED**

**6) Cleveland Heights-University Heights Student Report**

- Emmanuel, a sophomore at CHHS gave an update on upcoming events including sports, music, and the national honor society and announced that the heights community scholarship and career tech applications are now open.

**14) Committee Reports**

a. Public Safety and Health Committee

- Posch gave an update on the results of the ODNR Deer Survey and asked Council for input on possible next steps.

b. Administrative Services

- Cobb gave an update on what Administrative Services has been doing; mainly looking at vacancies on our boards/commissions, including 2 vacancies on Planning Commission that will come up at the beginning of the year. There will be an Administrative Services meeting the first week of January.

c. Finance

- The Finance Committee will not meet when it had planned to in December. They will meet next in January.

d. Municipal Services and Environmental Sustainability

- The next meeting is December 16 at 6pm. The committee will be considering revisions to the Complete and Green Streets plan.

15) **Old Business**

- None

16) **New Business**

- None

17) **Council Member Comments**

**(Note:** Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

- **Mattox:** Reflected on his time in office and on the current political climate in Cleveland Heights. Announced that he is the new Chief Executive Officer of SANKOFA Community Development Corporation. He will continue to give back to the community after leaving office. Thanked the community for their support throughout his time on Council and he was honored to serve the residents of this city.
- **Russell:** Expressed her gratitude to the residents of this community. This is not a goodbye, but rather the end of one chapter and the beginning of the next. She reflected on getting to speak with and get to know members of this community which helped shape her perspective. She announced that she is running for Ohio State Representative for District 18, representing Cleveland Heights. Thanked Mayor Elect Petras and her Council colleagues for their support.
- **Cobb:** Said his farewells to Mattox and Russell and thanked them for their efforts and their service to the community. He wished them well for all their future endeavors.
- **Petras:** Reflected on his transition into the role of Mayor.
- **Sheets:** Read a statement on her brief time on Council and said that she will be applying for the upcoming vacancy.
- **Posch:** Wished Russell and Mattox both good luck with all their future endeavors and thanked them for their work on council and their commitment to Cleveland Heights.

1     **18) Council President’s Report**

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8  
9

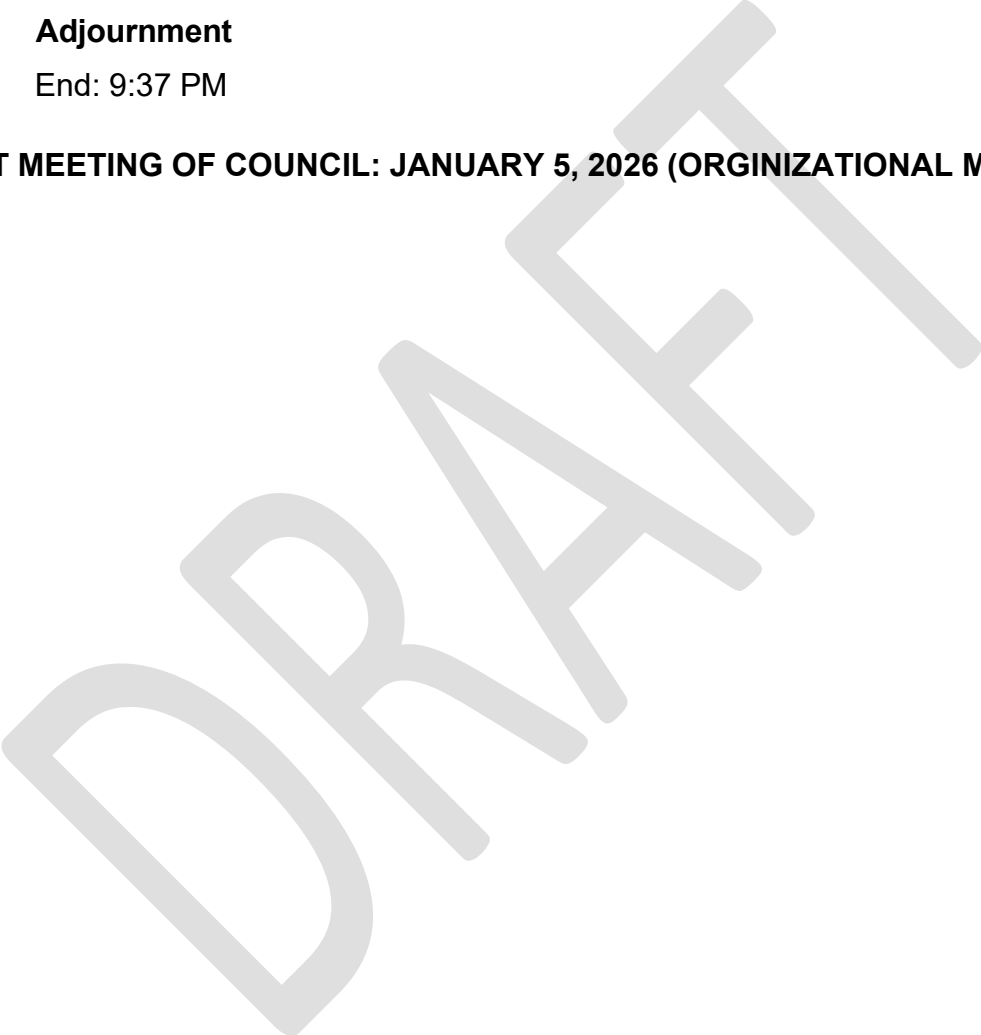
- Applications for the council vacancy will close at midnight tonight; council will consider those who have applied in January and will have 60 days by the Charter to appoint somebody to the vacancy. He thanked Mayor Cuda for stepping in to the role, thanked Sharon Dumas for her time and wished her the best as she returns to retirement.

10    **19) Adjournment**

11        End: 9:37 PM

12  
13

**NEXT MEETING OF COUNCIL: JANUARY 5, 2026 (ORGINIZATIONAL MEETING)**





Date: 2.17.26

To: City Council

From: Brian Anderson, Assistant Director of Economic Development

Subject: Legislation related to the transfer of City-owned properties to the County Land Bank

---

**Purpose Statement:** To authorize the Mayor to enter into an agreement for the sale of three City-owned residential properties with existing structures with the Cuyahoga County Land Reutilization Corporation (Cuyahoga County Land Bank).

**Is this legislation recurring:** Yes: \_\_\_\_\_ No:  X

**Is emergency language necessary:** Yes:  X  No: \_\_\_\_\_

**If yes, why?**

To allow for the timely execution of the Purchase Agreements and transfer of the properties so renovations of these properties can be completed sooner.

**Is passage on first reading necessary:** Yes: \_\_\_\_\_ No:  X

**If yes, why?**

**If funding is required, is it already budgeted for?** Yes: \_\_\_\_\_ No:  X

**Additional Notes:**

The City works regularly with the County Land Bank in a variety of ways related to the acquisition and transfer of real estate. They've been a valued partner over the years in the acquisition and demolition of properties. The County Land Bank reached out to the City in late 2025 to inquire whether the City had any homes that they could acquire and renovate. Out of that discussion, the three properties in this legislation for transfer were identified for the County Land Bank to acquire and renovate.

