



September 16, 2024
Regular Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

AGENDA - CLEVELAND HEIGHTS CITY COUNCIL MEETING

- 1) **Meeting called to order by Council President**
- 2) **Roll Call of Council Members**
- 3) **Excuse absent members**
- 4) **Amendments to the Agenda (if necessary)**
- 5) **Approval of minutes from previous meeting(s)**
 - a. May 20, 2024
 - b. September 9, 2024
- 6) **Communications from the Mayor**
- 7) **City Administrator's Report**
- 8) **Departmental Report(s)**
- 9) **Report of the Clerk of Council**
 - a. Notify council that an application has been received from the Ohio Division of Liquor Control for a new D5 permit for Wizbang Theatre LLC located at 2134 Lee Rd.
- 10) **Public Comment - Legislative Agenda Items only**

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda).
- 11) **Public Comment - General**

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. If there are more than 15 speakers, the time will be automatically reduced to 2-minutes. Council President reserves the right to reduce the time limit based on the volume of business on the agenda).

12) **LEGISLATION**

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

RESOLUTION NO. 176-2024(PD): First Reading. A Resolution authorizing the Mayor to submit a joint application with the City of East Cleveland to the Northeast Ohio Area Wide Coordinating Agency (“NOACA”) for a grant under the Transportation for Livable Communities Initiative (“TLCI”) Implementation Grant Program to fund Phase 2 of the Taylor Road Corridor Road Reconfiguration and to accept and enter into any agreements related to the Grant Program; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 177-2024(PSH): First Reading. A Resolution authorizing the Mayor to enter into an agreement with American Builders and Applicators, LLC, a certified lead abatement contractor, for the use of Lead Safe Cuyahoga (LSC) Grant funds in connection with the abatement of lead-based paint hazards at 989 Oxford Road, a 12-unit apartment building; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 178-2024(PSH): First Reading. A Resolution authorizing the Mayor to enter into an agreement with Omega Brother, LLC, a certified lead abatement contractor, for the use of Lead Safe Cuyahoga (LSC) Grant funds in connection with the abatement of lead-based paint hazards at 1681 and 1683 Lee Road, a 2-unit house; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 179-2024(PSH): First Reading. A Resolution authorizing the Mayor to enter into an agreement with American Builders and Applicators, LLC, a certified lead abatement contractor, for the use of Lead Safe Cuyahoga (LSC) Grant funds in connection with the abatement of lead-based paint hazards at 2201 North Taylor Road, a 6-unit mixed-use building; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 180-2024(PSH): First Reading. A Resolution authorizing the Mayor to enter into an amendment to an agreement with the Cuyahoga County Board of Health that funds lead remediation work on residential properties for the purpose of extending the term of said agreement; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 181-2024(COTW): First Reading. A Resolution encouraging Heights Libraries to work toward a solution that transfers ownership of the P.E.A.C.E Campus Building at 2843 Washington Blvd, Cleveland Heights, OH 44118 to Coventry PEACE, Inc; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by President Cuda, Vice President Russell, Councilmember Cobb, Councilmember Petras, Councilmember Mattox, Councilmember Larson, and Councilmember Posch
Move for Adoption

RESOLUTION 182-2024(COTW): First Reading. HA Resolution providing for a contribution of up to Four Thousand Dollars in support of the 2024 Cleveland Heights Happy 5K, 10K, and Fun Run; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by President Cuda, Vice President Russell, Councilmember Cobb, Councilmember Mattox, Councilmember Larson, Councilmember Petras, and Councilmember Posch
Move for Adoption

b. First Readings Only

ORDINANCE NO. 183-2024(COTW): First Reading. An Ordinance authorizing and directing the Mayor to execute an engagement letter with the law firm Singerman, Mills, Desberg & Kauntz to provide legal counsel for

Councilmember James Posch; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Councilmember Posch

c. Consent Agenda

RESOLUTION NO. 184-2024(CRR): First Reading. A Resolution recognizing October, 2024 as *National Breast Cancer Awareness Month*; October 13, 2024 as *Metastatic Breast Cancer Awareness Day*; and October 18, 2024, as *National Mammography Day*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

RESOLUTION NO. 185-2024(CRR): First Reading. A Resolution recognizing October 2024 as *Domestic Violence Awareness Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

RESOLUTION NO. 186-2024(CRR): First Reading. A Resolution recognizing October 11, 2024 as *National Coming Out Day*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by President Cuda, Vice President Russell, Councilmember Cobb, Councilmember Mattox, Councilmember Larson, Councilmember Petras, and Councilmember Posch

Move to Suspend Rules
Move for Adoption

13) Committee Reports

14) Old Business

15) New Business

16) Council Member Comments

(Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

17) Council President's Report

18) Adjournment

NEXT MEETING OF COUNCIL: OCTOBER 7, 2024



May 20, 2024
Regular Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

- **Meeting called to order by Council President**

Start: 7:30 pm.

Motion to appoint Craig Cobb as acting Clerk: Anthony Mattox Jr.

Seconded: Jim Petras

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell,
Jim Petras, Jim Posch

No: None

MOTION PASSED

- **Roll Call of Council Members**

Present: Tony Cuda, Davida Russell, Craig Cobb, Gail Larson, Jim Petras,
Anthony Mattox Jr., Jim Posch

Excused: None

Absent: None

- **Excuse absent members**

- **Amendments to the Agenda (if necessary)**

Motion to add RES 090-2024 to First Readings Only: Jim Petras

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell,
Jim Petras, Jim Posch

No: None

MOTION PASSED

Motion to add the ceremonial swearing-in of Jim Posch to the agenda: Jim
Petras

Seconded: Gail Larson

1 **Yes:** Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell,
2 Jim Petras, Jim Posch
3 **No:** None
4

MOTION PASSED

5 • **Approval of minutes from previous meeting(s)**
6

7 a. April 15, 2024
8

APPROVED

9 b. April 25, 2024
10

APPROVED

11 • **Ceremonial Swearing In**

- 12 • Jim Posch was sworn in by Law Director, Bill Hanna

13 • **Communications from the Mayor**
14

- 15 • Notified Council that sealed bids were received on May 3rd for project #24-
16 02 -- "2024 Road Program" -- and Ronyak Paving's Bid of \$1,349,588.55
17 has been found to be the lowest and best responsible bid.
18 • Notified Council that sealed bids were received on May 17th for project
19 #24-11 -- "2024 Compton Pocket Park" -- and Protect-A-Cote's Bid of
20 \$113,636.67 has been found to be the lowest and best responsible bid
21 • Announced that Eric Elmi is the new Chief Building Official for Cleveland
22 Heights
23

24 • **City Administrator's Report**
25

- 26 • Is prepared to give written report to Council around 6/27 and 12/16
27

28 • **Departmental Report(s)**

29 **Public Works:** Explained how the road program works and how they chose
30 which roads will be completed each year. Also explained the many sewer
31 projects that are happening throughout the city, and gave some details on
32 traffic studies that will be happening this year.
33
34

35 • **Public Comment - Legislative Agenda Items only**

36 (Note: Persons wishing to speak must register in advance. A 3-minute time limit
37 applies. Council President reserves the right to reduce the time limit based on the
38 volume of business on the agenda).
39
40

Name	Citizen/Board Member/Other	Topic(s)
Mike Edwards	Citizen	TWG/Nobility Court Project
Dale Richardson	Citizen	TWG/Nobility Court Project
Ruth Demilia	Citizen	TWG/Nobility Court Project
Jimmie Hicks	Citizen	TWG/Nobility Court Project
Leslie Braidech	Citizen	TWG/Nobility Court Project
Sharon Sanders	Citizen	TWG/Nobility Court Project
Carolyn Redinger	Citizen	TWG/Nobility Court Project
Melody Joy Hart	Citizen	TWG/Nobility Court Project and DORA on Cedar-Lee
CJ Nash	Citizen	TWG/Nobility Court Project
Maya Evans	Citizen	TWG/Nobility Court Project
Charles Jones Jr.	Citizen	TWG/Nobility Court Project
Felicia Ross	Citizen	TWG/Nobility Court Project
Anthony Herrington	Citizen	TWG/Nobility Court Project
Brittany Macky	Citizen	TWG/Nobility Court Project
Tonya Palmer	Citizen	TWG/Nobility Court Project
Vonetta Lovelace	Citizen	TWG/Nobility Court Project
Patrick Freed	Citizen	TWG/Nobility Court Project
Dianne Hallum	Citizen	TWG/Nobility Court Project
Theresa Lockridge	Citizen	TWG/Nobility Court Project

- **Public Comment - General**

(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. Council President reserves the right to reduce the time limit based on the

1 volume of business on the agenda).
2

Name	Citizen/Board Member/Other	Topic(s)
Bob Ferguson	Citizen	Grass cutting at 3663 Mt. Laurel Rd. and infestation of racoons at that address
Leslie Williams	Citizen	General disrepair of Noble neighborhood and a lack of safety in the neighborhood
Patricia Brooks	Citizen	Blanche Rd. extension and vacant lots
Lawrence Bradley	Citizen	Blanche Rd. extension and vacant lots

3
4
5 • **LEGISLATION**

6 *Note: The title for each piece of legislation contains a parenthetical reference to*
7 *the Council Committee within which the subject matter of the legislation falls.*
8 *Council Committees are abbreviated as follows: (AS)-Administrative Services;*
9 *(COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation;*
10 *(F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and*
11 *Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public*
12 *Safety and Health. See Resolution 97-2022 for a list of Council Committee*
13 *subject matter areas.*

14
15
16 a. **First Readings – Consideration of Adoption Requested**
17

18 **RESOLUTION NO. 083-2024(PSH): First Reading.** A Resolution authorizing
19 the Mayor to execute an agreement with the Cities of Shaker Heights,
20 Richmond Heights, South Euclid and University Heights to establish and
21 participate in a mental health crisis assistance program to be entitled the First
22 CALL (for Crisis Assistance and Local Link) Program; and declaring the
23 necessity that this legislation become immediately effective as an emergency
24 measure.

25
26 Introduced by Mayor Seren

27 **Motion to adopt:** Anthony Mattox Jr.

28 **Seconded:** Davida Russell

29
30 **Discussion:** Councilmember Larson thanked the Mayor for taking part in this
31 important program
32

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch
No: None

LEGISLATION PASSED

ORDINANCE NO. 084-2024(F): First Reading. A Resolution declaring the necessity of assessing a portion of the expense of street lighting; and declaring an emergency.

Introduced by Mayor Seren

Motion to adopt: Craig Cobb

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch
No: None

LEGISLATION PASSED

ORDINANCE NO. 085-2024(F): First Reading. A Resolution declaring the necessity of assessing a portion of the expense of improving streets and parkways, including grading, draining, curbing, paving, repaving, repairing, sweeping, or cleaning thereof, removing snow therefrom, and planting, maintaining, and removing shade trees thereon; and declaring an emergency.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch
No: None

LEGISLATION PASSED

b. First Readings Only

RESOLUTION NO. 086-2024(COTW), First Reading. A Resolution establishing July 2024 as a month of recess for City Council and canceling the July 1, 2024, and July 15, 2024 regular council meetings of the City Council of the City of Cleveland Heights, Ohio; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by President Cuda and Vice President Russell

READ INTO THE RECORD

ORDINANCE NO. 087-2024(PD): First Reading. An Ordinance amending Chapter 711, "Medical Marijuana," of the Codified Ordinances of the City of Cleveland Heights, Ohio to provide for the licensing of adult-use marijuana businesses within the City in addition to medical marijuana businesses.

Introduced by Mayor Seren

READ INTO THE RECORD

RESOLUTION NO. 090-2024(AS): First Reading. An Ordinance amending Section 111.10 of Chapter 111 of Title Three of the Administrative Code of the Codified Ordinances of the City of Cleveland Heights.

Introduced by Councilmember Petras

READ INTO THE RECORD

c. Second Readings

ORDINANCE NO. 070-2024(CRR): Second Reading. An Ordinance authorizing and approving the presentation of entertainment programs in Cain Park for the year 2024; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Craig Cobb

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

ORDINANCE NO. 077-2024(CRR): Second Reading. An Ordinance approving the application filed by the Mayor and authorizing the establishment of a Designated Outdoor Refreshment Area ("DORA").

Introduced by President Cuda and Vice President Russell

Community Relations and Recreation Committee - Public Hearing on the "DORA" legislation on Tuesday, May 28th at 6 pm in Council Chambers

ORDINANCE NO. 078-2024(MSES): Second Reading. An Ordinance authorizing the Mayor to take all actions necessary to apply for and accept one or more Northeast Ohio Public Energy Council 2024 Energized Community Grants; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Gail Larson

Seconded: Anthony Mattox Jr.

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

ORDINANCE NO. 079-2024(PD): Second Reading. An Ordinance authorizing the Mayor to execute a third amendment to an agreement for the sale of certain real property located at 2228 Noble Road (primary address) consisting of several contiguous parcels; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

ORDINANCE NO. 080-2024(PD): Second Reading. An Ordinance authorizing the Mayor to enter into a Development Agreement with TWG Development, LLC for the construction of a residential development at 2228 Noble Road (several parcels); and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Gail Larson

Discussion: Councilmembers gave their opinions and reasonings behind their votes. Councilmembers Mattox, Larson and Posch and President Cuda indicated that they will be voting yes on this project. Vice President Russell expressed that she will not be voting no on this development project.

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: Davida Russell

LEGISLATION PASSED

RESOLUTION NO. 082-2024(COTW): Second Reading. A Resolution establishing supplemental processes and procedures for City Council development of legislation.

Introduced by President Cuda

d. Consent Agenda

Motion to suspend rules: Gail Larson

Seconded: Craig Cobb

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

MOTION PASSED

Motion to adopt: Gail Larson

Seconded: Craig Cobb

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Davida Russell, Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 088-2024(CRR): First Reading. A Resolution declaring June 2024 to be *LGBTQ+ Pride Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Legislation passed on consent agenda

RESOLUTION NO. 089-2024(CRR): First Reading. A Resolution proclaiming June 7, 2024 to be *National Gun Violence Awareness Day* in the City of Cleveland Heights; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by President Cuda, Vice President Russell, Councilmember Cobb, Councilmember Mattox, Councilmember Larson, Councilmember Petras, and Councilmember Posch

Legislation passed on consent agenda

Committee Reports

HB: Update from the meeting on May 14th. Regular meetings are at 5pm on the second meetings of each month, meaning the next meeting will be June 11th.

MSES: Update from the meeting early in the day.

PD: There will be a public hearing for the dog park on May 29th at 6pm. There will be

1 a landlord tenant series with legal aid on June 29th from 10am-1:30pm

2 • **Old Business**

3 None

4 • **New Business**

5 None

6 • **Council Member Comments**

7 (**Note:** Council comments should directly relate to the business of the City of
8 Cleveland Heights, rather than personal reflection or commentary. A maximum
9 3-minute time limit applies, but the Council President may reduce time limit based
10 on the volume of business on the agenda, the time of evening, or other similar
11 factors.)

12 **Petras:** The City is hosting a Memorial Day ceremony at Cumberland Parks
13 Veterans Memorial at 10am. There will be an update on the Lower Shaker Lake
14 Dam reconstruction at 11am and 5pm at the nature center on May 21. The
15 Charter review commission is hosting a public meeting ta 6pm tomorrow at the
16 Lee Rd library.

17 **Cobb:** There is a vacancy on the Landmark Commission so if you are interested,
18 please submit an application on the City's website.

19 • **Council President's Report**

- 20 a. Committee Assignments - Councilmember Posch (Chair of Public Safety and
21 Health Committee, Vice Chair of Municipal Services and Environmental
22 Sustainability Committee, and member of Finance Committee)
23 b. He has gotten a lot of emails from the tenants at the Coventry Peace Campus
24 building regarding their pending lease expirations.
25
26

27 • **Adjournment**

28 End: 9:45 pm
29

30 **NEXT MEETING OF COUNCIL: JUNE 3, 2024**



September 9, 2024
Regular Meeting
5:00 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

MEETING MINUTES

1) Meeting called to order by Council President

Start: 5:00 PM

2) Roll Call of Council Members

Present: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

Excused: Davida Russell

Also present: Director Hanna, Clerk Balester

3) Excuse absent members

Davida Russell excused

4) LEGISLATION

Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation; (F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

RESOLUTION NO. 173-2024(F): First Reading. A Resolution approving the report of the Assessment Equalization Board appointed to hear objections to the estimated assessments for the public services plan for the Cedar Lee Special Improvement District, Inc. ("Cedar Lee SID"); and declaring the

necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Craig Cobb

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

ORDINANCE NO. 174-2024(F): First Reading. An Ordinance determining to proceed with the implementation through assessment of the cost of a public services plan for the Cedar Lee Special Improvement District, Inc ("Cedar Lee SID"); levying assessments for said purpose; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Gail Larson

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras, Jim Posch

No: None

LEGISLATION PASSED

RESOLUTION NO. 175-2024(PD): First Reading. Resolution authorizing the Mayor to apply for grant funding under the Cuyahoga County Department of Development's Community Development Supplemental Grant program to install benches in public parks, streetscapes and spaces throughout Cleveland Heights; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren

Motion to adopt: Anthony Mattox Jr.

Seconded: Craig Cobb

Motion to amend by substitution: Anthony Mattox Jr.

Seconded: Craig Cobb

Yes: Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras,

1 Jim Posch
2 **No:** None

3 **MOTION PASSED**

4
5 **Yes:** Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras,
6 Jim Posch
7 **No:** None

8 **LEGISLATION PASSED**

9 ***b. Second Readings***

10
11 **ORDINANCE NO. 167-2024(AS): Second Reading.** An Ordinance
12 amending Section 111.23, "Publication of Ordinances and Resolutions," of the
13 Codified Ordinances of the City of Cleveland Heights, OH.

14
15 Introduced by Councilmember Cobb

16 **Motion to adopt:** Anthony Mattox Jr.
17 **Seconded:** Gail Larson

18
19 **Yes:** Craig Cobb, Tony Cuda, Gail Larson, Anthony Mattox Jr., Jim Petras,
20 Jim Posch
21 **No:** None

22 **LEGISLATION PASSED**

23 **5) Discussion of Council's 2025 Expense Budget**

24
25 a. Draft Expense Budget

26 Council discussed its 2025 expense budget; a draft will be
27 submitted to Interim Director Schuster

28 **6) Adjournment**

29 5:34 PM

30
31 **NEXT MEETING OF COUNCIL: SEPTEMBER 16, 2024**



Date: September 5, 2024

To: City Council

From: Eric Zamft, Director of Planning & Development

Subject: Northeast Ohio Area Wide Coordinating Agency ("NOACA") Transportation for Livable Communities Initiative ("TLCI") Implementation Grant Program

Purpose Statement:

To authorize the Mayor to submit the joint application. For the Cities of Cleveland Heights, University Heights, & East Cleveland who have been working collaboratively to address shared challenges to transportation, access, and mobility within the region. Cleveland Heights and University Heights applied for and received a Transportation for Livable Communities Initiative ("TLCI") Implementation Program grant from the Northeast Ohio Areawide Coordinating Agency ("NOACA") in 2024 for Phase 1 of the Taylor Road Corridor Road Reconfiguration. Cleveland Heights and East Cleveland wish to submit a joint application for funding Phase 2 of the project, with Cleveland Heights as the Project Sponsor & lead applicant. Applications are due on October 9, 2024.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? The application is due on October 9, 2024

Is passage on first reading necessary: Yes: X No: _____

If yes, why? The application is due on October 9, 2024

If funding is required, is it already budgeted for? Yes: NA No: NA

If not already budgeted for, where will funding come from?

Proposed: 09/16/2024

RESOLUTION NO. 176-2024(PD), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to submit a joint application with the City of East Cleveland to the Northeast Ohio Area Wide Coordinating Agency (“NOACA”) for a grant under the Transportation for Livable Communities Initiative (“TLCI”) Implementation Grant Program to fund Phase 2 of the Taylor Road Corridor Road Reconfiguration and to accept and enter into any agreements related to the Grant Program; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Cities of University Heights, Cleveland Heights and East Cleveland (the “Cities”) recognize the shared challenges to transportation, access, and mobility within the region; and

WHEREAS, the Cities have determined to work collaboratively to meet those challenges through shared planning; and

WHEREAS, the Cities worked with NOACA on a TLCI grant in 2018 and 2019 to prepare the Taylor Road Corridor Study; and

WHEREAS, the Cities of Cleveland Heights and University Heights submitted and were awarded a TLCI implementation grant in 2024 to implement the components of the Taylor Road Corridor Study along South Taylor Road, from Euclid Heights Boulevard to Cedarbrook Road; and

WHEREAS, the Cities of Cleveland Heights and East Cleveland have determined to work collaboratively to implement recommendations of the Taylor Road Corridor Study along South and North Taylor Roads within their communities; and

WHEREAS, the Cities of Cleveland Heights and East Cleveland further have determined to supplement the Taylor Road Corridor Study’s recommendations with newer best practices; and

WHEREAS, the Cities of Cleveland Heights and East Cleveland propose the Taylor Road Corridor Reconfigurations Phase 2, which would consist of road diet, buffered bicycle lanes, and new paint (the “Project”); and

WHEREAS, the TLCI Implementation Program provides federal funds for projects that integrate transportation and land use planning, increase transportation options, promote livability, and advance the goals of NOACA’s Strategic Plan for northeast Ohio; and

RESOLUTION NO. 176-2024(PD)

WHEREAS, the TLCI Implementation Program is paid on a reimbursement basis, requiring the applicant to first expend funds (if matched) and then request reimbursement from NOACA; and

WHEREAS, the Cities of Cleveland Heights and East Cleveland have determined that the City of Cleveland Heights would act as the Project Sponsor and, therefore, would be designated as the recipient; and

WHEREAS, the City of Cleveland Heights agrees to abide by all federal requirements as a recipient of federal transportation funds, including Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act, and including all applicable federal procurement requirements; and

WHEREAS, the City of Cleveland Heights, as Project Sponsor, agrees to be responsible for managing any and all sub-contracting agencies, organizations, or consultants; and

WHEREAS, the City of Cleveland Heights, as Project Sponsor, agrees to complete the agreed upon scope of services or will forfeit current and future TLCI awards; and

WHEREAS, the City of Cleveland Heights, as Project Sponsor, is authorized to execute a contract with the Ohio Department of Transportation ("ODOT") and NOACA if selected for the TLCI Program.

WHEREAS, this Council has determined that it would be in the best interest of the City and its residents to submit the proposed joint application.

BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and is hereby, authorized to submit a joint application on behalf of the City of Cleveland Heights, with the City of East Cleveland, to the Northeast Ohio Areawide Coordinating Agency, with the City of Cleveland Heights acting as the Project Sponsor and designated recipient of USDOT funds, for the TLCI Implementation Program.

SECTION 2. The Mayor be, and he is hereby, authorized to accept and sign all documents for and enter into any agreements with the NOACA for such TLCI Implementation Grant funding.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet the application deadline of October 9, 2024. Wherefore, provided it receives the

RESOLUTION NO. 176-2024(PD)

affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



Date: 9/11/2024

To: Council President Cuda

From: Brian Iorio, AD Community Development

Subject: **989 Oxford Road** – Lead Safe Cuyahoga

Purpose Statement: To request contracting authority for the lead abatement project at **989 Oxford Road** utilizing Lead Safe Cuyahoga Funds. This 12-unit apartment building is going through a comprehensive interior renovation.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? The County Board of Health has expiring HUD funds that they require to be encumbered by September 30, 2024. The City's Housing Preservation Office is trying to take advantage of the funding opportunity and also minimize the amount of funding that CCBH returns to HUD.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? The County Board of Health has expiring HUD funds that they require to be encumbered by September 30, 2024.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

NA

Proposed: 09/16/2024

RESOLUTION NO. 177-2024(PSH), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with American Builders and Applicators, LLC, a certified lead abatement contractor, for the use of Lead Safe Cuyahoga (LSC) Grant funds in connection with the abatement of lead-based paint hazards at 989 Oxford Road, a 12-unit apartment building; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Lead Safe Cuyahoga Program is a program administered by the Cuyahoga County Board of Health (CCBH) through Lead Hazard Reduction Grant Program (CFDA 14.900) funding provided by the US Department of Housing and Urban Development; and

WHEREAS, the 12-unit apartment building, located at 989 Oxford Road, contains lead-based paint hazards and is eligible for assistance through the LSC Program; and

WHEREAS, the abatement of lead-based paint hazards in residential structures is vital for the health and well-being of all people, particularly for children under the age of 5; and

WHEREAS, the lowest bidder, American Builders and Applicators, LLC is a certified lead abatement contractor and is in good standing with the City of Cleveland Heights' Housing Preservation Office; and

WHEREAS, it would be in the best interest of the City and its residents to provide partial funding to assist such a project; and

WHEREAS, there are monies available for such purpose from the Lead Safe Cuyahoga Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to enter into an agreement and any related documents with American Builders and Applicators, LLC for the abatement of lead-based paint hazards at 989 Oxford Road. The agreement shall provide for funding in the amount of up to one hundred, twenty thousand, eight hundred and thirty-five dollars (\$120,835) from Lead Safe Cuyahoga Grant funds. The project to be completed by American Builders and Applicators, LLC is set forth in the Bid Request Form attached hereto as Exhibit A and incorporated herein. The agreement shall be

RESOLUTION NO. 177-2024(PSH)

subject to the approval as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to encumber grant funds for the abatement of lead-based paint hazards at 989 Oxford Road. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____

Approved: _____

KAHLIL SEREN
Mayor

City of Cleveland Heights
Housing Preservation Office

BID REQUEST FORM
Exhibit A - Specifications

DATE BIDS DUE 6/14/24

DATE BIDS RELEASED 6/7/24

Project

Program: Lead Safe Cuyahoga

Burns Noble Road LLC
989 Oxford Rd
Cleveland Heights, OH 44118
440-403-3332

The following is hereby submitted as per your request. This bid covers all work and/or specified in the bid documents received for this job.

The undersigned, having become thoroughly familiar with the terms and conditions of the proposed Contract Documents and with local conditions affecting the performance and costs of the Work at the place where the work is to be completed, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the Work within the time stated and in strict accordance with the proposed Contract Document, including furnishing of any construct, and complete said Work in accordance with the Contract Documents, for the sum of money:

All labor, materials, services, and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

ONE HUNDRED NINE THOUSAND
Total Bid EIGHT HUNDRED FIFTY Dollars: \$ 109,850.00

If awarded the Contract, the Bidder agrees to have on file with the Agency all required documents for verification of licensing and insurance. Completion of the project will require ____ calendar days. This proposal is valid for a period of 45 days.

For questions, please contact:

ZACHARY RAVANELLI
Housing Preservation Office
City of Cleveland Heights
216 990 2176- Cell

Contractor Information

Name: AMERICAN BUILDERS AND APPLICATORS LLC
Address: 908 Ford
City, St, Zip: CLEVELAND, OH 44143
Phone: 440-521-2941
Fed. Tax ID: ON FILE

Contractor Signature:  Date: 6-13-24

Health Dept.

- 1 ****COUNTY BOARD OF HEALTH USE ONLY.**
LEAD HAZARD CONTROL / REDUCTION GRANTS-UNIT PRODUCTION
 - 1] STREET ADDRESS: 2521 Noble Rd, Cleveland Heights Oh 44121
 - 2] SQ. FOOTAGE: 12,012
 - 3] TOTAL # ROOMS: 12
 - 4] OCCUPANCY: Rental Property (Apartment Building)
 - 5] YEAR BUILT: 1955
 - 6] WHERE: INTERIOR ☒ EXTERIOR ☒ SOIL
 - 7] WHAT: DUST CLEANING ☒ STABILIZE PAINT ☒
REPLACE COMPONENTS ☒ ABATE ☒ OTHER

Requirements

- 2 ****CONTRACTOR PERFORMANCE STANDARDS:**

A. Compliance with codes.

The contractor will comply with all state, city and county building codes and laws in effect at the time of award of this contract and will obtain at his own expense such permits, certificates and licenses as may be required in the performance of the work specified.

B. Guarantee.

The contractor will guarantee all work performed under the contract against any defects of material and workmanship for a period of one year or longer on specific items where applicable after the date of the final acceptance of the work. The contractor will replace, repair, without delay at his own expense. If the items in question have been abused or misused then this guarantee will be void. The guarantee is transferable if the house title changes in the one year period.

C. CLEAN UP:

The contractor will keep the premises clean of all rubbish and debris generated by the work in the contract. The contractor will remove all such rubbish and debris daily. The building and grounds must be kept neat and clean at all times.

3 **LEAD PROJECT PROTOCOL AND FINAL CLEARANCE

***HUD Guidelines:** All aspects of the job shall follow HUD Guidelines which includes high dust and low dust containment and proper demolition and debris disposal.

***Clearance:** The job site must be left clean and must pass final lead clearance inspection by the Cuyahoga County Board of Health. Cleaning performance standards can be found in the HUD Guidelines - Chapter 14, Cleaning: How to do it.
<http://www.hud.gov/offices/lead/lbp/hudguidelines/Ch14.pdf>

***Ground cover:** Use ground cover to address bare soil as needed in areas adjacent to lead work unless otherwise specified.

***Furnace Filter replacement:** Replace furnace filter with high -particulate pleated filter.

***Paint and Sealant:** Coat interior trim and floors as needed to pass clearance. Coat any areas not specifically listed in these specifications as needed to ensure a non-porous surface that will allow for a proper clearance. Colors shall match existing colors and include all areas of the house.

2,500.00

Lead Remediation

989 Oxford-Common Area- Window

4 ****INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: MEZZO
NOTE WINDOW SUPPLIER: ALSIDE

Quantity :

1,650.00

Locations :

989 Common Areas- (Stairwell and Laundry Room)- (2) DH Windows- Eight Lites each

989 Common Areas- Garage Side A- (1) DH Eight Lites

TOTAL -3

989 Oxford Common Areas- Doors

5 **INSTALL FIBERGLASS ENTRY DOOR(S):

Install new pre-hung, fiberglass door with new jamb, new casings, new threshold, new trim, new molding and all hardware. Include keyed lock and dead bolt set. Unless otherwise stated, the new door shall match existing in size and swing. Unless otherwise stated, owner shall be given choice of glass styles (or no glass at all) within budget of bid. Owner shall sign off on door selected before ordering. Door shall have peep-hole unless glass prevents installation. *E xamples of acceptable fiberglass doors are (Therma-tru-Smooth-Star) or (Jeld-wen-Smooth-Pro).* The specification shall be completed in a lead safe manner following HUD Guidelines. Remove old door complete, including threshold, jambs, all casing, and trim. Replace rotted wood and re-frame as needed to accept new door. Install new door and insulate between door jamb and framing with fiberglass insulation. Seal as needed using urethane caulk. Prime and paint or coil all exterior casing and trim to match house. Interior casing and trim shall match existing in design detail and be primed and painted with two coats to match existing. All new exposed wood shall be painted or coiled including threshold. Doors shall be painted and finished per manufactures specifications at time of installation. If multiple doors are being installed in the same unit all locks shall be keyed alike. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE DOOR BRAND: Therma Tru

NOTE DOOR SUPPLIER: Commonwealth

LOCATIONS:

- 989 Common Area- Side B- (1)
- 989 Common Area- Side D- (1)
- 989 Common Area (Door to Electric Room) SIDE D- (1)
- 989 Common Area(Man Door to Garage) Side A- (1)

6,000.00

TOTAL - 4

989 Oxford Common Area-Garage

6 INSTALL SINGLE LAYER STEEL OVER HEAD GARAGE DOOR(S)

Remove all existing over head garage door stops. Inspect jambs for plumb. Install complete 4 section, 4 panel, locking specified single layer steel garage door, stops, hardware and exterior trim. Tracks, hinges and bolts shall be galvanized steel. Track bearings shall have ball bearing races. Lubricate all springs, rollers, hinges and locks after installation. NOTE: CONTRACTOR IS TO INSTALL EXTERIOR HANDLE WITH LOCK SET. USE A RELIA BUILT SINGLE LAYER STEEL DOOR OR EQUAL QUALITY PRODUCT.

Locations-

Garage Doors- Labeled- 1,2,3,5,7,8,11,12

12,800.00

TOTAL- 8

7 **EXTERIOR PAINT STABILIZATION

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges of remaining paint and sand to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. FULL PRIME and then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint.

As Listed:

Garage Entire - Casings, Jambs, headers, and ALL TRIM.

2,500.00

989 Oxford Rd- Interior Paint

8 **INTERIOR PAINT STABILIZATION

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges of remaining paint and sand to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. FULL PRIME; then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint.

As Listed: Locations

989 Common Area Hall- Trash Chute

50.00

989 Common Areas- HC

9 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY.
MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

989 Oxford Unit 1- Windows

10 **INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG, CASEMENT, AND
FIXED WINDOWS.**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: MG220
ALSIDE

Locations- 989 Oxford Unit1- (5) DH- Eight Lites each, (2) DH - Four lites each, (1) DH- Privacy Glass

TOTAL - 8

4,400.00

989 Oxford Unit 1- HC Clean

11 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY.
MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

989 Oxford Unit 2- Windows

12 ****INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: MEZZO
 NOTE WINDOW SUPPLIER: ALSIDE

Quantity \$ _____

4,400.00

Locations :

- **989 Oxford Unit 2-** (5) DH- Eight Lites each, (2)DH - Four Lites each, (1) DH- Privacy Glass

TOTAL- 8

989 Oxford Unit 2- Int Paint

13 ****INTERIOR PAINT STABILIZATION**

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges of remaining paint and sand to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. **FULL PRIME**; then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint.

As Listed: Locations

- **989 Oxford Unit 2- SIDE D-** Kitchen Door Jamb

50.00

989 Oxford Unit 2- HC Clean

14 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
 Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY.
 MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

989 Oxford Unit 3- Windows

15 ****INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: MEZZO
NOTE WINDOW SUPPLIER: ASIDE

Quantity \$ _____

Locations :

- **989 Oxford Rd- Unit A3-** (5) DH- Eight Lites each, (2) DH four lites, (1) DH- Privacy Glass

4,400.00

TOTAL - 8

989 Oxford Unit 3- HC Clean

16 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY.
MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

989 Oxford Unit 4- Windows

17 **INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: MEZLO
NOTE WINDOW SUPPLIER: ALSIOR

17.00 Quantity \$ _____

4,400.00

- 989 Oxford Rd Unit4- (5) DH- Eight Lites each, (2) DH- Four Lites each, (1) DH Privacy Glass

TOTAL - 8

2525 Noble-Common Area- Window

18 ****INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: M4220
 NOTE WINDOW SUPPLIER: ALSIDE

Quantity \$ _____

Locations :

- 2525 Noble - Common Areas (Stairwell and Laundry Room)- (2) DH- Eight Lites each

1100.00

TOTAL- 2

2525 Noble Common Area- Doors

19 ****INSTALL FIBERGLASS ENTRY DOOR(S):**

Install new pre-hung, fiberglass door with new jamb, new casings, new threshold, new trim, new molding and all hardware. Include keyed lock and dead bolt set. Unless otherwise stated, the new door shall match existing in size and swing. Unless otherwise stated, owner shall be given choice of glass styles (or no glass at all) within budget of bid. Owner shall sign off on door selected before ordering. Door shall have peep-hole unless glass prevents installation. *E xamples of acceptable fiberglass doors are (Therma-tru-Smooth-Star) or (Jeld-wen-Smooth-Pro).* The specification shall be completed in a lead safe manner following HUD Guidelines. Remove old door complete, including threshold, jambs, all casing, and trim. Replace rotted wood and re-frame as needed to accept new door. Install new door and insulate between door jamb and framing with fiberglass insulation. Seal as needed using urethane caulk. Prime and paint or coil all exterior casing and trim to match house. Interior casing and trim shall match existing in design detail and be primed and painted with two coats to match existing. All new exposed wood shall be painted or coiled including threshold. Doors shall be painted and finished per manufactures specifications at time of installation. If multiple doors are being installed in the same unit all locks shall be keyed alike. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE DOOR BRAND: THEMA TRU

NOTE DOOR SUPPLIER: COMMONWEALTH

LOCATIONS:

2525 Noble Rd Common Area-

Front side A- (1)

Rear Side C (1)

3,000.00

TOTAL -2

2525 Common Areas- HC

20 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.

Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY. MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

2525 Noble- Unit C1-Windows

21 INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: MERZ
NOTE WINDOW SUPPLIER: ALSI

2525 Noble Rd- Unit C1 (6) DH- Eight lites each, (2) DH no lites, (2) DH - Four lites

5,500.00

TOTAL- 10

2525 Noble - Unit C1- HC

22 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY.
MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

2525 Noble Unit C2- Windows

23 ****INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: M3220
 NOTE WINDOW SUPPLIER: ALSOE

Locations :

- **2525 Noble Unit C2-** (4) DH- Eight Lites each, (2) DH - no lites, (2) DH- four lites each, (2) Replacement Windows- No lites

5,500.00

TOTAL- 10

2525 Noble Unit C3- Windows

24 ****INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: M4220
 NOTE WINDOW SUPPLIER: ALSOE

Locations: 2525 Noble Rd C3- (6) DH- Eight lites each, (2) DH- Four lites each, (1) DH- no lites, (1) DH- Privacy glass

5,500.00

TOTAL- 10

2525 Noble Unit C3- HC

25 **HUD CYCLE CLEANING: HEALTH DEPARTMENT:

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
 Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY.
 MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

2525 Noble - Unit C4- Windows

26 ****INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows. Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: M42LO
NOTE WINDOW SUPPLIER: ATSL0E

Locations: 2525 Noble Rd C4- (6) DH- Eight lites each, (2) DH- Four lites each, (1) DH- no lites,
(1) DH- Privacy glass

5,500.00

TOTAL- 10

2525 Noble - Unit C4- HC

27 **HUD CYCLE CLEANING: HEALTH DEPARTMENT:

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
 Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY. MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

2521 Noble Common Areas Window

28 ****INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: MEZZO
NOTE WINDOW SUPPLIER: ALSIOR

Quantity \$ _____

Locations :

- 2521 Noble Rd- Common Areas (Stairwell and Laundry Room)- (2) DH- Eight lites each

1,100.00

TOTAL - 2

2521 Noble Common areas- Doors

29 ****INSTALL FIBERGLASS ENTRY DOOR(S):**

Install new pre-hung, fiberglass door with new jamb, new casings, new threshold, new trim, new molding and all hardware. Include keyed lock and dead bolt set. Unless otherwise stated, the new door shall match existing in size and swing. Unless otherwise stated, owner shall be given choice of glass styles (or no glass at all) within budget of bid. Owner shall sign off on door selected before ordering. Door shall have peep-hole unless glass prevents installation. Examples of acceptable fiberglass doors are (Therma-tru-Smooth-Star) or (Jeld-wen-Smooth-Pro). The specification shall be completed in a lead safe manner following HUD Guidelines. Remove old door complete, including threshold, jambs, all casing, and trim. Replace rotted wood and re-frame as needed to accept new door. Install new door and insulate between door jamb and framing with fiberglass insulation. Seal as needed using urethane caulk. Prime and paint or coil all exterior casing and trim to match house. Interior casing and trim shall match existing in design detail and be primed and painted with two coats to match existing. All new exposed wood shall be painted or coiled including threshold. Doors shall be painted and finished per manufactures specifications at time of installation. If multiple doors are being installed in the same unit all locks shall be keyed alike. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE DOOR BRAND: Therma Tru

NOTE DOOR SUPPLIER: COMMON WEALTH

LOCATIONS:

• **2521 Noble Rd Common Areas-**

- FRONT SIDE A- (1)
- REAR SIDE C- (1)
- REAR SIDE C (ELECTRIC ROOM DOOR) (1)

4,500.00

TOTAL- 3

2521 Noble Common Areas- HC

30 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
 Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY. MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

1,000.00

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

2521 Noble Unit B1- Windows

31 ****INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows. Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: MERLLO
 NOTE WINDOW SUPPLIER: AISLOE

Quantity \$ _____

Locations :

- **2521 Noble Unit B1** (5) DH - Eight lites each, (2) DH- No lites, (2) DH- Four lites, (1) DH - Replacement Window no lites

\$5,500.00

TOTAL- 10

2521 Noble Unit B1-HC

32 **HUD CYCLE CLEANING: HEALTH DEPARTMENT:

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
 Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY.
 MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

2521 Noble Unit B2- Windows

33 ****INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: MEZZO
 NOTE WINDOW SUPPLIER: ALSIDE

\$,500.00

- **2521 Noble Rd- Unit B2** (5) DH - Eight lites each, (2) DH- Four lites each, (1) DH- Privacy glass, (1) DH no lites, (1) DH replacement window- no lites

TOTAL - 10

2521 Noble Unit B2- HC

34 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
 Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY.
 MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

2521 Noble Unit B3- Windows

35 **INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: M4220
NOTE WINDOW SUPPLIER: ALSIAS

- **2521 Noble Rd- Unit B3** - (4) DH- Eight Lites each, (1) DH- No lites, (1) DH- Privacy Glass, (2) DH- four lites each, (2) DH replacement windows- no lites

5,500.00

TOTAL - 10

2521 Noble Unit B3- HC

36 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY. MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

2521 Noble Unit B4- Windows

37 ****INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG WINDOWS**

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: Metro
NOTE WINDOW SUPPLIER: ALSOE

- 2521 Noble Unit B4- (6) DH- Eight lites each, (2) DH - Four lites each, (1) DH- Privacy glass, (1) DH- no lites

5,500.00

TOTAL-10

2521 Noble Unit B4- HC

38 **HUD CYCLE CLEANING: HEALTH DEPARTMENT:

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
 Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY.
 MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

Total Bid	\$109,850.00
-----------	--------------



Date: 9/11/2024

To: Council President Cuda

From: Brian Iorio, AD Community Development

Subject: **1681-1683 Lee Road** – Lead Safe Cuyahoga

Purpose Statement: To request contracting authority for the lead abatement project at **1681-1683 Lee Road** utilizing Lead Safe Cuyahoga Funds.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? The County Board of Health has expiring HUD funds that they require to be encumbered by September 30, 2024. The City's Housing Preservation Office is trying to take advantage of the funding opportunity and also minimize the amount of funding that CCBH returns to HUD.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? The County Board of Health has expiring HUD funds that they require to be encumbered by September 30, 2024.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

NA

Proposed: 09/16/2024

RESOLUTION NO. 178-2024(PSH), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with Omega Brother, LLC, a certified lead abatement contractor, for the use of Lead Safe Cuyahoga (LSC) Grant funds in connection with the abatement of lead-based paint hazards at 1681 and 1683 Lee Road, a 2-unit house; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Lead Safe Cuyahoga Program is a program administered by the Cuyahoga County Board of Health (CCBH) through Lead Hazard Reduction Grant Program (CFDA 14.900) funding provided by the US Department of Housing and Urban Development; and

WHEREAS, the 2-unit house, located at 1681 and 1683 Lee Road, contains lead-based paint hazard and, is eligible for assistance through the LSC Program; and

WHEREAS, the abatement of lead-based paint hazards in residential structures is vital for the health and well-being of all people, particularly for children under the age of 5; and

WHEREAS, the lowest bidder, Omega Brothers, LLC is a certified lead abatement contractor and is in good standing with the City of Cleveland Heights' Housing Preservation Office; and

WHEREAS, it would be in the best interest of the City and its residents to provide partial funding to assist such a project; and

WHEREAS, there are monies available for such purpose from the Lead Safe Cuyahoga Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to enter into an agreement and any related documents with Omega Brothers, LLC for the abatement of lead-based paint hazards at 1681 and 1683 Lee Road. The agreement shall provide for funding in the amount of up to seventy-nine thousand and ninety dollars (\$79,090) from Lead Safe Cuyahoga Grant funds. The project to be completed by Omega Brother, LLC is set forth in the Bid Request Form attached hereto as Exhibit A and incorporated herein. The agreement shall be subject to the approval as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one

RESOLUTION NO. 178-2024(PSH)

newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to encumber grant funds for the abatement of lead-based paint hazards at 1681 and 1683 Lee Road. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____

Approved: _____

KAHLIL SEREN
Mayor

**City of Cleveland Heights
Housing Preservation Office**

**BID REQUEST FORM
Exhibit A - Specifications**

DATE BIDS DUE 6/20/24

DATE BIDS RELEASED 6/12/24

Project

Program: **Lead Safe Cuyahoga**

Joshua O'Neil
1683 Lee Rd
Cleveland Heights, OH 44118
216-213-2094

The following is hereby submitted as per your request. This bid covers all work and/or specified in the bid documents received for this job.

The undersigned, having become thoroughly familiar with the terms and conditions of the proposed Contract Documents and with local conditions affecting the performance and costs of the Work at the place where the work is to be completed, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the Work within the time stated and in strict accordance with the proposed Contract Document, including furnishing of any construct, and complete said Work in accordance with the Contract Documents, for the sum of money:

All labor, materials, services, and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

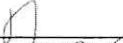
Total Bid 71,900 Dollars: \$ 71,900

If awarded the Contract, the Bidder agrees to have on file with the Agency all required documents for verification of licensing and insurance. Completion of the project will require 21 calendar days. This proposal is valid for a period of 45 days.

For questions, please contact:
ZACHARY RAVANELLI
Housing Preservation Office
City of Cleveland Heights
216 990 2176- Cell

Contractor Information

Name: Darryl Moore
Address: 2150 noble rd
City, St, Zip: Cleveland ohio 44112
Phone: 2025102252
Fed. Tax ID: 474948938

Contractor Signature:  Date: 6/20/24

1 ****COUNTY BOARD OF HEALTH USE ONLY.**
LEAD HAZARD CONTROL / REDUCTION GRANTS-UNIT PRODUCTION

- 1] STREET ADDRESS: 1683 Lee Rd, Cleveland Heights Ohio 44118
- 2] SQ. FOOTAGE: 3348
- 3] TOTAL # ROOMS: 14
- 4] OCCUPANCY: Owner Occupied / Rental Property
- 5] YEAR BUILT: 1920
- 6] WHERE: INTERIOR X EXTERIOR X SOIL
- 7] WHAT: DUST CLEANING X STABILIZE PAINT X
 REPLACE COMPONENTS X ABATE X OTHER

Requirements

2 ****CONTRACTOR PERFORMANCE STANDARDS:**

A. Compliance with codes.

The contractor will comply with all state, city and county building codes and laws in effect at the time of award of this contract and will obtain at his own expense such permits, certificates and licenses as may be required in the performance of the work specified.

B. Guarantee.

The contractor will guarantee all work performed under the contract against any defects of material and workmanship for a period of one year or longer on specific items where applicable after the date of the final acceptance of the work. The contractor will replace, repair, without delay at his own expense. If the items in question have been abused or misused then this guarantee will be void. The guarantee is transferable if the house title changes in the one year period.

C. CLEAN UP:

The contractor will keep the premises clean of all rubbish and debris generated by the work in the contract. The contractor will remove all such rubbish and debris daily. The building and grounds must be kept neat and clean at all times.

3	<u>**LEAD PROJECT PROTOCOL AND FINAL CLEARANCE</u>	4000
---	---	------

***HUD Guidelines:** All aspects of the job shall follow HUD Guidelines which includes high dust and low dust containment and proper demolition and debris disposal.

***Clearance:** The job site must be left clean and must pass final lead clearance inspection by the Cuyahoga County Board of Health. Cleaning performance standards can be found in the HUD Guidelines - Chapter 14, Cleaning; How to do it.
<http://www.hud.gov/offices/lead/lbp/hudguidelines/Ch14.pdf>

***Ground cover:** Use ground cover to address bare soil as needed in areas adjacent to lead work unless otherwise specified.

***Furnace Filter replacement:** Replace furnace filter with high -particulate pleated filter.

***Paint and Sealant:** Coat interior trim and floors as needed to pass clearance. Coat any areas not specifically listed in these specifications as needed to ensure a non-porous surface that will allow for a proper clearance. Colors shall match existing colors and include all areas of the house.

Lead Remediation

1681- Interior Doors

4	<u>Replace Interior Door with Jamb (Pre-Hung)</u>	1000
---	--	------

New Door shall be 6-panel door

Remove old door complete, including jambs, all casing, and trim.

Install new prep-hung door with new jam, new casings, new trim on both sides, new molding and all hardware. Prime and paint with two coats the entire door assembly including; the door slab, jambs, stops, header, threshold, interior and exterior casing and all trim. New non-locking handset except as listed.

Locations -

- Foyer Door Rear- Side B- (1)

Total- 1

1681-Interior Painting

5 ****INTERIOR PAINT STABILIZATION**

4000

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges of remaining paint and sand to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. **FULL PRIME**; then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint.

As Listed: Locations

- **Bathroom Door-** Jamb Side A
- **Basement Wall-** Entire -Side ALL- Both wood and block
- **Laundry Room Wall (Basement)-** Side All- Both wood and block

1681- Exterior Doors

6 ****INSTALL FIBERGLASS ENTRY DOOR(S):**

1000

Install new pre-hung, fiberglass door with new jamb, new casings, new threshold, new trim, new molding and all hardware. Include keyed lock and dead bolt set. Unless otherwise stated, the new door shall match existing in size and swing. Unless otherwise stated, owner shall be given choice of glass styles (or no glass at all) within budget of bid. Owner shall sign off on door selected before ordering. Door shall have peep-hole unless glass prevents installation. *E xamples of acceptable fiberglass doors are (Therma-tru-Smooth-Star) or (Jeld-wen-Smooth-Pro).* The specification shall be completed in a lead safe manner following HUD Guidelines. Remove old door complete, including threshold, jambs, all casing, and trim. Replace rotted wood and re-frame as needed to accept new door. Install new door and insulate between door jamb and framing with fiberglass insulation. Seal as needed using urethane caulk. Prime and paint or coil all exterior casing and trim to match house. Interior casing and trim shall match existing in design detail and be primed and painted with two coats to match existing. All new exposed wood shall be painted or coiled including threshold. Doors shall be painted and finished per manufactures specifications at time of installation. If multiple doors are being installed in the same unit all locks shall be keyed alike. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE DOOR BRAND: _____

NOTE DOOR SUPPLIER: _____

LOCATIONS:

- **Rear Side C- (1)**

TOTAL- 1

1683- Exterior Doors

1000

7 **INSTALL FIBERGLASS ENTRY DOOR(S):

Install new pre-hung, fiberglass door with new jamb, new casings, new threshold, new trim, new molding and all hardware. Include keyed lock and dead bolt set. Unless otherwise stated, the new door shall match existing in size and swing. Unless otherwise stated, owner shall be given choice of glass styles (or no glass at all) within budget of bid. Owner shall sign off on door selected before ordering. Door shall have peep-hole unless glass prevents installation. *E xamples of acceptable fiberglass doors are (Therma-tru-Smooth-Star) or (Jeld-wen-Smooth-Pro).* The specification shall be completed in a lead safe manner following HUD Guidelines. Remove old door complete, including threshold, jambs, all casing, and trim. Replace rotted wood and re-frame as needed to accept new door. Install new door and insulate between door jamb and framing with fiberglass insulation. Seal as needed using urethane caulk. Prime and paint or coil all exterior casing and trim to match house. Interior casing and trim shall match existing in design detail and be primed and painted with two coats to match existing. All new exposed wood shall be painted or coiled including threshold. Doors shall be painted and finished per manufactures specifications at time of installation. If multiple doors are being installed in the same unit all locks shall be keyed alike. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE DOOR BRAND: _____

NOTE DOOR SUPPLIER: _____

LOCATIONS:

- Front Side A- (1)

TOTAL- 1

1683- Interior Doors

8 Replace Interior Door with Jamb (Pre-Hung)

4000

New Door shall be 6-panel door. Remove old door complete, including jambs, all casing, and trim. Install new prep-hung door with new jam, new casings, new trim on both sides, new molding and all hardware. Prime and paint with two coats the entire door assembly including; the door slab, jambs, stops, header, threshold, interior and exterior casing and all trim. New non-locking handset except as listed.

