



May 23, 2024
Special Meeting
6:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

AGENDA - CLEVELAND HEIGHTS CITY COUNCIL MEETING

- 1) Meeting called to order by Council President
- 2) Roll Call of Council Members
- 3) Excuse absent members
- 4) Amendments to the Agenda (if necessary)
- 5) **LEGISLATION**

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

ORDINANCE NO. 091-2024(F): First Reading. An Ordinance amending Section 1 of Ordinance No. 038-2023, “Wage and Salary Ordinance,” to adjust the pay scales and modify job titles of certain seasonal positions within the Department of Parks and Recreation; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 092-2024(MSES): First Reading. A Resolution authorizing an agreement with Ron Marhofer Chevrolet, Inc. for the purchase of four (4) used 2023 Chevrolet Bolt EVs for the Department of Planning and Development; waiving competitive bidding; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 093-2024(MSES): First Reading. A Resolution authorizing an agreement with Lavery Automotive Sales & Service, LLC for the purchase of two (2) used 2023 Chevrolet Bolt EVs for the Department of Planning and Development; waiving competitive bidding; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

6) Adjournment

NEXT MEETING OF COUNCIL: JUNE 3, 2024



Date: 5/23/24

To: Council

From: Kelly Ledbetter, Director Parks & Recreation

Subject: Lifeguard Pay Increases / Cain Park Seasonal Staff Changes

Purpose Statement:

To make changes to the 2023 wage and salary ordinance to address 2024 seasonal staffing needs in Parks and Rec., including Cumberland Pool and Cain Park.

In particular, there is a need to increase the pay of seasonal lifeguard staff (see below) to stay competitive with the current market and employ enough lifeguards to fully staff Cumberland Pool for the 2024 swim season. The pay range for lifeguard pay previously was \$10.10-\$13.00 per hour but will now be \$14-16 per hour. The range for Head Guard is being increased from \$10-14/hour to \$14-18/hour. The revisions also clarify that lifeguards with the ALS (Advanced Life Support) certification from the American Red Cross may be paid up to \$17/hour (essentially a \$1 hourly increase). These changes were a part of the Department's '24 budget request.

Changes to the wage and salary ordinance for other seasonal Parks & Recreation positions are also needed, including increases in pay for competitive reasons (multiple positions) and the creation of new positions in Cain Park (Concession Shift Supervisor, Concession Worker and House Manager), in part to reflect the allocation of certain work to seasonal employees rather than independent contractors.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why?

In order to meet the start of swim and Cain Park performance season.

Is passage on first reading necessary: Yes: X No: _____

If yes, why?

In order to meet the start of swim and Cain Park performance season.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

Proposed: 05/23/2024

ORDINANCE NO. 091-2024, *First Reading*

By Mayor Seren

An Ordinance amending Section 1 of Ordinance No. 038-2023, "Wage and Salary Ordinance," to adjust the pay scales and modify job titles of certain seasonal positions within the Department of Parks and Recreation; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, on March 20, 2023, this Council, pursuant to Article V, Section 4 of the Charter of the City of Cleveland Heights and Section 139.21 of the Codified Ordinances of the City of Cleveland Heights, adopted Ordinance No. 038-2023, establishing salary schedules, position classifications and other compensation, and benefits for officers and employees of the City; and

WHEREAS, this Council wishes to amend Ordinance No. 038-2023 to adjust the pay scales and modify job titles of certain seasonal positions within the Department of Parks and Recreation.

BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. That the positions listed under the Section 1 subheadings, "RECREATION PROGRAMS: SWIMMING POOLS" and "CAIN PARK THEATER" of Ordinance No. 038-2023, the "Wage and Salary Ordinance," are hereby amended as follows:

RECREATION PROGRAMS: SWIMMING POOLS:

Assistant Supervisor	10.10/hour	16.50/hour
Aquatic Program Supervisor	10.10/hour	14.48/hour
Cashier	10.10/hour	13.36/hour
Guard (A.L.S.)	10.10/hour	13.00/hour
<u>*Guards with A.L.S. Certificate may earn up to 17.00/hour</u>	<u>14.00/hour</u>	<u>16.00*/hour</u>
Head Guard	10.00/hour <u>14.00/hour</u>	14.00/hour <u>18.00/hour</u>
Head Cashier	10.10/hour	13.36/hour
Head Coach (Summer)	364.14/ Per biweekly pay period	573.68/
Head Coach Assistant	260.10/ Per biweekly pay period	573.68/