Properties Identified for Transfer to the County Land Bank:

- 1188 Brentwood Road (PPN 682-33-078)
- 1080 Yellowstone Road (PPN 682-34-045)
- 3356 Cedarbrook Road (PPN 687-07-158)

Proposed: 02/17/2026

ORDINANCE NO. 034-2026(PD), *First Reading*

By Mayor Petras

An Ordinance authorizing the Mayor to execute an agreement for the sale of three improved parcels of residential real property located within the city to the Cuyahoga County Land Reutilization Corporation; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland Heights, Ohio owns three improved parcels of residential property located within the City, which are more particularly identified on Exhibit A (the "Properties"); and

WHEREAS, the City desires to sell the Properties to the Cuyahoga County Land Reutilization Corporation (the "Purchaser") for redevelopment; and

WHEREAS, the City intends to sell the Properties to the Purchaser for the amount of \$1.00 per parcel pursuant to a certain Real Estate Sales Agreement, a copy of which is attached hereto as Exhibit B and incorporated herein by reference (the "Purchase Agreement"); and

WHEREAS, this Council has determined that it is in the best interest of the City and its residents to authorize the Mayor to execute the Real Estate Sales Agreement with the Purchaser for the sale of the Properties.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor is hereby authorized to execute the Real Estate Sales Agreement and any and all other related documents, and take any other actions necessary, to sell the Properties to the Purchaser. The Real Estate Sales Agreement shall be substantially in accordance with the form attached hereto as Exhibit B. The Purchase Price for each lot sold to purchaser shall be \$1.00. The Purchase Agreements shall contain such further terms as recommended by the Mayor and Director of Law and shall be approved as to form by the Director of Law.

SECTION 2. This Council finds the aforementioned Properties to be sold are no longer needed for municipal purposes.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

ORDINANCE NO. 034-2026(PD)

SECTION 4. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance on the City's website.

SECTION 5. It is necessary that this Ordinance become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need for the timely redevelopment of the Properties and to reduce blight within the City. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take immediate effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

---

TONY CUDA  
President of Council

---

ADDIE BALESTER  
Clerk of Council

PASSED:

Presented to Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

---

JIM PETRAS  
Mayor

## REAL ESTATE SALES AGREEMENT

This Real Estate Sales Agreement (the “Agreement”) is dated as of the \_\_\_\_ day of \_\_\_\_\_, 2025 (the “Effective Date”) between the CITY OF CLEVELAND HEIGHTS, OHIO, htta the CLEVELAND HEIGHTS LAND REUTILIZATION PROGRAM, an Ohio municipal corporation (the “City”) of 40 Severance Circle, Cleveland Heights, Ohio 44118 and the CUYAHOGA COUNTY LAND REUTILIZATION CORPORATION, an Ohio non-profit community improvement corporation (the “Purchaser”) of 812 Huron Road East, Suite 800, Cleveland, Ohio 44115.

- A. The City owns the following three (3) parcels of real property (collectively, the “Property”):
- i. The real property identified as Permanent Parcel Number 682-33-078 in the Cuyahoga County Records, which is more commonly known as 1188 Brentwood Road, Cleveland Heights, Ohio 44121, including all improvements and structures thereon;
  - ii. The real property identified as Permanent Parcel Number 682-34-045 in the Cuyahoga County Records, which is more commonly known as 1080 Yellowstone Road, Cleveland Heights, Ohio 44121, including all improvements and structures thereon;
  - iii. The real property identified as Permanent Parcel Number 687-07-158 in the Cuyahoga County Records, which is more commonly known as 3356 Cedarbrook Road, Cleveland Heights, Ohio 44118, including all improvements and structures thereon.

The Property is further described on Exhibit A, attached hereto and incorporated herein by reference.

- B. The City wishes to sell the Property to Purchaser and the Purchaser wishes to purchase the Property from the City.
- C. The Purchaser agrees that it shall undertake and complete certain improvements to the Property within twelve (12) months of the Closing Date, which shall consist of bringing the Property into full compliance with all applicable City Property Maintenance and Building Codes, including those specifically set forth in Chapters 1301 to 1351 of the City’s Codified Ordinances (the “Improvements”). In the event Purchaser determines, in its sole and absolute discretion, that any of the structures on the Property, are not viable for rehabilitation, Purchaser shall cause the demolition of the structures in full compliance with all applicable City Codes “(Demolition”).

Now, therefore, in consideration of mutual promises and covenants contained herein, the sufficiency of which is hereby acknowledged, the parties agree as follows:

### **Section 1. Sale of the Real Estate; Purchase Price**

Subject to all the terms, covenants and conditions of this Purchase Agreement, the City agrees to sell the Property to Purchaser for the amount of Three and No/100 Dollars (\$3.00) (the “Purchase Price”), which shall be paid by the Purchase in full at Closing, as defined below.

### **Section 2. Deed**

The City will convey the Property by quitclaim deed(s) (the “Deed(s)”) on the Closing Date, as defined below, containing the restrictions and requirements set forth in this Agreement (the “Closing”).

On the Closing Date, the Deed(s) shall be promptly filed with the Cuyahoga County Fiscal Officer for recordation in the Records of Cuyahoga County.

### **Section 3. Closing; Escrow Agent; Title Insurance**

The City shall deliver the Deed(s) and possession of the Property to Purchaser, and Purchaser shall pay the Purchase Price, on a mutually acceptable date (the "Closing Date"), which date shall be no later than 30 days after the full execution of this Agreement, or such later date as is mutually agreed upon in writing by the parties.

Purchaser shall be entitled to possession of the Property on the Closing Date. The risk of loss shall pass to Purchaser on the Closing Date.

Purchaser may, in its sole discretion and at its own cost, obtain a title commitment and/or title insurance policy from a title company licensed to do business in Ohio. Should Purchaser not be satisfied with the condition of the title as set forth in the title commitment, Purchaser may, not later than ten (10) days before the Closing Date, terminate this Agreement.

The Closing shall occur at the office of the Law Director of the City, 40 Severance Circle, Cleveland Heights, Ohio 44118. However, in the event the Purchaser elects to obtain a title commitment, then the Closing shall occur at the offices of the title company issuing such title policy, who shall then serve as the as escrow agent ("Escrow Agent") for the Closing. In such event, the parties agree that the Escrow Agent's usual conditions for closing shall be applicable, except as otherwise required to meet the terms of this Agreement.

The Purchaser shall pay the escrow fees, the costs of the recording of the Deed, and any transfer taxes or conveyance fees. The City will pay for the preparation of the Deed. In the event the Closing occurs without an Escrow Agent, Purchaser shall deliver the Purchase Price and the expenses and costs to be paid by Purchaser to the City on or before the Closing Date. If the Closing Occurs through the Escrow Agent, then Purchaser shall deliver the Purchase Price and the expenses and costs to be paid by Purchaser to the Escrow Agent on or before the Closing Date.

