



June 1, 2026
Regular Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

AGENDA - CLEVELAND HEIGHTS CITY COUNCIL MEETING

- 1) **Meeting called to order by Council President**
- 2) **Roll Call of Council Members**
- 3) **Excuse absent members**
- 4) **Amendments to the Agenda (if necessary)**
- 5) **Approval of minutes from previous meeting(s)**
 - a. April 20, 2026
 - b. May 4, 2026
 - c. May 11, 2026
- 6) **Presentation(s)**
 - a. Laura Loebel, *Heights Schools Foundation*
- 7) **Proclamations and Honors**
- 8) **Communications from the Mayor**
- 9) **City Administrator's Report**
- 10) **Departmental Report(s)**
- 11) **Report of the Clerk of Council**
- 12) **Public Comment - Legislative Agenda Items only**

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda. Comments unrelated to the agenda may be made after Committee Reports.

13) **LEGISLATION**

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

ORDINANCE NO. 111-2026(F): First Reading. An Ordinance to amend certain subparagraphs of Ordinance No. 241-2025, relating to appropriations and other expenditures of the City of Cleveland Heights, Ohio, for the fiscal year ending December 31, 2026; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 112-2026(CRR): First Reading. A Resolution authorizing the City to apply for funding through the Ohio Department of Natural Resources NatureWorks Grant Program; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 113-2026(MSES): First Reading. A Resolution authorizing the Mayor to execute a change order to an agreement with Renaissance Restoration, Ltd. to provide for additional services necessary to lay new concrete foundations for the retaining wall adjacent to the Service Center's salt bin; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

b. First Readings Only

RESOLUTION NO. 114-2026(F): First Reading. A Resolution approving the adoption of the 2027 Tax Budget; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 115-2026(CRR): First Reading. An Ordinance amending Part One, Title Eleven, Chapter 171 of the Codified Ordinances of the City of Cleveland Heights to enact a new Section 171.02(h) "Contracts for

youth, adult, and senior program services,” to provide the City with greater flexibility when contracting with persons to administer the City’s recreational programming or using City facilities to offer recreational programming to the public; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

c. Second Readings

RESOLUTION NO. 100-2026(F): Second Reading. A Resolution declaring the necessity of assessing a portion of the expense of street lighting; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 101-2026(F): Second Reading. A Resolution declaring the necessity of assessing a portion of the expense of improving streets and parkways, including grading, draining, curbing, paving, repaving, repairing, sweeping, or cleaning thereof, removing snow therefrom, and planting, maintaining, and removing shade trees thereon; and declaring an emergency.

Introduced by Mayor Petras

RESOLUTION NO. 104-2026(PSH): Second Reading. A Resolution accepting a grant from The Ohio Department of Public Safety’s Office of Criminal Justice Services, Ohio Body-Worn Camera Grant Program; authorizing the use of grant funds; authorizing the Mayor to enter into an agreement with Motorola Solutions for body-worn cameras; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 105-2026(MSES): Second Reading. A Resolution authorizing the Mayor to execute an agreement with Wade Trim, Inc. of Ohio, for professional design engineering and associated services relating to the mitigation of illicit connections in the Overlook Road area and control of sanitary sewer overflow CH-46; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

RESOLUTION NO. 106-2026(PD): Second Reading (As Amended). A Resolution authorizing a grant agreement with the Taylor Merchants Association; and declaring the necessity that this legislation become

immediately effective as an emergency measure.

Introduced by Council Member Cohen

14) Committee Reports

15) Public Comment - General

Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda.

16) Old Business

17) New Business

18) Council Member Comments

Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce the time limit based on the volume of business on the agenda, the time of evening, or other similar factors.

19) Council President's Report

20) Adjournment

NEXT MEETING OF COUNCIL: JUNE 15, 2026



April 20, 2026
Regular Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

1) Meeting called to order by Council President

Start: 7:36 PM

2) Roll Call of Council Members

Present: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

Excused: None

Also present: Mayor Petras, Director Hanna, Administrator Reese

3) Excuse absent members

- None

4) Amendments to the Agenda (if necessary)

- None

5) Approval of minutes from previous meeting(s)

- None

6) CHUH Student Report

- Bailey Evans, a freshman at Heights High gave a brief report about what is happening at Heights High.

7) Presentation(s)

- a. Legal Aid
- b. Catholic Charities
- c. AMIS

8) Proclamations and Honors

- a. Lutheran East Boys Basketball

9) Communications from the Mayor

- The Mayor took a moment of silence to recognize a student in our community who tragically passed away.
- Spoke briefly about the 2026 road resurfacing program and thanked the council for increasing the budget from \$2.4 million to \$5.1 million; we now have two crews out full-time fixing potholes. Starting Wednesday, there will be a unionized contractor crew also working, so there will be three crews working full-time to try and address all the work that is out there.
- There is a screening of Greenprint at the Noble Library at 6:30 pm on 4/21
- On Friday [4/24] at 9:30 am at Cumberland, there will be a ceremony for Arbor Day
- Requests permission to bid Project #26-03 Hillside Dairy Public Works Yard Improvements Project:

Motion to authorize to bid Project #26-03: Gail Larson

Seconded: Jessica Cohen

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

MOTION PASSED

10) City Administrator's Report

- Provided an update on the Administration's new internal legislative meeting, which is intended to take a more proactive approach to legislation and policy matters.
- The Mayor and staff met with Millennium Strategies to discuss opportunities to maximize grant funding going forward.
- Coordinated with the Mayor and Director Clinkscale to secure a third pothole repair crew beginning Wednesday, April 22.
- Worked with Public Works and Planning & Development to advance the Hillside Dairy Demolition Project. The Mayor will read into the record tonight a request for permission to bid on the project. Anticipated next steps include:
 - April 23 and April 30: Project advertisement
 - May 7: Bid opening
 - Following bid opening: Update to City Council
 - May/June: Budget adjustment for project completion (amount TBD)
 - June: Contract finalization
 - June–August: Site abatement, demolition, and security

11) Departmental Report(s)

- None

12) Report of the Clerk of Council

- None

13) Public Comment - Legislative Agenda Items only

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda. Comments unrelated to the agenda may be made after Committee Reports).

- None

14) LEGISLATION

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation;

(F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

ORDINANCE NO. 078-2026(AS): First Reading. An Ordinance to approve current replacement pages to the Cleveland Heights Codified Ordinances; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Councilmember Cobb

Motion to adopt: Craig Cobb

Seconded: Jessica Cohen

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 079-2026(MSES): First Reading. A Resolution authorizing participation in the ODOT Cooperative Purchasing Program for road salt for the 2026-2027 winter season; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Jessica Cohen

Seconded: Jim Posch

Discussion: Council member Cohen thanked the Mayor and Director Clinkscale on their continued work on improving our processes when it comes to the use of road salt.

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

b. First Readings Only

RESOLUTION NO. 081-2026(PD): First Reading. A Resolution authorizing the Mayor to execute an agreement with American Builders & Applicators, a certified lead abatement contractor, for the use of HOME Investment Partnership funds, Community Development Block Grant (CDBG) funds, and

American Rescue Plan Act (ARPA) funds in connection with a Housing Rehabilitation Deferred Loan Program at Permanent Parcel Number (PPN) 682-34-010; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

READ INTO THE RECORD

ORDINANCE NO. 082-2026(PD): First Reading. An Ordinance authorizing the Mayor to enter into a lease agreement with Mac's Backs Bookstore, Inc. for the lease of 1807 Coventry Road; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

READ INTO THE RECORD

RESOLUTION NO. 083-2026(COTW): First Reading. A Resolution determining that support of the 2026 Heights Music Hop is in furtherance of a proper public purpose; authorizing a contribution of Seven Thousand Five Hundred Dollars (\$7,500) to FutureHeights, Inc. in support of the 2026 Heights Music Hop; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Council President Cuda

READ INTO THE RECORD

RESOLUTION NO. 084-2026(COTW): First Reading. A Resolution determining that support of the 2026 Heights Tiger 5k and Fun Run is in furtherance of a proper public purpose; authorizing a contribution of Two Thousand Five Hundred Dollars (\$2,500.00) to the CHUH School District PTA in support of the 2026 Heights Tiger 5k and Fun Run.

Introduced by Councilmember DeWitt-Foy

READ INTO THE RECORD

c. Second Readings

RESOLUTION NO. 074-2026(CRR): Second Reading. A Resolution authorizing the Mayor to execute an agreement with Farnham Equipment Company for the purchase and installation of new ADA-compliant bleachers

for the Forest Hill Baseball Complex; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Craig Cobb

Seconded: Gail Larson

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 075-2026(MSES): Second Reading. A Resolution authorizing the Mayor to execute an agreement with KWK, LLC d/b/a Deluxe Outdoor Services in order to furnish the labor, materials, equipment, and associated landscaping services necessary for the 2026 Facilities Landscape and Gardening Services; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Jessica Cohen

Seconded: Gail Larson

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

d. Consent Agenda

Motion to suspend the rules: Craig Cobb

Seconded: Gail Larson

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

MOTION PASSED

Motion to adopt: Sarah Stone

Seconded: Craig Cobb

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 085-2026(CRR): First Reading. A Resolution proclaiming May 2026 to be *Mary Dunbar Bike Month* in the City of Cleveland Heights; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Council Members and Mayor Petras

Passed on consent agenda

RESOLUTION NO. 086-2026(CRR): First Reading. A Resolution recognizing May 3 – May 9, 2026 to be *Professional Municipal Clerks Week*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Council Members and Mayor Petras

Passed on consent agenda

RESOLUTION NO. 087-2026(CRR): First Reading. A Resolution recognizing May 4-8, 2026, as *Air Quality Awareness Week*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Council Members and Mayor Petras

Passed on consent agenda

RESOLUTION NO. 088-2026(CRR): First Reading. A Resolution recognizing May, 2026 as *National Asian/Pacific American Heritage Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Council Members and Mayor Petras

Passed on consent agenda

RESOLUTION NO. 089-2026(CRR): First Reading. A Resolution recognizing May 2026 to be *Mental Health Awareness Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Council Members and Mayor Petras

Passed on consent agenda

RESOLUTION NO. 090-2026(CRR): First Reading. A Resolution proclaiming May 2026 as *Jewish American Heritage Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Council Members and Mayor Petras

Passed on consent agenda

RESOLUTION NO. 091-2026(CRR): First Reading. A Resolution proclaiming May 2026 to be *Military Appreciation Month* in the City of Cleveland Heights; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Council Members and Mayor Petras

Passed on consent agenda

RESOLUTION NO. 092-2026(CRR): First Reading. A Resolution declaring May 2026 *National Preservation Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Council Members and Mayor Petras

Passed on consent agenda

RESOLUTION NO. 093-2026(CRR): First Reading. A Resolution recognizing April 28, 2026, as *National School Bus Driver Appreciation Day*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by All City Council Members and Mayor Petras

Passed on consent agenda

15) Committee Reports

- **MSES:** The next meeting is Monday, May 11, at 7:00 p.m. The next Climate and Environmental Sustainability Committee meeting is scheduled for April 21 at 4:00 p.m. The Transportation and Mobility Committee meeting will be scheduled later in April. The City will hold its annual Arbor Day tree planting on Friday, April 24, at 9:30 a.m. at Cumberland Park. The City has partnered with Heights Tree People and CHUH to celebrate the Arbor Day Foundation's 50th anniversary.
- **Planning & Development (P&D):** The next meeting is on April 28 at 5:30 p.m. A new date for the Planning and Development Committee's special meeting to hear public comments on ADUs is still being determined.
- **Finance:** The next meeting is Monday, May 27. Time to be determined.
- **PSH:** The next meeting is Monday, May 27. Time to be determined.

- **HB:** The next meeting is Monday, May 11.

16) Public Comment - General

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda).

Speakers

Name	Resident/Board Member/Other	Topic
Gail Bromley	Resident	Shaker Lakes
Jason Smith	Resident	Opposed to ORD 075-2022
Edgar Mitchell	Resident	Thanked HRRC for their help
Chris Wood	Resident	Blanche Ave Extension Project

17) Old Business

- None

18) New Business

- None

19) Council Member Comments

(Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

- Joe DeWitt-Foy thanked the Mayor and the Parks & Recreation Director for making progress on a long-standing request to increase access to the turf at Denison Field. The field will now be available for “open field days” on weekdays from 3:00–5:00 p.m. and on Sundays from 8:00 – 11:00 a.m.
- Gail Larson announced that Ranked Choice Voting Ohio will host a town hall on April 22 at 6:00 p.m. at the Lee Road Library. On April 29, the City Council will hold a public hearing at 6:00 p.m. to gather resident input on placing ranked choice voting on the November ballot. Additionally, on May

1 20, a meeting will be held to introduce residents to Culver's management
2 team that will be developing a new location in the Monticello Triangle.

3
4 **20) Council President's Report**

- 5
6 • Provided a brief overview of the Council's five-hour workshop on April 19.
7 Discussions included the role of Council, members' individual visions,
8 alignment with the Mayor's agenda, and a comprehensive review and
9 organization of Council's legislative goals. Extended thanks to Council
10 member Posch for advocating for the workshop and to the Council Clerk
11 for coordinating the logistics. Council will reconvene on April 28 to continue
12 and conclude the discussion.

13
14 **21) Adjournment**

15 End: 8:38 PM

16
17 **NEXT MEETING OF COUNCIL: MAY 4, 2026**



May 4, 2026
Regular Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

1) Meeting called to order by Council President

Start: 7:36 PM

2) Roll Call of Council Members

Present: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

Excused: None

Also present: Mayor Petras, Director Hanna, Clerk Balester, Administrator Reese, MAC Coordinator Walburn, Director Zamft, Director Gonzalez

3) Excuse absent members

- None

4) Amendments to the Agenda (if necessary)

- None

5) Approval of minutes from previous meeting(s)

- a. April 6, 2026

APPROVED

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a. Proclamation for Jonathan Partington

- Presented by Mayor Petras presented a proclamation for Mr. Partington's quick thinking and actions that saved his family and neighbors from a residential fire.

7) Communications from the Mayor

- Requests permission to bid Project #26-04 Altamont Ave. Waterline Replacement Project and Project #26-05 Brinkmore Rd and Mt. Laurel Rd Waterline Replacement Project.

Motion to authorize the Mayor to bid projects #26-04 and #26-05:

Gail Larson

Seconded: Jessica Cohen

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

MOTION PASSED

8) City Administrator's Report

- **Emergency Management Update:** Update on emergency management in the City of Cleveland Heights based on recent meetings with the Chief of Police and Fire Chief.
- **Coventry Garage Elevator:** Status update on the elevator at the Coventry Garage.
- **Citizens Advisory Committee:** Update on the City Administrator's meeting with the Citizens Advisory Committee regarding the administration's priorities.
- **HR Director Search:** Update on the search for a Human Resources Director. The City received more than 70 applications. The first round of interviews (11 candidates) is taking place this week, with second-round interviews scheduled for next week. Council may be asked to hold a confirmation hearing on May 18.
- **Hillside Dairy Demolition:** Update on the Hillside Dairy demolition project. Bids are scheduled to open May 7, and legislation is anticipated for the May 18 Council Meeting to authorize a contract and a budget amendment to address the cost discrepancy.

1 **9) Departmental Report(s)**

2
3
4 a. Mayor's Action Center Coordinator, *Todd Walburn*

- 5
6 • About two years ago, the City prepared to launch the MAC and
7 Access Cleveland Heights, and since then, more than 10,000
8 requests have been submitted. These requests—ranging from
9 questions and complaints to compliments—have generated significant
10 data that reflects the broad scope of city operations. The app helps
11 track and manage requests and serves as a living record of the
12 day-to-day work of city staff. Access Cleveland Heights also
13 strengthens connections between residents and city departments
14 while providing opportunities to educate the public about city services
15 and operations.
16 • MAC worked with the Communications team to develop a “Be
17 Prepared” guide— a printable fact sheet designed for residents to
18 keep on their refrigerators. This resource was created in response to a
19 high volume of requests received following a particularly severe storm,
20 highlighting the need for clear, accessible preparedness information
21 for residents.
22 • Using MAC data, the IT Department is in the early stages of working
23 on integration between the various software systems used by each
24 department to support more efficient operations.

25
26 b. Director of Planning and Development, *Eric Zamft*

- 27
28 • Director Zamft, Planning and Development Director, provided an
29 update on several development projects currently underway: the
30 Marquee (Cedar–Lee) project, which is scheduled for completion in
31 September; the Nobility Court project, anticipated to be completed in
32 the fall; and the Taylor–Tudor project, which is approximately 50%
33 complete, with additional details expected at the end of June.
34 • The in-house inspection staff has been invaluable to these projects,
35 as they are available to conduct inspections any day of the work week
36 and allow developers to schedule formal inspections within a short
37 timeframe.

38
39 c. Director of Parks and Recreation, *Andres Gonzalez*

- 40
41 • At Cain Park, the ADA STRAMP project and in-hill seating
42 improvements are nearly complete. The remaining work involves
43 building up the sledding hill adjacent to the in-hill seating to redirect
44 sledders away from the seating area for safety.

- A separate waterline break occurred within Cain Park that is independent of the STRAMP project; the related water main replacement is expected to begin as early as this week.
- The Cain Park seating replacement project is complete, and the City is well- prepared for the 2026 Cain Park season. Approximately 20 shows are booked for this summer—up significantly from eight last year—and ticket sales are progressing very well.
- At Denison Park, several major improvements are underway. The splash pad has been installed, with upcoming work focused on tidying underground utilities, followed by installation of spray features, restrooms, and landscaping. A tot playground is also planned for installation, though the timeline has not yet been finalized.
- Additionally, the main gym area at the Community Center will be closed from today through June 8 to accommodate a complete renovation.
- Several upcoming projects and seasonal milestones were highlighted. Improvements to the Cain Park tennis courts are scheduled to begin in June. Plans are also moving forward for the Cain Park skate park replacement, with design concepts expected sometime in May and a projected November completion date.
- Pool season is quickly approaching. The City remains on pace to open the pool on June 1, and pool passes are currently on sale.

10) **Report of the Clerk of Council**

- Clerk Balester took the opportunity to recognize and thank municipal clerks during Professional Municipal Clerks Week.

11) **Public Comment - Legislative Agenda Items only**

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda. Comments unrelated to the agenda may be made after Committee Reports)

- None

12) **LEGISLATION**

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and

1 *Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public*
2 *Safety and Health. See Resolution 97-2022 for a list of Council Committee subject*
3 *matter areas.*
4

5 **a. First Readings – Consideration of Adoption Requested**
6

7 **RESOLUTION NO. 094-2026(AS): First Reading.** A Resolution appointing
8 Lauren Smith and Nikki Newman as members of the Parks and Recreation
9 Advisory Board of the City of Cleveland Heights, OH, to fill the remainder of
10 unexpired terms; and declaring the necessity that this legislation become
11 immediately effective as an emergency measure.
12

13 Introduced by Councilmember Cobb, Council President Cuda, and Council
14 Vice President Larson

15 **Motion to adopt:** Craig Cobb

16 **Seconded:** Gail Larson
17

18 **Yes:** Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
19 Tony Cuda, Sarah Stone

20 **No:** None
21

LEGISLATION PASSED

22 **ORDINANCE NO. 097-2026(F): First Reading.** An Ordinance to make
23 appropriation for current expenses and other expenditures of the City of
24 Cleveland Heights, Ohio, during the year ending December 31, 2026; and
25 declaring the necessity that this legislation become immediately effective as
26 an emergency measure.
27

28 Introduced by Mayor Petras

29 **Motion to adopt:** Joe DeWitt-Foy

30 **Seconded:** Jim Posch
31

32 **Yes:** Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
33 Tony Cuda, Sarah Stone

34 **No:** None
35

LEGISLATION PASSED

36 **RESOLUTION NO. 098-2026(MSES): First Reading.** An Ordinance
37 authorizing the Mayor to enter into an agreement with Waste management of
38 Ohio through contracts entered into by individual members of the Recycling
39 Processing Services Consortium (consortium), which includes the
40 communities of Beachwood, Highland Hills, Independence, Lyndhurst,

Moreland Hills, Pepper Pike, Solon, University Heights, and Woodmere, and which was organized by the Cuyahoga County Solid Waste District, for recycling processing services; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Gail Larson

Seconded: Jim Posch

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

b. First Readings Only

RESOLUTION NO. 095-2026(MSES): First Reading. A Resolution authorizing the Mayor to execute an agreement with the Northeast Ohio Areawide Coordinating Agency for the design and installation of eight (8) DC Fast Charger electric vehicle charging points at City Hall and the Cleveland Heights Community Center.

Introduced by Mayor Petras

READ INTO THE RECORD

RESOLUTION NO. 096-2026(MSES): First Reading. A Resolution authorizing the Mayor to execute an agreement for the continuation and expansion of the city-wide food scrap composting program through Rust Belt Riders Composting, LLC.

Introduced by Mayor Petras

READ INTO THE RECORD

c. Second Readings

RESOLUTION NO. 081-2026(PD): Second Reading. A Resolution authorizing the Mayor to execute an agreement with American Builders & Applicators, a certified lead abatement contractor, for the use of HOME Investment Partnership funds, Community Development Block Grant (CDBG) funds, and American Rescue Plan Act (ARPA) funds in connection with a

Housing Rehabilitation Deferred Loan Program at Permanent Parcel Number (PPN) 682-34-010; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Jessica Cohen

Seconded: Craig Cobb

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

ORDINANCE NO. 082-2026(PD): Second Reading. An Ordinance authorizing the Mayor to enter into a lease agreement with Mac's Backs Bookstore, Inc. for the lease of 1807 Coventry Road; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Petras

Motion to adopt: Jessica Cohen

Seconded: Gail Larson

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 083-2026(COTW): Second Reading. A Resolution determining that support of the 2026 Heights Music Hop is in furtherance of a proper public purpose; authorizing a contribution of Seven Thousand Five Hundred Dollars (\$7,500) to FutureHeights, Inc. in support of the 2026 Heights Music Hop; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Council President Cuda

Motion to adopt: Craig Cobb

Seconded: Gail Larson

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

RESOLUTION NO. 084-2026(COTW): Second Reading. A Resolution determining that support of the 2026 Heights Tiger 5k and Fun Run is in furtherance of a proper public purpose; authorizing a contribution of Two Thousand Five Hundred Dollars (\$2,500.00) to the CHUH School District PTA in support of the 2026 Heights Tiger 5k and Fun Run.

Introduced by Councilmember Dewitt-Foy

Motion to adopt: Sarah Stone

Seconded: Jessica Cohen

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

LEGISLATION PASSED

13) Committee Reports

- **MSES:** Council Vice President Larson thanked all staff involved with moving forward with the Hillside Dairy demolition. This project is the beginning of a long-anticipated plan to develop the Noble Triangle. At the COTW Meeting on May 11, 2026, they will discuss the bulk refuse program, sidewalk repair, and priorities for 2026
- **PD:** Council member Cohen gave a brief update from the previous meeting regarding a proposed update to the Landmark Commission ordinance. They will continue this discussion at the COTW meeting on May 11, 2026. They also discussed with the Taylor Merchants Association their funding request. The meeting regarding ADUs has been scheduled on June 2nd, from 5:30-6pm there will be an open house with planning staff, then the meeting where residents are encouraged
- **CRR:** Council member DeWitt-Foy gave a brief overview of topics relating to Parks and Recs will be discussed at the COTW meeting on May 11, 2026.
- **HB:** Councilmember Stone gave a brief overview of topics related to Housing and Building that will be discussed at the COTW meeting on May 11, 2026 as part of the COTW.

14) Public Comment - General

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda.)

Speakers

Name	Resident/Board Member/Other	Topic
James O'Hare	Resident	Shaker Lakes
Jacqueline Thornton	Resident	Animal Control/Animal Pickup
Carolyn Penn	Resident	Animal Control/Animal Pickup
Anne Coruso	Resident	Democracy Day 2026
Edgar Mitchell	Resident	Thanked the Administration and Council for their help
Christopher Wood	Resident	Blanche Ave. Extension Project
Amy Weinfurter	Other	Shaker Lakes
Tiffany Massing	Resident	Shaker Lakes
Patrick Kilts	Other	Shaker Lakes
Lawrence Bradley	Resident	Blanche Ave. Extension Project
James Nemastil	Resident	Shaker Lakes/Parks

15) Old Business

- None

16) New Business

- President Cuda distributed a draft of a proposed council community engagement process

Motion to establish Council's 2026 Summer Recess from July 14 to August 14, and canceling the July 20, 2026, and August 3, 2026, Regular Council Meetings: Gail Larson

Seconded: Jessica Cohen

Yes: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

No: None

MOTION PASSED

17) Council Member Comments

(Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based

1 on the volume of business on the agenda, the time of evening, or other similar
2 factors.)

- 3
4 • None

5
6 **18) Council President's Report**

- 7 • Gave his thoughts about the Mayor's State of the City Address last
8 Thursday. He is thankful for the spirit of collaboration in the first few
9 months of 2026.

10
11 **19) Adjournment**

12
13 End: 9:09 PM

14
15 **NEXT MEETING OF COUNCIL: MAY 18, 2026**



May 11, 2026
Special Meeting
7:45 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

1) Meeting called to order by Council President

Start: 8:05 PM

2) Roll Call of Council Members

Present: Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen, Tony Cuda, Sarah Stone

Excused: None

Also Present: Mayor Petras, Deputy Law Director Heltzel

3) Excuse absent members

- None

4) LEGISLATION

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

ORDINANCE NO. 099-2026(AS): First Reading. An Ordinance consenting to the Mayor's designation of an existing board, commission, or committee of

1 the City to serve as the City's Housing Advisory Board, and the appointment
2 of additional members if necessary, in accordance with Ohio Revised Code
3 Chapter 176; and declaring the necessity that this legislation become
4 immediately effective as an emergency measure.
5

6 Introduced by Mayor Petras

7 **Motion to adopt:** Joe DeWitt-Foy

8 **Seconded:** Jessica Cohen
9

10 **Discussion:** Deputy Law Director Heltzel provided background explaining
11 that this ordinance is now required because the upcoming phase of funding
12 through HRRC will be supported by taxpayer revenue. Under Ohio law, a
13 housing advisory board must be convened to provide recommendations to
14 Council on the City's comprehensive housing plan before funds can be
15 expended for the program. Some general discussion on the housing advisory
16 board's required work.
17

18 **Yes:** Craig Cobb, Gail Larson, Jim Posch, Joe DeWitt-Foy, Jessica Cohen,
19 Tony Cuda, Sarah Stone

20 **No:** None
21

LEGISLATION PASSED

22 **5) Adjournment**

23 End: 8:12 PM
24

25 **NEXT MEETING OF COUNCIL: May 18, 2026**



Date: 5/20/2026

To: City Council

From: Joe Brodzinski, Finance Director

Subject: Budget Amendment Requests

Purpose Statement:

Finance is requesting a budget amendment totaling \$1,476,170 for the following items:

Crossroads Settlement Attorney Fees & Plaintiff Court Ordered Refunds- \$554,650

Hillside Dairy Demolition Project- \$298,875

NABA (City Grant) - \$305,585

Taylor Road Merchants (City Grant) - \$317,060

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? To encumber contracts and issue payments for upcoming expenses.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? To encumber contracts and issue payments for upcoming expenses.

If funding is required, is it already budgeted for? Yes: _____ No: X

If not already budgeted for, where will funding come from?

\$626,650- General Fund Unencumbered Cash

\$226,875- Land bank Grant Reimbursement

\$622,645- Decertification of Prior Year Purchase Order(s)

\$1,476,170- Total

2026 Budget Adjustments
Ordinance #XXX-2026
Cash Supplement and Inter-Departmental Transfers
6/1/2026

Fund #	Fund Description	2026 Budget Adjustment	Fund	Department No.	Department Description	Account	Description	Ordinance Description	2026 Budget Adjustment	Budget Adjustment Notes	Funding Source	Requesting Department
101	General Fund	\$ 554,650.00	101	2108	General Operations	2661.0	Court Settlements	O.T.P.S	\$ 554,650.00	Budget Amendment to Appropriate Funds for Crossroads Settlement Attorney Fees & Plaintiff Refunds	Budget Increase-From F101 UE Cash Balance	Law
		\$ 226,875.00	101	5303	CDBG Housing Pres Office	2717.0	Nuisance Abatements	O.T.P.S	\$ 226,875.00	Budget Amendment to Appropriate Funds for Landbank Grant Expenses associated with Hillside Dairy Demolition	Offset by Reimbursable Grant	Planning
		\$ 72,000.00	101	5303	CDBG Housing Pres Office	2717.01	Nuisance Abatements-City N	O.T.P.S	\$ 72,000.00	Budget Amendment to Appropriate Funds for Landbank Grant -Additional Match Expenses associated with Hillside Dairy Demolition	Budget Increase-From F101 UE Cash Balance	Planning
		\$ 305,585.00	101	5303	CDBG Housing Pres Office	2642.0	Econ Dev't Expense	O.T.P.S	\$ 305,585.00	Budget Amendment to Appropriate Funds for NABA	Offset by Decert of PY Encumbrance	Planning
		\$ 317,060.00	101	5303	CDBG Housing Pres Office	2642.0	Econ Dev't Expense	O.T.P.S	\$ 317,060.00	Budget Amendment to Appropriate Funds for Taylor Road Merchants	Offset by Decert of PY Encumbrance	Planning
Budget Adjustment Total		<u>\$ 1,476,170.00</u>							Budget Adjustment Total	<u>\$ 1,476,170.00</u>		
Grand Total Budget Adjustment		<u>\$ 1,476,170.00</u>							Grand Total Budget Adjustm	<u>\$ 1,476,170.00</u>		

Budget Increase Funding Source	Budget Impact
Budget Increase-From Fund 101 UE Cash	\$ 626,650.00
Budget Increase-From Fund 213 UE Cash	\$ -
Budget Increase-From Fund 402 UE Cash	\$ -
Intradepartment Transfer	\$ -
Interdepartment Transfer	\$ -
Offset by Revenue Increase Received**	\$ -
Offset by Decert of PY Encumbrance **	\$ 622,645.00
Offset by Reimbursable Grant**	\$ 226,875.00
	\$ 1,476,170.00

**Receipts to offset expenses, for a net \$0 impact for this request.

Proposed: 06/01/2026

ORDINANCE NO. 111-2026(F), *First Reading*

By Mayor Petras

An Ordinance to amend certain subparagraphs of Ordinance No. 241-2025, relating to appropriations and other expenditures of the City of Cleveland Heights, Ohio for the fiscal year ending December 31, 2026; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, this Council wishes to amend certain appropriations made through Ordinance No. 241-2026, in the manner more fully described herein,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cleveland Heights, that:

SECTION 1. Certain subparagraphs of Ordinance No. 241-2025 relating to appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio for the fiscal year ending December 31, 2026 be, and the same hereby are increased, decreased, and/or transferred in the amounts set forth in Exhibit A, attached hereto. All appropriations not so amended shall remain in full force and effect through the passage of this Ordinance.

SECTION 2. All expenditures of the City of Cleveland Heights within the fiscal year ending December 31, 2026, shall be made within appropriations herein provided. "Appropriation" as used herein means the total amount appropriated for the individual fund. Notwithstanding the financial detail herein presented within an individual fund, the Mayor is authorized to transfer budgeted amounts within each fund, so long as the total amount appropriated for each individual fund is not exceeded.

SECTION 3. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 4. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one paper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance on the City of Cleveland Heights website.

SECTION 5. The prior version of Ordinance No. 241-2025, is hereby repealed in its entirety.

SECTION 6. It is necessary that this Ordinance become immediately effective as an emergency necessary for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the ongoing and

ORDINANCE NO. 111-2025(F)

continuous need to preserve the faith and credit of the City. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

Passed by Council:
Presented to the Mayor:
Approved by Mayor:

JIM PETRAS
Mayor

2026 Budget Appropriations

Fund	Account Code & Category	Account Classification	2026 Original	Adjustments	2026 Amended Budget	Budget Adj. 1/20/26 Ordinance #	Budget Adj. 3/24/26 Ordinance #	Budget Adj. 5/4/26 Ordinance #	Budget Adj. 6/1/26 Ordinance #	Adjustments YTD	Amended Budget
101 - General	1101 - City Council	Personal Services O.T.P.S.	\$229,421.00 \$152,300.00		\$229,421.00 \$152,300.00					\$0.00 \$0.00	\$229,421.00 \$152,300.00
	1101 - City Council Total		\$381,721.00	\$0.00	\$381,721.00					\$0.00	\$381,721.00
	2101 - Mayor	Personal Services O.T.P.S.	\$681,399.00 \$204,250.00		\$681,399.00 \$204,250.00					\$0.00 \$0.00	\$681,399.00 \$204,250.00
	2101 - Mayor Total		\$885,649.00	\$0.00	\$885,649.00					\$0.00	\$885,649.00
	2106 - Civil Service Commission	Personal Services O.T.P.S.	\$2,680.00 \$37,000.00		\$2,680.00 \$37,000.00					\$0.00 \$0.00	\$2,680.00 \$37,000.00
	2106 - Civil Service Commission Total		\$39,680.00	\$0.00	\$39,680.00					\$0.00	\$39,680.00
	2107 - Landmark Commission	O.T.P.S.	\$34,465.00		\$34,465.00					\$0.00	\$34,465.00
	2107 - Landmark Commission Total		\$34,465.00	\$0.00	\$34,465.00					\$0.00	\$34,465.00
	2108 - General Operations	Personal Services O.T.P.S.	\$572,940.00 \$1,770,700.00		\$572,940.00 \$1,770,700.00					\$0.00 \$554,650.00	\$572,940.00 \$2,325,350.00
	2108 - General Operations Total		\$2,343,640.00	\$0.00	\$2,343,640.00					\$554,650.00	\$2,898,290.00
	2201 - Information Technology	Personal Services O.T.P.S. Capital	\$554,888.00 \$381,194.00 \$106,433.00		\$554,888.00 \$381,194.00 \$106,433.00					\$0.00 \$0.00 \$0.00	\$554,888.00 \$381,194.00 \$106,433.00
	2201 - Information Technology Total		\$1,042,515.00	\$0.00	\$1,042,515.00					\$0.00	\$1,042,515.00
	2501 - Community Relations	Personal Services O.T.P.S.	\$686,294.00 \$172,093.00		\$686,294.00 \$322,093.00					\$0.00 \$0.00	\$686,294.00 \$322,093.00
	2501 - Community Relations Total		\$858,387.00	\$150,000.00	\$1,008,387.00					\$0.00	\$1,008,387.00
	3101 - Finance	Personal Services O.T.P.S.	\$970,843.00 \$346,560.00		\$970,843.00 \$346,560.00					\$0.00 \$0.00	\$970,843.00 \$346,560.00
	3101 - Finance Total		\$1,317,403.00	\$0.00	\$1,317,403.00					\$0.00	\$1,317,403.00
	3103 - County Auditors Deduction	O.T.P.S.	\$250,000.00		\$250,000.00					\$0.00	\$250,000.00
	3103 - County Auditors Deduction Total		\$250,000.00	\$0.00	\$250,000.00					\$0.00	\$250,000.00
	3201 - Income Tax	O.T.P.S.	\$1,176,750.00		\$1,176,750.00					\$0.00	\$1,176,750.00
	3201 - Income Tax Total		\$1,176,750.00	\$0.00	\$1,176,750.00					\$0.00	\$1,176,750.00
	3301 - Human Resources	Personal Services O.T.P.S.	\$401,055.00 \$103,500.00		\$401,055.00 \$103,500.00					\$0.00 \$0.00	\$401,055.00 \$103,500.00
	3301 - Human Resources Total		\$504,555.00	\$0.00	\$504,555.00					\$0.00	\$504,555.00
	4101 - Law	Personal Services O.T.P.S. Capital	\$1,118,337.00 \$566,550.00 \$15,000.00	\$154,000.00	\$1,272,337.00 \$566,550.00 \$15,000.00					\$0.00 \$0.00 \$0.00	\$1,272,337.00 \$566,550.00 \$15,000.00
	4101 - Law Total		\$1,699,887.00	\$154,000.00	\$1,853,887.00					\$0.00	\$1,853,887.00
	5101 - Planning	Personal Services O.T.P.S. Capital	\$2,814,116.00 \$488,910.00 \$21,000.00	\$100,000.00	\$2,814,116.00 \$588,910.00 \$21,000.00	\$222,170.00	\$750,000.00	\$250,000.00		\$0.00 \$1,222,170.00 \$0.00	\$2,814,116.00 \$1,811,080.00 \$21,000.00
	5101 - Planning Total		\$3,324,026.00	\$100,000.00	\$3,424,026.00					\$1,222,170.00	\$4,646,196.00
	5102 - Planning Commission	Personal Services O.T.P.S. Capital Non-Government	\$7,870.00 \$200.00 \$5,350.00 \$100.00		\$7,870.00 \$200.00 \$5,350.00 \$100.00					\$0.00 \$0.00 \$0.00 \$0.00	\$7,870.00 \$200.00 \$5,350.00 \$100.00
	5102 - Planning Commission Total		\$13,520.00	\$0.00	\$13,520.00					\$0.00	\$13,520.00
	5103 - Board Of Zoning Appeals	Personal Services O.T.P.S. Non-Government	\$5,475.00 \$5,600.00 \$350.00		\$5,475.00 \$5,600.00 \$350.00					\$0.00 \$0.00 \$0.00	\$5,475.00 \$5,600.00 \$350.00
	5103 - Board Of Zoning Appeals Total		\$11,425.00	\$0.00	\$11,425.00					\$0.00	\$11,425.00
	5104 - SID (Spec Impr District)	O.T.P.S.	\$524,262.00		\$524,262.00					\$0.00	\$524,262.00
	5104 - SID (Spec Impr District) Total		\$524,262.00	\$0.00	\$524,262.00					\$0.00	\$524,262.00
	5106 - Architect Bd of Review	Personal Services O.T.P.S. Non-Government	\$5,985.00 \$5,750.00 \$750.00		\$5,985.00 \$5,750.00 \$750.00					\$0.00 \$0.00 \$0.00	\$5,985.00 \$5,750.00 \$750.00
	5106 - Architect Bd of Review Total		\$12,485.00	\$0.00	\$12,485.00					\$0.00	\$12,485.00
	5303 - CDBG Housing Pres Office	O.T.P.S.	\$900,000.00		\$900,000.00					\$921,520.00	\$1,821,520.00
	5303 - CDBG Housing Pres Office Total		\$900,000.00	\$0.00	\$900,000.00					\$0.00	\$900,000.00
	5602 - SBA Performance Grants	O.T.P.S.	\$150,000.00		\$150,000.00					\$0.00	\$150,000.00
	5602 - SBA Performance Grants Total		\$150,000.00	\$0.00	\$150,000.00					\$0.00	\$150,000.00
	6201 - Service Admin	Personal Services O.T.P.S. Capital	\$546,512.00 \$15,085.00 \$11,200.00		\$546,512.00 \$15,085.00 \$11,200.00					\$0.00 \$0.00 \$0.00	\$546,512.00 \$15,085.00 \$11,200.00
	6201 - Service Admin Total		\$572,797.00	\$0.00	\$572,797.00					\$0.00	\$572,797.00
	6202 - Capital Projects Admin	O.T.P.S.	\$50,000.00		\$50,000.00					\$0.00	\$50,000.00
	6202 - Capital Projects Admin Total		\$50,000.00	\$0.00	\$50,000.00					\$0.00	\$50,000.00
	6207 - Vehicle Maintenance	Personal Services O.T.P.S. Capital	\$1,426,723.00 \$1,497,690.00 \$32,000.00		\$1,426,723.00 \$1,497,690.00 \$32,000.00					\$0.00 \$0.00 \$0.00	\$1,426,723.00 \$1,497,690.00 \$32,000.00
	6207 - Vehicle Maintenance Total		\$2,956,413.00	\$0.00	\$2,956,413.00					\$0.00	\$2,956,413.00

2026 Budget Appropriations

Fund	Account Code & Category	Account Classification	2026 Original	Adjustments	2026 Amended Budget	Budget Adj. 1/20/26 Ordinance #	Budget Adj. 3/24/26 Ordinance #	Budget Adj. 5/4/26 Ordinance #	Budget Adj. 6/1/26 Ordinance #	Adjustments YTD	Amended Budget
	6208 - Street Maintenance	Personal Services	\$1,933,887.00		\$1,933,887.00					\$0.00	\$1,933,887.00
		O.T.P.S.	\$713,975.00		\$713,975.00					\$0.00	\$713,975.00
		Capital	\$21,500.00		\$21,500.00					\$0.00	\$21,500.00
	6208 - Street Maintenance Total		\$2,669,362.00	\$0.00	\$2,669,362.00					\$0.00	\$2,669,362.00
										\$0.00	\$0.00
	6211 - Traffic Signs & Signals	Personal Services	\$77,700.00		\$77,700.00					\$0.00	\$77,700.00
		O.T.P.S.	\$233,225.00		\$233,225.00					\$0.00	\$233,225.00
	6211 - Traffic Signs & Signals Total		\$310,925.00	\$0.00	\$310,925.00					\$0.00	\$310,925.00
										\$0.00	\$0.00
	6225 - DPW Public Property	Personal Services	\$852,500.00		\$852,500.00					\$0.00	\$852,500.00
		O.T.P.S.	\$1,296,000.00		\$1,296,000.00					\$0.00	\$1,296,000.00
	6225 - DPW Public Property Total		\$2,148,500.00	\$0.00	\$2,148,500.00					\$0.00	\$2,148,500.00
										\$0.00	\$0.00
	7201 - Police Admin	Personal Services	\$14,388,162.00		\$14,388,162.00					\$0.00	\$14,388,162.00
		O.T.P.S.	\$733,441.00		\$733,441.00					\$0.00	\$733,441.00
	7201 - Police Admin Total		\$15,121,603.00	\$0.00	\$15,121,603.00					\$0.00	\$15,121,603.00
										\$0.00	\$0.00
	7202 - Police Academy	Personal Services	\$221,500.00		\$221,500.00					\$0.00	\$221,500.00
		O.T.P.S.	\$84,000.00		\$84,000.00					\$0.00	\$84,000.00
	7202 - Police Academy Total		\$305,500.00	\$0.00	\$305,500.00					\$0.00	\$305,500.00
										\$0.00	\$0.00
	7301 - Fire Admin	Personal Services	\$12,668,564.00		\$12,668,564.00					\$0.00	\$12,668,564.00
		O.T.P.S.	\$507,995.00		\$507,995.00					\$0.00	\$507,995.00
	7301 - Fire Admin Total		\$13,176,559.00	\$0.00	\$13,176,559.00					\$0.00	\$13,176,559.00
										\$0.00	\$0.00
	7302 - Joint Dispatch Office	O.T.P.S.	\$1,194,309.00		\$1,194,309.00					\$0.00	\$1,194,309.00
	7302 - Joint Dispatch Office Total		\$1,194,309.00	\$0.00	\$1,194,309.00					\$0.00	\$1,194,309.00
										\$0.00	\$0.00
	7303 - Fire Prevention	Personal Services	\$262,269.00		\$262,269.00					\$0.00	\$262,269.00
		O.T.P.S.	\$26,451.00		\$26,451.00					\$0.00	\$26,451.00
		Capital	\$3,000.00		\$3,000.00					\$0.00	\$3,000.00
	7303 - Fire Prevention Total		\$291,720.00	\$0.00	\$291,720.00					\$0.00	\$291,720.00
										\$0.00	\$0.00
	7401 - Building Services	O.T.P.S.	\$154,300.00		\$154,300.00					\$0.00	\$154,300.00
		Non-Government	\$5,000.00		\$5,000.00					\$0.00	\$5,000.00
	7401 - Building Services Total		\$159,300.00	\$0.00	\$159,300.00					\$0.00	\$159,300.00
										\$0.00	\$0.00
	7402 - Housing Inspections	Personal Services	\$3,215.00		\$3,215.00					\$0.00	\$3,215.00
		O.T.P.S.	\$160,900.00		\$160,900.00					\$0.00	\$160,900.00
		Non-Government	\$4,000.00		\$4,000.00					\$0.00	\$4,000.00
	7402 - Housing Inspections Total		\$168,115.00	\$0.00	\$168,115.00					\$0.00	\$168,115.00
										\$0.00	\$0.00
	8101 - Community Services Admin	O.T.P.S.	\$7,480.00		\$7,480.00					\$0.00	\$7,480.00
	8101 - Community Services Admin Total		\$7,480.00	\$0.00	\$7,480.00					\$0.00	\$7,480.00
										\$0.00	\$0.00
	8201 - Public Prop/Park Maint	Personal Services	\$1,053,810.00		\$1,053,810.00					\$0.00	\$1,053,810.00
		O.T.P.S.	\$226,000.00		\$226,000.00					\$0.00	\$226,000.00
	8201 - Public Prop/Park Maint Total		\$1,279,810.00	\$0.00	\$1,279,810.00					\$0.00	\$1,279,810.00
										\$0.00	\$0.00
	8401 - Parks & Recreation Admin	Personal Services	\$1,180,627.00		\$1,180,627.00					\$0.00	\$1,180,627.00
		O.T.P.S.	\$51,500.00		\$51,500.00					\$0.00	\$51,500.00
	8401 - Parks & Recreation Admin Total		\$1,232,127.00	\$0.00	\$1,232,127.00					\$0.00	\$1,232,127.00
										\$0.00	\$0.00
	8402 - Playgrounds	O.T.P.S.	\$76,200.00		\$76,200.00					\$0.00	\$76,200.00
	8402 - Playgrounds Total		\$76,200.00	\$0.00	\$76,200.00					\$0.00	\$76,200.00
										\$0.00	\$0.00
	8403 - Swimming Pools	Personal Services	\$407,200.00		\$407,200.00					\$0.00	\$407,200.00
		O.T.P.S.	\$230,300.00		\$230,300.00					\$0.00	\$230,300.00
	8403 - Swimming Pools Total		\$637,500.00	\$0.00	\$637,500.00					\$0.00	\$637,500.00
										\$0.00	\$0.00
	8405 - Ice Programs	Personal Services	\$311,000.00		\$311,000.00					\$0.00	\$311,000.00
		O.T.P.S.	\$40,250.00		\$40,250.00					\$0.00	\$40,250.00
	8405 - Ice Programs Total		\$351,250.00	\$0.00	\$351,250.00					\$0.00	\$351,250.00
										\$0.00	\$0.00
	8406 - General Recreation Prog	Personal Services	\$156,152.00		\$156,152.00					\$0.00	\$156,152.00
		O.T.P.S.	\$243,400.00		\$243,400.00					\$0.00	\$243,400.00
	8406 - General Recreation Prog Total		\$399,552.00	\$0.00	\$399,552.00					\$0.00	\$399,552.00
										\$0.00	\$0.00
	8409 - Sports Programs	Personal Services	\$145,600.00		\$145,600.00					\$0.00	\$145,600.00
		O.T.P.S.	\$119,750.00		\$119,750.00					\$0.00	\$119,750.00
	8409 - Sports Programs Total		\$265,350.00	\$0.00	\$265,350.00					\$0.00	\$265,350.00
										\$0.00	\$0.00
	8411 - Community Center Admin	Personal Services	\$699,097.00		\$699,097.00					\$0.00	\$699,097.00
		O.T.P.S.	\$424,100.00		\$424,100.00					\$0.00	\$424,100.00
		Non-Government	\$1,400.00		\$1,400.00					\$0.00	\$1,400.00
	8411 - Community Center Admin Total		\$1,124,597.00	\$0.00	\$1,124,597.00					\$0.00	\$1,124,597.00
										\$0.00	\$0.00
	8501 - Office On Aging Admin	Personal Services	\$214,965.00		\$214,965.00					\$0.00	\$214,965.00
		O.T.P.S.	\$40,110.00		\$40,110.00					\$0.00	\$40,110.00
	8501 - Office On Aging Admin Total		\$255,075.00	\$0.00	\$255,075.00					\$0.00	\$255,075.00
										\$0.00	\$0.00
	8601 - Public Health Admin	O.T.P.S.	\$375,000.00		\$375,000.00					\$0.00	\$375,000.00
	8601 - Public Health Admin Total		\$375,000.00	\$0.00	\$375,000.00					\$0.00	\$375,000.00
										\$0.00	\$0.00
	8701 - Animal Protection	O.T.P.S.	\$75,000.00		\$75,000.00					\$0.00	\$75,000.00
	8701 - Animal Protection Total		\$75,000.00	\$0.00	\$75,000.00					\$0.00	\$75,000.00
										\$0.00	\$0.00
	9101 - Municipal Court	Personal Services	\$1,374,379.00		\$1,374,379.00					\$0.00	\$1,374,379.00
		O.T.P.S.	\$182,500.00		\$182,500.00					\$0.00	\$182,500.00
	9101 - Municipal Court Total		\$1,556,879.00	\$0.00	\$1,556,879.00					\$0.00	\$1,556,879.00

2026 Budget Appropriations

Fund	Account Code & Category	Account Classification	2026 Original	Adjustments	2026 Amended Budget	Budget Adj. 1/20/26 Ordinance #	Budget Adj. 3/24/26 Ordinance #	Budget Adj. 5/4/26 Ordinance #	Budget Adj. 6/1/26 Ordinance #	Adjustments YTD	Amended Budget
101 - General Total			\$62,231,293.00	\$404,000.00	\$62,635,293.00	\$222,170.00	\$750,000.00	\$250,000.00	\$1,476,170.00	\$2,698,340.00	\$65,333,633.00
201 - Street Constr, Maint	6201 - Maint,Service Admin	Personal Services	\$42,335.00		\$42,335.00					\$0.00	\$0.00
	6201 - Maint,Service Admin Total		\$42,335.00	\$0.00	\$42,335.00					\$0.00	\$42,335.00
	6208 - Maint,Street Maintenance	Personal Services	\$102,444.00		\$102,444.00					\$0.00	\$102,444.00
		O.T.P.S.	\$500.00		\$500.00					\$0.00	\$500.00
	6208 - Maint,Street Maintenance Total		\$102,944.00	\$0.00	\$102,944.00					\$0.00	\$102,944.00
	6211 - Maint,Traffic Signs & Signals	Capital	\$40,000.00		\$40,000.00					\$0.00	\$0.00
	6211 - Maint,Traffic Signs & Signals Total		\$40,000.00	\$0.00	\$40,000.00					\$0.00	\$40,000.00
	6213 - Maint,Monticello Blvd	O.T.P.S.	\$37,801.00		\$37,801.00					\$0.00	\$37,801.00
	6213 - Maint,Monticello Blvd Total		\$37,801.00	\$0.00	\$37,801.00					\$0.00	\$37,801.00
	6215 - Maint,Road Repaving-State/Cnty	O.T.P.S.	\$1,992.00		\$1,992.00					\$0.00	\$1,992.00
	6215 - Maint,Road Repaving-State/Cnty Total		\$1,992.00	\$0.00	\$1,992.00					\$0.00	\$1,992.00
	6220 - Maint,Taylor Road	O.T.P.S.	\$63,800.00		\$63,800.00					\$0.00	\$63,800.00
	6220 - Maint,Taylor Road Total		\$63,800.00	\$0.00	\$63,800.00					\$0.00	\$63,800.00
	6236 - Maint,Annual Street Surface	Capital	\$4,000,000.00	\$1,500,000.00	\$5,500,000.00					\$0.00	\$5,500,000.00
	6236 - Maint,Annual Street Surface Total		\$4,000,000.00	\$1,500,000.00	\$5,500,000.00					\$0.00	\$5,500,000.00
	6312 - Maint,Meadowbrook Blvd Rehab	O.T.P.S.	\$118,921.00		\$118,921.00					\$0.00	\$118,921.00
	6312 - Maint,Meadowbrook Blvd Rehab Total		\$118,921.00	\$0.00	\$118,921.00					\$0.00	\$118,921.00
201 - Street Constr, Maint Total			\$4,407,793.00	\$1,500,000.00	\$5,907,793.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,907,793.00
206 - Law Enforcement	7205 - Law Enforcement	O.T.P.S.	\$64,200.00		\$64,200.00					\$0.00	\$0.00
	7205 - Law Enforcement Total		\$64,200.00	\$0.00	\$64,200.00					\$0.00	\$64,200.00
	7210 - Law Enforcement Grants	Capital	\$41,400.00		\$41,400.00					\$0.00	\$0.00
	7210 - Law Enforcement Grants Total		\$41,400.00	\$0.00	\$41,400.00					\$0.00	\$41,400.00
206 - Law Enforcement Total			\$105,600.00	\$0.00	\$105,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$105,600.00
207 - Drug Law Enforcement	7206 - Drug Law Enforcement	Personal Services	\$62,000.00		\$62,000.00					\$0.00	\$0.00
		O.T.P.S.	\$107,500.00		\$107,500.00					\$0.00	\$107,500.00
		Capital	\$45,000.00		\$45,000.00					\$0.00	\$45,000.00
	7206 - Drug Law Enforcement Total		\$214,500.00	\$0.00	\$214,500.00					\$0.00	\$214,500.00
207 - Drug Law Enforcement Total			\$214,500.00	\$0.00	\$214,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$214,500.00
208 - CDBG Resource	5201 - CDBG Financial Admin	Personal Services	\$7,437.00		\$7,437.00					\$0.00	\$0.00
	5201 - CDBG Financial Admin Total		\$7,437.00	\$0.00	\$7,437.00					\$0.00	\$7,437.00
	5203 - CDBG Admin Contracts	O.T.P.S.	\$460,000.00		\$460,000.00					\$0.00	\$460,000.00
		Capital	\$570,000.00		\$570,000.00					\$0.00	\$570,000.00
	5203 - CDBG Admin Contracts Total		\$1,030,000.00	\$0.00	\$1,030,000.00					\$0.00	\$1,030,000.00
	5220 - CDBG Office On Aging	Personal Services	\$40,510.00		\$40,510.00					\$0.00	\$0.00
	5220 - CDBG Office On Aging Total		\$40,510.00	\$0.00	\$40,510.00					\$0.00	\$40,510.00
	5222 - Economic Development	Personal Services	\$149,300.00		\$149,300.00					\$0.00	\$149,300.00
		O.T.P.S.	\$1,295,000.00		\$1,295,000.00					\$0.00	\$1,295,000.00
	5222 - Economic Development Total		\$1,444,300.00	\$0.00	\$1,444,300.00					\$0.00	\$1,444,300.00
	5224 - CDBG Admin	Personal Services	\$152,255.00		\$152,255.00					\$0.00	\$152,255.00
		O.T.P.S.	\$19,500.00		\$19,500.00					\$0.00	\$19,500.00
	5224 - CDBG Admin Total		\$171,755.00	\$0.00	\$171,755.00					\$0.00	\$171,755.00
	5225 - CDBG Parkland	O.T.P.S.	\$207,000.00		\$207,000.00					\$0.00	\$0.00
	5225 - CDBG Parkland Total		\$207,000.00	\$0.00	\$207,000.00					\$0.00	\$207,000.00
	5228 - CDBG Public Works	O.T.P.S.	\$146,486.00		\$146,486.00					\$0.00	\$146,486.00
		Capital	\$489,394.00		\$489,394.00					\$0.00	\$489,394.00
	5228 - CDBG Public Works Total		\$635,880.00	\$0.00	\$635,880.00					\$0.00	\$635,880.00
	5301 - CDBG Home Repair Resource	O.T.P.S.	\$233,536.00		\$233,536.00					\$0.00	\$0.00
	5301 - CDBG Home Repair Resource Total		\$233,536.00	\$0.00	\$233,536.00					\$0.00	\$233,536.00
	5303 - CDBG Housing Pres Office	Personal Services	\$365,119.00		\$365,119.00					\$0.00	\$365,119.00
		O.T.P.S.	\$588,500.00		\$588,500.00					\$0.00	\$588,500.00
	5303 - CDBG Housing Pres Office Total		\$953,619.00	\$0.00	\$953,619.00					\$0.00	\$953,619.00
	5304 - CDBG Code Enforcement	Personal Services	\$143,106.00		\$143,106.00					\$0.00	\$0.00
	5304 - CDBG Code Enforcement Total		\$143,106.00	\$0.00	\$143,106.00					\$0.00	\$143,106.00
	5306 - CDBG Neighborhood Relate	Personal Services	\$2,934.00		\$2,934.00					\$0.00	\$2,934.00
	5306 - CDBG Neighborhood Relate Total		\$2,934.00	\$0.00	\$2,934.00					\$0.00	\$2,934.00
	5309 - GIS	Personal Services	\$59,125.00		\$59,125.00					\$0.00	\$59,125.00
		Capital	\$5,500.00		\$5,500.00					\$0.00	\$5,500.00
	5309 - GIS Total		\$64,625.00	\$0.00	\$64,625.00					\$0.00	\$64,625.00
	8407 - Child Care/Summer Program	O.T.P.S.	\$21,000.00		\$21,000.00					\$0.00	\$0.00
	8407 - Child Care/Summer Program Total		\$21,000.00	\$0.00	\$21,000.00					\$0.00	\$21,000.00

2026 Budget Appropriations

Fund	Account Code & Category	Account Classification	2026 Original	Adjustments	2026 Amended Budget	Budget Adj. 1/20/26 Ordinance #	Budget Adj. 3/24/26 Ordinance #	Budget Adj. 5/4/26 Ordinance #	Budget Adj. 6/1/26 Ordinance #	Adjustments YTD	Amended Budget
208 - CDBG Resource Total			\$4,955,702.00	\$0.00	\$4,955,702.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
211 - Home Program	5503 - HOME Admin	O.T.P.S.	\$765,000.00		\$765,000.00					\$0.00	\$0.00
	5503 - HOME Admin Total		\$765,000.00	\$0.00	\$765,000.00					\$0.00	\$765,000.00
	5504 - Contingency-HOME	O.T.P.S.	\$600,000.00		\$600,000.00					\$0.00	\$0.00
	5504 - Contingency-HOME Total		\$600,000.00	\$0.00	\$600,000.00					\$0.00	\$600,000.00
211 - Home Program Total			\$1,365,000.00	\$0.00	\$1,365,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,365,000.00
213 - Police Facility Impr Fund	7201 - Police Admin	O.T.P.S.	\$21,000.00		\$21,000.00					\$0.00	\$0.00
	7201 - Police Admin Total		\$21,000.00	\$0.00	\$21,000.00					\$0.00	\$21,000.00
213 - Police Facility Impr Fund Total			\$21,000.00	\$0.00	\$21,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,000.00
214 - Local Programming	2108 - General Operations	O.T.P.S.	\$74,000.00		\$74,000.00					\$0.00	\$0.00
	2108 - General Operations Total		\$74,000.00	\$0.00	\$74,000.00					\$0.00	\$74,000.00
	2201 - Information Technology	Capital	\$25,000.00		\$25,000.00					\$0.00	\$0.00
	2201 - Information Technology Total		\$25,000.00	\$0.00	\$25,000.00					\$0.00	\$25,000.00
	2502 - Public Relations	Personal Services	\$15,450.00		\$15,450.00					\$0.00	\$0.00
	2502 - Public Relations Total		\$15,450.00	\$0.00	\$15,450.00					\$0.00	\$15,450.00
	2601 - Cable TV Admin	Personal Services	\$60.00		\$60.00					\$0.00	\$0.00
		O.T.P.S.	\$207,400.00		\$207,400.00					\$0.00	\$207,400.00
		Capital	\$119,000.00		\$119,000.00					\$0.00	\$119,000.00
	2601 - Cable TV Admin Total		\$326,460.00	\$0.00	\$326,460.00					\$0.00	\$326,460.00
214 - Local Programming Total			\$440,910.00	\$0.00	\$440,910.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$440,910.00
215 - Cain Park Operating	8901 - Cain Park Admin/Start-Up	Personal Services	\$379,608.00		\$379,608.00					\$0.00	\$0.00
		O.T.P.S.	\$2,079,700.00		\$2,079,700.00					\$0.00	\$379,608.00
	8901 - Cain Park Admin/Start-Up Total		\$2,459,308.00	\$0.00	\$2,459,308.00					\$0.00	\$2,079,700.00
	8905 - Arts Festival/Art Gallery	O.T.P.S.	\$54,000.00		\$54,000.00					\$0.00	\$0.00
	8905 - Arts Festival/Art Gallery Total		\$54,000.00	\$0.00	\$54,000.00					\$0.00	\$54,000.00
	8906 - Theater	O.T.P.S.	\$164,500.00		\$164,500.00					\$0.00	\$0.00
	8906 - Theater Total		\$164,500.00	\$0.00	\$164,500.00					\$0.00	\$164,500.00
215 - Cain Park Operating Total			\$2,677,808.00	\$0.00	\$2,677,808.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,677,808.00
216 - Rec Fac Imp Fund	8301 - Park Maintenance Admin	O.T.P.S.	\$209,000.00		\$209,000.00					\$0.00	\$0.00
	8301 - Park Maintenance Admin Total		\$209,000.00	\$0.00	\$209,000.00					\$0.00	\$209,000.00
216 - Rec Fac Imp Fund Total			\$209,000.00	\$0.00	\$209,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$209,000.00
221 - Indigent DUI Treatment	9101 - Municipal Court	O.T.P.S.	\$14,500.00		\$14,500.00					\$0.00	\$0.00
	9101 - Municipal Court Total		\$14,500.00	\$0.00	\$14,500.00					\$0.00	\$14,500.00
221 - Indigent DUI Treatment Total			\$14,500.00	\$0.00	\$14,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,500.00
222 - Muni Ct-Computerization	9101 - Municipal Court	Personal Services	\$9,816.00		\$9,816.00					\$0.00	\$0.00
		O.T.P.S.	\$40,000.00		\$40,000.00					\$0.00	\$9,816.00
		Capital	\$15,000.00		\$15,000.00					\$0.00	\$40,000.00
	9101 - Municipal Court Total		\$64,816.00	\$0.00	\$64,816.00					\$0.00	\$15,000.00
222 - Muni Ct-Computerization Total			\$64,816.00	\$0.00	\$64,816.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64,816.00
225 - Muni Ct Special Projects	9101 - Municipal Court	Personal Services	\$24,879.00		\$24,879.00					\$0.00	\$0.00
		O.T.P.S.	\$33,500.00		\$33,500.00					\$0.00	\$24,879.00
		Capital	\$55,000.00		\$55,000.00					\$0.00	\$33,500.00
	9101 - Municipal Court Total		\$113,379.00	\$0.00	\$113,379.00					\$0.00	\$55,000.00
225 - Muni Ct Special Projects Total			\$113,379.00	\$0.00	\$113,379.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$113,379.00
226 - Lead Safe Cuyahoga	5303 - CDBG Housing Pres Office	Personal Services	\$46,127.00		\$46,127.00	\$78,897.50				\$78,897.50	\$0.00
	5303 - CDBG Housing Pres Office Total		\$46,127.00	\$0.00	\$46,127.00					\$78,897.50	\$125,024.50
	5701 - Housing Program Grants	Personal Services	\$47,042.00		\$47,042.00					\$75,845.00	\$0.00
		O.T.P.S.	\$100,000.00		\$100,000.00					\$0.00	\$122,887.00
	5701 - Housing Program Grants Total		\$147,042.00	\$0.00	\$147,042.00					\$75,845.00	\$100,000.00
226 - Lead Safe Cuyahoga Total			\$193,169.00	\$0.00	\$193,169.00	\$154,742.50	\$0.00	\$0.00	\$0.00	\$154,742.50	\$347,911.50
228 - CDBG-COVID	5203 - CDBG Admin Contracts	O.T.P.S.	\$100,000.00		\$100,000.00					\$0.00	\$0.00
	5203 - CDBG Admin Contracts Total		\$100,000.00	\$0.00	\$100,000.00					\$0.00	\$100,000.00
	5220 - CDBG Office On Aging	O.T.P.S.	\$2,352.00		\$2,352.00					\$0.00	\$0.00
	5220 - CDBG Office On Aging Total		\$2,352.00	\$0.00	\$2,352.00					\$0.00	\$2,352.00
	5224 - CDBG Admin	O.T.P.S.	\$12,460.00		\$12,460.00					\$0.00	\$0.00
	5224 - CDBG Admin Total		\$12,460.00	\$0.00	\$12,460.00					\$0.00	\$12,460.00
	5228 - CDBG Public Works	Capital	\$93,038.00		\$93,038.00					\$0.00	\$0.00
	5228 - CDBG Public Works Total		\$93,038.00	\$0.00	\$93,038.00					\$0.00	\$93,038.00

2026 Budget Appropriations

Fund	Account Code & Category	Account Classification	2026 Original	Adjustments	2026 Amended Budget	Budget Adj. 1/20/26 Ordinance #	Budget Adj. 3/24/26 Ordinance #	Budget Adj. 5/4/26 Ordinance #	Budget Adj. 6/1/26 Ordinance #	Adjustments YTD	Amended Budget
228 - CDBG-COVID Total			\$207,850.00	\$0.00	\$207,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$207,850.00
230 - Street Lighting	3101 - Finance	O.T.P.S.	\$15,000.00		\$15,000.00					\$0.00	\$0.00
	3101 - Finance Total		\$15,000.00	\$0.00	\$15,000.00					\$0.00	\$15,000.00
	6211 - Traffic Signs & Signals	O.T.P.S.	\$1,025,000.00		\$1,025,000.00					\$0.00	\$0.00
	6211 - Traffic Signs & Signals Total		\$1,025,000.00	\$0.00	\$1,025,000.00					\$0.00	\$1,025,000.00
230 - Street Lighting Total			\$1,040,000.00	\$0.00	\$1,040,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,040,000.00
231 - Tree	8801 - Forestry	Personal Services	\$918,965.00		\$918,965.00					\$0.00	\$0.00
		O.T.P.S.	\$503,505.00		\$503,505.00					\$0.00	\$918,965.00
		Capital	\$302,000.00		\$302,000.00					\$0.00	\$503,505.00
	8801 - Forestry Total		\$1,724,470.00	\$0.00	\$1,724,470.00					\$0.00	\$302,000.00
231 - Tree Total			\$1,724,470.00	\$0.00	\$1,724,470.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,724,470.00
232 - Police Pension	7201 - Police Admin	Personal Services	\$382,650.00		\$382,650.00					\$0.00	\$0.00
	7201 - Police Admin Total		\$382,650.00	\$0.00	\$382,650.00					\$0.00	\$382,650.00
232 - Police Pension Total			\$382,650.00	\$0.00	\$382,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$382,650.00
233 - Fire Pension	7301 - Fire Admin	Personal Services	\$382,650.00		\$382,650.00					\$0.00	\$0.00
	7301 - Fire Admin Total		\$382,650.00	\$0.00	\$382,650.00					\$0.00	\$382,650.00
233 - Fire Pension Total			\$382,650.00	\$0.00	\$382,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$382,650.00
234 - Earned Benefits	2108 - General Operations	Personal Services	\$300,000.00		\$300,000.00					\$0.00	\$0.00
	2108 - General Operations Total		\$300,000.00	\$0.00	\$300,000.00					\$0.00	\$300,000.00
234 - Earned Benefits Total			\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300,000.00
240 - Federal Miscellaneous Grants	5101 - Planning	O.T.P.S.	\$1,500,000.00		\$1,500,000.00					\$0.00	\$0.00
	5101 - Planning Total		\$1,500,000.00	\$0.00	\$1,500,000.00					\$0.00	\$1,500,000.00
	7201 - Police Admin	Personal Services	\$48,411.00		\$48,411.00					\$0.00	\$48,411.00
	7201 - Police Admin Total	Capital	\$0.00	\$0.00	\$0.00	\$300,000.00				\$300,000.00	\$300,000.00
240 - Federal Miscellaneous Grants Total			\$1,548,411.00	\$0.00	\$1,548,411.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$1,848,411.00
244 - NOPEC Fund	3101 - Finance	O.T.P.S.	\$0.00	\$230,000.00	\$230,000.00					\$0.00	\$0.00
	3101 - Finance Total		\$0.00	\$230,000.00	\$230,000.00					\$0.00	\$230,000.00
244 - NOPEC Fund Total			\$0.00	\$230,000.00	\$230,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$230,000.00
260 - Top of the Hill TIFF Fund	3101 - Finance	O.T.P.S.	\$0.00	\$1,500,000.00	\$1,500,000.00					\$0.00	\$0.00
	3101 - Finance Total		\$0.00	\$1,500,000.00	\$1,500,000.00					\$0.00	\$1,500,000.00
260 - Top of the Hill TIFF Total			\$0.00	\$1,500,000.00	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00
301 - G.O. Bond Retirement	3101 - Finance	O.T.P.S.	\$3,164,927.00		\$3,164,927.00					\$0.00	\$0.00
	3101 - Finance Total		\$3,164,927.00	\$0.00	\$3,164,927.00					\$0.00	\$3,164,927.00
301 - G.O. Bond Retirement Total			\$3,164,927.00	\$0.00	\$3,164,927.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,164,927.00
402 - Financed Capital Projects	1101 - City Council	Capital	\$3,700.00		\$3,700.00					\$0.00	\$0.00
	1101 - City Council Total		\$3,700.00	\$0.00	\$3,700.00					\$0.00	\$3,700.00
	2201 - Information Technology	Capital	\$759,107.00		\$759,107.00					\$0.00	\$0.00
	2201 - Information Technology Total		\$759,107.00	\$0.00	\$759,107.00					\$0.00	\$759,107.00
	5101 - Planning	Capital	\$1,236,000.00		\$1,236,000.00					\$0.00	\$0.00
	5101 - Planning Total		\$1,236,000.00	\$0.00	\$1,236,000.00		\$750,000.00			\$750,000.00	\$1,986,000.00
	6201 - Service Admin	Capital	\$1,673,500.00	(\$67,500.00)	\$1,606,000.00					\$0.00	\$0.00
	6201 - Service Admin Total		\$1,673,500.00	(\$67,500.00)	\$1,606,000.00					\$0.00	\$1,606,000.00
	7201 - Police Admin	Capital	\$412,512.00		\$412,512.00					\$0.00	\$0.00
	7201 - Police Admin Total		\$412,512.00	\$0.00	\$412,512.00					\$0.00	\$412,512.00
	7301 - Fire Admin	Capital	\$190,000.00		\$190,000.00					\$0.00	\$0.00
	7301 - Fire Admin Total		\$190,000.00	\$0.00	\$190,000.00					\$0.00	\$190,000.00
	7402 - Housing Inspections	Capital	\$3,000.00		\$3,000.00					\$0.00	\$0.00
	7402 - Housing Inspections Total		\$3,000.00	\$0.00	\$3,000.00					\$0.00	\$3,000.00
	8201 - Public Prop/Park Maint	Capital	\$1,234,950.00		\$1,234,950.00					\$0.00	\$0.00
	8201 - Public Prop/Park Maint Total		\$1,234,950.00	\$0.00	\$1,234,950.00					\$0.00	\$1,234,950.00
402 - Financed Capital Projects Total			\$5,512,769.00	(\$67,500.00)	\$5,445,269.00	\$0.00	\$750,000.00	\$0.00	\$0.00	\$750,000.00	\$6,195,269.00
411 - Economic Development	5101 - Planning	O.T.P.S.	\$151,850.00		\$151,850.00					\$0.00	\$0.00
	5101 - Planning Total	Capital	\$60,000.00		\$60,000.00					\$0.00	\$0.00
411 - Economic Development Total			\$211,850.00	\$0.00	\$211,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$211,850.00

2026 Budget Appropriations

Fund	Account Code & Category	Account Classification	2026 Original	Adjustments	2026 Amended Budget	Budget Adj. 1/20/26 Ordinance #	Budget Adj. 3/24/26 Ordinance #	Budget Adj. 5/4/26 Ordinance #	Budget Adj. 6/1/26 Ordinance #	Adjustments YTD	Amended Budget
412 - City Hall Maint & Repair	2102 - City Hall Maint/Repair	O.T.P.S.	\$21,000.00		\$21,000.00					\$0.00	\$21,000.00
	2102 - City Hall Maint/Repair Total		\$21,000.00	\$0.00	\$21,000.00					\$0.00	\$21,000.00
412 - City Hall Maint & Repair Total			\$21,000.00	\$0.00	\$21,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,000.00
416 - Refuse Capital Fund	6203 - Refuse Coll/Transfer Sta	Capital	\$1,015,000.00	\$1,050,000.00	\$2,065,000.00					\$0.00	\$2,065,000.00
	6203 - Refuse Coll/Transfer Sta Total		\$1,015,000.00	\$1,050,000.00	\$2,065,000.00					\$0.00	\$2,065,000.00
416 - Refuse Capital Fund Total			\$1,015,000.00	\$1,050,000.00	\$2,065,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,065,000.00
601 - Water Administration	6302 - Water Distribution	Capital	\$1,914,540.00		\$1,914,540.00					\$0.00	\$1,914,540.00
	6302 - Water Distribution Total		\$1,914,540.00	\$0.00	\$1,914,540.00					\$0.00	\$1,914,540.00
	6314 - Runnymede/Quilliams Wtr	O.T.P.S.	\$20,206.00		\$20,206.00					\$0.00	\$20,206.00
	6314 - Runnymede/Quilliams Wtr Total		\$20,206.00	\$0.00	\$20,206.00					\$0.00	\$20,206.00
601 - Water Administration Total			\$1,934,746.00	\$0.00	\$1,934,746.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,934,746.00
602 - Sewerage Disposal	6205 - Sewer Maintenance	Personal Services	\$1,530,953.00		\$1,530,953.00					\$0.00	\$1,530,953.00
		O.T.P.S.	\$792,350.00		\$792,350.00					\$0.00	\$792,350.00
		Capital	\$8,767,000.00		\$8,767,000.00					\$0.00	\$8,767,000.00
		Non-Government	\$10,000.00		\$10,000.00					\$0.00	\$10,000.00
	6205 - Sewer Maintenance Total		\$11,100,303.00	\$0.00	\$11,100,303.00					\$0.00	\$11,100,303.00
602 - Sewerage Disposal Total			\$11,100,303.00	\$0.00	\$11,100,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,100,303.00
603 - Parking Fund	6210 - Parking Department	O.T.P.S.	\$803,000.00		\$803,000.00					\$0.00	\$803,000.00
		Non-Government	\$2,500.00		\$2,500.00					\$0.00	\$2,500.00
	6210 - Parking Department Total		\$805,500.00	\$0.00	\$805,500.00					\$0.00	\$805,500.00
603 - Parking Fund Total			\$805,500.00	\$0.00	\$805,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$805,500.00
605 - Refuse Fund	6203 - Refuse Coll/Transfer Sta	Personal Services	\$2,835,862.00		\$2,835,862.00					\$0.00	\$2,835,862.00
		O.T.P.S.	\$1,536,723.00		\$1,536,723.00					\$0.00	\$1,536,723.00
		Capital	\$25,000.00		\$25,000.00					\$0.00	\$25,000.00
	6203 - Refuse Coll/Transfer Sta Total		\$4,397,585.00	\$0.00	\$4,397,585.00					\$0.00	\$4,397,585.00
605 - Refuse Fund Total			\$4,397,585.00	\$0.00	\$4,397,585.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,397,585.00
606 - ALS Ambulance Services	7304 - ALS Ambulance Services	Personal Services	\$651,746.00		\$651,746.00					\$0.00	\$651,746.00
		O.T.P.S.	\$587,760.00		\$587,760.00					\$0.00	\$587,760.00
		Capital	\$261,986.00		\$261,986.00					\$0.00	\$261,986.00
	7304 - ALS Ambulance Services Total		\$1,501,492.00	\$0.00	\$1,501,492.00					\$0.00	\$1,501,492.00
606 - ALS Ambulance Services Total			\$1,501,492.00	\$0.00	\$1,501,492.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,501,492.00
701 - Hospitalization Self-Ins	3101 - Finance	Personal Services	\$10,128,787.00		\$10,128,787.00					\$0.00	\$10,128,787.00
	3101 - Finance Total		\$10,128,787.00	\$0.00	\$10,128,787.00					\$0.00	\$10,128,787.00
701 - Hospitalization Self-Ins Total			\$10,128,787.00	\$0.00	\$10,128,787.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,128,787.00
804 - Off/Aging Donations	8501 - Office On Aging Admin	O.T.P.S.	\$1,750.00		\$1,750.00					\$0.00	\$1,750.00
	8501 - Office On Aging Admin Total		\$1,750.00	\$0.00	\$1,750.00					\$0.00	\$1,750.00
804 - Off/Aging Donations Total			\$1,750.00	\$0.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,750.00
808 - Youth Recreation Donation	8101 - Community Services Admin	Non-Government	\$20,000.00		\$20,000.00					\$0.00	\$20,000.00
	8101 - Community Services Admin Total		\$20,000.00	\$0.00	\$20,000.00					\$0.00	\$20,000.00
808 - Youth Recreation Donation Total			\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00
811 - Juvenile Diversion Prog	7209 - Juvenile Diversion Prog	O.T.P.S.	\$12,000.00		\$12,000.00					\$0.00	\$12,000.00
	7209 - Juvenile Diversion Prog Total		\$12,000.00	\$0.00	\$12,000.00					\$0.00	\$12,000.00
811 - Juvenile Diversion Prog Total			\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
850 - Flexible Spending Account	3101 - Finance	Personal Services	\$234,352.00		\$234,352.00					\$0.00	\$234,352.00
	3101 - Finance Total		\$234,352.00	\$0.00	\$234,352.00					\$0.00	\$234,352.00
850 - Flexible Spending Account Total			\$234,352.00	\$0.00	\$234,352.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$234,352.00
858 - Miscellaneous Agency	7201 - Police Admin	O.T.P.S.	\$50,000.00		\$50,000.00					\$0.00	\$50,000.00
	7201 - Police Admin Total		\$50,000.00	\$0.00	\$50,000.00					\$0.00	\$50,000.00
	7401 - Building Services	Non-Government	\$14,000.00		\$14,000.00					\$0.00	\$14,000.00
	7401 - Building Services Total		\$14,000.00	\$0.00	\$14,000.00					\$0.00	\$14,000.00
858 - Miscellaneous Agency Total			\$64,000.00	\$0.00	\$64,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64,000.00
Grand Total			\$122,726,562.00	\$4,616,500.00	\$127,343,062.00	\$676,912.50	\$1,500,000.00	\$250,000.00	\$1,476,170.00	\$3,903,082.50	\$131,246,144.50



Date: 5/20/2026

To: City Council Members

From: Andres Gonzalez, Director of Parks & Recreation

Subject: Applying for the ODNR Natureworks Grant

Purpose Statement: The Ohio Department of Natural Resources has released their applications for the 32nd round of the NatureWorks Grant. This grant is a possibility to receive up to \$150,000 with a 25% city match. The playground structure at Cumberland Park is old and outdated. We feel this NatureWorks Grant would be ideal to replace this play structure with a new, updated, ADA compliant play structure that will service the community. This resolution is needed to apply for this NatureWorks Grant.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? So the resolution becomes immediately effective upon passage.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? The completed application is due July 1st. This is a paper submission, not an electronic submission. To give us plenty of time for submission we are asking for this to be passed on first reading.