ORDINANCE NO. 091-2024

Learn to Swim Coordinator	260.10/per season	573.68/season
Preschool Learn to Swim Coordinator	260.10/per season	573.68/season
Pool Attendant	10.10/hour	11.33/hour
Pool Maintenance	10.10/hour	11.33/hour
Pool Manager	10.40/hour <u>15.00/hour</u>	18.07/hour <u>20.00/hour</u>
Private Instructor Fee	2/3 of private instruction; Fees charged and collected	
Security Guard	10.10/hour	10.53/hour
Sports Assistant	10.10/hour	12.33/hour
Sports Coordinator	10.10/hour	23.65/hour
Sports Supervisor	10.10/hour	23.65/hour
Tennis Court Attendant	10.10/hour	10.18/hour
Tennis Lesson Instructor	10.40/hour	18.22/hour
Tennis Program Coordinator	2,601.00/season	4,489.45/season
Umpire	10.40/hour	23.65/hour
Water Aerobics Instructor	182.07/per session	286.84/session
<u>CAIN PARK THEATRE:</u>		
Actor	300.00/week <u>414.00/week</u>	500.00/week <u>600.00/week</u>
Assistant Box Office Manager	350.00/week <u>15.00/hour</u>	550.00/week <u>18.00/hour</u>
Assistant Operations Manager	350.00/week	550.00/week

ORDINANCE NO. 091-2024

Assistant Production Manager	350.00/week <u>400.00/week</u>	550.00/week <u>720.00/week</u>
Assistant Stage Manager	350.00/week <u>414.00/week</u>	550.00/week
Assistant to General Manager	400.00/week	600.00/week <u>720.00/week</u>
Box Office Manager	350.00/week <u>15.00/hour</u>	550.00/week <u>20.00/hour</u>
Box Office Staff	10.10/hour <u>11.00/hour</u>	15.00/hour
Carpenter	300.00/week	500.00/week
<u>Concession Shift Supervisor</u>	<u>12.00/hour</u>	<u>16.00/hour</u>
<u>Concession Worker</u>	<u>11.00/hour</u>	<u>15.00/hour</u>
Costume Shop Manager	350.00/week	550.00/week
<u>House Manager</u>	<u>300.00/week</u>	<u>450.00/week</u>
Operations Assistant	300.00/week	500.00/week <u>600.00/week</u>
Operations Manager	450.00/week	650.00/week <u>800.00/week</u>

SECTION 2. That the versions of the above subheadings of Section 1 of Ordinance No. 038-2023 in effect prior to the passage of this Ordinance are hereby repealed and replaced in their entirety, and the remaining provisions of Ordinance No. 038-2023 shall remain in full force and effect.

SECTION 3. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 4. It is necessary that this Ordinance become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need for the amendments to Ordinance No. 038-2023 to be effective at the earliest time possible to provide sufficient clarity to City employees as to their compensation and benefits. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposed: 05/23/2024

RESOLUTION NO. 092-2024(MSES), *First Reading*

By Mayor Seren

A Resolution authorizing an agreement with Ron Marhofer Chevrolet, Inc. for the purchase of four (4) used 2023 Chevrolet Bolt EVs for the Department of Planning and Development; waiving competitive bidding; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City has previously purchased Chevrolet Bolt EVs for use in conducting City business and providing services to residents and has found them to be well-suited for such purpose and economical to operate; and

WHEREAS, the Chevrolet Bolt EV is no longer manufactured, with the last model year having been 2023, and therefore is not available through a state bid program and is in short supply; and

WHEREAS, the City wishes to purchase six (6) used 2023 Chevrolet Bolt EVs for the Department of Planning and Development; and

WHEREAS, four (4) used Chevrolet Bolt EVs are available through Ron Marhofer Chevrolet, Inc., of Stow, Ohio, at attractive prices, to-wit, \$22,725 to \$24,725.

BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements and to sign any other documents necessary for the purchase of four (4) used 2023 Chevrolet Bolt EVs for the Department of Planning and Development. The purchase price for said vehicles shall not exceed the sum of Ninety-Three Thousand and Nine Hundred Dollars (\$93,900.00), plus applicable fees. All agreements and related documents hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. It is necessary that Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the purchase the specified used vehicles before another purchaser does so. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

RESOLUTION NO. 092-2024(MSES)

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposed: 05/23/2024

RESOLUTION NO. 093-2024(MSES), *First Reading*

By Mayor Seren

A Resolution authorizing an agreement with Lavery Automotive Sales & Service, LLC for the purchase of two (2) used 2023 Chevrolet Bolt EVs for the Department of Planning and Development; waiving competitive bidding; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City has previously purchased Chevrolet Bolt EVs for use in conducting City business and providing services to residents and has found them to be well-suited for such purpose and economical to operate; and

WHEREAS, the Chevrolet Bolt EV is no longer manufactured, with the last model year having been 2023, and therefore are not available through a state bid program and are in short supply; and

WHEREAS, the City wishes to purchase six (6) used 2023 Chevrolet Bolt EVs for the Department of Planning and Development; and

WHEREAS, two (2) used Chevrolet Bolt EVs are available through Lavery Automotive Sales & Service, LLC of Alliance, Ohio, at attractive prices, to-wit, \$20,850 each.

BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements and to sign any other documents necessary for the purchase of two (2) used 2023 Chevrolet Bolt EVs for the Department of Planning and Development. The purchase price for said vehicles shall not exceed the sum of Forty-One Thousand and Seven Hundred Dollars (\$41,700.00), plus applicable fees. All agreements and related documents hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the purchase the specified used vehicles before another purchaser does so. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

RESOLUTION NO. 093-2024(MSES)

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor