



**April 6, 2026
Regular Meeting
7:30 PM**

**Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio**

AGENDA - CLEVELAND HEIGHTS CITY COUNCIL MEETING

- 1) Meeting called to order by Council President**
- 2) Roll Call of Council Members**
- 3) Excuse absent members**
- 4) Amendments to the Agenda (if necessary)**
- 5) Approval of minutes from previous meeting(s)**
 - a. February 17, 2026
 - b. March 3, 2026
 - c. March 16, 2026
 - d. March 26, 2026
- 6) NEORSD Presentation**
- 7) Communications from the Mayor**
- 8) Proclamations and Honors**
 - a. 100th Anniversary of the Cedar-Lee Theater
- 9) City Administrator's Report**
- 10) Departmental Report(s)**
- 11) Report of the Clerk of Council**
- 12) Public Comment - Legislative Agenda Items only**

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda. Comments unrelated to the agenda may be made after Committee Reports

13) **LEGISLATION**

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

RESOLUTION NO. 066-2026(HB): First Reading. A Resolution declaring the fire-damaged property at 3304 Altamont Road, Cleveland Heights, Ohio, to be a nuisance; authorizing abatement of the nuisance; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 067-2026(MSES): First Reading. A Resolution authorizing the mayor to execute an agreement with Rush Truck Center for the acquisition of two (2) 2026 International HV507 Cab and Chassis for the Street Maintenance and Sewer Divisions of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 068-2026(MSES): First Reading. A Resolution authorizing the mayor to enter into an agreement with Southeastern Equipment Company for the acquisition of a BOMAG Model BW120SL-5 Roller for the Street Maintenance Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 069-2026(MSES): First Reading. A Resolution authorizing the mayor to enter into an agreement with Kleis Equipment for the acquisition of 2026 Bandit 15XP Chipper for the Forestry Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 070-2026(MSES): First Reading. A Resolution authorizing the mayor to enter into an agreement with Judco Truck Equipment for the acquisition of two (2) 11-Foot Stainless Steel Dump Bodies with Salt Spreader and Plow Package for the Street Maintenance and Sewer Divisions of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 071-2026(MSES): First Reading. A Resolution authorizing the Mayor to enter into an agreement with Macqueen for the acquisition of a 2026 40 yd. McNeilus Atlantic Automated Front Loader for the Refuse Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

ORDINANCE NO. 072-2026(F): First Reading. An Ordinance amending Ordinance No. 060-2026, "2026 Wage and Salary Ordinance," to establish rates for Cain Park, to update various Parks & Recreation positions, rates, and job classifications and to create the position of City Engineer; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 073-2026(COTW): First Reading. A Resolution clarifying policies and procedures related to the City of Cleveland Heights' use of automated license plate reader technology; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Councilmembers Cohen, Posch, De-Witt Foy, and Stone, and Council President Cuda, Council Vice President Larson, and Mayor Petras

b. First Readings Only

RESOLUTION NO. 074-2026(CRR): First Reading. A Resolution authorizing the Mayor to execute an agreement with Farnham Equipment Company for the purchase and installation of new ADA-compliant bleachers for the Forest Hill Baseball Complex; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 075-2026(MSES): First Reading. A Resolution authorizing the Mayor to execute an agreement with KWK, LLC d/b/a Deluxe Outdoor Services in order to furnish the labor, materials, equipment, and

associated landscaping services necessary for the 2026 Facilities Landscape and Gardening Services; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

c. Second Readings

RESOLUTION NO. 056-2026(MSES): Second Reading. An Ordinance authorizing the Mayor to take all actions necessary to apply for and accept one or more Northeast Ohio Public Energy Council 2026 Energized Community Grants; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

ORDINANCE NO. 057-2026(MSES): Second Reading. An Ordinance authorizing all actions necessary to establish an opt-in natural gas program pursuant to Section 4929.27(A)(1), Ohio Revised Code, jointly through NOPEC as a NOPEC member; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 058-2026(PD): Second Reading. A Resolution authorizing the Mayor to enter into an amendment to an agreement with Stantec Consulting Services Inc. to prepare a Housing Needs Assessment; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 059-2026(PD): Second Reading. A Resolution authorizing the Mayor to submit the Community Development Block Grant (CDBG) Annual Action Plan and entitlement application for the year beginning January 1, 2026; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

14) Committee Reports

15) Public Comment - General

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda.

16) Old Business

17) New Business

18) Council Member Comments

(Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

19) Council President's Report

20) Adjournment

NEXT MEETING OF COUNCIL: APRIL 20, 2026



February 17, 2026
Regular Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

1) Meeting called to order by Council President

Start: 7:31 PM

- Meeting called to order by Vice President Larson

2) Roll Call of Council Members

Present: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda

Excused:

Also Present: Mayor Petras, Director Hanna, Administrator Reese, Director Brodzinski, Clerk Balester

3) Excuse absent members

- None

4) Amendments to the Agenda (if necessary)

- None

5) Approval of minutes from previous meeting(s)

MATTER OF RECORD

a. December 1, 2025

APPROVED

b. December 15, 2025

6) Mayoral Proclamation(s)

- Presented a proclamation to Brian Barrett for his time as the owner of Brian's Marathon on Lee Rd., which recently transferred ownership.

7) Communications from the Mayor

- Announced a watch party for Cleveland Heights native Laila Edwards/Team USA Women's Hockey Gold Medal Match.
- Black History Month Celebration this weekend
- HR Director Confirmation Hearing was at 5:00pm this evening before the regular COTW

Motion to authorize to bid project #26-01: Craig Cobb

Seconded: Jessica Cohen

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda

No: None

MOTION PASSED

8) City Administrator's Report

Michael Reese

- Gave a brief update on his two weeks as City Administrator for Cleveland Heights and what he has been doing to get up to speed on everything in Cleveland Heights.

9) Departmental Report(s)

a. Director Joseph Brodzinski, *Finance Department*

- Gave a brief update on his two weeks as Finance Director and what he has been doing to get up to speed on Cleveland Heights' current finances.

b. Parks and Recreation Department
Suzanne Conway, *Cain Park Manager*

- Gave a brief update on her first three weeks as Cain Park Manager and gave an overview of what the 2026 season holds for Cain Park programming

10) Report of the Clerk of Council

- None

11) Public Comment - Legislative Agenda Items only

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda. Comments unrelated to the agenda may be made after Committee Reports.

- None

12) LEGISLATION

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

ORDINANCE NO. 034-2026(PD): First Reading. An Ordinance authorizing the Mayor to execute an agreement for the sale of three improved parcels of residential real property located within the city to the Cuyahoga County Land Reutilization Corporation; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Craig Cobb

Seconded: Jessica Cohen

1 **Yes:** Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
2 Tony Cuda
3 **No:** None
4

LEGISLATION PASSED

5 **RESOLUTION NO. 035-2026(PSH): First Reading.** A Resolution
6 authorizing an agreement with Chagrin Valley Dispatch for the purchase of in-
7 car and portable radios for nine (9) 2025 Ford Utility Hybrid Police Interceptors
8 for the Police Department; and declaring the necessity that this legislation
9 become immediately effective as an emergency measure.
10

11 Introduced by Mayor Petras

12 **Motion to adopt:** Jessica Cohen
13 **Seconded:** Craig Cobb
14

15 **Yes:** Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
16 Tony Cuda
17 **No:** None
18

LEGISLATION PASSED

19 **RESOLUTION NO. 036-2026(F): First Reading.** A Resolution authorizing
20 amendment to existing agreement with ADP, Inc. for payroll processing
21 services for the City's Finance Department; and declaring the necessity that
22 this legislation become immediately effective as an emergency measure.
23

24 Introduced by Mayor Petras

25 **Motion to adopt:** Jessica Cohen
26 **Seconded:** Craig Cobb
27

28 **Yes:** Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
29 Tony Cuda
30 **No:** None
31

LEGISLATION PASSED

32 **b. First Readings Only**
33

34 **RESOLUTION NO. 037-2026(MSES): First Reading.** A Resolution
35 authorizing the Mayor to enter into an agreement with Best Equipment Co. for
36 the acquisition of a Petersen TL3 Lightning Loader (aka claw truck) for the
37 Refuse Division of the Department of Public Works; and declaring the
38 necessity that this legislation become immediately effective as an emergency
39 measure.
40

41 Introduced by Mayor Petras

READ INTO THE RECORD

RESOLUTION NO. 038-2026(PSH): First Reading. A Resolution authorizing the Mayor to execute an agreement with Urban SDK for the provision of geospatial AI solutions and roadway data in support of the City's safety, planning, and operational analysis initiatives; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

READ INTO THE RECORD
MOVED TO COMMITTEE

c. Second Readings

RESOLUTION NO. 028-2026(PSH): Second Reading. A Resolution authorizing the Mayor to enter into an agreement with Green Home Solutions, LLC, a certified lead abatement contractor, for the use of Lead Safe Ohio (LSO) Grant funds in connection with the abatement of lead-based paint hazards at the home located upon permanent parcel number 684-01-117; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Craig Cobb

Seconded: Joe DeWitt-Foy

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda

No: None

LEGISLATION PASSED

RESOLUTION NO. 032-2025(CRR): Second Reading. A Resolution providing for a contribution in support of the Heights Schools Foundation's "Fitness Under the Lights" event; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Craig Cobb

Seconded: Joe DeWitt-Foy

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda

No: None

LEGISLATION PASSED

1 **d. Consent Agenda**

2 **Motion to suspend rules:** Craig Cobb

3 **Seconded:** Joe DeWitt-Foy

4
5 **Yes:** Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
6 Tony Cuda

7 **No:** None

8 **MOTION PASSED**

9
10 **Motion to adopt:** Craig Cobb

11 **Seconded:** Joe DeWitt-Foy

12
13 **Yes:** Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
14 Tony Cuda

15 **No:** None

16 **LEGISLATION PASSED**

17 **RESOLUTION NO. 039-2025(CRR): First Reading.** A Resolution
18 recognizing March 2026 as *Red Cross Month* in the City of Cleveland Heights;
19 and declaring the necessity that this legislation become immediately effective
20 as an emergency measure.

21
22 Introduced by All City Councilmembers

23 **Passed on consent agenda**

24 **RESOLUTION NO. 040-2026(CRR): First Reading.** A Resolution
25 recognizing March 2026 as *Women's History Month* and March 8, 2026
26 as *International Women's Day*; and declaring the necessity that this
27 Resolution become immediately effective as an emergency measure.

28
29 Introduced by All City Councilmembers

30 **Passed on consent agenda**

31 **13) Committee Reports**

- 32
- 33 • The next **Finance Committee** meeting will be on Monday, February 23,
 - 34 at 6 pm.
 - 35 • The next **Public Safety and Health Committee** meeting will be on
 - 36 Monday, February 23, at 7 pm.
 - 37 • Chair Cohen gave an update from the **Planning and**
 - 38 **Development** committee from last week, where they discussed the
 - 39 contract with ZoneCo for our Zoning Code update and the timeline
 - 40 regarding the Severance Center Zoning proposal. The next meeting is on
 - 41 March 9, at 5 pm.

- The next **Admin Service Committee** meeting will be on Monday, February 23, at 5 pm.
- Chair Larson gave an update from the **Municipal Services and Environmental Sustainability Committee** meeting from last week, where they discussed Public Works loose-leaf pickup plans for the remaining lawn waste that was not picked up prior to the snow we received. The next meeting is on March 9, at

14) Old Business

- None

15) New Business

Motion to move the Monday, March 2, 2026 Regular Council Meeting to Tuesday, March 3, 2026: Jessica Cohen

Seconded: Craig Cobb

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda

No: None

MOTION PASSED

Motion to appoint Sarah Stone to City Council: Craig Cobb

Seconded: Jessica Cohen

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda

No: None

MOTION PASSED

16) Public Comment - General

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda

Speakers

Name	Resident/Board Member/Other	Topic
James Williams	Resident	Read a poem and sang a song
Jason Smith	Resident	Questions about the legislation process

John Gall	Resident	Questions about the traffic project at Fairmount/South Taylor
Akshai Singh	Resident	Immigrant Rights
Edgar Mitchell	Resident	General Topics/Representation on Council
Anastasiya Kurylyuk	Resident	Immigrant Rights
Johnmark Wisniewski	Resident	Immigrant Rights
Svitlana Zoyconolrayeva	Resident	Immigrant Rights
Natalie Davis	Resident	Immigrant Rights

17) Council Member Comments

(Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

- Councilmember DeWitt-Foy is excited about the Black History Month event and hopes to see everybody there. He thanked Cleveland Heights 4 Immigrant Rights for their work in the community, and he thanked Councilmember Cohen for taking on legislation opposing several bills currently being considered in the State House.
- Councilmember Cohen spoke about the draft of legislation in opposition to several bills currently being considered in the State House, and she will be working with the Law Department on that draft. She also spoke about legislation she will be working on to expand the Planning Commission's authority over the approval/disapproval of park projects. Thanked Todd Walburn, the City's Mayor's Action Center Coordinator, for the job he does helping residents every day! She also said that while she differs in her approach to tackling the current conversation around immigrant rights, she is just as passionate.
- Vice President Larson announced the Cleveland International Film Festival will return to its original location at Cedar-Lee Theater, which will host several events during the festival.

18) Council President's Report

- Council President Cuda reflected on the life of Reverend Jesse Jackson.

19) Adjournment

End: 8:52 pm

1 **NEXT MEETING OF COUNCIL: MARCH 3, 2026**

DRAFT



March 3, 2026
Regular Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

1) Meeting called to order by Council President

Start: 7:39 PM

2) Roll Call of Council Members

Present: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

Excused: None

Absent: Mayor Petras, Director Hanna, Administrator Reese, Clerk Balester

3) Excuse absent members

- None

4) Oath of Office Administered to New Councilmember

- Newly appointed Councilmember Sarah Stone was ceremonially sworn in. She was officially sworn in by Law Director Hanna on February 19, 2026.

5) Amendments to the Agenda (if necessary)

- None

6) Approval of minutes from previous meeting(s)

a. January 7, 2026

APPROVED

b. January 12, 2026

APPROVED

c. January 20, 2026

APPROVED

7) Communications from the Mayor

- Recognized Mr. Chuck Williams as a special guest, and the Mayor was excited to see that he was recognized at the city's recent Black History celebration.

8) City Administrator's Report

- Gave an update on parking garages; the Coventry garage elevator will be fixed within the next 4–6 weeks. The Cedar-Lee garage elevator will continue to be out of service because we cannot repair it; it must be replaced. The company doing repairs to the community center elevator has parts on back order, so it is taking longer than expected.
- Will be going on a tour of the neighborhoods of Cleveland Heights with resident Ronda Davis-Lovejoy
- Pedestrian and cyclist safety; annual resurfacing and major/long-term projects in partnership with the Transportation and Mobility Committee
- Just entered into a short-term relationship with Thunderbolt Auto for them to use part of the public works parking lot while a lease agreement is being worked out

9) Departmental Report(s)

- None

10) Report of the Clerk of Council

- None

11) Public Comment - Legislative Agenda Items only

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda. Comments unrelated to the agenda may be made after Committee Reports.

Speakers

Name	Resident/Board Member/Other	Topic
Sarah	Resident	RES 038-2026: Urban SDK Contract; opposed to the use of AI and Urban SDK's tools

12) LEGISLATION

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

RESOLUTION NO. 041-2026(CRR): First Reading. A Resolution authorizing the Mayor to enter into an agreement with TEMA Roofing Services, LLC ("TEMA") for design and construction services for the public improvement of replacing the lower roof of the Alma Theater at Cain Park; providing compensation therefor; and declaring the necessity that this legislation be effective immediately as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Craig Cobb

Seconded: Gail Larson

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 042-2026(MSES): First Reading. A Resolution authorizing the Mayor to execute an agreement with Daimler Truck North America through its authorized distributor, Cleveland Freightliner, Inc., for the acquisition of a Freightliner 114SD Plus Chassis with ARM Commercial Dump Truck for the Streets Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

1 Introduced by Mayor Petras

2 **Motion to adopt:** Gail Larson

3 **Seconded:** Craig Cobb

4
5 **Yes:** Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
6 Tony Cuda, Sarah Stone

7 **No:** None

8 **LEGISLATION PASSED**

9 **RESOLUTION NO. 043-2026(MSES): First Reading.** A Resolution
10 authorizing the Mayor to enter into an agreement with Classic Ford Mentor for
11 the acquisition of a 2026 Ford F350 Crew Cab Short Box 4 x 4 Truck for the
12 Streets Division of the Department of Public Works; and declaring the
13 necessity that this legislation become immediately effective as an emergency
14 measure.

15
16 Introduced by Mayor Petras

17 **Motion to adopt:** Craig Cobb

18 **Seconded:** Jessica Cohen

19
20 **Yes:** Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
21 Tony Cuda, Sarah Stone

22 **No:** None

23 **LEGISLATION PASSED**

24 **RESOLUTION NO. 044-2026(MSES): First Reading.** A Resolution
25 authorizing the Mayor to enter into an agreement with International Motors,
26 LLC through Southwest International Trucks, Inc. for the acquisition of a new
27 MV607 SBA International Hot Box Combo for the Streets Division of the
28 Department of Public Works; and declaring the necessity that this legislation
29 become immediately effective as an emergency measure.

30
31 Introduced by Mayor Petras

32 **Motion to adopt:** Craig Cobb

33 **Seconded:** Jim Posch

34
35 **Yes:** Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
36 Tony Cuda, Sarah Stone

37 **No:** None

38 **LEGISLATION PASSED**

39 **RESOLUTION NO. 045-2026(MSES): First Reading.** A Resolution
40 authorizing the Mayor to enter into a grant agreement with the Northeast Ohio
41 Regional Sewer District to accept funds under the 2026 Member Community
42 Infrastructure Grant Program for the Overlook Road Area and SSO-46 Control

Project; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Gail Larson

Seconded: Craig Cobb

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 046-2026(PSH): First Reading. A Resolution authorizing the Mayor to submit an application to the Ohio Department of Transportation ("ODOT") for a grant under the Safe Routes to Schools ("SRTS") Grant Program to fund a bicycle boulevard running from Canterbury Elementary School to Roxboro Schools Campus and to accept and enter into any agreements related to the Grant Program; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Craig Cobb

Seconded: Jim Posch

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Tony Cuda, Sarah Stone

No: None

Abstain: Jessica Cohen

LEGISLATION PASSED

RESOLUTION NO. 047-2026(CRR): First Reading. A Resolution declaring the intent of the City of Cleveland Heights to finance, to the extent necessary, the construction of a new outdoor municipal pool and to pursue all available funding sources to offset local costs; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Gail Larson

Seconded: Jessica Cohen

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 048-2026(AS): First Reading. A Resolution appointing Samia Azizuddin as a member of the Transportation and Mobility Committee of the City of Cleveland Heights, OH; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Councilmember Cobb, Council President Cuda, and Council Vice President Larson

Motion to adopt: Gail Larson

Seconded: Craig Cobb

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 049-2026(AS): First Reading. A Resolution reappointing Sam Bell, Chris Brace, Patrick Crago, Fern Haught, Gayle Lewin, and Howard Maier as members of the Transportation and Mobility Committee of the City of Cleveland Heights, OH; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Councilmember Cobb, Council President Cuda, and Council Vice President Larson

Motion to adopt: Gail Larson

Seconded: Craig Cobb

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 050-2026(COTW): First Reading. A Resolution opposing the passage of Ohio House Bills 26, 42, and 281 and Ohio Senate Bill 172 which would require local law enforcement agencies and other entities to assist United States Immigration and Customs Enforcement (ICE) in its operations; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Councilmembers and Mayor Petras

Motion to adopt: Jim Posch

Seconded: Jessica Cohen

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

ORDINANCE NO. 051-2026(PD): First Reading. An Ordinance authorizing the Mayor to execute an amendment to Tower Lease Agreement with T-Mobile Central, LLC for the use of a portion of City-owned property located at 4200 Superior Road for the construction, installation, operation, maintenance, repair, replacement, and improvement of a wireless communications facility and the grant of associated licenses and easements; and declaring the necessity that this Resolution become immediately effective as an emergency measure.

Introduced by Mayor Petras

READ INTO THE RECORD

RESOLUTION NO. 053-2026(AS): First Reading. A Resolution approving the Mayor's appointment of Dee Weber as the Director of Human Resources, commencing upon her confirmation; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Jim Posch

Seconded: Jessica Cohen

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

b. First Readings Only

RESOLUTION NO. 052-2026(CRR): First Reading. A Resolution authorizing the Mayor to execute an agreement with Playcore Wisconsin, Inc. d/b/a GameTime through the Omnia cooperative purchasing program for the installation of a Tot Playground at Denison Park; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

READ INTO THE RECORD

c. Second Readings

RESOLUTION NO. 037-2026(MSES): Second Reading. A Resolution authorizing the Mayor to enter into an agreement with Best Equipment Co. for the acquisition of a Petersen TL3 Lightning Loader (aka claw truck) for the

Refuse Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Gail Larson

Seconded: Joe DeWitt-Foy

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 038-2026(PSH): Second Reading. A Resolution authorizing the Mayor to execute an agreement with Urban SDK for the provision of geospatial AI solutions and roadway data in support of the City's safety, planning, and operational analysis initiatives; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Jim Posch

Seconded: Joe DeWitt-Foy

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

13) Committee Reports

- **Planning and Development:**
- **Community Relations and Recreation:**
- **Municipal Services:**
-

14) Public Comment - General

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda.

Speakers

Name	Resident/Board Member/Other	Topic
Lee Barbee	Resident	Representation on City Council

Miriam Hoshafian	Resident	Representation on City Council
Amy Eugene	Resident	Representation on City Council
Lou Radivoyevitch	Resident	Representation on City Council
Zenobia Sheets	Resident	Olympic Gold Medalist Laila Edwards

15) Old Business

- None

16) New Business

Motion to appoint Councilwoman Jessica Cohen and Daniel Waters to the CIC Area Housing Council: Craig Cobb

Seconded: Gail Larson

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

Abstain: None

17) Council Member Comments

Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.

- **Gail Larson** spoke about Women's History Month and announced that, unfortunately, this year, the Council was not able to host an event this year, but she will be asking for funding in Council's budget for next year.
- **Joe DeWitt-Foy** spoke about Cleveland Heights being recognized as a bicycle-friendly community but wants to see the City do even better in future years. He thanked everyone for coming tonight and encouraged residents to continue coming and speaking to Council.
- **Jessica Cohen** congratulated Laila Edwards on bringing home Gold to Cleveland Heights and her trailblazing efforts. She reflect on the Jewish Holiday of Purim that was just celebrated this past weekend.

18) Council President's Report

- Thanked everybody for coming out tonight and encouraged everybody to come out anytime!

19) Adjournment

End: 8:37 PM

NEXT MEETING OF COUNCIL: MARCH 16, 2026

DRAFT



March 16, 2026
Regular Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

1) Meeting called to order by Council President

Start: 7:49 PM

2) Roll Call of Council Members

Present: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

Excused: None

Also present: Mayor Petras, Director Hanna, Administrator Reese, Chief Britton, Clerk Balester

3) Excuse absent members

- None

4) Amendments to the Agenda (if necessary)

- None

5) Approval of minutes from previous meeting(s)

a. February 2, 2026

APPROVED

b. February 3, 2026

APPROVED

c. February 17, 2026

APPROVED

1 **6) CHUH Student Report**

- 2
- 3 • Gave an update on everything happening at CHUH School District
- 4

5 **7) Communications from the Mayor**

6

- 7 • Gave an update on his trip to Columbus to meet with State Legislators to
- 8 discuss capital funding for the Cumberland Pool update
- 9 • Dee Weber, the new Director of Human Resources, started today
- 10 • The City is creating a Cumberland Pool Facility Task Force; the application
- 11 deadline is March 19, 2026.
- 12 • NABA Agreement was signed...
- 13 • The Edwards family confirmed their interest in having a parade in Laila's
- 14 honor later this year, so stay tuned for more info!
- 15

16 Requested Permission to Bid Project #26-02: Pavement Striping Project - 2026,

17 2027 & 2028

18

19 **Motion to authorize permission to bid:** Jessica Cohen

20 **Seconded:** Jim Posch

21

22 **Yes:** Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony

23 Cuda, Sarah Stone

24 **No:** None

25

MOTION PASSED

26

27 **8) City Administrator's Report**

28

- 29 • Has continued to meet with and develop relationships with residents, staff,
- 30 and council members.
- 31 • Working on next steps regarding the EPA Consent Decree
- 32

33 **9) Departmental Report(s)**

34

- 35 • Chief Britton gave an update on an incident involving ICE in the City on
- 36 February 28, 2026.
- 37

38 **10) Report of the Clerk of Council**

- Thanked the City's safety forces and public works department for their hard work over the weekend, clearing downed tree limbs and other debris caused by the storms

11) Public Comment - Legislative Agenda Items only

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2 minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda. Comments unrelated to the agenda may be made after Committee Reports.