If funding is required, is it already budgeted for? Yes: _____ No: _____

If not already budgeted for, where will funding come from?

Proposed: 06/01/2026

RESOLUTION NO. 112-2026(CRR), *First Reading*

By Mayor Petras

A Resolution authorizing the City to apply for funding through the Ohio Department of Natural Resources NatureWorks Grant Program; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Ohio Department of Natural Resources (ODNR) has announced the 32nd round of funding through the NatureWorks Grant Program, which provides financial assistance for public park improvements; and

WHEREAS, the NatureWorks Grant Program may provide funding assistance of up to One Hundred Fifty Thousand Dollars (\$150,000.00) for eligible projects; and

WHEREAS, the City seeks to improve recreational opportunities for its residents by replacing the existing playground structure at Cumberland Park, which is old, outdated, and no longer adequately serves the needs of the community; and

WHEREAS, the City desires to install a new, modern, and ADA-compliant playground structure that will enhance accessibility, safety, and usability for all residents; and

WHEREAS, the NatureWorks Grant Program requires a minimum 25% local match, and the City is prepared to provide the required matching funds and, if necessary, cover the full cost of the project; and

WHEREAS, submission of an application requires formal authorization from Council affirming the City's intent to apply and its commitment to funding obligations associated with the project.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. That the Mayor be, and is hereby, authorized and directed to execute and file an application with the Ohio Department of Natural Resources for funding under the NatureWorks Grant Program for the Cumberland Park Playground Project; to provide all information and documentation required to be considered for funding assistance; to enter into a grant agreement and execute any and all related documents necessary to participate in said program; and that the City of Cleveland Heights does hereby agree to obligate the funds required to satisfactorily complete the proposed project and to become eligible for reimbursement in accordance with the terms and conditions of the NatureWorks Grant Program.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open

RESOLUTION NO. 112-2026(CRR)

meeting of this Council and that all deliberations of this Council and any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Ordinance become immediately effective as an emergency measure for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet the grant program deadlines. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

Passed by Council:
Presented to the Mayor:
Approved by Mayor:

JIM PETRAS
Mayor

Proposed: 06/01/2026

RESOLUTION NO. 113-2026(MSES), *First Reading*

By Mayor Petras

A Resolution authorizing the Mayor to execute a change order to an agreement with Renaissance Restoration, Ltd. to provide for additional services necessary to lay new concrete foundations for the retaining wall adjacent to the Service Center's salt bin; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, pursuant to C.O. Section 171.02, the City entered a contract with Renaissance Restoration, Ltd. on May 15, 2026, for services necessary to complete emergency repairs to the interior and exterior masonry walls adjacent to the "old salt bin" located at the City's Service Center ("Agreement"), the amount of which is not to exceed Forty-Nine Thousand, Seven Hundred Eighty Dollars (\$49,780.00);

WHEREAS, shoring up the retaining wall will require additional asphalt removal in four locations, drilling, new concrete foundations, and debris removal for an additional Six Thousand, Four Hundred Dollars (\$6,400.00).

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor is hereby authorized to execute a change order to the Agreement for the purposes described herein at an amount of Six Thousand, Four Hundred Dollars (\$6,400.00).

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Resolution were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to maintain the structural integrity of the retaining wall. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take immediate effect and be in force immediately upon its passage;

RESOLUTION NO. 113-2026(MSES)

otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor

SHIP TO Service Administration
C/O City of Cleveland Heights
14200 Superior Avenue
CLEVELAND HEIGHTS, OH 44118

BILL TO Finance
C/O Cleveland Heights City Hall
40 Severance Circle
CLEVELAND HEIGHTS, OH 44118

**REPRINT PURCHASE
ORDER**
NO. 2026-00000608

DATE 03/13/2026

VENDOR 23147 RENAISSANCE RESTORATION, LTD

CONTACT RENAISSANCE RESTORATION, LTD
DBA OHIO, LLC
11084 BELL ROAD
NEWBURY, OH 44065



**DELIVER BY
SHIP VIA
FREIGHT TERMS
ORIGINATOR
RESOLUTION #
PAYMENT TERMS**

Collette Clinkscale

QUANTITY	U/M	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	EA	Services- Maintenance - Emergency repair to collapsed roof at old salt bin - Costs associated with maintaining equipment. Not applicable to Garage, nor applicable to the unusual repairing of equipment 416.6203.3004.0 (Cap Equipment) \$49,780.00 OPEN TOTAL COST \$49,780.00 AMOUNT VOIDED \$0.00 OPEN AMOUNT EXPENSED \$0.00 OPEN AMOUNT \$49,780.00 AMOUNT DISCOUNTED \$0.00 OPEN AMOUNT \$49,780.00 APPROVALS Collette Clinkscale (Department Head) on 03/05/2026 John Revay (Finance) on 03/06/2026 Rachun Caldwell (Finance Director) on 03/09/2026	\$49,780.0000	\$49,780.00

IT IS HEREBY CERTIFIED THAT THE AMOUNT REQUIRED TO MEET THE CONTRACT, AGREEMENT, OBLIGATION, PAYMENT OR EXPENDITURE FOR THE ABOVE HAS BEEN LAWFULLY APPROPRIATED FOR SUCH PURPOSE AND IS IN THE TREASURY OR IN PROCESS OF COLLECTION TO THE CREDIT OF AN APPROPRIATE FUND FREE FROM ANY PREVIOUS ENCUMBRANCES.

SUBTOTAL	\$49,780.00
SALES TAX	\$0.00
TOTAL DUE	\$49,780.00

FINANCE DEPARTMENT

MAYOR

PAGE 1 OF 1

1. All shipments must be F.O.B. DESTINATION
2. Exempt from Federal Excise Tax and Ohio Sales Tax
3. The City will not, in any manner be responsible for goods delivered or work done on its account unless authorized.
4. No damaged shipments accepted.
5. Order cancelled 90 days from purchase order date unless otherwise stated.
6. Goods and/or services rendered must comply with Fair Labor Standard Act of 1938 as amended.
7. **P.O. NUMBER MUST APPEAR ON ALL SHIPMENTS AND INVOICES**

INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT (the "Agreement") is dated this 15 day of May, 2026.

CLIENT	CONTRACTOR
City of Cleveland Heights 40 Severance Circle Cleveland Heights, Ohio 44118, USA (the "Client")	Renaissance Restoration 2310 Superior Ave., Suite 300 Cleveland, Ohio 44114 USA (the "Contractor")

BACKGROUND

- A. The Client is of the opinion that the Contractor has the necessary qualifications, experience and abilities to provide service to the Client.
- B. The Contractor is agreeable to providing such service to the Client on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in the Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the "Party" and collectively the "Parties to this Agreement") agree as follows:

SERVICES PROVIDED

- The Client hereby agrees to engage the Contractor to provide the Client with the following services (the "Services"):
 - Clean up and dispose of roof, wood and concrete debris from collapsed roof section .
 - Remove and place the stored solar panels on pallets adjacent/ near the project site.
 - Bracing of remaining standing exterior and interior masonry walls with 3" schedule 40 pipe and plate expansion/ epoxied bolted to the wall. Total of eight (8). No thru bolt per GPD.
- The Services will also include any other tasks which the Parties may agree on. The Contractor hereby agrees to provide such Services to the Client .

TERMS OF AGREEMENT

3. The term of this Agreement (the Term") will begin on the date of this Agreement and will remain in full force and effect until the completion of the Services, subject to earlier termination as provided in the Agreement. The Term may be extended with the written consent of the Parties.

PERFORMANCE

4. The Parties agree to do everything necessary to ensure that the work outlined in this Agreement and the Salt Bin Transfer Station Proposal dated March 4, 2026, attached hereto as Exhibit "A": and incorporated by reference, is performed to the commercially reasonable satisfaction of the Client.

CURRENCY

5. Except as otherwise provided in his Agreement, all monetary amounts referred to in this Agreement are in USD (USDollars).

COMPENSTATION

6. The Contractor will charge a flat fee of \$49,780.00 for the Services (the "Compensation").
7. The Client will be invoiced when the Services are complete.
8. Invoices submitted by the Contractor to the Client are due within 30 days of receipt.
9. In the event that this Agreement is terminated by the Client prior to completion of the Services but where the Services have been partially performed, the Contractor will be entitled to pro rata payment of the Compensation to the date of termination provided that there has been no breach of contract on the part of the Contractor.

CONFIDENTIALITY

10. Confidential information ("the Confidential Information") refers to any data or information relating to the business of the Client which reasonably be considered to be proprietary to the Client including, but not limited to, accounting records, business processes, and client records and that is not generally known in the industry of the Client and where the release of that Confidential Information could reasonably be expected to cause harm to the Client .
11. The Contractor agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any Confidential Information which the Contractor has obtained, except as authorized by the Client or as required by law. The obligations of the confidentiality will apply during the Term and will survive indefinitely upon termination of this Agreement.

OWNERSHIP OF INTELLECTUAL PROPERTY

12. All intellectual property and related material, including any trade secrets, moral rights, goodwill, relevant registrations or applications for registration, and the rights in any patent , copyright, trademark, trade dress, industrial design and trade name (the Intellectual Property) that is developed or produced under this Agreement, is a "work made for hire" and will be the sole property of the Client. The use of the Intellectual Property by the Client will not be restricted in any matter.
13. The Contractor may not use the Intellectual Property for any purpose other than that contracted for in this Agreement except with the written consent of the Client. The Contractor will be responsible for any and all damages resulting from the unauthorized use of the Intellectual Property.

RETURN OF PROPERTY

14. Upon the expiration or termination of this Agreement, the Contractor will return to the Client any property, documentation, records or Confidential Information which is the property of the Client.

CAPACITY/INDEPENDENT CONTRACTOR

15. In providing the Services under this Agreement it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Contractor and the Client acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service. The Client is not required to pay, or make any contributions to, any social security, local, state or federal tax, unemployment compensation, workers' compensation, insurance premium, profit-sharing, pension or any other employee benefit for the Contractor during the Term. The Contractor is responsible for paying, and complying with reporting requirements for, all local, state and federal taxes related to payments made to the Contractor under this Agreement.

RIGHT OF SUBSTITUTION

19. Except as otherwise provided in this Agreement, the Contractor may, at the Contractor's absolute discretion and with notice to the City that includes the sub-contractor's legal name and EIN/TIN,, engage a third -party sub-contractor to perform some or all of the obligations of the Contractor under this Agreement and the Client will not hire or engage any third parties to assist with the provision of the Services.
20. In the event that the Contractor hires a sub-contractor:
the Contractor will pay the sub-contractor for its services and the Compensation will remain payable by the Client to the Contractor
for the purposes of the indemnification clause of this Agreement, the sub-contractor is an agent of the Contract or.

AUTONOMY

21. Except as otherwise provided in this Agreement, the Contractor will have full control over working time, methods, and decision making in relation to provision of the Services in accordance with the Agreement. The Contractor will work autonomously and not at the direction of the Client. However, the Contractor will be responsive to the reasonable needs and concerns of the Client and shall comply with all reasonable direction or guidance from the City or the owner of the solar panels with respect to those solar panels.

EQUIPMENT

22. Except as otherwise provided in this Agreement, the Contractor will provide at the Contractor's own expense, any and all tools, machinery, equipment, raw materials, supplies, workwear and any other items or parts necessary to deliver the Services in accordance with the Agreement.

NO EXCLUSIVITY

23. Subject to the notice requirement of Section 19, the Parties acknowledge that this Agreement is non-exclusive and that either Party will be free, during and after the Term, to engage or contract with third parties for the provision of services similar to the Services.

NOTICE

24. All notices, requests, demands or other communications require or permitted by the terms of this Agreement will be given in writing and delivered to the Parties at the following addresses:
- a. City of Cleveland Heights
40 Severance Circle, Cleveland Heights, Ohio 44118
 - b. Renaissance Restoration
2310 Superior Ave. Ste. 100, Cleveland, Ohio 44114
- or to such other address as either Party may from time to time notify the other, and will be deemed to be properly delivered (a) immediately upon being served personally, (b) two days after being deposited with the postal service is served by registered mail, or (c) the following day after being deposited with an overnight courier.

INDEMNIFICATION

25. Except to the extent paid in settlement from any applicable insurance policies Contractor agrees to indemnify and hold harmless the other Party, and its respective directors, shareholders, affiliates, officers, agents, employees, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective directors, shareholders, affiliates, officers, agents, employees and permitted successors and assigns that occur in connection with this Agreement. This indemnification will survive the termination of this Agreement.

MODIFICATION OF AGREEMENT

26. Any amendment or modification of this agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.

TIME OF THE ESSENCE

27. Time is of the essence in this Agreement. No extensions or variation of this Agreement will operate as a waiver of this provision.

ASSIGNMENT

28. The Contractor will not voluntarily, or by operation of law, assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Client.

ENTIRE AGREEMENT

29. It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

ENUREMENT

30. This Agreement will inure to the benefit of and be binding on the Parties and their respective heirs, executors, administrators and permitted successors and assigns.

TITLES/HOLDINGS

31. Headings are inserted for the convenience of the Parties only and are not to be considered when interpreting this Agreement.

GOVERNING LAW

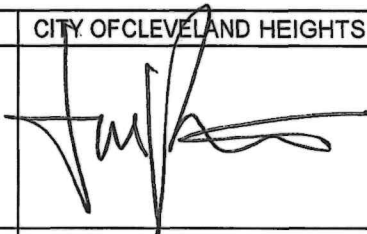
32. This Agreement will be governed by and construed in accordance with the laws of the State of Ohio.

SEVERABILITY

33. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

WAIVER

34. The waiver by either Party of a breach, default, delay or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.

RENAISSANCE RESTORATION	CITY OF CLEVELAND HEIGHTS
<i>Ronald E. Neese</i> 5/15/2026	 5/15/26
RONALD E. NEESE	JIM PETRAS
PROJECT MANAGER	HONORABLE MAYOR

APPROVED AS TO LEGAL FORM
 
DIRECTOR OF LAW
CITY OF CLEVELAND HEIGHTS, OHIO



March 4, 2026

Eugene Cranford Jr.

ecranfordjr@clevelandheights.gov

Virginia Carter

VCarter@clevelandheights.gov

Re: Salt Bin Transfer Station Proposal

Renaissance Restoration will provide labor, material, and equipment for the following per site walk through held Friday, January 16, 12:00p with Cleveland Heights and GPD Engineers representatives. Email and referenced documents from GPD Tuesday, January 20, 2026. Telephone conversation with Eugene Cranford Wednesday, March 4.

Base Proposal:

1. Clean up and dispose of roof, wood and concrete debris from collapsed roof section.
2. Remove and place the stored solar panels on pallets adjacent/ near the project site.
3. Bracing of remaining standing exterior and interior masonry walls with 3" schedule 40 pipe and plate expansion/ epoxied bolted to the wall.
Total of eight (8). No thru bolt per GPD.

Total Cost: Forty-Nine Thousand Seven Hundred Eighty Dollars (\$49,780)

Clarifications:

1. 20 cy dumpsters for debris removal are included.
2. Base proposal excludes shoring of remaining concrete roof and bracing the balance of remaining masonry walls. See Alternates.
3. Work during normal hours Monday-Friday. No premium time.
4. We require (1) week notification prior to mobilization.
5. Existing remaining concrete roof is structurally sound for workers to safely install the wall bracing under Alternate 1.

Ronald E. Neese

Ronald E. Neese

Project Manager/ Estimator

Renaissance Restoration LTD

Cell 216.973.1903

Renaissance Restoration Ltd.

www.rrcle.com

440-564-RENA (7362)

Downtown Office
2310 Superior Ave, Ste 300
Cleveland, OH 44114

Accounting Office
11084 Bell Road
Newbury, OH 44065

CERTIFICATE OF DIRECTOR OF FINANCE

Fiscal Officer Certificate

The undersigned fiscal officer of the City of Cleveland Heights hereby certifies that the funds required to meet the obligations of the City for services rendered under this agreement by:

Renaissance Restoration LTD

To provide labor & material for Repair & Restoration of Salt Bin Transfer Station
which shall not exceed:

Forty-Nine Thousand Seven-Hundred Eighty & 00/100 Dollars

\$49,780.00

From Account 416.6203.3004.0

Refuse Capital Fund / Refuse Collection / Transfer Station Capital Equipment

have been lawfully appropriated by the Council of the City for such purposes and are in the treasury of the City or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances. This Certificate is given in compliance with Sections 5705.41 and 5705.44, Revised Code.

Date

5/15/76

Joseph Brodzinski

Joseph Brodzinski, Finance Director



Restoring the Past into the Future.

A Certified FBE, SBE, CSB, LPE Company

May 19, 2026

Eugene Cranford

Re: Salt Bin Shoring Foundations in 4 locations; Change Order

Scope of work:

- Cut and remove asphalt in Four locations
- Auger 24 in. Dia. 36 in. deep holes for foundations.
- Place concrete for new foundations
- Remove spoils from from the site.

Cost for above work: \$6,400.00

****Clarifications: free and clear access to work area required, Owner to provide use of any necessary water and electric and connections within 100 feet of work area.**

Date Accepted: 5/21/26

Micah Sanders

Signature: [Signature]

Micah Sanders

Renaissance Restoration LTD.

Title: Capital Project Manager

Project manager

Renaissance Restoration Ltd.

www.rrcle.com
440-564-RENA (7362)

Downtown Office
2310 Superior Ave, Ste 300
Cleveland, OH 44114

Accounting Office
11084 Bell Road
Newbury, OH 44065



Date: 5/20/2026

To: City Council

From: Joe Brodzinski, Finance Director

Subject: 2027 Tax Budget

Purpose Statement: Finance is requesting a resolution approving the adoption of the 2027 Tax Budget.

Is this legislation recurring: Yes: X No:

Is emergency language necessary: Yes: X No:

If yes, why? To adopt the budget prior to Council's recess and facilitate timely filing with the County.

Is passage on first reading necessary: Yes: X No:

If yes, why? To adopt the budget prior to Council's recess and facilitate timely filing with the County.

If funding is required, is it already budgeted for? Yes: No: N/a: X

If not already budgeted for, where will funding come from?

Proposed: 06/01/2025

RESOLUTION NO. 114-2026(F), *First Reading*

By Mayor Petras

A Resolution approving the adoption of the 2027 Tax Budget; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Mayor prepared and submitted to the Council a proposed 2027 Tax Budget for Council's review and evaluation; and

WHEREAS, a copy of the proposed 2027 Tax Budget is available for inspection by the general public at the office of the Director of Finance at the City Hall.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council hereby approves the adoption of the 2027 Tax Budget which is on file in the office of the Director of Finance.

SECTION 2. The Clerk of Council is hereby directed to make a copy of the approved 2027 Tax Budget a matter of record.

SECTION 3. The Director of Finance is hereby directed to file a copy of the approved 2027 Tax Budget with the Cuyahoga County Budget Commission.

SECTION 4. It is found and determined that all formal actions of the Council relating to the adoption of this Resolution were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 5. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 6. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being to permit its timely filing with the Budget Commission within the period permitted by law. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

RESOLUTION NO. 114-2025(F)

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

Passed by Council:
Presented to the Mayor:
Approved by Mayor:

JIM PETRAS
Mayor

ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit

City of Cleveland Heights

For the Fiscal Year Commencing

January 1, 2027

Fiscal Officer Signature _____ Date _____

COUNTY OF CUYAHOGA

Background

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC)

Ohio Revised Code Section 5705.281

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

County Budget Commission Duties

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

County Budget Commission Action

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (Including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

Alternative Tax Budget Information Filing Deadline

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.

GUIDELINES FOR COMPLETING THE ALTERNATIVE TAX BUDGET INFORMATION

SCHEDULE 1

The general purpose of schedule 1 is to meet the requirement of Ohio Revised Code (ORC) Section 5705.04 which requires the taxing authority of each subdivision to divide the taxes levied into separate levies. For help use the schedule B issued by the budget commission for the current year

In column 1 list only those individual funds which are requesting general property tax revenue. In column 2 purpose refers to the following terms, inside, current expenses, and special levy for example. In column 4 levy type refers to renewal, additional, and replacement for example. In column 9 identify the amount of general property tax you wish to request.

NOTE:

The general purpose of column 9 is to demonstrate the need to produce property tax revenues to cover the estimated expenditures for the budget year. ORC Section 5705.341 states in part;

"Nothing in this section or any section of the ORC shall permit or require the levying of any rate of taxation, whether within the 10 mill limitation or whether the levy has been approved by the electors, the political subdivision or the charter of a municipal corporation in excess of such 10 mill limitation, unless such rate of taxation for the ensuing fiscal year is clearly required by a budget properly and

Property tax revenue includes real estate taxes, personal property taxes, homestead and rollback,

SCHEDULE 2

The general purpose of schedule 2 is to produce an Official Certificate of Estimated Resources for all In column 3, total estimated receipts should include all revenues plus transfers in excluding property tax. must submit a list of all tax transfers.

SCHEDULE 3

The general purpose of schedule 3 is to provide inside/chapter millage for debt service. The basic security for payment of general obligation debt is the requirement of the levy of ad valorem property taxes within the 10 mill limitation imposed by Ohio law. Ohio law requires a levy and collection of ad

SCHEDULE 4

The general purpose of schedule 4 is to provide for the proper amount of millage to cover debt service requirements on voted bond issues. Major capital improvement projects are sometimes financed through the use of voted bonds. The taxing authority seeks voter approval of general obligation bonds and of the levy of property taxes outside the indirect debt limitation in whatever

SCHEDULE 5

for more details.

DIVISION OF TAXES LEVIED

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)
(List All Levies Of The Taxing Authority)

City of Cleveland Heights - 2027

SCHEDULE 1

I	II	III	IV	V	VI	VII	VIII	IX
		Authorized		Number	Tax	Collection		\$ AMOUNT
		By Voters	Levy	Of Years	Year	Year	Maximum	Requested
Fund	Purpose	On	Type	Levy	Begins/	Begins/	Rate	Of Budget
		MM/DD/YY		To Run	Ends	Ends	Authorized	Commission
101-GENERAL FUND	Current Expenses		Inside and Charter		January 1, 2026	January 1, 2027	9.62	\$10,701,433.26
216-RECREATION FACILITIES IMPROVEMENT	Current Expenses		Charter		January 1, 2026	January 1, 2027	0.70	\$778,690.57
232-POLICE PENSION	Current Expenses		Charter		January 1, 2026	January 1, 2027	0.30	\$333,724.53
233-FIRE PENSION	Current Expenses		Charter		January 1, 2026	January 1, 2027	0.30	\$333,724.53
301-BOND RETIREMENT	Debt Service		Debt Millage		January 1, 2026	January 1, 2027	1.50	\$1,668,622.65
Totals							12.42	\$13,816,196

STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

SCHEDULE 2

I Fund BY Type	II Beginning Estimated Unencumbered Fund Balance	III Property Taxes and Local Government Revenue	IV Other Sources Receipts	V Total Resources Available for Expenditures	VI Total Estimated Expenditures & Encumbrances	VII Ending Estimated Unencumbered Balance
101-GENERAL FUND	15,018,053.52	12,758,889.26	50,598,995.20	78,375,937.98	63,357,884.46	15,018,053.52
102-BUDGET STABILIZATION ACCOUNT	2,000,000.00	0.00	0.00	2,000,000.00	0.00	2,000,000.00
201-STREET MAINTENANCE FUND	2,103,525.29	0.00	1,943,144.88	4,046,670.17	1,943,144.88	2,103,525.29
202-FOUNDATION GRANTS FUND	93,816.00	0.00	0.00	93,816.00	0.00	93,816.00
203-FIRST SUBURBS CONSORTIUM FUND	2,501.00	0.00	0.00	2,501.00	0.00	2,501.00
204-COMMUNICATIONS DISPATCH FUND	0.00	0.00	0.00	0.00	0.00	0.00
205-PUBLIC WORKS MAINTENANCE FUND	241,420.00	0.00	0.00	241,420.00	0.00	241,420.00
206-LAW ENFORCEMENT TRUST FUND	431,601.36	0.00	72,930.00	504,531.36	72,930.00	431,601.36
207-DRUG LAW ENFORCEMENT FUND	597,056.39	0.00	193,800.00	790,856.39	193,800.00	597,056.39
208-COMMUNITY DEVELOPMENT BLOCK GRANT FUND	74,302.36	0.00	4,618,256.04	4,692,558.40	4,618,256.04	74,302.36
210-EPA BROWNFIELD GRANT	0.00	0.00	0.00	0.00	0.00	0.00
211-H.O.M.E. PROGRAM FUND	94,373.00	0.00	1,392,300.00	1,486,673.00	1,392,300.00	94,373.00
212- FEMA FUND	159,526.00	0.00	0.00	159,526.00	0.00	159,526.00
213-POLICE IMPROVEMENT FUND	30,855.64	0.00	22,440.00	53,295.64	21,420.00	31,875.64
214-LOCAL PROGRAMMING FUND	1,150,513.93	0.00	329,231.52	1,479,745.45	449,728.20	1,030,017.25
215-CAIN PARK FUND	190,469.21	0.00	2,090,500.20	2,280,969.41	2,090,500.20	190,469.21
216-RECREATIONAL FACILITIES IMPROVEMENT FUND	1,518,900.14	778,690.57	119,792.75	2,417,383.46	213,180.00	2,204,203.46
217-PUBLIC RIGHT OF WAY FUND	204,847.00	0.00	12,775.50	217,622.50	0.00	217,622.50
218-MISCELLANEOUS STATE GRANTS	368.00	0.00	0.00	368.00	0.00	368.00
221-INDIGENT DUI TREATMENT FUND	317,074.50	0.00	11,491.32	328,565.82	11,491.32	317,074.50
PAGE TOTAL	24,229,203.34	13,537,579.82	61,405,657.42	99,172,440.58	74,364,635.10	24,807,805.48

STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

SCHEDULE 2 (CONT.)

I Fund BY Type	II Beginning Estimated Unencumbered Fund Balance	III Property Taxes and Local Government Revenue	IV Other Sources Receipts	V Total Resources Available for Expenditures	VI Total Estimated Expenditures & Encumbrances	VII Ending Estimated Unencumbered Balance
222-COURT COMPUTER FUND	240,144.16	0.00	50,521.62	290,665.78	50,521.62	240,144.16
223-DUI ENFORCEMENT EDUCATION FUND	143,461.00	0.00	3,431.28	146,892.28	0.00	146,892.28
224-COURT SECURITY GRANT	98,814.00	0.00	0.00	98,814.00	0.00	98,814.00
225-COURT SPECIAL PROJECTS FUND	2,283,099.96	0.00	84,596.76	2,367,696.72	84,596.76	2,283,099.96
226-LEAD SAFE FUND	215,236.30	0.00	612,000.00	827,236.30	197,032.38	630,203.92
227-NEIGHBORHOOD STABILIZATION PROGRAM FUND	123,584.00	0.00	0.00	123,584.00	0.00	123,584.00
228-COVID	267,399.00	0.00	510,000.00	777,399.00	212,007.00	565,392.00
230-STREET LIGHTING FUND	1,290,938.39	0.00	920,324.58	2,211,262.97	920,324.58	1,290,938.39
231-FORESTRY FUND	357,066.59	0.00	1,758,959.40	2,116,025.99	1,758,959.40	357,066.59
232-POLICE PENSION FUND	41,395.61	333,724.53	0.00	375,120.14	333,724.53	41,395.61
233-FIRE PENSION FUND	46,921.61	333,724.53	0.00	380,646.14	333,724.53	46,921.61
234-EARNED BENEFITS FUND	252,628.09	0.00	0.00	252,628.09	250,000.00	2,628.09
237-FIRST SUBURBS DEVELOPMENT COUNCIL	57,754.00	0.00	0.00	57,754.00	0.00	57,754.00
238-CORONAVIRUS RELIEF FUND	48.00	0.00	0.00	48.00	0.00	48.00
239-REFUSE GRANT FUND	27,260.00	0.00	0.00	27,260.00	0.00	27,260.00
240-FEDERAL MISCELLANEOUS GRANTS	2,615,901.64	0.00	3,938,832.00	6,554,733.64	6,554,733.64	0.00
241-LOCAL FISCAL RECOVERY	0.00	0.00	0.00	0.00	0.00	0.00
242-ONEOHIO OPIOD SETTLEMENT	150,697.00	0.00	0.00	150,697.00	0.00	150,697.00
244 - NOPEC FUND	43,365.00	0.00	306,000.00	349,365.00	306,000.00	43,365.00
260 - TOP-OF-THE-HILL TIF FUND	0.29		1,530,000.00	1,530,000.29	1,530,000.00	0.29
261- CEDAR LEE & MEADOWBROK TIF FUND	0.00	0.00	0.00	0.00	0.00	0.00
301-BOND RETIREMENT FUND	2,884,792.68	1,668,622.65	0.00	4,553,415.33	4,142,029.62	411,385.71
402-CAPITAL EQUIPMENT/IMPROVEMENTS FUND	362,638.86	0.00	0.00	362,638.86	0.00	362,638.86
411-ECONOMIC DEVELOPMENT FUND	88,256.41	0.00	3,980.04	92,236.45	92,236.45	0.00
412-CITY HALL MAINTENANCE FUND	168,322.18	0.00	29,580.00	197,902.18	21,420.00	176,482.18
415-RING ROAD CONSTRUCTION FUND	35,045.00	0.00	0.00	35,045.00	0.00	35,045.00

STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

SCHEDULE 2 (CONT.)

I Fund BY Type	II Beginning Estimated Unencumbered Fund Balance	III Property Taxes and Local Government Revenue	IV Other Sources Receipts	V Total Resources Available for Expenditures	VI Total Estimated Expenditures & Encumbrances	VII Ending Estimated Unencumbered Balance
416-REFUSE CAPITAL FUND	0.00	0.00	132,743.82	132,743.82	0.00	132,743.82
601-WATER FUND	1,476,857.26	0.00	2,159,179.86	3,636,037.12	1,973,440.92	1,662,596.20
602-SEWER FUND	5,210,190.63	0.00	9,001,706.04	14,211,896.67	11,322,309.06	2,889,587.61
603-PARKING FUND	250,138.33	0.00	313,686.72	563,825.05	313,686.72	250,138.33
605-REFUSE FUND	637,848.98	0.00	3,506,962.98	4,144,811.96	3,506,962.98	637,848.98
606-AMBULANCE SERVICE FUND	1,104,723.47	0.00	1,306,885.20	2,411,608.67	1,306,885.20	1,104,723.47
701-HOSPITALIZATION	121,827.00	0.00	10,331,362.72	10,453,189.72	10,331,362.74	121,826.98
703-WORKERS COMP	204,767.00	0.00	0.00	204,767.00	0.00	204,767.00
804-OFFICE ON AGING DONATIONS FUND	26,306.34	0.00	2,789.70	29,096.04	1,785.00	27,311.04
808-YOUTH RECREATION DONATION FUND	128,052.00	0.00	17,148.24	145,200.24	17,148.24	128,052.00
809-POLICE MEMORIAL FUND	11,808.00	0.00	0.00	11,808.00	0.00	11,808.00
810-YOUTH ADVISORY COMMISSION FUND	71.00	0.00	0.00	71.00	0.00	71.00
811-JUVENILE DIVERSION PROGRAM FUND	9,390.00	0.00	12,240.00	21,630.00	12,240.00	9,390.00
850-FLEXIBLE SPENDING ACCOUNT	3,193.43	0.00	239,039.04	242,232.47	239,039.04	3,193.43
857-SALES TAX FUND	350.00	0.00	0.00	350.00	0.00	350.00
858-MISCELLANEOUS AGENCY FUND	1,645,847.03	0.00	75,929.82	1,721,776.85	65,280.00	1,656,496.85
864-NEORSO BILLING FUND	278.00	0.00	0.00	278.00	0.00	278.00
PAGE TOTAL	22,626,418.24	2,336,071.71	36,847,899.82	61,810,389.77	45,877,450.41	15,932,939.36
GRAND TOTAL	46,855,621.58	15,873,651.53	98,253,557.24	160,982,830.35	120,242,085.51	40,740,744.84

UNVOTED GENERAL OBLIGATION DEBT

(Include General Obligation Debt To Be Paid From Inside/Charter Millage Only)
 (Do Not Include General Obligation Debt Being Paid By Other Sources)
 (Do Not Include Special Obligation Bonds & Revenue Bonds)

SCHEDULE 3

I	II	III	IV	V	VI
Purpose Of Bonds Or Notes	Date Of Issue	Final Maturity Date	Principal Amount Outstanding At The Beginning Of The Calendar Year	Amount Required To Meet Calendar Year Principal & Interest Payments	Amount Receivable From Other Sources To Meet Debt Payments
Refund Series 2014 Ring Road	2021	12/29	\$901,000.00	\$171,893.20	
2022 - Parking Deck Refunding Bonds	2022	01/33	\$1,893,000.00	\$299,218.00	
2018 - Vehicle Bonds	2018	12/27	\$70,000.00	\$71,995.00	
2020 - Various Purpose Bonds	2020	12/37	\$9,215,000.00	\$604,181.50	
2021 - Various Purpose Bonds	2021	12/30	\$472,000.00	\$123,174.40	
2022 - Top of the Hill Bonds	2022	12/31	\$703,000.00	\$149,817.50	
Totals			\$13,254,000.00	\$1,420,279.60	



Date: 5/17/2026

To: City Council

From: Andres Gonzalez, Director of Parks & Recreation

Subject: Youth, Adult and Senior Program Services

Purpose Statement: This legislation would give us the ability to contract with outside organizations to supplement (not replace) internal programming and restructure the formats of some of our existing programming, making this legislation valid for both new and old programming. The administration would have the authority to set the terms of the contracts.

To serve the community of Cleveland Heights the Department of Parks and Recreation continues to look to expand their offerings regarding youth, adult and senior program services and enhance our existing programming. The Parks & Recreation Department currently offers a robust lineup of programs, but to continue to expand services to supplement our internal programming we need the ability to contract with outside organizations to help us achieve our goals.

Example of New Programming this legislation would allow us to bring to the community: Crayola Imagine Arts Academy Art Blazers. An 8 week after school art adventure for Kids Ages 5-12.

Example of Old Programming Restructuring: Personal training. This would revamp how personal training in CH looks and is operated to better serve the community.

Is this legislation recurring: Yes: _____ No: X _____

Is emergency language necessary: Yes: X _____ No: _____

If yes, why?

So the legislation becomes immediately effective once passed.

Is passage on first reading necessary: Yes: _____ No: X _____

If yes, why?

If funding is required, is it already budgeted for? Yes: X _____ No: _____

If not already budgeted for, where will funding come from?

Proposed: 06/01/2026

ORDINANCE NO. 115-2026CRR), *First Reading*

By Mayor Petras

An Ordinance amending Part One, Title Eleven, Chapter 171 of the Codified Ordinances of the City of Cleveland Heights to enact a new Section 171.02(h) "Contracts for youth, adult, and senior program services," to provide the City with greater flexibility when contracting with persons to administer the City's recreational programming or using City facilities to offer recreational programming to the public; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland Heights, Ohio ("City") owns and maintains various parks and other recreational facilities;

WHEREAS, this Council generally sets the rates to be charged for the use of these facilities, as well as the fees charged to the public for participating in the programs that make use of said facilities;

WHEREAS, many of the persons engaged in making youth, adult, and senior program services available to the public manage the registration and fee collection aspects of their respective programs;

WHEREAS, Ohio Revised Code Section 9.38 permits this Council to adopt a policy allowing for public moneys received by City officials, employees, and other agents to be deposited in the City's treasury no later than three business days next following the day of receipt so long as the policy includes provisions and procedures to safeguard the public moneys until they are deposited;

WHEREAS, the Director of Finance will be required to approve any such contract and the Mayor is willing to adopt regulations that establish all rates, fees, and compensation, or a method for determining the same, with respect to contracts for youth, adult, and senior program services.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. Part One, Title Eleven, Chapter 171 of the Codified Ordinances of the City of Cleveland Heights to enact a new Section 171.02(h) "Contracts for youth, adult, and senior program services" to read as follows:

SECTION 171.02(h) Contracts for youth, adult, and senior program services.

- (1) Notwithstanding the provisions of any resolution or ordinance establishing rates for the use of City recreational facilities or fees for participation in recreational or

other community programming to the contrary, the Mayor may execute contracts with persons engaged in providing youth, adult, and senior program services for the purpose of making those services available to the public.

- (2) Subject to the additional approval of the Director of Finance, a contract executed under this section may authorize a person engaged in providing youth, adult, and senior program services pursuant to a contract with the City, to act as the City's agent for the purpose of registering, and collecting fees from, members of the public who are participating in that program. The funds collected shall be remitted to the City's Treasury within the maximum amount of time that Council is permitted to authorize under Ohio Revised Code Section 9.38, or other applicable law, and credited to the appropriate fund as designated by the Director of Finance.
- (3) The Mayor shall adopt regulations consistent with this Section that establish all rates, fees, and compensation, or a method for determining the same, for each party to a contract executed pursuant to this Section.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 3. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Ordinance become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to permit the use of these contracts at the earliest possible time. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

ORDINANCE NO. 115-2026(CRR)

PASSED:

Presented to Mayor:_____

Approved:_____

JIM PETRAS
Mayor



Date: 5/6/2026

To: Legislation Review Team

From: Joe Brodzinski, Finance Director

Subject: Special Assessments for Street Lights & Shade Trees

Purpose Statement:

Finance is requesting legislation to assess a portion of expenses for a period of two years for:

1. Street lighting and
2. Maintenance, improvements, etc. related to shade trees

The current assessment rates that support the Tree and Street Light operations were last updated in 2014. Since that time, the cost of providing services- including labor, materials, contractual services and equipment, has continued to increase annually and the current revenues are no longer sufficient to sustain required service levels for one of the two funds. Therefore, a rate increase is being requested for the Tree Assessments.

Is this legislation recurring: Yes: ☒ No: ☐

Is emergency language necessary: Yes: ☒ No: ☐

If yes, why?

To meet the specific progress points associated with the assessment timeline.

Is passage on first reading necessary: Yes: ☒ No: ☐

If yes, why?

To meet the specific progress points associated with the assessment timeline.

If funding is required, is it already budgeted for? Yes: ☐ No: ☐ N/a: ☒

If not already budgeted for, where will funding come from?

Proposed: 05/18/2026

RESOLUTION NO. 100-2026(F): *Second Reading*

By Mayor Petras

A Resolution declaring the necessity of assessing a portion of the expense of street lighting; and declaring an emergency.

WHEREAS, the Mayor has recommended to this Council that a portion of the cost and expense of lighting the streets and public places in the City for a period of two (2) years be paid by special assessment; and

WHEREAS, it is necessary that the yearly rate of assessment established by Resolution No. 084-2024 be renewed.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. It is the determination of this Council that it is necessary for the public health, convenience and welfare of the City to assess a portion of the cost and expense of lighting the streets and public places in the City upon the lands hereinafter described for a period of two (2) consecutive years, beginning with the 2026 Tax Duplicate for collection in the years 2027 through 2028, inclusive, at the annual rate of Ninety-Two Cents (\$0.92) per front foot, subject to a Corner Lot Reduction as set forth in Section (2) herein below, if applicable.

SECTION 2. Total footage is determined by the records of the Cuyahoga County Fiscal Officer, and for corner lots shall consist of the front footage (the front of the lot being determined by the property address), the radius or curve, and the side footage. If the actual side footage is less than one hundred (100) feet, the assessment shall be based solely upon the main front footage. If the actual side footage equals or exceeds one hundred (100) feet, then the footage for the purposes of this assessment shall be determined by adding the front footage, the radius/curve and the side footage, and subtracting one hundred (100) feet from this number ("Corner Lot Reduction").

SECTION 3. Two percent (2%) of the entire cost of said street lighting, plus the cost of lighting street intersections, shall be paid by the City; the remainder of said cost and expense shall be assessed upon all the lots and lands bounding upon the following dedicated streets, or parts of such streets, or public places in the City, to-wit:

All the lots and lands on the following dedicated streets:

Allston Road
Alpine Road
Altamont Avenue
Andrews Road

Antisdale Avenue
Ardleigh Drive
Ardoon Street
Arlington Road

Ashton Road
Atherstone Road
Avondale Road
Bainbridge Road

RESOLUTION NO. 100-2026(F)

Bayreuth Road	Lincoln Boulevard	Greyton Road
Beechwood Avenue	Lowell Road	Guilford Road
Bellfield Avenue	Lownesdale Road	Hampshire Lane
Belvoir Boulevard	Lynn Park Drive	Hampshire Road
Bendemeer Road	Maple Road	Hampstead Road
Berkeley Avenue	Maplewood Road	Harcourt Drive
Berkeley Road	Crest Road	Hartwood Road
Berkshire Lane	Cumberland Road	Harvey Road
Berkshire Road	Cummings Road	Haselton Road
Beverly Road	Dartmoor Road	Helmsdale Road
Birch Tree Path	Delamere Drive	Henderson Road
Blackmore Road	Delaware Drive	Hereford Road
Bolton Road	Dellwood Road	Hillstone Road
Boynton Road	Delmore Road	Hollister Road
Bradford Road	Demington Drive	Hyde Park Avenue
Brandon Road	Denton Drive	Idlewood Road
Brentwood Road	Derbyshire Road	Inglewood Road
Briarwood Road	DeSota Avenue	Ivydale Road
Brinkmore Road	Devonshire Drive	Janette Avenue
Burbridge Road	Dresden Road	Kenilworth Lane
Burlington Road	East Derbyshire Road	Kenilworth Road
Cadwell Avenue	East Fairfax Road	Kensington Road
Carver Road	East Monmouth Road	Kent Road
Castleton Road	East Overlook Road	Kerrwood Road
Cecil Place	Eastwick Road	Kew Road
Cedar Glen	Edendale Street	Keystone Drive
Chatfield Drive	Edgerly Road	Kildare Road
Chelsea Drive	Edgewood Road	Kingston Road
Clarence Road	Edison Drive	Marlboro Road
Clarendon Road	Edwards Road	Marlindale Road
Clarkson Road	Elandon Drive	Medford Road
Cleveland Heights	Elbon Road	Middlefield Road
Boulevard	Englewood Road	Middlehurst Road
Clifford Drive	Erievue Road	Middleton Road
Colchester Road	Essex Road	Minor Park Lane
Coleridge Road	Euclid Heights	Monmouth Road
Colonial Drive	Boulevard	Montevista Road
Compton Road	Exeter Road	Montford Road
Corydon Road	Fairfax Road	Mornington Lane
Cottage Grove Drive	Fairhill Road	Mount Laurel Road
Kirkwood Road	Fenley Road	Murray Hill Road
Lamberton Road	Forest View Drive	Navahoe Road
Lancashire Road	Glen Allen Drive	Nobleshire Road
Langton Road	Glenwood Road	Norfolk Road
Lecona Drive	Goodnor Road	Northampton Road
Lennox Road	Grandview Avenue	Nottingham Lane

RESOLUTION NO. 100-2026(F)

Oak Road	Rossmoor Road	Sycamore Road
Oakdale Road	Roxboro Road	Sylvanhurst Road
Oakridge Drive	Rumson Road	Sylvania Road
Orchard Road	Runnymede Boulevard	Taylor Road (South)
Ormond Road	Rushleigh Road	Thayne Road
Overlook Lane	Rutherford Road	Thorne Road
Oxford Road	Rydalmount Road	Tower Road
Parkdale Road	St. Albans Road	Tremont Road
Parkhill Road	St. James Parkway	Tudor Drive
Parkway Drive	(North)	Vandermar Street
Pembrook Road	St. James Parkway	Vineshire Road
Pennifield Road	(West)	Walden Road
Pomona Road	Scarborough Road	Wellington Road
Powell Avenue	Seaton Road	Westminster Road
Preyer Avenue	Selwyn Road	Westover Road
Princeton Road	Severance Circle Drive	Whitby Road
Quarry Drive	Severn Road	Whitethorn Road
Queenston Road	Shaker Road	Wilmar Court
Radcliffe Road	Shannon Road	Wilmar Road
Radnor Road	Somerton Road	Wilton Road
Randolph Road	South Compton Road	Windsor Road
Redwood Road	South Noble Road	Winsford Road
Renfield Road	South Overlook Road	Wood Road
Renrock Road	Spangler Road	Woodmere Drive
Revere Road	Staunton Road	Woodridge Road
Rexwood Road	Stillman Road	Woodview Road
Ridgefield Road	Stoneleigh Road	Woodward Avenue
Rinard Road	Stratford Road	Wynn Road
Rock Court	Stuart Road	Yellowstone Road
Rockwood Road	Summit Park Road	Yorkshire Road
Rosedale Road	Superior Park Drive	
Rosemond Road	Surrey Road	

Also, all the lots and lands lying within the City of Cleveland Heights on the following streets:

Ardmore Road	Cedar Road	Elmwood Road
Belmar Road	Cedarbrook Road	Eloise Drive
Blanche Avenue	Chestnut Hills Drive	Fairmount Boulevard
Bluestone Road	Cleviden Road	Forest Hills Boulevard
Brewster Road	Coventry Road	Glenmont Road
Brunswick Road	East Antisdale Avenue	Glynn Road
Caledonia Avenue	East Scarborough Road	Grosvenor Road
Cambridge Road	Eddington Road	Hanover Drive
Canterbury Road	Edgehill Road	Hillcrest Road

RESOLUTION NO. 100-2026(F)

Lee Boulevard	Noble Road	Reyburn Road
Lee Road	Nordway Road	Roanoke Road
Mayfield Road	Northcliffe Road	Shelburne Road
Meadowbrook	North Park Boulevard	Silsby Road
Boulevard	Northvale Boulevard	Superior Road
Monticello Boulevard	North Woodland Road	Taylor Road (North)
Mount Vernon	Oakhill Road	Tullamore Road
Boulevard	Overlook Road	Warrensville Center
Nela View Road	Quilliams Road	Road
Newbury Drive	Ravine Drive	Washington Boulevard

No such assessment shall be placed upon any lot or land which does not bound upon a dedicated street, or part of such street, or public place in the City.

SECTION 4. The plans and estimates of costs of the proposed improvements on file with the Director of Finance and Clerk of Council are hereby approved.

SECTION 5. Said assessment shall be paid in two (2) equal annual installments, shall be certified to the County Fiscal Officer and placed upon the Tax Duplicate according to law, and shall be collected as other taxes; provided, however, that a property owner shall have the option of paying the assessment in cash within one hundred fifty (150) days from the passage of the levy ordinance.

SECTION 6. No notes shall be issued in anticipation of the collection of said special assessment.

SECTION 7. Notice of the passage of this Resolution shall be given by publishing the entire Resolution once each week for two consecutive weeks in one newspaper of general circulation in the City of Cleveland Heights or by publishing such notice on the City's website, as provided by Ohio Revised Code Section 727.13, or as otherwise provided by law. The Clerk of Council shall also serve notice of passage of this Resolution in the manner provided in Ohio Revised Code Section 727.13 on all persons required by the provisions of Ohio Revised Code Section 727.14 to receive such notice. Before the date of the first publication, the Director of Finance and/or Clerk of Council shall prepare and have on file in her office her "assessment list" showing in detail the amount of said assessments which are proposed to be levied upon lots and parcels of land affected by this proceeding. Any complaints or objections against said assessments must be filed with the Assessment Equalization Board or the Clerk of Council within two (2) weeks after the completion of the notice of assessment pursuant to Ohio Revised Code Section 727.13 or 727.14. An owner who fails to so file an objection will be deemed to have waived any objection to the assessment.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all such deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in

RESOLUTION NO. 100-2026(F)

compliance with all legal requirements, including the City's Charter, its Codified Ordinances, and Section 121.22 of the Ohio Revised Code.

SECTION 9. This Resolution is a preliminary step in the program of assessing a portion of the cost and expense of lighting the streets and public places in the City, which program is essential for the preservation of the public health, safety, and general welfare. Because there are other required procedures and time limitations which are part of the assessment process, and because the final assessment must be filed with the Cuyahoga County Fiscal Officer in September 2026 if it is to be added to the 2026 Tax Duplicate, it is therefore necessary for the public peace, health and safety of the inhabitants of Cleveland Heights that this Resolution be passed as an emergency measure. Wherefore, this Resolution, having received the affirmative vote of not less than five (5) members of this Council is hereby adopted and shall take effect and be in force immediately upon its passage.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor

Proposed: 05/18/2026

RESOLUTION NO. 101-2026(F): *Second Reading*

By Mayor Petras

A Resolution declaring the necessity of assessing a portion of the expense of improving streets and parkways, including grading, draining, curbing, paving, repaving, repairing, sweeping, or cleaning thereof, removing snow therefrom, and planting, maintaining, and removing shade trees thereon; and declaring an emergency.

WHEREAS, the Mayor has recommended to this Council that a portion of the cost and expense of improving streets and parkways, including grading, draining, curbing, paving, repaving, repairing, sweeping, or cleaning thereof, removing snow therefrom, and planting, maintaining, and removing shade trees thereon for a period of two (2) years be paid by special assessment; and

WHEREAS, it is necessary that the yearly rate of assessment established by Resolution No. 85-2024 be renewed.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. It is the determination of this Council that it is necessary for the public health, convenience and welfare of the City to assess a portion of the cost and expense of improving streets and parkways, including grading, draining, curbing, paving, repaving, repairing, sweeping, or cleaning thereof, removing snow therefrom, and planting, maintaining, and removing shade trees thereon, upon the lands hereinafter described for a period of two (2) consecutive years, beginning with the 2026 Tax Duplicate for collection in the years 2027 through 2028, inclusive, at the annual rate of One Dollar and Eight Cents (\$1.68) per front foot, subject to a Corner Lot Reduction as set forth in Section (2) herein below, if applicable.

SECTION 2. Total footage is determined by the records of the Cuyahoga County Fiscal Officer, and for corner lots shall consist of the front footage (the front of the lot being determined by the property address), the radius or curve, and the side footage. If the actual side footage is less than one hundred (100) feet, the assessment shall be based solely upon the main front footage. If the actual side footage equals or exceeds one hundred (100) feet, then the footage for the purposes of this assessment shall be determined by adding the front footage, the radius/curve and the side footage, and subtracting one hundred (100) feet from this number ("Corner Lot Reduction").

SECTION 3. Two percent (2%) of the entire cost of said improvements whose costs are assessed shall be paid by the City; the remainder of said cost and expense shall be assessed upon all the lots and lands bounding upon the following dedicated streets, or parts of such streets, or public places in the City, to-wit:

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All the lots and lands on the following dedicated streets:

Allston Road	Cleveland Heights	Edison Drive
Alpine Road	Boulevard	Edwards Road
Altamont Avenue	Clifford Drive	Elandon Drive
Andrews Road	Colchester Road	Elbon Road
Antisdale Avenue	Coleridge Road	Englewood Road
Ardleigh Drive	Colonial Drive	Erievue Road
Ardoon Street	Compton Road	Essex Road
Arlington Road	Corydon Road	Euclid Heights
Ashton Road	Cottage Grove Drive	Boulevard
Atherstone Road	Kirkwood Road	Exeter Road
Avondale Road	Lamberton Road	Fairfax Road
Bainbridge Road	Lancashire Road	Fairhill Road
Bayreuth Road	Langton Road	Fenley Road
Beechwood Avenue	Lecona Drive	Forest View Drive
Bellfield Avenue	Lennox Road	Glen Allen Drive
Belvoir Boulevard	Lincoln Boulevard	Glenwood Road
Bendemeer Road	Lowell Road	Goodnor Road
Berkeley Avenue	Lownesdale Road	Grandview Avenue
Berkeley Road	Lynn Park Drive	Greyton Road
Berkshire Lane	Maple Road	Guilford Road
Berkshire Road	Maplewood Road	Hampshire Lane
Beverly Road	Crest Road	Hampshire Road
Birch Tree Path	Cumberland Road	Hampstead Road
Blackmore Road	Cummings Road	Harcourt Drive
Bolton Road	Dartmoor Road	Hartwood Road
Boynton Road	Delamere Drive	Harvey Road
Bradford Road	Delaware Drive	Haselton Road
Brandon Road	Dellwood Road	Helmsdale Road
Brentwood Road	Delmore Road	Henderson Road
Briarwood Road	Demington Drive	Hereford Road
Brinkmore Road	Denton Drive	Hillstone Road
Burbridge Road	Derbyshire Road	Hollister Road
Burlington Road	DeSota Avenue	Hyde Park Avenue
Cadwell Avenue	Devonshire Drive	Idlewood Road
Carver Road	Dresden Road	Inglewood Road
Castleton Road	East Derbyshire Road	Ivydale Road
Cecil Place	East Fairfax Road	Janette Avenue
Cedar Glen	East Monmouth Road	Kenilworth Lane
Chatfield Drive	East Overlook Road	Kenilworth Road
Chelsea Drive	Eastwick Road	Kensington Road
Clarence Road	Edendale Street	Kent Road
Clarendon Road	Edgerly Road	Kerrwood Road
Clarkson Road	Edgewood Road	Kew Road

RESOLUTION NO 101-2026 (CRR)

Keystone Drive	Radcliffe Road	Stillman Road
Kildare Road	Radnor Road	Stoneleigh Road
Kingston Road	Randolph Road	Stratford Road
Marlboro Road	Redwood Road	Stuart Road
Marlindale Road	Renfield Road	Summit Park Road
Medford Road	Renrock Road	Superior Park Drive
Middlefield Road	Revere Road	Surrey Road
Middlehurst Road	Rexwood Road	Sycamore Road
Middleton Road	Ridgefield Road	Sylvanhurst Road
Minor Park Lane	Rinard Road	Sylvania Road
Monmouth Road	Rock Court	Taylor Road (South)
Montevista Road	Rockwood Road	Thayne Road
Montford Road	Rosedale Road	Thorne Road
Mornington Lane	Rosemond Road	Tower Road
Mount Laurel Road	Rossmoor Road	Tremont Road
Murray Hill Road	Roxboro Road	Tudor Drive
Navahoe Road	Rumson Road	Vandermar Street
Nobleshire Road	Runnymede Boulevard	Vineshire Road
Norfolk Road	Rushleigh Road	Walden Road
Northampton Road	Rutherford Road	Wellington Road
Nottingham Lane	Rydalmount Road	Westminster Road
Oak Road	St. Albans Road	Westover Road
Oakdale Road	St. James Parkway	Whitby Road
Oakridge Drive	(North)	Whitethorn Road
Orchard Road	St. James Parkway	Wilmar Court
Ormond Road	(West)	Wilmar Road
Overlook Lane	Scarborough Road	Wilton Road
Oxford Road	Seaton Road	Windsor Road
Parkdale Road	Selwyn Road	Winsford Road
Parkhill Road	Severance Circle Drive	Wood Road
Parkway Drive	Severn Road	Woodmere Drive
Pembroke Road	Shaker Road	Woodridge Road
Pennifield Road	Shannon Road	Woodview Road
Pomona Road	Somerton Road	Woodward Avenue
Powell Avenue	South Compton Road	Wynn Road
Preyer Avenue	South Noble Road	Yellowstone Road
Princeton Road	South Overlook Road	Yorkshire Road
Quarry Drive	Spangler Road	
Queenston Road	Staunton Road	

Also, all the lots and lands lying within the City of Cleveland Heights on the following streets:

Ardmore Road	Bluestone Road	Caledonia Avenue
Belmar Road	Brewster Road	Cambridge Road
Blanche Avenue	Brunswick Road	Canterbury Road

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Cedar Road	Hanover Drive	Northvale Boulevard
Cedarbrook Road	Hillcrest Road	North Woodland Road
Chestnut Hills Drive	Lee Boulevard	Oakhill Road
Cleviden Road	Lee Road	Overlook Road
Coventry Road	Mayfield Road	Quilliams Road
East Antisdale Avenue	Meadowbrook	Ravine Drive
East Scarborough Road	Boulevard	Reyburn Road
Eddington Road	Monticello Boulevard	Roanoke Road
Edgehill Road	Mount Vernon	Shelburne Road
Elmwood Road	Boulevard	Silsby Road
Eloise Drive	Nela View Road	Superior Road
Fairmount Boulevard	Newbury Drive	Taylor Road (North)
Forest Hills Boulevard	Noble Road	Tullamore Road
Glenmont Road	Nordway Road	Warrensville Center
Glynn Road	Northcliffe Road	Road
Grosvenor Road	North Park Boulevard	Washington Boulevard

No such assessment shall be placed upon any lot or land which does not bound upon a dedicated street, or part of such street, or public place in the City.

SECTION 4. The plans and estimates of costs of the proposed improvements on file with the Director of Finance and Clerk of Council are hereby approved.

SECTION 5. Said assessment shall be paid in two (2) equal annual installments, shall be certified to the County Fiscal Officer and placed upon the Tax Duplicate according to law, and shall be collected as other taxes; provided, however, that a property owner shall have the option of paying the assessment in cash within one hundred fifty (150) days from the passage of the levy ordinance.

SECTION 6. No notes shall be issued in anticipation of the collection of said special assessment.

SECTION 7. Notice of the passage of this Resolution shall be given by publishing the entire Resolution once each week for two consecutive weeks in one newspaper of general circulation in the City of Cleveland Heights or by publishing such notice on the City's website, as provided by Ohio Revised Code Section 727.13, or as otherwise provided by law. The Clerk of Council shall also serve notice of passage of this Resolution in the manner provided in Ohio Revised Code Section 727.13 on all persons required by the provisions of Ohio Revised Code Section 727.14 to receive such notice. Before the date of the first publication, the Director of Finance and/or Clerk of Council shall prepare and have on file in her office her "assessment list" showing in detail the amount of said assessments which are proposed to be levied upon lots and parcels of land affected by this proceeding. Any complaints or objections against said assessments must be filed with the Assessment Equalization Board or the Clerk of Council within two (2) weeks after the completion of the notice of assessment pursuant to Ohio Revised Code Section 727.13 or 727.14. An owner who fails to so file an objection will be deemed to have waived any objection to the assessment.

RESOLUTION NO 101-2026 (CRR)

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all such deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including the City's Charter, its Codified Ordinances, and Section 121.22 of the Ohio Revised Code.

SECTION 9. This Resolution is a preliminary step in the program of assessing a portion of the cost and expense of lighting the streets and public places in the City, which program is essential for the preservation of the public health, safety, and general welfare. Because there are other required procedures and time limitations which are part of the assessment process, and because the final assessment must be filed with the Cuyahoga County Fiscal Officer in September 2026 if it is to be added to the 2026 Tax Duplicate, it is therefore necessary for the public peace, health and safety of the inhabitants of Cleveland Heights that this Resolution be passed as an emergency measure. Wherefore, this Resolution, having received the affirmative vote of not less than five (5) members of this Council is hereby adopted and shall take effect and be in force immediately upon its passage.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor



Memorandum

Date: 4/13/26

To: City Council

From: Chief Britton

Subject: BWC Grant/Motorola Contr

Purpose Statement:

To allow the Mayor to enter into an agreement with Motorola Solutions to purchase 50 BWC replacement cameras. See attached memo to Mayor Petras

Is this legislation recurring: Yes: ☐ No: ☒

Is emergency language necessary: Yes: ☐ No: ☒

If yes, why?

Is passage on first reading necessary: Yes: ☐ No: ☒

If yes, why?

If funding is required, is it already budgeted for? Yes: ☐ No: ☒

If not already budgeted for, where will funding come from?

This will have to be budgeted for in FY2026 budget and a grant line item created for revenues and expenditures. FY26 expenditures will be \$41,400.00 which will be fully reimbursed. FY 2026-2029 expenditures of \$41,400.00 each year will not be reimbursed. Additional grant funding will be sought but is not guaranteed.

CITY OF
CLEVELAND
HEIGHTS

DEPARTMENT OF POLICE

CHRISTOPHER M. BRITTON, CHIEF

40 SEVERANCE CIRCLE, CLEVELAND HEIGHTS, OHIO 44118 – Telephone 216-291-4974

March 20, 2026

To: Mayor Jim Petras
From: Christopher M. Britton, Chief of Police
CC: Joseph Brodzinski, Director of Finance

Mayor Petras,

The Police Department applied for and was awarded a grant from the Ohio Department of Public Safety's (ODPS) Office of Criminal Justice Services (OCJS), Ohio Body-Worn Camera Grant Program, on March 20th.

The total award amount of this non-matching grant is Forty-One Thousand Four Hundred Dollars (\$41,400.00), which will be used to reimburse the purchase of one (1) year of a five-year proposed contract for fifty (50) replacement Body Worn Cameras, including software/storage. Contract years two through five will not be covered by the grant funding-~~(\$165,600.00)~~. This contract will be with Motorola Solutions, using the State of Ohio term contract #21336. *(\$164,644.00) (Se) 4/20/26*

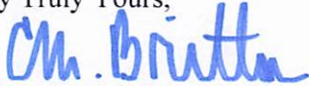
Please advise how Finance wishes to account for the \$41,400.00 of reimbursable monies, as this expenditure was not budgeted for in the FY 2026 budget due to not knowing what amount, if any, we would be awarded. Moreover, separate grant line item numbers for revenues (reimbursement) and expenses (purchase order request to buy Body Worn Cameras) are needed from Finance to comply with grant auditing requirements.

Per the terms of the subgrantee Programmatic Budget submitted and approved, these BWCs (equipment) must be purchased within six months of our acceptance of this grant. You accepted this grant on 3/30/2026; therefore, we must purchase this equipment by 10/01/2026.

As you are aware, this grant will need to be presented to the City Council. Therefore, to help expedite this process, attached is a request for legislation to the Law Department to satisfy this requirement. I will also be simultaneously requesting a review and approval as to the legal form of the proposed contract from the Law Department.

Thank you for allowing us to take advantage of this funding opportunity to reduce the expense of our BWC replacement schedule.

Very Truly Yours,



Christopher M. Britton

Chief of Police



SUBGRANT AWARD AGREEMENT

Subgrant Number: 2026-BW-LEC-56441

Title: BWC

In accordance with the Recovery Ohio Law Enforcement provisions of §373.20, Justice Program Services, of Am. Sub. H.B. No. 33 of the 135th Ohio General Assembly, enacted July 4, 2023, the Ohio office of Criminal Justice Services, as the duly authorized State Agency, hereby approves the project application submitted as complying with requirements of the Agency for the fiscal year indicated in the subgrant number above and awards to the following Subgrantee a Subgrant as follows:

Subgrantee:	City of Cleveland Heights
Implementing Agency:	Cleveland Heights Police Department
Award Periods:	07/01/2025 to 06/30/2027
Closeout Deadline:	08/29/2027
Award Amounts:	
	OCJS Funds: \$41,400.00 100%
	Cash Match: \$0.00 0%
	Inkind Match: \$0.00 0%
	Project Total \$41,400.00 100%

The terms set forth in the 'Responsibility for Claims' section of the OCJS Standard Federal Subgrant Conditions Handbook are subject to Ohio law, including section 3345.15 of the Ohio Revised Code and the Ohio Constitution. As a result, those terms may not apply to subgrant recipients who are political subdivisions of the state, and do not apply to state instrumentalities.

This Subgrant is subject to the statements as set forth in the approved Programmatic and Budget Application submitted and approved revisions thereto, as well as the OCJS Standard Federal Subgrant Conditions and Special Conditions to this Subgrant, which are attached hereto and hereby included by reference herein. The Subgrant is also bound by all applicable federal guidelines, as referenced in the Standard Conditions. Revisions to this Subgrant Award Agreement must be approved in writing by OCJS.

The Subgrant shall become effective as of the award date, for the period indicated, upon return to OCJS of this Subgrant Award Agreement executed on the behalf of the Subgrantee's and Implementing Agency's authorized official in the space provided below.

Nicole M. Dehner, Executive Director
Ohio Office of Criminal Justice Services

03/20/2026

Award Date

The Subgrantee agrees to serve as the official subrecipient of the award, agrees to provide the required match as indicated above, and assumes overall responsibility for the compliance with the terms and conditions of the award. I hereby accept this subgrant on behalf of the Subgrantee.

Mayor
Tony Cuda

3/20/26
Date

The Implementing Agency agrees to comply with the terms and conditions of the award. I hereby accept this subgrant on behalf of the Implementing Agency.

Chief of Police
Christopher Britton

3/20/26
Date

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."

04/07/2026

CLEVELAND HEIGHTS POLICE DEPT
40 SEVERANCE CIR
CLEVELAND HEIGHTS, OH 44118

RE: Motorola Quote for V700s (50)

Dear Greg Jakomin,

Motorola Solutions is pleased to present CLEVELAND HEIGHTS POLICE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide CLEVELAND HEIGHTS POLICE DEPT with the best products and services available in the communications industry. Please direct any questions to Shane Clifford at Shane.Clifford@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Shane Clifford

Billing Address:
CLEVELAND HEIGHTS POLICE
DEPT
40 SEVERANCE CIR
CLEVELAND HEIGHTS, OH 44118
US

Quote Date:04/07/2026
Expiration Date:06/06/2026
Quote Created By:
Shane Clifford
Shane.Clifford@
motorolasolutions.com

End Customer:
CLEVELAND HEIGHTS POLICE DEPT
Greg Jakomin
gjakomin@clevelandheights.gov
216-291-4444

Contract: 21336 - OHIO, STATE OF
534628
AGREEMENT: WG AGREEMENT

Line #	Item Number	Description	Qty	Term	Disc \$	Sale Price	Ext. Sale Price	Refresh Duration
Video as a Service								
1	AAS-BWC-5YR-001	BODY WORN CAMERA AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE	50	5 YEAR	\$310.50	\$3,829.50	\$191,475.00	
2	WGC02001-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER BODY WORN CAMERA VAAS*	50	5 YEAR	Included	Included	Included	
3	WGB-0741A	V700 BODY WORN CAMERA FIRSTNET READY	50		Included	Included	Included	3 YEAR
4	WGP02798-KIT	V700 MAGNETIC MOUNT WITH BWC BOX	50		Included	Included	Included	
5	WGB-0138AAS	TRANSFER STATION, 8 SLOTS, FOR V300/V700 VAAS	6		Included	Included	Included	
6	AAS-BWC-XFS-DOC	V300/V700 TRANSFER STATION - VIDEO-AS-A-SERVICE	6	5 YEARS	\$135.00	\$1,665.00	\$9,990.00	



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	Disc \$	Sale Price	Ext. Sale Price	Refresh Duration
7	LSV07S03512A	ESSENTIAL SERVICE W/ACC DMG AND ADV REPLACEMENT - V700	50	5 YEAR	Included	Included	Included	
8	WGP02950A	BATT LIION IP67 4050T	50		\$32.17	\$91.58	\$4,579.00	
Grand Total						\$206,044.00(USD)		



Pricing Summary

		Payment Term	Upfront Sale Price	
Upfront Costs*				
			\$4,579.00	
Upfront Subscription Fee				
	Video as a Service	Annually	\$36,821.00	
Sub Total:			\$41,400.00	
		Payment Term	Sale Price	Annual Sale Price
Year 2 Subscription Fee				
	Video as a Service	Annually		\$41,161.00
Year 3 Subscription Fee				
	Video as a Service	Annually		\$41,161.00
Year 4 Subscription Fee				
	Video as a Service	Annually		\$41,161.00
Year 5 Subscription Fee				
	Video as a Service	Annually		\$41,161.00
Sub Total:				\$164,644.00
Grand Total System Price (Inclusive of Upfront and Annual Costs)				\$206,044.00

*Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Additional information is required for one or more items on the quote for an order.
- This quote contains items with approved price exceptions applied against them.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

 MOTOROLA SOLUTIONS
VIDEO-AS-A-SERVICE OVERVIEW

QUOTE-3579435
V700s (50)

Video-as-a-Service (VaaS) is a subscription-based solution that provides agencies with Motorola's industry-leading evidence collection and management tools. VaaS includes access to high definition camera systems and the VideoManager EL Cloud evidence management platform.

VideoManager EL Cloud automates data maintenance and facilitates administration of your department's devices in a Government cloud-based storage solution. Agencies can capture, record, store, and efficiently manage all evidentiary data with VideoManager.

In addition, the VaaS solution can be expanded with CommandCentral Evidence to provide a single, streamlined workflow in the industry's only end-to-end digital evidence management ecosystem.



When combined into a single solution, these tools enable officers in the field to easily capture, record, and upload evidence, as well as efficiently manage and share that evidentiary data. Because Video-as-a-Service requires no up-front purchase of equipment or software, it provides a simple way to quickly deploy and begin using a complete camera and evidence management solution for a per device charge, billed quarterly.



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MOTOROLA SOLUTIONS

VIDEOMANAGER EL CLOUD SOLUTION DESCRIPTION

QUOTE-3579435
V700s (50)

VideoManager EL Cloud simplifies evidence management, automates data maintenance, and facilitates management of your department's devices, all in a cloud-based, off-premises storage solution.