### **Section 4. Tax and Assessments; Utilities**

Real estate taxes and assessments, general and special, levied against the Property for both the current tax year and any prior tax year that are not yet paid, if any, shall be assumed by the Purchaser upon Closing and payment of the same shall thereafter be the responsibility of the Purchaser.

Utilities will be prorated as of the Closing Date and Purchaser shall be responsible for moving all utilities into Purchaser's name.

### **Section 5. Inspection; Condition of the Property**

Purchaser warrants that Purchaser has had the opportunity to inspect the Property and is purchasing the Property "*as is*" "*where is*" and "*with any and all defects*" whether latent or apparent. Furthermore, Purchaser expressly understands and agrees that tenants, squatters or other occupants may occupy the Property, that Purchaser is acquiring the Property with such knowledge, and that Purchaser, to the extent necessary, will follow any applicable Ohio laws in terminating any lease arrangements or evicting said persons. If Purchaser is required to take legal action to terminate the possessory interests of any occupants, tenants, or squatters, the timeline for improvements identified in Paragraph C and Section 8 (below) shall be extended and the start date for the timeline will begin on the date in which the Property is vacant.

### **Section 6. Notice**

All notices provided for herein shall be sent by United States Certified Mail, return receipt requested, to the City and Purchase at the address set forth above. Notice to the City shall be provided to

the Law Director and the Planning and Development Director. Either party shall have the right to designate a new address for the receipt of notices by providing notice under this Section 6.

**Section 7. Default**

In the event City defaults in its obligations under this Agreement, Purchaser may terminate this Agreement upon notice to the City, or Purchaser shall have the right to compel and/or enjoin the City to specifically perform this Agreement, as its sole remedies. In the event Purchaser defaults in its obligations under this Agreement, City may terminate this Agreement upon notice to the Purchaser.

**Section 8. Improvements; Revesting**

Purchaser understands and agrees that the City is selling the Property to the Purchaser for the express purpose of Purchaser undertaking and completing the Improvements to the Property or the Demolition of the structures for the purpose of making the Property available for new construction. As such, Purchaser expressly agrees that it shall undertake and complete the Improvements or Demolition no later than the end of the twelfth (12<sup>th</sup>) month following the Closing Date. If Purchaser fails to undertake and complete the Improvements or Demolition by said date, the City shall have the right to reenter and take possession of the Property and to terminate and revest in the City the estate conveyed by the Deed to Purchaser.

To secure Purchaser's obligation to undertake and complete the Improvements by said date, the Deed shall contain a condition subsequent to the effect that in the event Purchaser fails to undertake and complete the Improvements or Demolition within twelve (12) months of the Closing Date, that the City may, at its option, declare the Purchaser to be in default of its obligation to undertake and complete the Improvements or Demolition, and all of the rights and interests in the Property conveyed by the Deed to Purchaser, and the title, rights and interest of Purchaser, and any assigns or successors in interest, to and in the Property, shall revert to the City, provided, that the City's rights under this paragraph are subject to and limited by the rights of any mortgage holder upon the Property.

**Section 9. Subsequent Sale; Reversion**

Furthermore, the Purchaser shall only sell or otherwise convey the Property within five (5) years of the Closing Date to an owner-occupant of the Property. The Deed shall contain a condition that in the event Purchaser sells or otherwise conveys the Property within five (5) years of the Closing Date to any person other than an owner-occupant of the Property, that the City may, at its option, declare the Purchaser to be in default of the obligation set forth in this paragraph, and all of the rights and interests in the Property conveyed by the Deed to Purchaser, and the title, rights and interest of Purchaser, and any assigns or successors in interest, to and in the Property, shall revert to the City, provided, that the City's rights under this paragraph are subject to and limited by the rights of any mortgage holder upon the Property.

**Section 10. Assignment**

Neither party may assign this Agreement without the written consent of the other party.

**Section 11. Waiver**

No waiver of any provision of this Agreement shall be valid unless it is in writing and signed by the party against whom it is sought to be enforced. No modification of this Agreement shall be binding unless in writing and signed by the party against whom sought to be enforced.

**Section 12. Litigation Notice**

Purchaser shall give the City prompt notice of any action, suit or proceeding by it or against it at law or in equity, or before any governmental instrumentality or agency, or of any of the same which may

be threatened, which, if adversely determined, would materially impair the right of Purchaser to carry on its business or would materially and adversely affect its business, operations, properties, assets or condition.

**Section 13. Force Majeure**

Except as otherwise provided, neither party will be considered in default in its obligations, if the delay in performance is due to unforeseeable causes beyond its control and without its fault or negligence. Those unforeseeable causes include limitation, acts of God or of the public enemy, acts of the federal or state government, acts or delays of the other party, fires, floods, unusually severe weather, pandemics, epidemics, freight embargoes, unavailability of materials, strikes or delays of contractors, subcontractors or material men due to any of those causes, but not including lack of financing or financial capacity of Purchaser.

**Section 14. Entire Agreement**

This Agreement is the complete understanding of the parties. Any promise or condition not contained in this Agreement is not binding on the parties.

**Section 15. Binding Effect**

This Agreement and the various rights and obligations shall inure to the benefit of and be binding upon the parties and their respective successors and assigns.

**Section 16. Captions**

The captions in this Agreement are for convenience only and shall not be considered a part of interpretation of any provision of this Agreement.

**Section 17. Severability**

This Agreement is severable. If any provision of this Agreement is declared void or invalid by any court, it will not affect the validity of all other provisions of this Agreement.

**Section 18. Governing Law and Jurisdiction**

This Agreement shall be governed in all respects by the laws of the State of Ohio, without regard to conflict of law provisions. The parties agree that any claim or dispute must be resolved by a state or municipal court located in Cuyahoga County, Ohio and the parties agree to submit to the personal jurisdiction of those courts for the purpose of litigating all such claims or disputes.

**Section 19. Provisions Not Merged with the Deed**

No provision of this Agreement is intended to or may be merged by reason of the Deed or any subsequent deeds, and neither the Deed nor any subsequent deed may be deemed to affect or impair the provisions and covenants of this Agreement.

**Section 20. City Representatives Not Individually Liable**

No member, official, or employee of the City may be personally liable to Purchaser, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to Purchaser or successor or on any obligations under the terms of this Agreement.

*[Signature Page Follows.]*

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by those duly authorized on the day and year first above written.

CITY OF CLEVELAND HEIGHTS, OHIO, hta  
the CLEVELAND HEIGHTS LAND  
REUTILIZATION PROGRAM

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Approved as to form and correctness:

\_\_\_\_\_  
William Hanna, Law Director

PURCHASER:

CUYAHOGA COUNTY LAND  
REUTILIZATION CORPORATION

Signed by:  
By: Joan E. Chase  
070329700C7A4E4...