Speakers

Name	Resident/Board Member/Other	Topic
Zenobia Sheets	Resident	RES 059-2026: CDBG Annual Action Plan

12) LEGISLATION

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

ORDINANCE NO. 054-2026(AS): First Reading (Amended by Substitution 03.16.2026). An Ordinance establishing the Cumberland Pool Facility Task Force; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to amend by substitution: Craig Cobb

Seconded: Gail Larson

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

MOTION PASSED

Motion to adopt: Gail Larson

Seconded: Craig Cobb

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 055-2026(COTW): First Reading. A Resolution calling on the State Legislature of Ohio to pass legislation to allow for the creation of a Community Energy Pilot Program in Ohio; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Councilmembers

Motion to adopt: Gail Larson

Seconded: Jessica Cohen

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

ORDINANCE NO. 060-2026(F): First Reading. An Ordinance establishing salary schedules, position classifications, and other compensation and benefits for officers and employees of the City; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Craig Cobb

Seconded: Joe DeWitt-Foy

Yes: Craig Cobb, Gail Larson, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda,
Sarah Stone

No: None

Recused: Jim Posch

LEGISLATION PASSED

RESOLUTION NO. 064-2026(MSES): First Reading. A Resolution authorizing the Mayor to execute an agreement with the Cuyahoga Soil and Water Conservation District and Northeast Ohio Regional Sewer District to provide services necessary for compliance with Minimum Control Measures #1 and #2 of the Ohio EPA National EPA National Pollutant Discharge Elimination System Permit; and declaring the necessity that this legislation be effective immediately as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Gail Larson

Seconded: Jim Posch

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

b. First Readings Only

RESOLUTION NO. 056-2026(MSES): First Reading. An Ordinance authorizing the Mayor to take all actions necessary to apply for and accept one or more Northeast Ohio Public Energy Council 2026 Energized Community Grants; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

READ INTO THE RECORD

ORDINANCE NO. 057-2026(MSES): First Reading. An Ordinance authorizing all actions necessary to establish an opt-in natural gas program pursuant to Section 4929.27(A)(1), Ohio Revised Code, jointly through NOPEC as a NOPEC member; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

READ INTO THE RECORD

RESOLUTION NO. 058-2026(PD): First Reading. A Resolution authorizing the Mayor to enter into an amendment to an agreement with Stantec Consulting Services Inc. to prepare a Housing Needs Assessment; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

READ INTO THE RECORD

RESOLUTION NO. 059-2026(PD): First Reading. A Resolution authorizing the Mayor to submit the Community Development Block Grant (CDBG) Annual Action Plan and entitlement application for the year beginning January 1, 2026; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

READ INTO THE RECORD

c. Second Readings

RESOLUTION NO. 052-2026(CRR): Second Reading. A Resolution authorizing the Mayor to execute an agreement with Playcore Wisconsin, Inc. d/b/a GameTime through the Omnia cooperative purchasing program for the installation of a Tot Playground at Denison Park; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Jessica Cohen

Seconded: Joe DeWitt-Foy

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 031-2026(CRR): Second Reading (Amended 03.16.2026). An Ordinance authorizing the Mayor to execute an agreement to lease an unoccupied room within the City's Recreation Center located at 1 Monticello Boulevard, Cleveland Heights, Ohio 44118; finding that the room is not needed for public use; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Jim Posch

Seconded: Craig Cobb

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

ORDINANCE NO. 051-2026(PD): Second Reading. An Ordinance authorizing the Mayor to execute an amendment to Tower Lease Agreement with T-Mobile Central, LLC for the use of a portion of City-owned property located at 14200 Superior Road for the construction, installation, operation, maintenance, repair, replacement, and improvement of a wireless communications facility and the grant of associated licenses and easements; and declaring the necessity that this Resolution become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Gail Larson

Seconded: Sarah Stone

Yes: Craig Cobb, Gail Larson, Joe DeWitt-Foy, Tony Cuda, Sarah Stone

No: None

Recused: Jessica Cohen, Jim Posch

LEGISLATION PASSED

d. Consent Agenda

Motion to suspend rules: Gail Larson

Seconded: Craig Cobb

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
Tony Cuda, Sarah Stone

No: None

MOTION PASSED

Motion to adopt: Sarah Stone

Seconded: Craig Cobb

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 061-2026(PD): First Reading. A Resolution
proclaiming April 6-10, 2026 to be *National Community Development Week*;
and declaring the necessity that this legislation become immediately effective
as an emergency measure.

Introduced by Mayor Petras

Passed on consent agenda

RESOLUTION NO. 062-2026(CRR): First Reading. A Resolution joining
with the United States Department of Housing and Urban Development and
communities throughout the nation in the observation of April 2026 as *Fair
Housing Month*; reaffirming the City of Cleveland Heights' commitment to fair
housing; and declaring the necessity that this legislation become immediately
effective as an emergency measure.

Introduced by All City Councilmembers

Passed on consent agenda

RESOLUTION NO. 063-2026(CRR): First Reading. A Resolution proclaiming April 2026 to be *National Poetry Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Councilmembers

Passed on consent agenda

13) Committee Reports

- **CRR:** Will meet next Monday, March 23, at 7 pm for an update on the PROS Master Plan.
- **Finance:** The next meeting of the Finance Committee will be next Monday, March 23, at 5 pm.
- **MSES:** Update from the March 9, 2026, Committee meeting, where an update was given on the work done so far for the EPA Consent Decree. The next meeting will be April 13, 2026, at 7 pm.
- **AS:** The next meeting of the Committee will be next Monday, March 23, 2026, at 5:30 pm.
- **PD:** Gave an update from the March 9, 2026, Committee meeting, where an update was given on ADUs. The PD meetings will be moving to the fourth Tuesday of each month at 5 pm.
- **HB:** The next committee meeting will be on April 13, 2026, at 5 pm.

14) Public Comment - General

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2 minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda.

Speakers

Name	Resident/Board Member/Other	Topic
Stacey Ferguson	Resident	Community events
Sean Herman	Resident	Flock cameras
Barbara Sosnowski	Resident	Debris at 2646 Noble Rd (trash etc); planters along Noble Rd.
Marlene Goldheimer	Resident	Flock cameras and police encounters with ICE
Sonya Charles	Resident	Ranked Choice Voting on the November ballot
Danialle Benham	Resident	Snow removal on sidewalks and distressed

1

		property in the Noble neighborhood
Christopher Wood	Resident	Flock cameras
Lou Radivoyevitch	Resident	City's YouTube channel and public meetings (CIC/other zoning/development-related meetings)
John Wesp	Resident	Flock cameras and immigrant rights
Bill Bruml	Resident	Interactions between CHPD and ICE
Quinton Yoder	Resident	Flock cameras and immigrant rights

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15) Old Business

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- None

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16) New Business

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- None

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17) Council Member Comments

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Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce the time limit based on the volume of business on the agenda, the time of evening, or other similar factors.

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- **Jessica Cohen** spoke about draft legislation regarding the use of Flock Cameras by our Police Department.
- **Joe DeWitt-Foy** congratulated all the student-athletes in the school district for advancing to the state tournaments and for their accomplishments.

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18) Council President's Report

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- Thanked Emmanuel for his student report.
- Announced the first Arts Commission meeting tomorrow at 5:30 pm

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19) Adjournment

1 End: 9:07 PM

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3 **NEXT MEETING OF COUNCIL: APRIL 6, 2026**

DRAFT



March 26, 2026
Special Meeting
5:00 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

1) Meeting called to order by Council President

Start: 5:23 PM

2) Roll Call of Council Members

Present: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

Excused: None

Also Present: Mayor Petras, Director Hanna, Director Brodzinski, Assistant Director Brian Anderson

3) Excuse absent members

- None

4) LEGISLATION

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

ORDINANCE NO. 065-2026(F): First Reading. An Ordinance to make an appropriation for current expenses and other expenditures of the City of Cleveland Heights, State of Ohio, for the year ending December 31, 2026; and declaring an emergency.

Introduced by Mayor Petras

Motion to adopt: Gail Larson

Seconded: Craig Cobb

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

5) Executive Session

To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, as necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

Motion to enter executive session: Craig Cobb

Seconded: Gail Larson

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

MOTION PASSED

6) Adjournment

End: 7:15 PM

NEXT MEETING OF COUNCIL: APRIL 6, 2026



Memorandum

To: Jim Petras- Mayor, Cleveland Heights Council Members
From: Allan Butler- Assistant Director Housing Inspection
Date: April 5, 2026
Re: 3304 Altamont Ave. PPN 684-28-066 Nuisance Abatement
request for demolition

The single-family owner-occupied dwelling structure at 3304 Altamont Ave. was involved in a major fire on April 13, 2025, and I am requesting legislation to declare the property a nuisance for demolition purposes.

The property is owned by Debra J. Roberts and is believed to have been owner occupied since she purchased the property on July, 30, 1998.

The property was not occupied at the time of the fire and no injuries were sustained as a result. The fire incident report notes that flames were visible from the second and third floor windows upon arrival. Interior fire crews faced challenges with hoarding conditions and significant fire loads on the second and third floors. The excessive fire loads required additional time to overhaul the smoldering piles of debris and additional wet downs to ensure that the fire was completely extinguished. The structure was boarded up for safety purposes by a contractor chosen by the homeowner.

The fire is believed to have started on the second-floor front west bedroom and burned through to the third-floor and nearly through the roof. The fire damage extended through the center of the structure including damaging nearly all of the second and third floor ceiling joists, floor joists, roof joists, wall studs, main beam, and flooring. Water and smoke damage are significant throughout the entire house requiring replacement of all walls, ceilings, and flooring. The entire structure has an excessive amount of storage which was subject to water damage and unsalvageable. Replacements to all windows, mechanical system, plumbing system and electrical systems will be needed. The brick exterior was exposed to significant heat exposure in the second and third floors and shows signs of damage. The rear porch extension is also collapsing from water damage and previous neglected maintenance. The property directly to the west suffered damage and melted the vinyl siding caused by the extreme heat emitted from the fire.

The Housing Department issued the property owner a notice of code violation on May 12, 2025 to contact the Building Department for a consultation, submit plans for approval for the fire repairs, obtain all permits, replace all fire damaged members of the structure, and remove all fire debris from the exterior of the property. Final extension notices were subsequently sent on August 13, 2025 and October 15, 2025

due to no progress. Mrs. Roberts conveyed to our property investigator and court representative in response to these notices that she intended to walk away from the property. An interior inspection was conducted on November 7, 2025 with Mrs. Roberts to evaluate the damage for potential renovation by prospective buyers. It was mutually agreed that Mrs. Roberts contact a demolition contractor to raze the structure which could be paid from the Repairing and Securing funds held by the City. A list of licensed demolition contractors was provided to Mrs. Roberts to obtain quotes. A follow up inspection on February 23, 2026 noted no progress on the violations with no permits obtained. Multiple attempts to contact Mrs. Roberts were unsuccessful and obtained no responses. On March 17, 2026 a person claiming to be the owner's representative stated that he intended to begin cleaning out the property for rehabilitation. The City has not received any agency agreements, submittals for renovation proposals, or permit applications for this property.

A vacant building registration was submitted on May 14, 2025 by Safeguard Properties. The property was insured by the lender Fifth Third Bank and the City received a payment on June 16, 2025 from Great American Insurance Company in compliance with the Ohio Revised Code 3929.86 Fire Damaged Structures or Repair Securing Fund. Fifth Third Bank filed a mortgage release satisfaction lien release on August 12, 2025 likely due to payout of the insurance claim filed. Safeguard Properties subsequently requested to be removed from the vacant property registration as they were no longer affiliated with this property.

The estimated repairs costs for the fire damage is \$130,000.

Based on the information provided, I hereby request that City Council declare this property a nuisance as defined in Chapter 553 of the Codified Ordinances.

Furthermore, upon such declaration, I request that Council order the property owner to make the following repairs needed to abate the nuisance:

1. Raze house and clean up debris.	\$40,000.00
TOTAL ESTIMATED COSTS OF ABATEMENT	\$40,000.00

In the event the owner fails to comply with this Order, the City should be authorized to abate the nuisance and to assess such cost of abatement against the subject real estate.

If you have any questions regarding this matter, please contact me at your convenience.

Proposed: 04/06/2026

RESOLUTION NO. 066-2026(HB), *First Reading*

By Mayor Petras

A Resolution declaring the fire-damaged property at 3304 Altamont Ave. Cleveland Heights, Ohio to be a nuisance; authorizing abatement of the nuisance; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, Assistant Housing Director, Allan Butler, has reported to this Council that the residential property located at 3304 Altamont Road was seriously damaged in a major fire on April, 13, 2025; and

WHEREAS, Mr. Butler has further reported that property was insured by the lender and the City has received funds that may be used for demolition in accordance with O.R.C. 3929.86; and

WHEREAS, Mr. Butler has further reported that the property has had little or no work performed on it since the fire; and

WHEREAS, Mr. Butler has further reported that the property had significant damage, including structural damage to the ceiling joists, floor joists, roof joists, wall studs, main beam, and flooring to the point that it is a hazard to the health, safety, and welfare of potential occupants and the public and is a blighting and deteriorating factor in the neighborhood adversely affecting the value of neighboring property, and that razing the fire damaged structure is the best way to abate the nuisance.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council hereby finds and determines that the premises known as 3304 Altamont Road, is in a state of disrepair to the extent that it constitutes a health and safety hazard and a blighting influence and hereby declares said property to be a public nuisance pursuant to Chapter 553 of the Codified Ordinances of the City of Cleveland Heights.

SECTION 2. The Assistant Housing Director is authorized and directed to cause the nuisance to be abated in accordance with Chapter 553 of the Codified Ordinances of the City of Cleveland Heights or in any manner determined to be appropriate and in accordance with law, up to and including razing the structures on the property.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in open meetings of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in

RESOLUTION NO. 066-2026(HB)

compliance with all legal requirements including the City's Charter and Codified Ordinances and Section 121.22 of the Ohio Revised Code.

SECTION 4. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 5. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being that the condition of the property is so hazardous that it must be abated at the earliest time permitted by law. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor



Date: March 11, 2026

To: Addie Balester, Clerk of Council
Chris Heltzel, Deputy Law Director

Cc: Jim Petras, Mayor
William Hanna, Director of Law
Anthony Ferrone, Assistant Director Public Works

From: Collette Clinkscale, Director of Public Works

Subject: Purchase of Two 2026 International HV507 Cab and Chassis for the Street Division and the Sewer Division.

Purpose Statement: To authorize the purchase of two (2) 2026 International HV507 Cab and Chassis for a total of \$226,856.00 (\$113,428.00 each) from Rush Truck Center. This equipment will be used as the cab and chassis for the dump trucks that will be used by the Street Division for snow removal during the winter and hauling leaves, wood chips, etc., in the summer and the Sewer Division for construction and hauling. There is accompanying legislation for the 11- foot dump trucks to be mounted on the chassis.

Priced under ODOT contract DOT023A26-5

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? To order this equipment for delivery in 9 months.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? To order this equipment for delivery in 9 months

If funding is required, is it already budgeted for? Yes: X No: _____

402.6201.3004 - \$113,428.00

602.6205.3004 - \$113,428.00

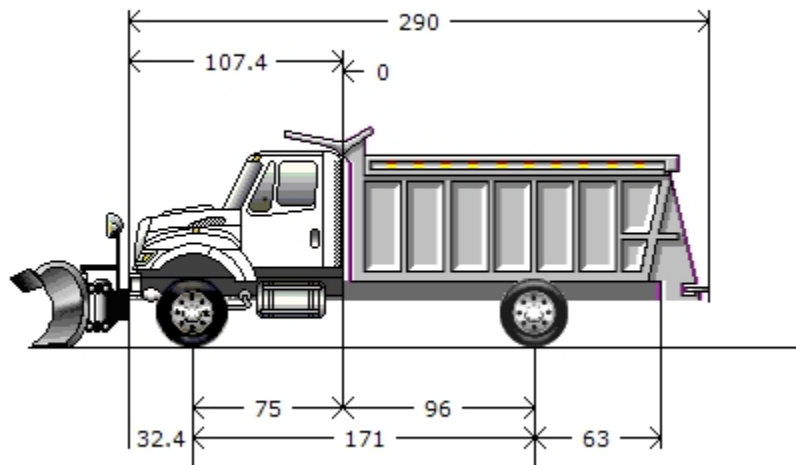
Prepared For:

City of Cleveland Heights
 Rich Kriefall
 40 Severance Cir.
 Cleveland, OH 44118-1501
 (216)291 - 4444
 Reference ID: single 2026

Presented By:

RUSH TRUCK CENTERS
 Bruce Cefaratti
 11775 HIGHWAY DRIVE
 CINCINNATI OH 45241 -
 (513)372-8800

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.



Model Profile
2026 HV507 SFA (HV507)

AXLE CONFIG:	4X2
APPLICATION:	Front Plow with spreader
MISSION:	Requested GVWR: 39000. Calc. GVWR: 39000. Calc. GCWR: 80000 Calc. Start / Grade Ability: 30.02% / 3.25% @ 55 MPH Calc. Geared Speed: 73.5 MPH
DIMENSION:	Wheelbase: 171.00, CA: 96.00, Axle to Frame: 63.00
ENGINE, DIESEL:	{Cummins L9 330} EPA 2024, 330HP @ 2200 RPM, 1000 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 330 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 3000 RDS} 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-16-143A} Wide Track, I-Beam Type, 16,000-lb Capacity
AXLE, REAR, SINGLE:	{Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, 200 Wheel Ends Gear Ratio: 5.63
CAB:	Conventional, Day Cab
TIRE, FRONT:	(2) 315/80R22.5 Load Range L HAU 3 WT (CONTINENTAL), 480 rev/mile, 68 MPH, All-Position
TIRE, REAR:	(4) 11R22.5 Load Range G HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
SUSPENSION, REAR, SINGLE:	31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs
PAINT:	Cab schematic 100WK Location 1: 9219, Winter White (Std) Chassis schematic N/A

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)	List (US DOLLAR)
HV50700	Base Chassis, Model HV507 SFA with 171.00 Wheelbase, 96.00 CA, and 63.00 Axle to Frame.	5957/3683	9640	\$123,176.00

AXLE CONFIGURATION

1ANA	AXLE CONFIGURATION 4x2	0/0	0	\$0.00
	<u>Notes</u> : Pricing may change if axle configuration is changed.			

ENGINE

12EYX	ENGINE, DIESEL {Cummins L9 330} EPA 2024, 330HP @ 2200 RPM, 1000 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 330 Peak HP (Max)	528/36	564	\$9,604.00
12VKL	EMISSION, CALENDAR YEAR {Cummins L9} EPA, OBD and GHG Certified for Calendar Year 2026	0/0	0	\$0.00
12XCS	CARB EMISSION WARR COMPLIANCE Does Not Comply with CARB Emission Warranty	0/0	0	\$0.00
12WZE	CARB IDLE COMPLIANCE Does Not Comply with California Clean Air Idle Regulations	0/0	0	\$0.00
12WVG	EPA IDLE COMPLIANCE Low NOx Idle Engine, Complies with EPA Clean Air Regulations; Includes "Certified Clean Idle" Decal on Hood	0/0	0	\$97.00
10UAV	VEHICLE REGISTRATION IDENTITY ID for Non-CARB Omnibus and/or Non-ACT Adopting State or Exempt Vehicle. Not for use on vehicles registering in CA. Contains non-mitigated legacy engine & cannot be registered in CA unless exempt. You may be held liable under state law for failure to properly register vehicle. <u>Notes</u> : CANNOT BE REGISTERED IN CA. For vehicles that will be registered in States other than CA.	0/0	0	\$0.00
12UWY	RADIATOR Aluminum, Cross Flow, Front to Back System, 1228 SqIn, with 1167 SqIn Charge Air Cooler <u>Includes</u> : DEAERATION SYSTEM with Surge Tank : HOSE CLAMPS, RADIATOR HOSES Gates Shrink Band Type; Thermoplastic Coolant Hose Clamps : RADIATOR HOSES Premium, Rubber	0/0	0	\$0.00
12THT	FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed <u>Includes</u> : FAN Nylon	0/0	0	\$0.00
12VAG	AIR CLEANER Single Element, with Integral Snow Valve and In-Cab Control	2/0	2	\$787.00
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/-40 Degrees C, Freeze Protection	0/0	0	\$0.00

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)	List (US DOLLAR)
12849	BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines Includes : BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door	3/0	3	\$98.00
12XBM	ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls and Starter Lockout, with Ignition Switch Control, for Cummins B6.7 and L9 Engines	0/0	0	\$60.00
12851	PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front Mounted	10/0	10	\$353.00
12VXT	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel	0/0	0	\$0.00

TRANSMISSION

13BCS	TRANSMISSION, AUTOMATIC {Allison 3000 RDS} 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway	203/80	283	\$6,876.00
13WYH	TRANSMISSION TCM LOCATION Located Inside Cab	0/0	0	\$156.00
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS) and Regional Haul Series (RHS), General Purpose Trucks, Construction, Package Number 223	0/0	0	\$0.00
13WVV	NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released	0/0	0	\$0.00
13WAW	OIL COOLER, TRANSMISSION {Modine} Water to Oil Type	25/0	25	\$898.00
13XAM	PTO LOCATION Dual, Customer Intends to Install PTO at Left and/or Right Side of Transmission	0/0	0	\$0.00
13WYU	SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, Performance Programming	0/0	0	\$0.00
13WGH	TRANSMISSION DIPSTICK Relocated to Right Side of Transmission	1/0	1	\$61.00
13WLP	TRANSMISSION OIL Synthetic; 29 thru 42 Pints	0/0	0	\$203.00
13WET	TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission	1/0	1	\$50.00

CLUTCH

11001	CLUTCH Omit Item (Clutch & Control)	0/0	0	\$0.00
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REAR AXLES, SUSPENSIONS

14051	AXLE, REAR, SINGLE {Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, 200 Wheel Ends . Gear Ratio: 5.63	0/215	215	\$1,157.00
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Code	Description	F/R Wt (lbs)	Tot Wt (lbs)	List (US DOLLAR)
14SAL	SUSPENSION, REAR, SINGLE 31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs	0/207	207	\$305.00
FRONT AXLES				
2ARU	AXLE, FRONT NON-DRIVING {Meritor MFS-16-143A} Wide Track, I-Beam Type, 16,000-lb Capacity	148/0	148	\$2,200.00
FRONT SUSPENSIONS				
3ACP	SUSPENSION, FRONT, SPRING Multileaf, Shackle Type, 16,000-lb Capacity, Less Shock Absorbers	173/0	173	\$350.00
3708	SHOCK ABSORBERS, FRONT	45/0	45	\$265.00
CABS, COWLS, BODIES				
16030	CAB Conventional, Day Cab	0/0	0	\$0.00
16ZBT	ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab	0/0	0	\$0.00
16BAM	AIR CONDITIONER with Integral Heater and Defroster	0/0	0	\$0.00
16WBY	ARM REST, RIGHT, DRIVER SEAT	3/0	3	\$45.00
16VKB	CAB INTERIOR TRIM Classic, for Day Cab	0/0	0	\$0.00
	<u>Includes</u> : CONSOLE, OVERHEAD Molded Plastic with Dual Storage Pockets, Retainer Nets and CB Radio Pocket; Located Above Driver and Passenger : DOME LIGHT, CAB Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Overhead Console, Center Mounted : SUN VISOR (2) Padded Vinyl; 2 Moveable (Front-to-Side) Primary Visors, Driver Side with Toll Ticket Strap			
16WSK	CAB REAR SUSPENSION Air Bag Type	0/0	0	\$0.00
16WEE	CAB SOUND INSULATION Includes Dash Insulator and Engine Cover Insulator	12/0	12	\$90.00
16XXC	COWL TRAY LID	7/4	11	\$200.00
16GED	GAUGE CLUSTER Base Level; English with English Electronic Speedometer	0/0	0	\$0.00
	<u>Includes</u> : GAUGE CLUSTER DISPLAY: Base Level (3" Monochromatic Display), Premium Level (5" LCD Color Display); Odometer, Voltmeter, Diagnostic Messages, Gear Indicator, Trip Odometer, Total Engine Hours, Trip Hours, MPG, Distance to Empty/Refill for : GAUGE CLUSTER Speedometer, Tachometer, Engine Coolant Temp, Fuel Gauge, DEF Gauge, Oil Pressure Gauge, Primary and Secondary Air Pressure : WARNING SYSTEM Low Fuel, Low DEF, Low Oil Pressure, High Engine Coolant Temp, Low Battery Voltage (Visual and Audible), Low Air Pressure (Primary and Secondary)			