It is compatible with V300 and VISTA body-worn cameras, as well as M500 and 4RE in-car video systems, enabling you to upload video evidence quickly and securely. It also allows live-streaming capabilities through the optional SmartControl and SmartConnect applications.

VIDEO EVIDENCE MANAGEMENT

Using VideoManager EL Cloud delivers benefits to all aspects of video evidence management. From streamlining the evidence review process to automatically maintaining your stored data, VideoManager EL Cloud makes evidence management as efficient as possible. With VideoManager EL Cloud, you minimize the amount of time spent manually managing evidence, allowing your team to spend more time in the field.

Simplified Evidence Review

VideoManager EL Cloud makes evidence review easier by allowing users to upload evidence into cloud storage from their in-field devices. When evidence is uploaded, important information is sorted, which groups relevant evidence together. This information includes a recording's date and time, device used to capture, event ID, officer name, and event type. This allows you to view recordings of an incident that were taken from several devices simultaneously, eliminating the task of reviewing irrelevant footage during review.

Its built-in media player includes a visual display of incident data, allowing you to tag moments of interest, such as when lights, sirens, or brakes were activated during the event timeline.

Other relevant files, such as PDFs, spreadsheets, reports, third-party videos, audio recordings, pictures, and drawings, can also be grouped together and stored under a specific case entry, allowing all pertinent information to be stored together in VideoManager EL.

Easy Evidence Sharing

VideoManager EL Cloud allows you to easily share information in the evidence review or judiciary sharing process by exporting evidence data as MP4 files.

You can also find relevant evidence data using audit log filters, including criteria such as import, export, playback, download, share, and modify dates.

Automatic Data Maintenance

VideoManager EL Cloud lets you automatically organize the evidence data you store, allowing you to save time that would be spent manually managing it. It can schedule the automatic movement or purging of events on a daily, weekly, or monthly basis, based on how the user wants to configure the system.

Security groups and permissions are easily set-up in VideoManager EL Cloud, allowing you to grant individuals access to evidence on an as-needed basis.



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Integration with In-Car and Body-Worn Cameras

Officers on the road are able to automatically upload encrypted video from in-car systems and body cameras. This eliminates the need for trips to and from the station solely for uploading data into the system.

Video and audio captured by the M500, V300, 4RE and VISTA camera systems are automatically linked in VideoManager EL Cloud based on time and location. You can then utilize synchronized playback and export of video and audio from multiple devices in the same recording group, where video and audio streams can be matched together.

Optional Live Video Streaming

VideoManager EL Cloud integrates with SmartControl, an optional mobile application for Android or iOS that allows officers to complete evidence review work normally completed at their desk from their smartphone.

SmartControl also allows officers to categorize recordings using event tags, stream live video from, and change camera settings, such as adjusting field of view, brightness, and audio levels.

SmartConnect, an optional smartphone application, provides VISTA body-worn camera users with immediate in-field access to their body cameras. SmartConnect includes the ability to pair with VISTA cameras, adjust officer preferences, categorize recordings with incident IDs and case numbers, and play back recordings.

DEVICE MANAGEMENT

Agencies using VideoManager EL Cloud are able to assign users to devices, track them, and streamline shift changes. You can easily manage, configure, update firmware, and deploy in-car and body-worn cameras. Individual preference settings can be configured based on user profiles, allowing quick device transactions within a pooled device system. VideoManager EL Cloud also tracks devices and enables them to be quickly exchanged between officers during shift changes. This minimizes the amount of devices needed for your fleet.

Device Tracking

You can easily manage, configure, and deploy their in-car and body-worn cameras in VideoManager EL Cloud. Devices can be assigned to personnel within VideoManager EL Cloud and tracked, helping agencies keep track of which users have specific devices.

Faster Shift Changes

VideoManager EL Cloud's Rapid Checkout Kiosk feature allows agencies to take advantage of a pooled camera system to utilize fewer cameras. Rapid Checkout Kiosk feature allows agencies using a pooled camera system to use fewer cameras. Cameras can be checked out at the start of a shift using an easy-to-use interface. At the end of the shift, the camera can be returned to its dock, where the video is automatically uploaded and the camera is made ready to be checked out and used for the next shift.

Devices can also be configured to remember individual preference settings for each user, including volume level, screen brightness and camera aim. These settings are applied whenever a device is assigned to a specific officer. A variety of settings within VideoManager EL Cloud also enable you to configure devices to operate in alignment with your agency's policies and procedures.



1 V700 Body-Worn Camera Solution Description

The V700 body-worn camera captures clear video and audio of every encounter from the user's perspective. Its continuous- operation capabilities allow constant recording, helping the user to capture every detail of each situation and create a reliable library of evidence for case-building and review. The V700 can stream live video and report real time GPS location through a built-in LTE modem, directly to the suite of CommandCentral applications.

The V700 is easy to operate, with four control buttons. Its innate Record-After-the-Fact® (RATF) technology enables the device to capture important video evidence that can be retrieved hours or days after an incident occurs, even if a recording is not triggered by the user or sensor. With RATF, officers can prioritize response to immediate threats versus manually activating their camera.



1.1. KEY FEATURES OF THE V700

- **Detachable Battery** – The V700's detachable battery allows officers to switch to a fully-charged battery if their shift goes longer than expected. Since the battery charges without being attached to the V700, the battery is kept fully charged in the dock ready for use. This feature is especially helpful for agencies that share body-worn cameras with multiple officers.
- **Wireless Uploading** – Recordings made by the V700 are uploaded to the agency's evidence management system via LTE. Upload over WiFi will be available soon. This enables easy transfer of critical recordings to headquarters for immediate review or long-term storage.
- **Real-time Location and Video Streaming** – With built-in LTE connectivity, the V700 paired with CommandCentral Aware will send location updates and stream live video to a dispatch center or Real Time Crime Center (RTCC) giving the agency a complete and accurate view of their officers for better coordination and quicker response times.
- **LTE Service Ready** – The V700 is approved for use on Verizon and FirstNet networks in the U.S. and Bell Mobility in Canada. The V700 will ship with a pre-installed SIM from both carriers, ready for service activation upon arrival with a data plan that best suits the agency's needs. LTE service activation would be on the agency's carrier account. Motorola Solutions does not provide LTE service for the V700 camera.
- **Data Encryption** – The V700 uses FIPS-140-2 compliant encryption at-rest and in-transit. This ensures recordings made by the agency's officers are secure from unauthorized access.
- **Record-After-The-Fact®** – Our patented Record-After-the-Fact® technology captures footage even when the recording function is not engaged. The camera user or admin can request video footage from a specific point in the past to be uploaded to the evidence management system, hours or even days after the event occurred.
- **Natural Field of View** – The V700 eliminates the fisheye effect from wide-angle lenses that warps video footage. Distortion correction ensures a clear and complete evidence review process. The V700's high quality, low light sensor captures an accurate depiction of recorded events, even in challenging lighting conditions.
- **SmartControl Application** – To maximize efficiency in the field, the Motorola Solutions SmartControl app enables V700 users to preview video recordings, add or edit tags, change camera settings and view live video from the camera. The app is available for both iOS and Android phones.
- **In-Field Tagging** – The V700 enables easy in-field event tagging. It allows officers to view event tags and save them to the appropriate category directly from the body-worn camera or via the SmartControl app.
- **Auto Activation** – The V700 body-worn camera(s) paired with an M500 or 4RE in-car video system(s) can form a recording group, which automatically starts recording when one of the devices begins to



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record. Each device can be configured to initiate a group recording using triggers like lights, sirens, doors, gun racks, and other auxiliary inputs. Up to eight V700s can form a recording group and collaborate on recordings, without a corresponding in-car video system, using similar triggers. Group recordings are uploaded and automatically linked to the evidence management system as part of one event.

1.2. **V700 AND IN-CAR VIDEO INTEGRATION**

The V700 integrates seamlessly with the M500 or 4RE in-car video systems, capturing video of an incident from multiple vantage points. This integration includes the following features:

- **Distributed Multi-Peer Recording** – Multiple V700 body-worn cameras and in-car video systems can form a recording group and based on the configuration, automatically start recording when one of the devices begins to record. Group recordings are uploaded and automatically linked to the evidence management system as part of one incident.
- **Automatic Tag Pairing** – Recordings captured by integrated V700 body-worn cameras and in-car video systems can be uploaded to the evidence management system with the same tags. From the in-car video system's display, videos can be saved under the appropriate tag category. The tag is then automatically shared with the V700 video and uploaded as part of one incident along with the officer's name.
- **Evidence Management Software** – When V700 body-worn cameras and in-car video systems record the same incident, the Motorola Solutions evidence management software automatically links those recordings based on officer name, date, and time overlap.
- **Additional Audio Source** – The V700 can serve as an additional audio source when integrated with the in-car video system. The V700 also provides an additional view of the incident and inherits the event properties of the in-car video system's record, such as officer name, event category, and more, based on configuration.

1.3. **V700 AND APX RADIO INTEGRATION**

Motorola Solutions' APX two-way radios can pair with V700 body-worn cameras to automate video capture through Bluetooth. When the APX's emergency mode button is pressed, or the ManDown feature is activated, the V700 is triggered to start recording immediately. The recording will continue until manually stopped by the officer via the start/stop button on the V700 or group in-car video system.

1.4. **HOLSTER AWARE™ INTEGRATION**

The V700 integrates with a Holster Aware™ sensor through Bluetooth. If configured, the sensor automatically prompts the V700 to record the moment the holstered equipment is drawn. The holster sensor information is stored with the V700 user profile and uploaded to the evidence management system. If the user is assigned to a different camera, the holster sensor information will be applied to the new camera. The holster sensor allows officers to record high-stress events as they unfold, without having to sacrifice situational awareness by manually activating the V700.



1.5. DOCKING STATIONS

The V700 has three docking options:



Transfer Station – The Transfer Station is built for large, multi-location agencies with large numbers of V700 cameras in service at any given time. It can charge up to eight fully assembled body-worn cameras or individual batteries. The eight docking slots include an LED indication of a battery charging and upload status. While the V700 charges, the Transfer Station can automatically offload recordings from the camera to the evidence management system via an integrated 2.5Gb switch. The Transfer Station connects directly to the LAN for fast offload of recorded events to storage, while charging the body-worn camera battery. The Transfer Station supports comprehensive device management capabilities, such as camera configuration, checkout and officer assignment options; rapid checkout, kiosk, and individual camera checkout; automatic firmware and configuration updates.



USB Base – The USB Base charges the battery of a single V700 or standalone battery pack. The USB Base can be mounted in a vehicle or attached to a desktop or Mobile Data Computer with 12V or USB connection for power. The USB Base has LED indications for battery charging status and upload, and an ambient light sensor for optimal LED brightness control from bright sunlight to the dim interior of a patrol car. When connected to a laptop or desktop computer, the USB Base can be used to upload recordings to the evidence management system, as well as, receive firmware and configuration updates.



Wi-Fi Base – The Wi-Fi Base is mounted in a vehicle. It facilitates V700 upload of video evidence to the evidence management system, firmware updates, communication between V700 and in-car video system group devices and charges fully assembled V700s or individual battery packs. It has LED indications of battery charging status and upload, and an ambient light sensor for optimal LED brightness control, from bright sunlight to the dim interior of a patrol car.

1.6. MOUNTING SOLUTIONS

V700 is compatible with the entire line of V300 mounting solutions as depicted below.

WGP02798
WGA00669
WGA00668
WGP02697
WGP03088
WGP03085


Magnetic
Center Shirt
Mount



Tek-Lok Belt
Mount



Molle Locking
Mount



Shirt
Clip



Heavy
Jacket Clip



Heavy Jacket
Magnetic Mount



MOBILE VIDEO PRODUCTS NEW SYSTEM STATEMENT OF WORK

OVERVIEW

This Statement of Work (SOW) outlines the responsibilities of Motorola Solutions, Inc. (Motorola) and the Customer for the implementation of body-worn camera(s) and/or in-car video system(s) and your digital evidence management solution. For the purpose of this SOW, the term "Motorola" may refer to our affiliates, subcontractors, or certified third-party partners. A third-party partner(s) (Motorola-certified installer) will work on Motorola's behalf to install your in-car video system(s) (if applicable).

This SOW addresses the responsibilities of Motorola and the Customer that are relevant to the implementation of the hardware and software components listed in the Solutions Description. Any changes or deviations from this SOW must be mutually agreed upon by Motorola and the Customer and will be addressed in accordance with the change provisions of the Contract. The Customer acknowledges any changes or deviations from this SOW may incur additional cost.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the Project Schedule. Any changes to the Project Schedule must be mutually agreed upon by both parties in accordance with the change provisions of the Contract.

Unless specifically stated, Motorola will perform the work remotely. The Customer will provide Motorola personnel with access to their network and facilities so Motorola is able to fulfill its obligations. All work will be performed during normal business hours based on the Customer's time zone (Monday through Friday from 8:00 a.m. to 5:00 p.m.).

The number and type of software subscription licenses, products, or services provided by Motorola are specifically listed in the Contract and referenced in the SOW. Services provided under this SOW are governed by the mutually executed Contract between the parties, or Motorola's Master Customer Agreement and applicable addenda ("Contract").

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following the execution of the Contract between Motorola and the Customer. At the conclusion of Project Planning, Motorola's Project Manager (PM) will begin status meetings and provide status reports on a regular cadence with the Customer's PM. The status report will provide a summary of activities completed, activities planned, progress against the project schedule, items of concern requiring attention, as well as, potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If the Customer desires to use an alternative teleconferencing tool, any costs incurred from the use of this alternate teleconferencing tool will be the responsibility of the Customer.

FBI-CJIS SECURITY POLICY – CRIMINAL JUSTICE INFORMATION

CJIS Security Policy Compliance

Motorola does not believe our Mobile Video offerings (i.e. in-car/body-worn cameras) require compliance with the FBI-CJIS Security Policy (CJISSECPOL) based on the definition in Section 4 of CJISSECPOL and how the FBI-CJIS defines Criminal Justice Information. However, Motorola does design its products with the CJISSECPOL



security controls as a guide. Motorola's Mobile Video system design and features support best practice security controls and policy compliance. In the event of a CJIS technical audit request, Motorola will support the Customer throughout this process.

Personnel Security – Background Screening

Motorola will assist the Customer with completing the CJIS Security Policy Section 5.12 Personnel Security related to authorized personnel background screening when requested to do so by the Customer. Based on Section 5.12, a Motorola employee is defined as someone who is required to be on the Customer's property with unescorted access. Motorola employees will also have access to the Customer's network(s) and stored information. Motorola has remote access tools to support virtual escorted access to on-premises customer assets.

Additionally, Motorola performs independent criminal background investigations including name based background checks, credential and educational vetting, credit checks, U.S. citizen and authorized worker identity verification on its employees.

Motorola will support the Customer in the event of a CJIS audit request to validate employees assigned to the project requiring CJIS Section 5.12 Personnel Security screening and determine whether this list is up to date and accurate. Motorola will notify the Customer within 24 hours or next business day of a personnel status change.

Security Awareness Training

Motorola requires all employees who will support the Customer to undergo Level 3 Security Awareness Training provided by Peak Performance and their CJIS online training platform. If the Customer does not have access to these records, Motorola can facilitate proof of completion. If the Customer requires additional and/or separate training, Motorola will work with the Customer to accommodate this request at an additional cost.

CJIS Security Addendum

Motorola requires all employees directly supporting the Customer to sign the CJIS Security Addendum if required to do so by the Customer.

Third Party Installer

The Motorola-certified third party installer will work independently with the Customer to complete the Section 5.12 Personnel Security checks, complete Security Awareness Training and execute the CJIS Security Addendum.

COMPLETION CRITERIA

The project is considered complete once Motorola has completed all responsibilities listed in this SOW. The Customer's task completion will occur based on the Project Schedule to ensure Motorola is able to complete all tasks without delays. Motorola will not be held liable for project delays due to incomplete Customer tasks.

The Customer must provide Motorola with written notification if they do not accept the completion of Motorola responsibilities. Written notification must be provided to Motorola within ten (10) business days of task completion. The project will be deemed accepted if no written notification is received within ten (10) business days.

In the absence of written notification for non-acceptance, beneficial use will occur thirty (30) days after functional demonstration of the system.



SUBSCRIPTION SERVICE PERIOD

If the contracted system includes a subscription, the subscription service period will begin upon the Customer's receipt of credentials for access. The provision and use of the subscription service is governed by the Contract.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

Motorola Project Roles and Responsibilities

The Motorola Project Team will be assigned to the project under the direction of the Motorola PM. Each team member will be engaged in different phases of the project as necessary. Some team members will be multi-disciplinary and may fulfill more than one role.

In order to maximize effectiveness, the Motorola Project Team will provide various services remotely by teleconference, web-conference, or other remote method in order to fulfill our commitments as outlined in this SOW.

Our experience has shown customers who take an active role in the operational and educational process of their system realize user adoption sooner and achieve higher levels of success with system operation. The subsections below provide an overview of each Motorola Project Team Member.

Project Manager (PM)

The PM will be the principal business representative and point of contact for Motorola. The PM's responsibilities may include but are not limited to:

- Manage Motorola responsibilities related to the delivery of the project.
- Maintain the Project Schedule, and manage assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Coordinate schedules of assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Conduct equipment inventory if applicable.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate collaboration of Customer resources to minimize project delays.
- Evaluate project status against Project Schedule.
- Conduct status meetings on mutually agreed upon dates to discuss project status.
- Provide timely responses to Customer inquiries and issues related to project progress.
- Conduct daily status calls with the Customer during Go-Live.

Post Sales Engineer

The Post Sales Engineer will work with the Customer's Project Team on:

- Discovery validation.
- System provisioning.
- Covers the IT portion of the Project Kickoff Call with the Customer.
- Contracted data migration between two disparate digital evidence management systems (if applicable).



System Technologist (ST)

The ST will work with the Customer's Project Team on:

- Configure Customer's digital evidence management system.
- Inspect installation and configure hardware devices.
- Provide instructions to the Customer on how to configure the hardware.
- Review Deployment Checklist with the Customer.
- Develop and submit a Trip Report.
- Update Customer IP Map.

Professional Services Engineer (if applicable)

The Professional Services Engineer is engaged on projects that include integration between Motorola's digital evidence management system and the Customer's third-party software application. Their responsibilities include:

- Delivery of the interface between Motorola's digital evidence management system and the Customer's third-party software (e.g. CAD).
- Work with the Customer to access required systems/data.

Application Specialist (if applicable)

The Application Specialist will work with the Customer Project Team on system provisioning and education. The Application Specialist's responsibilities include but are not limited to:

- Deliver provisioning education and guidance to the Customer for operating and maintaining their system.
- Provide product education as defined by this SOW and described in the Education Plan.
- Provide on-site training based on the products the Customer purchased.

Technical Trainer / Instructor

The Technical Trainer / Instructor provides training on-site or remote depending on the training topic and deployment services purchased.

Motorola-Certified Installer

The Motorola-certified installer is primarily responsible for installing in-car video systems (ICVs) into Customer vehicles. There are specific requirements the 3rd party partner must meet in order to be considered a Motorola-certified installer, and they include the following:

- **Required Training**
 - WTG0501 - M500 Vehicle Installation Certification (Remote) or WTG0503 - M500 Vehicle Installation Certification (Live)
 - Needs to be renewed yearly.
 - Needs to be submitted to the PM by the technician completing the installation no less than thirty (30) days prior to the installation.
 - Review of any previous Motorola Solutions Technical Notifications (MTNs).
- **Optional Training**
 - WGD00186 - M500 Installation Overview and Quick Start (NA)
 - Not required for installation. Available for the installing technician.
 - WGD00177 - M500 In-Car Video System Installation Guide
 - Not required for installation. Available for the installing technician.
 - MN010272A01 - M500 In-Car Video System Basic Service Manual



- Not required for installation. Available for the installing technician.

Other responsibilities the Motorola-certified installer may be involved in include the installation of cellular routers or Access Points. These activities will only be completed by Motorola if Motorola quotes these services; otherwise, the completion of these services are solely the responsibility of the Customer.

Customer Support Services Team

The Customer Support Services Team will provide on-going support to the Customer following Go-Live and final acceptance of the project.

Customer Project Roles and Responsibilities

Motorola has defined key resources that are critical to this project and must participate in all the activities defined in this SOW. During the Project Planning phase, the Customer will be required to provide names and contact information for the roles listed below. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Project Team will be engaged from Project Initiation through Beneficial Use of the system. In the event the Customer is unable to provide the resources identified in this section, Motorola may be able to supplement these resources at an additional cost.

Project Manager

The PM will act as the primary point of contact for the duration of the project. In the event the project involves multiple locations, Motorola will work exclusively with the Customer's primary PM. The PM's responsibilities will include, but are not limited to:

- Communicate and coordinate with other project participants.
- Manage the Customer Project Team including subcontractors and third-party vendors. This includes timely facilitation of tasks and activities.
- Maintain project communications with the Motorola PM.
- Identify tasks required of Customer staff that are outlined in this SOW and the Project Schedule.
- Consolidate all project inquiries from Customer staff to present to Motorola PM.
- Approve a deployment date offered by Motorola.
- Review Project Schedule with the Motorola PM and finalize tasks, dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel to work with Motorola staff as needed for the duration of the project, including one or more representatives from the IT department.
- Identify a resource with authority to formally acknowledge and approve milestone recognition certificates, as well as, approve and release payments in a timely manner.
- Provide Motorola personnel with access to all Customer facilities where system equipment is to be installed. Temporary identification cards are to be issued to Motorola personnel, if required for access.
- Ensure remote network connectivity and access for Motorola resources.



- Assume responsibility for all fees pertaining to licenses, inspections and any delays associated with inspections due to required permits as applicable to this project.
- Provide reasonable care to prevent equipment exposure from contaminants that may cause damage to the equipment or interruption of service.
- Ensure a safe working environment for Motorola personnel.
- Identify and manage project risks.
- Provide signature(s) of Motorola-provided milestone recognition certificate(s) within ten (10) business days of receipt.

IT Support

IT Support manages the technical efforts and ongoing activities of the Customer's system. IT Support will be responsible for managing Customer provisioning and providing Motorola with the required information for LAN, WAN, server and client infrastructure.

The IT Support Team responsibilities include but are not limited to:

- Participate in delivery and training activities to understand the software and functionality of the system.
- Participate with Customer Subject Matter Experts (SMEs) during the provisioning process and associated training.
- Authorize global provisioning decisions and be the Point of Contact (POC) for reporting and verifying problems.
- Maintain provisioning.
- Implement changes to Customer infrastructure in support of the proposed system.

Video Management Point of Contact (POC)

The Video Manager POC will educate users on digital media policy, participate in Discovery tasks, and complete the Video Management Administration training. The Customer is responsible for its own creation and enforcement of media protection policies and procedures for any digital media created, extracted, or downloaded from the digital evidence management system.

Subject Matter Experts (SMEs)

SMEs are a core group of users involved with the analysis, training and provisioning process, including making decisions on global provisioning. The SMEs should be experienced users in their own respective field (evidence, dispatch, patrol, etc.) and should be empowered by the Customer to make decisions based on provisioning, workflows, and department policies related to the proposed system.

Training POC

The Training POC will act as the course facilitator and is considered the Customer's educational monitor. The Training POC will work with Motorola when policy and procedural questions arise. They will be responsible for developing any agency specific training material(s) and configuring new users on the Motorola Learning eXperience Portal (LXP) system. This role will serve as the first line of support during Go-Live for the Customer's end users.



General Customer Responsibilities (if applicable)

In addition to the Customer responsibilities listed above, the Customer is responsible for the following:

- All Customer-provided equipment, including third-party hardware and software needed for the proposed system but not listed as a Motorola deliverable. Examples include end user workstations, network equipment, etc.
- Configure, test, and maintain third-party system(s) that will interface with the proposed system.
- Establish an Application Programming Interface (API) for applicable third-party system(s) and provide documentation that describes the integration to the Motorola system.
- Coordinate and facilitate communication between Motorola and Customer third-party vendor(s) as required.
- Motorola-certified installers must be certified through LXP for remote or in person installation training. The Customer is responsible for work performed by non-certified installers.
- Upgrades to Customer's existing system(s) in order to support the proposed system.
- Mitigate the impact of upgrading Customer third-party system(s) that will integrate with the proposed system. Motorola strongly recommends working with the Motorola Project Team to understand the impact of such upgrades prior to taking action.
- Active participation of Customer SMEs during the course of the project.
- Electronic versions of any documentation associated with business processes identified.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions.
- Ability to participate in remote project meetings using Google Meet or a mutually agreed upon Customer-provided remote conferencing tool.

Motorola is not responsible for any delays that arise from Customer's failure to perform the responsibilities outlined in this SOW or delays caused by Customer's third-party vendor(s) or subcontractor(s).

NETWORK AND HARDWARE REQUIREMENTS

The following requirements must be met by the Customer prior to Motorola installing the proposed system:

- Provide network connectivity for the transfer and exchange of data for the proposed system.
- Provide Virtual Private Network (VPN) remote access for Motorola personnel to configure the system and conduct diagnostics.
- Provide Internet access to server(s).
- Provide devices such as workstations, tablets, and smartphones with Internet access for system usage. Chrome is the recommended browser for optimal performance. The workstations must support MS Windows 11 Enterprise.
- Provide and install antivirus software for workstation(s).
- Provide Motorola with administrative rights to Active Directory for the purpose of installation, configuration, and support.
- Provide all environmental conditions such as power, uninterruptible power sources (UPS), HVAC, firewall and network requirements.
- Ensure required traffic is routed through Customer's firewall.

Motorola is not responsible for any costs or delays that arise from Customer's failure to meet network and hardware requirements.



PROJECT PLANNING

A clear understanding of the needs and expectations of Motorola and the Customer is critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of specific information to set clear project expectations and guidelines, as well as lay the foundation for a successful implementation.

PROJECT PLANNING SESSION

A Project Planning Session will be scheduled after the Contract has been executed. The Project Planning Session is an opportunity for the Motorola and Customer PM to meet prior to the Project Kickoff Meeting and review key elements of the project and expectations. Depending on the items purchased, the agenda will typically include:

- A high level review of the following project elements:
 - Contract documents.
 - A summary of contracted applications and hardware as purchased.
 - Customer's involvement in project activities to confirm understanding of scope and required time commitments.
 - A high level Project Schedule with milestones and dates.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or subcontractors.
- Determine Customer location for Motorola to ship their equipment for installation.

Motorola Responsibilities

- Schedule the remote Project Planning Session.
- Request the assignment of Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Provide the initial Project Schedule.
- Baseline the Project Schedule.
- Review Motorola's delivery approach and its reliance on Customer-provided remote access.
- Document mutually agreed upon Project Kickoff Meeting Agenda.
- Request user information required to establish the Customer in LXP.

Customer Responsibilities

- Identify Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Acknowledge the mutually agreed upon Project Kickoff Meeting Agenda.
- Provide approval to proceed with the Project Kickoff Meeting.

Motorola Deliverables

- Project Kickoff Meeting Agenda.

PROJECT KICKOFF

Motorola will work with the Customer to understand the impact of introducing a new solution and the preparedness needed for a successful implementation.



Note – The IT Questionnaire is completed during the pre-sales process and prior to Contract award. The IT Questionnaire is given to Motorola at the time of offer acceptance. Delay in completing the IT Questionnaire may delay shipment of equipment. Motorola will not be responsible for any delays associated with or related to the completion of the IT Questionnaire.

Motorola Responsibilities

- Review Contract documents including project delivery requirements as described in this SOW.
- Discuss the deployment start date and deliver the Deployment Checklist.
- Discuss vehicle equipment installation activities and responsibilities.
- Discuss the equipment inventory process (if applicable).
- Discuss project team participants and their role(s) in the project with fulfilling the obligations of this SOW.
- Review resource and scheduling requirements.
- Discuss Motorola remote system access requirements (24-hour access to a secured two-way Internet connection through the Customer's firewall for the purpose of deployment and maintenance).
- Discuss and deliver the Business Process Review (BPR) Workbook.
- Complete all necessary documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Discuss the LXP training approach.
- Provide designated Customer administrator with access to LXP.
- Review and agree on completion criteria and the process for transitioning to support.

Customer Responsibilities

- Provide feedback on project delivery requirements.
- Review the Deployment Checklist.
- Review the roles of project participants to identify decision-making authority.
- Provide VPN access to Motorola personnel to facilitate delivery of services described in this SOW.
- Validate non-disclosure agreements, approvals, and other related items are complete (if applicable).
- Provide all documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Provide Motorola with names and contact information to the designated LXP Administrator(s).

Motorola Deliverables

- Project Kickoff Meeting Minutes.
- BPR Workbook.
- Deployment Checklist.

DISCOVERY TELECONFERENCE

During the Discovery Teleconference, Motorola will meet with the Customer to define system configuration, as well as, agency recording and retention policies. This information will be documented in the Business Process Review (BPR) Workbook, which is used as a guide for configuration and provisioning decisions.

Motorola Responsibilities

- Facilitate Discovery Teleconference(s).
- Review and complete BPR Workbook with the Customer.



- Confirm Customer-provided configuration inputs.

Customer Responsibilities

- Gather and review information required to complete the BPR Workbook during the Discovery Teleconference.
- Schedule Customer Project Team and SMEs to attend the Discovery Teleconference. SMEs should be present to weigh-in on hardware, software and network components. Customer attendees should be empowered to convey policies and make modifications to policies as necessary.
- Return completed BPR Workbook no later than five (5) business days after the conclusion of the Discovery Teleconference.

Motorola Deliverables

- Completed BPR Workbook.



PROJECT EXECUTION

HARDWARE PROCUREMENT AND INSTALLATION

Motorola will procure contracted hardware as part of the ordering process. The hardware will be configured with a basic profile in line with the information provided by the IT Questionnaire or Discovery Teleconference for installation and configuration of the system. The Customer is responsible for providing an installation environment that meets manufacturer's specifications for the hardware, which includes but is not limited to:

- Power
- Heating and Cooling
- Network Connectivity
- Access and Security
- Conduit and Cabling

Motorola Responsibilities

- Procure contracted equipment and ship to the Customer's designated location.
- Inventory equipment after arrival at Customer location (if applicable).
- Install backend server in Customer's designated area (if applicable).
- Conduct a power-on test to validate the installed hardware and software are ready for configuration.
- Verify remote connection to hardware.
- For an on-site deployment, Motorola will be responsible for verifying the body-worn camera Transfer Stations are connected to the Customer's network. The Customer is responsible for ensuring Motorola has the correct IP address(es) for configuring the Transfer Stations, and the Customer's network is operational.
- The installer will be responsible for installing the Access Point(s) (APs) if provided by Motorola (if applicable).
- The ST will verify whether the AP(s) are properly installed and connected to the network (if applicable).
- Create a Trip Report outlining the activities completed during configuration and testing of system hardware.

Customer Responsibilities (if applicable)

- Procure Customer-provided equipment and make it available at the installation location.
- Confirm the server room complies with environmental requirements (i.e. power, uninterruptible power, surge protection, heating/cooling, etc.).
- Verify the server is connected to the Customer's network.
- Provide, install, and maintain antivirus software for server(s) and/or workstation(s).
- Enable outgoing network connection (external firewall) to the CommandCentral cloud by utilizing the Customer's Internet connection (if applicable).
- Install Customer-supplied APs (if applicable).
- Verify APs are properly installed and connected to the network (if applicable).
- For remote deployments, the Customer is responsible for verifying the body-worn camera Transfer Stations are connected to their network.
- Confirm access to installed software on Customer-provided workstation(s).
- For body-worn cameras, the Customer will verify whether the Transfer Station(s) are connected to their network.

Motorola Deliverables

- Contracted Equipment.



- Equipment Inventory (if applicable).

In-Car Video System Configuration (if applicable)

The Motorola-certified installer will complete the installation of the in-car video (ICV) system(s) within the Customer-provided vehicle(s). The installer may also be responsible for installing cellular routers or WiFi radios inside the vehicle(s) for wireless upload of video to the Customer's digital evidence management system.

The Customer vehicles must be available for the ST to complete the configuration and testing of the contractual number of ICVs. If the Customer does not have all vehicles available during the agreed upon date and time, the Customer may opt to sign-off on the number of ICV configurations completed. If the Customer requires the ST to complete the full contractual number of ICVs at a later date and time, additional cost may be incurred. **Table 1-1** shows the number of ICVs an ST is contractually obligated to configure and test based on the number of ICVs purchased.

Table 1-1: Number of Contractual ICV Configurations

Number of ICV Purchased	Number of ICV to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Note – The Pricing Page will reflect in-car video installation services by Motorola if Motorola is responsible for the vehicle installations.

Motorola Responsibilities

- Setup server for ICV digital video recorder (DVR) configuration.
- Create configuration USB used to complete ICV hardware configuration and validation.
- Travel to the Customer site to conduct configuration and testing of ICVs.
- Complete ICV configuration on a single vehicle, and validate the configuration with the Customer.
- Receive Customer approval to proceed with remaining ICV configurations.
- Complete remaining contracted vehicle configurations.
- Test a subset of completed ICV hardware configurations.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

- For Motorola-certified installer, complete the installation of cellular router and confirm placement of antenna mounting with Customer (if applicable).
- The Motorola-certified installer will install Customer-provided SIM card into cellular router and connect cellular router to ICV (if applicable).
- Activities surrounding ICV (M500) interface to Automatic License Plate Recognition (ALPR) (if applicable).
 - Install Car Detector Mobile MDC Software on Customer-provided mobile data terminal (MDT) within the vehicle.
 - Configure MDC Network Card.

Customer Responsibilities

- Provide Motorola with remote connection and access credentials to complete ICV hardware configuration.
- Notify Motorola of the vehicle installation location.
- Coordinate and schedule date and time for ICV hardware configuration(s).
- Make ICV hardware available to Motorola for configuration and testing in accordance with the Project Schedule.
- Provide cellular SIM Card for Internet connectivity to the installer at time of vehicle installation.

Motorola Deliverables

- Complete Functional Validation Plan as it applies to the proposed solution.

NOTE - The Customer is responsible for having all vehicles and devices available for installation per the Project Schedule. All cellular data fees and Internet connectivity charges are the responsibility of the Customer. If a Motorola-certified installer is not used to install the ICV(s), Motorola is not responsible for any errors in hardware installation, performance or delays in the Project Schedule. In the event the Customer takes on the responsibility of installing the ICV(s) through a Motorola-certified installer, Motorola is also not responsible for any errors in hardware installation, performance or delays in the Project Schedule. For ALPR installations, an MDT is required for all vehicles (if applicable).

Body Worn Camera Configuration (if applicable)

The Transfer Station will be utilized to configure each body-worn camera according to the Business Process Review. In order for this process to be successfully completed, the Transfer Station must be connected to the Customer's digital evidence management system. The table below shows the number of body-worn cameras an ST is contractually obligated to configure and test based on the number of body-worn cameras purchased.

Table 1-2: Number of Contractual Body-Worn Camera Configurations

Number of BWC Purchased	Number of BWC to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10



Number of BWC Purchased	Number of BWC to Test
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Motorola Responsibilities

- Configure Transfer Station(s) for connectivity to the digital evidence management system.
- Verify the Transfer Station(s) is configured properly and connected to the network.
- Configure body-worn camera(s) within the digital evidence management system.
- Check out body-worn camera(s) and create a test recording.
- Verify completion of upload from body-worn camera(s) after it is docked in a Transfer Station or USB dock.
- Install and provide a demonstration of client software as part of the same on-site engagement as Go-Live, unless otherwise outlined in this SOW.

Customer Responsibilities

- Select physical location(s) for Transfer Station(s).
- Provide and install workstation hardware.
- Complete installation of client software on remaining workstations and mobile devices.
- Validate functionality of components and solution utilizing the Deployment Checklist.
- Provide Motorola remote connection information and necessary credentials.

Automatic License Plate Recognition (ALPR) Commissioning (if applicable)

This section highlights the responsibilities of Motorola and the Customer when an in-car video system interfaces with the Law Enforcement Archival Report Network (LEARN) database.

Motorola Responsibilities

- Create a Customer account in the LEARN system with user emails.
- Verify the Customer has installed and launched the Vigilant Car Detector Mobile Software per the Vigilant LEARN Quickstart Guide.
- Provide Mobile LPR - Officer Safety Basic and Advanced Pre-Installation Checklist.
- Provide Agency Manager with Training Materials and Car Detector Mobile MDC software installation guide.
- Advise Agency Manager of different options available to add new users.
- Confirm Agency Manager is aware of registration required for Hotlists.
- Confirm Agency Manager understands how to set up data-sharing.

Customer Responsibilities

- Identify the Agency Manager.
- Register to receive access to Hotlists.



SOFTWARE INSTALLATION AND CONFIGURATION

Motorola will install VideoManager Evidence Library (EL) software on a specified number of workstations dictated by the Contract. The Customer will be responsible for installing the software on the remaining workstations. Provisioning of VideoManager EL software will be done in accordance with the information contained in the BPR Workbook.