Name: Joan E. Chase

Its: Chief Operating Officer

**EXHIBIT A**

**DESCRIPTION OF PROPERTY**

**Permanent Parcel Number: 682-33-078**

**Address: 1188 Brentwood Road, Cleveland Heights, Ohio 44121**

**Legal Description:**

**Situated in the City of Cleveland Heights, County of Cuyahoga and State of Ohio:**

**And known as being Sublot No. 468 in The Richmond Mayfield Land Company's Cleveland Heights Boulevard Subdivision of part of Original Euclid Township Lot Nos. 20 and 21, Tract No. 7 and part of Original Euclid Township Lot No. 54, Tract No. 8, as shown by the recorded plat of said Subdivision in Volume 77 of Maps, Page 2 of Cuyahoga County Records, said Sublot No. 468 has a frontage of 40 feet on the Westerly side of Brentwood Road and extends back between parallel lines 120 feet, as appears by said plat, be the same more or less, but subject to all legal highways.**

**Parcel No. 682-33-078**

**Also known as 1188 Brentwood Road, Cleveland Heights, OH 44121**

**Permanent Parcel Number: 682-34-045**

**Address: 1080 Yellowstone Road, Cleveland Heights, Ohio 44121**

**Legal Description:**

**Situated in the City of Cleveland Heights, County of Cuyahoga and State of Ohio:**

**And known as being Sublot No. 194 in the L.H. Heister Jr.'s Rushleigh Subdivision of part of Original Euclid Township Lot No. 53 as shown by the recorded plat in Volume 61 of Maps, Page 2 of Cuyahoga County Records, as appears by said plat, be the same more or less, but subject to all legal highways. Also subject to zoning ordinances, if any.**

**Parcel No. 682-34-045**

**Also known as 1080 Yellowstone Road, Cleveland Heights, OH 44121**

**Permanent Parcel Number: 687-07-158**

**Address: 3356 Cedarbrook Road, Cleveland Heights, Ohio 44118**

**Legal Description:**

**Situated in the City of Cleveland Heights, County of Cuyahoga and State of Ohio:**

**And known as being Sublot No. 256 in the J. A. Wigmore Company's Cedarbrook Allotment of part of Original Warrensville Township Lots Nos. 2 and 3, as shown by the recorded Plat in Volume 59 of Maps, Page 26 of Cuyahoga County Records, and being 40 feet front on the Southerly side of Cedarbrook Road and extending back 120.74 feet on the Easterly line, 120.75 feet on the Westerly line and having a rear line of 37 feet, as appears by said plat, be the same more or less, but subject to all legal highways.**



Date: 1/26/2026

To: City Council

From: Christopher M. Britton, Chief of Police

Subject: Capital Improvement Project upfitting nine (9) 2026 Ford Hybrid Police Vehicles

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**Purpose Statement:** To authorize the Mayor to enter into an agreement with Chagrin Valley Dispatch to purchase a total of nine (9) in-car and portable radios from Motorola Solutions. Five (5) as part of the Police Departments approved and budgeted Capital Improvement Projects; and four (4) additional as part of the approved 100% reimbursable, non-match, Bureau of Justice Assistance Grant Program – Award Number 15PJA-23-GG-05317-BSCI. The cost of the nine (9) in-car and portable radios is \$89,623.35, of which \$39,832.60 will be reimbursed by the grant.

**Is this legislation recurring:** Yes: \_\_\_\_\_ No:  \_\_\_\_\_

**Is emergency language necessary:** Yes:  \_\_\_\_\_ No: \_\_\_\_\_

**If yes, why?** To allow this equipment to be ordered now, so the vendor is not waiting for any back-ordered equipment that would cause a delay in making the new vehicles “patrol-ready.”

**Is passage on first reading necessary:** Yes:  \_\_\_\_\_ No: \_\_\_\_\_

**If yes, why?** To allow this equipment to be ordered now, so the vendor is not waiting for any back-ordered equipment that would cause a delay in making the new vehicles “patrol-ready.”

**If funding is required, is it already budgeted for?** Yes:  \_\_\_\_\_ No: \_\_\_\_\_

**If not already budgeted for, where will funding come from?**

**Funding Sources:** The expenditure for five (5) vehicle radios from Chagrin Valley Dispatch is budgeted in line item 402.7201.3004.0 (Financed Capital Projects. Police Admin. Capital Equipment.) in the amount of \$49,790.75 The additional four (4) vehicle radios from Chagrin Valley Dispatch are budgeted in line item 240.7201.3004.03 (Fed. Misc. Grants. Police Dep. Cap. Equip.) in the amount of \$39,832.60

Proposed: 02/17/2026

RESOLUTION NO. 035-2026(PSH), *First Reading*

By Mayor Petras

A Resolution authorizing an agreement with Chagrin Valley Dispatch for the purchase of in-car and portable radios for nine (9) 2025 Ford Utility Hybrid Police Interceptors for the Police Department; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City intends to purchase and equip nine (10) new Ford Utility Hybrid Police Interceptors for the Police Department; and

WHEREAS, each vehicle requires an in-car and portable radio, which can be purchased through Chagrin Valley Dispatchers, a regional Council of Governments (“COG”) at a price less than retail utilizing the enhanced buying power of the COG; and

WHEREAS, Section 171.02(b) of the Cleveland Heights Codified Ordinances authorizes the purchase of goods from a political subdivision such as Chagrin Valley Dispatch at a price less than would be obtained by taking bids from private persons; and

WHEREAS, it would be in the best interests of the City to purchase the radios by such means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements necessary with Chagrin Valley Dispatch for the purchase of in-car and portable radios for the ten new Ford Utility Hybrid Police Interceptors to be purchased for the Department. The total cost of the radios shall not exceed the sum of Eighty-Nine Thousand Six Hundred Twenty-Three and 35/100 Dollars (\$89,623.35). All agreements and related documents hereunder shall be approved as to form by the Director of Law.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as

RESOLUTION NO. 035-2026(PSH)

an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the meet vendor deadlines. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

\_\_\_\_\_  
TONY CUDA  
President of Council

\_\_\_\_\_  
ADDIE BALESTER  
Clerk of Council

PASSED:

Presented to Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

\_\_\_\_\_  
JIM PETRAS  
Mayor



Date: February 17, 2026.

To: City Council

From: Law Department (o/b/o Finance Department)

Subject: Extension of Agreement with ADP, Inc. and Addition of Workplace Time and Attendance Services

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**Purpose Statement:** The City is seeking authorization to execute an amendment to its Global Master Services Agreement with ADP, Inc. This amendment would provide for a two-year extension of the Agreement and an option for the City to add ADP's Workforce Time & Attendance Services package to the services included under the Agreement.

With the addition of the WTA Services, ADP will provide time collection, PTO management and reporting, rule-based calculations, mobile access, and other applications accessible through a customizable ADP portal.