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)	List (US DOLLAR)
16HGH	GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission	1/0	1	\$48.00
16SEE	GRAB HANDLE, EXTERIOR Chrome, Towel Bar Type, with Anti-Slip Rubber Inserts, for Cab Entry Mounted Left Side at B-Pillar	3/0	3	\$118.00
16XJN	INSTRUMENT PANEL Flat Panel	0/0	0	\$0.00
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster	0/0	0	\$0.00
16SNR	MIRRORS (2) C-Loop, Power Adjust, Heated, LED Clearance Lights, Bright Heads and Arms, 7.5" x 14" Flat Glass, Includes 7.5" x 7" Convex Mirrors, for 102" Load Width	0/0	0	\$442.00
<u>Notes</u> : Mirror Dimensions are Rounded to the Nearest 0.5"				
16SDZ	MIRROR, CONVEX, HOOD MOUNTED {Lang Mekra} (2) Right and Left Side, Bright, 7.5" Sq.	11/0	11	\$270.00
16VLV	MONITOR, TIRE PRESSURE Omit	-9/-2	-11	(\$996.00)
16KZW	SEAT, DRIVER {National 2000 195} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 8" Adjuster, 1 Chamber Lumbar, 2 Position Front Cushion Adjust, 6-23 Degree Angle Back Adjust	0/0	0	\$0.00
16SMN	SEAT, PASSENGER {National} Non Suspension, High Back, Fixed Back, Integral Headrest, Vinyl	14/9	23	\$368.00
16XCK	WINDOW, MANUAL (2) and Manual Door Locks, Left and Right Doors	0/0	0	(\$367.00)
16VSL	WINDSHIELD Heated, Single Piece	0/0	0	\$632.00
16XWJ	WINDSHIELD WIPER BLADES Winter Type	2/0	2	\$30.00

FRAMES

1CAJ	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.437" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL	117/327	444	\$783.00
1LLA	BUMPER, FRONT Swept Back, Steel, Heavy Duty	0/0	0	\$0.00
1MEJ	FRAME DIMPLE Dimple on Left and Right Top Flange of Frame Rail to Reference Rear Axle Centerline	0/0	0	\$26.00
1LPN	SPECIAL FRAME PIERCING Additional Holes for State of Ohio, Gledhill Snow Plow Hitch	0/0	0	\$200.00
1WEV	WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)	217/-217	0	\$0.00

BRAKES

4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications	0/0	0	\$0.00
<u>Includes</u> : BRAKE LINES Color and Size Coded Nylon : DRAIN VALVE Twist-Type				

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)	<u>List</u> (US DOLLAR)
	: GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster : PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel : PARKING BRAKE VALVE For Truck : QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4 : SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4/8x6			
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System	0/0	0	\$0.00
4GBM	BRAKE, PARKING Manual Push-Pull Pneumatic Parking Brake	1/0	1	\$0.00
4XDT	BRAKES, FRONT {Meritor 16.5X6 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 6", 23,000-lb Capacity	33/0	33	(\$968.00)
4EXV	BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 Sqli	4/0	4	\$0.00
4LAA	SLACK ADJUSTERS, FRONT {Haldex} Automatic	14/0	14	\$38.00
4WBX	DUST SHIELDS, FRONT BRAKE for Air Cam Brakes	10/0	10	\$35.00
4XDR	BRAKES, REAR {Meritor 16.5X7 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 7", 23,000-lb Capacity per Axle	0/52	52	(\$1,324.00)
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 Sqli Spring Brake	0/7	7	\$0.00
4LGA	SLACK ADJUSTERS, REAR {Haldex} Automatic	0/16	16	\$58.00
4WDM	DUST SHIELDS, REAR BRAKE for Air Cam Brakes	0/10	10	\$70.00
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM	0/0	0	\$0.00
4EBS	AIR DRYER {Bendix AD-9} with Heater	16/12	28	\$450.00
4VKC	AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab	13/8	21	\$50.00
4WZJ	AIR TANK LOCATION (2) : One Mounted Under Each Rail, Front of Rear Suspension, Parallel to Rail	-33/52	19	\$288.00
4732	DRAIN VALVE {Berg} with Pull Chain, for Air Tank	0/0	0	\$0.00
4619	TRAILER CONNECTIONS Four-Wheel, with Hand Control Valve and Tractor Protection Valve, for Straight Truck	2/0	2	\$542.00
Notes : When electronic stability control is ordered with trailer connections on a 4x2 truck, please check the operator manual for trailer weight restrictions.				

STEERING

5PSL	STEERING GEAR {Sheppard M110} Power	43/-2	41	\$947.00
5708	STEERING COLUMN Tilting	13/2	15	\$125.00
5CAW	STEERING WHEEL 4-Spoke; 18" Dia., Black	0/0	0	\$0.00

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)	List (US DOLLAR)
DRIVELINES				
6DGG	DRIVELINE SYSTEM {Dana Spicer} 1710, for 4x2/6x2	6/22	28	\$96.00
EXHAUST SYSTEMS				
7BLW	EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab	125/51	176	\$2,128.00
7BEV	AFTERTREATMENT COVER Steel, Black	10/3	13	\$0.00
7WDM	EXHAUST HEIGHT 10'	15/12	27	\$0.00
7WDN	MUFFLER/TAIL PIPE GUARD (1) Aluminum	9/7	16	\$0.00
7WAZ	TAIL PIPE (1) Turnback Type	5/5	10	\$64.00
ELECTRICAL SYSTEMS				
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment Includes : DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab : HAZARD SWITCH Push On/Push Off, Located on Instrument Panel to Right of Steering Wheel : HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever : PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light : STARTER SWITCH Electric, Key Operated : STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector : TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature : WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever : WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted : WIRING, CHASSIS Color Coded and Continuously Numbered	0/0	0	\$0.00
8WXD	ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened	0/0	0	\$42.00
8GXD	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount, with Remote Sense	0/0	0	\$0.00
8RPR	ANTENNA for Increased Roof Clearance Applications	1/0	1	\$0.00
8THJ	AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications	2/0	2	\$158.00
8VUJ	BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Right Side Back of Cab	-35/12	-23	\$101.00
8MSG	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud	23/30	53	\$103.00

Vehicle Specifications
2026 HV507 SFA (HV507)

March 09, 2026

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)	List (US DOLLAR)
8HAB	BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/ Accessory Power/Ground and Sealed Connector for Stop/Turn	2/0	2	\$100.00
8REA	2-WAY RADIO Wiring Effects; Wiring with 20 Amp Fuse Protection, Includes Ignition Wire with 5 Amp Fuse, Wire Ends Heat Shrink and 10' Coil Taped to Base Harness	2/0	2	\$163.00
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses	0/0	0	\$0.00
8518	CIGAR LIGHTER Includes Ash Cup	1/0	1	\$45.00
8WPH	CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade	0/0	0	\$0.00
8HAH	ELECTRIC TRAILER BRAKE/LIGHTS Accommodation Package to Rear of Frame; for Combined Trailer Stop, Tail, Turn, Marker Light Circuits; Includes Electric Trailer Brake Accommodation Package with Cab Connections for Mounting Customer Installed Electric Brake Unit, Less Trailer Socket	0/2	2	\$363.00
8XNY	HEADLIGHTS Halogen	0/0	0	\$0.00
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn On if Windshield Wipers are Turned On	0/0	0	\$42.00
8XHN	HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord	3/0	3	\$94.00
8541	HORN, ELECTRIC (2) Disc Style	1/0	1	\$29.00
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm	0/0	0	\$0.00
8RPS	RADIO AM/FM/WB/Clock/Bluetooth/USB Input/Auxiliary Input	3/0	3	\$483.00
8RMZ	SPEAKERS (2) 6.5" Dual Cone Mounted in Both Doors, (2) 5.25" Dual Cone Mounted in Both B-Pillars	5/3	8	\$90.00
8WTL	STARTING MOTOR {Delco Remy 39MT} 12 Volt, Gear Reduced, with Thermal Over-Crank Protection	12/1	13	\$193.00
8NAA	TAIL LIGHT WIRING MODIFIED Includes: Wiring for Standard Lt & Rt Tail Lights; Separate 8.0' of Extra Cable Wiring for Lt & Rt Body Mounted Tail Lights	0/2	2	\$74.00
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights	0/0	0	\$42.00
8TKK	TRAILER AUXILIARY FEED CIRCUIT for Electric Trailer Brake Accommodation/Air Trailer ABS; with 30 Amp Fuse and Relay, Controlled by Ignition Switch	1/0	1	\$123.00
8XGT	TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender	0/0	0	\$0.00
8WGL	WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time	0/0	0	\$42.00

FRONT END

Code	Description	F/R Wt (lbs)	Tot Wt (lbs)	List (US DOLLAR)
9WBC	FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV	0/0	0	\$0.00
9HBM	GRILLE Stationary, Chrome	0/0	0	\$0.00
9HBN	INSULATION, SPLASH PANELS for Sound Abatement	2/0	2	\$76.00
9HAN	INSULATION, UNDER HOOD for Sound Abatement	10/0	10	\$167.00
9AAB	LOGOS EXTERIOR Model Badges	0/0	0	\$0.00
9AAE	LOGOS EXTERIOR, ENGINE Badges	0/0	0	\$0.00

SPEEDOMETER, TOOLS, MISC

10AGB	CONNECTED PLATFORM Includes Connectivity Module and Five Year Data Plan	1/0	1	\$0.00
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100 Includes : PAINT SCHEMATIC ID LETTERS "WK"	0/0	0	\$0.00
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone	0/0	0	\$0.00
10SLV	PROMOTIONAL PACKAGE Government Silver Package	0/0	0	\$0.00

FUEL TANKS

15SGG	FUEL TANK Top Draw, Non-Polished Aluminum, D-Style, 19" Tank Depth, 70 US Gal (265L), Mounted Left Side, Under Cab	7/10	17	\$301.00
15WDG	DEF TANK 7 US Gal (26L) Capacity, Frame Mounted Outside Left Rail, Under Cab	0/0	0	\$0.00
15LNS	FUEL/WATER SEPARATOR {Racor 400 Series} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor, Mounted on Engine	0/-5	-5	\$123.00

WHEELS, TIRES - FRONT

27DPN	WHEELS, FRONT {Accuride 29039} DISC; 22.5x9.00 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs, Non-Standard Offset, with .5" Thick Disc	62/0	62	\$279.00
7792545437	(2) TIRE, FRONT 315/80R22.5 Load Range L HAU 3 WT (CONTINENTAL), 480 rev/mile, 68 MPH, All-Position	62/0	62	\$792.00

WHEELS, TIRES - REAR

28DUK	WHEELS, REAR {Accuride 29169} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and Steel Hubs	0/24	24	\$127.00
7372135444	(4) TIRE, REAR 11R22.5 Load Range G HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive	0/20	20	(\$248.00)

BODY INTEGRATION

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)	<u>List</u> (US DOLLAR)
60AAG	BDY INTG, REMOTE POWER MODULE Mounted Inside Cab Behind Driver Seat, Up to 6 Outputs & 6 Inputs, Max 20 amp per Channel, Max 80 amp Total; Includes 1 Switch Pack with Latched Switches	0/0	0	\$790.00
Total of Product Features				\$155,878.00
Services Section:				
WARRANTY				
40128	WARRANTY Standard for HV507/HV509, HV50B, HV607/ HV609 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A	0/0	0	\$0.00
40YAX	SRV CONTRACT, EXT VEH COVERAGE {International} To 84-Month/100,000 Miles (160,000 km), Excludes Extended Warranty for Engine and Transmission	0/0	0	\$5,740.00
Total of Service Features				\$5,740.00
Total Component Weight:		7925/4698	12623	
Total List Price Including Options:				\$161,618.00
		(lbs)	(lbs)	(US DOLLAR)
		(lbs)	(lbs)	(US DOLLAR)
	Service Pack	0/0	0	\$750.00
	Add Cummins Extended Warranties LD1 and AT3	0/0	0	\$5,450.00
Total Goods Purchased:		0/0	0	\$6,200.00

The weight calculations included in this proposal are an estimate of future vehicle weight. The actual weight as manufactured may be different from the estimated weight. Navistar, Inc. shall not be liable for any consequences resulting from any differences between the estimated weight of a vehicle and the actual weight.

<u>Description</u>	(US DOLLAR)	<u>Price</u>
Factory List Prices:		
Product Items	\$155,878.00	
Service Items	\$5,740.00	
Total Factory List Price Including Options:		\$161,618.00
Total Goods Purchased:		\$6,200.00
Freight Charge	\$0.00	
Freight	\$3,100.00	
Total Freight:		\$3,100.00
Total Factory List Price Including Freight:		\$170,918.00
Less Customer Allowance:		(\$57,718.00)
Total Vehicle Price:		\$113,200.00
Total Sale Price:		\$113,200.00
Total Per Vehicle Sales Price:		\$113,200.00
Total Net Sales Excluding Taxes:		\$113,200.00
Documentary Fee	\$210.00	
Title Fee	\$18.00	
Total License, Title, & Taxes:		\$228.00
Net Sales Price:		\$113,428.00

Priced under ODOT contract DOT023A26-5. Payment terms are net 30 upon bare chassis delivery to customer or their body builder. Subject to further surcharges to be handled per ODOT contract. Order is accepted based on production availability. If you need arrangements other than the listed above, please contact Ron Huckery at (513) 372-8816. Your signature on this proposal confirms that you have read and agree with all the above terms. Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an international vehicle.

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Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

**This proposal is not binding upon the seller without
Seller's Authorized Signature**

Official Title and Date

If you haven't added a planned maintenance service contract to your proposal yet, please get in touch with your local dealer, International or IC Bus Sales Representative to learn more about the benefits when ordering together with the vehicle.

International® Financial offers loans, a full line up of lease options, and can establish a line of credit for use towards the purchase of International and IC Bus vehicles. Ask your dealer, International® or IC Bus® Sales Representative about completing an International Financial credit application and any promotional offers that may be available. International Financial services are provided by Navistar Financial Corporation.

The TOPS FET Calculation is an estimate for reference purposes only. The seller is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described here in are International Motors, LLC* standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.

International Motors, LLC d/b/a International Motors USA LLC in Illinois and Ohio.

Proposed: 04/06/2026

RESOLUTION NO. 067-2026(MSES), *First Reading*

By Mayor Petras

A Resolution authorizing the mayor to execute an agreement with Rush Truck Center for the acquisition of two (2) 2026 International HV507 Cab and Chassis for the Street Maintenance and Sewer Divisions of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, in order to meet operational needs, it is necessary to purchase two (2) 2026 International HV507 Cab and Chassis to be used by the Street Maintenance and Sewer Divisions of the Department of Public Works; and

WHEREAS, Section 171.10 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the ODOT contract #DOT023A26-5 without obtaining competitive bids; and

WHEREAS, the Mayor has determined that the selected equipment may be purchased through Rush Truck Center at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said equipment by this means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements necessary for the purchase of two (2) 2026 International HV507 Cab and Chassis through Rush Truck Center pursuant to Section 171.10 of the Cleveland Heights Codified Ordinances and ODOT contract #DOT023A26-5. The purchase price for said equipment shall not exceed the total sum of Two Hundred Twenty-Six Thousand, Eight Hundred Fifty-Six Dollars and Zero Cents (\$226,856.00). All contracts hereunder shall be approved as to form by the Director of Law.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this legislation to the City of Cleveland Heights website.

RESOLUTION NO. 067-2026(MSES)

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet street safety work. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor



Date: March 9, 2026

To: Addie Balester, Clerk of Council
Chris Heltzel, Deputy Law Director

Cc: Jim Petras, Mayor
William Hanna, Director of Law
Anthony Ferrone, Assistant Director of Law

From: Collette Clinkscale, Director of Public Works

Subject: Legislation for Purchase of a BOMAG Model BW120SL-5 Roller

Purpose Statement: To authorize the purchase of a 2026 BOMAG Model BW120SL-5 Roller from Southeastern Equipment Company for the Street Maintenance Division of the Public Works Department in the amount of \$50,038.36.

Purchased through Sourcewell Contract #060122-BAI at a lower price than could be obtained through bidding.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? For operational requirements of leveling asphalt for filling potholes and applying asphalt caps to street hole repairs in the Street Maintenance Division.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? To avoid an extended wait period for acquisition of this equipment.

If funding is required, is it already budgeted for? Yes: X No: _____

402.6201.3004



QUOTE

Purchaser:**CITY OF CLEVELAND HGHTS****Contact:** John Becker

40 SEVERANCE CIRCLE

CLEVELAND HTS , OH 44118

P: 216-291-4444**E:** jbecker@clevelandheights.gov**Selling Branch & Salesperson:**

1500 Industrial Parkway, Brunswick, OH 44212

Date: 10/13/2025**Contract #:** 060122-BAI**Salesperson:** Mike Kress**P:** (330) 225-6511**E:** mkress@southeasternequip.com**Quote #:** 20251013-105430137**Account #:** 922770**County:** Cuyahoga, OH**Ship To:**

Equipment # Item # Serial #	Year, Make, Model	Product Notes	List Price	Discount	Total Price
One (1) new BOMAG Model BW120SL-5 Roller		All Standard Equipment - \$64,789.00 Kubota Tier 4 Final 25HP Diesel 47" Wide Drums 5,511 LB Operating Weight Pressurized Water System Oscillating Center Joint Lockable Dash Cover Folding ROPS - \$2,898.00 Rotating Beacon - \$411.00 Sliding Seat - \$2,179.00	\$70,277.00	32.00%	\$47,788.36
Freight		Freight from Factory to SEC	\$1,500.00	—	\$1,500.00
PDI		Dealer Pre-Delivery Inspection	\$750.00	—	\$750.00
Total Equipment Price					\$50,038.36

Total Equipment Price	\$50,038.36	Fuel, DEF, and Other	\$0.00	Sales Tax	\$0.00
Final Trade-In Amount	\$0.00	Freight/Trucking	\$0.00	FET Tax	\$0.00
Applied Rent	\$0.00	Title & License Fees	\$0.00	Down Payment	\$0.00
Carrying Charge	\$0.00	Total Trade Payoff	\$0.00		
Total After Tax & Payoff					\$50,038.36
Estimated Balance Due (after down payment)					\$50,038.36



QUOTE

Account #: 922770
County: 035
Ship To:

Salesperson: Mike Kress
E: mkress@southeasternequip.com
Quote #: 20251013-105430137

Date: 10/13/2025
PO #: N/A
Contract #: 060122-BAI

Trade Equipment:

Equipment # / Item # / Serial #	Year, Make, Model	Product Notes	Trade-In Allowance
		Freight to Southeastern Equipment	(\$0.00)
Total Value:			\$0.00

NOTES:

Customer Signature

Date

*Pricing Notice: This quote reflects current market rates. Due to potential fluctuations, any increases in price, surcharges, tariffs, or taxes will be added to the final invoice. Purchaser agrees to pay the quoted amount plus any such adjustments as the total agreed price.

Proposed: 04/06/2026

RESOLUTION NO. 068-2026(MSES), *First Reading*

By Mayor Petras

A Resolution authorizing the mayor to enter into an agreement with Southeastern Equipment Company for the acquisition of a BOMAG Model BW120SL-5 Roller for the Street Maintenance Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, in order to meet operational needs, it is necessary to purchase a BOMAG Model BW120SL-5 Roller to be used by the Street Division of the Department of Public Works; and

WHEREAS, Section 171.12 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the Sourcewell cooperative purchasing program (formerly known as the National Joint Powers Alliance) without obtaining competitive bids; and

WHEREAS, Southeastern Equipment Company is an authorized dealer for BOMAG; and

WHEREAS, the Mayor has determined that the selected equipment may be purchased from Southeastern Equipment Company through Sourcewell Contract #060122-BAI at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said equipment by this means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements necessary for the purchase of a BOMAG Model BW120SL-5 Roller through Southeastern Equipment Company pursuant to Section 171.12 of the Cleveland Heights Codified Ordinances. The purchase price for said equipment shall not exceed the sum of Fifty Thousand, Thirty-Eight Dollars and Thirty-Six Cents (\$50,038.36). All contracts hereunder shall be approved as to form by the Director of Law.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full

RESOLUTION NO. 068-2026(MSES)

text of this Resolution to the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to consistently and reliably perform street safety work. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor



Date: March 9, 2026

To: Addie Balester, Clerk of Council
Chris Heltzel, Deputy Law Director

Cc: Jim Petras, Mayor
William Hanna, Director of Law
Anthony Ferrone, Assistant Director of Law

From: Collette Clinkscale, Director of Public Works

Subject: Purchase of a 2026 Bandit 15XP Chipper

Purpose Statement: To authorize the purchase of a 2026 Bandit 15XP Chipper (wood chipper) from Kleis Equipment for the Forestry Division of the Public Works Department in the amount of \$82,000.00

Purchased through Sourcewell Contract #010925-BAN.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? To avoid an extended wait period for this acquisition.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? To avoid an extended wait period for this acquisition.

If funding is required, is it already budgeted for? Yes: X No: _____

Fund 231.8801.3004



1829 Newgarden Rd
Salem, OH 44460
(330) 692-1546

Quote For:
City of Cleveland Heights
Rich Kriefall
40 Severance Circle
Cleveland Heights, OH 44118
(216) 691-7308

Comments or Special Instructions: *Sourcewell Member # 87666*

Quote

DATE
Quote #
Customer ID

3/5/2026
305

Quotation valid:
Prepared by:

3/31/2026
Collin Gilbert

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA		TERMS
C. Gilbert		Available Now			Balance Due on Receipt

QUANTITY	New/Used	DESCRIPTION	UNIT PRICE	Hours of Use	PIN/ Serial#	AMOUNT
1	New	2026 Bandit 15XP Chipper Engine: 125hp Deere Diesel Features: Winch, 54" HD Infeed W/Fixed Pan, Single 10,000LB Torflex Electric Brake Axle, 10,000LB Capacity Tongue Jack W/ Spring Pad Return	\$ 82,000.00	0	537406	\$ 82,000.00

(1) Total Cash Price \$ 82,000.00

QUANTITY	TRADE-IN (Model, Size, Description)	Hours of Use	PIN/ Serial#	AMOUNT

ACKNOWLEDGEMENTS: 1 Year / 1,00hr Full Machine Warranty, 2 Year / 2,500hr Full Engine Warranty

(2) Total Trade-in Allowance	\$ -
(3) Balance (1-2)	\$ 82,000.00
Sales Tax Rate	0.00%
(4) Sales Tax Amount	\$ -
(5) Additional Fees	\$ -
(6) Subtotal (3+4+5)	\$ 82,000.00
(7) Rental Applied	
(8) Cash With Order	
(9) Balance Due (6-(7+8))	\$ 82,000.00

Purchaser (First Signer)

Signature _____ Date _____

Purchaser (Second Signer)

Signature _____ Date _____

Dealer Representative

Signature _____ Date _____

**THANK YOU FOR
YOUR BUSINESS!**

Proposed: 04/06/2026

RESOLUTION NO. 069-2026(MSES), *First Reading*

By Mayor Petras

A Resolution authorizing the mayor to enter into an agreement with Kleis Equipment for the acquisition of 2026 Bandit 15XP Chipper for the Forestry Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, in order to meet operational needs, it is necessary to purchase a 2026 Bandit 15XP Chipper to be used by the Forestry Division of the Department of Public Works; and

WHEREAS, Section 171.12 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through Sourcewell cooperative purchasing program (formerly known as the National Joint Powers Alliance) without obtaining competitive bids; and

WHEREAS, Bandit Industries is a party to Sourcewell Contract #010925-BAN with Sourcewell Cooperative Purchasing Program; and

WHEREAS, Kleis Equipment is an authorized dealer for Bandit Industries; and

WHEREAS, the Mayor has determined that the selected equipment may be purchased under the Sourcewell Contract through Kleis Equipment at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said equipment by this means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements necessary for the purchase of a 2026 Bandit 15XP Chipper with Kleis Equipment through Sourcewell Contract #010925-BAN pursuant to Section 171.12 of the Cleveland Heights Codified Ordinances. The purchase price for said equipment shall not exceed the sum of Eighty-Two Thousand Dollars (\$82,000.00). All contracts hereunder shall be approved as to form by the Director of Law.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing

RESOLUTION NO. 069-2026(MSES)

the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to consistently and reliably perform forestry work. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor



Date: March 11, 2026

To: Addie Balester, Clerk of Council
Chris Heltzel, Deputy Law Director

Cc: Jim Petras, Mayor
William Hanna, Director of Law
Anthony Ferrone, Assistant Director of Public Works

From: Collette Clinkscale, Director of Public Works

Subject: Purchase of two (2) 11-Foot Stainless Steel Dump Bodies with Salt Spreader and Plow Package for the Sewer Department

Purpose Statement: To authorize the purchase of two (2) 2026 11-Foot Stainless Steel Dump Bodies with Salt Spreader and Plow Packages from Judco Truck Equipment for the Street Division in the amount of \$151,350.00 and the Sewer Division in the amount of \$145,735.00 for a total of \$297,085.00.

Purchased through the State of Ohio, State Term Schedule ("STS") Pricing

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? To order this equipment to have delivered in 9 months. For daily operations in the Street and Sewer Divisions of the Public Works Dept.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? To order this equipment to have delivered in 9 months.

If funding is required, is it already budgeted for? Yes: X No: _____

402.6201.3004 - \$151,350.00

602.6205.3004 - \$145,735.00

CITY OF CLEVELAND HEIGHTS
14200 SUPERIOR ROAD
CLEVELAND HEIGHTS, OH 44118

OFFICE 216-691-7318
FAX 216-691-7321
CELL 440-476-0591

ATTN: RICH KRIEFALL
RKRIEFALL@CLEVELANDHEIGHTS.GOV

QUOTATION #20260217

DUMP BODY

COMBINATION DUMP SPREADER MDS 11' STAINLESS STEEL BODY
11' LONG
7' WIDTH
36" SIDES
48" AIR OPERATED TAILGATE 6 PANNEL WITH COAL DOOR
STAINLESS STEEL FLOOR COVER
DUAL 7" AUGERS GEARBOX DRIVE WITH CM084P MOTORS
HEAVY DUTY TOP SCREENS
STAINLESS STEEL INVERTED V
FULL DEPTH REAR CORNER POST WITH 3 OVAL LIGHT HOLES
24" STAINLESS STEEL CAB SHIELD FULLY WELDED
6 OVAL LIGHT HOLES IN CAB SHIELD 2 FRONT 2 REAR 1 EACH SIDE
STAINLESS STEEL FOLD UP LADDER
320 GALLIONS OF PRE WET IN SADDLE TANKS RUN OFF EXHAUST OIL
MAILHOT FRONT TELESCOPIC HOIST
FULL DOUBLE ACTING HOIST
24" STAINLESS STEEL SPINNER ASSY WITH ADJUSTIABLE BAFFLES
ALL MILD STEEL PAINT BLACK AND RUST PROOFED
INSTALLED

SNOW PLOW HITCH

GLEDHILL FF-LP-QCP-DP HEAVY DUTY FRONT FRAME PLOW HITCH
5/8" FULL SIDE PLATES
4" X 10" DOUBLE ACTING LIFT RAM
TELESCOPING LIFT BEAM
QCP DROP PIN
CUT AND REMOUNT FACTORY BUMPER
PAINT HITCH EPOXY BLACK
INSTALLED

SNOW PLOW

SNOW DOG SUPER J MODEL 1042PR5-QCP-SS-G 10' X 42" SNOW PLOW
TRIP EDGE MOLDBOARD WITH MAILBOX TRIM
10 GA STAINLESS STEEL MOLDBOARD WITH INTEGRAL SNOW SHIELD
3"X 16" ANGLE CYLINDERS
100% CONTINUOUS WELDED
QCP LOOP ON PLOW
BUILT IN LEVEL LIFT SYSTEM
NO RUNNING GEAR
5/8"X 8"X 10' CUTTING EDGE
RUBBER SNOW DEFLECTOR ON STAINLESS STEEL ANGLE
BACK OF PLOW PAINTED BLACK
CUSHION VALVE ON PLOW
PLOW MARKERS
SHORT HOSE KIT WITH STAINLESS STEEL QUICK COUPLER
INSTALLED

ELECTRICAL SYSTEM

WHELEN DOT-3 8 HEAD AMBER WARNING LIGHT SYSTEM
WHELEN 8- 5G SERIES LED WARNING LIGHTS IN CAB SHIELD AND REAR OF BODY
LED SST AND REVERSE LIGHTS CUT INTO REAR CORNER POST
LED SPINNER LIGHT
BODY UP LIGHT
BACK UP ALARM
POWER DISTRIBUTION CENTER MOUNTED ON BACK WALL OF CAB
ALL LED FMVSS # 108 MARKER LIGHTS
LED HEATED SNOW PLOW LIGHTS WITH STAINLESS STEEL BRACKETS
ALL ONE PIECE WIRING WITH COPY OF WIRING SCHEMATIC
INSTALLED

CENTRAL HYDRAULIC SYSTEM

STORMGUARD LOAD SENSING HYDRAULIC SYSTEM
CHELSEA CONSTANT RUN WET SPLINED PTO
DANFOSS DIRECT MOUNTED 20 GPM LOAD SENSE PUMP
DANFOSS LOAD SENSE CONTROL VALVE
ELECTRIC STORMGUARD CONTROLS IN STORM GUARD STAND
SUCTION BALL VALVE WITH LOW OIL LIGHT
FREEDOM 2.0 ELECTRONIC SPREADER CONTROL SYSTEM
PRE WET HYDRAULIC PUMP BOX
STORMGUARD 35 GALLON STAINLESS STEEL VALVE MOUNTED OIL RESERVOIR
ALL HOSES AND FITTING WITH STAINLESS STEEL QUICK COUPLERS
STAINLESS STEEL LINES TO FRONT AND REAR OF TRUCK
ALL EQUIPMENT INSTALLED 100% TO YOUR SPECIFICATIONS NO EXCEPTIONS

MISCELLANEOUS

ELECTRIC ALUMINUM ASPHALT TARP SYSTEM WITH ARMS AND BOWS
ELECTRIC BREAK CONTROLLER
STAINLESS STEEL SHOVEL HOLDER
HEAVY DUTY POLY FENDERS
STAINLESS STEEL FENDER MOUNTS
REAR RUBBER MUD FLAPS
RED & WHITE REFLECTIVE TAPE BOTH SIDES AND TAILGATE
STAINLESS STEEL QUICK COUPLER/ MUD FLAP BRACKETS
5/8" REAR HITCH PLATE
2-1" D-RINGS
20 TON PINTAL HOOK
7 WAY PIN STYLE TRAILER PLUG

WARRANTY

1-YEAR FULL WARRANTY ON ALL EQUIPMENT
ALL MOUNTING 100% TO SPECIFICATIONS NO EXCEPTIONS

INDEX # STS515
SCHEDULE # 800925

STS CONTRACT PRICE ----- \$ 151,350.00 NET PER UNIT

THANK YOU

RESPECTFULLY SUBMITTED

JUDCO TRUCK EQUIPMENT

BY *Rob Judge*

CONTRACT ACCEPTANCE
SIGNED / PO #

TITLE _____

Proud to be an American Company

JUDCO, INC. P. O. BOX 358 ELYRIA, OH 44036 440-322-6604 Fax 440-323-7569

800-392-7263

www.judco-inc.com

CITY OF CLEVELAND HEIGHTS
14200 SUPERIOR ROAD
CLEVELAND HEIGHTS, OH 44118

OFFICE 216-691-7318
FAX 216-691-7321
CELL 440-476-0591

ATTN: RICH KRIEFALL
RKRIEFALL@CLEVELANDHEIGHTS.GOV

QUOTATION #20260223

DUMP BODY

COMBINATION DUMP SPREADER MDS 11' STAINLESS STEEL BODY
11' LONG
7' WIDTH
36" SIDES
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TELESCOPING LIFT BEAM
QCP DROP PIN
CUT AND REMOUNT FACTORY BUMPER
PAINT HITCH EPOXY BLACK
INSTALLED

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SNOW DOG SUPER J MODEL 1042PR5-QCP-SS-G 10' X 42" SNOW PLOW
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MISCELLANEOUS

ELECTRIC ALUMINUM ASPHALT TARP SYSTEM WITH ARMS AND BOWS
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5/8" REAR HITCH PLATE
2-1" D-RINGS
20 TON PINTAL HOOK
7 WAY PIN STYLE TRAILER PLUG

WARRANTY

1-YEAR FULL WARRANTY ON ALL EQUIPMENT
ALL MOUNTING 100% TO SPECIFICATIONS NO EXCEPTIONS

INDEX # STS515
SCHEDULE # 800925

STS CONTRACT PRICE ----- \$ 145,735.00 NET PER UNIT

THANK YOU

RESPECTFULLY SUBMITTED

JUDCO TRUCK EQUIPMENT

BY *Rob Judge*

CONTRACT ACCEPTANCE
SIGNED / PO #

TITLE _____

Proud to be an American Company

JUDCO, INC. P. O. BOX 358 ELYRIA, OH 44036 440-322-6604 Fax 440-323-7569

800-392-7263

www.judco-inc.com

Proposed: 04/06/2026

RESOLUTION NO. 070-2026(MSES), *First Reading*

By Mayor Petras

A Resolution authorizing the mayor to enter into an agreement with Judco Truck Equipment for the acquisition of two (2) 11-Foot Stainless Steel Dump Bodies with Salt Spreader and Plow Package for the Street Maintenance and Sewer Divisions of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, in order to meet operational needs, it is necessary to purchase two (2) 11-Foot Stainless Steel Dump Bodies with Salt Spreader and Plow Packages to be used by the Street Maintenance Division and the Sewer Division of the Department of Public Works; and

WHEREAS, Section 171.11 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the State of Ohio, State Term Schedule "STS", without obtaining competitive bids; and

WHEREAS, the Mayor has determined that the selected equipment may be purchased through Judco Truck Equipment through STS Schedule #800925 at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said equipment by this means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements necessary for the purchase of two (2) 11-Foot Stainless Steel Dump Bodies with Salt Spreader and Plow Packages through Judco Truck Equipment pursuant to Sections 171.11 and 171.02(bb) of the Cleveland Heights Codified Ordinances and Ohio STS Schedule #800925. The purchase price for said equipment shall not exceed the sum of Two Hundred Ninety-Seven Thousand, Eighty-Five Dollars and Zero Cents (\$297,085.00). All contracts hereunder shall be approved as to form by the Director of Law.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full

RESOLUTION NO. 070-2026(MSES)

text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to consistently and reliably perform street safety work. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor



Date: March 11, 2026

To: Addie Balester, Clerk of Council
Chris Heltzel, Deputy Law Director

Cc: Jim Petras, Mayor
William Hanna, Director of Law
Anthony Ferrone, Assistant Director of Law

From: Collette Clinkscale, Director of Public Works

Subject: Legislation for Purchase of a McNeilus Atlantic Automated Front Loader

Purpose Statement: To authorize the purchase of a McNeilus Atlantic Automated Front Loader from Macqueen for the Refuse Division of the Public Works Department in the amount of \$531,805.00

Purchased through Sourcewell contract #110223-MCN at a lower price than could be obtained through bidding.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? To avoid an extended wait period for this acquisition

Is passage on first reading necessary: Yes: X No: _____

If yes, why? To avoid an extended wait period for this acquisition

If funding is required, is it already budgeted for? Yes: X No: _____

Fund 416.6203.3004



Ohio Office:
 1130 Morrison Rd.
 Gahanna, Ohio 43230
 Phone: (888) 666-7266
 Fax: (614) 655-0023

Date: February 21, 2026

Quote prepared for: Rich Kriefall / Tony Torres

City of Cleveland Heights (216) 691-7308
 14200 Superior Ave., Cleveland Heights, OH 44118
 Email: rkriefall@clevelandheights.gov



Subject :

Terms: Due on Receipt

Qty	Description	Your Price (each)	Total
1	40 yd. McNeilus Atlantic Automated Front Loader		
	Including All Standard Equipment and Options Below:		
	SS 897 Con Mesh PTO w/ Dual Vane Pump, Pressure Filter		
	Hopper Clean Out Doors w/ Spill Shield		
	Cab Shield w/ Extension - Air Raise		
	Perkins Automated Work Boxx w/ Prep, CS Controls		
	Dynamic Load Stabilizer for Arms Down		
	4" Peterson Smart Lights in Tailgate, Whelen Strobe Package		
	Spill Kit Mounted on ICC Bumper, Rear Frequent Stop Decal		
	Plastic Tool Box 24" x 18" x 18" Mounted on ICC Bumper		
	McNeilus SSV9 (5) Camera - Tailgate, Hopper, LH Cab, Alley Cam		
	Monitor Mount – Center Overhead Mount Swivel		
	Jomarr AGX Fire Suppression System		
	Plastic Fenders Over Tandems		
	One Standard Color w/ Clear Coat, Body Undercoating		
	Body Warranty 1 year, Cylinder Warranty 2 years		
	Factory Mounted on 2027 Battle Motors – See Specifications		
	Unit Price – Sourcewell Contract # 110223-MCN		\$ 531,805.00

Plus any applicable taxes

Delivery: To Be Determined

F.O.B. Cleveland Heights, OH

PO # _____ Date: _____ Authorized Signature: _____

Thank You for considering Macqueen for your equipment needs.

David Johnson Cell: (419) 971-6784

If you wish to proceed with the quote provided, please sign and return.

Quoted prices are based on current cost and therefore subject to change with written notice to account for pricing changes beyond sellers control.

Proposed: 04/06/2026

RESOLUTION NO. 071-2026(MSES), *First Reading*

By Mayor Petras

A Resolution authorizing the Mayor to enter into an agreement with Macqueen for the acquisition of a 2026 40 yd. McNeilus Atlantic Automated Front Loader for the Refuse Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, in order to meet operational needs, it is necessary to purchase a 2026 McNeilus Atlantic Automated Front Loader to be used by the Refuse Division of the Department of Public Works; and

WHEREAS, Section 171.12 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the Sourcewell cooperative purchase program (formerly known as the National Joint Powers Alliance) without obtaining competitive bids; and

WHEREAS, Macqueen is an authorized dealer for McNeilus Refuse; and

WHEREAS, the Mayor has determined that the selected equipment may be purchased from Macqueen through Sourcewell Contract #110223-MCN at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said equipment by this means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The mayor be, and he is hereby, authorized to execute any and all agreements necessary for the purchase of a 2026 McNeilus Atlantic Automated Front Loader from Macqueen through Sourcewell Contract #110223-MCN pursuant to Section 171.12 of the Cleveland Heights Codified Ordinances. The purchase price for said equipment shall not exceed the sum of Five Hundred Thirty-One Thousand, Eight Hundred and Five Dollars and Zero Cents (\$531,805.00). All contracts hereunder shall be approved as to form by the Director of Law.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full

RESOLUTION NO. 071-2026(MSES)

text of this Resolution to the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to provide refuse services to residents. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor



Date: 3/26/2026

To: Legislation Review Team

From: Joe Brodzinski, Finance Director

Subject: Amend 2026 Wage & Salary Ordinance (#060-2026)

Purpose Statement: To amend the 2026 wage and salary ordinance to establish rates for Cain Park and update various Parks & Recreation positions, rates and job classifications.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? To obtain approval to effectuate new rates as soon as possible.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? To obtain approval to effectuate new rates as soon as possible.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

Proposed: 04/06/2026

ORDINANCE NO. 072-2026(F), *First Reading*

By Mayor Petras

An Ordinance amending Ordinance No. 060-2026, "2026 Wage and Salary Ordinance," to establish rates for Cain Park, to update various Parks & Recreation positions, rates, and job classifications and to create the position of City Engineer; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, Council passed Ordinance No. 060-2026 on February 16, 2026 which established the compensation schedules, position classifications, and wage rates for City employees for the year 2026; and

WHEREAS, updates are necessary to establish wage rates for Cain Park seasonal, technical, and front-of-house positions; and

WHEREAS, additional revisions to various Parks & Recreation job classifications, titles, and compensation ranges are required to reflect current operational needs; and

WHEREAS, Council wishes to adopt these amendments in order to ensure consistent staffing and continuity of services for the 2026 season.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cleveland Heights, State of Ohio, that:

SECTION 1. Ordinance No. 060-2026 is hereby amended as set forth in Exhibit A, which establishes job classifications for Cain Park positions and Exhibit B, which updates various Parks & Recreation job titles, classifications, and compensation ranges. Exhibit A is further amended to include a new employment position, City Engineer, in salary grade 20.

SECTION 2. Any provisions of Ordinance No. 060-2026 inconsistent with the amendments adopted herein are hereby repealed to the extent of such inconsistency. All remaining provisions of Ordinance No. 060-2026 shall remain in full force and effect.

SECTION 3. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 4. Notice of the passage of this ordinance will be given by publishing the title and abstract of contents in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance to the City of Cleveland Heights website.

ORDINANCE NO. 072-2026(F)

SECTION 5. It is necessary that this Ordinance become immediately effective as an emergency measure necessary for the preservation of public peace, health, and welfare in the City of Cleveland Heights. This emergency measure is necessary to provide adequate compensation for various officers and employees of the City to retain satisfactory personnel. If the ordinance receives an affirmative vote from five or more members elected or appointed to the Council, it will take effect immediately upon passage. Otherwise, it will take effect from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor

EXHIBIT A to ORD XXX-2026

ORD 060-2026 Amended Exhibit 2 – Job Classification Schedule for permanent full- and part-time employees not covered by a collective bargaining agreement

Salary Grade	Position	FLSA Exempt/Non-exempt
1		
	Receptionist	Non-exempt
	Van Driver	Non-exempt
	Front Desk Assistant	Non-exempt
	Building Attendant	Non-exempt
	Cashier	Non-exempt
	Finance Clerk	Non-exempt
	Deputy Clerk of Council (Part-Time)	Non-exempt
2		
	Administrative Assistant	Non-exempt
	Mayoral Intern	Non-exempt
	Office Assistant I	Non-exempt
	Deputy Clerk I	Non-exempt
3		
	Billing Clerk	Non-exempt
	Office Assistant II	Non-exempt
	Deputy Clerk II	Non-exempt
	Permit Technician	Non-exempt
	Planning Technician	Non-exempt
4		
	Human Resources Coordinator	Non-exempt
5		
	Deputy Bailiff	Non-exempt
	Special Projects Coordinator	Non-exempt
	Public Works Response Specialist	Non-exempt
	Secretary to Director	Non-exempt
6		
	Accounts Payable Coordinator	Non-exempt
	Camera Operator	Non-exempt
	Audio Engineer	Non-exempt
	City Planner I	Non-exempt
	Community Services Specialist	Non-exempt
	Information Systems Technician	Non-exempt
	Paralegal	Non-exempt
7		
	Accountant I	Non-exempt

Salary Grade	Position	FLSA Exempt/Non-exempt
	Housing Property/Bldg. Inspector I	Non-exempt
	Housing Rehab Specialist	Non-exempt
	Housing Specialist	Non-exempt
	Planning Clerk	Non-exempt
	Payroll Administrator	Non-exempt
	Planning/Zoning Inspector	Non-exempt
	Probation Officer	Non-exempt
	Utility Inspector	Non-exempt
8		
	Central Purchasing Administrator	Exempt
	Chief Deputy Clerk	Non-exempt
	Economic Development Specialist	Exempt
	Horticulturist	Exempt
	Housing Court Representative/Inspector	Non-exempt
	Housing Investigator/Inspector	Non-exempt
	Housing Program Coordinator	Non-exempt
	Housing Property/Bldg. Inspector II	Non-exempt
	Youth Program Coordinator	Exempt
	Supervisor - Fitness Center	Exempt
	Supervisor - General Recreation	Exempt
	Supervisor - Ice & Aquatics	Exempt
	Supervisor - Sports Programs	Exempt
	Supervisor - Office on Aging	Exempt
	Supervisor - Utilities Administration	Exempt
	Office Manager	Exempt
	Special Events Coordinator	Non-exempt
9		
	Accountant II	Exempt
	Application Support Manager	Exempt
	Assistant Commissioner	Exempt
	Assistant General Manager - Cain Park	Exempt
	Chief Probation Officer	Exempt
	City Planner II	Exempt
	Communications Specialist I	Exempt
	Construction Inspector/Engineer	Non-exempt
	Executive Assistant	Exempt
	Housing Property/Bldg. Inspector III	Exempt
	Human Resources Generalist	Exempt
	Production Manager - Cain Park	Exempt
	Marketing/Communications Specialist	Exempt
	Police Academy Instructor	Non-exempt
	Senior Housing Rehab Specialist	Exempt

Salary Grade	Position	FLSA Exempt/Non-exempt
10		
	Chief Bailiff	Exempt
	Clerk of Council	Exempt
	Community Planner	Exempt
	Housing Property/Bldg. Inspector IV	Exempt
	Mayor's Action Center Coordinator	Exempt
11		
	Financial Analyst	Exempt
	GIS Coordinator - Planner I	Exempt
	Supervisor - Forestry	Exempt
	Supervisor-Property Maintenance	Exempt
	Supervisor - Sanitation	Exempt
	Supervisor - Sewer	Exempt
	Supervisor - Streets	Exempt
	Supervisor - Vehicle Maintenance	Exempt
12	IT Analyst	Exempt
	Strategic Initiative Manager	Exempt
	Chief Housing Inspector	Exempt
	Digital & TV Program Coordinator	Exempt
	Communications Specialist II	Exempt
13		
	Organizational Performance Coordinator	Exempt
	Sustainability & Resiliency Coordinator	Exempt
	Utilities Commissioner	Exempt
	Capital Projects Manager	Exempt
14		
	Facilities Superintendent	Exempt
15		
	Information Systems Manager	Exempt
16		
	Assistant Director - Community Services	Exempt
	Clerk of Courts	Exempt
17		
	Assistant Director - Parks & Recreation	Exempt
	Assistant Director - Community Development	Exempt
	Assistant Director - Economic Development	Exempt
	Assistant Director - Housing	Exempt
	Assistant Director - Planning	Exempt
	Building Commissioner	Exempt
18		
	Assistant Director – Human Resources	Exempt

Salary Grade	Position	FLSA Exempt/Non-exempt
	Assistant Director - Public Works	Exempt
	Assistant Director - Finance	Exempt
	Assistant Director - Law	Exempt
	Deputy Director-Law	Exempt
	Assistant Director/Assistant Prosecutor-Law	Exempt
	Court Administrator	Exempt
	Magistrate	Exempt
19	General Manager - Cain Park	Exempt
	Director - Community Services	Exempt
20	City Engineer	Exempt
	Assistant Chief - Fire	Exempt
	Assistant Chief - Police	Exempt
	Director -Human Resources	Exempt
21		
	Director - Information Technology	Exempt
	Director - Planning Neighborhoods & Development	Exempt
	Director - Public Works	Exempt
	Director - Parks & Recreation	Exempt
22		
	Director - Finance	Exempt
23		
	Director - Law	Exempt
	Chief - Fire	Exempt
	Chief - Police	Exempt
24		
	~	
25		
	City Administrator	Exempt

ORD 060-2026 Amended Exhibit 3 – Wage and Job Classification
Schedule for seasonal employees

Aquatics

Position	Minimum	Maximum
Assistant Supervisor	11.00/hour	21.00/hour
Aquatic Program Supervisor	11.00/hour	15.00/hour
Cashier	11.00/hour	14.00/hour
Guard	14.00/hour	18.00/hour
Guard w/ A.L.S certification	14.00/hour	19.00/hour
Head Guard	14.00/hour	18.00/hour
Head Cashier	11.00/hour	15.00/hour
Head Coach (Summer)	364.14/ Per biweekly Pay Period	573.68/Per biweekly pay period
Head Coach (Assistant)	260.10/Per biweekly pay period	57.68/Per biweekly pay period
Learn to Swim Coordinator	260.10/Per season	573.68/Per season
Preschool Learn to Swim Coordinator	260.10/Per season	573.68/Per season
Pool Attendant	11.00/hour	14.00/hour
Pool Maintenance	11.00/hour	14.00/hour
Pool Manager	18.00/hour	25.00/hour
Private Instructor Fee	2/3 of private instruction fees charged and collected	
Water Aerobics Instructor	182.07/per session	286.84/session

Ice Rink

Position	Minimum	Maximum
Cashier	11.00/hour	14.00/hour
Hockey Director	2,184.84/per season	2,300.00/per season
Ice Safety Guard	11.00/hour	14.00/hour
Ice Professional Private	90% of private instruction fees charged and collected. Or a flat fee of \$75.00 (if instructor teaches a minimum of four Learn to Skate classes per session) or \$150.00 (if instructor does not teach or is no longer available for the minimum number of Learn to Skate classes)	
Ice Professional Group	16.65/hour	57.31/hour
Learn to Skate Coordinator	208.08/per week	520.00/per week
Office Assistant	11.00/hour	14.00/hour
Supervisor – Assistant	11.00/hour	15.76/hour
Supervisor – Head	11.00/hour	18.22/hour

Sports Programs (Youth and Adult)

Position	Minimum	Maximum
Private Instructor Fee (Tennis)	2/3 of private instructions; Fees charged and collected	
Summer Basketball Coordinator	13.53/hour	20.11/hour
Summer Basketball Counselor	11.44/hour	16.55/hour

Position	Minimum	Maximum
Youth Hockey Coach	11.00/hour or 2,750.00/per season	22.96/hour or 4,592.00/per season
Youth Hockey Program Coordinator	11.00/hour or 2,750.00/per season	22.96/hour or 4,265.00/per season
Youth Hockey Skating Instructor	11.00/hour	45.92/hour
Basketball Supervisor	11/hour or 572.00/per season	13.91/hour or 2,296.00/per season
Basketball Coordinator	11/hour or 2,200/winter or 2,750.00/summer	22.96/hour or 3,171.00/winter or 4,318.00/summer
Girls Softball League Supervisor	11.00/hour or 1,133/summer	13.78/hour or 2,296.00/per season
Youth Baseball League Supervisor	11.00/hour or 1,133/summer	13.78/hour or 2,870.00/per season
League/Program/Camp Assistant	11.00/hour	12.00/hour
Sports Camp Supervisor/Instructor	11.00/hour 2,750.00/ per season	13.91/hour or 1,148.00/per season
Sports Coordinator	11.00/hour	23.65/hour
Sports Program Assistant	11.00/hour	13.50/hour
Sports Coordinator	11.00/hour	23.65/hour
Sports Supervisor	11.00/hour	23.65/hour
Tennis Court Attendant	11.00/hour	12.00/hour
Tennis Lesson Instructor	11.00/hour	18.22/hour
Tennis Program Coordinator	2,601.00/per season	4,489.45/per season
Umpire	11.00/hour	23.65/hour

Position	Minimum	Maximum
League/Program Supervisor	11.00/hour 1,133/per season	22.96/hour or 2,296.00/per season
Softball Umpire-In-Chief / Assistant Umpire in Chief	11.00/hour 1,133/per season	22.96/hour/ or 1,722.00/per season

Fieldhouse/Fitness Center

Position	Min	Max
Fitness Instructor	\$11.00/hour	\$80.00/hour
Class Instructor	\$11.00/hour	\$80.00/hour
Fitness Center Assistant	11.00/hour	12.00/hour
Fitness Center Coordinator	11.00/hour	14.00/hour
Fieldhouse Instructor / Aerobics Instructor	11.00/hour	14.50/hour
Front Desk Assistant	11.00/hour	14.39/hour
Personal Trainer	11.00/hour or 70% of rate charged by trainer	12.64/hour or 70% of rate of charged by trainer
Head of Personal Training Services	Additional 5% of total personal training program revenue (3% City portion/ 2% Trainer portion) for administration of the program.	