Installation of VideoManager EL software consists of the following activities:

- Delivery and installation of server hardware (if applicable).
- Network discovery.
- Operating system and software installation.
- Onboarding user / group identity set up.
- Provide access to the application.

VideoManager EL (if applicable)

The VideoManager EL software is an on-premises solution that requires an onsite server and supports both body worn cameras and in-car video systems.

Motorola Responsibilities

- Install software on a specified number of customer workstations and/or mobile devices.
- Use information provided in the BPR Workbook to configure VideoManager EL software.
- Test software using applicable portions of the Functional Validation Plan.
- Provide instruction on client software USB utility.

Customer Responsibilities

- Provide a network environment that conforms to the requirements presented in the Solution Description.
- Procure and install server and storage hardware at desired location in accordance with Solution Description requirements.
- Perform a power on test with Motorola.
- Provide assigned Motorola System Administrator with access to SQL database for installation purposes (Motorola's access will be revoked upon conclusion of the installation).
- For Active Directory integration, provide domain user (service account), security group (for application administrators including service account), and domain read access (if applicable).
- Provide workstation and/or mobile device hardware in accordance with specifications listed in the Solution Description.
- Complete online training.
- Complete installation of client software on remaining workstations and/or mobile devices.

VideoManager ELC (if applicable)

VideoManager ELC software is a cloud solution that does not require an onsite server and supports both body-worn cameras and in-car video systems.

Motorola Responsibilities

- Use information provided in BPR Workbook to configure VideoManager ELC software.
- Based on Customer feedback, perform the following activities:



- Create users, groups, and setup permissions.
- Create event categories.
- Set retention policies.
- Test software using applicable portions of the Functional Validation Plan.
- Ensure training POC can access the system.

Customer Responsibilities

- Verify traffic can be routed through Customer's firewall and reaches end user workstations.

CloudConnect Installation and Configuration (applicable for CommandCentral Aware purchase)**Motorola Responsibilities**

- Verify remote access capability.
- Remotely configure CloudConnect Virtual Machine within the Cloud Anchor Server.
- Configure network connectivity and test connection to the CloudConnect Virtual Machine.
- Create an IPSEC tunnel.
- Provide Customer with the information for setting up the IPSEC tunnel.

Customer Responsibilities

- Provide Motorola with two static IP addresses, corresponding subnet masks/default gateway, and available NTP and DNS IP for the CloudConnect Virtual Machine and the Cloud Anchor Server.
- Confirm with Motorola the network performance requirements are met.
- Configure firewall to allow traffic from IPSEC tunnel.

Completion Criteria

- CloudConnect Virtual Machine configuration is complete and accessible throughout the network.

CommandCentral Evidence (if applicable)

Motorola will work with the Customer to determine best industry practices, current operations environment, and subsystem integration to ensure optimal configuration of your CommandCentral Evidence solution.

Motorola Responsibilities

- Use the CommandCentral Admin Portal to provision users, groups, and rules based on Customer Active Directory data.
- Guide the Customer in the configuration of CommandCentral Evidence.

Customer Responsibilities

- Supply access and credentials to Customer's Active Directory for the purpose of Motorola conducting CommandCentral Evidence provisioning.
- Respond to Motorola's inquiries regarding users, groups and agency mapping to CommandCentral Evidence.
- Provision policies, procedures, and user permissions.
- Configure evidence as directed by Motorola.



DATA MIGRATION SERVICES (IF APPLICABLE)

The Customer is responsible for partitioning data to be converted from a legacy or on-premises digital evidence management system to an on-cloud solution as part of this offer. The Customer will have ten (10) business days to provide feedback after Motorola validates the migrated data. If feedback is not received on or before ten (10) business days, Motorola will assume the migration is complete.

Motorola Responsibilities

- Receive access to Customer video data.
- Perform contracted data migration and validation.

Customer Responsibilities

- Provide remote access to partitioned data to be migrated.
- Validate migrated dataset, and provide Motorola with feedback within ten (10) business days.

Completion Criteria

- A migrated dataset as defined in the Contract.

DEMS INTEGRATIONS AND THIRD-PARTY INTERFACES (IF APPLICABLE)

The integration between Motorola's digital evidence management system and the Customer's third-party system may consist of an iterative series of activities depending on the complexity of accessing the third-party system. Interfaces will be installed and configured in accordance with the Project Schedule. The Customer is responsible for engaging third-party vendors as required to facilitate connectivity and testing of the interface(s).

Motorola Responsibilities

- Develop and configure interface(s) to support the functionality described in the Solution Description.
- Establish and validate connectivity between Motorola and third-party systems.
- Perform functional demonstration to confirm the interface(s) can transmit and receive data to the Customer's digital evidence management system.

Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the digital evidence management system.
- Provide personnel authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
- Provide network connectivity between digital evidence management system and the third-party system(s).
- Provide information on API, SDKs, data scheme, and any documentation necessary to establish interfaces with all local and remote systems. This information should be provided to the Motorola PM within ten (10) business days of the Interface Engagement Meeting.

NOTE - At the time of initial design, unknown circumstances, requirements or anomalies may present difficulties with interfacing Motorola products to a third-party application. These difficulties could result in a poorly performing or a non-functional interface. By providing Motorola with this information early in the deployment process, will put us in the best position to mitigate these potential issues. If the resolution requires additional third-party integration, application upgrades, APIs, and/or additional software licenses, the Customer is responsible for addressing these issues at their cost. Motorola is not responsible for any delays or costs associated with third-party applications or Customer-provided third-party hardware or software.



SYSTEM TRAINING

The objective of this section is to prepare for and deliver training. Motorola training consists of computer-based (online) and instructor-led (on-site or remote) depending on what is purchased. Our training delivery methods will vary depending on course content. Training will be delivered in accordance with the Education Plan. As part of our training delivery, Motorola will provide user guides and training materials in an electronic format.

ONLINE TRAINING (IF APPLICABLE)

Online training is made available to the Customer through LXP. This subscription service provides customers with unlimited access to our online training content and provides users with the flexibility of learning the content at their own pace. Training content is added and updated on a regular basis to keep information current.

Through LXP, a list of available online training courses, Motorola User Guides, and Training Material are accessible in electronic format.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer.
- Establish an accessible instance of LXP for the Customer.
- Configure a Customer-specific portal view.
- Organize content to align with Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.
- During onboarding, assist the Customer with LXP usage.
- Provide technical support for user account and access issues, LXP functionality, and Motorola managed content.
- Provide instruction to Customer LXP Administrator on building groups.

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Complete LXP Administrator training.
- Ensure network and Internet connectivity for Customer access to LXP.
- Customer's primary LXP Administrator is required to complete the following self-paced training: LXP Introduction (LXP0001), LXP Primary Site Administrator Overview (LXP0002), and LXP Group Administrator Overview (LXP0003).
- Advise users on the availability of training through LXP.
- Ensure users complete LXP training in accordance with the Project Schedule.
- Build groups as needed.

INSTRUCTOR-LED TRAINING (ON-SITE AND REMOTE, IF APPLICABLE)

Instructor-led courses are based on products purchased and the Customer's Education Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in an electronic format.
- Perform training in accordance with the Education Plan.



- Provide the Customer with training attendance rosters and summarize any pertinent information that may impact end user training.

Customer Responsibilities

- Supply classroom(s) based on the requirements listed in the Education Plan.
- Designate training representatives who will work with the Motorola trainer(s) to deliver the training content.
- Facilitate training of all Customer end users in accordance with the Customer's Education Plan.

Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance rosters.



PROJECT GO-LIVE, CLOSURE, AND HANDOVER TO SUPPORT

Motorola will utilize the Deployment Checklist throughout the deployment process to verify features and functionality are in line with installation and configuration requirements. The Customer will witness the ST demonstrating the Deployment Checklist and provide feedback as features and functionality are demonstrated. The Customer is considered Live on the system after the equipment has been installed, configured, and made available for use, and training has been delivered or made available to the Customer.

Upon the conclusion of Go-Live, the project is prepared for closure. Project closure is defined as the completion of tasks and the Customer's receipt of contracted components. The Deployment Checklist serves as the artifact that memorializes a project closure. A System Acceptance Certificate will be provided to the Customer for signature to formally close out the project. The Customer has ten (10) business days to provide Motorola with a signed System Acceptance Certificate. If the Customer does not sign off on this document or provide Motorola written notification rejecting project closure, the project will be deemed closed. Upon project closure, the Customer will engage with Technical Support for on-going needs in accordance with the Customer's specific terms and conditions of support.

Motorola Responsibilities

- Provide the Customer with Motorola Technical Support engagement process and contact information.
- Provide Technical Support with the contact information of Customer users who are authorized to engage Technical Support.
- Ensure Deployment Checklist is complete.
- Obtain Customer signature on the System Acceptance Certificate.
- Provide Customer survey upon closure of the project.

Customer Responsibilities

- Within ten (10) business days of receiving the System Acceptance Certificate, provide signatory approval signifying project closure.
- Provide Motorola with the contact information of users who are authorized to engage Motorola's Technical Support.
- Engage Technical Support as needed.

Motorola Completion Criteria

Provide Customer with survey upon closure of the project.



ASSUMPTIONS

This SOW is based on the following list of assumptions (if applicable):

- Videomanager EL Cloud (VMELC) must be connected to the Microsoft Entra ID (formerly known as Microsoft Azure Active Directory) for user authentication to the VMELC application. Microsoft Entra ID can be synchronized with the Customer's on-premises Active Directory using Azure AD Connect. If the Customer is using Microsoft Office 365, Motorola will be able to integrate with this Microsoft Entra ID.
- Must be 2003 or later for Microsoft Entra ID integration.
- Upload Speed Requirements for Hardware Devices
 - 5 Mbps + 3 Mbps per additional device.
 - This assumes it will take 8 hours to upload 5 GB of video on a device.
 - 40-50 Mbps per concurrent uploading device.
 - This assumes video is required to upload within 30-40 minutes with approximately 5 GB to upload.
- If the Customer is supplying an upload server to temporarily store video, please verify the server complies with the specifications provided in the Solutions Description.
- By default, M500 ICVs and V300/V700 BWCs do not need an upload server for cloud deployments. An upload server may be required depending on how many devices are uploading concurrently and the need for the Customer to upload video evidence at a given speed.
- Upload appliance required if using 4REs or VISTA body worn cameras connected to VideoManager EL Cloud
- Cellular upload of ICVs and BWCs (if applicable) requires an Ethernet connection to an LTE modem in the vehicle.
- If the Customer is supplying a server for VideoManager EL (On-premises) solution, the Customer must verify the server is not a Domain Controller.
- VideoManager EL for on-premises cannot be installed on a server running Active Directory or Exchange applications on the Customer's network.
- The ICVs are configured with a hidden SSID and WPA2-AES Security with a 128-bit Pre-shared Key. If another type of security is desired, the Customer will be responsible for configuring these security requirements into the ICVs. This information must be supplied through the IT Questionnaire in order for the factory to configure the correct security requirements.
- If the Customer is supplying their own Access Point, it must be 5 GHz 802.11n compatible.



ESSENTIAL SERVICE FOR V700 BODY WORN CAMERA DEVICE (NORTH AMERICA)

This Statement of Work ("SOW") is subject to the terms and conditions of the Motorola Solutions Service Agreement or other applicable agreement in effect between the parties ("Agreement"). The terms of this SOW are an integral part of an Agreement with the Customer to which this SOW is appended and is made a part thereof by this reference. In the event of a conflict between the terms and conditions of an Agreement and the terms and conditions of this SOW, this SOW will control the inconsistency only. This SOW applies to the Device(s) specifically named in the Agreement.

1.1. DESCRIPTION OF SERVICES AND OBLIGATIONS

The term "Customer" refers to any end-user who has a purchase agreement with Motorola Solutions.

Essential Service provides either three (3) or five (5) years of coverage, as selected by the Customer, and includes:

- Remote Technical Support
- Software Maintenance
- Software Enhancements
- Hardware Repair for manufacturing defects

Motorola Solutions includes three (3) years of Essential Service with each Body Worn Camera (BWC) device purchase, with optional service upgrades to extend and/or provide additional coverage for the device.

1.2. ESSENTIAL SERVICE

1.2.1. Remote Technical Support

Remote Technical Support is provided for device issues related to software and/or hardware that require troubleshooting expertise. Motorola Solutions' System Support Center (SSC) and Technical Support Operations (TSO) center are staffed with highly trained technologists who specialize in the diagnosis and resolution of product issues. Motorola Solutions' SSC and TSO are continuously monitored against stringent, industry recognized incident and problem management processes.

Motorola Solutions will respond to calls, e-mails, and web portal submissions during normal support hours, five (5) business days per week, excluding holidays, and weekends. In addition, Customers may contact the Motorola Service Desk and a Motorola Solutions representative will log a technical request on Motorola Solutions' Case Management System.

1.2.1.1 Technical Problem Isolation, Analysis and Resolution.

A Motorola Solutions representative or technologists will:

- Work to isolate the problem/issue
- Analyze and determine the cause of the problem/issue
- Work to achieve problem/issue resolution



1.2.2. Software Maintenance

Software maintenance is important for ensuring device performance and operation. Essential Service provides the Customer with access to the latest available Body Worn Camera (BWC) device operating system (OS) software, device firmware, and application software. Device software releases maintain the device software performance such that the Device operates in accordance with its specifications and documented functionality, and is aligned with the applicable Motorola Solutions infrastructure platform lifecycle. Each release may include bug fixes, security patches, and/or new feature activation enablements.

Configuration of the Body Worn Camera (BWC) device is made possible through the use of the VideoManager EL On-Premise, or VideoManager EL Cloud, solution.

Access to software updates will remain available until the expiration of the initial term of the Essential Service Package. Upon expiration of the initial Essential Service term, availability of software updates will terminate, unless the Customer renews Essential Service.

1.2.3. Software Enhancements

Software Enhancements are included with all BWC devices that have a valid Essential Service Package. Software Enhancements may include, or introduce, new device features, functionality, or capabilities, that were not available at time of device purchase. Availability of software enhancements depends on the device hardware and software capability to work with the new enhancements. Certain enhancements, not included with Essential Service Packages, may only be available as an additional purchase.

Motorola Solutions, at its discretion, reserves the right to add new software enhancements, or remove existing software enhancements, from any of its Essential Service Package. Please contact your Motorola Solutions Sales associate, or visit the Motorola Solutions' Web portal, for additional information regarding device features and capabilities.

Software Enhancements for the device will be continuously available until the expiration of the initial term of the Essential Service Package. Upon expiration of the initial term of Essential Service, availability of Software Enhancements will terminate, unless the Customer renews Essential Service.

1.2.4. Device Hardware Repair

Essential Service provides the Customer with repair services at a Motorola Solutions owned and operated, supervised, or certified Repair Center that employs the latest test equipment and original or certified replacement components used in the manufacturing of the BWC device. Device Hardware Repair provides the Customer with repair services for internal and external device components that are damaged as a result of manufacturing defects and defects due to normal wear and tear. With this Service, the device is repaired to ensure full compliance with its specifications, as published by Motorola Solutions at the time of delivery of the original device via:

- Repairs, adjustments and restorations, if appropriate, of any device that malfunctions while being used within the operational and environmental parameters specified by Motorola Solutions.
- Device updates, if applicable, as may be released, from time to time, by Motorola Solutions in accordance with an Engineering Change Notice.



At the discretion of Motorola Solutions, if the device is considered “un-repairable”, for technical or economic reasons, Motorola will replace the device with a new or refurbished device.

1.2.5. Essential Software Service

If for any reason the Customer declines or chooses to exclude the hardware repair option that is included with the three (3) year Essential Service Package, the Customer will automatically default to, and be entitled to, three (3) years of Essential Software Service and one (1) year of hardware repair against manufacturing defects, as covered by the standard product warranty.

Essential Software Service provides three (3) years of coverage and includes:

- Remote Technical Support
- Software Maintenance
- Software Enhancements

1.2.6. Scope of Products or Services included

Essential Service, and optional Service upgrades, are currently available for all V700 Body Worn Camera devices. Check with your Motorola Solutions’ Sales representative if you have a question about the eligibility of your device.

1.3. MOTOROLA SOLUTIONS RESPONSIBILITIES

Software Release Availability. Motorola Solutions will provide access to the latest BWC device software and firmware releases via the VideoManager EL On-Premise, or VideoManager EL Cloud, solution. For customers using the VideoManager EL Cloud, software and firmware upgrades will occur automatically when the Body Worn Camera device connects to the agency’s VideoManager EL Cloud instance. If using the VideoManager EL On-Premise solution, the on-prem server will periodically connect to the VideoManager EL Cloud database to check for new software and firmware versions, download the latest version, and apply the new software and/or firmware automatically to the BWC device when it connects to the server.

Software Release Notes. Motorola Solutions may, from time to time, provide release notes for the BWC Device software release. Information regarding training material will be posted on the Learning Experience Portal (LXP) at <https://learning.motorolasolutions.com>

Hardware Repair. Motorola Solutions will provide repair or replacement of a device, at its option, with a five (5) business day in-house turnaround time, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time), and replacement parts, components, and/or devices are available. Business days do not include holidays or weekends. Repair may include the replacement of parts, or boards with new parts or complete boards or, at Motorola Solutions’ option, with functionally equivalent, reconditioned parts, boards, or with a new or refurbished replacement device. All replaced parts, boards or devices will become the property of Motorola Solutions. Turnaround time represents the time a product spends in the repair process; it does not include time in transit, including customs clearance.

LTE/4G Service. Motorola Solutions supports the operation of the V700 BWC device on multiple approved LTE/4G Carrier Networks. Based on the Customer’s selection of a Carrier during the initial ordering process,



Motorola Solutions will install, in the device, the Customer's selected Carrier SIM, before the device is shipped to the Customer. The Customer is responsible for contacting the Carrier and activating the LTE/4G data service.

Shipping. For devices repaired under Essential Service, Motorola Solutions will provide one-way shipping, from an Authorized Motorola Repair Center to the Customer. The Customer is responsible for the shipping method and any shipping costs incurred when returning the faulty device to an Authorized Motorola Solutions repair center. Based on the country of purchase, Motorola Solutions may also cover, or include, two-way shipping for the damaged or defective device. Eligibility for two-way shipping will be confirmed during the repair submission process.

1.4. CUSTOMER RESPONSIBILITIES

Serial Numbers. If device orders are submitted via Motorola Solutions' Partner Hub, OCC, or CPQ ordering systems, the hardware serial number(s) for three (3) year Essential Service and Essential Software, as well as five (5) year Essential Service, and three (3) and five (5) year Essential Service with Accidental Damage and Advanced Replacement, will be automatically captured and included in the Service Agreement.

If five (5) year Essential Service or three (3) and five (5) year Essential Service with Accidental Damage and Advanced Replacement is purchased within 90 days of device shipment, the Customer must provide a complete list, preferably in electronic format, or by completing a Service Order Form (SOF), of all hardware serial numbers to be covered under the Agreement.

Initiating Repair. When initiating a repair, the Customer must contact Motorola Solutions to obtain a Return Material Authorization (RMA) number for each faulty BWC device. The Customer can submit a repair, and request an RMA, via the Partner Hub Portal, or by contacting the Motorola Solutions' Service Desk. If two-way shipping is included, the customer can generate a shipping label via Partner Hub, or by contacting the Motorola Solutions Service Desk. The Return Material Authorization (RMA) must be included with the device when shipped to the Authorized Motorola Repair Center.

- Only the BWC device should be returned for repair. The battery must be removed before shipping the device to a Motorola Solutions Repair Center.
- Device accessories should not be included when returning a device to a Motorola Solutions Repair Center for repair. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.
- The SIM card must remain in the device, and intact, when the device is shipped to a Motorola Solutions Repair Center. If the SIM card is removed, or if any evidence of SIM card tampering is found, including disassembling of the device, the warranty will be null and void.

Motorola Solutions is not responsible for any accessories, or device batteries, that are shipped with the device for repair.

Device software releases. The Customer will be responsible for updating each eligible BWC device with the latest available software and/or firmware, and of advising users of any operational changes that may have been introduced as a result of the new software or firmware.

LTE/4G Service. The Customer is responsible for selecting a Motorola Solutions approved LTE/4G Carrier/Provider during the initial ordering process, and for contacting the Carrier and activating LTE service for the device. The Customer is solely responsible for all financial obligations with the selected LTE Carrier.



WiFi Connectivity. The Customer is responsible for providing all WiFi connectivity to the device.

Removing Customer Data. The Customer is responsible for removing, from the device, any data, video, or other information that the Customer wishes to retain or destroy, prior to sending the device to a Motorola Solutions Repair Center for repair.

Motorola Solutions may provide a Video Evidence Recovery Service for the BWC device, as an additional charge. Video Evidence Recovery is a best effort service that is dependent on the condition of the device. This service, if applicable, will have a separated Agreement, with Terms and Conditions, outside the scope of this Statement of Work (SOW). Please contact your Motorola Solutions Representative for more information regarding the Video Evidence Recovery Service.

1.5. ESSENTIAL SERVICE LIMITATIONS AND RESTRICTIONS

Customer will incur additional charges at the prevailing rates for any of the following activities, which are not covered under this Agreement:

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, cables, mounts, or clips.
- Repair of problems caused by natural or manmade disasters, including but not limited to fire, theft and floods that would cause internal or external component damage or destruction.
- Repair of problems caused by third parties' Software, accessories or peripherals not approved in writing by Motorola Solutions for use with the device.
- Repair of problems caused by using the device outside of the product's operational and environmental specifications, including improper handling, carelessness or reckless use, or repaired by a third party.
- Repair of problems caused by unauthorized alterations or attempted repair.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products; for example, any hardware or software products not specifically listed on the service order form.
- Any file or video backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Use of Software or Firmware releases, except as provided for under the responsibilities outlined in this document.
- Accidental damage, chemical or liquid damage, or other damage caused outside of normal device operating specifications, unless the Customer has purchased the optional Essential Service with Accidental Damage and Advanced Replacement package.
- Cosmetic imperfections that do not affect the functionality of the device.

Where a Body Worn Camera device is submitted for repair that is outside the scope of Service, such repair may be quoted by Motorola Solutions for additional cost in accordance with Motorola Solutions' standard Time and Materials (T&M) rates and terms and conditions. Motorola Solutions will notify the Customer of any incremental charges related to the aforementioned exclusions prior to completing the repair and said repair will be subject to acceptance of the quotation by the Customer.

Software support for unauthorized modifications, or other misuse of the device software, is not covered under this Agreement.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Access to the software and firmware releases for updating the device under this SOW is available only for the device named in the Agreement. Software updates to any additional devices are expressly excluded and prohibited. Notwithstanding the foregoing, Motorola Solutions may, at its sole discretion, include coverage for other devices.

Any implementation tools not required to support the device software and firmware updates are excluded from coverage.

1.6. MOTOROLA SOLUTIONS IS NOT OBLIGATED TO PROVIDE SUPPORT FOR ANY DEVICE:

- That has been repaired, tampered with, altered or modified (including the unauthorized installation of any software) — except by Motorola Solutions authorized service personnel.
- That has been subjected to unusual physical or electrical stress, abuse, or forces or exposure beyond normal use within the specified operational and environmental parameters set forth in the applicable product specification.
- If Customer fails to comply with the obligations contained in the product purchase agreement and/or the applicable software license agreement and/or Motorola Solutions terms and conditions of service.

1.7. ESSENTIAL SERVICE WITH ACCIDENTAL DAMAGE REPAIR AND ADVANCED REPLACEMENT

1.7.1. Description of Services and Obligations

Accidental Damage coverage is an optional, prepaid service that adds coverage for accidentally damaged BWC devices. Accidental Damage coverage must be purchased together with, or within 90 days of, a qualifying Motorola Solutions device purchase. This three (3) or five (5) year service offer reduces unexpected expenses related to the repair of the device. Accidental Damage and Advanced Replacement coverage includes all services provided under Essential Service, plus additional coverage for Accidental Damage and Advanced Replacement of the damaged device.

Examples of repairs covered under Accidental Damage include:

- Electrical repair for failures caused by accidental water or chemical damage
- Electrical repair for accidental internal damage
- Replacement of accidentally cracked or broken housings.
- Replacement of accidentally cracked or broken camera lens or displays.
- Replacement of accidentally cracked or broken or missing buttons, knobs, or keypads

Repair or Replacement. Motorola Solutions will provide repair or replacement of a BWC device, at its option, with a five (5) business day in-house turnaround time, excluding weekends and holidays, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time), and replacement parts, components, and/or devices are available. Repair may include the replacement of parts, or boards with new parts or complete boards or, at Motorola Solutions option, with functionally equivalent, reconditioned parts, boards, or with a new replacement or refurbished device. All replaced parts, boards or devices will become the property of Motorola Solutions. Turnaround time represents the time a product spends in the repair process; it does not include time in transit, including customs clearance.

Serial Numbers. If the Accidental Damage Service is purchased with the device, in the same order, using Motorola Solutions' Partner Hub Portal, OCC, or CPQ when ordering, the hardware serial number(s) are



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

automatically captured and included in the Service Agreement. If Accidental Damage Service is purchased within 90 days of device shipment, the Customer must provide a complete list, preferably in electronic format, or by completing a Service Order Form (SOF), of all hardware serial numbers to be covered under the Agreement.

Initiating Repair. When initiating a repair, the Customer must contact Motorola Solutions to obtain a Return Material Authorization (RMA) number for each faulty BWC device. The Customer can submit a repair, and request an RMA, via the Partner Hub Portal, or by contacting the Motorola Solutions' Service Desk. If two-way shipping is included, the customer can generate a shipping label via Partner Hub, or by contacting the Motorola Solutions Service Desk. The Return Material Authorization (RMA) must be included with the device when shipped to the Authorized Motorola Repair Center.

- Only the BWC device should be returned for repair. The battery must be removed before shipping the device to a Motorola Solutions Repair Center.
- Device accessories should not be included when returning a device to a Motorola Solutions Repair Center for repair. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.
- The SIM card must remain in the device, and intact, when the device is shipped to a Motorola Solutions Repair Center. If the SIM card is removed, or if any evidence of SIM card tampering is found, including disassembling of the device, the warranty will be null and void.

Motorola Solutions is not responsible for any accessories, or device batteries, that are shipped with the device for repair.

Advanced Replacement. Under Accidental Damage and Advanced Replacement Service, Motorola Solutions will provide Advanced Replacement for the damaged device. Motorola Solutions will ship a new or refurbished replacement device to the Customer within two (2) business days of receiving the Customer repair request, subject to availability of replacement devices. Business days do not include weekends or holidays.

The Customer must return the defective or damaged device to a Motorola Solutions Repair Center within 60 days after receiving the replacement device. Failure to return the damaged device to Motorola Solutions will result in an additional Customer charge for the replacement device.

When returning a device for Advanced Replacement, device accessories should not be included. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.

Motorola Solutions is not responsible for any accessories that are shipped with the device.

1.8. ACCIDENTAL DAMAGE AND ADVANCED REPLACEMENT LIMITATIONS AND RESTRICTIONS

Customer will incur additional charges at the prevailing rates for any of the following activities, which are not covered under this Agreement:

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, chargers, charging stations, mounts, and clips.
- Repair of problems caused by natural or manmade disasters, including but not limited to fire, theft and floods that would cause internal or external component damage or destruction.
- Repair of problems caused by third parties' Software, accessories or peripherals not approved in writing by Motorola Solutions for use with the device.
- Repair of problems caused by using the device outside of the product's operational and environmental specifications, including improper handling, carelessness or reckless use, or repair by a third party.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

- Repair of problems caused by unauthorized alterations or attempted repair.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products; for example, any hardware or software products not specifically listed on the service order form.
- Any file or video backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Use of Software or Firmware releases except as provided for under the responsibilities outlined in this document.

There is a maximum limit of one (1) Body Worn Camera device repair, per contract year, for Essential Service with Accidental Damage and Advanced Replacement.

Where ongoing "Accidental Damage" repair is deemed by Motorola Solutions to be excessive, systemic, or the result of device mishandling, the Customer may be subject to an additional charge. Should the accidental damage continue unabated, the Customer will incur repair charges at Motorola Solutions' discretion and prevailing charges for devices deemed by Motorola Solutions to have been damaged through improper handling, carelessness or reckless use.



Proposed: 05/18/2026

RESOLUTION NO. 104-2026(PSH), *Second Reading*

By Mayor Petras

A Resolution authorizing the Mayor to accept a grant on behalf of the City from The Ohio Department of Public Safety's Office of Criminal Justice Services, Ohio Body-Worn Camera Grant Program; authorizing the use of grant funds; authorizing the Mayor to enter into an agreement with Motorola Solutions for body-worn cameras; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Ohio Department of Public Safety's Office of Criminal Justice Services (OCJS) has awarded the City a non-matching grant through the Ohio Body-Worn Camera Grant Program in the amount of Forty-One Thousand Four Hundred Dollars (\$41,400.00); and

WHEREAS, the grant funds are to be used to reimburse the City for the cost of the first year of a five-year contract for the purchase of fifty (50) replacement body-worn cameras including required software and storage; and

WHEREAS, the total cost of the five-year contract with Motorola Solutions is Two Hundred Six Thousand, Forty-Four Dollars (\$206,044.00); and

WHEREAS, the City recognizes that years two (2) through five (5) of the contract will not be covered by grant funds and will be funded by the City; and

WHEREAS, City Council finds it to be in the best interest of the health, safety, and welfare of the community to accept these funds and enter into the proposed contract to ensure the continuation of the Police Department's body-worn camera program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio:

SECTION 1. The Mayor is hereby authorized to accept a grant award of Forty-One Thousand Four Hundred Dollars (\$41,400.00) on behalf of the City from the Ohio Department of Public Safety's Office of Criminal Justice Services, Ohio Body-Worn Camera Grant Program for the purpose of funding the first year of the agreement with Motorola Solutions authorized by Section 2, herein.

SECTION 2. The Mayor be, and is hereby, authorized to execute a five-year agreement with Motorola Solutions for the purchase of fifty (50) replacement body-worn cameras, including the supporting software and storage, in the total amount Two

Hundred Six Thousand, Forty-Four Dollars (\$206,044.00)), with the first year funded by the grant award and expenditures for contract years two (2) through five (5) to be drawn from an appropriate fund as determined by the Director of Finance. The agreement and all related documents shall be approved as to form by and subject to the final approval by the Director of Law.

SECTION 3. It is found and determined that all formal actions of the Council relating to the adoption of this Resolution were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 4. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 5. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet the grant deadlines and to secure critical law enforcement equipment. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor



Date: May 6, 2026

To: Addie Balester, Clerk of Council
Christopher Heltzel, Assistant Law Director

Cc: Jim Petras, Mayor;
Michael Reese, CAO
William Hanna, Law Director

From: Collette Clinkscale, Director of Public Works

Subject: Legislation for Professional Engineering Design Services with Wade Trim, Inc.

Purpose Statement: This legislation is for the Mayor to enter into an agreement with Wade Trim, Inc for professional design and engineering services to control SSO CH-46

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: X

If yes, why? To move forward with this design asap.

Is passage on first reading necessary: Yes: _____ No: X

If yes, why?

If funding is required, is it already budgeted for? Yes : X No: _____

Sewer Fund #602 - Note 50% will be reimbursed from a NEORSD's MCIP grant

If not already budgeted for, where will funding come from?

Proposed: 05/18/2026

RESOLUTION NO. 105-2026(MSES), *Second Reading*

By Mayor Petras

A Resolution authorizing the Mayor to execute an agreement with Wade Trim, Inc. of Ohio, for professional design engineering and associated services relating to the mitigation of illicit connections in the Overlook Road area and control of sanitary sewer overflow CH-46; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, it is necessary to retain an engineering firm to perform design services related to control of sanitary sewer overflow (“SSO”) CH-46 and to investigate and mitigate illicit sanitary sewer connections to the storm sewer system in the Overlook Road and Kenilworth Road area; and

WHEREAS, such services will include project management, engineering design, hydraulic modeling, surveying, geotechnical investigation, preparation of construction documents, bidding assistance, and field investigations including flow monitoring, water quality sampling, and dye testing; and

WHEREAS, these services are required to support the City’s compliance with the Partial Consent Decree and implementation of the Integrated Overflow Control Master Plan (“IOCMP”); and

WHEREAS, the Mayor has determined that the services of Wade Trim, Inc. have previously well served the City’s needs for professional engineering services in connection with SSO control projects;

WHEREAS, such professional engineering services are professional services for which no bidding is necessary; and

WHEREAS, funding for this project is available in Sewer Fund No. 602, with approximately fifty percent (50%) of eligible costs anticipated to be reimbursed through the Northeast Ohio Regional Sewer District’s Member Community Infrastructure Program (“MCIP”).

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor is hereby authorized to execute an agreement with Wade Trim, Inc. of Ohio to provide professional design engineering and associated services for mitigation of illicit connections in the Overlook Road area and for control of SSO CH-46.

RESOLUTION NO. 105-2026(MSES)

The terms of the agreement shall be substantially in accordance with the engineer's proposal dated March 16, 2026, a copy of which is on file with the Clerk of Council. Compensation for the services detailed therein shall be paid for work actually performed at the rates described therein and shall not exceed Two Hundred Fifty-Four Thousand Two Hundred Dollars (\$254,200.00), including expenses. All agreements and documents hereunder shall be approved as to form by the Director of Law.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Resolution were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to timely meet partial consent decree requirements. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

RESOLUTION NO. 105-2026(MSES)

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor



**Design Engineering Services for
Mitigation of Illicit Connections in Overlook Road Area and
CH-46 SSO Control**

SCOPE OF SERVICES

March 16, 2026

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1.0 PROJECT UNDERSTANDING

The scope of this project is twofold. First, this project will develop an engineering design to mitigate sanitary sewer overflow (SSO) CH-46 at Euclid Heights Boulevard and Edgehill Road for the 10-year, 1-hour design storm. This project will provide engineering design and bidding phase services for the control of CH-46. Second, this project will also further investigate and develop a preliminary design concept for addressing illicit sanitary sewer connections to storm sewers in the Overlook Road and Kenilworth Road area. The project area is shown in **Figure 1-1**.

Cleveland Heights is currently under a Partial Consent Decree for SSO Control, and the City has developed an Integrated Overflow Control Master Plan (IOCMP) that identifies alternatives and a schedule for control of the City's active SSOs. Since 2018, the City has built upon findings from the Northeast Ohio Regional Sewer District's (District) Heights Hilltop Local Sewer System Evaluation Study (LSSES) with additional detailed SSES work, flow monitoring, and expansion of the system model.

The control for SSO CH-46 was originally paired with CH-13 and CH-61 in the 2021 IOCMP (**Figure 1-2**). Construction for the CH-13 and CH-61 control project (Hampshire Illicit Connections and CH-13 and CH-61 SSO Control Project) is expected in 2026. The proposed IOCMP solution for controlling overflows at CH-46 was to create 48-inch diameter inline storage upstream of the SSO (**Figure 1-3**). This would control the SSO while maintaining the downstream flow rate. The design team will further investigate this concept and review other possible solutions for SSO control. The design team will develop two conceptual alternatives for controlling overflows at CH-46. Potential alternatives may include inline storage, sewer lining, or upstream sewer separation of the common trench storm and sanitary sewers.

In 2023, CCTV stormwater sewer inspections were conducted along Overlook Road in association with the Hampshire SSO Control Project. Inspections documented suspected illicit sanitary lateral connections to the storm sewer upstream of Kenilworth Road. A dry weather connection between the storm sewer and the sanitary sewer in manhole ST16ZFQB0 at the Overlook and Kenilworth intersection was also identified, as illustrated in **Figure 1-4**. At that storm sewer manhole, there is also a wet weather flow connection to the Overlook Road storm sewer to the east, shown as the "SSO Overflow" on **Figure 1-4**.

Additional sanitary lateral dye testing and field investigations of the storm sewer will be conducted in the Overlook and Kenilworth area. Wade Trim will develop a summary of these investigations and two predesign concepts for addressing the suspected illicit connections and the stormwater/sanitary connection in manhole ST16ZFQB0. This investigation will also consider rehabilitation recommendations for inspected sanitary and storm sewers in the investigation area. Ultimately, these additional investigations and predesign concepts will inform design, to be pursued under a future contract, for the abandonment of the storm/sanitary connection at manhole ST16ZFQB0.

