



November 4, 2024
Regular Meeting
7:30 PM

Cleveland Heights City Hall
Council Chambers
40 Severance Cir
Cleveland Heights, Ohio

AGENDA - CLEVELAND HEIGHTS CITY COUNCIL MEETING

- 1) **Meeting called to order by Council President**
- 2) **Roll Call of Council Members**
- 3) **Excuse absent members**
- 4) **Amendments to the Agenda (if necessary)**
- 5) **Approval of minutes from previous meeting(s)**
- 6) **Life Saving Award Presentation**
Chief Britton - Presenting; Investigator Justin Weir - Recipient
- 7) **Communications from the Mayor**
- 8) **City Administrator's Report**
- 9) **Departmental Report(s)**
- 10) **Report of the Clerk of Council**
- 11) **Public Comment - Legislative Agenda Items only**
(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. Council President reserves the right to reduce time limit based on the volume of business on the agenda).
- 12) **Public Comment - General**
(Note: Persons wishing to speak must register in advance. A 3-minute time limit applies. Council President reserves the right to reduce time limit based on the volume of business on the agenda).
- 13) **LEGISLATION**
Note: The title for each piece of legislation contains a parenthetical reference to the Council Committee within which the subject matter of the legislation falls. Council Committees are abbreviated as follows: (AS)-Administrative Services; (COTW)-Committee of the Whole; (CRR)-Community Relations and Recreation;

(F)-Finance; (HB)-Housing and Building; (MSES)-Municipal Services and Environmental Sustainability; (PD)-Planning and Development; (PSH)-Public Safety and Health. See Resolution 97-2022 for a list of Council Committee subject matter areas.

a. First Readings – Consideration of Adoption Requested

RESOLUTION NO. 203-2024(PD): First Reading. A Resolution supporting and authorizing the Mayor to submit an application to the Ohio Department of Natural Resources Land and Water Conservation Fund for a grant under the program, and to accept funding if awarded for the Attleboro-Shelburne trail, for the Doan Brook Restoration Park Improvements – Trails Project; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 204-2024(MSES): First Reading. A Resolution authorizing the Mayor to enter into an agreement with Brine Worx for the acquisition of certain snow and ice equipment for the Streets Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 205-2024(MSES): First Reading. A Resolution authorizing the Mayor to enter into an agreement with GPD Group., for construction management services relating to the Clarendon and Edgerly waterline replacement project; and declaring the necessity that this legislation become immediately effective as an emergency.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 206-2024(PD): First Reading. A Resolution authorizing the Mayor to execute a contract with Behnke Landscape Architecture for design services for the design of public spaces and streetscape areas along Noble Road and North & South Taylor Road; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 207-2024(PD): First Reading. A Resolution authorizing the Mayor to enter into an agreement with UBIZ Venture Capital for program

management services for the Small Business Support Program; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 208-2024(PSH): First Reading. Resolution authorizing the Mayor to execute a contract with OHM Advisors for traffic consulting services including the preparation of the South Taylor Road TLCl Road Diet Project Traffic Study, and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

ORDINANCE NO. 209-2024(F): First Reading. An Ordinance authorizing the City of Cleveland Heights, Ohio to enter into one or more installment payment contracts and related agreements in order to finance certain energy conservation improvements pursuant to section 717.02 of the Ohio Revised Code; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 210-2024(F): First Reading. A Resolution authorizing an amendment of the agreement with Bricker Graydon LLP for American Rescue Plan Act related legal counsel services; and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

ORDINANCE NO. 211-2024(AS): First Reading. An Ordinance giving final approval of the compensation rates and benefits proposed by the tentative labor agreements with the Ohio Patrolmen's Benevolent Association for the period commencing on April 1, 2024, through March 31, 2027, in SERB Case Nos. 2023-MED-12-1140 (unclassified basic patrol officers and classified police officers) and 2023-MED-12-1141 (Captains, Lieutenants, and Sergeants); granting the Mayor the authority to sign said agreements; amending Section 2 of Ordinance No. 127-2024, "Wage and Salary Ordinance," to incorporate the new terms of said agreements, and declaring the necessity that this legislation become immediately effective as an emergency measure.

Introduced by Mayor Seren
Move for Adoption

b. Second Readings

RESOLUTION NO. 197-2024(MSES): Second Reading. A Resolution authorizing the Mayor to enter into an agreement with Classic Ford of Madison for the acquisition of a two (2) 2024 Ford F-350 one-ton Regular Cab trucks for the Refuse and Recycling Division of the Department of Public Works.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 198-2024(MSES): Second Reading. A Resolution authorizing the Mayor to enter into an agreement with MACQUEEN Equipment, LLC. for the acquisition of two (2) 7.5 yard 50/50 Split Body Easy Dump – Direct Truck Mounts for the Refuse and Recycling Division of the Department of Public Works.

Introduced by Mayor Seren
Move for Adoption

RESOLUTION NO. 199-2024(COTW): Second Reading. A Resolution proclaiming the City of Cleveland Heights a safe haven for gender-affirming health care.

Introduced by Councilmember Larson, President Cuda, Vice President Russell, Councilmember Mattox, Councilmember Petras, and Councilmember Posch
Move for Adoption

14) Committee Reports

15) Old Business

16) New Business

17) Council Member Comments

(Note: Council comments should directly relate to the business of the City of Cleveland Heights, rather than personal reflection or commentary. A maximum 3-minute time limit applies, but the Council President may reduce time limit based on the volume of business on the agenda, the time of evening, or other similar factors.)

18) Council President's Report

19) Adjournment

NEXT MEETING OF COUNCIL: NOVEMBER 18, 2024



Date: October 9, 2024

To: City Council

From: Karen Knittel, Assistant Planning Director

Subject: ODNR Land and Water Conservation Fund Legislation

Purpose Statement:

To authorize the Mayor to submit an application for grant funds through the Ohio Department of Natural Resources (ODNR) for financial support of the Doan Brook Restoration Park Improvements, and to accept funding if awarded. This funding request is being made in coordination with the Northeast Ohio Regional Sewer District's (NEORS), the City of Shaker Heights and the City of Cleveland for the NEORS's Doan Brook Restoration near Horseshoe Lake Park project.

Land and Water Conservation Funds (LWCF) are being requested for a portion of a Attleboro/Shelbourne Path and related amenities located in Cleveland Heights. The maximum grant award is \$500,000. The City of Shaker Heights is also preparing a similar project request to ODNR for the portion of the project within their jurisdiction. The LWCF requires a dollar for dollar match. It may be possible for a portion or all of the local match to be contributed by the work being completed by NEORS,

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why?