General

Position	Minimum	Maximum
Security Guard	11.00/hour	11.50/hour
Security Assistant	11.00/hour	13.50/hour
School Crossing Guard	44.00/day (based on 4-hour day) or 11.00/hour	

Ord.

Exhibit 3 – Wage and Job Classification Schedule for seasonal employees

Cain Park Theatre

Position	Classification	Minimum	Maximum
Actor	Seasonal	414.00/week	600.00/week
Assistant Box Office Manager	Seasonal	15.00/hour	18.00/hour
Assistant Operations Manager	Seasonal	350.00/week	750.00/week
Assistant Production Manager/Hospitality	Seasonal	400.00/week	750.00/week
Assistant Stage Manager	Seasonal	414.00/week	550.00/week
Assistant to General Manager	Seasonal	400.00/week	720.00/week
Box Office Manager	Seasonal	15.00/hour	20.00/hour
Box Office Staff	Seasonal	11.00/hour	15.00/hour
Carpenter	Seasonal	300.00/week	500.00/week
Concession Supervisor	Seasonal	300.00/week	700.00/week
Concession Shift Supervisor	Seasonal	12.00/hour	16.00/hour
Concession Worker	Seasonal	11.00/hour	15.00/hour
Costume Shop Manager	Seasonal	350.00/week	550.00/week
House Manager	Seasonal	11.00/hour	15.00/hour
Operations Assistant	Seasonal	300.00/week	650.00/week
Operations Manager	Seasonal	450.00/week	900.00/week
Maintenance	Seasonal	11.00/hour	15.00/hour
Production Audio Tech-LEAD	Seasonal	300.00/week	700.00/week
Production Lighting Tech - LEAD	Seasonal	300.00/week	700.00/week
Production Video Tech-LEAD	Seasonal	300.00/week	700.00/week
Stagehand Tech	Seasonal	11.00/hour	15.00/hour
Hospo Runner/Tech	Seasonal	11.00/hour	15.00/hour
A2 Audio Tech	Seasonal	11.00/hour	15.00/hour
Costume Assistant	Seasonal	11.00/hour	15.00/hour
Costume Supervisor	Seasonal	15.00/hour	20.00/hour
PR/Marketing Assist. Lead	Seasonal	15.00/hour	20.00/hour



Date: March 22, 2026

To: Council Members

From: Councilwoman Jessica Cohen

Subject: Resolution Establishing and Codifying ALPR Privacy Protections

Purpose Statement:

To formally codify the City's existing safeguards regarding the use of automated license plate reader (ALPR) technology, specifically systems provided by Flock Safety. The resolution establishes a thirty (30) day data retention limit, prohibits the use of ALPR technology for civil immigration enforcement, and restricts information sharing with other agencies for immigration purposes unless a judicial search warrant or court order is provided. These measures are intended to protect civil liberties, promote transparency, and maintain public trust

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why?

Emergency language is necessary for the immediate preservation of the public peace, health, and safety of the inhabitants of Cleveland Heights. Specifically, there is an immediate need to clarify and codify privacy protections and data limitations to ensure continued community trust and cooperation with law enforcement.

Is passage on first reading necessary: Yes: X No: _____

If yes, why?

First reading passage is necessary to provide immediate transparency to residents and to formally establish these privacy safeguards without delay, thereby addressing expressed community concerns regarding mass surveillance and data misuse.

If funding is required, is it already budgeted for? Yes: _____ No: X

No funding required.

If not already budgeted for, where will funding come from?

See above – No funding required.

Proposed: 04/06/2026

RESOLUTION NO. 073-2026(COTW), *First Reading*

By Introduced by Councilmembers Cohen, Posch, De-Witt Foy, and Stone, and Council President Cuda, Council Vice President Larson, and Mayor Petras

A Resolution clarifying policies and procedures related to the City of Cleveland Heights' use of automated license plate reader technology; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland Heights recognizes the importance of protecting the privacy, civil liberties, and personal security of all persons within the community; and

WHEREAS, the City seeks to ensure that any technology capable of collecting or storing location or vehicle data is used in a manner that is transparent, limited in scope, and subject to clear safeguards; and

WHEREAS, the City currently utilizes automated license plate reader ("ALPR") technology, including systems provided by Flock Safety, and acknowledges the importance of balancing the value of that technology in providing for the public safety of residents with legitimate public concerns regarding the potential misuse or over-sharing of collected data; and

WHEREAS, members of the community have expressed a particular concern that locally collected data could be accessed or used for federal civil immigration enforcement purposes; and

WHEREAS, it is the established policy of the Cleveland Heights Police Department to recognize the dignity of all persons regardless of national origin or immigration status and to ensure equal enforcement of the law and service to the public; and

WHEREAS, the City desires to formally affirm and clarify its existing safeguards regarding data retention, permissible uses, and restrictions on information sharing in order to protect civil liberties, promote transparency and maintain public trust.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The City hereby affirms the following policies governing the use of ALPR technology within the City. The purpose of these policies is to ensure that the use of such technology is subject to clear limitations, strong privacy protections, and meaningful safeguards for residents and visitors.

SECTION 2. The City shall continue to retain data collected through its ALPR cameras for a period not to exceed thirty (30) days, after which time the data shall be

RESOLUTION NO. 073-2026(COTW)

permanently deleted from the system, unless such data pertains to an active law enforcement matter or prosecution of a criminal, quasi-criminal, or administrative nature or is otherwise required to be preserved by law.

SECTION 3. The Cleveland Heights Police Department shall continue not to utilize ALPR technology for the purpose of civil immigration enforcement.

SECTION 4. No data or information collected via the City's ALPR system shall be shared with any federal, state, or local agency when the person fulfilling such a request knows it was made for the purpose of civil immigration enforcement unless the requesting agency presents a judicial search warrant or a court order specifically authorizing the release of said data.

SECTION 5. It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 6. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 7. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such primary necessity being the need to clarify and codify privacy protections, data limitations, and safeguards in order to maintain community trust and cooperation with law enforcement; wherefore, provided it receives the affirmative vote of five (5) or more members of Council, it shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

RESOLUTION NO. 073-2026(COTW)

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor



Date: 3/18/2026

To: City Council

From: Andres Gonzalez, Director of Parks & Rec

Subject: New ADA Bleachers at Denison Field

Purpose Statement:

Approved in the 2026 P&R capital budget by city council was brand new ADA bleachers at Forest Hill Baseball complex. This legislation allows us to enter in to a contract with Farnham Equipment who is a Sourcewell cooperative purchasing vendor to purchase these bleachers. The existing bleachers are failing and are not ADA compliant.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why?

To allow the legislation to become effective immediately once passed by city council.

Is passage on first reading necessary: Yes: _____ No: X

If yes, why?

.

If funding is required, is it already budgeted for? Yes: X No: _____

It is funded out of our capital budget, fund 402.

If not already budgeted for, where will funding come from?



Farnham Equipment Company
930 Kingsmill Parkway
Columbus, OH 43229

Phone: 614.882.0790
Fax: 614.781.9603

QUOTATION

Facility Name:	City of Cleveland Heights	Quote Number:	00016024
Contact Person:	Mike Discenzo	Quote Date:	March 16, 2026
Address:	40 Severance Cir	Service Request #:	
City/State/ZIP:	Cleveland Heights, Ohio 44118	Est Delivery:	TBD Spring/Summer 2026
Phone:		Term:	Net 30
E-Mail:	mdiscenzo@clevelandheights.gov	FOB:	Delivered and Installed

ITEM	Description	Quoted Amount
1	<u>Scope of Work: Non-elevated ADA Low Rise Bleachers for Forest Hill Park (Cleveland Heights)</u> • Quantity - 8, 4 row, 21' non-elevated low rise bleachers • Net seating capacity of 48 plus 2 ADA centered seating locations • Aluminum angle understructure • 2x12 anodized aluminum seat planks with poly end caps • 2x10 mill finish aluminum foot planks with aluminum end caps • 10 1/2" first row seat height & 6" rise per row (28 1/2" top seat height) <i>Excludes Sales Tax.</i> <i>Includes shipping. Delivered and installed.</i> <i>On PO, Please indicate Sourcewell Contract #081523-NRS</i> <i>Does not include disposal/demo/relocation of existing bleachers.</i>	\$54,617
Total Price:		\$54,617.00

Terms and Conditions:

1. **Farnham Equipment Company requires written authorization or a P.O. Number to proceed with the above quoted work.**
2. **Tentative Scheduling Dates are based on "Estimated Delivery" ARO (After Receipt of Order) stated above. Once we have confirmation of shipment for any parts/materials required, we will reach out to schedule hard dates for work to be performed.**
3. FEC's standard working hours are Monday – Thursday, with varying 10 hr. work days from 6:30am to 5:30pm. Other options are available however added cost *may* occur and will be confirmed prior to change.
4. Above price does NOT include any unforeseen parts/labor determined to be required at time of inspection/service/project. Farnham Equipment Co. will advise owner's representative of any recommended parts, major repair issues and/or code compliance violations that are discovered as a result of the work quoted above.
5. The above is a firm quotation valid for **30 days, unless listed specifically in Description details above.**
6. All work performed by Factory Trained & Certified Technicians.
7. All work performed by Farnham Equipment Company includes a One Year Limited Warranty.
8. Price does NOT include any applicable sales tax, permits, or any type of fees other than items specifically listed above.

Work Authorized By:	Mike Discenzo	FEC Contact:	Tyler Miller
Signature:		Signature:	X Tyler Miller
Date:		Email:	tmiller@farnhamequipment.com
P.O. Number:		Date:	March 16, 2026
		Phone Number:	

Proposed: 04/06/2026

RESOLUTION NO. 074-2026(CRR), *First Reading*

By Mayor Petras

A Resolution authorizing the Mayor to execute an agreement with Farnham Equipment Company for the purchase and installation of new ADA-compliant bleachers for the Forest Hill Baseball Complex; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the existing bleachers at the facility are outdated, deteriorating, and non-ADA compliant; and

WHEREAS, Section 9.48 of the Ohio Revised Code authorizes political subdivisions to participate in cooperative purchasing programs without obtaining competitive bids; and

WHEREAS, Section 171.12 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the cooperative purchasing program, formerly known as the National Joint Powers Alliance, now known as the Sourcewell Cooperative Purchasing Program, without obtaining competitive bids; and

WHEREAS, Farnham Equipment Company is an authorized vendor under Sourcewell Cooperative Purchasing Contract #081523-NRS (National Recreation Systems), and has previously provided high-quality services to the City, including projects at Cain Park Theater and the Community Center main gym; and

WHEREAS, the Mayor has determined that the selected labor and materials may be purchased through this Cooperative Purchasing Program at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said vehicle and equipment by this means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council finds and declares that as a Home Rule Charter municipality the City of Cleveland Heights is authorized to determine the process used to select and engage a contractor, as an exercise of its powers of local self-government pursuant to Article XVIII, Section 3 of the Ohio Constitution and Article II of the City's Charter, without regard to the provisions of the Ohio Revised Code.

SECTION 2. Competitive bidding and other processes other than as prescribed herein, including Chapter 171 of the Codified Ordinances of the City of Cleveland Heights, are waived for and do not apply to this purchase pursuant to Section 1 hereof

RESOLUTION NO. 074-2026(CRR)

and Section 171.12 of the Codified Ordinances, as the contract is being awarded through the Sourcewell Cooperative Purchasing Program (Contract No. 081523-NRS), which the Mayor has determined to be in the best interest of the City and which satisfies the requirements for competitive solicitation to the satisfaction of this Council.

SECTION 3. The Mayor is hereby authorized to execute all agreements and related documents with the Farnham Equipment Company necessary the provision, installation of, and related construction services for, the improvement of new bleachers for the Forest Hill Baseball Complex at a cost not to exceed Fifty-Four Thousand Six Hundred Seventeen Dollars (\$54,617.00).

SECTION 4. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 5. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 6. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need accommodate the lead time required for fabrication, delivery, and installation; wherefore, provided it receives the affirmative vote of not less than five (5) members of this Council, it shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

RESOLUTION NO. 074-2026(CRR)

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor

Proposed: 04/06/2026

RESOLUTION NO. 075-2026(MSES), *First Reading*

By Mayor Petras

A Resolution authorizing the Mayor to execute an agreement with KWK, LLC d/b/a Deluxe Outdoor Services in order to furnish the labor, materials, equipment, and associated landscaping services necessary for the 2026 Facilities Landscape and Gardening Services; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Department of Public Works issued a Request for Proposals for the purpose of hiring a contractor to perform planting, edging, weeding, fertilizing, pruning, and other landscaping services at various City properties and other locations throughout the City ("Project"); and

WHEREAS, the Department of Public Works has evaluated the proposals it received and wishes to enter an agreement with KWK, LLC d/b/a Deluxe Outdoor Services ("Deluxe Outdoor Services") to supply the labor, materials, equipment, and services necessary to carry out the Project in accordance with its proposal, attached hereto as Exhibit "A" ("Proposal"), and as further described herein; and

WHEREAS, time is of the essence with respect to contracting for these services.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, State of Ohio that:

SECTION 1. Notwithstanding any provision of Codified Ordinances Chapter 171 to the contrary, the Mayor is hereby authorized to execute a contract with Deluxe Outdoor Services to furnish the labor, materials, equipment, and associated landscaping services necessary for the Project, as more fully described in the Proposal, in an amount not to exceed Sixty Nine Thousand Two Hundred Twenty Four and 13/100 Dollars (\$69,224.13). The agreement shall contain such other terms as recommended by the Mayor and Director of Law, and shall be approved as to form by the Director of Law.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one

RESOLUTION NO. 075-2026(MSES)

newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City, in order to seat a fully constituted task force as soon as possible, as provided herein. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor

City of Cleveland Heights,

This cover letter is for the city of Cleveland Heights only and is in response to the “City of Cleveland Heights – 2026 Facilities Landscape & Gardening Services RFP”.

Deluxe Outdoor Services has been servicing northeastern Ohio for over 40 years now. Starting out of a garage back in 1983 and evolving into our current 15,000 sq ft. warehouse facility in Wickliffe, Ohio. We specialize in designing, installing, and creating aesthetically pleasing outdoor environments. Everything from specialty concrete work to the planting of trees, shrubs, and flowers to standard weekly maintenance we offer a full-service experience. Some of the vendors we have and/or currently work with are; city of Cleveland Heights, Cedar Lee SID, Coventry SID, Darden Restaurant Group, Western Reserve Restaurant Group, Inspire Brands Restaurants, Davey Tree Company, Ronyak Paving, Dibella’s Restaurants, Wendy’s Restaurant Group, and many others.

Kim Lopatta is majority owner of Deluxe and has been working in the city of Cleveland Heights in some capacity for over 20 years. From helping design outdoor landscapes for multiple Special Improvement Districts and the city of Cleveland Heights themselves to the maintenance and watering of installed plants. Some of the work done over the years includes but isn’t limited to; Coventry Road, Cedar-Fairmount SID, Cedar Lee SID, Cedar Taylor SID, and of course the city of Cleveland Heights. From the planters on Noble Road to the hanging baskets throughout the city. City Hall to Cain Park, the Cedar Lee streetscape project, and providing the beautiful bright colors you see in Cedar Fairmount and Coventry Road. Kim oversees all the flower projects for Deluxe and handles direct communication with the clients both during the project and prior to help create the environment that is best for them. Growing season for most of the flowers is in early winter months, Kim also takes on the role of being the liaison between the customer and the grower to ensure that come early June the product is exactly as the customer wants. When Kim is not overseeing flower projects, she coordinates all the work in the office and will be a direct point of contact for any contract or billing questions.

William Lopatta is the minority owner of Deluxe and has been working with Kim for over 17 years now. William is responsible for the day-to-day operations, from scheduling jobs to making sure the other crew members have all the necessary tools and equipment to get the job done both in a timely and professional manner. More recently William helped lead the Deluxe crew that planted over 100 trees in two workdays in the city of Cleveland Heights for Ronyak Paving as part of their bid package. William will be your point of contact for any questions in the field, or any questions about the installation and execution of the projects. Starting from a general labor position and progressing to a foreman position and

now to owner William allows Deluxe to train, develop, and promote employees from within Deluxe. Thus, limiting the number of outside hires, and expediting the growth of Deluxe.

Over the last 40 years Deluxe has worked with thousands of customers and vendors in the tri-county area in all the commercial, residential, and municipality industries.

Some of the local references are as follows.

Tommy Fello
(216) 375-0747

Tommy is a well-known and respected business owner in the city of Cleveland Heights, still currently owning Tommys Restaurant on Coventry Road. Tommy was one of the first business owners and SID members that believed in the work that Deluxe could do back in 2006. We are proud to say that we are still in contract with the Coventry SID after nearly 20 years and take a lot of pride in keeping Coventry as one of the nicest landscape environment settings in all Northeastern Ohio.

Sal Russo
(216) 372-3411

Sal is a well-known and respected property and business owner in the city of Cleveland Heights. Sal is currently the board president at the Cedar Fairmount Special Improvement District and has worked directly with Deluxe for many years in both landscape and snow management projects.

Kelley Robinson
(216) 952-9204

Kelley is the previous and longtime director of the Cedar Lee Special Improvement District and helped local businesses. Kelley worked directly with Deluxe for over 15 years and spearheaded the Cedar Lee streetscape project. We are also proud to say that other than the two years that the SID was not renewed Deluxe is currently and has stayed under contract with the Cedar Lee SID to continue keeping the street beautiful and colorful.

Michael Peterman
(440) 821-7179

Michael Peterman is the former Board President of the Coventry Special Improvement District and has worked directly with Deluxe on countless projects.

We appreciate you taking the time to review our proposal. We look forward to continuing to work with you here soon and continuing to make the city of Cleveland Heights as beautiful as possible. As local business owners and residents in the “Heights area”, we take a great amount of pride in keeping these areas looking as great as they possibly can. We are confident that our work, references, and professionalism will stand out above the other candidates.

We await your response and once again thank you for taking the time to consider our proposal. If you have any questions in the meantime, please don’t hesitate to reach out at any of the communication options.

Thank You,

Kim and Will Lopatta
Deluxe Outdoor Services Inc.
(216) 389-2131
Deluxeoutdoor@gmail.com
Wlopatta@deluxe-outdoor.com

Maintenance and Schedule Plan

Late April / Early May (Weather Pending)

Spring cleanups of all bed and planter areas begin. Upon completion of the spring cleanups, we would look to mulch within the same week of the cleanups.

Cleanups

- Removal and haul away of all unwanted debris (fall flowers, weeds, sticks, garbage, moss, etc.) in planters and bed areas.
- The edging of all bed areas to a 2-3" depth to prevent any mulch or gravel run out during storms, also creating a professional edge to be maintained throughout the entirety of the season with a line trimmer.
- Pruning of any plants that are deemed necessary during cleanup prior to mulching, with the haul away of all trimmings.
- Blowing down all bed and hard surface areas upon completion and prior to mulching.

Flowers

- Delivery and installation of flowers on Noble Road

Mulching

- The delivery and installation of a mulch product from Bremec's Nursery (unless directed otherwise by city of Cleveland Heights).
- Mulch to be applied at 2-3" application and to be used to promote the overall health of the bed and the plant material.

Weekly Maintenance

- To be completed prior to holidays and done on a weekday, with a minimum of 3-4 visits per month. Weekend visits only necessary if weather doesn't permit for weekday maintenance, with emphasis on city events and holiday weekends.
- Weekly maintenance to consist of the blowing down of all hard surface areas, removal of unwanted debris (garbage, weeds, sticks, etc.), and to check on the overall health of the plant materials.

Coordination and scheduling of plant materials

- The scheduling with the city for the delivery of plant materials for early June with a designated staging area for both the plant materials and hanging baskets.
- Weather permitting the delivery of plant material with the installation of Noble Road flowers.

Watering of Noble Road

- To begin upon the completion of Noble Road planting and to begin as early in the day as allowed to disrupt traffic as little as possible.

Early June

Weekly maintenance to continue, along with the delivery and installation of all plant material for the rest of the city beds numbered 1-17 in the “Scope of Services” section of the Cleveland Heights RFP package.

- Hanging baskets to be delivered and hung on assigned poles upon completion of the planting of the city beds or potentially during.
- Hanging baskets consist of coco liners and to be planted with colorful cascading flowers as we have done the previous 10 seasons.
- If weather permits this will move to late May prior to Memorial Day weekend.

Watering

- Watering to be done by one or two trucks that both have 425-gallon water tanks in the back of the truck. Extension wands to be installed to allow for watering of hanging baskets.
- Watering to be done Monday-Friday with special exceptions to be done on the weekends.
- Watering to be done as early as possible to limit the disruption in traffic and help ensure safety to Deluxe employees.
- Water will contain fertilization to help promote the health and growth of all plants.
- Watering to continue throughout the month of September.

July, August, September

- All weekly maintenance services to continue throughout these months with weekly watering and pruning as necessary.

October

Fall cleanups and winterization of bed and planter areas

- Removal of all flowers from planter and bed areas including the haul away of unwanted materials.
- Raking and removal of leaves and debris with haul away of unwanted materials.
- Cutting down of all perennials for winter preparation, along with the blowing down of all bed and planter areas. With the blowing down of all hard surface areas.









The Bidder hereby acknowledges that he has reviewed the following addenda:

Addendum No.: 1
Date: 2/25/2026

Submitted by:

<u>Deluxe Outdoor Services</u>	<u>Kim Lopatta President</u>	<u>216-389-2131</u>
Firm, Corporation, or Individual	Officer's Name and Title (typed)	Telephone Number
<u>28960 Lakeland Blvd</u>	<u>Kimberly Lopatta</u>	<u></u>
Street Address	Officer's Signature	Fax Number
<u>Wickliffe Ohio 44092</u>	<u>3/1/2026</u>	<u>deluxeoutdoor@gmail.com</u>
City, State, and Zip Code	Date	Email Address
		<u>47-2593199</u>
		Federal Tax ID Number

Note: Evidence of authority to sign must be affixed and attested by the Secretary.