LOCATIONS-

- Rear Foyer Door-side B- (1)
- Bathroom Door Entire- Side A- (1)
- Bedroom 1 Door entire- Side B and C- (1)
- Bedroom 3 Door entire- Side C- (1)

TOTAL- 4

9 ****INTERIOR PAINT STABILIZATION**

10000

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges of remaining paint and sand to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. **FULL PRIME**; then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint.

As Listed: Locations

- **Basement Wall Entire-Side C-** Wood Walls
- **Basement** Stair Stringer
- **Kitchen Walls Entire-** Side B,C,D
- **Bedroom 1-** Wall baseboard Side ALL
- **Enclosed Porch-** Window Casing- Side ALL
- **Bedroom 2-** Wall baseboards - Side ALL
- **Bedroom 2-** Window Casings- Side ALL
- **Bedroom 3-** Wall Baseboards- Side ALL
- **Hall Wall Baseboards-** Side ALL
- **Hall Door Casing-** Side ALL
- **Hall Cabinet Shelf** - Side ALL (Add Shelf Paper)

1681 & 1683- Remove Items

2500

10 **Remove Items from property and all components**

Remove the following items from the property, dispose of properly

Items-

- Basement Cabinet- Side B
- Storage Room 2- Basement Door (Unit 1683 Basement)

1681-1683- Windows

11 INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG, HOPPER, AND FIXED WINDOWS.

21900

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: _____

NOTE WINDOW SUPPLIER: _____

- **FRONT SIDE A- (Door Side Lites)** - (2) Fixed Windows - Twelve Lites each
- **SIDE B-** (2) Hopper windows- Eight lites each, (1) Hopper window- no lites, (2) Hopper windows- Nine lites each, (8) DH- No lites, (1) DH- Twelve lites top sash, (4) DH- Nine lites top sash
- **DRIVESIDE D-**(1) DH- Twelve Lites top sash, (4) DH- Nine lites top sash, (7) DH- No lites, (2) Hopper windows- eight lites each, (3) Hopper window no lites,
- **REAR SIDE C-** (9) DH- Nine lites top sash, (6) Hopper windows no lites, (1) Hopper- Side B knockout, (1) Hopper -Side D knockout

TOTAL- 54

1683 & 1681- Exterior Paint

12 **EXTERIOR PAINT STABILIZATION - BOTH 1681 & 1683

17,000

Exterior Paint Stabilization:

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Make edges of remaining paint as smooth as possible without sanding. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. If shutters are present they should be considered part of the walls of the house, removed to paint underneath them, and repainted before reinstallation. Protect surrounding surfaces from paint spatter. **FULL PRIME** and then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint .
 If needed to pass BoH clearance cover drip lines with mulch as started by lead protocol.
 As Listed:

Entire house with special attention given to these areas listed on LRA

- **Exterior Walls- Entire** - SIDE ALL
- **Exterior Ceiling- Entire**- SIDE A
- **Exterior Door Casing**- Side C
- **Garage**- Window and sashes, and trim- SIDE ALL

1681 & 1683 Front Porch Floor

13 *INSTALL OUTDOOR CARPET - 1681 & 1683

2500

Re-nail/ secure all lose wood prior to installation. Replace all defective, missing, and or rotten materials to ensure sound surface. Wet scrap loose and peeling paint then paint film stabilize . Install 1/4" wood underlayment marking the floor "Lead Paint Hazard" under each piece of underlayment. Cover underlayment with Ice and water shield. Install 100% high ultra-violet continuous Olefin Filament carpet with Minimum 5-year indoor warranty / 3 year outdoor warranty per manufactures instructions. 100% glue down on top of ice and water shield. Install metal L molding at all exposed edges.

Location-

Front Side A- Porch Floor

1681-1683- HUD Cycle Clean

Bid Request Form Joshua O'Neil
1683 Lee Rd, Cleveland Heights, OH 44118

Item	Specification	Total Cost
14	**HUD CYCLE CLEANING: HEALTH DEPARTMENT:	3000

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY.
MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

Total Bid \$ 71900



Date: 9/11/2024

To: Council President Cuda

From: Brian Iorio, AD Community Development

Subject: **2201 North Taylor Road** – Lead Safe Cuyahoga

Purpose Statement: To request contracting authority for the lead abatement project at **2201 North Taylor Road** utilizing Lead Safe Cuyahoga Funds. This 6-unit mixed use building is also going through the Storefront Renovation Program for the commercial units.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? The County Board of Health has expiring HUD funds that they require to be encumbered by September 30, 2024. The City's Housing Preservation Office is trying to take advantage of the funding opportunity and also minimize the amount of funding that CCBH returns to HUD.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? The County Board of Health has expiring HUD funds that they require to be encumbered by September 30, 2024.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

NA

Proposed: 09/16/2024

RESOLUTION NO. 179-2024(PSH), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with American Builders and Applicators, LLC, a certified lead abatement contractor, for the use of Lead Safe Cuyahoga (LSC) Grant funds in connection with the abatement of lead-based paint hazards at 2201 North Taylor Road, a 6-unit mixed-use building; providing compensation therefor; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Lead Safe Cuyahoga Program is a program administered by the Cuyahoga County Board of Health (CCBH) through Lead Hazard Reduction Grant Program (CFDA 14.900) funding provided by the US Department of Housing and Urban Development; and

WHEREAS, the 6-unit mixed-use building, located at 2201 North Taylor Road, contains lead-based paint hazards and is eligible for assistance through the LSC Program; and

WHEREAS, the abatement of lead-based paint hazards in residential structures is vital for the health and well-being of all people, particularly for children under the age of 5; and

WHEREAS, the lowest bidder, American Builders and Applicators, LLC is a certified lead abatement contractor and is in good standing with the City of Cleveland Heights' Housing Preservation Office; and

WHEREAS, it would be in the best interest of the City and its residents to provide partial funding to assist such a project; and

WHEREAS, there are monies available for such purpose from the Lead Safe Cuyahoga Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to enter into an agreement and any related documents with American Builders and Applicators, LLC for the abatement of lead-based paint hazards at 2201 North Taylor Road. The agreement shall provide for funding in the amount of up to sixty-two thousand, six hundred and forty-five dollars (\$62,645) from Lead Safe Cuyahoga Grant funds. The project to be completed by American Builders and Applicators, LLC is set forth in the Bid Request Form attached hereto as Exhibit A and incorporated herein. The agreement shall be subject

RESOLUTION NO. 179-2024(PSH)

to the approval as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to encumber grant funds for the abatement of lead-based paint hazards at 2201 North Taylor Road. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____

Approved: _____

KAHLIL SEREN
Mayor

**City of Cleveland Heights
Housing Preservation Office**

**BID REQUEST FORM
Exhibit A - Specifications**

DATE BIDS DUE 6/19/24

DATE BIDS RELEASED 6/11/24

Project

Program: **Lead Safe Cuyahoga**

Roberts Alfred
2201 North Taylor
Cleveland Heights, OH 44118
216-797-9298

The following is hereby submitted as per your request. This bid covers all work and/or specified in the bid documents received for this job.

The undersigned, having become thoroughly familiar with the terms and conditions of the proposed Contract Documents and with local conditions affecting the performance and costs of the Work at the place where the work is to be completed, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the Work within the time stated and in strict accordance with the proposed Contract Document, including furnishing of any construct, and complete said Work in accordance with the Contract Documents, for the sum of money:

All labor, materials, services, and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

Fifth Six Thousand
Total Bid *Nine Hundred Fifth* Dollars: \$ *56,950.00*

If awarded the Contract, the Bidder agrees to have on file with the Agency all required documents for verification of licensing and insurance. Completion of the project will require ____ calendar days. This proposal is valid for a period of 45 days.

For questions, please contact:

ZACHARY RAVANELLI
Housing Preservation Office
City of Cleveland Heights
216 990 2176- Cell

Contractor Information

Name: *American Builders and Applications LLC*
Address: *908 Ford*
City, St, Zip: *CLEVELAND, OH 44143*
Phone: *440-897-7125*
Fed. Tax ID: *ON FILE*

Contractor Signature: *[Signature]* Date: *6-17-24*

Health Dept.

- 1 ****COUNTY BOARD OF HEALTH USE ONLY.**
 LEAD HAZARD CONTROL / REDUCTION GRANTS-UNIT PRODUCTION
- 1) STREET ADDRESS: 2201 N. Taylor Rd- Cleveland Heights Ohio 44112
- 2) SQ. FOOTAGE: 9,282
- 3) TOTAL # ROOMS: 12
- 4) OCCUPANCY: Rental Property
- 5) YEAR BUILT: 1915
- 6) WHERE: INTERIOR ☒ EXTERIOR ☒ SOIL
- 7) WHAT: DUST CLEANING ☒ STABILIZE PAINT ☒
 REPLACE COMPONENTS ☒ ABATE ☒ OTHER

Requirements

2 ****CONTRACTOR PERFORMANCE STANDARDS:**

A. Compliance with codes.

The contractor will comply with all state, city and county building codes and laws in effect at the time of award of this contract and will obtain at his own expense such permits, certificates and licenses as may be required in the performance of the work specified.

B. Guarantee.

The contractor will guarantee all work performed under the contract against any defects of material and workmanship for a period of one year or longer on specific items where applicable after the date of the final acceptance of the work. The contractor will replace, repair, without delay at his own expense. If the items in question have been abused or misused then this guarantee will be void. The guarantee is transferable if the house title changes in the one year period.

C. CLEAN UP:

The contractor will keep the premises clean of all rubbish and debris generated by the work in the contract. The contractor will remove all such rubbish and debris daily. The building and grounds must be kept neat and clean at all times.

3 ****LEAD PROJECT PROTOCOL AND FINAL CLEARANCE**

***HUD Guidelines:** All aspects of the job shall follow HUD Guidelines which includes high dust and low dust containment and proper demolition and debris disposal.

***Clearance:** The job site must be left clean and must pass final lead clearance inspection by the Cuyahoga County Board of Health. Cleaning performance standards can be found in the HUD Guidelines - Chapter 14, Cleaning: How to do it.
<http://www.hud.gov/offices/lead/lbp/hudguidelines/Ch14.pdf>

***Ground cover:** Use ground cover to address bare soil as needed in areas adjacent to lead work unless otherwise specified.

***Furnace Filter replacement:** Replace furnace filter with high -particulate pleated filter.

***Paint and Sealant:** Coat interior trim and floors as needed to pass clearance. Coat any areas not specifically listed in these specifications as needed to ensure a non-porous surface that will allow for a proper clearance. Colors shall match existing colors and include all areas of the house.

Lead Remediation

2201- Common Areas- Windows

4 **INSTALL WHITE VINYL REPLACEMENT DOUBLE HUNG, AWNING AND HOPPER WINDOWS

Install Vinyl Replacement Windows:

Windows shall be prefabricated and constructed using welded frame and welded sash white on white vinyl. The new window shall be Energy Star rated for northern climate with insulated 3/4" glass. Screens shall be included on all windows, Double Hung and Sliders shall have 1/2 screens. Hopper and Awning windows shall have full screens. Both sashes on Double Hung units should have tilt in capability. Unless otherwise specified, all windows shall match existing windows in style and muntin detail. Muntin detail shall be replicated in-between the glass. All windows shall be installed according to the manufacturer's installation instructions and local code authority. In addition, the following special instruction shall be observed: This specification

shall be completed in a lead safe manner following HUD Guidelines. Remove and dispose of sash, stops and parting beads. New stops shall be installed. Leave trim intact, retaining casing, interior sill (stool) and apron. Repair and re-frame jamb opening as needed. Remove and replace all rotted wood found. For Double Hung Windows; remove pulley assembly and weights and fill weight cavity with fiberglass insulation. Before window installation, prime jamb openings, and all exterior trim that will be covered with coil then apply aluminum coil stock (.019) to the exterior window sill and casing to cover all exposed wood ensuring all seams are back caulked. Coil should extend into window jamb and wrap around exterior window stop so new window will be pressed into coil. Install new window using appropriate fasteners. Window shall be centered in opening with no more than 1/4 inch gap to existing jamb. Prime and Paint or stain and seal all interior casing, sills and apron's to match existing. Before leaving ensure window operates and latches properly. Window installation shall not impede egress through bedroom windows by reducing the open area to less than code requirements. Tempered glass shall be used in all areas as indicated by state and local code authority. All bathrooms shall have privacy glass. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE WINDOW BRAND: M2220

NOTE WINDOW SUPPLIER: ALSIDE

Location:

Side C, 1st floor - (2) Hopper, (11) Double hung no lites

Side C, 2nd floor - (5) Double hung no lites

Side C, Basement - (5) Double hung no lites

Side D, 2nd floor - (1) Awning no lites

Note:

There are two interior courtyards included in this window count.