Because the total cost to the City is determined in part by the number of employees on the City's payroll during any given billing period, an exact total cost to the City cannot be calculated. However, assuming a constant payroll of 300 employees during the extended term, the estimated annual cost of this extension and additional WTA Services (should the City exercise the option to add those services) is Two Hundred Eighteen Thousand, Five Hundred Twenty and 00/100 (\$218,520.00).

The remaining Global Master Terms and Conditions would remain unchanged and may be provided to Councilmembers for review upon request (ADP asserts that the Global Master Terms and Conditions are proprietary and confidential).

**Is this legislation recurring:** Yes: \_\_\_\_\_ No:  X

**Is emergency language necessary:** Yes:  X  No: \_\_\_\_\_

**If yes, why?** Payroll and timekeeping functionality is critical for the day-to-day operations of the City.

**Is passage on first reading necessary:** Yes:  X  No: \_\_\_\_\_

**If yes, why?** See above.

**If funding is required, is it already budgeted for?** Yes:  X  No: \_\_\_\_\_

Proposed: 02/17/2026

RESOLUTION NO. 036-2026(F), *First Reading*

By Mayor Petras

A Resolution authorizing amendment to existing agreement with ADP, Inc. for payroll processing services for the City's Finance Department; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, Resolution No. 173-2023, passed November 6, 2023, authorized the Mayor to execute an agreement with ADP, Inc ("ADP"). to provide payroll processing services for the Department of Finance, for a term and amount not to exceed two (2) years or Two Hundred Forty-Five Thousand, Three Hundred Sixty-Seven and 84/100 Dollars (\$245,367.84), respectively ("Agreement"); and

WHEREAS, the City wishes to extend that agreement for an additional two (2) years, at an estimated annual cost of One Hundred Eighty Thousand and 00/100 Dollars (\$180,000.00), with said cost varying in relation to the number of City employees in any given month; and

WHEREAS, ADP has proposed adding its Workforce Time & Attendance Services package to the payroll services already provided for an additional, estimated annual cost of Thirty-Eight Thousand, Five Hundred Twenty and 00/100 Dollars (\$38,520.00); and

WHEREAS, passage of this Resolution is necessary to ensure continuity in ADP's provision of payroll services to the City; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor is hereby authorized to execute an amendment to the Agreement to provide for uninterrupted payroll processing services, with an option to add the Workforce Time & Attention Services, extending the term of the Agreement an additional two (2) years at the estimated annual rates provided herein. The amendment shall contain such other terms as recommended by the Mayor and Director of Law, and approved as to form by the Director of Law.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

RESOLUTION NO. 036-2026(F)

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need for continuity in the position of Director of Public Works. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

\_\_\_\_\_  
TONY CUDA  
President of Council

\_\_\_\_\_  
ADDIE BALESTER  
Clerk of Council

PASSED:

Presented to Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

\_\_\_\_\_  
JIM PETRAS  
Mayor



Date: February 4, 2026

To: Addie Balester, Clerk of Council  
Chris Heltzel, Assistant Law Director

Cc: Jim Petras, Mayor  
William Hanna, Director of Law

From: Collette Clinkscale, Director of Public Works

Subject: Legislation for the purchase of a Petersen TL3 Lightning Loader

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**Purpose Statement:** To authorize the purchase of a Petersen TL3 Lightning Loader (claw truck) from Best Equipment in the amount of \$256,171.29. This truck will be used for bulk collection services in the Refuse Division. Sourcewell # 010825-PII.

**Is this legislation recurring:** Yes: \_\_\_\_\_ No:  X

**Is emergency language necessary:** Yes:  X  No: \_\_\_\_\_

**If yes, why?** To acquire this truck by the Spring to perform bulk collection services. There is currently one in stock, otherwise we will be waiting until Fall.

**Is passage on first reading necessary:** Yes: \_\_\_\_\_ No:  X

**If yes, why?**

**If funding is required, is it already budgeted for?** Yes:  X  No: \_\_\_\_\_

Account 416.6203.3004

Proposed: 02/17/2026

RESOLUTION NO. 037-2026(MSES), *First Reading*

By Mayor Petras

A Resolution authorizing the Mayor to enter into an agreement with Best Equipment Co. for the acquisition of a Petersen TL3 Lightning Loader (aka claw truck) for the Refuse Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, in order to meet operational needs, it is necessary to purchase a Petersen Lightning Loader to be used by the Refuse Division of the Department of Public Works; and

WHEREAS, Section 171.12 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the Sourcewell cooperative purchasing program (formerly known as the National Joint Powers Alliance) without obtaining competitive bids; and

WHEREAS, the Mayor has determined that the selected equipment may be purchased through this Cooperative Purchasing Program at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said equipment by this means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements necessary for the purchase of a Petersen Lightning Loader through Sourcewell Contract #010825-PII pursuant to Section 171.12 of the Cleveland Heights Codified Ordinances. The purchase price for said equipment shall not exceed the sum of Two Hundred Fifty-Six Thousand One Hundred Seventy-One Dollars and Twenty-Nine cents (\$256,171.29). All contracts hereunder shall be approved as to form by the Director of Law.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

RESOLUTION NO. 037-2026(MSES)

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet tree safety work. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

\_\_\_\_\_  
TONY CUDA  
President of Council

\_\_\_\_\_  
ADDIE BALESTER  
Clerk of Council

PASSED:

Presented to Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

\_\_\_\_\_  
JIM PETRAS  
Mayor



# SALES PROPOSAL

Provided by Best Equipment Company, Inc.  
Experts in Municipal and Contractor Environmental Equipment Since 1917  
Proudly Serving Indiana, Ohio, Kentucky, and Michigan

**Prepared Especially For**  
Cleveland Heights, OH

Rich Kriefall

**Prepared By**  
Matt Floyd  
Northeastern (West) Ohio Sales

Document ID	Prepared For	Prepared On	Pricing Valid Through
O - 26-0125 Q - 00003844 Please Reference Document ID Purchase Orders	Cleveland Heights, OH	1/28/2026	14 Days

Procurement	Payment Terms	FOB
Sourcewell, Petersen: #010825-PII - Issue PO to Best Equipment Company, Inc.	Invoice	Cleveland Heights, OH