COMPLETION DATE: _____

40 SEVERANCE CIRCLE, CLEVELAND HEIGHTS, OHIO 44118

216•291•4444 FAX 291•2064 www.clevelandheights.com

DESCRIPTION	UNIT	QTY	COST
Noble Road Hanging Baskets	Lump Sum	1	\$ 10,730.25
City Hall Flowers	Lump Sum	1	\$ 878.90
City Flowers	Lump Sum	1	\$ 4,175.48
Police Department	Lump Sum	1	\$ 112.50
War Memorial	Lump Sum	1	\$ 134.00
Delivery	Lump Sum	1	\$ 400.00
Spring Cleanup	Per Season	1	\$ 3,800.00
Edging of beds and tree rings	Per Season	1	included
Fertilizer of all Installed planting and baskets	Per Season	1	included
Watering of all flower beds, planter and baskets	Per Season	1	\$ 12,800.00
Weeding of planted areas	Per Season	1	\$ 9,500.00
Installation of annuals and hanging baskets	Per Season	1	\$ 10,000.00
Shrub Pruning	Per Season	1	included
Mulch Flowers and Roundabouts	Cu. Yd	100	\$ 3,000.00
Potting Mixture for planters and Roundabouts	Cu. Yd	100	\$ 1,000.00
Fall Cleanup	Per Season	1	\$ 6,400.00
SUBTOTAL=			\$ 62,931.13
10% CONTINGENCY=			\$ 6,293.00
FACILITIES LANDSCAPE & GARDENING SERVICES TOTAL			\$ 69,224.13
Alternate 1: Roundabout Compton & Beechwood Ave	Lump Sum	1	\$ 750.00
Alternate 1: Roundabout Compton & Altamont Ave	Lump Sum	1	\$ 750.00
Alternate 1: Roundabout Compton & Desota Ave	Lump Sum	1	\$ 750.00
Alternate 1: Roundabout Compton & Berkeley Road	Lump Sum	1	\$ 750.00
ALTERNATE 1: TOTAL			\$ 3,000.00
Alternate 2: Noble Road Flower Planters			
ALTERNATE 2: TOTAL	Lump Sum	1	\$ 12,060.00

Alternates flower selection will be based on selection by the successful bidder. Costs are not to be included in the final Facilities Landscape a & Gardening Services Total

In effort to cut costs Deluxe will provide hanging baskets and maintain them-Cleveland Heights can hang baskets

This price also includes the price to water and fertilize the Noble Planters for the season



Memorandum

Date: 3/4/26

To: Law Department

From: Deanna Bremer Fisher, Performance Coordinator

Subject: NOPEC Energized Community Grant Legislation Request

Purpose Statement:

An Ordinance authorizing the Mayor to take all actions necessary to apply for and accept one or more Northeast Ohio Public Energy Council (NOPEC) 2026 Energized Community Grants;and declaring the necessity that this legislation become immediately effective as anemergency measure.

Is this legislation recurring: Yes: ☒ No: ☐

Is emergency language necessary: Yes: ☐ No: ☒

If yes, why?

Is passage on first reading necessary: Yes: ☐ No: ☒

If yes, why?

If funding is required, is it already budgeted for? Yes: ☐ No: ☒

If not already budgeted for, where will funding come from?

Northeast Ohio Public Energy Council(NOPEC)

Proposed: 03/16/2026

ORDINANCE NO. 056-2026(MSES), *Second Reading*

By Mayor Petras

An Ordinance authorizing the Mayor to take all actions necessary to apply for and accept one or more Northeast Ohio Public Energy Council 2026 Energized Community Grants; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland Heights, Ohio (the "City") is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for one or more NOPEC Energized Community Grant(s) for 2026 ("NEC Grants") as provided for in the NEC Grant Program Guidelines; and

WHEREAS, it would be in the best interest of the City and its residents to enter into an agreement with NOPEC upon terms substantially similar to those contained in the draft agreement on file with the Clerk of Council to receive one or more NEC Grants.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council finds and determines that it is in the best interest of the City to enter into a Grant Agreement with NOPEC to accept any available NEC Grant funds for 2026, and authorizes the Mayor to apply for and execute a Grant Agreement upon terms substantially similar to those contained in the draft agreement attached hereto as Exhibit A to accept all NEC Grant funds awarded.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Ordinance become immediately effective as an emergency measure for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet the grant program deadlines. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor

DR. WILLIAM KOONS
Chair

CHUCK KEIPER
Executive Director and CEO

BOARD OF DIRECTORS

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Southwest Ohio

January 21, 2026

Mayor Petras
City of Cleveland Heights
40 Severance Circle
Cleveland Heights OH, 44118

Dear Mayor Petras:

Congratulations! The City of Cleveland Heights has been awarded a NOPEC Energized Community (NEC) grant of \$116,816 for 2026.

NOPEC* and our supply partner NextEra Energy value your community's membership and are awarding this grant to help your community to continue your energy efficiency projects to achieve future savings on your utility bills. Please accept your 2026 NEC Grant award by completing your community profile by June 30, 2026.

Later this week, you'll receive an e-mail with detailed instructions on how to access your community's grant information. NOPEC's Director of Economic Development and Community Investment, Jessica Renner, is available by email at grants@nopecinc.org or by phone at 440-249-7072.

We look forward to working with you!

Sincerely,



Chuck Keiper
Executive Director

*The NEC grant program is funded and administered by NOPEC, Inc., under agreement with Northeast Ohio Public Energy Council (NOPEC).



Memorandum

Date: 3/4/26

To: Law Department

From: Josie Moore, Office of the Mayor

Subject: Opt-in natural gas program

Purpose Statement:

To authorize the establishment of an opt-in natural gas aggregation program through NOPEC, allowing Cleveland Heights residents and businesses to voluntarily enroll without a waiting period, while preserving the opt-out status of those who previously declined participation.

Is this legislation recurring: Yes: ☐ No: ☒

Is emergency language necessary: Yes: ☐ No: ☒

If yes, why?

Is passage on first reading necessary: Yes: ☐ No: ☒

If yes, why?

If funding is required, is it already budgeted for? Yes: ☐ No: ☐

If not already budgeted for, where will funding come from?

N/A

Proposed: 03/16/2026

ORDINANCE NO. 057-2026(MSES), *Second Reading*

By Mayor Petras

An Ordinance authorizing all actions necessary to establish an opt-in natural gas program pursuant to Section 4929.27(A)(1), Ohio Revised Code, jointly through NOPEC as a NOPEC member; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City Cleveland Heights, Ohio ("City"), has previously established an "opt-out" natural gas aggregation program pursuant to Section 4929.26, Ohio Revised Code, for its residents, businesses, and other consumers located within the City jointly through NOPEC as a NOPEC member; and

WHEREAS, to expand the natural gas supply options available to residents, businesses and other consumers within the City of Cleveland Heights, the City wishes to establish an "opt-in" natural gas aggregation program pursuant to Section 4929.27(A)(1), Ohio Revised Code (the "Opt-In Natural Gas Aggregation Program") for its residents, businesses and other consumers located within the City and, for that purpose, to act jointly with any other city, village, city, municipal corporation, county or other political subdivision of the State of Ohio, as permitted by law; and

WHEREAS, the City wishes to conduct the Opt-In Natural Gas Aggregation Program jointly through NOPEC as a NOPEC member.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CLEVELAND HEIGHTS, COUNTY OF CUYAHOGA, AND STATE OF OHIO, THAT:

SECTION 1. This Council hereby approves and authorizes the establishment of an Opt-In Natural Gas Aggregation Program in the City jointly through NOPEC as a NOPEC member and adopts this Ordinance pursuant to the authority contained in Section 4929.27(A)(1), Ohio Revised Code.

SECTION 2. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. It is necessary that this Ordinance become immediately effective as an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City, and in order to maximize the potential benefits of gas deregulation through the NOPEC Opt-In Natural Gas Aggregation Program of NOPEC, as provided herein. Wherefore, provided it receives the affirmative vote of five (5) or more of the

ORDINANCE NO. 057-2026(MSES)

members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor

Natural Gas Opt In

Providing additional consumer protection for your residents.

What is it?

Every NOPEC Natural Gas Aggregation member community has a NOPEC Plan of Operations and Governance (POG) on file with the Public Utilities Commission of Ohio (PUCO). This POG outlines the opt-out process for eligible customers in your community. It does not currently facilitate an efficient process for eligible customers that have opted-out to re-enroll with NOPEC. The newly amended POG outlines an opt-in process that makes it easier and quicker for customers to return to NOPEC.

Why is it needed?

We frequently hear reports of customers being lured away from NOPEC by for-profit energy companies that offer low introductory prices and incentives only to realize later they are paying a much higher rate. These customers want to return to NOPEC but are not aggregation eligible while under contract with another supplier. Under the current POG, individuals that have opted out are required to wait months or years for the next open NOPEC enrollment period to be eligible to rejoin the aggregation.

As competition continues to increase in the energy market, this has become a more frequent occurrence. To help, NOPEC has created a newly amended POG that includes an "opt in" option, making it easier for residents and small businesses to come back to NOPEC with a simple phone call to our Customer Care Center.

Ohio law requires your community to authorize the Opt-in Natural Gas Program and approve the amended POG before this change in process can be implemented in your community.

Current POG

Can take up to 2 years for returning customers to re-enroll after opting out.



Newly Amended POG

Returning customers can re-enroll faster with one phone call.

Natural Gas Opt In

Frequently Asked Questions

Why should we approve an Opt-in Natural Gas Program and amend our Natural Gas POG?

Your community's current POG on file with the PUCO only outlines the option for customers to opt-out of the aggregation program. It does not provide a quick and easy way for eligible customers to change their minds and re-enroll. By approving an opt-in natural gas program and the newly amended POG outlining both opt-out and opt-in processes, it will be easier and quicker for residents and small businesses that have previously opted out to opt back in with a simple phone call.

What is the benefit to our residents?

Under the current POG, if an eligible customer opts out of NOPEC they are ineligible to rejoin the aggregation until the next open enrollment period which occurs every two years for natural gas. Depending on when the customer opted out, this means they may have to wait up to two years to be eligible to rejoin the aggregation.

The newly amended POG allows eligible customers that have previously opted out to immediately re-enroll with NOPEC by calling our 24/7 Customer Care Center.

Under the new POG, how quickly can residents re-enroll?

Eligible customers that have previously opted out can re-enroll in NOPEC with a simple phone call to our 24/7 Customer Care Center. Any switch in supplier, however, can take up to one to two billing cycles for the utility to process.

What specific changes were made to the new POG?

The new POG states that NOPEC's Natural Gas Program includes both an opt-out and opt-in option; changes numbering and similar grammatical corrections to clarify which provisions of the POG apply to the opt-out program and to clarify which apply to the opt-in program. New paragraphs 2.5 and 2.6 have the most changes, including details of the new opt-in program.

What does our community need to do to approve the new opt-in Natural Gas Program and amended POG?

The approval process is easy. Your NOPEC Relationship Manager is available to help you throughout the process. After Council approves the opt-in natural gas program, the PUCO requires two public hearings to be held prior to formal approval. Your Relationship Manager will work with you to schedule and facilitate these public hearings. Once formally approved, NOPEC will file your community's legislation approving the Opt-in Natural Gas Program and the new POG with the PUCO.



Date: March 16, 2026

To: City Council

From: Eric Zamft, Director of Planning, Neighborhoods & Development

Subject: Amending an agreement with Stantec Consulting Services Inc. – Housing Needs Assessment

Purpose Statement: To authorize an amendment to an agreement with Stantec Consulting Services Inc. to prepare a Housing Needs Assessment.

On November 3, 2025, Council authorized the Mayor to enter into an agreement with Stantec Consulting Services, Inc. to prepare a Housing Needs Assessment for the City of Cleveland Heights for an amount not to exceed \$94,196 (Resolution No. 223-2025). A contract for that amount was executed on November 15, 2025 and a project kick-off occurred prior to the end of 2025. As the project has progressed, City staff and the Consultant have discussed a number of additional tasks that would be valuable for the project. Staff requested a proposal for such work, which was provided by Stantec on February 27, 2026.

The additional tasks, as highlighted in the proposal are:

- Prepare Local Housing Stories (\$4,000) – *As part of Stantec’s original proposal there was an optional task to chronicle (Task 3I on Page 17 of their proposal. This task would involve profiling the housing challenges faced by two to three Cleveland Heights households (in an anonymous way). Staff has found that humanizing data and information can be valuable for better understanding of the challenges (and potential solutions).*
- Evaluate Arts Housing and Other Space Needs (\$11,500) – *One of the reasons why the Stantec team was selected was due to its inclusion of Square Loop Planning as a sub-consultant. Square Loop Planning has extensive experience with artists and artist housing in particular (staff members formerly worked for the national organization ArtSpace). In discussing important stakeholders for the Housing Needs Assessment, the creative community was identified. Since artists have unique needs (not just housing, but space in general), Square Loop identified a dedicated effort to meet with and engage that community, that could then be integrated back into the overall Assessment. As a community that prides itself as a home to arts, staff felt that this is an important component to include. The proposal details the depth of that additional work.*

The cost of these additional services would total \$15,500. Budget is available for these additional tasks (and therefore does not require additional general funds), as follows:

- \$5,750 from CDBG
- \$9,750 from Planning consultant line (101.5101.2055.0)

The legislation would be to authorize the Mayor to amend the agreement with Stantec Consulting Services, Inc. to prepare a Housing Needs Assessment for the City of Cleveland Heights to include the two (2) additional tasks – and increasing the overall not to exceed amount from \$94,196 to \$109,696.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? It would allow the amended contract to be signed and the additional tasks to be integrated as early as possible with the overall project.

Is passage on first reading necessary: Yes: _____ No: X

If yes, why?

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?



AUTHORIZATION FOR ADDITIONAL SERVICES

"Stantec"	Stantec Consulting Services Inc	Date	27 February 2026
	733 Marquette Ave S, Minneapolis, MN 55402	Stantec Project #	190300665
	Ph: (612) 712-2154	Stantec Pipeline #	1109272
	email: tom.leighton@stantec.com		
Client	City of Cleveland Heights	Client Project #	Client Proj. No.
	40 Severance Circle, Cleveland Heights, OH 44118		
	Ph: (216) 291-4878		
	email: ezamft@clevelandheights.gov		
Project Name and Location:	Cleveland Heights Housing Needs Assessment, Cleveland Heights, OH	Change Order #	001

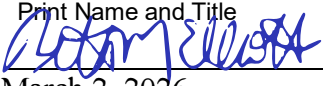
This is authorization for Stantec to perform additional services on the project as noted above.

- A. Stantec agrees to perform the following additional service(s):
1. Establish Artist Steering Committee
 2. Facilitate up to 4 Focus Groups/ In Person Visit/ Tour
 3. Post Visit Summary Findings/ Site Feedback
 4. Local Housing Stories
- [Items 1, 2, and 3 are described in more detail in the attached. The Local Housing Stories service is described as an optional task on Page 17 of Stantec's original proposal.]
- B. Client agrees to compensate Stantec for such additional services in accordance with the terms of the initial agreement for additional amount(s) stated below:
- \$15,500
- C. All other terms and conditions of the original agreement shall remain in full force and effect.

Effect on Schedule: None.

By signing below, the parties agree and affirm that each has reviewed and understands the provisions set out above and that each party shall be bound by each and all of said provisions. A copy of this agreement shall serve and may be relied upon as an original.

Stantec Consulting Services Inc

Beth Elliott, Principal
Print Name and Title
Signature 
Date Signed: March 2, 2026

Print Name and Title
Signature
Date Signed:

City of Cleveland Heights

Justin L. Hines, Assistant Director of Law
Print Name and Title
Signature
Date Signed:

Print Name and Title
Signature
Date Signed:



Cleveland Heights Expanded Artist Housing Scope Proposal

Square Loop Planning proposes a tailored scope of work to support the Housing Needs Assessment Study underway with Stantec in Cleveland Heights, Ohio.

We anticipate this additional work will allow us to dive into the space needs of the creative sector more thoroughly and to assess the feasibility of an artist housing project in Cleveland Heights. As currently scoped, we can host one conversation/workshop with artists/creatives to discuss their interest in creative space/housing, but would rely on the city's support to fill this session.

An expanded scope would allow for more in -depth conversations, discussion around funding potential, and trust -building with the local creative community.

We anticipate this scope of work to be hybrid with one in -person trip at the end of June to coincide with the community meeting conducted by the Stantec team.

Scope of Work:

The visit and ensuing report elements are also intended to help Cleveland Heights understand and explore key elements that determine feasibility of an artist mixed -use project (project concept, potential neighborhoods, creative space needs, funding and financing, local leadership, and alignment with broader community goals).

1. Establish Artist Housing Steering Committee
 - a. Work with the City of Cleveland Heights and local arts organizations to establish a 3-6 member steering committee (separate from the TAC). The committee will review visit preparation materials, and articulate goals for the visit, and help with invitations for focus groups/meetings. Most importantly the steering committee will help us with outreach & network input. They will review outreach lists for focus groups; help identify and invite artists, arts organizations, and community creatives; share posts on social media; and tell us how best to reach more artists and promote our study meetings.
 - i. 2 calls with this steering committee - one overview and planning and one pre-visit logistics.
2. Facilitate **up to 4** Focus Groups/ In Person Visit/ Tour

- a. Two 1.5 Hour Artist/Arts Organization Workshops (One Virtual and One In Person)
One virtual focus group ahead of the in person visit using the Menti.com platform for interactive real time feedback.
 - i. Attendees: Artists, Creatives, and Arts Organizations. e.g. A diverse cross section of people working in the arts, creative and cultural industries, and arts-compatible community organizations. Participants should represent a diversity of perspectives, in terms of arts discipline, career stage, age, ethnic and cultural background, as well as a balance between individual artists and organizations. This meeting focuses on articulating different types of project concepts, understanding current space needs, understanding the market for a new arts facility, and collecting feedback about the creative sector's current assets, challenges and opportunities.
- b. In-person tour of 3-5 potential neighborhoods/sites for new construction or building reuse. This tour should also include a tour of existing arts districts, existing assets, and facilities as well as a general tour of the priority area(s) under consideration for new artist spaces. Our feedback will include a general understanding of which of these sites/areas would most align with the artist feedback we receive from our workshops and offer ideas for what these spaces could be.
- c. In person or virtual *Equity in Space* focus group conversation or luncheon with diverse leaders and artists representing the BIPOC (Black, Indigenous, People of Color) community. The conversation and breakout sessions focus on issues relating to access and equity in creative spaces.
- d. Facilitate up to **two** additional focus group meetings (can be one in person and one virtual) to understand the priorities, interests, community goals, and space needs of each stakeholder group. Each meeting includes a short presentation to introduce the artist housing mixed -use concept and a facilitated discussion. Focus group meetings educate about arts facility development, elicit feedback, and provide a platform for questions, concerns and support. The two additional focus group meetings typically include the following stake holder groups:
 - i. **Civic Leadership/ Community Developers** . e.g. Key City, County and/or State staff and elected officials, as well as leaders from other community groups such as a chamber of commerce, tourism board, main street organization, housing authority, community developers, affordable housing developers etc. This meeting focuses on civic involvement, a shared vision for development, current initiatives, and complementary community goals, and ways the development community can fill the creative space needs. We provide national examples of programs to fill vacant ground floor spaces, infill artist housing projects, and larger affordable housing projects.
 - ii. **Funding and Financing Leadership** e.g. Local public and private funders, economic development officials, local community foundations, and representatives from local banks and businesses. This meeting focuses

on how affordable mixed -use arts facilities are developed and sustained as well as available funding sources and tools for predevelopment and development; and potential partners/ tenants/ programs that will bolster the project's sustainable community impact;

- e. Wrap-up meeting with Steering Committee/City partners to discuss findings and initial impressions from the visit/ engagement and ideas for where creative spaces could weave into Cleveland Heights.
- f. If planning to include a local stories component - Aneesha will interview 1-2 artists about their living conditions to highlight the need for artist housing/ establish the narrative about where creatives may be living in Cleveland Heights.

3. Post-Visit

- a. Compile notes and perform any necessary additional research/ phone calls with arts/funding/developer representatives.
- b. Incorporate findings/feedback into the Stantec Housing Needs Assessment Deliverables.

Expanded Scope Budget

Square Loop Planning	Aneesha Marwah	Estimated totals
Billing Rate	\$150/hour	
1. Artist Steering Committee Prep, Visit Agenda/ Plan	10	\$1,500
2. Focus Groups (4) includes in person time	25	\$3,750
3. Post Visit Summary Findings/ Site Feedback	20	\$3,000
Optional Equity in Space Convo	5	\$750
Integration with Housing Study (Stantec PM time)		\$500
Total Estimated Hours/ Fee	60	\$9,500
Travel Cost (2 night trip)	N/A	\$2,000
Estimated Fee (with travel)		\$11,500

Fee Note: Travel to Cleveland Heights for a two day, two night visit is priced at \$2,000 inclusive of all travel expenses including hotel accommodations, meals, car rental.

Project Examples:

1) Creative Space Market Analysis - Space to Create // Grand Junction, CO (2022 -2023)

Client: Artspace Projects, Inc. and Square Loop Planning / Partner Organizations: Downtown Grand Junction, GJ Creates, Headwaters Housing Partners

Aneesha managed the consulting work while at Artspace in [Downtown Grand Junction](#) (DTGJ), with Headwaters Housing Partners, and [GJ Creates](#). Artspace was hired to analyze the market demand for new affordable housing and workspaces for artists working in Grand Junction on the former Greyhound Bus Station site as part of the new [Space to Create](#) initiative. This work included focus groups, a Creative Space Market Study informed through a survey and data analysis, and a workshop on improving space utilization in downtown Grand Junction with area nonprofits and creative businesses. The survey was launched through creative engagement means and had the youngest turnout of any of the 40+ surveys conducted by Artspace. The data informed the size and scale of The Terminal project concept and started an interest list for people and organizations interested in leasing space once the building is open in 2026. She also worked on the statewide Colorado Space to Create Initiative in Grand Lake, Salida, Paonia, and Carbondale.

References:

Dave Goe, Community Engagement Manager, Downtown Grand Junction
dave@downtowngj.org

DiAnn Butler, Town of Grand Lake - Current Client
dbutler@co.grand.co.us

2) Newark Creative Space Accelerator Program // Newark, New Jersey

Client: Artspace Projects, Inc. / Partner Organizations: Bloomberg Associates, City of Newark Arts and Cultural Affairs Department

The City of Newark's Creative Space Accelerator was designed by Aneesha Marwah while at Artspace as a technical assistance program to support Newark - based arts and culture organizations undertaking capital projects related to their facilities and creative spaces. The Accelerator offered six months of training workshops and one -on-one consulting with Artspace Consulting. Five Newark -based arts and culture organizations were selected through a competitive process to participate in the program. Before the selection, Aneesha hosted virtual public meetings for the Newark arts and culture and entrepreneurial industries and brought on guests from Newark Arts and Invest Newark in addition to city stakeholders. She also developed

the selection criteria for the program. The overall goal for this program was to find potential arts and culture tenants for underutilized spaces and give them the tools to operate sustainably in those spaces.

Reference: David Andersson, Bloomberg Associates: dandersson@bloomberg.org

3) Citywide Cultural Space Audit Facilitation // Pittsburgh, PA

Client: Artspace Projects, Inc. / Partner Organizations: Heinz Endowment, Pittsburgh Glass Center

Pittsburgh Glass Center (PGC) invited 28 arts organizations and arts organizers to attend a convening in 2020 facilitated by Aneesha, Director of Artspace Consulting to discuss the space needs of small and mid-sized arts organizations in the City of Pittsburgh. Aneesha developed the following methodology to inform a thorough analysis of the space needs of Pittsburgh's arts ecosystem.

- *Workshop convening with 28 small to mid-sized arts organizations*
- *Individual interviews with six arts and services organizations/businesses*
- *Strengths, Weaknesses, Opportunities, Threats (SWOT) analysis*
- *Haves/Needs Matchmaking Exercise and Database*
- *Creative Space Needs Questionnaire*

The report findings were intended to help guide the conversation locally around what spaces are needed and where spaces can be better utilized and what types of space are needed in the market that don't currently exist. The Heinz Endowment supported this work.

Reference: Heather McElwee

Executive Director, Pittsburgh Glass Center
heather@pittsburghglasscenter.org

4) Mount Clemens, MI – Creative Space and Housing Market Survey & Feasibility Study

Client: Artspace Projects, Inc. / Partner Organizations: Anton Art Center, Mount Clemens DDA, City of Mount Clemens, and others

As part of a multi-phase engagement by Artspace, Aneesha Marwah contributed to a comprehensive market survey assessing demand for a proposed mixed-use creative space development in downtown Mount Clemens, Michigan. This six-week public survey, launched in February 2020 with a kickoff at the Anton Art Center, gathered data from artists, arts organizations, and creative businesses to determine need for affordable live/work housing, studio space, and shared creative facilities.

The project built on a prior 2019 Preliminary Feasibility Study and informed next-phase decisions including site selection, concept design, space allocation, and key amenities. Survey results helped guide community partners in evaluating the viability of a new Artspace development in the region and provided critical insight into artist housing and workspace needs in the Mount Clemens area.

3I: Local Housing Stories (Optional Task)

Conveying the housing stories of residents is a way to complement and humanize the information from the housing research and analysis, building empathy for the challenges that many face in today's housing market. In this optional task, we would profile the housing challenges faced by two to three Cleveland Heights households, anonymizing identifying details. The stories would be included on the StoryMap website.