Application submittal deadline is November 15, 2024.

Is passage on first reading necessary: Yes: X No: _____

If yes, why?

Application submittal deadline is November 15, 2024.

If funding is required, is it already budgeted for? Yes: _____ No: X (see note)

If not already budgeted for, where will funding come from?

By applying for funding for this project now, we are able to use a portion the NEORS expenditures as match. Additional city funds may be required for this project and will be requested through the Capital Budget process.

Proposed: 11/04/2024

RESOLUTION NO. 203-2024(PD), *First Reading*

By Mayor Seren

A Resolution supporting and authorizing the Mayor to submit an application to the Ohio Department of Natural Resources Land and Water Conservation Fund for a grant under the program, and to accept funding if awarded for the Attleboro-Shelburne trail, for the Don Brook Restoration Park Improvements – Trails Project; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City has been working with the Northeast Ohio Regional Sewer District (“NEORS”) and the City of Shaker Heights on the Doan Brook Restoration Park Improvements, and

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources (“ODNR”), administers financial assistance for public recreation purposes, through the federal Land and Water Conservation Fund program; and

WHEREAS, the City of Cleveland Heights desires financial assistance under the Land and Water Conservation Fund program for the construction of a 10-foot-wide multipurpose trail as part of the Doan Brook Restoration Park Improvement; and

WHEREAS, a joint application is being prepared between the City of Cleveland Heights, the City of Shaker Heights and perhaps the City of Cleveland, to the ODNR – 2024 Land and Water Conservation Fund Program for a grant for the Attleboro-Shelburne trail, for the Doan Brook Restoration Park Improvements – Trails Project, in the amount up to Five Hundred Thousand Dollars (\$500,000.00); and

WHEREAS, the grant requires a minimum 50% local match which the city anticipates being made through the NEORS Doan Brook Restoration Near Horseshoe Lake project and those NEORS funds being used as the cash match;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby authorized to file an application for the Land and Water Conservation Fund program for financial assistance, and if awarded, enter into a project agreement and any related documents with the Ohio Department of Natural Resources (ODNR) – 2024 Land and Water Conservation Fund program for the Attleboro-Shelburne trail, Doan Brook Restoration Park improvements – Trails Project, in a total amount of up to Five Hundred Thousand Dollars (\$500,000.00).

RESOLUTION NO. 203-2024(PD)

SECTION 2. The City does agree to obligate the funds to satisfactorily complete the proposed project and become eligible for reimbursement funding under the terms and conditions of the Land and Water Conservation Fund and the project agreement.

SECTION 3. Notice of passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet the application deadline of November 15. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



Date: October 30, 2024

To: Addie Balester, Clerk of Council

Cc: Kahlil Seren, Mayor; Danny Williams, CAO
Christopher Heitzel, Assistant Law Director

From: Collette Clinkscale, Director of Public Works

Subject: Legislation for Snow and Ice Equipment.

Purpose Statement: To authorize the Mayor to enter into an agreement with Brine Worx for the acquisition of brine making snow and ice equipment for the Streets Division of the Department of Public

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? To prepare for snow and ice removal season

Is passage on first reading necessary: Yes: X No: _____

If yes, why? To acquire the equipment by the snow and ice removal season

If funding is required, is it already budgeted for? Yes : X No: _____

If not already budgeted for, where will funding come from?

The City received \$63,948.50 under the H2OHIO Rivers initiative: Chloride Reduction Grant on behalf of the OEPA to reduce the use of rock salt. The remaining accessories and any shipping costs in the amount of \$6,540.13 will be paid from the Street Division's budget.

Proposed: 11/04/2024

RESOLUTION NO. 204-2024(MSES), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with Brine Worx for the acquisition of certain snow and ice equipment for the Streets Division of the Department of Public Works; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, in order to meet the Department of Public Works, Division of Streets' operational needs, it is necessary to purchase a brine maker and related equipment for snow and ice control purposes; and

WHEREAS, the City received a competitive grant, reimbursable under the H2OHIO Rivers Initiative: Chloride Reduction Grants on behalf the Ohio Environmental Protection Agency in the amount of Sixty-Three Thousand Nine Hundred Forty-Eight Dollars and 50/100 (\$63,948.50); and

WHEREAS, the equipment will be used to reduce the amount of rock salt into local freshwater resources from stormwater runoff by supplementing snow and ice removal with an anti-icing agent;

WHEREAS, the Mayor has determined that it would be in the City's best interests to purchase said equipment and supplies.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements necessary for the purchase of the equipment in **Exhibit A**, on file with the Clerk of Council. The total purchase price for said equipment, accessories and freight shall not exceed the sum of Seventy Thousand Four Hundred Eighty-Eight Dollars and 63/100 (\$70,488.63). All contracts hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

RESOLUTION NO. 204-2024(MSES)

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to meet fall leaf season deadlines. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



Date: October 30, 2024

To: Addie Balester, Clerk of Council

Cc: Kahlil Seren, Mayor; Danny Williams, CAO
Christopher Heitzel, Assistant Law Director

From: Collette Clinkscale, Director of Public Works

Subject: Legislation for Construction Management services with GPD Group.

Purpose Statement: To authorize the Mayor to enter into an agreement with GPD Group for construction management services in the amount of \$131,698 for the Clarendon and Edgerly Waterline Replacement Project.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? The waterline construction is currently underway

Is passage on first reading necessary: Yes: X No: _____

If yes, why? To meet completion of inspection milestones

If funding is required, is it already budgeted for? Yes : X No: _____

If not already budgeted for, where will funding come from?

This majority of this agreement will be paid via a grant received under Cleveland Water's Suburban Watermain Replacement program. The remainder will be paid from the Road Program as road restoration is part of this project

Proposed: 11/04/2024

RESOLUTION NO. 205-2024(MSES), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with GPD Group., for construction management services relating to the Clarendon and Edgerly waterline replacement project; and declaring the necessity that this legislation become immediately effective as an emergency.

WHEREAS, it is necessary to retain an engineering firm to perform construction management services relating to the Clarendon Edgerly waterline replacement project;

WHEREAS, the Mayor has recommended that the services offered by GPD Group best meets the City's needs; and

WHEREAS, such services are professional services for which no bidding is necessary;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor shall be and is hereby authorized to execute a contract with GPD Group to provide professional construction management services relating to the Clarendon Edgerly waterline replacement project. The contract shall provide for services as set forth in the Scope of Services dated July 20, 2024 submitted by GPD Group a copy of which is attached hereto as **Exhibit "A"** and incorporated herein. Compensation for the services detailed therein shall not exceed One Hundred-Thirty One Thousand Six Hundred Ninety Eight Dollars (\$131,698.00). All agreements hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to timely meet project deadlines. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

RESOLUTION NO. 205-2024(MSES)

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



July 20, 2024

2020122.00

Ms. Collette Clinkscale
Director of Public Service

City of Cleveland Heights
40 Severance Circle | Cleveland Heights, Ohio

Clarendon and Edgerly Construction Management Services

Dear Ms. Clinkscale

GPD Group is pleased to submit this proposal for professional services on the above referenced project. Attached please find a Work Description, Project Approach/Scope of Services and Fee Proposal for your consideration. Also included is an itemized task breakdown complete with man-hour and fee estimates.

Project Understanding:

GPD Group will provide construction administration services and resident inspection services as described herein in the Scope of Services. This project is governed by local ordinances. The project was bid on July 12, 2024 with an anticipated start in the late summer of 2024 and concluding the spring 2025 with an assumed 20 week construction duration). Our services will involve providing construction management and inspection services during and post construction of the Shannon Rehabilitation and Waterline Replacement Project. Our efforts will involve being an interpreter of the plans and specifications and protecting the City against deficiencies in the contractor's work. We will also serve as the City's liaison with the contractor and report directly to the Service Director. GPD Group is prepared to begin work immediately upon written notice to proceed.

SCOPE OF SERVICES

I. Project Task Summary

- a. Provide Construction Management and Inspection Services with the expressed goal of having the project finished on time and on budget.
- b. Attend a Public Meeting with the local residents.
- c. Perform wage compliance work
- d. Perform pay applications to conform local requirements
- e. Provide Post-Construction Services

II. Specific Tasks

- a. **Construction Administration and Inspection**

- i. Project Directory – Prepare a project directory of all personnel involved and their contact information and distribute. An e-mail user group will also be developed to promptly distribute project information. Maintain Detailed Estimate for the Project.
- ii. Kick-off Meeting – Schedule, coordinate and administer a Kick-off Meeting with GPD, City Officials and Test Lab to introduce all parties and establish contact information/protocol.
- iii. Pre-construction Meeting – Schedule, coordinate and administer a pre-construction meeting with the City Officials, Contractor, and the pertinent Utilities Companies. Prepare and make available the meeting minutes to all attendees and other interested parties.
- iv. Implement Document Control System
 - 1. Document Management System – Maintain a document management system for tracking all related project correspondence and records including: transmittals, test specimens, samples, schedules, change orders, shop drawings, request for information, letters, punch lists, photographs, etc. Monitor Contractor's Construction Schedule. Request updates as required.
- v. Progress Meetings (6 Meetings) – Schedule, and administer regular progress meetings with the City Officials and the contractor. Subcontractors and utility companies will be invited to attend as necessary. Prepare and make available the meeting minutes to all attendees and other interested parties.
- vi. Provide Resident Construction Administrator – GPD Group will provide a licensed Professional Engineer with extensive knowledge of contract compliance and construction contract administration to manage the inspection team.
- vii. Provide Full-Time Construction Inspection – GPD will inspect and record the contractor's daily progress. The anticipated project schedule is estimated at 16 weeks of construction. For the purposes of pricing, we have anticipated the use of full-time inspection for the 20-week contract duration. We also anticipate the Contractor will work some long days and therefor inspector overtime is anticipated. Daily inspection records will be developed and will include the following documentation:
 - 1. Project Name, Report Number and Date
 - 2. Weather conditions
 - 3. Names of the contractors, subcontractors, or other entities performing the work, including the hours worked
 - 4. Listing of all equipment used, including the hours used or idle
 - 5. Listing of materials delivered to the site, including delivery tickets
 - 6. Names, titles, affiliations of all visitors to the site
 - 7. Monitor Maintenance of Traffic Zones for safety and compliance with plans; identity problems
 - 8. Monitor contractor SWPPP measures for compliance with EPA rules and regulations
 - 9. Location of work (stations and offsets)
 - 10. Pay items of work performed. Note: A daily log of all pay items installed will be kept in a separate binder.
 - 11. Observations in general
 - 12. Specific observations in more detail of work performed

13. Observations of testing of materials performed and results
 14. Instructions received from Resident Project Engineer or City Officials
 15. Instructions given to the contractor
 16. Request for information received from contractor
 17. Damages to property
 18. Incidents of changed conditions that may affect the work
 19. Actual and potential claims, changes in the work, delays, or other factors that may result in modifications to the work and/or contract
 20. Calculations and sketches used in determining payment quantities or other conditions or the work.
- viii. Hold Special Site Meetings as needed. Invite City Officials as needed.
 - ix. Perform Shop Drawing and Submittal Reviews – Review and provide a disposition of comments concerning all shop drawings of products and materials to be incorporated into the work, unless otherwise specified in the Contract Documents. Maintain a log that accounts for the receipt and disposition of all shop drawing and project related submittals.
 - x. Monitor Contractor Safety Program
 - xi. Monitor Contractors Compliance with Bond / Insurance requirements
 - xii. Review and Monitor the Contractors Maintenance of Traffic (MOT). Inform City Safety Chiefs on any revisions required
 - xiii. Monitor contractor Performed Continuously Updated As-Builts
 - xiv. Maintain Set of Continuously Updated As-Builts – Maintain a field set of drawings (“red-line set”) indicating the as-built conditions to be utilized in preparation of record drawings that will be turned over to City at the conclusion of the project work.
 - xv. Work performed by the Contractor upon which partial payments to the contractor shall be based. Recommend work known to be in conformance to the Contract Documents be accepted and paid for by City.
 - xvi. Change Order Requests – GPD Group will review all Change Order requests by the contractor and make recommendations to the City. The review of all claims submitted by the contractor throughout the duration of the project will be processed through GPD internal claims process. GPD will evaluate the validity of any disputes and prepare recommendations for the City of Cleveland Heights. Also, GPD will review all cost and quantities submitted and take part in all negotiations.
 - xvii. Field Quality Control Testing – The contractor will perform material testing, GPD will oversee their efforts. We will review the testing reports and results, prepared by the testing firm, and identify problems or concerns. We will then determine the corrective actions required by the contractor to address any problems. Copies of the reports with our review notes will be forwarded to the City for their records.
 - xviii. Provide Advice, Recommendations to the City on Construction Issues
 - xix. Prepare Correspondence for City’s Signature on Construction Issues
 - xx. Coordinate the Interaction of All Parties to the Contract
 - xxi. Maintain Photo Log
 - xxii. Provide Claims Avoidance, Mitigation and Dispute Resolution – Identify non-conforming work and verify the contractor’s compliance with the technical requirements of the project. The contractor will be notified on the non-conforming work when identified so the proper corrective actions

can be taken. Bring to the immediate attention of the City instances where the contractor fails to be in compliance with the terms of the Contract Documents and when the Contractor acts in a manner, which is not in the best interest of the City.