Figure 1-1. Overlook Road and SSO CH-46 Project Area

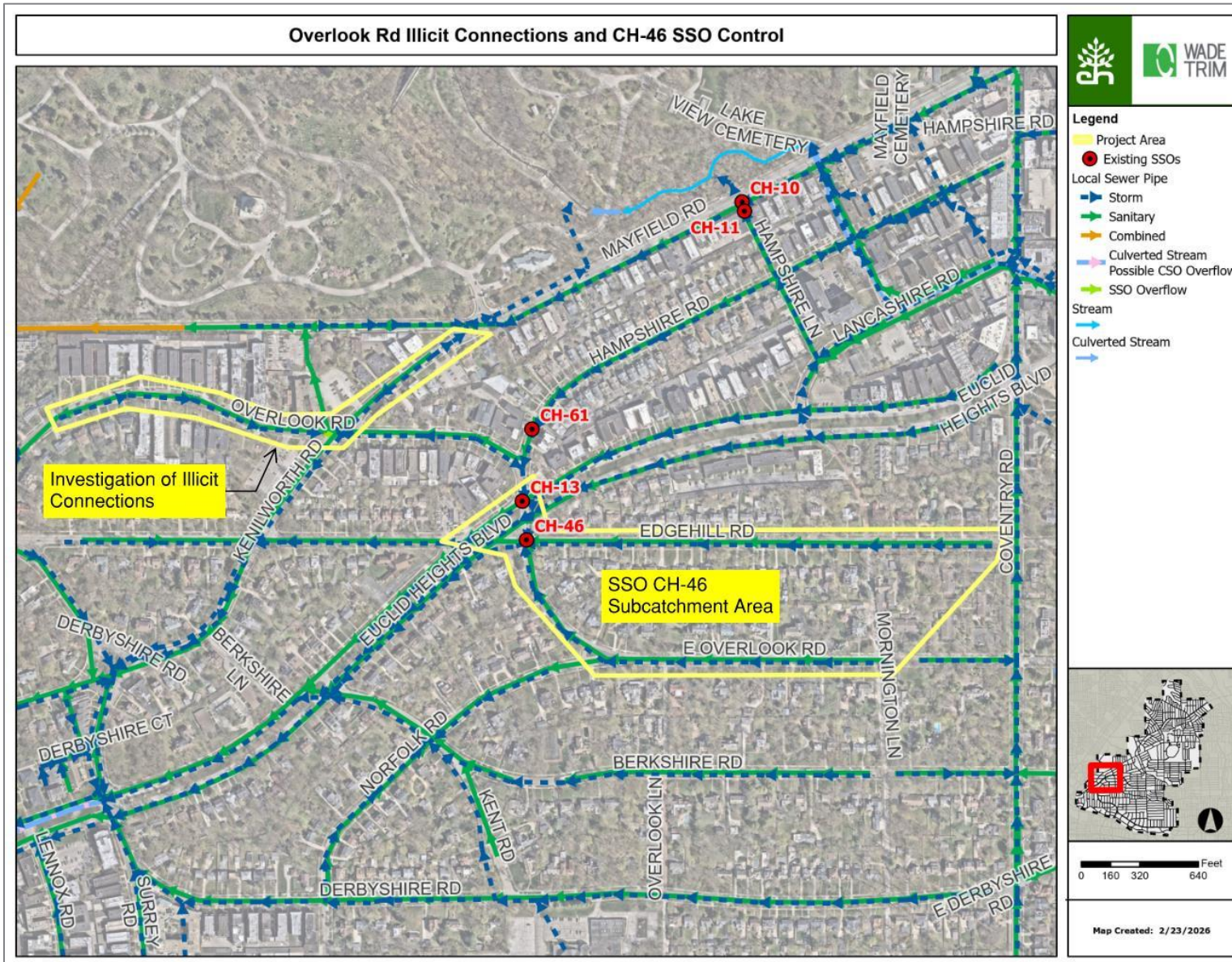


Figure 1-2. IOCMP Concept for CH-46, CH-13, and CH-61 SSO Control (2021)

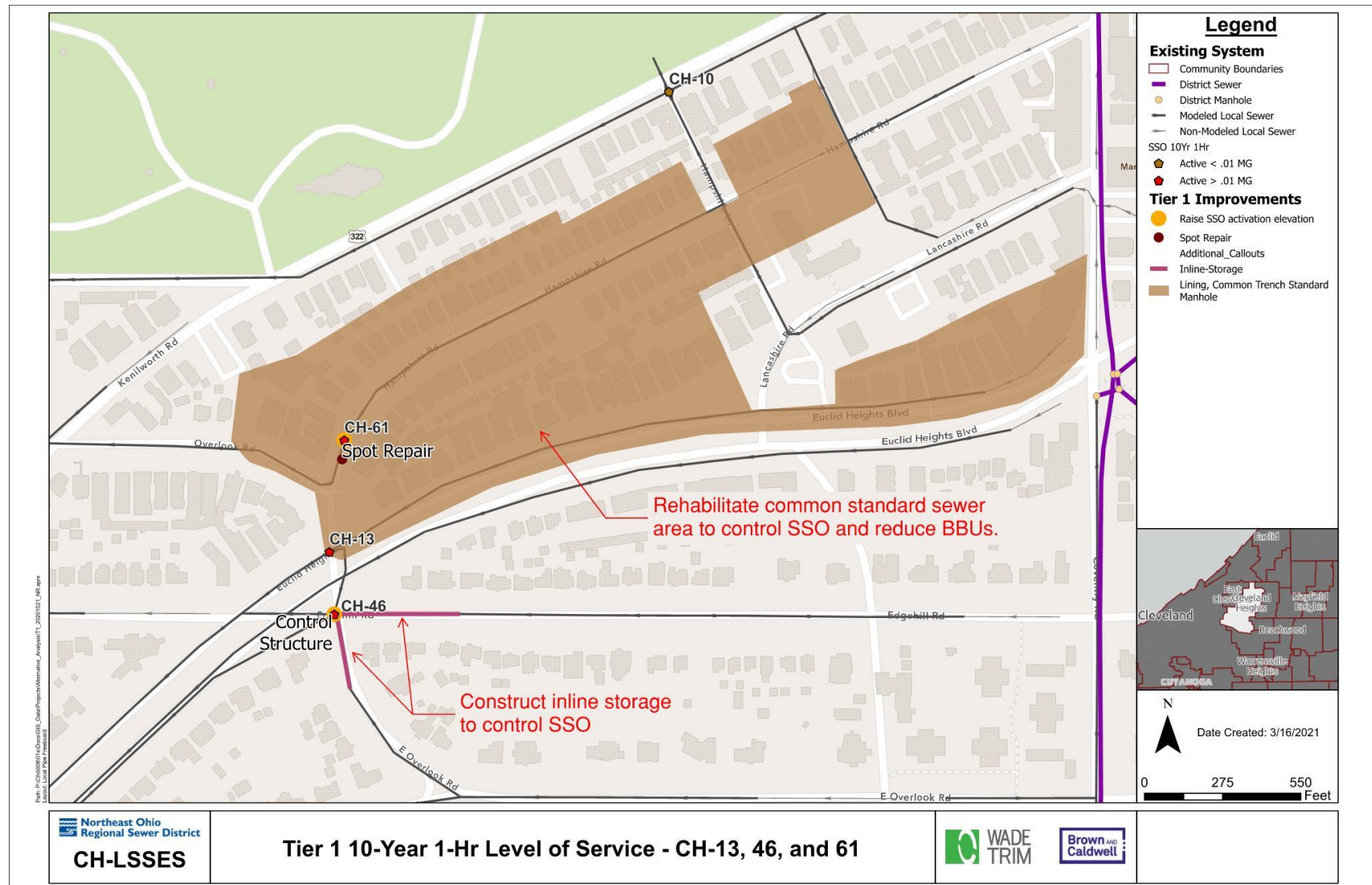


Figure 1-3: Proposed IOCMP Concept for Controlling SSO CH-46

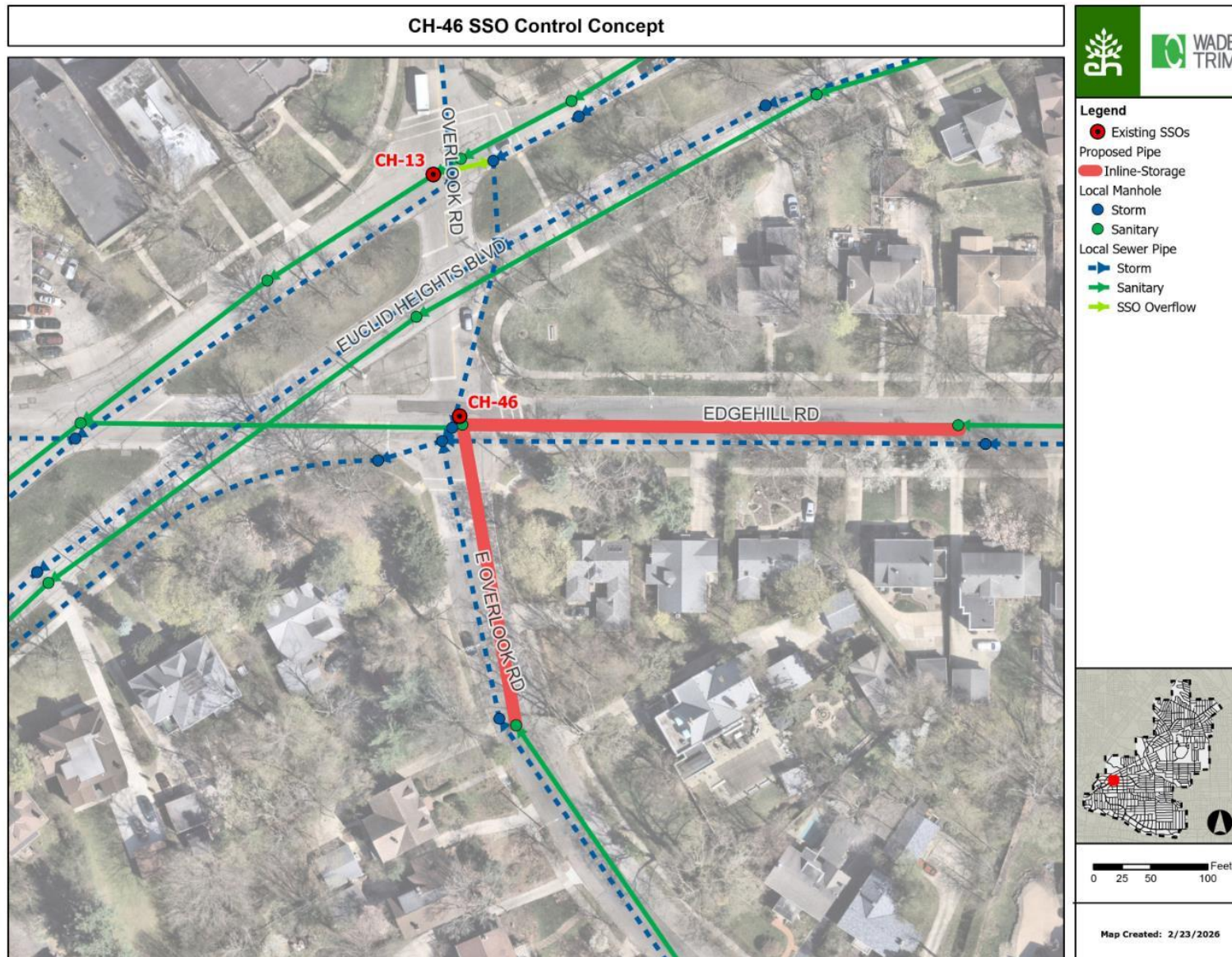
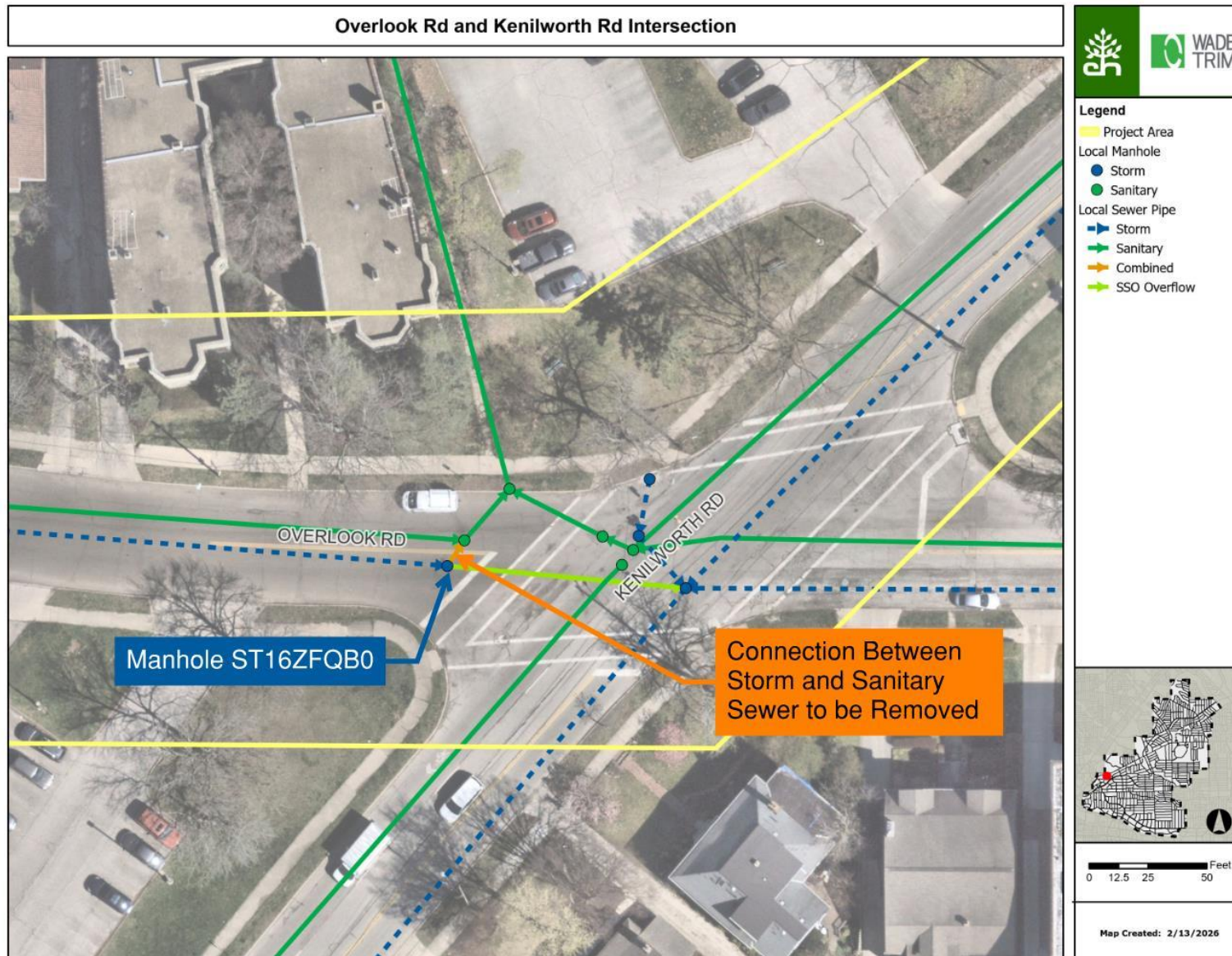


Figure 1-4: Existing Sewer Configuration at the Overlook Rd and Kenilworth Rd Intersection



2.0 PROJECT SCOPE OF WORK

Specific services and deliverables included with each project task are detailed below.

2.1 Task 1: Project Management - \$20,000

This task covers general project controls and contracting. Under this task, Wade Trim will complete the following:

- Complete contracting and monthly invoicing with subconsultants.
- Conduct a project kickoff meeting with the City to discuss the proposed project schedule and scope of work. Wade Trim will subsequently be available for up to three (3) bimonthly progress meetings with the City to review progress of the project, discuss project considerations, and provide schedule updates.
- Develop a Project Management Plan and Quality Management Plan.
- Draft and submit up to four (4) quarterly progress reporting for the 2026 Member Community Infrastructure Program (MCIP) funding obtained through the District.

2.2 Task 2: Design for Control of SSO CH-46 - \$189,740

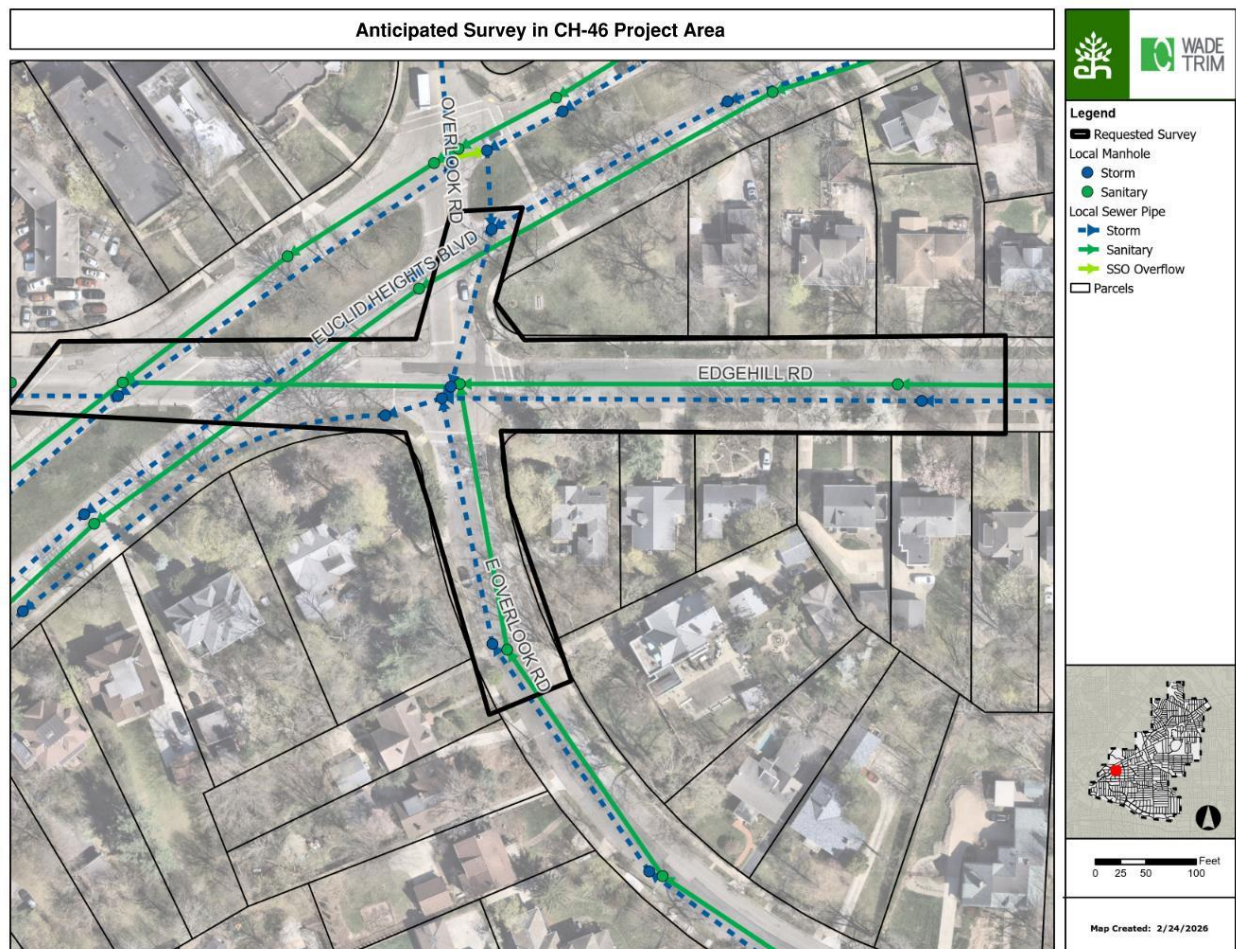
2.2.1 Task 2A: Preliminary Design

The project team will develop and evaluate the project alignments, identify risks, and establish design parameters for the control of SSO CH-46. The project team will work with the City to clarify and define the project requirements and review available data.

Surveying

Wade Trim, through a subconsultant, will obtain a topographical survey showing relevant utilities, elevations, and other relevant surface features. Horizontal and vertical controls for the topographic survey will be established. The horizontal and vertical location of topographic features will be determined such as centerline of road, edge of road, curb and gutter, shoulder, ditches, power poles, mailboxes, driveways, and other features encountered during the survey. Addresses, lot lines, and other pertinent property information will be identified based on current tax maps. Pertinent underground utility information will be obtained throughout the project limits including collection of invert data for existing sewers. Anticipated extent of survey is shown in **Figure 2-1**.

Figure 2-1: Anticipated Survey Area for CH-46 Project



Geotechnical Investigation

Wade Trim, also through a subconsultant, will conduct geotechnical investigations to support the design for the control of CH-46. Documented geotechnical conditions will inform excavation and design assumptions for the proposed sewer pipes. The subconsultant will obtain up to two (2) soil borings and (2) pavement cores in the Overlook Rd and Edgehill Rd areas. Soil boring data will be provided to the City at 60% Design. Effort will include the following:

- Two (2) soil borings to a depth of up to 30 ft. below grade.
- Soil samples at 2.5 ft. depth intervals up to a depth of 15 ft., then at 5 ft. intervals to a depth of 30 ft.
- Standard Penetration Test (SPT) N-values and pocket penetrometer tests (if cohesive soils).
- Moisture content tests for each soil sample.
- Two Atterberg Limits (if cohesive soils).
- If rock is encountered, the boring shall extend into the rock, with samples at 5 ft. intervals.

- A geotechnical data report will be provided summarizing the investigation and the testing results.

Hydraulic Modeling

The Cleveland Heights system Infoworks ICM model will be utilized to support the CH-46 project design. Model hydraulics and hydrology will be updated, as needed, in support of the project evaluation. Model updates and calibration will focus on the CH-46 project area. Model hydraulics will be reviewed and updated immediately upstream and downstream of the SSO. The model hydrology will be assessed and, if necessary, recalibrated utilizing new monitoring data, previously conducted under a separate contract.

The updated existing conditions model for the project area will then be used to evaluate project alternatives. Two concept alternatives will be developed and evaluated under the planning phase. During each subsequent design phase, the project model will be used to size and confirm that the design achieves the project's stated goal of controlling CH-46 for the 10-year, 1-hour storm.

Basis of Design Technical Memorandum

A Preliminary Basis of Design Technical Memorandum (TM) will be developed to summarize the field data, modeling approach, and alternative design concepts. CCTV sewer inspection data (collected through a separate contract) will be reviewed and used to inform the two (2) developed alternatives. The TM will contain schematic layouts, hydraulic requirements, and conceptual design criteria for two (2) conceptual alternatives and will provide a recommended alternative solution. The report will be accompanied by an Engineer's Opinion of Probable Construction Cost (EOPCC), for each solution with each component separately itemized including: EOPCC, allowances for contingencies and for the estimated total cost of design, professional, and related services provided by Wade Trim, and on the basis of information furnished by the City, allowances for other items and services included within the definition of Total Project Costs. Upon receipt of the Preliminary Basis of Design Report, the City will provide comments within two (2) weeks.

2.2.2 Task 2B: Design

Wade Trim will develop drawings and technical specifications to integrate with the City's standard specifications to produce construction bid documents suitable for competitive bidding purposes. The drawings will indicate the layout, plans, sections, and details of the Project.

Anticipated drawings included in the plans are as follows:

- Title/cover w/sheet index: 1
- Survey Control & Existing Conditions: 4
- Site Removal Plan: 4
- Sewer Plan & Profile Sheets: 4

- Site Restoration Plan: 4
- Maintenance of Traffic: 2
- Details: 4

Wade Trim will coordinate the design with existing utility owners and will coordinate design review with the District and Ohio Environmental Protection Agency (OEPA). Wade Trim will complete the OEPA Permit to Install (PTI) and District Acceptance of Flow approvals. Payment of the PTI fee is included in this contract.

Wade Trim will prepare 60% and 100% design submittals for Cleveland Heights to review. Each submittal will include an EOPCC and estimated construction schedule. A Final Basis of Design TM will also be provided with the 100% deliverable.

It is assumed that no easement development or coordination will be needed for this project. It is expected that no private property easements will be necessary, as proposed work will be contained within the existing public right-of-way.

Design deliverables will include electronic upload of submittal documents (drawings, technical specifications, Final Basis of Design TM). Construction drawings will be prepared on 22-inch x 34-inch sheets that will be submitted electronically to the City. Preparation of technical specifications is to be included as a component of the construction documents.

60% Design

The 60% design submittal is a detailed presentation of the design configurations and parameters established in the Preliminary Design phase. These documents will be used for PTI approval purposes. The 60% submittal will include:

- Preliminary horizontal and vertical alignments as necessary to convey the intent of the design to the City.
- Preliminary contract documents and special provisions that may be required based on the selected contracting method.
- Preliminary typical cross-sections of the improvements.
- Preliminary plan and profile sheets of the proposed utilities.
- Preliminary maintenance of traffic plans.
- EOPCC and estimated construction schedule.
- Utility coordination (water, gas, communication companies, electric).
- Geotechnical Report

At this stage, Wade Trim will conduct an hydraulic analysis and review the design for sufficient SSO control. Wade Trim will perform an in-house quality assurance and quality control review of the 60% design submittal and make necessary updates prior to submittal.

A review meeting will be facilitated to collect feedback from the City. Meeting minutes will be provided within 14 days of the meeting date. If temporary or permanent easements are identified as being required to construct the proposed improvements, the appropriate scope of work and corresponding fee will be negotiated between Wade Trim and the City. Based on comments received, the City will identify any issues to address. It is anticipated that design decisions are finalized at the 60% stage. The remaining design effort is anticipated to focus on further detailing the design concept and resolving the City's review comments. Any significant changes to design at this stage will likely lead to additional effort and cost. At this stage of the project, it is anticipated that no further changes to design concept or parameters will be made.

Final Design

The final design documents will be used for bidding purposes. This includes final drawings, specifications, cost estimates, and project schedules. Effort will focus on adding detail and resolving review comments, as design decisions were finalized at the 60% stage. The final design submittal will incorporate corrections and will be complete and suitable for bid purposes. Changes to design extent, character, or requirements are not anticipated at this stage. Any significant changes to design at this stage will likely lead to additional effort and cost. The final design submittal will include:

- Final contract documents
 - Final horizontal and vertical alignments
 - Final typical cross-sections
 - Final plan and profile sheets of the proposed utility improvements
 - Final maintenance of traffic plans
- Final Basis of Design TM
- Final EOPCC and estimated construction schedule
- Final permit applications
- Final utility coordination

Wade Trim will perform an in-house quality assurance and quality control review of the 100% design submittal and make necessary updates prior to submittal. A review meeting will be facilitated with the City to review design updates and highlight project changes.

2.2.3 Task 2C: Bidding Services

Wade Trim will assist with the bidding and award process.

Pre-Bid Meeting

Wade Trim will prepare for and attend the pre-bid meeting and be available to answer questions during the bid period. Wade Trim will document the minutes for this meeting. The City's representatives and other project stakeholders will be invited to participate. Wade Trim will establish agenda, meeting location, and distribute the meeting minutes.

Addenda

Wade Trim will assist the City in the preparation of up to two (2) addenda during the bid phase. Questions from bidders and answers to those questions, as well as any necessary revisions to bid documents will be included in the addenda.

Bid Evaluation & Recommendation

Wade Trim will assist the City in analyzing bids and provide a letter of recommendation for award of the construction contract. Wade Trim will review any minimum qualifications or requirements specified in the Contract Bid Documents. Bids will be tabulated and checked for responsiveness to bid requirements. It is assumed that the lowest and best bid will be recommended. Wade Trim will support the City, if requested, in further review of the low bidder's qualifications.

2.3 Task 3: Investigations of Illicit Connections in Overlook Road - \$44,460

A Preliminary Design TM will be developed to summarize completed field investigations and to document two (2) alternative preliminary design concepts for addressing illicit connections in the Overlook Road project area.

2.3.1 Task 3A: Field Investigations

The project team will work with the City to clarify and define the project requirements and review available relevant data in the project area, as shown in **Figure 2-2**. If there are additional reports and data relevant to previous investigations at/or adjacent to the site, the project team will assist the City in obtaining such data. Field investigations will include review of previously collected sewer CCTV and dye testing results (completed under a separate previous contract), new flow monitoring, new water quality sampling, and additional sanitary lateral dye testing.

Proposed monitoring locations are shown in **Figure 2-3**. Flow monitoring will be conducted at up to two locations in the Overlook Road storm sewer to quantify I/I sources, improve model calibration, and to optimize the resulting preliminary design concept. Flow monitoring will occur for a period of three (3) months (beginning in the spring of 2026). Dry weather water quality sampling will also occur at up to two (2) locations in the Overlook Road storm sewer to confirm presence of illicit connections. Dye testing for up to 10 sanitary laterals along Overlook Road will be conducted. The

priority area for sanitary dye testing is shown in **Figure 2-2**. This testing will serve to confirm locations of illicit connections to the storm sewer.

2.3.2 Task 3B: Preliminary Design Technical Memorandum

A Preliminary Basis of Design TM will be developed to summarize the completed field investigations and will present up to two (2) proposed conceptual preliminary designs. One alternative will be the recommended solution. The TM, as appropriate, will contain schematic layouts, sketches, and conceptual design criteria with exhibits to illustrate the potential alternative solutions. The report will be accompanied by an EOPCC for each recommended solution with each component separately itemized including: EOPCC, allowances for contingencies and for the estimated total cost of design, professional, and related services provided by Wade Trim, and on the basis of information furnished by the City, allowances for other items and services included within the definition of Total Project Costs.

Upon completion of the Preliminary Basis of Design TM, Wade Trim will facilitate a meeting with the City reviewing the recommended conceptual preliminary design.

Figure 2-2: Field Investigation Area Overlook Rd / Kenilworth Rd

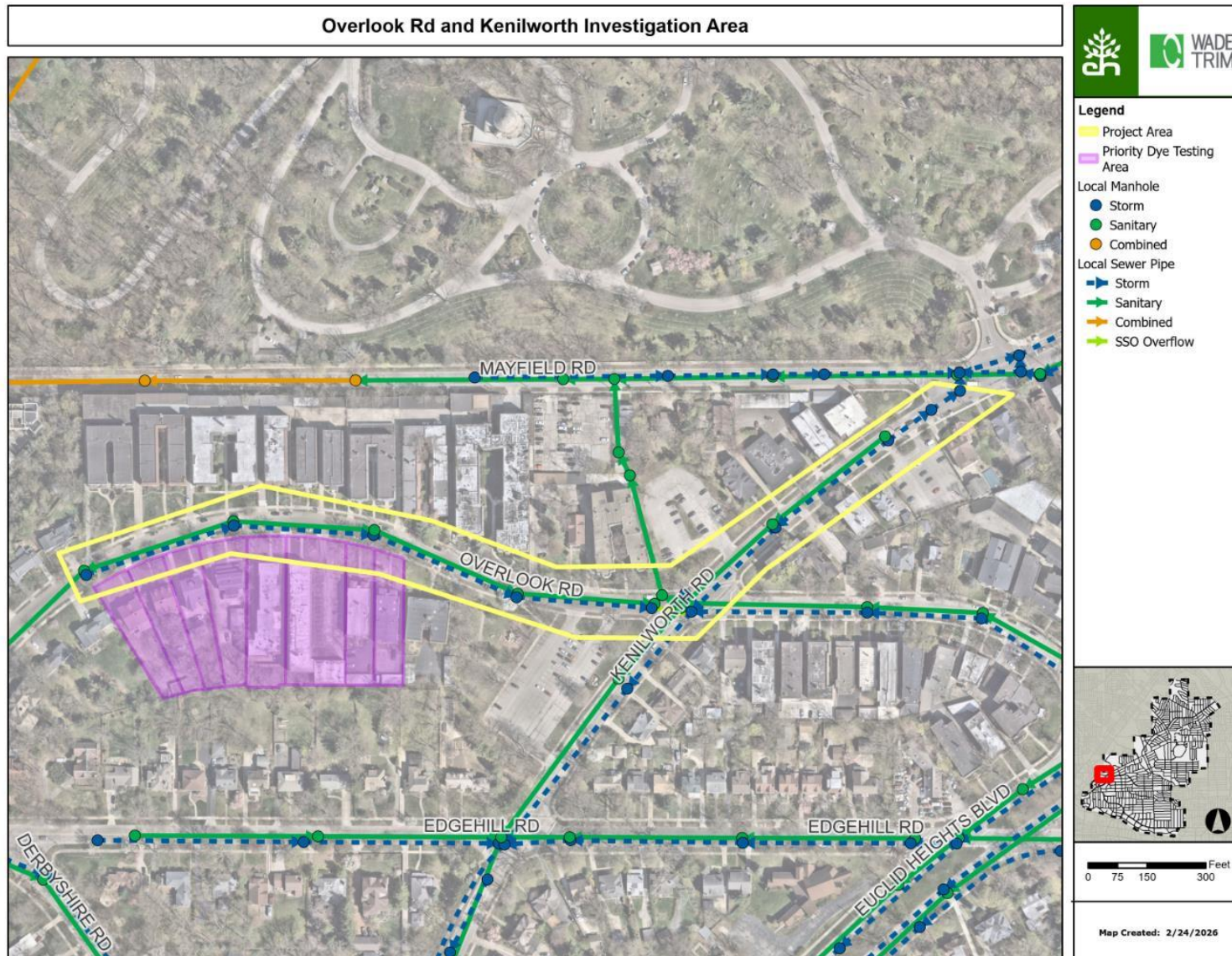
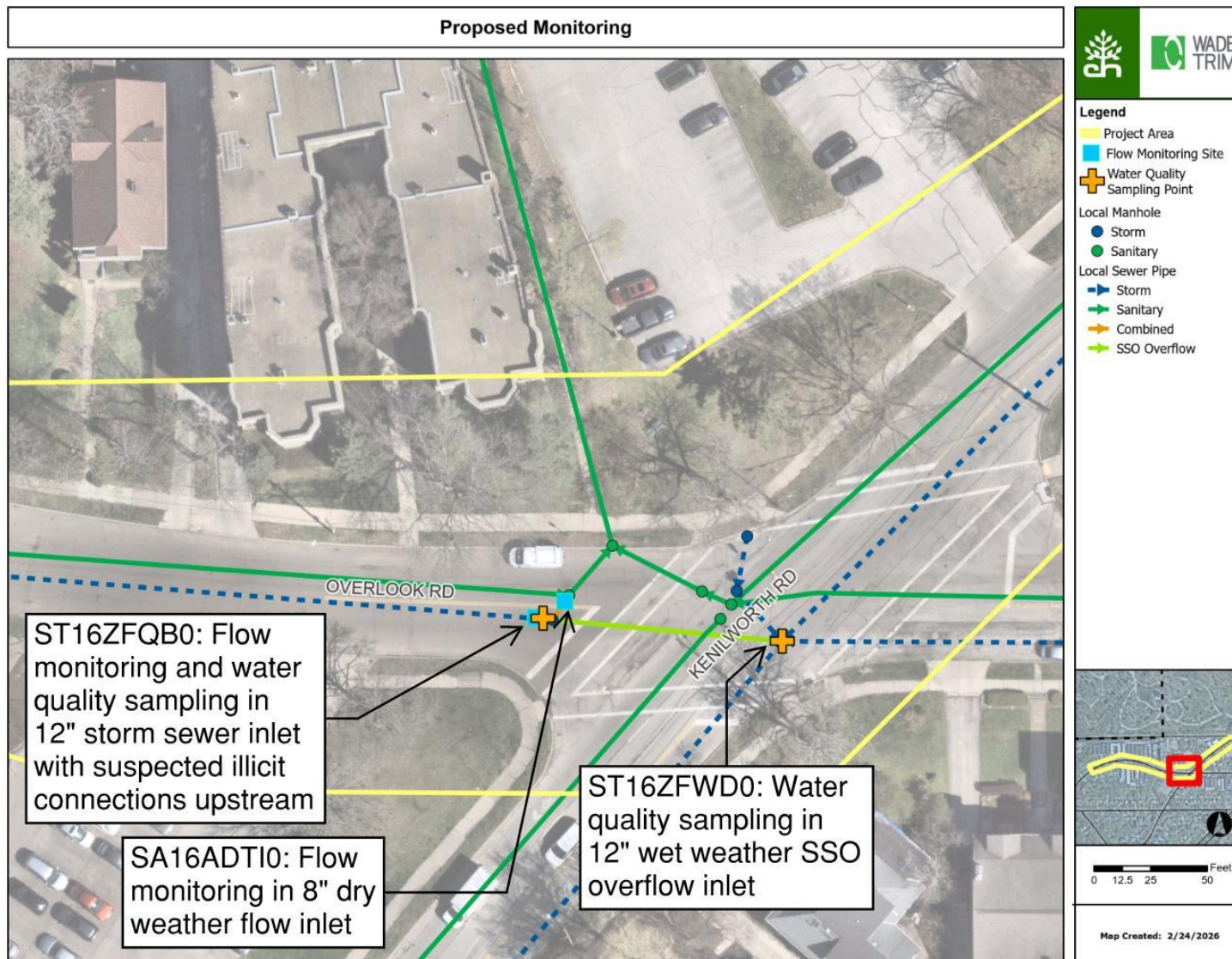


Figure 2-3: Proposed Flow Monitoring and Water Quality Sampling Locations at the Overlook Rd and Kenilworth Rd Intersection



3.0 PROJECT SCHEDULE

We propose to complete the project within nine (9) months of an executed agreement. The schedule of anticipated key activities is listed below:

- Design Award: March 2026
- **Task 2: Design for Control of SSO CH-46**
 - Preliminary Design: March – May 2026
 - Design: June – October 2026
 - 60% Design: June – August 2026
 - Final Design: September – October 2026
 - Bidding Services: November – December 2026
 - Pre-Bid Meeting: November 2026
 - Addenda (if needed): November 2026
 - Contract Award: December 2026
- **Task 3: Investigations of Illicit Connections in Overlook Rd**
 - Field Investigations: March – July 2026
 - Preliminary Design TM: August – September 2026

4.0 FEES AND COMPENSATION METHOD

Wade Trim fees are based on the above schedule. Changes in the schedule may impact the presented fees. Depending on the actual notice-to-proceed date and desired completion date, Wade Trim reserves the right to renegotiate professional fees to account for additional effort required to accommodate the project schedule. The Wade Trim Project Manager will notify the City immediately if there is an expected change in schedule that would impact the presented fee.