● TASK 3 DELIVERABLES

Having completed much of the research and analysis related to the Cleveland Heights economic, demographic, and housing context, Stantec will capture the analysis in the following two forms.

- » **Document:** We will present the research and analysis in a slide-doc deliverable that provides information through charts, graphs, maps, and simple narrative.
- » **Online StoryMap:** We will present selected information in an online StoryMap format, describing key demographic, economic, and housing-related characteristics of Cleveland Heights to the general public.

Task 4: Housing Market Analysis

4A: Gap Analysis

Our team has developed a model for analyzing housing gaps that is more detailed, current, and accurate than any other approach we are aware of. Standard ACS data is four years old on average. Our methodology scrapes and assembles a set of data that is much more recent, and even up to the present moment. This data comes from online rental listings, home sale records, and Costar records. Because it is property-specific, it can be applied to address records in the City's parcel dataset that it corresponds to.

With these updated parcel records as reference points and leveraging the other property characteristics present in the assessor's parcel database, we use statistical methods to interpolate the data across every residential parcel in the City. The result is an estimate of current home values and rent levels for every housing unit in the City—a complete and current picture of housing supply.

We then use another set of data sources (including Replica) and techniques to build a model of Cleveland Heights households, including size and income levels. This results in a complete and current picture of housing demand.

Finally, we align the housing supply and demand models to illustrate housing sufficiency and gaps in Cleveland Heights by tenure, income levels, and bedroom count. This gap analysis, and the analysis of recent development trends, will support our housing forecast by housing type.

More qualitative input can be used to estimate perceived needs for housing rehabilitation and the supply gap for seniors and people with disabilities.

4B: Barriers Analysis

The barriers analysis will have two focus areas.

- We will research the barriers to new development across the set of housing types that meet local needs, and
- We will research barriers that households face in securing safe and affordable housing.

Developer interviews will provide key insights into the challenges and barriers to new housing of various types. We will also put a particular focus on regulatory barriers through reviewing the City's zoning code to identify provisions that dampen housing production.

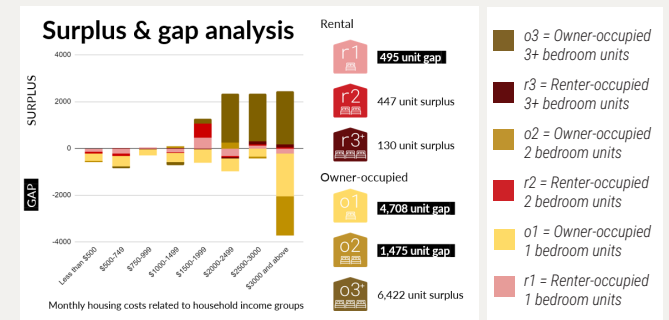
● TASK 4 DELIVERABLES

Key findings from the housing gaps and barriers analysis will be added to the StoryMap.

Our methodology leverages big data to create a more detailed, accurate, and up-to-date model of local housing demand and supply than conventional approaches. This approach provides unprecedented clarity on housing needs and opportunities across income levels and housing types. By incorporating recent migration and development trends, we can project future gaps and identify new development opportunities.



The example graph highlights shortages and surpluses across housing types and costs (housing gap by monthly cost, tenure, and bedroom count). Readings below the line indicate housing that is under supplied relative to the community's existing needs; readings above the line indicate housing that is adequately or oversupplied.



6 PROPOSED TIMELINE

We believe the project timeline provides ample time for each task along with the review of deliverables throughout the course of the project. We will review with City staff and revise, if needed.

YEAR MONTH PHASE		2025			2026					
		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
		Kick-off		Research and Analysis					Strategies	
Task 1: Kick-off Meeting and Project Management										
1A	Kick-off Meeting with City Staff									
1B	Initial Site Visit									
1C	Ongoing Coordination with City Staff									
Task 2: Background Review and Data Collection										
2A	Policy, Plan, and Program Review									
2B	Demographic and Economic Profile									
2C	Existing Housing Stock									
2D	Homeownership Market Trends Since 2010									
2E	Rental Housing Market Trends Since 2010									
2F	Special Populations									
Task 3: Stakeholder and Community Engagement										
3A	TAC Meetings									
3B	Community Meetings									
3C	Online StoryMap									
3D	Housing Survey									
3E	Other Outreach									
3F	Stakeholder Interviews and Focus Groups									
3G	Developer Interviews									
3H	City Council Presentation									
3I	Local Housing Stories (Optional Task)									
Task 4: Housing Market Analysis										
4A	Gap Analysis									
4B	Barriers Analysis									
Task 5: Recommendations and Report										
5A	Housing Recommendations									
5B	Draft and Final Report									

9 COST PROPOSAL

We have included the cost breakdown for the proposed services, as summarized in the table. Hours are initial estimates Stantec will invoice at our hourly rates up to the agreed budget. The optional task, Local Housing Stories, can be added to the proposed budget for an additional \$4,000.

Project Team		Tom Leighton	Spencer Cox	Zoey Sai	Saumya Jain	Kribashini Moorthy	Square Loop Planning (Aneesha Marwah)	Expenses	Total Labor Cost
Hourly Rates		\$204	\$176	\$152	\$176	\$152			
Task 1: Kick-off Meeting and Project Management									\$9,136
1A	Kick-off Meeting with City Staff	2	1	1			\$300	\$5,000	\$736
1B	Initial Site Visit	20		5					\$4,840
1C	Ongoing Coordination with City Staff	10		10					\$3,560
Task 2: Background Review and Data Collection									\$16,328
2A	Policy, Plan, and Program Review	2		5		5			\$1,928
2B	Demographic and Economic Profile	2		10	10				\$3,688
2C	Existing Housing Stock	2			10				\$2,168
2D	Homeownership Market Trends Since 2010	2		10	10				\$3,688
2E	Rental Housing Market Trends Since 2010	2		10	10				\$3,688
2F	Special Populations	2		5			\$1,000		\$1,168
Task 3: Stakeholder and Community Engagement									\$19,952
3A	TAC Meetings	8		8				\$10,000	\$2,848
3B	Community Meetings	8		10					\$3,152
3C	Online StoryMap	1			25				\$4,604
3D	Housing Survey	1		8	4				\$2,124
3E	Other Outreach	1		8					\$1,420
3F	Stakeholder Interviews and Focus Groups	5		5			\$1,000		\$1,780
3G	Developer Interviews	8		5			\$1,000	\$5,000	\$2,392
3H	City Council Presentation	8							\$1,632
3I	Local Housing Stories (Optional Task)								
Task 4: Housing Market Analysis									\$10,600
4A	Gap Analysis	5	40						\$8,060
4B	Barriers Analysis	5		5		5			\$2,540
Task 5: Recommendations and Report									\$7,880
5A	Housing Recommendations	15		10		5	\$6,000		\$5,340
5B	Draft and Final Report	5		10			\$1,000		\$2,540
Totals		114	41	125	69	15	\$10,300	\$20,000	\$63,896
Total Project Cost (Labor, Subconsultant, and Expenses)									\$94,196

Proposed: 03/16/2026

RESOLUTION NO. 058-2026(PD), *Second Reading*

By Mayor Petras

A Resolution authorizing the Mayor to enter into an amendment to an agreement with Stantec Consulting Services Inc. to prepare a Housing Needs Assessment; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, on November 3, 2025, this Council adopted Resolution No. 223-2025 authorizing the Mayor to enter into an agreement with Stantec Consulting Services Inc. ("Stantec") to prepare a Housing Needs Assessment for an amount not to exceed Ninety-Four Thousand, One Hundred Ninety Six and 00/100 Dollars (\$94,196.00); and

WHEREAS, said agreement was executed on November 15, 2025, and work on the project has commenced; and

WHEREAS, as the project progressed, the City and Stantec identified additional tasks valuable to the project, including (1) preparation of Local Housing Stories and (2) an expanded evaluation of Arts Housing and other space needs through Square Loop Planning, totaling Fifteen Thousand Five Hundred and 00/100 Dollars (\$15,500.00) in additional services; and

WHEREAS, funding for these additional services shall be provided through a combination of Community Development Block Grant resources and the Planning Department's consultant budget line; and

WHEREAS, the proposed amendment will increase the not-to-exceed amount of the contract to One Hundred Nine Thousand Six Hundred Ninety-Six and 00/100 Dollars (\$109,696.00); and

WHEREAS, no change to the project schedule is anticipated as a result of these additional tasks; and

WHEREAS, this Council finds that these additional services are necessary to ensure a complete and comprehensive Housing Needs Assessment that reflects both quantitative data and community narratives, including the needs of Cleveland Heights' creative sector.

RESOLUTION NO. 058-2026(PD)

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor is hereby authorized to enter into an amendment to the agreement with Stantec Consulting Services Inc. to provide additional services for the Housing Needs Assessment, in an additional amount of Fifteen Thousand Five Hundred and 00/100 Dollars (\$15,500), increasing the total contract amount to One Hundred Nine Thousand Six Hundred Ninety-Six and 00/100 Dollars (\$109,696).

SECTION 2. All other terms and conditions of the original agreement shall remain in full force and effect.

SECTION 3. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 4. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 5. It is necessary that this Resolution become immediately effective as an emergency measure for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to integrate the additional tasks as early as possible in order to complete the overall project on the original timeline. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

RESOLUTION NO. 058-2026(PD)

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor



Date: 3/9/2026

To: Addie Balester, Clerk of Council

From: Brian Iorio, Asst. Dir. Community Development

Subject: Year 52 (2026) CDBG Annual Action Plan

Purpose Statement: To authorize allow the administration to submit to HUD all materials related to the CDBG 2026 Annual Action Plan. This legislation also allows the administration to contract with the listed subrecipients that are being awarded funds in the plan. The Annual Action Plan will include any public comments received after the end of the public comment period on March 16th.

Is this legislation recurring: Yes: ☒ No: ☐

Is emergency language necessary: Yes: ☒ No: ☐

If yes, why? For passage on April 6th. Passage will allow the City to move forward with some of the projects indicated in the plan.

Is passage on first reading necessary: Yes: ☐ No: ☒

If yes, why?

If funding is required, is it already budgeted for? Yes: ☒ No: ☐

If not already budgeted for, where will funding come from?

DRAFT Annual Plan – PY 2026

CITY OF CLEVELAND HEIGHTS

FALLON ROBINSON

Executive Summary

ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Five-Year Consolidated Plan (FY 2025-2029) for the City of Cleveland Heights describes the needs of low- and moderate-income residents, persons with special needs, and homeless individuals and families. The Strategic Plan section outlines the goals, strategies, partners, and anticipated financial resources that will be available to implement projects using HUD Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds. This document, the Annual Action Plan, sets forth the specific projects that will be implemented during FY 2026. At the conclusion of each year, the City submits the Consolidated Annual Performance and Evaluation Report (CAPER), describing the results in implementing projects.

HUD funding is intended to assist individuals and families that earn less than 80% of the Median Family Income (MFI) in a metropolitan area. HUD defines these categories based upon household income, adjusted for family size. The maximum income for a family of four in 2025 is: \$32,150 (0-30% of MFI), \$49,700 (31-50% of MFI), and \$79,500 (51-80% of MFI).

Cuyahoga Housing Consortium

The City of Cleveland Heights is a member of the Cuyahoga Housing Consortium (Consortium). The five Consortium members – the HUD entitlement jurisdictions of Cleveland Heights, Euclid, Lakewood, Parma, and the Cuyahoga County Urban County – formed the HUD-approved Consortium in the early 1990's to leverage HOME program funds for their communities. By acting jointly, the funding amount received by the group is greater than the amount of money that could be obtained by the jurisdictions individually. The Consortium also uses the opportunity of having 55 communities working together – representing two-thirds of all county residents (840,000 persons) – to ensure broader planning and coordination on affordable housing issues within Cuyahoga County.

In some sections, the FY 2025-2029 Five-Year Plan for the Cuyahoga County Urban County incorporates discussions pertaining to the Consortium as a whole.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The FY 2025-29 Plan outlines five-year priorities, anticipated financial resources, goals, partners, and programs to address the needs of Cleveland Heights outlined in the Needs Assessment and Market Analysis. The five-year framework is linked to the FY 2025 Annual Action Plan, which describes activities to be implemented. The annual activities and long-term goals/priorities must meet one of HUD's statutory objectives: providing decent affordable housing, creating a suitable living environment, or expanding economic opportunities. In addition to meeting a statutory objective, HUD expects activities to reflect at least one outcome: availability/accessibility, affordability, or sustainability (attachment).

PRIORITY NEEDS

Cleveland Heights has identified three High priority needs for the next five years:

Affordable Housing: maintain and create homeownership, which is important for neighborhood stability. Work will concentrate on rehabilitation activities and down-payment assistance.

Non-homeless Persons with Special Needs: improve the condition and energy efficiency of housing and offer services to assist persons to remain in their home, focused on elderly, frail elderly, persons with physical disabilities, and persons with developmental disabilities.

Non-Housing Community Development: revitalize residential neighborhoods and commercial/industrial areas with infrastructure/public facility investments, along with economic development programs, to focus on retaining and attracting residents and offering a desirable environment for businesses to invest.

Homelessness and Public Housing were noted as Low priority needs due to the agencies and organizations that assist persons through countywide systems.

3. Evaluation of past performance

The City of Cleveland Heights has continued to receive the determination from the Office of Community Planning and Development that the City has the capacity to carry out its CPD programs and has met its reporting requirements. The City has programmed its Community Development Block Grant and HOME funds for activities that significantly address neighborhood and community issues and will continue to do so. For example, housing rehabilitation work eliminates significant health and safety deficiencies; the down payment assistance program strengthens neighborhoods and supports community property values by creating new homeowners and more stable neighborhoods; housing rehab activities over time have resulted in a decrease in the number of housing units with serious exterior violations; the storefront renovation and commercial loan programs strengthen local businesses and retain/create jobs; and essential public services that assist youth, the elderly, and other groups of residents in need of assistance help households with low- and moderate-incomes prevent homelessness and build towards self-sufficiency.

4. Summary of citizen participation process and consultation process

The City of Cleveland Heights engages a 22-member Citizen Advisory Committee (CAC) that advises the City Administration and City Council on the community development needs of the community and makes recommendations on the use of CDBG funds. Additionally, multiple public hearings are held throughout the year that include the review of annual applications for CDBG funding, the review of local definitions, and the review of the annual action plans and consolidated plans.

5. Summary of public comments

To be determined at the end of the public comment period

6. Summary of comments or views not accepted and the reasons for not accepting them

To be determined at the end of the public comment period

7. Summary

To be determined at the end of the public comment period

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The Annual Plan for FY 2026 identifies the federal, state, local, and private resources expected to be available to the City of Cleveland Heights to address priority needs and specific objectives identified in the Strategic Plan (**Table 14 and Section SP-45**). The City of Cleveland Heights is a direct entitlement community for the Community Development Block Grant (CDBG) Program. The city is also a member of the Cuyahoga County Consortium for the HOME Investment Partnership (HOME) Program and receives an annual allocation through that program. The HOME allocation is discussed in the HUD documents prepared by the Cuyahoga County Urban County, which is the lead entity for the Consortium.

Prior Year Resources include unexpended funds originally allocated for ADA-compliant curb ramp improvements. These funds are eligible under the CDBG Public Facilities and Improvements category and will remain within the Public Facilities project. The project description has been clarified to allow for broader accessibility improvements within publicly owned facilities and public rights-of-way, including parks, sidewalks, and

street crossings. Curb ramp improvements remain an eligible and intended activity within this category.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,565,000.00	126,500	2,595,000	4,286,500	4,680,000	Remainder of Con Plan dollar figure is an estimate based on FY 2026 allocation times three years (\$1,560,000 x 3 years). Annual allocations may fluctuate. CDBG Funds will leverage private funding, as well as other public funding from local, state, federal funding sources.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Cleveland Heights has been successful in leveraging additional funds. Many of the City's rehabilitation programs require the homeowner to match funds they receive. For example, the Home Repair Resource Center has established good working relationships with several area banks that contribute to their ability to leverage additional funds. The city works to maximize our infrastructure projects by leveraging federal, state and county resources where possible. Most of our Public Service subrecipients receive funding from multiple public and private agencies and individuals. The city also requires a matching percentage from all commercial businesses which participate in our Commercial Loan or Storefront Renovation projects.

The City of Cleveland Heights is also a partner with the Cuyahoga County Board of Health to implement the Lead Safe Cuyahoga program. This program assists with the removal of lead hazards in low- and moderate-income households where children under the age of six are residing in the home or, in the case of rental units, where there is a high probability of children residing. Property owners must provide a minimum matching percentage to participate in the program unless exempted by an administrative decision.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

If appropriate, the City will use publicly owned land or property to address needs identified in the plan.

Discussion

This question intentionally left blank.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve, Maintain, and Expand Affordable Housing	2026	2026	Affordable Housing	City of Cleveland Heights	Affordable Housing Non-homeless Persons with Special Needs Public Housing	CDBG: \$621,500.00	Homeowner Housing Rehabilitated: 45 Household Housing Units
2	Revitalize Residential Neighborhoods	2026	2026	Non-Housing Community Development	City of Cleveland Heights	Non-homeless Persons with Special Needs Non-housing Community Development	CDBG: \$398,675.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 8,828 Persons Assisted Buildings Demolished: 2 Buildings Nuisance Abatement/Foreclosed Property Care: 200 Households
3	Provide Needed Public Services	2026	2026	Non-Homeless Special Needs		Affordable Housing Non-homeless Persons with Special Needs Non-housing Community Development	CDBG: \$235,000.00	Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 6,970 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 200 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Increase Economic Opportunities	2026	2026	Non-Housing Community Development	City of Cleveland Heights	Non-housing Community Development	CDBG: \$239,000	Facade treatment/business building rehabilitation: 12 Business Businesses assisted: 8 Businesses Assisted

Table 2 – Goals Summary

Goal Descriptions

1	Goal Name	Improve, Maintain, and Expand Affordable Housing
	Goal Description	This strategic plan goal includes: HRRC Administration; the HRRC Assist Deferred Loan Match Program; the HRRC Senior Home Stability Grant; HPO Administration; the HPO Senior Home Repair Program; and the HPO Home Repair Program;
2	Goal Name	Revitalize Residential Neighborhoods
	Goal Description	This goal includes: Forest City Community Land Trust; the HPO Nuisance Abatement Program; the Street/Water/Sewer Line Improvements Program; and the Park Improvements Program.
3	Goal Name	Provide Needed Public Services
	Goal Description	This goal includes: Family Connections; Open Doors Academy - Middle School Program; Open Doors Academy - High School Program; Lake Erie Ink; Start Right CDC; Heights Emergency Food Center; Gesher; Office on Aging Senior Programs; WAVE Mentoring Program; Naaleh Cleveland; the Journey Center for Safety and Healing; the Heights Suburban Collaborative; the Chesed Center Food Pantry; and the HRRC Housing Counselor Program.
4	Goal Name	Increase Economic Opportunities
	Goal Description	This goal includes: Economic Development Administration; the Commercial Revolving Loan Program; and the Storefront Renovation Program.

AP-35 Projects - 91.420, 91.220(d)

Introduction

There are three national objectives under the CDBG program that all projects must meet.

- 1) CDBG regulations require that no less than 70% of a grant can be awarded to projects that benefit low- and moderate-income persons.
- 2) CDBG funds may aid in the prevention or elimination of slum and blighted conditions.
- 3) CDBG funds may be utilized to address other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

The CDBG Program is flexible and allows the City to determine how best to meet the needs of its low- and moderate-income residents. The goals established in the Annual Plan guide the City in awarding CDBG funds.

The City of Cleveland Heights will certify that 70% of the aggregate expenditure of CDBG funds over three years (2026, 2027, and 2028) will benefit persons of low and moderate incomes.

The figures listed for programs do not include funds that were allocated in prior years and funds that will be matched or leveraged through financial institutions and property owners on individual projects. Program income is budgeted back into the program that generated it, with the exception of funds being repaid to programs that no longer operate under CDBG. The defunct Short Term Deferred Loan, Deferred and No Interest housing loan repayments will be budgeted to the Housing Rehab Program.

#	Project Name
1	CDBG Administration
2	Fair Housing Activities
3	Neighborhood Engagement
4	Housing Rehabilitation LMI
5	Commercial District Revitalization
6	Public Facilities
7	Youth Programs
8	Emergency Assistance
9	Senior Adult Programs
10	Housing Counseling
11	LMI Code Enforcement
12	Slum/Blight Removal

#	Project Name
13	Mental Health Services

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Maximum priority is given to low-mod activities. Activities that achieve a low-mod housing benefit are given top priority, followed by low-mod area benefit, low-mod limited clientele benefit, and low-mod job seekers.

AP-38 Project Summary

Project Summary Information

1	Project Name	CDBG Administration
	Target Area	City of Cleveland Heights
	Goals Supported	Improve, Maintain, and Expand Affordable Housing Revitalize Residential Neighborhoods Provide Needed Public Services Increase Economic Opportunities
	Needs Addressed	Affordable Housing Non-homeless Persons with Special Needs Non-housing Community Development Homelessness Public Housing
	Funding	CDBG: \$233,000.00
	Description	CDBG funds contribute to salaries and related administrative expenses for staff in the Department of Planning, Neighborhoods and Development, planning costs, GIS, and accounting assistance from the Finance Department.
	Target Date	12/31/2026
	Estimate the number and type of families that will benefit from the proposed activities	N/A - Admin activity
	Location Description	Cleveland Heights City Hall (40 Severance Circle)

	Planned Activities	CDBG funds contribute to salaries and related administrative expenses for staff in the Department of Planning, Neighborhoods and Development, planning costs, GIS, and accounting assistance from the Finance Department.
2	Project Name	Fair Housing Activities
	Target Area	City of Cleveland Heights
	Goals Supported	Improve, Maintain, and Expand Affordable Housing Revitalize Residential Neighborhoods Provide Needed Public Services Increase Economic Opportunities
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$40,000.00
	Description	Activities to affirmatively further fair housing choice.
	Target Date	12/31/2026
	Estimate the number and type of families that will benefit from the proposed activities	N/A - Admin activity
	Location Description	Various locations throughout Cleveland Heights
	Planned Activities	Rental audits, eviction prevention services, and community outreach and education.
3	Project Name	Neighborhood Engagement
	Target Area	City of Cleveland Heights
	Goals Supported	Improve, Maintain, and Expand Affordable Housing Revitalize Residential Neighborhoods Provide Needed Public Services Increase Economic Opportunities

	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$40,000.00
	Description	This project is an administrative activity that will provide funding for programs that will support community capacity building in Cleveland Heights neighborhoods.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	N/A - Admin activity
	Location Description	Various locations throughout Cleveland Heights
	Planned Activities	Neighborhood leadership program, civic group technical assistance and neighborhood advocacy.
4	Project Name	Housing Rehabilitation LMI
	Target Area	City of Cleveland Heights
	Goals Supported	Improve, Maintain, and Expand Affordable Housing
	Needs Addressed	Affordable Housing Non-homeless Persons with Special Needs
	Funding	CDBG: \$621,500.00
	Description	This program provides funds for rehabilitation and repairs for low- and moderate-income homeowners. Housing program administration is also charged to CDBG for the operation of LMI Housing Rehabilitation programs.
	Target Date	12/31/2026

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 45 low- and moderate-income households are estimated to be assisted through this project. Of these households, heads of households that are elderly and/or disabled are the primary type of family assisted through the activities in this project.
	Location Description	Various locations throughout Cleveland Heights.
	Planned Activities	HRRC Administration, HRRC Senior Home Stability program, HPO Administration, HPO Senior Home Repair Program, and the HPO Home Repair Program.
5	Project Name	Commercial District Revitalization
	Target Area	City of Cleveland Heights
	Goals Supported	Increase Economic Opportunities
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$239,000.00
	Description	This program provides funding for various activities which address the revitalization of the numerous commercial districts located in Cleveland Heights. CDBG funds also contribute to the administrative costs associated with the program.
	Target Date	12/31/2026
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 12 businesses will be assisted and 8 facades will be rehabilitated.
	Location Description	Activities will take place throughout the City of Cleveland Heights.
	Planned Activities	Planned activities include: the storefront renovation rebate and loan program, the commercial revolving loan program and the microenterprise assistance loan program.
	Project Name	Public Facilities & Accessibility Improvements

6	Target Area	City of Cleveland Heights
	Goals Supported	Revitalize Residential Neighborhoods Provide Needed Public Services
	Needs Addressed	Non-homeless Persons with Special Needs Non-housing Community Development
	Funding	CDBG: \$365,675.00
	Description	This project provides access to and removes architectural barriers within publicly owned facilities and public rights-of-way. Activities include construction and rehabilitation of public infrastructure, ADA-compliant curb ramp installation and replacement, sidewalk and pathway accessibility improvements, and accessibility upgrades within public parks and other public facilities. Unexpended prior year funds originally allocated for curb ramp improvements are included within this project and will continue to support ADA-compliant curb ramp activities as well as related accessibility improvements. Additionally this project is used to assist non-profit partners improve facilities that create a public benefit.
	Target Date	12/31/2026
	Estimate the number and type of families that will benefit from the proposed activities	2,020 households living in a low-mod area will benefit from the Street/Sewer/Water Replacement Program. 5,088 persons living with mobility disabilities will benefit from accessibility improvements as a result of the Park Improvements Program. 860 households living in a low-mod area will benefit from the Forest City Community Land Trust project, and 860 households living in a low-mod area will benefit from the Hebrew Academy Sewer Project.
	Location Description	The Street/Sewer/Water Replacement Program will take place on Redwood and Belmar Roads. The Hebrew Academy Sewer Project will take place at the corner of Blanche Avenue and South Taylor Roads. The Park Improvements Program will take place at Denison Park. Lastly, Forest City Community Land Trust will take place on Compton Road (1407.01-3).