Interior courtyard (Off of hall with units 1,2,3) - (4) Double hung no lites, (1) Awning no lites.

Interior Courtyard between units 3,4 -(1) Double hung no lites.

Total - 24

14,400.00

5 ****ALUMINUM COIL WRAP ALL WINDOWS SIDE: ALL**

Aluminum coil wrap ONLY: ALL exterior window casings ,trim, sills and drip caps.

NOTE: Contractor is responsible for the correct window count. These are replacement windows that were never coiled. These are residential unit windows, not storefront windows.

Locations-

- **Front Side A-** Twelve (12) DH
- **Side B- Six** (6) DH
- **Rear Side C-** Seven (7) DH
- **Side D-** Six (6) DH

TOTAL- 31

2,500.00

2201- Common Areas- Doors

6 ****INSTALL FIBERGLASS ENTRY DOOR(S):**

Install new pre-hung, fiberglass door with new jamb, new casings, new threshold, new trim, new molding and all hardware. Include keyed lock and dead bolt set. Unless otherwise stated, the new door shall match existing in size and swing. Unless otherwise stated, owner shall be given choice of glass styles (or no glass at all) within budget of bid. Owner shall sign off on door selected before ordering. Door shall have peep-hole unless glass prevents installation. *E xamples of acceptable fiberglass doors are (Therma-tru-Smooth-Star) or (Jeld-wen-Smooth-Pro).* The specification shall be completed in a lead safe manner following HUD Guidelines. Remove old door complete, including threshold, jambs, all casing, and trim. Replace rotted wood and re-frame as needed to accept new door. Install new door and insulate between door jamb and framing with fiberglass insulation. Seal as needed using urethane caulk. Prime and paint or coil all exterior casing and trim to match house. Interior casing and trim shall match existing in design detail and be primed and painted with two coats to match existing. All new exposed wood shall be painted or coiled including threshold. Doors shall be painted and finished per manufactures specifications at time of installation. If multiple doors are being installed in the same unit all locks shall be keyed alike. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE DOOR BRAND: THERM TRU

NOTE DOOR SUPPLIER: COMMON WEALTH

LOCATIONS:

FRONT SIDE A

- (1) Door - 2201 Entry - One lite
- (1) Door- 2205 Entry - One lite
- (1) Door- 2211 Entry - One lite

REAR SIDE C

- (1) Basement Entry Door -Left
- (1) Basement Entry Door- Right
- (1) Exterior Door- Center location (2207 Rear Entry Door)

TOTAL- 6

9,000.00

7 Replace Interior Doors with Jamb (Pre-Hung)

New Door shall be 6-panel door. Remove old door complete, including jambs, all casing, and trim.
Install new prep-hung door with new jam, new casings, new trim on both sides, new molding and all hardware. Prime and paint with two coats the entire door assembly including; the door slab, jambs, stops, header, threshold, interior and exterior casing and all trim. New non-locking handset except as listed.

Locations-

Basement Utility / Electric Room- (1)

600.00

Total - 1

2201 Common Areas- Ext Paint

8 **EXTERIOR PAINT STABILIZATION

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges of remaining paint and sand to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. **FULL PRIME** and then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint.

As Listed: By Entryway

2201 - Walls, ceilings, window trim, kneewalls, wall casings

2203 - Window trim

2207 - Window trim, Foyer walls,

2209 - Door casings, Window casings,

2213 - Foyer walls, door casings, Window casings.

Note: All painted wood components to entrances including store front window trim shall be included.

2,500.00

- Courtyard Walls- Brick Walls interior of inaccessible courtyard- ALL sides - there are (2) courtyards.

2205 Common Areas- Int Paint

9 ****INTERIOR PAINT STABILIZATION**

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges of remaining paint and sand to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. **FULL PRIME;** then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint.

As Listed: Locations

- 2205 Left arched entrance stairwell- Walls - Entire Side All

1,000.00

2205 Common Areas- Floors

10 **INSTALL VINYL PLANK FLOORING**

Remove all existing floor covering. Prepare areas as needed. Install vinyl plank flooring to the Hall Floor Entire- Left. Cut door casings and jambs to allow flooring to go under. Install 1/4 round to all base after flooring is complete. Include all transitions and expansion material for a complete finish. Prime and paint 1/4 round to match existing baseboard. Use life proof vinyl flooring from home depot or equal quality product. Use \$3.50 per sf. for flooring. Owner to choose flooring from the contractors samples.

1,000.00

- Hallway Floor Entire- Left arced entrance 2205

2211 Common Areas- Stairs

11 **Stairs prep & stabilize treads, risers and stringers:**

Wet scrape; all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. **FULL PRIME;** treads, risers, and stringers and then paint to hide with acrylic paint. The owner shall have choice of available colors. After paint has dried, install **full width** vinyl tread on each step per manufacturer's specification.

1,000.00

(Only if risers are present) Seal & Cover risers using common underlayment (1/4" sanded luan) mechanically fastened.

Location - 2211 Right arched entrance stairwell.

- Stairwell Risers
- Stairwell Stringers

2201 Common Areas- HUD CYCLE C

12 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
 Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY. MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

Unit #1

13 **Replace existing unit entry door with solid core door-**

Install solid core door complete with hardware. Hang and plumb level and true. Door shall fit existing opening. Reduction in opening size shall not be permitted. Install includes key-in-knob lockset and deadbolt lockset into predrilled openings. All new exterior door locks to a house to be keyed-alike. Finish door with natural varnish, unless stipulated otherwise.

Locations-

Side A- (1)

TOTAL - 1

600.00

14 ****INTERIOR PAINT STABILIZATION**

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges of remaining paint and sand to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. **FULL PRIME**; then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint.

As Listed: Locations

- Dining Room Door Casing- Side C
- Bathroom Wall baseboard- Side ALL
- Bathroom Door Casing
- Kitchen Door Casing
- Kitchen Window Trim- Side All

250.00

15 **INSTALL VINYL PLANK FLOOR TO BATHROOM**

Remove all existing floor covering. Prepare areas as needed. Install vinyl plank flooring to the bathroom floor. Cut door casings and jambs to allow flooring to go under. Install 1/4 round to all base after flooring is complete. Include all transitions and expansion material for a complete finish. Prime and paint 1/4 round to match existing baseboard. Use life proof vinyl flooring from home depot or equal quality product. Use \$3.50 per sf. for flooring. Owner to choose flooring from the contractors samples.

2,000.00

Unit #1 Hud Cycle Clean

16 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
 Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY. MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

Unit #2

17 ****INTERIOR PAINT STABILIZATION**

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges of remaining paint and sand to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. **FULL PRIME**; then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint.

As Listed: Locations

- **Bedroom 1- Window Trim- ALL**
- **Living Room- Window Trim- ALL**
- **Dining Room- Window Trim- ALL**
- **Dining Room- Door Casing**
- **Bathroom- Baseboards- ALL**
- **Kitchen Window Trim- ALL**
- **Kitchen Door Casing- Side D**

350.00

18 Replace Interior Door with Jamb (Pre-Hung)

New Door shall be 6-panel door. Remove old door complete, including jambs, all casing, and trim. Install new prep-hung door with new jam, new casings, new trim on both sides, new molding and all hardware. Prime and paint with two coats the entire door assembly including; the door slab, jambs, stops, header, threshold, interior and exterior casing and all trim. New non-locking handset except as listed.

Locations-

Living Room Door- Side B- (1)

600.00

TOTAL-1

Unit #2 Hud Cycle Clean

19 **HUD CYCLE CLEANING: HEALTH DEPARTMENT:

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY. MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

Unit #3

20 **INTERIOR PAINT STABILIZATION

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges of remaining paint and sand to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. **FULL PRIME**; then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint.

As Listed: Locations

- Kitchen- Chair Rail- ALL
- Kitchen Door Jamb- Side B

200.00

Unit #3 Hud Cycle Clean

21 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
 Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY. MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

Unit #4

22 ****INTERIOR PAINT STABILIZATION**

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges of remaining paint and sand to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. **FULL PRIME**; then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint.

As Listed: Locations

- **Living Room- Door Casing - Side A**
- **Office Wall Baseboard- Side ALL**
- **Office Chair Rail- SIDE ALL**
- **Kitchen Wall Baseboards- ALL**
- **Kitchen Chair Rail- SIDE ALL**
- **Kitchen Window Trim- SIDE ALL**
- **Bedroom 2 Window Trim- Side ALL**

600.00

23 ****INSTALL FIBERGLASS ENTRY DOOR(S):**

Install new pre-hung, fiberglass door with new jamb, new casings, new threshold, new trim, new molding and all hardware. Include keyed lock and dead bolt set. Unless otherwise stated, the new door shall match existing in size and swing. Unless otherwise stated, owner shall be given choice of glass styles (or no glass at all) within budget of bid. Owner shall sign off on door selected before ordering. Door shall have peep-hole unless glass prevents installation. *E x a m p l e s o f a c c e p t a b l e fiberglass doors are (Therma-tru-Smooth-Star) or (Jeld-wen-Smooth-Pro).* The specification shall be completed in a lead safe manner following HUD Guidelines. Remove old door complete, including threshold, jambs, all casing, and trim. Replace rotted wood and re-frame as needed to accept new door. Install new door and insulate between door jamb and framing with fiberglass insulation. Seal as needed using urethane caulk. Prime and paint or coil all exterior casing and trim to match house. Interior casing and trim shall match existing in design detail and be primed and painted with two coats to match existing. All new exposed wood shall be painted or coiled including threshold. Doors shall be painted and finished per manufactures specifications at time of installation. If multiple doors are being installed in the same unit all locks shall be keyed alike. Contact local building department and pull all necessary permits and obtain inspections as required.

NOTE DOOR BRAND: Therma Tru

NOTE DOOR SUPPLIER: COMMONWEALTH

1,500.00

Locations-

Kitchen Door - Side C- (1)

TOTAL-1

Unit #4 Hud Cycle Clean

24 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
 Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY. MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

1,000.00

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

Unit #5

25 ****INTERIOR PAINT STABILIZATION**

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges of remaining paint and sand to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. **FULL PRIME**; then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint.

As Listed: Locations

- **Bathroom Wall- Entire- Side ALL**
- **Bathroom Cabinet- Side A**
- **Bathroom Window Trim- Side ALL**
- **Bathroom Chair Rail- ALL**
- **Kitchen Wall baseboards- Side ALL**
- **Kitchen Chair Rail- Side ALL**
- **Kitchen Window Trim- Side ALL**

650.00

26 **Replace Interior Door with Jamb (Pre-Hung)**

New Door shall be 6-panel door. Remove old door complete, including jambs, all casing, and trim. Install new prep-hung door with new jam, new casings, new trim on both sides, new molding and all hardware. Prime and paint with two coats the entire door assembly including; the door slab, jambs, stops, header, threshold, interior and exterior casing and all trim. New non-locking handset except as listed.

Locations-

Bathroom Door Side B- (1)

500.00

TOTAL-1

27 ****INSTALL FIBERGLASS ENTRY DOOR(S):**

Install new pre-hung, fiberglass door with new jamb, new casings, new threshold, new trim, new molding and all hardware. Include keyed lock and dead bolt set. Unless otherwise stated, the new door shall match existing in size and swing. Unless otherwise stated, owner shall be given choice of glass styles (or no glass at all) within budget of bid. Owner shall sign off on door selected before ordering. Door shall have peep-hole unless glass prevents installation. E *xamples of acceptable fiberglass doors are (Therma-tru-Smooth-Star) or (Jeld-wen-Smooth-Pro)*. The specification shall be completed in a lead safe manner following HUD Guidelines. Remove old door complete, including threshold, jambs, all casing, and trim. Replace rotted wood and re-frame as needed to accept new door. Install new door and insulate between door jamb and framing with fiberglass insulation. Seal as needed using urethane caulk. Prime and paint or coil all exterior casing and trim to match house. Interior casing and trim shall match existing in design detail and be primed and painted with two coats to match existing. All new exposed wood shall be painted or coiled including threshold. Doors shall be painted and finished per manufactures specifications at time of installation. If multiple doors are being installed in the same unit all locks shall be keyed alike. Contact local building department and pull all necessary permits and obtain inspections as required.

1,500.00

NOTE DOOR BRAND: THERMA TRU

NOTE DOOR SUPPLIER: COMMONWEALTH

LOCATIONS:

- Kitchen Door- Side C- (1)

TOTAL- 1

Unit #5 Hud Cycle Clean

28 ****HUD CYCLE CLEANING: HEALTH DEPARTMENT:**

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY. MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

1,000.00

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

Unit #6

29 ****INTERIOR PAINT STABILIZATION**

Wet scrape all loose, peeling, blistered, cracked paint. Remove all hooks, nails, brackets, pipes, and unused fixtures and attachments. Re-secure all loose wood prior to painting. Replace all defective and missing materials to ensure a sound surface. Feather edges of remaining paint and sand to a dull gloss with wet sand paper. Caulk and fill holes level to existing surface with acrylic caulk or exterior grade spackling compound. Protect surrounding surfaces from paint spatter. **FULL PRIME**; then paint to hide with acrylic paint. Owner should sign off on paint color even if using the same color paint.

As Listed: Locations

Bedroom 1- Window Trim- Side ALL

Kitchen Window Trim- Side ALL

200.00

30 ****INSTALL FIBERGLASS ENTRY DOOR(S):**

Install new pre-hung, fiberglass door with new jamb, new casings, new threshold, new trim, new molding and all hardware. Include keyed lock and dead bolt set. Unless otherwise stated, the new door shall match existing in size and swing. Unless otherwise stated, owner shall be given choice of glass styles (or no glass at all) within budget of bid. Owner shall sign off on door selected before ordering. Door shall have peep-hole unless glass prevents installation. *E x a m p l e s o f a c c e p t a b l e fiberglass doors are (Therma-tru-Smooth-Star) or (Jeld-wen-Smooth-Pro).* The specification shall be completed in a lead safe manner following HUD Guidelines. Remove old door complete, including threshold, jambs, all casing, and trim. Replace rotted wood and re-frame as needed to accept new door. Install new door and insulate between door jamb and framing with fiberglass insulation. Seal as needed using urethane caulk. Prime and paint or coil all exterior casing and trim to match house. Interior casing and trim shall match existing in design detail and be primed and painted with two coats to match existing. All new exposed wood shall be painted or coiled including threshold. Doors shall be painted and finished per manufactures specifications at time of installation. If multiple doors are being installed in the same unit all locks shall be keyed alike. Contact local building department and pull all necessary permits and obtain inspections as required.

3,000.00

NOTE DOOR BRAND: THEMA TRU

NOTE DOOR SUPPLIER: COMMONWEALTH

Locations-

Kitchen Door- Side C (1)

Living Room Door- Side C- (1)

TOTAL-2

Unit #6 Hud Cycle Clean

31 **HUD CYCLE CLEANING: HEALTH DEPARTMENT:

Clean entire unit,(Interior and Exterior) environmental cleaning to pass final lead clearance inspection. Use HEPA vac and HUD cycle cleaning methods.
 Use Lead-Base Paint Risk Assessment Report as guidelines for all lead remediation and lead clearances. NOTE: REMOVE ALL PAINT CHIPS FROM THE EXTERIOR OF THE PROPERTY. MULCH ANY BARE AREAS AS NEEDED. If the contractor does not achieve final clearance with the first inspection he will be responsible for charges for additional inspections.

Contractor is responsible for scheduling final clearance with Cuyahoga County Board of Health and for filing a ten (10) day notification with The State of Ohio Department of Health before work progresses Phone # 216-201-2000

1,000.00

2201 Entire Building- Gutters

32 REPLACE ALL GUTTERS AND DOWNSPOUTS ON THE ENTIRE BUILDING

Remove all old gutters. Inspect for rotted fascia boards or rafters tails.

Replace any deteriorated gutter boards and rafter tails as needed.

(Several if not ALL fascia boards need replaced)

Install 5", K-Type or ogee, seamless, .027 aluminum gutter and accessories. Gutters to extend full length of roof edge drip line. Contractor shall furnish and install all needed outlet tubes and custom miters. Support gutters with galvanized steel gutter spikes through ferrules and/or straphangers, spaced not more than 16" apart. If straphangers are used, they must be installed UNDER shingles. Be sure to maintain a correct pitch of 1/2" per 10'. Seal all gutter seams with gutter sealer and secure each seam with a sheet metal screw or rivet. Remove all old downspouts. Install matching 3" downspout and accessories. Fasten downspouts to wall with straps every 6 vertical feet. Connect downspouts into existing storm crocks if applicable. Install splash blocks if storm crocks are blocked or not existing.

6,000.00

\$ _____

Total Bid	\$56,950.00
-----------	-------------



Date: 9/11/2024

To: Council President Cuda

From: Brian Iorio, AD Community Development

Subject: **Lead Poisoning and Prevention Subsidy Agreement**

Purpose Statement: The Housing Preservation Office (HPO) is requesting contract authority to extend a previously approved contract until September 30, 2024. This contract extension will allow the City to take advantage of expiring funds that the Cuyahoga County Board of Health has for lead remediation.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? The County Board of Health has expiring HUD funds that they require to be encumbered by September 30, 2024. The City's Housing Preservation Office is trying to take advantage of the funding opportunity and also minimize the amount of funding that CCBH returns to HUD.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? The County Board of Health has expiring HUD funds that they require to be encumbered by September 30, 2024.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

NA

Proposed: 09/16/2024

RESOLUTION NO. 180-2024(PSH), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an amendment to an agreement with the Cuyahoga County Board of Health that funds lead remediation work on residential properties for the purpose of extending the term of said agreement; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the Cuyahoga County Board of Health ("CCBH") has established a program funding source entitled Lead Poisoning Prevention Subsidy ("LPPS") for the purpose of reducing exposure to lead in existing homes in the Board's jurisdiction; and

WHEREAS, by Resolution No. 179-2022, this Council authorized the Mayor to enter into an agreement with CCBH dated March 31, 2020, to accept an award in the sum of Two Hundred Thousand Dollars (\$200,000.00) ("Agreement") for this purpose; and

WHEREAS, by Resolution No. 126-2023, this Council authorized the Mayor to enter into Written Addendum No. 1, dated September 5, 2023, of that agreement with CCBH that extended the term of the through September 30, 2024 ("First Addendum")

WHEREAS, the parties desire to extend the term of the agreement for an additional year by entering into another addendum ("Second Addendum"; collectively "Agreement").

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor is hereby authorized to execute a Second Addendum to the agreement with CCBH dated March 31, 2020, to extend the end date of the Agreement from September 30, 2024, through September 30, 2025, and to accept any additional funding that has or may become available while the Agreement remains in effect for the purposes expressed therein. All remaining terms of the Agreement not inconsistent herewith shall remain in full force and effect.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health, and

RESOLUTION NO. 180-2024(PSH)

safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet CCBH Program deadlines. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____

Approved: _____

KAHLIL SEREN
Mayor

Proposed: 09/16/2024

RESOLUTION NO. 181-2024(COTW), *First Reading*

By President Cuda, Vice President Russell,
Councilmember Cobb, Councilmember Petras,
Councilmember Mattox, Councilmember
Larson, and Councilmember Posch

A Resolution encouraging Heights Libraries to work toward a solution that transfers ownership of the P.E.A.C.E Campus Building at 2843 Washington Blvd, Cleveland Heights, OH 44118 to Coventry PEACE, Inc; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland Heights recognizes the importance of a thriving arts community, which is vital to the City's identity and economy and the overall quality of life for residents; and

WHEREAS, the City of Cleveland Heights appreciates the ongoing efforts of both Heights Libraries and Coventry PEACE, Inc to enhance our community's cultural and artistic landscape; and

WHEREAS, the City of Cleveland Heights deeply values the contributions of Heights Libraries, which has been an anchor of our community for over 100 years; and

WHEREAS, the Cleveland Heights-University Heights School District transferred ownership of the old Coventry Elementary School, located at 2843 Washington Blvd, Cleveland Heights, OH 44118 and commonly known as the Coventry PEACE Campus, to Heights Libraries in 2018; and

WHEREAS, the Coventry PEACE Campus has become a cherished community asset and vibrant hub for arts and culture in Cleveland Heights, offering diverse programming that enriches the lives of residents of all ages, backgrounds, and interests; and

WHEREAS, the transfer of ownership of the Coventry PEACE Campus from Heights Libraries to Coventry PEACE, Inc. would ensure the continued use of the building as a space dedicated to arts, culture, and community activities.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CLEVELAND HEIGHTS THAT:

SECTION 1. This Council hereby recognizes and commends Heights Libraries for its commitment to our community.

RESOLUTION NO. 181-2024(COTW)

SECTION 2. This Council hereby recognizes and commends Coventry PEACE, Inc for its dedication to supporting the arts community.

SECTION 3. This Council emphasizes the importance of preserving spaces for the arts in Cleveland Heights.

SECTION 4. This Council encourages Heights Libraries to work toward a solution that transfers ownership of the building located at 2843 Washington Blvd, Cleveland Heights, OH 44118 to Coventry PEACE, Inc.

SECTION 5. The Clerk of Council is hereby directed to send a copy of this Resolution to the Board of Heights Libraries and Coventry PEACE, Inc

SECTION 6. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 7. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to promptly encourage Heights Libraries. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

RESOLUTION NO. 181-2024(COTW)

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposed: 09/16/2024

RESOLUTION NO. 182-2024(COTW), *First Reading*

By President Cuda, Vice President Russell, Councilmember Cobb, Councilmember Mattox, Councilmember Larson, Councilmember Petras, and Councilmember Posch

A Resolution providing for a contribution of up to Four Thousand Dollars in support of the 2024 Cleveland Heights Happy 5K, 10K, and Fun Run; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the 9th annual Happy 5K, 10K, and Fun Run will be held on Sunday, October 6, 2024, with proceeds supporting the Cleveland Heights Youth Scholarship Fund/Youth Recreation Donation Fund, which was established in 2009 by Ordinance 50-2009; and

WHEREAS, historically, the Happy 5K, 10K and Fun Run event has been the largest generator of donations for the Youth Scholarship Fund/Youth Recreation Donation Fund; and

WHEREAS, this Council would like to support the event with a contribution of up to \$4,000 to cover various related expenses including table and chair rentals, a face painter, balloon artist and a band, to be paid for up front by the Cedar Lee Special Improvement District with the understanding that it will be reimbursed up to \$4,000.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council hereby allocates the sum of up to Four Thousand Dollars (\$4,000.00) and authorizes the contribution of such amount from unencumbered general funds to the Cedar-Lee Special Improvement District as reimbursement for some costs of the 5K, 10K and Fun Run, upon receipt of a written request for same and such reasonable evidence of expenses as the Director of Finance may require.

SECTION 2. Notice of passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure for the preservation of the public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to make the contribution on a timely basis. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this

RESOLUTION NO. 182-2024(COTW)

Resolution shall take effect and become immediately effective upon its passage; otherwise it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____

Approved: _____

KAHLIL SEREN
Mayor

Proposed: 09/16/2024

ORDINANCE NO. 183-2024(COTW), *First Reading*

By Councilmember Posch

An Ordinance authorizing and directing the Mayor to execute an engagement letter with the law firm Singerman, Mills, Desberg & Kauntz to provide legal counsel for Councilmember James Posch; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City has initiated an investigation into potential violations of the Open Meetings Act by the City Council; and

WHEREAS, Councilmember Posch has requested that the City provide him with legal counsel in connection with the investigation by engaging the law firm of Singerman, Mills, Desberg & Kauntz, specifically attorney Stephen L. Byron, to represent him.

BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio that:

SECTION 1. The Mayor shall be, and he is hereby, authorized and directed to execute an engagement letter with the law firm of Singerman, Mills, Desberg & Kauntz to provide legal services for Councilmember James Posch in connection with the above-referenced investigation, substantially in accordance with the proposal attached hereto as Exhibit A and signed by attorney Stephen Byron.

SECTION 2. The expenditure of funds for the engagement of Mr. Byron and the Singerman law firm as described in Section 1 is hereby found, determined and declared to be for a proper public purpose.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and related to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. It is necessary that this Ordinance become immediately effective as an emergency measure necessary for the preservation of the public peace, health, safety, and welfare of the citizens of the City of Cleveland Heights, such emergency being the necessity to retain outside counsel to assist Councilmember Posch in cooperating with the investigation at the earliest possible time. Wherefore, provided it receives the affirmative vote of five (5) or more members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage;

ORDINANCE NO. 183-2024(COTW)

otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

SINGERMAN MILLS
DESBERG & KAUNTZ CO.
L.P.A.
EXPERIENCE... PEACE OF MIND

sbyron@smdklaw.com

September 11, 2024

VIA EMAIL (jim@jimposch.com)

Mr. James Posch
2205 Demington Drive
Cleveland Heights, Ohio, 44106

Dear Mr. Posch:

We understand you are interested in having the City of Cleveland Heights ("City") engage Singerman, Mills, Desberg & Kauntz Co., L.P.A. ("SMDK") to represent you ("Client") in matters that have arisen out of your role as a member of Council for the City, described below. It is our understanding that Law Director William Hanna has advised the City's Mayor and City Council that he and the other members of the City's Law Department have a conflict of interest that prevents them from providing you, other members of Council or the Mayor with legal representation on these matters and that legislation may be considered by the City Council to authorize Mayor Kahlil Seren to execute this agreement. This engagement letter has been modified from its original form to allow for the necessary signatures which municipal agreements require.

At the beginning of an attorney-client relationship, we believe that it is important to clearly set forth the terms of the engagement, including the scope and nature of the services to be provided. The purpose of this engagement letter is to set forth the scope of our representation of the Client and to explain SMDK's billing policies and payment terms. By using a standard form letter of this type, SMDK wishes to be sure that all of its clients receive comparable information regarding their engagements. If you have any questions concerning any of the provisions of this letter, or if it is not in accord with our understanding, please call me immediately.