III. Wage Compliance

- a. Review Certified Payroll

IV. Close-Out Services

- a. Coordinate and Organize final walk thru of the project. Prepare a punch list of items to be resolved prior to final acceptance. Verify punch list items have been resolved. Recommend final project to the City as accepted and in compliance with the plans and specifications.

V. Post Construction Services

- a. Close-Out Documents – Assist in the execution of the contract close-out documents (i.e., final pay application, final change order to adjust contract price, affidavit of prevailing wages, consent of Surety Company for final payment and affidavit of final acceptance date and correction period). At the conclusion of the project, the project documents will be delivered to the City for the records. A statement of quality assurance will be included with this submittal.
- b. Resolution of Miscellaneous Claims and Complaints.
- c. Attend Post Construction walk through with City Officials and contractor.

VI. Authority of the Consultant

- a. The authority of the Consultant shall have the following limitations, except as duly authorized in writing by the Service Director and agreed upon by the Consultant:
 - i. Deviation from the Contractor Documents and any changes in materials or equipment shall not be authorized.
 - ii. The Consultant will not perform any function that is the responsibility of the contractor, contractor's suppliers or subcontractors.
 - iii. The Consultant shall not be liable for defective work, acts of omission or operating procedures of the contractor.

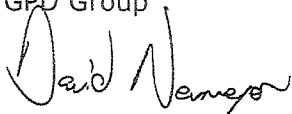
VII. Estimated Fee

GPD Group proposes to perform the above described scope of services for a **not to exceed** fee of **\$131,698** based on the contractual rates with the City of Cleveland Heights. We have estimate the expenditure of approximately **1,472** manhours, based on a 20-week duration, to complete these services.

The fees are based upon the construction schedule and include the work reasonably necessary under the scopes of work presented herein. It is understood that if the schedule or tasks increase materially from the described, GPD Group will be entitled to a reasonable upward adjustment of our fee commensurate with the increase in work.

We thank you for the opportunity to present our proposal to assist the City of Cleveland Heights with this high profile project. We are available to answer any questions that you may have and to begin our services immediately upon authorization. Please do not hesitate to call me at 330.572.2796 office or 216.408.3080 cell or contact me via e-mail at dneumeyer@gpdgroup.com. Thank you for your consideration of GPD Group.

Sincerely,
GPD Group



David Neumeyer, PE
Senior Project Manager



Date: November 4, 2024

To: City Council

From: Eric Zamft, Director of Planning & Development

Subject: Behnke Landscape Architecture design services for the design of public spaces and streetscape areas along Noble Road and North & South Taylor Road

Purpose Statement:

To authorize the Mayor to execute a contract with Behnke Landscape Architecture for an amount not exceed \$130,000 to design public spaces and streetscape areas along Noble Road and North & South Taylor Road. Such services would be allocated from ARPA and CDBG funds. The administration is suggesting emergency passage on First Reading to ensure that the ARPA funds are encumbered by December 31, 2024.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? ARPA funds must be encumbered prior to December 31, 2024.

Is passage on first reading necessary: Yes: _____ X No: _____

If yes, why? ARPA funds must be encumbered prior to December 31, 2024.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

Proposed: 11/04/2024

RESOLUTION NO. 206-2024(PD), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to execute a contract with Behnke Landscape Architecture for design services for the design of public spaces and streetscape areas along Noble Road and North & South Taylor Road; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, public spaces and streetscapes within the City of Cleveland Heights (the “City”) are important to its overall character and quality of life for residents and property owners; and

WHEREAS, with equity and resiliency at its core, the community has a strong commitment to provide fair and just access to public spaces; and

WHEREAS, the City has identified and allocated funding towards improvements specifically to the Noble and Taylor Road corridors; and

WHEREAS, the City solicited bids for design services for the design of public spaces and streetscape areas along Noble Road and North & South Taylor Road through an RFP process; and

WHEREAS, on or about October 11, 2024, a Request for Proposals (“RFP”) was issued by the City for a consultant to provide design services for the design of public spaces and streetscape areas along Noble Road and North & South Taylor Road; and

WHEREAS, the City received five (5) responses, which were all deemed complete; and

WHEREAS, each of the responses were reviewed by the Department of Planning & Development staff; and

WHEREAS, after evaluating responses, Planning & Development staff recommended to the Mayor that Behnke Landscape Architecture, with offices located at 2658 Scranton Road, Suite 2, Cleveland, OH 44113, would provide the best service to the City; and

WHEREAS, the Mayor has recommended that the services offered by Behnke Landscape Architecture best meets the City’s needs; and

WHEREAS, Behnke Landscape Architecture proposed providing such services for \$130,000; and

RESOLUTION NO. 206-2024(PD)

WHEREAS, such services are proposed to be paid for via American Rescue Plan Act (“ARPA”) and Community Development Block Grant (“CDBG”) funds and, therefore, will have no impact on the City’s operating budget; and

WHEREAS, this Council supports retaining a design consultant to prepare the design of public spaces and streetscape areas along Noble Road and North & South Taylor Road and believes that such service would be in the interests of the City and its residents; and

WHEREAS, this Council wishes to authorize a contract with Behnke Landscape Architecture for design services for the design of public spaces and streetscape areas along Noble Road and North & South Taylor Road.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor shall be and is hereby authorized to execute a contract with Behnke Landscape Architecture to provide design services for the design of public spaces and streetscape areas along Noble Road and North & South Taylor Road. Compensation for the services detailed therein shall not exceed \$130,000. All agreements hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to encumber ARPA funds prior to December 31, 2024. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

RESOLUTION NO. 206-2024(PD)

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Proposal in Response to:

**The City of Cleveland Heights Design of
Noble Road and North & South Taylor Roads
Public Spaces and Streetscape RFP**



Submitted by:

**Behnke Landscape Architecture
2658 Scranton Road, Suite 2
Cleveland, Ohio 44113**

Contact:

Marie Dowling, President
216.589.9100
mdowling@behnkela.com



Larchmere Streetscape

October 25, 2024

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QUALIFICATIONS OF THE TEAM

2

Thank you for the opportunity to submit our proposal for your project. We agree that the vision for this project should include uniformity and connectivity along the commercial and residential corridors as described in the RFP.

To achieve this vision, Behnke **Landscape Architecture (BLA)**, has assembled a design team that is both innovative and cost effective.

BLA is a Registered Landscape Architecture firm in the State of Ohio. Established in 1958, BLA is an Ohio corporation that has been a fixture in creating exceptional public spaces throughout Ohio. Clients return to us for our creativity and innovation. The firm has extensive experience in leading consulting teams on complex, high visibility projects. We are a firm of 9 employees, including 6 licensed Landscape Architects.

Our firm President, Marie Dowling, will serve as Principal-in-Charge for your project. Marie has 30 years of experience, all of it with BLA. Andrew Steingass will serve as Project Manager. Jeff Knopp and Tom Zarfoss will be responsible for project design.



East Bank of the Flats Streetscape – City of Cleveland

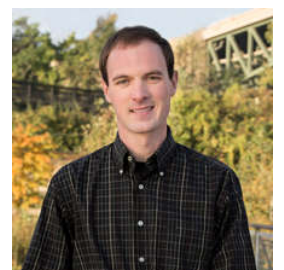
Our BLA Team includes:



Marie Dowling is the Owner of Behnke Landscape Architecture and will serve as the project lead and principal-in-charge. She is a licensed landscape architect in Ohio and a LEED Accredited Professional with the BD+C specialty. Marie excels as a project manager on many of the firm's most complex planning and construction projects. Marie combines her enthusiasm for elevating people, communities, and the environment with her passion for landscape architecture to develop site planning and design solutions that make a positive impact on society. Marie draws upon her experience with a wide variety of project and client types, together with creativity and flexibility, to deliver Behnke's most complex projects.



Andrew Steingass will serve as project manager. Andrew is a licensed landscape architect in Ohio and a seasoned project manager with over eight years of experience based in Cleveland. His abilities include project management, master planning, site design and construction administration.



Jeff Knopp will serve as the project architect. Jeff has been with Behnke Associates since 1988. He is the former principal of the firm and acts as the project manager for many of the firm's larger projects. He is a licensed landscape architect in Ohio, LEED Accredited Professional and Certified Irrigation Designer. Jeff has been involved on all of the firm's streetscape projects.



Tom Zarfoss will serve as the principal designer. Tom has 57 years of professional experience, 55 of which have been with Behnke Associates. His particular areas of expertise include managing complex projects and has been the principal-in-charge/Project Manager for many of the firm's urban design projects.



S H & A, INC.

Stephen Hovancsek & Associates, Inc.

Anthony DiRenzo will serve as the principal engineer. Anthony has been with Stephen Hovancsek & Associates since 2014, and currently serves as Vice President, with an emphasis on ODOT and County roadway projects. He is also the City Engineer for the City of South Euclid. His specialties include municipal engineering, highway and transportation engineering, sewer and water distribution design and underground utility location and evaluation. Anthony also serves as the Vice President of the Municipal Engineers Association of Northeast Ohio.



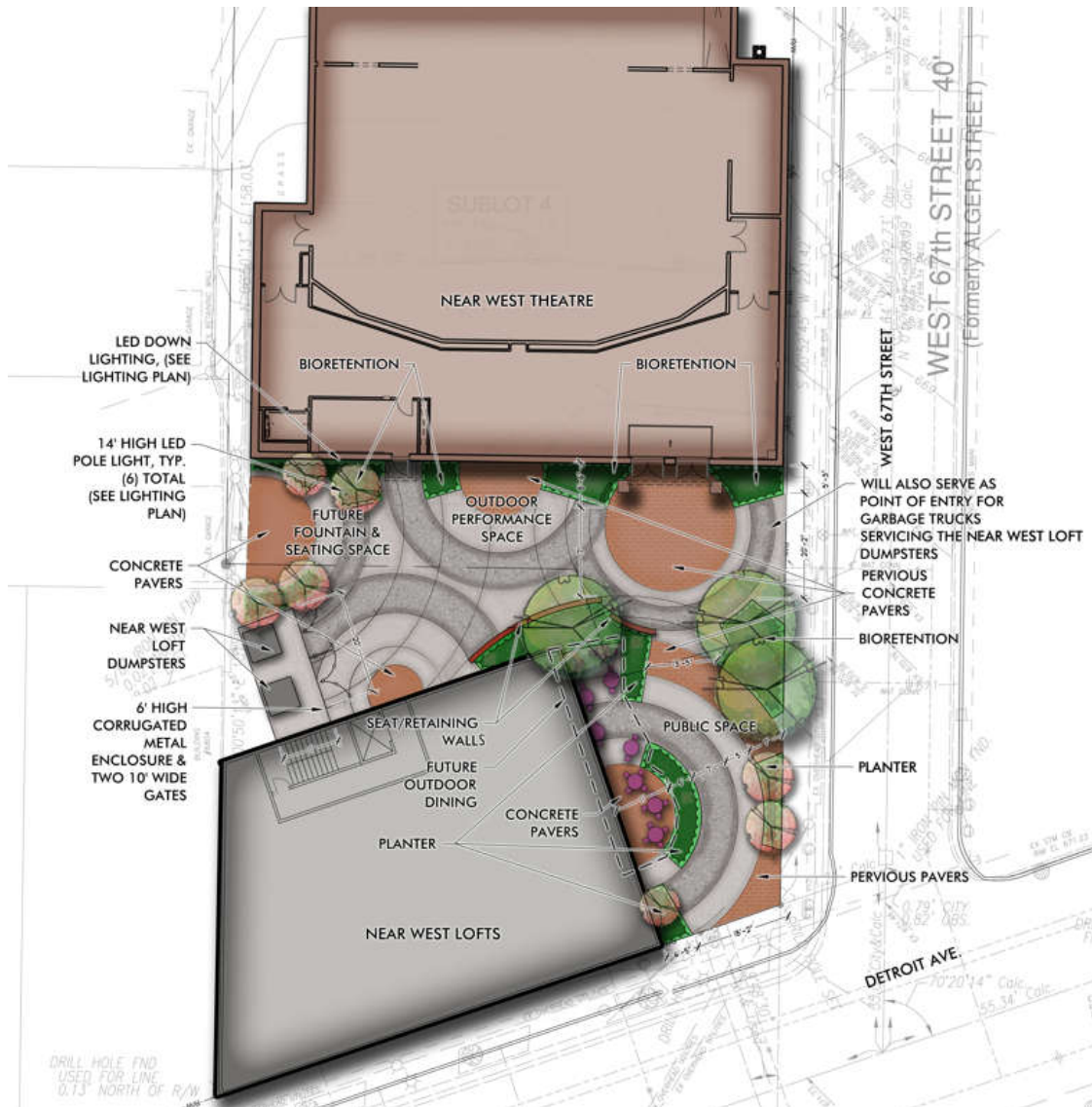
Ryan Smalley, AICP, PE will serve as the public engagement/connectivity planning representative. Ryan has over 19 years of experience in urban and regional planning and capital improvement projects with a primary focus in public engagement and project management of comprehensive/master plans and transportation studies. He has worked with a host of clients ranging from multiple Metropolitan Planning Organizations, Regional Planning Commissions, Departments of Transportation, County Engineers, Municipalities and Community Development Corporations.



See the Appendix for additional firm background information.

PROJECT UNDERSTANDING & APPROACH/SCOPE OF SERVICES WITH DELIVERABLES/SCHEDULE

3



Near West Theater – Detroit Shoreway, Cleveland

“The intent of the project is to demonstrate the possibility of creating place making spaces. While not designed for our stated purposes, a recent example of this possibility can be seen at the newly renovated and landscaped Noble Neighborhood Branch of Heights Libraries, 2800 Noble Road. The outdoor seating areas nestled into landscaped areas visible and sometimes connected with the Noble Road public sidewalk inspires us to reimagine our public realm.”

PROJECT UNDERSTANDING & APPROACH

STUDY AREA & PURPOSE

The stated SCOPE OF WORK in the RFP is as follows:

“The selected consultant will develop conceptual public space and streetscape plans for:

- a. Noble Corridor and conceptual design plans for front yard spaces that could be implemented by private property owners.
- b. Noble Road Corridor Commercial Nodes
 - Conceptual streetscape designs for the Noble-Nela Commercial Node
 - Conceptual streetscape designs for the Noble-Monticello Commercial Node
 - Conceptual streetscape designs for the Noble-Warrensville Center-Mayfield Commercial Node
- c. North & South Taylor Road from Nelaview Road south to Cedarbrook Road, with expanded focus on the following commercial areas:
 - Nelaview Road to Greyton Road
 - Cain Park Village Area – approximately from Euclid Heights Boulevard south to Superior Road
 - Cedar Taylor Area – approximately from Superior Road south to Cedarbrook Road”



Fundamental to our approach is the simple act of listening. A kick-off workshop will begin by confirming the program outlined in your RFP; determining how your Team/Steering Committee and WBA interact; what are the responsibilities of each; confirm our proposed schedule, service and deliverables.

Streetscape improvements are, in our view, an important part of a community economic development strategy. Residents and businesses like to be on ‘great streets.’ Existing and future development is incentivized by ‘great places’ on great streets.’ Behnke Associates will perform a site inventory and analysis and prepare base maps. We will then begin a series of community engagement workshops during which we will collect information that will eventually be synthesized into a set of concept plans that will reflect/acknowledge the views of all participants. The format for community engagement is flexible. If selected, we will discuss various options regarding format, frequency, etc.

NOTES:

All existing conditions information needed to complete this study will be supplied by the owner or will be available through on-site visual inspection or from public sources.

It is not the purpose of these plans to improve vehicular traffic flow, add/subtract vehicular parking, fix existing roadway deficiencies, change/improve/add traffic signals and signage, add bike lanes/shared use paths, add streetlights, move utility lines/poles, show bus stop locations/shelters, etc. The streetscape plans will not recommend any changes to existing roadways. Work will only be shown outside existing curb lines except in the six major intersections where crosswalks already exist.

SCOPE OF SERVICES/DELIVERABLES/SCHEDULE

The following Scope of Services with Deliverables clearly reflects our project approach.

STEP 1 – 30 days

Services

- Work with city staff, identify a steering committee and confirm program requirements.
- Identify key stakeholders.
- Confirm stakeholder/public engagement strategies to solicit preferences and feedback on cohesive visions- up to 12 Workshops. The city will identify and provide locations and notify participants.
- BLA will
 - In person steering committee workshops (up to 10), with virtual workshops as needed.
 - Review previous relevant planning studies.
 - Review current applicable streetscape standards.
 - Prepare a detailed inventory of all project area site conditions.
 - Prepare base maps at a scale of 1" = 40' for the entire corridors and 1" = 20' for the six commercial areas and intersections. Private property concepts, up to ten, at 1" = 10'.

Deliverables

- Documentation of all discussions.
- Full project schedule.
- Documentation of project inventory on base sheets text and photography.

Fee - \$10,000

STEP 2 – 30 days

Services

- Round 1 of Workshops – up to 4.
 - Presentation of project goals and objectives.
 - Summary of existing conditions inventory including opportunities and constraints.
 - Presentation of examples of successful pedestrian enhancements in similar environments that have proven to be successful.
 - Solicit comments, suggestions, preferences from participants.

Deliverables

- Copies of all materials presented.
- Documentation of all discussions.

Fee - \$20,000

STEP 3 – 60 days

Services

- Working with staff/steering committee, BLA will prepare alternative concepts for all areas as outlined in the RFP incorporating input from all sources.
- Develop a pallet of materials, including furnishings, plantings, pavements, banners.
- Consider public art installation possibilities.
- Consider strategies to reduce solar heat gain and rainwater impact.
- Update streetscape standards if appropriate.
- Identify areas for 'place making' on adjacent private property.

Deliverables

- Plans and sections sufficient to convey the concepts to stakeholders and the public.
- Product information.

Fee - \$20,000

STEP 4 – 30 days**Services**

- Round 2 of Workshops – up to 4.
 - Presentation of alternative concepts.
 - Solicit comments, suggestions, preferences from participants.

Deliverables

- Copies of all materials presented.
- Documentation of all discussions.

Fee - \$20,000

STEP 5 – 60 days**Services**

- Working with the steering committee, BLA will synthesis input from all sources into a DRAFT final conceptual plans for all areas as identified in the RFP.

Deliverables

- Plans, sections and text sufficient to convey the ideas to stakeholders and the public.
- Preliminary budgets for all recommended improvements.

Fee - \$20,000

Step 6 – 30 days**Services**

- Round 3 Workshops – up to 4.
 - Presentation of alternative concepts.
 - Solicit comments, suggestions, preferences from participants.

Deliverables

- Copies of all materials presented.
- Documentation of all discussions.

Fee - \$20,000

STEP 7 – 60 days**Services**

- Prepare final conceptual plans for all areas identified in the RFP.
- Review with steering committee.
- Edit as necessary.
- Submit final plans.

Deliverables

- Final concepts including
 - Plans, elevations and perspectives.
 - Materials/product information.
 - Budgets for all improvements.
 - Documentation of all workshops and meetings.

Fee - \$20,000

TOTAL TIME - 10 MONTHS

COST PROPOSAL/BILLING RATES

4

STEP 1 – 30 days
Fee - \$10,000

STEP 2 – 30 days
Fee - \$20,000

STEP 3 – 60 days
Fee - \$20,000

STEP 4 – 30 days
Fee - \$20,000

STEP 5 – 60 days
Fee - \$20,000

STEP 6 – 30 days
Fee - \$20,000

STEP 7 – 60 days
Fee - \$20,000

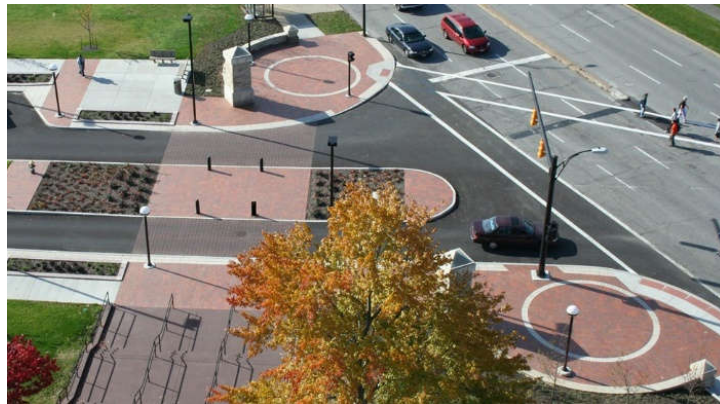
TOTAL FEE \$130,000

BEHNKE LANDSCAPE ARCHITECTURE BILLING HOURLY RATES

- Principal \$180
- Project Mgr \$150
- Planner \$150
- Project Eng \$150
- CAD \$110

Note: All turn conflicts and protected or buffered bike lanes must be eliminated by using a sign, protection, turn restrictions, or merging zones. Optional regulations include RIGHT-LANE SUICIDE, LEFT-LANE SUICIDE, and RIGHT-LANE SUICIDE.

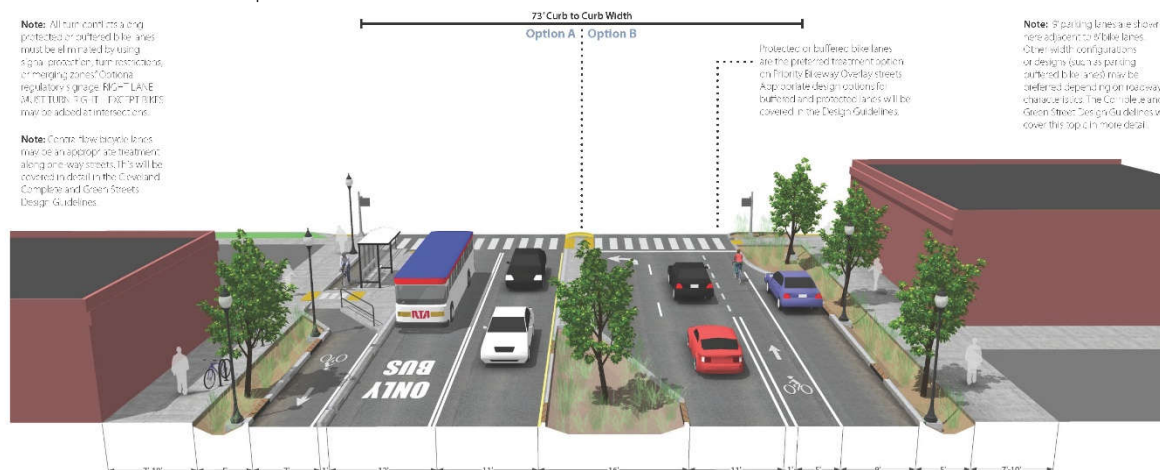
Note: Center flow bicycle lanes may be an appropriate treatment along one-way streets. If it will be covered in detail in the Cleveland Complete and Green Streets Design Guidelines.



Youngstown State University Campus Gateways



Youngstown State University – Spring Street



Cleveland Complete & Green Streets

STATEMENT ON MINORITY, WOMEN-OWNED, AND VETERAN-FRIENDLY BUSINESS ENTERPRISES (MBE/WBE/VBE) INCLUSION/PREVAILING WAGE & LOCAL HIRING

5

STATEMENT ON NON-DISCRIMINATION

6

As of January 1, 2024, Behnke Landscape Architecture is a 100% woman owned firm. We are certified as FBE and SBE by the City of Cleveland. An excerpt of the BLA equal employment and Affirmative Action policy is below.

Equal Employment Opportunity and Affirmative Action Policy Statement

It is the policy of the Behnke Associates Inc. to ensure equal employment opportunity in accordance with the Ohio Revised Code 125.111 and all applicable federal regulations and guidelines. Employment discrimination against employees and applicants due to race, color, religion, sex (including sexual harassment), national origin, disability, age (40 years old or more), military status, or veteran status is illegal.

Behnke Associates Inc. managers and employees will comply with state and federal equal employment laws, rules, regulations and guidelines.



BEHNK-1

OP ID: JL

CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
07/09/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Corsaro Insurance Agency, Inc. 8039 Broadmoor Road Mentor, OH 44060 Matthew R. Corsaro	440-946-4950 CONTACT NAME: Matthew R. Corsaro PHONE (A/C, No, Ext): 440-946-4950 E-MAIL: Matt@corsaroinsurance.com ADDRESS:	FAX (A/C, No): 440-946-6030
INSURED Behnke Associates, Inc. 2658 Scranton Rd. Suite 2 Cleveland, OH 44113		INSURER(S) AFFORDING COVERAGE INSURER A: Auto Owners INSURER B: Arlington Roe & Co., Inc. INSURER C: INSURER D: INSURER E: INSURER F:
		NAIC # 18988