	Planned Activities	Planned activities for this project are: • Street/Sewer/Water Replacement Program • Park Improvements Program (including accessibility improvements) • Forest City Community Land Trust • Hebrew Academy of Cleveland Sewer Project • ADA-Compliant Curb Ramp and Public Right-of-Way Accessibility Improvements
7	Project Name	Youth Programs
	Target Area	City of Cleveland Heights
	Goals Supported	Provide Needed Public Services
	Needs Addressed	Non-homeless Persons with Special Needs Non-housing Community Development
	Funding	CDBG: \$116,500.00
	Description	Funds will be provided to support activities which address the needs of youth in low- and moderate-income families.
	Target Date	12/31/2026
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1,245 families with children are expected to benefit from the activities under the Youth Program Project
	Location Description	Various locations throughout the community including, in-homes, Monticello Middle School, Roxboro Middle School, Oxford Elementary School, Noble Elementary School, Boulevard Elementary School, the Cleveland Heights Community Center, and the main branch of the Cleveland Height-University Heights Libraries on Lee Road.

	Planned Activities	Planned activities include: • Family Connections • Open Doors Academy (Middle School & High School Programs) • Lake Erie Ink • WAVE Mentoring Program • The Heights Suburban Collaborative
8	Project Name	Emergency Assistance
	Target Area	City of Cleveland Heights
	Goals Supported	Provide Needed Public Services
	Needs Addressed	Non-homeless Persons with Special Needs Non-housing Community Development
	Funding	CDBG: \$74,000.00
	Description	This project will assist low- and moderate-income individuals and families that seek assistance due to unemployment, fixed incomes, domestic violence or any emergency that has left them in need of adequate food, shelter, etc.
	Target Date	12/31/2026
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that the activities undertaken under this project will benefit 4,525 low- and moderate-income families without adequate food, families eligible for various state and federal programs, or families that have experienced domestic violence.
	Location Description	activities under this category will take place at the Heights Emergency Food Center, the Start Right CDC Food Pantry, the Gesher Benefits Bank Office, the Chesed Center, at the offices of Journey Center for Safety and Healing and in the municipal and county court systems.

	Planned Activities	The planned activities for this project are: • Start Right CDC Food Pantry • Heights Emergency Food Center (food pantry) • Gesher (benefits bank) • Journey Center for Safety and Healing (services for victims of domestic violence) • Chesed Center (food pantry)
9	Project Name	Senior Adult Programs
	Target Area	City of Cleveland Heights
	Goals Supported	Provide Needed Public Services
	Needs Addressed	Non-homeless Persons with Special Needs Non-housing Community Development
	Funding	CDBG: \$10,000.00
	Description	This project will provide Cleveland Heights senior citizens with social work services as needed.
	Target Date	12/31/2026
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 900 low- and moderate-income families with senior citizens will benefit from this project.
	Location Description	The Cleveland Heights Office on Aging (1 Monticello Blvd., Cleveland Heights).
	Planned Activities	The Cleveland Heights Office on Aging Resource Assistance program.
10	Project Name	Housing Counseling
	Target Area	City of Cleveland Heights

	Goals Supported	Improve, Maintain, and Expand Affordable Housing Provide Needed Public Services
	Needs Addressed	Affordable Housing Non-homeless Persons with Special Needs
	Funding	CDBG: \$12,000.00
	Description	This project provides counseling on financial literacy, first-time homebuyer issues, budgeting for home repair projects and other appropriate topics.
	Target Date	12/31/2026
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 200 families will benefit from this project that are low- and moderate-income households in need of housing or in need of assistance for housing related issues.
	Location Description	The Home Repair Resource Center (2520 Noble Rd)
	Planned Activities	The Home Repair Resource Center's Housing Counseling Program.
11	Project Name	Slum/Blight Removal
	Target Area	City of Cleveland Heights
	Goals Supported	Revitalize Residential Neighborhoods
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$33,000.00
	Description	The Nuisance Abatement Program addresses blighted properties within the City. CDBG funds also contribute to the administration of the Nuisance Abatement Program.
	Target Date	12/31/2026

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 200 properties are estimated to be impacted by the Nuisance Abatement Program. The primary beneficiaries of this program are the neighborhoods impacted by blighted conditions.
	Location Description	Residential and commercial properties throughout Cleveland Heights.
	Planned Activities	The Cleveland Heights Nuisance Abatement Program.
12	Project Name	Mental Health Services
	Target Area	City of Cleveland Heights
	Goals Supported	Provide Needed Public Services
	Needs Addressed	Non-homeless Persons with Special Needs Non-housing Community Development
	Funding	CDBG: \$22,500.00
	Description	Naaleh Cleveland seeks to assist approximately 300 residents with at least 51% coming from low-mod households.
	Target Date	12/31/2026
	Estimate the number and type of families that will benefit from the proposed activities	Naaleh Cleveland seeks to assist approximately 300 residents with at least 51% coming from low-mod households.
	Location Description	The Naalah Cleveland Office (5010 Mayfield Road)
	Planned Activities	Naalah Cleveland's counseling program and the High-Risk Teen Mentoring program.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Cleveland Heights is a diverse community that prides itself on its integrated neighborhoods. The city has a minority population of 23,281, representing 52% of the total population according to the 2019-2023 American Community Survey. The most recent data provided by HUD shows that there are 16 census block groups in the city which qualify as low- and moderate-income eligible areas.

Improvement Target Areas have been identified through a survey developed and conducted by a third-party consultant, Placemark Collaborative, LLC. This process was approved by HUD. The Improvement Target Area survey instrument is used to evaluate the condition of individual properties. An update to the Improvement Target Area study was completed in 2022. The areas determined to be ITAs are the following: the intersection of Noble and Mayfield Roads; the intersection of Mayfield and Lee Roads; and the intersection of Noble and Greyton Roads.

This updated Improvement Target Area study will be utilized in implementing the Storefront Renovation programs described in this plan that address area slum and blight.

The City is in the process of completing and adopting neighborhoods plans for the North Coventry neighborhood (1410.00-1) and the neighborhoods that are a part of the Noble Road Corridor. While all LMH (low-Mod Housing) programming is available city-wide, marketing efforts will be targeting these neighborhoods.

Geographic Distribution

Target Area	Percentage of Funds
City of Cleveland Heights	100

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Most programs are available to low- and moderate-income households throughout the city as they are a direct low-mod housing benefit, low-mod area benefit or limited clientele benefit (Public Service activities). The exceptions are the programs that eliminate a slum/blight condition as determined by a HUD approved blight survey. Some programs only take place in Census designated Low- and Moderate-Income areas. As noted previously, both North Coventry and the Noble Corridor neighborhoods are both recognized as needing additional community development investment and projects in these areas will

be prioritized where necessary.

Discussion

This section has been intentionally left blank.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Cleveland Heights works closely with public and private partners to leverage its resources including various grants from Cuyahoga County and the State of Ohio. This applies to most of our nonprofit partners including the Home Repair Resource Center, the Fair Housing Center for Rights and Research, Start Right CDC, Open Doors Academy, Family Connections, Journey Center, The Forest City Community Land Trust and FutureHeights. In addition, the City also prides itself on a high level of civic engagement.

In 2015 the City began a Master Planning process, in conjunction with the Cuyahoga County Planning Commission, which was completed in 2017. The Master Plan includes policies and implementation strategies to accomplish the City's vision. These are organized into 11 major topic areas: Future Land Use, Vibrant Neighborhoods, Complete Transportation Network, Environmentally Sustainable Community, Business Friendly, Strong Business Districts, High Quality Infrastructure, Hub for Arts and Culture, A Diverse and Open Community, A Safe and Engaged Community, and A Healthy Community. The Master Plan attempts to be a fully integrated plan addressing the various elements that makes Cleveland Heights a viable community and it does recognize the efforts already being undertaken and described in this Annual Plan. The implementation section provides additional potential revenue sources that the City can apply for in order to strengthen and expand the community development efforts already undertaken and described in this Annual Plan.

In 2018, Cleveland Heights City Council passed a Complete and Green Streets Policy that sets requirements for improving all modes of transportation throughout the City. The Policy directs coordination among City Departments and defines metrics for measuring success. Persons of low- and moderate-income and persons with disabilities particularly benefit from such a policy due to the decreased access and utilization of personal motorized vehicles. In 2019, the City of Cleveland Heights won the award for Best Complete Streets Policy by Smart Growth America.

Additionally, the City has completed a Comprehensive & Equitable Safety Action Plan, a Climate Action and Resiliency Plan, and several streetscape plans that will be utilized to strategically invest public funds into actions that will strengthen our community.

Actions planned to address obstacles to meeting underserved needs

The greatest obstacle to meeting underserved needs in our community is the uncertainty of the amount of Community Development Block Grant as well as other federal and state resources. City Council and the administration work diligently to ensure that all residents are able to have the highest quality of life and healthy sustainable neighborhoods.

The City has programmed much of its American Rescue Plan Act (ARPA) funds to community development purposes. The State of Ohio and Cuyahoga County have also assisted Cleveland Heights

with ARPA funds, particularly in the area of lead-based paint hazard remediation and abatement in housing and childcare facilities.

The City has also been fortunate to receive grants from various sources in recent years that have enabled us to undertake projects that have or will benefit the community when completed. These include four Transportation for Livable Communities Initiative (TLCI) grants through the Northeast Ohio Areawide Coordinating Agency, two Surface Water Improvement Fund (SWIF) grants from the Ohio EPA and transportation enhancement funds from the state of Ohio and American Rescue Plan Act funds.

Actions planned to foster and maintain affordable housing

The City will continue to offer programs that make or keep housing affordable in the city. Cleveland Heights is a community with a wide variety of housing opportunities including apartment buildings, modest single-family homes, two-family homes, medium priced to very high-end single-family homes, townhomes and condominiums. With our large rental market and competitive house prices, the city is often affordable with regard to housing options.

The City of Cleveland Heights has entered into an agreement with Cuyahoga County and the cities of Euclid, Lakewood and Parma to jointly participate in HOME program funding by creating the Cuyahoga Housing Consortium. The consortium has allowed for the coordination of housing program delivery by CDBG entitlement communities.

Most of our housing was built prior to 1945 and therefore home repairs can be a barrier to low- and moderate-income homeowners. Housing rehabilitation costs are barriers that we are addressing to assist low and moderate-income households remain in their homes. We work closely with our Housing Inspections Department and our Office on Aging to provide information to low- and moderate-income homeowners who are cited for code violations about the availability of the City's federally-funded grants and low-interest financing for home improvement projects. Home Repair Resource Center programs also provide education, counseling and funding opportunities to low-and moderate-income residents to help prevent code violations and related safety issues. We also have a HOME funded down-payment assistance program that assists LMI households to be able to afford purchasing their own homes.

The City, through local funds and technical assistance has been working with an emergency shelter provider and a transitional housing provider that focuses on aged-out foster youth to expand services in Cleveland Heights.

Lastly, Start Right CDC is partnering with the City to take advantage of the OFHA Single-Family Housing Tax Credit. They are also partnering with affordable housing developer, TWG, to build a 44-unit LIHTC

building on Noble Road.

Actions planned to reduce lead-based paint hazards

The City of Cleveland Heights will continue to partner with the Cuyahoga County Board of Health and the Cuyahoga Department of Housing and Community Development to implement the Lead Hazard Control/Lead Hazard Reduction Grants. Funds for these programs were successfully secured from the Department of Housing and Urban Development and the State of Ohio. The programs provide grants of up to \$30,000 per unit for the removal of lead hazards from LMI households. Households with children under the age of six are prioritized. Additionally, Cuyahoga County granted the City \$200,000 in 2023 in order to reduce LBP Hazards in properties that are above the 80% AMI requirement or who cannot provide required match funds.

In 2024, the City of Cleveland Heights began implementing its new Lead Safe Rental Registration Program. This phased-approach program requires rental units to pass a lead clearance exam in order to register their rental property with the City.

The State of Ohio has allocated both Cuyahoga County and the City of Cleveland Heights funds to address lead-based paint hazards. The direct allocation from the State will be used to help implement the City's Lead Safe Rental Registration Program by assisting landlords with the cost of lead clearance exams. Pass through funds from the County is allowing us to address lead-based paint hazards in childcare facilities.

Lastly, all contractors which are under contract for Federally-funded rehabilitation projects are monitored to ensure that they are following lead-safe practices.

Actions planned to reduce the number of poverty-level families

The City of Cleveland Heights utilizes its Commercial Loan program as a method to reduce the number of households living below the poverty line. The fund provides assistance to businesses for acquisition, expansion, and rehabilitation activities. The City looks for the creation of low-moderate income jobs because of these loan activities. Also, housing counseling is provided to low- and moderate-income homeowners. The counseling includes financial management of the household budget, which assists those persons having few financial means.

In addition, CDBG funds are used to support public service activities that have a direct impact on poverty. CDBG funds provide support to Gesher, a benefits referral and job placement program. CDBG funds also provide support to the Heights Emergency Food Center, Start Right Food Pantry and the Chesed Center in order to help facilitate the assistance to low- and moderate-income families with

three-day supplies of food every month.

Actions planned to develop institutional structure

The City of Cleveland Heights administers its Community Development Block Grant entitlement grant through its Department of Planning and Development. The institutional structure through which Cleveland Heights carries out its affordable and supportive housing strategy consists of public sector agencies, non-profit organizations, and the private sector. The City works with non-profits at various stages of their development in order to increase the institutional capacity of the non-profit sector working in community development.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Cleveland Heights continues to foster coordination among public and private housing and social service agencies through several methods. The City allocates CDBG resources to subrecipients who handle a variety of issues, such as housing rehabilitation, affordable homeownership, fair housing and landlord/tenant concerns. Also, through the allocation of CDBG resources to city departments and social services organizations, the City is assisting entities who are linked into networks of service providers within the metropolitan area, such as the Cleveland Heights Office on Aging, Family Connections of NE Ohio, the Heights Emergency Food Center, the Ohio Fair Lending Coalition, the Greater Cleveland Reinvestment Coalition and many more.

The CDBG funds augment other revenue sources for these organizations, such as memberships, grants, fund-raising efforts, and other in-kind donations of goods and/or services.

Discussion

The City of Cleveland Heights is committed to fair housing. The City of Cleveland Heights has a Fair Practices Ordinance and staff from several departments who work to ensure fair housing.

In 2020, the City completed an updated Analysis of Impediments to Fair Housing Choice. The AI identified 5 impediments and the City is actively working to overcome and/or remove these barriers. Of priority for the last several years has been to: continue to implement programs that reduce housing cost and evictions in the City for low-mod populations; make special considerations for accessibility in public spaces and encourage accessibility in new housing construction; and continue to monitor banking practices in order to promote fair lending.

The City has also allocated funding to on-going programs that assist in furthering fair housing. These include landlord and tenant counseling, eviction prevention services, fair housing education and outreach, sales and rental audits, leadership training that targets members of protected classes, and efforts to monitor lending institutions to ensure and promote fair lending.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City of Cleveland Heights is estimating \$126,500 of Program Income for FY 2026. Program income is budgeted back into the program that generated it, with the exception of funds being repaid to programs that no longer operate under CDBG. The CDBG Short-Term Deferred Loan, Deferred and No Interest housing loan repayments will be budgeted to the HPO Home Rehab Program.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	78.39%

Discussion

The City of Cleveland Heights will certify that 70% of the aggregate expenditure of CDBG funds over three years (2026, 2027, 2028) will benefit persons of low and moderate incomes.

Proposed: 03/16/2026

RESOLUTION NO. 059-2026(PD), *Second Reading*

By Mayor Petras

A Resolution authorizing the Mayor to submit the Community Development Block Grant (CDBG) Annual Action Plan and entitlement application for the year beginning January 1, 2026; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City has participated, and does now participate, in the CDBG program; and

WHEREAS, the receipt of such funds has been extremely helpful to this City in accomplishing its community development goals; and

WHEREAS, the City has conducted hearings and has participated in extensive discussions with the Citizens Advisory Committee (CAC) and citizens relative to the activities to be accomplished in the fiftieth year of such program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to file with the Department of Housing and Urban Development of the United States Government and any required review agencies, for the program year beginning on January 1, 2026, and continuing for a one (1) year period thereafter, the Annual Action Plan submittals, a copy of which is on file with the Clerk of Council and copies of which will have been reviewed by members of Council. A copy of the 52nd year proposed budget, attached hereto as Exhibit A, is presently on file with the Clerk of Council and describes the activities and the proposed amount of expenditures to be approved by this Council for each such activity during the year 2026.

SECTION 2. The Mayor is further authorized and directed to sign any and all forms, applications, or other documents necessary to obtain funding for these described programs, to submit such documents to the proper reviewing agencies within the time permitted by law and to execute contracts with the subrecipient organizations of Community Development Block Grant (CDBG) funds as detailed in Exhibit A and in the 2026 Annual Action Plan.

SECTION 3. The Mayor be, and he is hereby, further authorized to file with HUD and any required reviewing agencies the Annual Action Plan for 2026, a copy of which was made available for review beginning on February 13, 2026, on the City's website and in the Cleveland Heights Planning Department for at least thirty (30) days.

RESOLUTION NO. 059-2026(PD)

SECTION 4. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

SECTION 5. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 6. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being to permit immediate filing of the described applications with all appropriate governmental agencies in order to ensure funding prior to the commencement of the program year. Provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor

	2025 Allocations	2026 Requests	2026 CAC Subcommittee Recommendations	2026 Admin Recommendations	2026 Allocations
ADMINISTRATIVE ACTIVITIES maximum funding is capped at 20%					
CD Administration	\$ 248,640	\$ 250,000	\$ 233,000	\$ 233,000	\$ 233,000
Fair Housing Activities	\$ -	\$ 46,100	\$ 40,000	\$ 40,000	\$ 40,000
FutureHeights - Community Capacity-Building	\$ 45,000	\$ 60,000	\$ 40,000	\$ 40,000	\$ 40,000
ADMINISTRATIVE SUB-TOTAL	\$ 293,640	\$ 356,100	\$ 313,000	\$ 313,000	\$ 313,000
PUBLIC SERVICE ACTIVITIES maximum funding is capped at 15%					
HRRC Housing Counselor	\$ 22,000	\$ 22,000	\$ 22,000	\$ 12,000	\$ 12,000
Office on Aging - Community Resource Specialist Program	\$ 15,000	\$ 40,000	\$ 38,750	\$ 10,000	\$ 10,000
Heights Emergency Food Ctr.	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000
Family Connections (Playroom & FSC)	\$ 30,000	\$ 40,000	\$ 30,000	\$ 36,000	\$ 36,000
Open Doors Academy (Middle School Program)	\$ 14,000	\$ 20,000	\$ 14,000	\$ 14,000	\$ 14,000
Open Doors Academy (High School Program)	\$ 14,000	\$ 20,000	\$ 14,000	\$ 14,000	\$ 14,000
Start Right Food Program	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
Gesher	\$ 14,000	\$ 25,000	\$ 14,000	\$ 17,000	\$ 17,000
Lake Erie Ink	\$ 15,000	\$ 17,500	\$ 15,000	\$ 17,500	\$ 17,500
WAVE Mentoring Program	\$ 12,000	\$ 30,000	\$ 12,000	\$ 15,000	\$ 15,000
Naaleh Cleveland	\$ 20,000	\$ 25,000	\$ 20,000	\$ 22,500	\$ 22,500
Chesed Center - Food Pantry Operations	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Journey Center for Safety & Healing	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Heights Suburban Collaborative Family Support	\$ 20,000	\$ 30,000	\$ 20,000	\$ 20,000	\$ 20,000
PUBLIC SERVICES SUB-TOTAL	\$ 233,000	\$ 326,500	\$ 256,750	\$ 235,000	\$ 235,000
					\$ -
PUBLIC FACILITIES & IMPROVEMENTS					
PUBLIC FAC. & IMP. SUB-TOTAL					
Street Improvements	\$ 155,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 100,000
LEI - Capital Improvements	\$ 15,000	\$ -	\$ -	\$ -	\$ -
Creative Spaces Cultural Arts	\$ 82,000	\$ -	\$ -	\$ -	\$ -
Forest City Community Land Trust	\$ -	\$ 70,000	\$ 30,000	\$ 50,000	\$ 50,000

	2025 Allocations	2026 Requests	2026 CAC Subcommittee Recommendations	2026 Admin Recommendations	2026 Allocations
Public Facility Accessibility Improvements	\$ 25,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 249,331
Hebrew Academy					\$ 115,675
PUBLIC FAC. & IMP. SUB-TOTAL	\$ 277,000	\$ 420,000	\$ 230,000	\$ 250,000	\$ 515,006
HOUSING ACTIVITIES					
<i>Home Repair Resource Center (HRRC)</i>					
HRRC Operating Expenses	\$ 134,890	\$ 215,000	\$ 134,890	\$ 186,075	\$ 186,075
Assist Incentive Grant	\$ -	\$ 5,000	\$ -	\$ -	\$ -
Deferred Loan Match	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -
Sr. Home Stability Grant	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<i>HRRC SUB-TOTAL</i>	<i>\$ 144,890</i>	<i>\$ 230,000</i>	<i>\$ 144,890</i>	<i>\$ 191,075</i>	<i>\$ 191,075</i>
<i>Housing Preservation Office (HPO)</i>					
Senior Home Repair Program	\$ 100,000	\$ 150,000	\$ 100,000	\$ 75,000	\$ 75,000
Home Repair Program	\$ 100,000	\$ 200,000	\$ 100,000	\$ 75,000	\$ 75,000
Nuisance Abatement	\$ -	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000
HPO Operating/Staff	\$ 276,925	\$ 299,000	\$ 276,925	\$ 276,925	\$ 276,925
LMI Code Enforcement	\$ 50,000	\$ -	\$ -	\$ -	\$ -
<i>HPO SUB-TOTAL</i>	<i>\$ 526,925</i>	<i>\$ 699,000</i>	<i>\$ 526,925</i>	<i>\$ 451,925</i>	<i>\$ 451,925</i>
FutureHeights - FutureHomes Program	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Start Right - Predevelopment Funds	\$ -	\$ 365,000	\$ -	\$ -	\$ -
HOUSING SUB-TOTAL	\$ 671,815	\$ 1,394,000	\$ 671,815	\$ 643,000	\$ 643,000
COMMERCIAL/ECONOMIC DEVELOPMENT					
<i>Economic Development Department</i>					
E.D Administration	\$ 87,500	\$ 86,250	\$ 86,250	\$ 86,250	\$ 86,250
Storefront Renovation Program	\$ 13,837	\$ 100,000	\$ 100,000	\$ 37,750	\$ 37,750
Commercial Revolving Loan	\$ -	\$ -	\$ -		
<i>ED SUB-TOTAL</i>	<i>\$ 101,337</i>	<i>\$ 186,250</i>	<i>\$ 186,250</i>	<i>\$ 124,000</i>	<i>\$ 124,000</i>
COMMERCIAL/ED SUB-TOTAL	\$ 101,337	\$ 186,250	\$ 186,250	\$ 124,000	\$ 124,000
GRAND TOTAL	\$ 1,576,792	\$ 2,682,850	\$ 1,657,815	\$ 1,565,000	\$ 1,830,006
Contingency	\$ 21,663				
Reallocated Funds	\$ -				

	2025 Allocations	2026 Requests	2026 CAC Subcommittee Recommendations	2026 Admin Recommendations	2026 Allocations
HUD ALLOCATION	\$ 1,566,683	\$ 1,565,000	\$ 1,566,683	\$ 1,565,000	\$ 1,565,000
				\$ -	\$ (265,006)
SUBCOMMITTEE ASSIGNMENTS KEY					
Commercial Areas					
Finance and Other					
Neighborhood Activities					
Preservation and Housing					
ADMIN CAP					\$ 313,000.00
PUBLIC SERVICE CAP					\$ 234,750.00