Product	Unit Price	Quantity	Total
<b>New Equipment</b> <b>Petersen TL3 Lightning Loader</b> Freightliner M2-106 <b>MODEL TL3 BASE LOADER</b> <ul style="list-style-type: none"> <li>● HEAVY DUTY SWING MOTOR</li> <li>● STANDARD HEIGHT PEDESTAL</li> <li>● QUADSTICK MECH CONTROLS</li> <li>● GRATING HEAT SHIELD</li> <li>● HDHi OUTRIGGER STROBE</li> <li>● STANDARD BUCKET 60"</li> <li>● BOOM-UP WARNING LIGHT/AUDIBLE ALARM</li> <li>● HOSE GUARDS- HEAD &amp; VALVE BANK</li> <li>● SWING LOCK (PEDESTAL FOR BOOM)</li> <li>● TOOL BOX, TRUCK FRAME MOUNTED UNDER BODY</li> <li>● HD CONTROL BOX</li> <li>● THROTTLE ENGINE KILL &amp; HORN</li> <li>● TANDEM PUMP IN LIEU OF SINGLE 18 GMP</li> <li>● FRONT MOUNT STROBES AMBER</li> <li>● LOADER SINGLE COLOR PI ORANGE</li> </ul>			
<b>DUMP BODY</b> <ul style="list-style-type: none"> <li>● MODEL HDX-1824 HARDOX BODY 1/8" SIDES, 3/16" FLOOR</li> <li>● PI SELF-WINDING LOAD COVERING DEVICE</li> <li>● SINGLE PIECE REAR DOOR</li> <li>● WIRE LOOM FOR BODY WIRING</li> <li>● LED TYPE BODY LIGHTS, 15 EA.</li> <li>● AMBER LED FLASHERS IN REAR CORNER POST</li> <li>● ANSI Z245 PACKAGE</li> <li>● WORK LIGHTS - (SET OF 2) (CURBSIDE UNDER BODY)</li> <li>● WORK LIGHTS - (SET OF 2) (STREETSIDE UNDER BODY)</li> <li>● REAR CAMERA MOUNTED IN REAR MARKER LIGHT-IV-550</li> <li>● BODY LADDER</li> </ul>	\$256,171.29	1.00	\$256,171.29
<b>CHASSIS</b> <ul style="list-style-type: none"> <li>● M2 106 PLUS CONVENTIONAL CHASSIS</li> <li>● MEDIUM DUTY</li> <li>● 2026 MODEL YEAR</li> <li>● SET BACK AXLE - TRUCK</li> </ul>			

- STRAIGHT TRUCK PROVISION, NON-TOWING
- LH PRIMARY STEERING LOCATION
- ENGINE SERIES: L6, 6.7L, TURBO
- DIESEL
- DRIVE LINE TYPE: 4Z2
- AIR BRAKE SYSTEM
- GVWR CLASS 8: 33,001 LB AND OVER

Subtotal \$256,171.29

**Grand Total** **\$256,171.29**

### Agreement

Sign below to accept and agree to this sales proposal and all terms and conditions. Any changes to this agreement must be done so in writing. This agreement is binding. By signing, you agree that you are authorized to execute this contract.

*Signature*

*Title*

*Date*

## Notes

New equipment includes pre-delivery inspection, delivery to customer site, and basic operational and maintenance training. Standard Manufacturer's warranty applies. Warranty Statements are available upon request.

## BestCare

Need a plan to take care of your investment? BestCare is Best Equipment Company's preventative maintenance program, offering you customized plans to properly maintain and extend the life of your equipment. Email us at [bestcare@bestequipmentco.com](mailto:bestcare@bestequipmentco.com) to learn more.

## Terms and Conditions

### Quotation

This document is provided for quotation purposes only and does not constitute an invoice. Do not remit payment based on this quotation. A final invoice will be prepared and sent, reflecting the total amount due at the time of billing.

### Taxes

Applicable sales taxes are not included in this quotation unless specifically noted. Tax estimates may be provided upon request and are deemed reliable but not guaranteed. Exact taxes will be calculated and applied at the time of invoicing.

### Order Cancellation

All order cancellations must be submitted in writing and are subject to the following terms:

Inventory Units: Cancellations of in-stock units may be subject to a cancellation fee of up to 10% of the total purchase price to cover administrative, restocking, and holding costs.

Custom and Customer-Ordered Units: Orders for custom-built or factory-ordered equipment are non-cancellable once submitted to the manufacturer. If a cancellation is requested and approved, a cancellation fee of up to 25% of the total purchase price may apply, based on production status, supplier penalties, and costs incurred.

### Payment Terms

Payment is due in full upon invoicing unless alternate terms have been agreed to in writing by both the Buyer and Seller. All contractors are subject to COD (Cash on Delivery) terms unless otherwise approved in advance.

### Delivery

Delivery dates provided are estimations only and are not guaranteed. Best Equipment Company, Inc. shall not be held liable for any loss of time, revenue, or other consequential damages due to delays in delivery. Title and risk of loss transfer to the Buyer upon delivery and unloading of equipment, as acknowledged by signature on this sales proposal or delivery confirmation. Due to continued volatility in global markets and supply chain constraints lead times are subject to change.

### Unforeseen Costs and Price Adjustments

Prices quoted are based on current costs and market conditions at the time of proposal. In the event of unforeseen cost increases beyond our control—including but not limited to tariffs, surcharges, manufacturer-imposed price changes, or freight increases—Best Equipment Company, Inc. reserves the right to adjust the final purchase price accordingly. Such adjustments will be communicated in writing and applied proportionally to the affected goods or services.

### Financing

If the Buyer is seeking financing, arrangements must be secured and executed in a timely manner. Delays in securing financing may result in cancellation of the agreement or reallocation of inventory.

### Dispute Resolution

Any dispute arising from or related to the execution of this order shall first be addressed through good faith negotiations between the Parties. If such negotiations do not resolve the dispute within thirty (30) days, the Parties agree to submit the matter to mediation before a mutually selected neutral mediator. Mediation shall occur within forty-five (45) days of mediator selection. The Parties shall share equally in the cost of mediation. All rights, remedies, and defenses of the Parties are preserved should mediation prove unsuccessful. During any dispute resolution process, both Parties shall continue to perform their obligations to the extent practicable.

### Limitation of Liability

Best Equipment Company, Inc.'s liability in connection with the sale of equipment shall not exceed the purchase price of the goods. Under no circumstances shall the Seller be liable for incidental, consequential, or special damages, including lost profits or business interruption.

### Governing Law

This agreement shall be governed by and construed in accordance with the laws of the State of Indiana. Any disputes shall be resolved in the appropriate state or federal court located within Marion County, Indiana.

### Entire Agreement

This quotation and its terms constitute the entire agreement between the Buyer and Seller regarding the goods and services described herein and supersede all prior or contemporaneous understandings, whether written or oral. Modifications must be in writing and signed by both parties.

V04042025



Date: February 4, 2026

To: Addie Balester, Clerk of Council  
Chris Heltzel, Assistant Law Director

Cc: Jim Petras, Mayor  
Michael Reese, Chief Administrative Officer  
William Hanna, Director of Law

From: Collette Clinkscale, Director of Public Works

Subject: Legislation to Enter into a renewal Agreement with Urban SDK to access software products and related services via a web browser and/or mobile application for a 2-year term.

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**Purpose Statement:** To enter into an agreement with Urban SDK for the provision of geospatial AI solutions (software) and roadway data support. Currently this software is used by the Public Works Department and the Planning Department for services related to but not limited to traffic calming and traffic safety analysis, etc. at an annual cost of \$25,970.00 per year for a two-year period. This software will be extended to the Police Department, if desired, as there is a traffic enforcement component as well.

**Is this legislation recurring:** Yes: \_\_\_\_\_ No:  X

**Is emergency language necessary:** Yes:  X  No: \_\_\_\_\_

**If yes, why?** The current agreement expires on March 10, 2026

**Is passage on first reading necessary:** Yes: \_\_\_\_\_ No:  X

**If yes, why?**

**If funding is required, is it already budgeted for?** Yes:  X  No: \_\_\_\_\_

Account No. 201.6211.3004

Proposed: 02/17/2026

RESOLUTION NO. 038-2026(PSH), *First Reading*

By Mayor Petras

A Resolution authorizing the Mayor to execute an agreement with Urban SDK for the provision of geospatial AI solutions and roadway data in support of the City's safety, planning, and operational analysis initiatives; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City previously entered into a two-year agreement with Urban SDK on March 37, 2024, for the provision of speed and AADT data for every roadway in the City, and other services necessary for the analysis of the same, at an annual cost of Twenty-Four Thousand, Five Hundred and 00/100 Dollars (\$24,500.00); and

WHEREAS, Urban SDK has proposed a new two-year agreement with City for similar services for an amount not to exceed Fifty-Three Thousand, Five Hundred and 00/100 Dollars (\$53,500.00); and

WHEREAS, the City has recognized a need for additional roadway data and related analytical services to support its safety, planning, and operational needs.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor is hereby authorized to execute an agreement with Urban SDK to provide the geospatial AI solutions, roadway data, and related analytical services for the purpose of supporting the City's safety, planning, and operational analysis initiatives ("Agreement"). The term of the Agreement shall not exceed two (2) years and the amount expended under the Agreement shall not exceed Fifty-Three Thousand, Five Hundred and 00/100 Dollars (\$53,500.00). The Agreement shall contain any other terms, conditions, or provisions that the Director of Law deems necessary or advisable.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Resolution were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

RESOLUTION NO. 038-2026(PSH)

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need ensure continuity of the services described herein, which will terminate on March 28, 2026 without the execution of this Agreement. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

\_\_\_\_\_  
TONY CUDA  
President of Council

\_\_\_\_\_  
ADDIE BALESTER  
Clerk of Council

PASSED:

Presented to Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

\_\_\_\_\_  
JIM PETRAS  
Mayor



Date: January 7, 2026

To: City Council

From: Eric Zamft, Director of Planning & Development

Subject: Lead Abatement – Use of Lead Safe Ohio (LSO) Grant Funds

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**Purpose Statement:** To authorize the Mayor to execute a contract with Green Home Solutions, LLC for an amount not exceed \$109,890 for Lead Abatement Services. This amount includes a 10% contingency. Such services would be allocated from Lead Safe Ohio funds. The administration is suggesting emergency passage on First Reading to ensure that the contractor can be compensated for work that will be completed shortly.

**Is this legislation recurring:** Yes: \_\_\_\_\_ No:  X

**Is emergency language necessary:** Yes:  X  No: \_\_\_\_\_

**If yes, why?** To ensure that the contractor can be compensated for work in a timely manner.

**Is passage on first reading necessary:** Yes: \_\_\_\_\_  X  No: \_\_\_\_\_

**If yes, why?** To ensure that the contractor can be compensated for work in a timely manner.

**If funding is required, is it already budgeted for?** Yes: \_\_\_\_\_ No:  X

**If not already budgeted for, where will funding come from?** A budget amendment will be needed for the 226.5303.2758.06 account. This expense is fully reimbursable.

Proposed: 02/02/2026

RESOLUTION NO. 028-2026(PSH), *Second Reading*

By Mayor Petras

A Resolution authorizing the Mayor to enter into an agreement with Green Home Solutions, LLC, a certified lead abatement contractor, for the use of Lead Safe Ohio (LSO) Grant funds in connection with the abatement of lead-based paint hazards at the home located upon permanent parcel number 684-01-117; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Lead Safe Ohio (LSO) Program is a program administered by the City of Cleveland Heights through American Rescue Plan Act (ARPA) State-allocated funds; and

WHEREAS, the home, located on PPN 684-01-117, contains lead-based paint hazards and is eligible for assistance through the LSO Program; and

WHEREAS, the abatement of lead-based paint hazards in residential structures is vital for the health and well-being of all people, particularly for children under the age of 5; and

WHEREAS, the lowest bidder, Green Home Solutions, LLC is a certified lead abatement contractor and is in good standing with the City of Cleveland Heights Housing Preservation Office; and

WHEREAS, it would be in the best interest of the City and its residents to provide partial funding to assist such a project; and

WHEREAS, there are monies available for such purpose from the Lead Safe Ohio Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute an agreement with Green Home Solutions, LLC for the abatement of lead-based paint hazards on permanent parcel number 684-01-117 and to sign any necessary related documents. The agreement shall provide for funding in the amount of up to One Hundred and Nine Thousand, Eight Hundred and Ninety dollars (\$109,890.00) from Lead Safe Ohio Grant funds. The project to be completed by Green Home Solutions, LLC is set forth in the Bid Request Form on file with the Clerk of Council. The agreement shall be subject to the approval of the Director of Law as to form.

RESOLUTION NO. 028-2026(PSH)

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in open meetings of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including the City's Charter and Codified Ordinances and Section 121.22 of the Ohio Revised Code.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to encumber grant funds for the abatement of lead-based paint hazards in the home located on PPN 684-01-117. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

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TONY CUDA  
President of Council

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ADDIE BALESTER  
Clerk of Council

PASSED:

Presented to Mayor: \_\_\_\_\_  
\_\_\_\_\_

Approved: \_\_\_\_\_

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JIM PETRAS  
Mayor

1. FW: Sponsorship request for Fitness Under the Lights

From: Jim Posch <JPosch@clevelandheights.gov>  
To: Mayor Kahlil Seren <mayorseren@clevelandheights.gov>  
Cc: Addie Balester <ABalester@clevelandheights.gov>, Tony Cuda <TCuda@clevelandheights.gov>, William R. Hanna <WHanna@clevelandheights.gov>  
Sent Date: 2025-09-05 08:48:52.000  
Subject: FW: Sponsorship request for Fitness Under the Lights  
Attachment: [imagefe1858.JPG](#)  
[imagef1d737.PNG](#)  
[image55caf1.PNG](#)  
[imageeb21c0.PNG](#)  
[image2d0902.PNG](#)  
[imageaf2a2a.PNG](#)  
[image46dab6.JPG](#)  
[imagec2bb38.PNG](#)  
[image26dcf9.PNG](#)  
[image29ddee.PNG](#)  
[image7ea5e7.PNG](#)  
[imaged116b8.PNG](#)

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Good Morning Mayor:

Are you sponsoring legislation to be presented to Council for this? Do you know the School District's timing? I've coping Tony, Addie and Bill incase they know.

Jim Posch  
Council Member  
City of Cleveland Heights  
40 Severance Circle  
Cleveland Heights, OH 44118  
P: 216-291-4444  
JPosch@clevelandheights.gov  
www.ClevelandHeights.gov  
From: Mayor Kahlil Seren <mayorseren@clevelandheights.gov>  
Sent: Thursday, September 4, 2025 4:57 PM

Subject: Re: Sponsorship request for Fitness Under the Lights

All,

I just found out that the info they initially sent over was wrong, the request was for \$15K from each city. Wanted to let you all know as soon as I found out. The school district representative mentioned that a couple of you were already informed of that but just in case some of you didn't know already I wanted to make sure I wasn't mistakenly spreading false info.

Mayor Kahlil Seren  
City of Cleveland Heights

On Sep 3, 2025, at 4:14 PM, Mayor Kahlil Seren <mayorseren@clevelandheights.gov> wrote:

We've gotten a sponsorship request for an event with the CHUH Schools, Fitness Under the Lights which will take place on September 27. University Heights has agreed to match our contribution and we are each being asked to provide \$10,000.

I feel pretty good about this and would like to move forward with it. They are hoping to publicize the sponsors this week, so this is time sensitive; but I wanted to reach out to you to check in to see if anyone has any objections before I move forward.

Thanks,

Mayor Kahlil Seren  
City of Cleveland Heights

Mayor Kahlil Seren  
City of Cleveland Heights  
40 Severance Circle  
Cleveland Heights, OH 44118  
P: 216-291-4444  
mayorseren@clevelandheights.gov  
www.ClevelandHeights.gov

Proposed: 02/02/2026

RESOLUTION NO. 032-2026(CRR), *Second Reading*

By Mayor Petras

A Resolution providing for a contribution in support of the Heights Schools Foundation's "Fitness Under the Lights" event; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Heights Schools Foundation's ("HSF") Fitness Under the Lights event was held on September 27, 2025; and

WHEREAS, prior to the event, the City indicated to HSF that it would sponsor the event and was identified as a sponsor in materials promoting the event; and

WHEREAS, this Council wishes to confirm the City's support of the event with a contribution of up to Fifteen Thousand Dollars (\$15,000.00) to reimburse HSF for various appropriate expenses actually incurred in putting on the event.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor is hereby authorized to execute an agreement with HSF providing for the reimbursement of Fifteen Thousand Dollars (\$15,000.00) for various appropriate expenses actually incurred in putting on the event, upon receipt of a written request for same, and such reasonable evidence of expenses incurred as the Director of Finance may require.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Resolution were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. Notice of passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure for the preservation of the public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to provide reimbursement to HSF on a timely basis. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and become immediately effective upon its passage;

RESOLUTION NO. 032-2026(CRR)

otherwise it shall take effect and be in force from and after the earliest time allowed by law.

\_\_\_\_\_  
TONY CUDA  
President of Council

\_\_\_\_\_  
ADDIE BALESTER  
Clerk of Council

PASSED:

Presented to Mayor: \_\_\_\_\_

Approved: \_\_\_\_\_

\_\_\_\_\_  
JIM PETRAS  
Mayor

Proposed: 02/17/2026

RESOLUTION NO. 039-2026(CRR),  
*First Reading*

By All City Council Members

A Resolution recognizing March 2026 as *Red Cross Month* in the City of Cleveland Heights; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, in 1943 Franklin D. Roosevelt proclaimed the first *Red Cross Month* to recognize the tireless and brave efforts of the Red Cross volunteers who assisted our armed forces and their families during World War II; and

WHEREAS, today nearly two thousand Red Cross volunteers and staff members serve the greater Cleveland community by tending to victims of floods and other local disasters, helping families communicate quickly with military personnel when emergencies occur, and serving as instructors in first aid and safety education; and

WHEREAS, this Council wishes to join with other communities in the Cuyahoga County area in proclaiming March 2026 as *Red Cross Month*.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The month of March 2026 is hereby designated as *Red Cross Month* in the City of Cleveland Heights in recognition of the contributions of Red Cross staff and volunteers in assisting members of the greater Cleveland community in times of emergencies and natural disasters, as well as providing everyday services.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to recognize *Red Cross Month* in a timely fashion. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its

RESOLUTION NO. 039-2026(CRR)

passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

\_\_\_\_\_  
TONY CUDA  
President of Council

\_\_\_\_\_  
ADDIE BALESTER  
Clerk of Council

PASSED:

Presented to Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

\_\_\_\_\_  
JIM PETRAS  
Mayor

Proposed: 02/17/2026

RESOLUTION NO. 040-2026(CRR),  
*First Reading*

By All City Councilmembers

A Resolution recognizing March 2026 as *Women's History Month* and March 8, 2026 as *International Women's Day*; and declaring the necessity that this Resolution become immediately effective as an emergency measure.

WHEREAS, the citizens of Cleveland Heights take great pride in the City's diversity and harmonious relationships that exist among and within the City's many diverse groups; and

WHEREAS, in 1987 *Women's History Month* was established as a way to celebrate women across the nation, including their efforts to make the country and world a better place for women of all ages and races; and

WHEREAS, *International Women's Day* serves a number of important missions aimed at raising greater awareness about issues impacting women's equality, taking a stance to call out inequality while working to forge positive action, highlighting and applauding where important gains are being made, and celebrating women's achievements and accomplishments; and

WHEREAS, women have played and continue to play a critical political, economic, cultural, and social role in our nation and constitute a significant portion of the labor force working inside and outside of the home; and

WHEREAS, women were integral in the establishment of early charitable, philanthropic, and cultural institutions in our nation; and

WHEREAS, women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement; and

WHEREAS, despite these contributions, the role of women in American history has been historically overlooked and undervalued; and

WHEREAS, the month of March 2026 is recognized as *Women's History Month* by communities throughout the United States, and *International Women's Day* is celebrated globally, in order to honor and celebrate the struggles and achievements of women throughout history.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

RESOLUTION NO. 040-2026(CRR)

SECTION 1. The month of March 2026 is hereby designated *Women's History Month* and March 8, 2026 as *International Women's Day* in the City of Cleveland Heights in recognition of the struggles and achievements of women in this community and our country. The City hereby reaffirms its commitment to preserve Cleveland Heights as a truly inclusive community and to continue the tradition of appreciation and honor of the women who came before us and fought for equality among all races and genders.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure immediately necessary for the preservation of the public peace, health or safety of the City, such emergency being the need to recognize *Women's History Month* and *International Women's Day* in a timely fashion. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

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TONY CUDA  
President of Council

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ADDIE BALESTER  
Clerk of Council

RESOLUTION NO. 040-2026(CRR)

PASSED:

Presented to Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

\_\_\_\_\_  
JIM PETRAS  
Mayor