Scope of Engagement. It is our understanding that our representation involves assisting the Client with conflicts that exist or may exist with other municipal officials in the City, specifically with respect to an investigation being conducted into alleged violation of the Ohio Open Meetings Act by members of City Council. We obviously would be pleased to represent you and consult with you on such other matters as may arise from time to time, but this engagement is limited to providing counsel to you in your role as a member of the City of Cleveland Heights Council as described herein.

Legal Fees and Billing Policies. I will be the responsible partner in charge of matters assigned to us by you. My hourly rate is \$515 per hour. Our attorneys' hourly rates range from \$240 to \$515 per hour. We generally review and adjust our hourly rates on an annual basis. Accordingly, our hourly rates are subject to change. We will endeavor to assign work to the lowest cost person capable

Mr. James Posch
September 11, 2024
Page 2

of providing the required service in a timely, competent manner. This means that I may be assisted by others with whom you may have direct contact. We believe that such direct contact is essential in order to avoid duplication of effort and miscommunication. I have attached for your review and reference a statement of our firm's billing policies. Please review these policies and let me know if you have any questions.

We will bill the City monthly at our standard rate based upon services performed in the previous month, including disbursements incurred on your behalf.

Client Responsibilities. By agreeing to and accepting our representation as described in this letter, you agree to cooperate fully with us and to provide promptly all information known or available to you relevant to our representation. Approval by the City's Mayor, Law Director and Acting Finance Director establishes that the City will pay our statements for services rendered and charges in accordance with the terms of this letter and our billing policies attached.

Terms of Engagement. Either of the Client or SMDK may terminate the engagement at any time for any reason by written notice, subject on our part to applicable rules of professional conduct. In the event that we terminate the engagement, we will take such steps as are reasonably practicable to protect your interest and, if you so request, we will suggest to you possible successor counsel and provide them with whatever material you have provided to us. If our engagement involves litigation and permission for withdrawal is required by a court, we will promptly apply for such permission and will assist you as you may desire to obtain successor counsel to represent you.

If our representation involves a specific legal matter, our representation of the Client, unless previously terminated, will terminate upon our sending the Client our final statement for services rendered in connection with such matter. Following such termination, any otherwise non-public information you have supplied to us and that is retained by us will be kept confidential in accordance with applicable rules of professional conduct. At your request, your papers and property will be returned to you. Our own files, including lawyer work product pertaining to our engagement, will be retained by SMDK. In order to minimize unnecessary storage expenses, we reserve the right to destroy or otherwise dispose of any documents or any materials retained by us within a reasonable time after the termination of engagement.

SMDK reserves the right to withdraw from representation if, among other things, the Client fails to honor the terms of this letter, by failing to cooperate or follow attorney's advice on a material matter, or if any fact or circumstance arises or is discovered that would, in SMDK's view, render our continued representation unlawful or unethical.

Mr. James Posch
September 11, 2024
Page 3

Internet Communications. The Client acknowledges that in connection with our work for the Client, we may correspond or convey documentation via Internet e-mail unless the Client expressly requests otherwise. The Client understands that neither the Client nor SMDK has control over the performance, reliability, availability or security of Internet e-mail.

Conflicts of Interest. The Client understands that SMDK represents many companies, political subdivisions and individuals. It is possible that during the time that we are representing the Client, the Client or some of SMDK's present or future clients will be engaged in transactions, or encounter disputes with you. The Client agrees that SMDK may continue to represent, and may undertake in the future to represent, existing or new clients in any matter, including litigation, that is not substantially related to our work for the Client even if the interests of such clients in those matters are directly adverse to the Client. SMDK agrees, however, that the Client's advance consent to conflicting representations contained in the preceding sentence shall not apply in any instance where, as a result of our representation of the Client, SMDK has obtained proprietary or other confidential information of a non-public nature that, if known by such other client, could be used in such other matter to the Client's material disadvantage.

Insurance. The Client should understand that, where the scope of our representation involves or may involve a claim or potential claim against the Client, the Client may have an insurance policy that may provide coverage of some sort for the claim or potential claim. Insurance companies are offering a wide variety of insurance products, and we urge you to consult with your insurance agent or carrier about the potential for insurance coverage for any claim or potential claim. Unless the Client specifically requests our advice and provides us with a copy of the policy, we assume no obligation to advise the Client with respect to insurance coverage for any claim or potential claim within the scope of our representation.

Questions About Billing. You are encouraged to discuss with me any questions you have about statements for services rendered to you.

The purpose of this letter is to attempt to avoid any misunderstanding with respect to the terms of our engagement, and the rendering of legal services by SMDK. Should you have any questions concerning the terms of our engagement, please give me a call.

Please acknowledge your agreement to the terms of this engagement by signing a counterpart copy of this letter where indicated below and returning the same to the undersigned. Also, please obtain the signatures of the City officials, below, so that we know that the City will pay for this engagement.

Mr. James Posch
September 11, 2024
Page 4

We appreciate the opportunity to represent you in connection with these matters and look forward to working with you.

Very truly yours,


Stephen L. Byron, Esq.

SLB/al
Enclosure

ACKNOWLEDGED AND AGREED TO

Date: _____ By: _____
James Posch

Mr. James Posch
September 11, 2024
Page 5

APPROVED BY THE CITY OF CLEVELAND HEIGHTS:

Date: _____

Date: _____

By: _____
Kahlil Seren, Mayor
City of Cleveland Heights

By: _____
William R. Hanna, Law Director
City of Cleveland Heights

CERTIFICATE OF AVAILABILITY OF FUNDS

I certify that Ten Thousand Dollars, has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of this fund, free from any previous obligation or certification as required by Ohio Revised Code §5705.01 to §5705.47.

Date: _____

Tara Schuster
Acting Finance Director

SINGERMAN, MILLS, DESBERG & KAUNTZ

STATEMENT OF BILLING POLICIES

LEGAL SERVICE

FEES:

Our policy is to bill monthly, based on services performed in the previous month, including expenses incurred on your behalf. Generally, we bill on an hourly basis. However, in determining our legal service fees, time charges may not be the only criteria used. We may also consider other applicable factors such as the difficulty of the matter, time limitations imposed by the client or by the circumstances, the skill requisite to perform the legal services properly, the responsibility involved and the results obtained, and Singerman, Mills, Desberg & Kauntz reserves the right to bill appropriately in such cases.

EXPENSES:

Out-of-pocket charges billed to you would include such items as commercial messenger deliveries, filing fees, transcripts, outside copying, printing costs, travel and related expenses such as meals and lodging. If we are required to work under time constraints that require staff overtime, our practice is to bill for such overtime. Your bills also will reflect charges for additional expenditures made on your behalf such as reproduction charges. There will be no charge for telephone calls or facsimiles (other than international calls).

The standard charges for the services described above are as follows:

<u>Service</u>	<u>Current Charge</u>
Photocopies	0.15/page
Conference calling	Pass through of costs
Computerized legal research	Actual account charges billed to us by the vendors

Out-of-pocket charges in excess of \$500 will be sent directly to you for payment or, if you prefer, we can establish a separate expense retainer that will be held in escrow to be applied against these expenses.

EXPERTS:

In the event that it becomes advisable to retain other experts or professionals, such as local or other counsel, financial advisors, valuation consultants, auditors or appraisers, you will be directly responsible for retaining such experts, who will bill you separately. In circumstances where it may be appropriate for us to engage the expert (such as to preserve any applicable privilege), you nonetheless will be responsible directly for entering into satisfactory financial arrangements with such experts.

ESCROW ACCOUNT:

If we receive for your account funds from a third party that, in our judgment, are large enough to earn a material amount of interest, we will discuss investment options with you. If, in our judgment, the funds are not large enough, or are not to be held long enough, to earn at least \$50 of interest, we will place these funds in our Firm's escrow account.

PAYMENT:

Payment is due on receipt and, except as expressly agreed to otherwise, is not contingent or dependent on the outcome of the engagement, such as concluding a transaction or prevailing in a lawsuit. We reserve the right to end our work on this matter and any other matters for which we may be engaged for you or any affiliates of yours, and to withdraw from the representation on proper notice if we do not receive payment in full when due.

CREDIT CARD

PAYMENT:

In order to make it more convenient for our clients to pay their invoices in a timely manner, we accept credit cards. If you would like to pay by credit card, please contact our office for appropriate processing instructions. We reserve the right to limit the dollar amount that a client may pay using a credit card.

PAST DUE INVOICES:

We reserve the right to charge interest at the rate of 1-1/2% per month on any invoices which remain unpaid more than 30 days after the date of invoice.

Proposed: 09/16/2024

RESOLUTION NO. 184-2024(CRR), *First Reading*

By Mayor Seren

A Resolution recognizing October, 2024 as *National Breast Cancer Awareness Month*; October 13, 2024 as *Metastatic Breast Cancer Awareness Day*; and October 18, 2024, as *National Mammography Day*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the American Cancer Society estimates that in 2023 about 310,720 new cases of breast cancer and will be diagnosed in women, and 2,790 cases in men, and that about 42,250 women and 530 men will die from the disease; and

WHEREAS, early detection and prompt treatment can significantly reduce suffering and deaths caused by this disease; and

WHEREAS, mammography is recognized as the single most effective method of detecting breast changes that may be cancerous long before physical symptoms can be seen or felt; and

WHEREAS, metastatic breast cancer refers to a condition in which stage IV breast cancer cells travel from the breast, either through the bloodstream or the lymphatic system, to other parts of the body, including the bones, liver, lungs, or brain, and continue to grow in their new location; and

WHEREAS, in 1997 the United States Conference of Mayors launched a Mayors' Campaign Against Breast Cancer, joining in the promotion of Breast Cancer Awareness Month and National Mammography Day; and

WHEREAS, in 2009 the United States Senate and House of Representatives passed Resolutions to designate the first National Metastatic Breast Cancer Awareness Day.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council hereby proclaims October 2024, *National Breast Cancer Awareness Month*; October 13, 2024, *Metastatic Breast Cancer Awareness Day*; and October 18, 2024, *National Mammography Day*; and urges women and men in the community of all ages to learn about screening and mammography and to seek appropriate services.

RESOLUTION NO. 184-2024(CRR)

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to recognize national breast cancer awareness month on a timely basis. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____

Approved: _____

KAHLIL SEREN
Mayor

Proposed: 09/16/2024

RESOLUTION NO. 185-2024(CRR), *First Reading*

By Mayor Seren

A Resolution recognizing October 2024 as *Domestic Violence Awareness Month*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, one in four women and a smaller, although significant, number of men will experience domestic violence in their lifetime; and

WHEREAS, children who witness domestic violence are much more likely to abuse their future partners or children; and

WHEREAS, domestic violence can happen to anyone regardless of gender, income, ethnicity, race, religion, age, or sexual orientation and/or identity; and

WHEREAS, locally, the Domestic Violence & Child Advocacy Center has provided services to victims of domestic violence for forty years; and

WHEREAS, the mission of the Domestic Violence & Child Advocacy Center is to empower individuals, promote justice, and mobilize the community so that all persons are free from violence and abuse in their homes; and

WHEREAS, the City of Cleveland Heights has been in the forefront of the fight against domestic violence, with its Police Department and Prosecutor being routinely commended for their aggressive, but fair, enforcement of domestic violence laws.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council hereby proclaims October 2024 as *Domestic Violence Awareness Month* and urges all of its residents to educate themselves on the issues and to encourage and support victims of domestic violence and child abuse.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its content, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to recognize Domestic Violence Awareness Month on a timely basis. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or

RESOLUTION NO. 185-2024(CRR)

appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____

Approved: _____

KAHLIL SEREN
Mayor

Proposed: 09/16/2024

RESOLUTION NO. 186-2024(CRR), *First Reading*

By Mayor Seren

A Resolution recognizing October 11, 2024 as *National Coming Out Day*; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland heights historically has been a community that values and seeks diversity in its residents; and

WHEREAS, *National Coming Out Day* is an annual observance dedicated to celebrating and supporting individuals in the LGBTQ+ community as they share their authentic selves with the world; and

WHEREAS, founded on October 11, 1988, by Robert Eichberg and Jean O'Leary, *National Coming Out Day* commemorates the anniversary of the National March on Washington for Lesbian and Gay Rights which took place in 1987; and

WHEREAS, it is a day of celebration and empowerment, and aims to raise awareness about the importance of coming out, challenge stereotypes and prejudices, and promote acceptance and inclusion; and

WHEREAS, the City of Cleveland Heights is committed to equal rights for all Americans and is therefore proud to support all those committed to justice and equality in a crusade to outlaw discriminatory laws and practices and to protect LGBTQ+ communities from prejudice and persecution.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. This Council hereby proclaims October 11, 2024 as *National Coming Out Day* and urges all of its residents to participate by celebrating openness, sharing their stories, advocating for LGBTQ+ rights, offering support to individuals who are considering coming out or who have recently come out, and show your solidarity by wearing rainbow-colored clothing or accessories.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its content, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need

RESOLUTION NO. 186-2024(CRR)

to recognize *National Coming Out Day* on a timely basis. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____

Approved: _____

KAHLIL SEREN
Mayor