The above services will be provided on a time and materials basis for a not to exceed, without prior authorization, fee in the amount of **\$254,200** (see Attachment A). Services will be provided on a time and materials basis up to the not to exceed contract amount. Billings will be in accordance with actual individual rates.

Task	Description	Fee*
1.	Project Management	\$20,000
2.	Design for Control of SSO CH-46	\$189,740
3	Investigations of Illicit Connections in Overlook Rd	\$44,460
TOTAL:		\$254,200

** Scope sections detail assumptions and specific quantities assumed in fee development; changes to these assumptions, the scope, or schedule may impact task fee.*

Individual task fees may vary from proposed fees listed above; however, the total project cost will not exceed the total estimated fee above, without approval by the City. The fees presented in this proposal are based on the schedule indicated above.

Wade Trim can provide additional, as-needed services on a time and material basis in accordance with current rates. Services needed that are not identified in this proposal can be provided, as authorized by the City.

4.1 Invoicing Procedures

All effort and cost will be invoiced monthly for our effort to date. Payment of invoices is expected within 30 days. Any disputes in the invoice amount shall immediately be brought to the attention of Wade Trim. Wade Trim reserves the right to stop work when accounts receivable exceeds 60 days. Deliverables are the property of Wade Trim until payment obligations are met.

5.0 EXCLUSIONS AND CLARIFICATIONS

Services not identified in this proposal will be discussed as they arise. The below services are not included as part of the scope and fee presented in this proposal.

- Special Evaluations
 - Economic evaluations/rate schedules, financing assistance, and grant and loan applications.
 - Traffic impact study.
 - Professional Arborist evaluation of street trees.
- Other Services
 - Changes in scope.
 - Additional meetings or coordination activities not identified in our scope or required after the project commences or not disclosed to WT at the time of preparing the scope.
 - Effort and expenses related to drafting legal descriptions, drawings, or exhibits required for easement agreements.
 - Effort and expenses required to attend, or participate in, dispute resolution or presentation of plans other than noted in this proposal.
 - Services associated with litigation or arbitration.

5.1 City Responsibilities

- Provide access to the project site for Wade Trim and its subconsultants.
- Provide Wade Trim with as-built drawings and other pertinent information regarding the existing sanitary sewer, storm sewer, water, electrical, gas, and telecommunication services.
- Review documents prepared by Wade Trim and provide comments in a timely fashion.
- Attend review/approval agency meetings.

Attachment A DRAFT

Design Engineering Services for Mitigation of Illicit Connections in
Overlook Road Area and CH-46 SSO Control

3/16/2026

					Wade Trim*					
					Principal	Senior Professional	Professional Engineer II	Engineer II	Project Aide II	
					\$ 375.00	\$ 320.00	\$ 190.00	\$ 135.00	\$ 105.00	
Level of Effort Breakdown	Total Cost	Labor Cost	Expenses	Hours	Civil	Civil	Civil	Civil	Admin	ODC
Project Total	\$ 254,200	\$ 192,080	\$ 62,120.00	1,075						
Task 1: Project Management	\$ 20,000	\$ 20,000		102	8	8	58	16	12	
A: Project Management/Administration	\$ 15,900	\$ 15,900			8	8	50	0	8	
B: MCIP Reporting	\$ 4,100	\$ 4,100			0	0	8	16	4	
Task 2: Design for Control of SSO CH-46	\$ 189,740	\$ 153,740	\$ 36,000.00	931	19	27	344	527	14	
A: Preliminary Design Phase	\$ 72,325	\$ 44,325	\$ 28,000.00	276	5	5	92	170	4	
1. Survey		\$ -	\$ 18,000		0	0	0	0	0	\$ 18,000
2. Geotechnical Investigation		\$ -	\$ 10,000		0	0	0	0	0	\$ 10,000
3. Hydraulic Modeling		\$ 19,750			0	0	40	90	0	
4. Basis of Design Technical Memorandum		\$ 24,575			5	5	52	80	4	
B: Design Phase	\$ 111,915	\$ 103,915	\$ 8,000	625	12	20	240	345	8	
1. 60% Design		\$ 66,645	\$ 8,000		6	10	160	225	4	\$ 8,000
2. Final Design		\$ 37,270			6	10	80	120	4	
C: Bidding Phase	\$ 5,500	\$ 5,500		30	2	2	12	12	2	
1. Pre-Bid Meeting		\$ 3,660			2	2	8	4	2	
2. Addenda		\$ 920			0	0	2	4	0	
3. Bid Evaluation & Recommendation		\$ 920			0	0	2	4	0	
Task 3: Investigation of Illicit Connections in Overlook Road	\$ 44,460	\$ 18,340	\$ 26,120.00	42	4	4	20	84	4	
A: Field Investigations	\$ 32,340	\$ 6,220	\$ 26,120.00	42	0	0	10	32	0	
1. Flow Monitoring and Water Quality Sampling		\$ 3,300	\$ 17,600		0	0	6	16	0	\$ 17,600
2. Dye Testing		\$ 2,920	\$ 8,520		0	0	4	16	0	\$ 8,520
B: Preliminary Design Technical Memorandum	\$ 12,120	\$ 12,120			4	4	10	52	4	
					27	35	402	543	26	

* Based on 2026 Water Rate Schedule

Proposed: 15/18/2026

RESOLUTION NO. 106-2026(COTW), *Second Reading (As Amended 06.01.2026)*

By Jessica Cohen

A Resolution authorizing a grant agreement with the Taylor Merchants Association; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Taylor Merchants Association ("Taylor") is proposing to provide certain landscaping, snow plowing, and other marketing and placemaking services to businesses along S. Taylor Road;

WHEREAS, this Council wishes to award Taylor a grant for those purposes and other costs incurred in the provision of those services; and

WHEREAS, former Council Vice President Davida Russell provided leadership and vision in the creation and development of the Taylor Merchants Association, helping to foster collaboration among local businesses and support economic vitality within the community.

BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council finds and determines that the revised draft agreement on file with the Clerk of Council furthers legitimate government interests and constitutes a public purpose, and that it is in the best interest of the City to enter into a grant agreement with Taylor for the Project.

SECTION 2. The Mayor is hereby authorized to execute a grant agreement with NABA for an amount not to exceed Three Hundred Seventeen Thousand, Sixty and 00/100 Dollars (\$317,060.00), based upon the budget documents submitted by Taylor, for the purposes described in the draft agreement and as further described and detailed therein ("Agreement"). The Agreement shall contain any terms, conditions, or other provisions deemed necessary or advisable by the Director of Law.

SECTION 3. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 4. Notice of passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

RESOLUTION NO. 106-2026(COTW)

SECTION 5. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to initiate beautification and redevelopment efforts, including landscaping, at the earliest possible time at the start of the growing season. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

JIM PETRAS
Mayor

GRANT AGREEMENT

THIS GRANT AGREEMENT (“**Agreement**”) is made as of _____, 2026 (the “**Effective Date**”), by and between the CITY OF CLEVELAND HEIGHTS, STATE OF OHIO (the “**City**”), and Taylor Merchant Association, an Ohio domestic nonprofit corporation with its principal place of business located at 2533 Euclid Heights Boulevard, Cleveland Heights, Ohio, 44106, (“**Grantee**”, which may be referred to collectively with the **City** as “**the Parties**,” with each individually a “**Party**”).

RECITALS:

- A. The City seeks to provide economic development assistance services (“**Services**”) to Grantee, with all determinations as to the eligible use of funds hereunder being at the sole discretion of the City,
- B. Grantee has proposed, as the means of accomplishing such **Services**, a program with a budgeted cost of \$317,060 Dollars over a 2-year period, as set forth in a writing (the “**Scope of Work**”) attached hereto and incorporated herein as **EXHIBIT A**; and,
- C. The City and Grantee desire to enter into this Agreement for the Grantee’s provision of **Services** for the benefit of the public, all in accordance with federal and Ohio law, and the terms and conditions of this Agreement.

NOW, THEREFORE, the City and the Grantee acknowledge the receipt and sufficiency of valid consideration for this Agreement and agree as follows:

ARTICLE I TERM OF CONTRACT

1.1 The term of this Agreement shall commence on the Effective Date and continue through for two (2) years thereafter, unless otherwise terminated earlier as provided below (the “**Term**”).

ARTICLE II DUTIES OF THE GRANTEE

2.1 The Grantee will provide the **Services** materially in the form and subject to any phasing set forth in the **Scope of Work**, subject to the approvals required by the terms and conditions of this Agreement. The Grantee has no authority to enter into contracts or agreements on behalf of the City. The City may, at its discretion, provide the Grantee with comments, suggestions or direction concerning the **Services** provided by the Grantee hereunder, but the Grantee is solely responsible for determining the means and methods of performing the **Services**.

2.2 The City and the Grantee agree that they may amend, in writing, from time to time, the Services to be provided. The Parties acknowledge and agree the Services to be provided under this Agreement are not in the nature of legal or accounting services.

2.3 The Grantee shall ensure that the Services are provided in a manner that is consistent with applicable federal, state, and local laws and regulations and Ordinance No. 214-2025. The City shall have the right to refuse Services from or sought to be furnished by the Grantee under this Agreement for any lawful reason.

2.4 All expenditures of funds awarded through this Agreement shall be pursuant to a contract for goods and services authorized herein, duly awarded by a resolution of Grantee's Board of Directors, with the receipt of goods or completion of the services contracted for verified by Grantee's Executive Director or Board of Directors prior to submission of the expenditure to the City.

2.5 The purchase of goods and services by Grantee shall be governed by the procedures provided below.

- (a) Unless impossible or impracticable, not less than two (2) written quotes shall be obtained for any purchase in an amount of Seven Thousand Five Hundred Dollars (\$7,500.00) or more and all contracts in such amount, or contracts with a party who has received contracts worth \$7,500.00 or more from Grantee in the previous twelve (12) months, shall require the City's written approval in advance of the award of the contract. These requirements shall apply to contracts for art, as well as any other contract meeting the threshold. It is understood that the City, in determining whether to approve any such requested expenditure for art, may enlist the assistance of arts organizations in the community in order to properly evaluate any artwork for which an expenditure of funds received pursuant to this Agreement is proposed; provided, however, that the City shall not unreasonably refuse approval, nor unreasonably delay a decision on approval, of any such request for an expenditure for artwork purposes.
- (b) Grantee shall require all of its members, officers, directors, and employees to disclose any potential interest in any contract under consideration for award by Grantee, and notify the City of any such disclosure. Notwithstanding any authority Grantee may have otherwise under its Articles, conflict of interest or procurement policies, or other rules or regulations, no member, director, officer, or employee of the Grantee shall, directly or indirectly, enter into any contract or transaction with the Grantee for the furnishing of goods, services, or property unless all of the following conditions are satisfied:
 - i. The material facts of the relationship or interest are fully disclosed to the Board and City prior to consideration;
 - ii. The interested person abstains from voting and does not participate in deliberations regarding the proposed transaction;

iii. The Board, by a vote of disinterested directors, determines in good faith that the contract or transaction is fair, reasonable, and in the best interests of the Corporation;

iv. The supplies or services are unobtainable elsewhere for the same or lower cost; and,

b. Grantee shall not award any such contract without first obtaining the approval of the City.

2.6 Grantee represents that its application to the Internal Revenue Service for 501(c)(3) tax exempt status has been approved and agrees that it will maintain its 501(c)(3) tax exempt status throughout the term of this Agreement. The City acknowledges receipt of a copy of the IRS approval of Grantee's application for 501(c)(3) status. Grantee will incorporate IRS 501(c)(3) Good Governance Practices (link: https://www.irs.gov/pub/irs-tege/governance_practices.pdf) into its operations and shall keep appropriate minutes of its Board meetings.

2.7 Grantee shall provide the City or any duly authorized City representatives access to any books, minutes, contracts, documents, papers, and other records of the Grantee ("Records") for the purpose of auditing and examining the expenditure of funds awarded pursuant to this agreement. Grantee shall maintain all Records for a period of not less than three years after the termination of this Agreement. Notwithstanding any provision herein to the contrary, this Section 2.7 shall survive the termination of this Agreement.

2.8 Intentionally omitted.

2.9 Intentionally omitted.

2.91 As provided in Exhibit A, Grantee shall meet with City Economic Development personnel to discuss each party's activities in furtherance of the goals of the Program. At least one such meeting shall occur prior to the initial disbursement of working capital provided for in Exhibit A, in order for the City's Economic Development department to discuss the budget and anticipated expenditure plans, to facilitate processing of requests for disbursement, etc. Further, the City shall be notified of meetings of Grantee's Board and permitted to attend.

2.95 Grantee and the City agree that the Program described in Exhibit A, and the Services to be provided pursuant to this Agreement, are valuable and important to the future prospects of the Taylor Road Area as described in Exhibit A. As such, Grantee shall, not less than six (6) months prior to expiration of the term of this Agreement, provide to the City, as referenced in Exhibit A - Section A, a written strategic plan for the continuation of the Services and activities to be provided under this Agreement, after the term of this Agreement has expired. Such proposal may involve suggestions that a Special Improvement District be created pursuant to the Ohio Revised Code, or that a traditional merchants' association be developed, with the funding mechanisms defined. The City's Economic Development department personnel shall review the proposal and discuss it with Grantee. The Mayor or Economic Development personnel may

request that Council's Planning and Development Committee or another City board or body formally consider and discuss the proposal, in order to assist Grantee in establishing a durable and sustainable entity and Program in order for the Taylor Road Area to receive the maximum benefit from the funding for and Services provided under this Agreement even after expiration of this Agreement.

ARTICLE III COMPENSATION

3.1 The City shall compensate the Grantee for the provision of Services only according to the Working Capital Advance Basis as defined by 2 C.F.R. 200.305, with any such payments in accordance with any preliminary approval required herein, detailed invoices, and corresponding proof of payment by the Grantee, the sufficiency of which is at the sole discretion of the City. In all instances, the City's compensation to the Grantee under this Agreement will not exceed Three Hundred Seventeen, and Sixty and 00/100 Dollars (\$317,060.00) ("**Total Payment**"), which such amount represents the City's full and complete commitment for payment for the Services performed hereunder. Payment dates set forth herein may be amended or set, as the case may be, upon written agreement between the Parties in the form of an amendment or addendum to this Agreement.

3.2 If applicable, all invoices with respect to Services that have been completed satisfactorily in accordance with the terms of this Agreement will be paid by the City within thirty (30) days of submittal. If the City disputes any portion of the invoices and delays in paying such portion pending resolution of the disputed amount, the undisputed amount requested for payment will be paid by the City in accordance with the terms hereof. In the event of and during any pending dispute between the Parties regarding their respective rights and obligations hereunder including, but not limited to, questions regarding any portion of the invoices and resulting delays in payment of that portion pending resolution of such dispute, unless instructed otherwise in writing by the City, the Grantee shall continue to furnish Services and the City shall continue to pay all undisputed amounts in accordance with the terms hereof.

3.3 The City and the Grantee agree that, during the term of this Agreement, the Grantee shall be responsible for all of its own business expenses, unless otherwise provided herein, including all payroll functions, employees' wages and salaries, insurance of every type and description, other employee benefits of any nature whatsoever and all business and personal taxes, including income and Social Security taxes and contributions for Workers' Compensation and Unemployment Compensation coverage, if any. The City shall issue a 1099 for all monies paid to the Grantee, as applicable.

ARTICLE IV CONTRACT TERMINATION

4.1 This Agreement may be terminated by either of the Parties upon thirty (30) days' written notice to the other Party, subject to the

provisions of this Article IV. Further, this Agreement is subject to annual appropriation by the City pursuant to Ohio Revised Code Section 5705.44, and in the event such annual appropriation is not made, this Agreement will terminate. Grantee's assignment of this Agreement or any of its rights and obligations hereunder by any means other than a written amendment hereto, signed by the City, Grantee, and the assignee, shall be void and automatically terminate this Agreement.

4.2 The City may terminate this Agreement at any time in the event of any of the following circumstances:

- a. Immediately upon appointment of a receiver by a court of competent jurisdiction for Grantee's assets is appointed by a court of competent jurisdiction.
- b. Immediately if Grantee is divested of its rights, powers, and privileges under this Agreement by operation of law.
- c. Grantee fails to comply with any term, covenant, or condition of this Agreement to be kept, performed, and observed by it, and the Grantee fails to remedy such noncompliance within fourteen (14) days from the date of written notice from the City.
- d. Grantee violates any applicable federal, state, or local law applicable to the Services and performance thereof.
- e. If, prior to the receipt of any Funds from the City hereunder and upon giving thirty (30) days prior written notice, Grantee desires to terminate this Agreement.

4.3 In the event of termination under this Article IV, the Grantee shall, unless the notice directs otherwise, immediately discontinue work related to the Project and discontinue the placing of orders for services, materials, facilities, and supplies in connection with the performance of their obligations under this Agreement, and shall, if requested, make every reasonable effort to procure cancellation of all existing orders or contracts upon terms satisfactory to the City or, at the option of the City, give the City the right to assume those obligations directly, including all benefits to be derived therefrom. The Grantee shall thereafter do only such work as may be necessary to preserve and protect the work already in progress and to protect material and equipment on the job site or in transit thereto. Upon termination under this Article IV, the Grantee shall be entitled to payment for all eligible costs incurred through the date of termination. In no event shall the payment due hereunder exceed the Total Payment under this Agreement. Under no circumstances is the Grantee entitled to reimbursement for any lost profits, lost opportunity costs, productivity losses, lost efficiencies, or any other direct, indirect, or consequential damage or cost occasioned by City's termination herein.

4.4 If the City terminates this Agreement for convenience, the City shall pay Grantee for reasonable Project costs associated with the performance thereof incurred prior to and as of the date of such termination.

4.5 Grantee's indemnification obligations hereunder are to survive the termination of this Agreement.

ARTICLE V
NOTICE

5.1 Notices provided by one Party to the other Party under this Agreement shall be in writing and shall be: (i) delivered personally; (ii) delivered by express delivery service; (iii) mailed, certified mail, return receipt requested; or (iv) delivered by electronic mail, with confirmed receipt, to the following addresses or to such other address as either Party shall designate by proper notice to the other Party. Unless otherwise provided herein, notices will be deemed given as of the date of actual receipt.

Notices to Grantee:

Taylor Merchant Association
2533 Euclid Heights Boulevard
Cleveland Heights, Ohio 44106-2709
Attn: Myra Orenstein, Acting Executive Director
Email: morenstein@catvinc.com

with a copy to:

and

Byron Legal, LLC
6506 Rockside Road, Suite 120
Independence, OH 44131
Email: evan@byron-legal.com

Notices to the City:

City of Cleveland Heights
40 Severance Circle
Cleveland Heights, Ohio 44118
Attn: Director of Economic Development
Email: BAnderson@clevelandheights.gov

with a copy to:

Director of Finance
40 Severance Circle
Cleveland Heights, Ohio 44118

Email: JBrodzinski@clevelandheights.gov

ARTICLE VI
ENTIRE AGREEMENT

DRAFT

6.1 This Agreement and its incorporated exhibits represent and are the entire agreement between Grantee and the City and supersede any previous agreement or representation with respect to the subject matter described in this Agreement. This Agreement may not be altered or amended except by the mutual agreement of Grantee and the City, made in writing and signed by both Parties. This Agreement may be executed in counterparts, each of which is deemed an original, and such counterparts together shall constitute but one and the same agreement. The captions and headings of the paragraphs of this Agreement are inserted solely for the convenience of reference; they in no way define, limit, extend, or aid in the construction of the scope, extent, or intent of this Agreement. In the event that any provision contained in this Agreement is determined to be unenforceable by a court of competent jurisdiction, the remainder of this Agreement is to continue in full force and effect and not be affected by such determination. A Party's failure to enforce the provisions of this Agreement will not be construed as a waiver of any provision, and such failure will not limit the right of such Party to enforce each and every provision of this Agreement.

ARTICLE VII GOVERNING LAW

7.1 This Agreement is to be construed in accordance with the laws of the United States, the State of Ohio, and the City of Cleveland Heights, Ohio.

ARTICLE VIII INDEMNIFICATION

8.1 The Grantee shall protect, indemnify, and save the City harmless from and against any damage, cost, or liability resulting from claims for any or all injuries to persons or damage to property, arising from intentional, willful or negligent acts or omissions, or any breaches of any of the obligations or covenants set forth in this Agreement, of the Grantee, its officers, employees, agents, or subcontractors. In case any claim is at any time made, or action or proceeding is brought, against the City in respect of which indemnity may be sought under this Agreement, the City will give prompt written notice of that action or proceeding to the Grantee, and the Grantee, upon receipt of that notice will have the right, but not the obligation, to assume the defense of the action or proceeding. The City agrees to lend the Grantee such assistance as the Grantee will reasonably request in defense of any claim, demand, action or proceeding.

IN WITNESS WHEREOF, this Agreement is executed as of the Effective Date. The individual representatives of the Parties signing below hereby represent, warrant, and certify that they are authorized to sign on behalf of their respective Parties.

CITY OF CLEVELAND HEIGHTS, OHIO

TAYLOR MERCHANT ASSOCIATION

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Approved as to legal form:

William R. Hanna
Director of Law

DRAFT

CERTIFICATION REGARDING THE AVAILABILITY OF FUNDS

I, Joseph Brodzinski, Finance Director of the City of Cleveland Heights, hereby certify that the money to meet this Agreement has been lawfully appropriated for the purpose of this Agreement and is in the treasury of the City of Cleveland Heights or is in the process of collection, to the credit of the appropriate fund, free from prior encumbrance. This certification is given in compliance with Ohio Revised Code Sections 5705.41 and 5705.44.

Amount - \$317,060.00.

Joseph Brodzinski, Finance Director

Date

EXHIBIT A

SCOPE OF WORK

A. PROGRAM DESCRIPTION AND OBJECTIVES

Taylor Merchant Association

Taylor Project Description, Objectives and Timeline

The Goals

- Creation of a Community
 - Ensure that all merchants and businesses are aware of developments to re-invent Taylor
 - Phase One
 - Conduct Board Meetings as needed to ensure programs are being established and initiated
 - Conduct Merchant Meetings to educate all of programs and progress
 - Create committees to ensure that programs are all-inclusive and to gain buy-in from the majority.
- Repositioning the image of Taylor from a drive-through street to a district of interesting and diverse businesses, retail merchants and internationally-flavored cuisine
 - Create a Taylor logo
 - Create Taylor overall branding (social media and print)
 - Create a Taylor website
 - Map
 - Events Page
 - Mission Statement
 - Merchant Descriptions
 - Establish an e-newsletter list
 - Work with Planning & Economic Development and Cuyahoga County to reinforce the branding identification through signage and wayfinding
 - Reinforce branding through marketing and promotions
- Establish a beautification/maintenance program
 - Maintain clear sidewalks in winter months through a snowplowing contract
 - Landscaping
 - Year One
 - Invest in and maintain hanging baskets
 - Ensure that weeds and overgrowth of grass is handled
 - Year Two
 - Collaborate with the City/County to introduce uniform street-level planters
- Collaborate with Economic Development/Planning
 - Maintain ongoing conversations regarding the Taylor Road Streetscape Program
- Collaborate with Cain Park
 - Winter months
 - Investigate bringing in operators to sell seasonal items

- Investigate bringing in vendors for cocoa and pastries
- Investigate sled rental program
- Discuss possibility of shuttle service from NABA to Taylor for sledding
- Summer months
 - Help spread the word about Cain Park programming
 - Attempt to coordinate restaurant/Cain Park packages, thereby creating “An Evening in Cleveland Heights” promotion

The Timeline

- Contract for snowplowing
 - Already established. Payments must be made asap
- Hire attorney
- Apply for nonprofit status with State of Ohio
- Apply for 501c3 status with Internal Revenue Service
- Contract for landscaping
- Create and approve logo designs for branding efforts
- Conduct strategy meetings with all merchants and building owners
 - Re-evaluate budget and determine priorities
- Initiate conversations with local artists including but not limited to fine artists, muralists, musicians and more
- Investigate grant opportunities
- Begin creation of promotional calendar
 - Determine the possibility of creating a truck promotion in Fall, 2026

Completed Efforts to Date

- Establishment of Board of Directors
 - Laura Delaney
 - Nicolette Creel
 - Matthew Wymer
 - Monse Maragano
 - Rabbi Yechiel Friedman
 - Hank Kornblut
 - Nochum Drazin
 - Davida Russell
 - Natika Anderson, PNC Bank
- Acting Executive Director
 - Myra G. Orenstein, President, CATV, Inc.
- Appointing Future Heights as Fiscal Agent
- Receipt of EIN
- Receipt of \$20,000 in funds from Cuyahoga County
 - Determination to allocate \$5,000 to NABA

Ongoing Efforts

- Establish calendar of meetings
- Establish reporting system with public access to meeting minutes and financials
- Maintain ongoing communication with Department of Planning and Economic Development and City Council

About the Acting Executive Director

Myra G. Orenstein is the creator of one of the first advertising collaboratives in Cleveland, Ohio. Her agency, CATV, Inc., has been awarded local, national and international recognition for its creative excellence. Her clients have included Comcast Cable, HBO, Showtime, The Disney Channel, MasterCard International, Easter at The White House (Clinton Administration), Eagle Rock Entertainment, BMG, Hyde Park Restaurant Group, Strang Management, Rogers Cable (Canada), Coventry Village Special Improvement District and Cedar Fairmount Special Improvement District among others.

For the past 18 years, she has served as Acting Executive Director of Cleveland Independents, directly responsible for its marketing and advertising efforts and its growth to becoming one of the largest organizations of locally owned, independent restaurants in the U.S.

She was approached recently and has been working with a new organization, Columbus Independents, in an effort to replicate the success of the Cleveland organization.

Most recently, she has been named Acting Executive Director of both NABA and Taylor, two Cleveland Heights commercial districts.

Myra is a 40+ year resident of Cleveland Heights. Her children attended and are graduates of Heights' schools.

B. ROLES AND RESPONSIBILITIES**Taylor Merchant Association**

Myra Orenstein, Acting Executive Director
2533 Euclid Heights Boulevard
Cleveland Heights, Ohio 44106-2709

City Staff

Brian Anderson, Director of Economic Development
40 Severance Circle
Cleveland Heights, Ohio 44118
Email: BAnderson@clevelandheights.gov

Director of Finance
40 Severance Circle
Cleveland Heights, Ohio 44118
Email: JBrodzinski@clevelandheights.gov

C. PROGRAM ADMINISTRATION AND PROCESS OVERVIEW**Payment of Funds**

The City hereby determines that payment on reimbursement basis is not feasible because Grantee lacks sufficient working capital and agrees to provide cash to Grantee on a working capital advance basis in accordance with 2 C.F.R. § 200.305(b)(4).

Grantee agrees that an advance of Thirty-Two Thousand Five Hundred Dollars (\$32,500) will cover Grantee's disbursement needs for the initial period. Thereafter, the City shall reimburse Grantee for its actual cash disbursements in accordance with this Agreement, provided that the payment of funds in any 12-month period shall be limited to the amounts budgeted in Attachment B to this Exhibit. The City shall make payment within 30 calendar days after receipt of the billing, unless it finds in its sole, reasonable discretion that any of the expenditures are ineligible, insufficiently documented, or otherwise improper.

To the extent available, Grantee shall disburse funds available from program income (including repayments to a revolving fund), rebates, refunds, contract settlements, audit recoveries, and interest earned on such funds before requesting additional cash payments. Grantee shall provide the City with all invoices, receipts, and other supporting documentation that the City requests, including but not limited to written justifications for any and all expenditures, regardless of whether the related payment was from Grantee's funds, program income, or an amount advanced by the City. If the City finds in its sole, reasonable discretion that any expenditure is ineligible or insufficiently documented, or otherwise improper, Grantee shall refund the full amount of such improper expenditure directly to the City.

The amount of the Total Award is subject to adjustment by the City if a substantial change is made to the Services under this Agreement or if this Agreement is terminated prior to the expiration of the Agreement's Term. Program funds shall not be expended to satisfy obligations incurred prior to the Effective Date. Costs incurred shall only be as necessary and allowable to carry out the purposes and activities enumerated in the Scope of Work and may not exceed the maximum limits set in the Attachment B. Expenses charged against the Total Award shall be incurred in accordance with this Agreement.

Program Income

Grantee shall not charge for the provision of any services funded by the proceeds awarded pursuant to this Agreement.

D. WORKPLAN

The Timeline

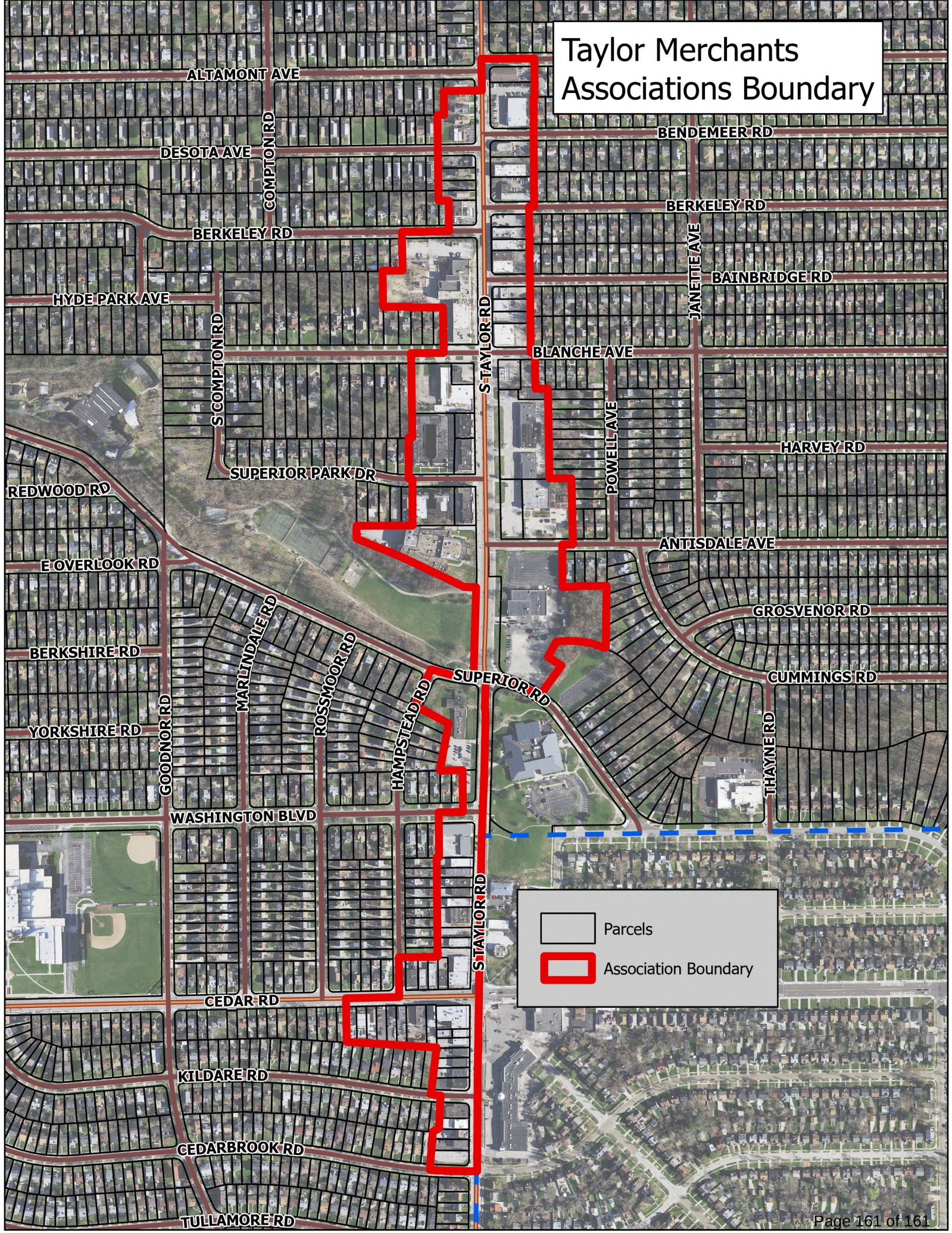
- Contract for snowplowing
 - Already established. Payments must be made asap
- Hire attorney
- Apply for nonprofit status with State of Ohio
- Apply for 501c3 status with Internal Revenue Service
- Contract for landscaping
- Create and approve logo designs for branding efforts
- Conduct strategy meetings with all merchants and building owners
 - Re-evaluate budget and determine priorities
- Initiate conversations with local artists including but not limited to fine artists, muralists, musicians and more
- Investigate grant opportunities
- Begin creation of promotional calendar
 - Determine the possibility of creating a truck promotion in Fall, 2026

E. BUDGET

The Program Budget is attached to this Exhibit and hereby incorporated by reference as Attachment B (“Approved Budget”).

Item	Year 1	Year 2	Year 3
Consulting	36,000.00	36,000.00	36,000.00
Accounting Fees	2,000.00	1,600.00	1,750.00
Legal Fees	2,100.00	1,500.00	1,000.00
State Filing Fees	600.00	-	-
Directors and Officers Insurance	600.00	650.00	700.00
Landscaping/Spring-Summer	2,345.00	2,345.00	15,000.00
Landscaping-Soil	250.00	250.00	250.00
Landscaping-Watering-5 months	3,000.00	3,000.00	19,500.00
Landscaping Tree Pits	1,000.00	1,000.00	1,000.00
Snowplowing-sidewalks	5,800.00	6,000.00	6,200.00
Landscaping Holiday	8,000.00	8,000.00	8,000.00
Planters		15,000.00	
Rock Salt 10 lb. bag for each merchant	850.00	900.00	950.00
Initial concept/design	1,000.00	-	-
Logo	750.00		
Door Stickers-100 printing	300.00	400.00	500.00
Website Design	5,000.00	-	-
Website Development-Backend	2,000.00	-	-
Website Dreamhost-Monthly	420.00	450.00	475.00
Website Infrastructure	700.00	-	-
Website Domain Registration	75.00	75.00	75.00
Website Monthly Maintenance	4,800.00	4,800.00	4,800.00
Social Media-Constant Contact-Monthly	3,300.00	3,300.00	3,300.00
Format Social and E-Newsletter	500.00	-	-
Monthly Social & E-Newsletter	4,000.00	4,000.00	4,000.00
Fall Promotion-Big Truck Event	2,000.00	2,000.00	2,000.00
Fall Promotion-Police Presence	2,000.00	2,000.00	2,000.00
Fall Promotion-Rack Card Design	600.00	700.00	800.00
Fall Promotion-Rack Card Printing	900.00	900.00	1,000.00
Fall Promotion-Rack Card Distribution	750.00	750.00	750.00
Summer Promotion-Social	3,000.00	3,000.00	3,000.00
Summer Promotion-Rack Cards Design	600.00	700.00	800.00
Summer Promotion-Rack Card Printing	900.00	900.00	1,000.00
Summer Promotion-Rack Card Distribut	500.00	550.00	575.00
Holiday Promotion-Christmas/Chanukah	3,000.00	3,000.00	3,000.00
Music for Promotions	2,000.00	2,200.00	2,225.00
Merchant Mixer-Food	750.00	750.00	750.00
Merchant Mixer-Food Kosher	750.00	750.00	750.00
Directories-Design	500.00	550.00	600.00
Directories-Printing	1,000.00	1,000.00	1,100.00
Directories-Distribution	500.00	500.00	500.00
Stock Photography	500.00	500.00	500.00
Illustration-Format	1,500.00	2,000.00	2,200.00
Artists/Talent for Summer/Winter	5,000.00	5,000.00	5,000.00
Rentals for Promotions	5,000.00	5,000.00	5,000.00
CH Police Monitoring for Events	2,000.00	3,000.00	4,000.00
Supplies	200.00	200.00	200.00
Postage and Delivery	200.00	200.00	200.00
Tote Bag Design	200.00	200.00	200.00
Tote Bags	400.00		
T-Shirt Design	400.00	-	-
T-Shirts	400.00	-	-
Winter Sledding Promotion	5,250.00	5,250.00	6,000.00
Contingency	30,000.00	30,000.00	30,000.00
Total	156,190.00	160,870.00	177,650.00

Taylor Merchants Associations Boundary



Parcels



Association Boundary