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY					
	CLAIMS-MADE ☒ OCCUR					
B	☒ Prof liability		05526807	07/01/2024	07/01/2025	EACH OCCURRENCE \$ 1,000,000
			C14648210901	11/08/2023	11/08/2024	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
						MED EXP (Any one person) \$ 10,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COM/OP AGG \$ 2,000,000
						Prof Liab \$ 1,000,000
A	☒ AUTOMOBILE LIABILITY		05526807	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐					BODILY INJURY (Per person) \$
	Hired AUTOS ONLY ☒ NON-OWNED AUTOS ONLY ☒					BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Ea accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR		5452680701	07/01/2024	07/01/2025	EACH OCCURRENCE \$ 1,000,000
	EXCESS LIAB ☐ CLAIMS-MADE ☐					AGGREGATE \$ 1,000,000
	DED ☐ RETENTION \$ ☐					
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		05526807	07/01/2024	07/01/2025	PER STATUTE ☒ OTHER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N ☐	EMPLOYERS LIAB/STOP GAP			E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E.L. DISEASE - EA EMPLOYEE \$ 500,000
						E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER PROOF OF INS.	PROOF OF	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ACORD 25 (2016/03)

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The ACORD name and logo are registered marks of ACORD



Image Credit: Kevin Reeves

Lee-Lomond Intersection Pocket Park, Shaker Heights

SELECTED CLIENTS:

- City of Cleveland
- City of Shaker Heights
- Cleveland State University
- Detroit Shoreway Community Org.
- Greater Cleveland RTA
- MetroHealth Medical Center
- Ohio City, Incorporated
- Old Brooklyn Community Dev't Corp.
- Stockyard, Clark-Fulton CDO
- Tremont West Development Corp.
- Westown Community Dev't Corp.
- Youngstown University

Through an interactive public engagement process, Behnke helps to transform transportation corridors into vibrant public spaces, focused on people. Our solutions encourage economic revitalization by utilizing:

- Complete street principles for balanced transportation modes
- Pedestrian prioritization and comfort through human-scaled elements
- Green infrastructure for a healthier local and regional environment
- Aesthetics that create unique places, within the local context
- Design that ensures safety for non-motorists and motorists
- Existing infrastructure, where possible, to control capital costs
- Realistic cost estimates and funding opportunities
- Materials and details to minimize long-term maintenance and operation costs
- Public art that highlights a neighborhood's story and its unique characteristics.



Larchmere Streetscape



Cleveland Complete & Green Streets



Youngstown State University Campus Gateways & Spring Street Rehabilitation

BROADWAY AVENUE STREETScape

LORAIN, OHIO

CONSTRUCTION COST:

\$860,000 (Streetscape)

CLIENT REPRESENTATIVE:

Joan Zbin - DLZ
614 West Superior Avenue, Suite 1000
Cleveland, Ohio 44113
216.771.1090 x2285

Behnke served as the landscape architectural subconsultant to the engineer lead for the Broadway Avenue Streetscape project. This road serves as the main corridor for Downtown Lorain. Our team had to adhere to strict ODOT design standards, while also developing a safe and welcoming pedestrian environment. This streetscape improvement was designed to be dynamic, iconic, comfortable, and safe pedestrian corridor, while also promoting economic revitalization for the businesses in the downtown district. Our scope of work included:

- Design that conformed with ODOT standards and City of Lorain standards.
- Colored / stamped concrete in medians and additional special zones.
- Streetscape plantings, site furnishings, and lighting coordination.
- Placemaking signage and graphic art coordination.

This project contained a highly interactive design development process that included the engineer lead, the city, and the signage designer. The large 'Broadway Avenue arches' help define this corridor, further designating Downtown Lorain as a special district.



LARCHMERE STREETSCAPE

CLEVELAND, OHIO
SHAKER HEIGHTS, OHIO

CONSTRUCTION COST:

\$0.6 Million (Streetscape)

CLIENT REPRESENTATIVE:

*Martin Reese, P.E.
City of Cleveland,
Division of Engineering and Construction
601 Lakeside Avenue, Room 518
Cleveland, OH 44114
216-664-2971
MReese@city.cleveland.oh.us*

Behnke served as the landscape architectural subconsultant to the engineer lead. Our team designed streetscape improvements to create a more dynamic, comfortable, and safe pedestrian experience, and to encourage economic revitalization in the Larchmere Arts District.

It was a highly interactive design development process with both cities, the local merchant/resident group, and the artist, which resulted in a design to make Larchmere an attractive destination through placemaking elements that match the character of the historic area. Those elements include gateway treatments, pervious paver and tree biofiltration accent strips, decorative crosswalks which compliment colors from the local architecture, site furnishings, public art in the form of bicycle racks, selective tree replacement, wayfinding signage, and street sign toppers with the Larchmere logo.



Photo by Tom Hubbard



PROJECT COST:

1,8M - (Streetscape only)

CLIENT REPRESENTATIVE:

DLZ Corporation
Vickie L. Wildeman, PE
614 W. Superior Ave. Ste 1000
Cleveland, OH 44113
216.771.1090
vwildeman@dlz.com

CLARK AVENUE CORRIDOR PLAN & STREETScape PLAN

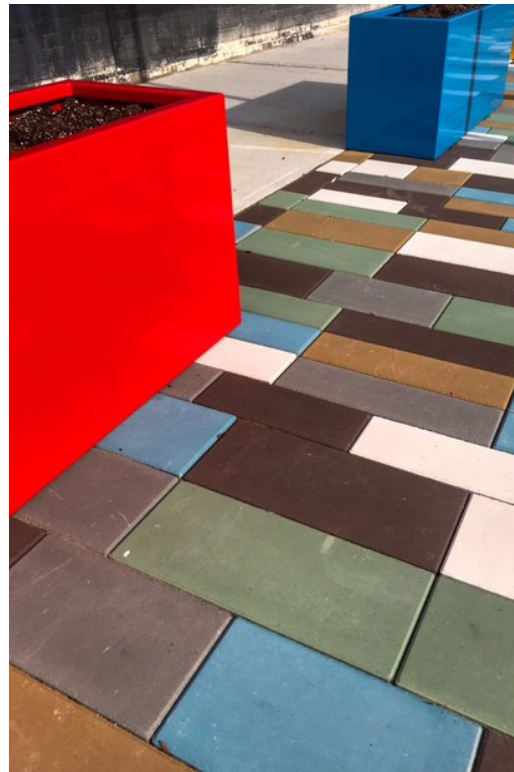
CLEVELAND, OHIO

In collaboration with the Tremont West Development Corporation, Stockyard Clark-Fulton & Brooklyn Centre, and the City of Cleveland, Behnke and a multidisciplinary team first developed a multi-modal corridor configuration and streetscape plan for Clark Avenue that serves the needs of the local and surrounding residents and merchants in the Tremont and Clark-Fulton neighborhoods.

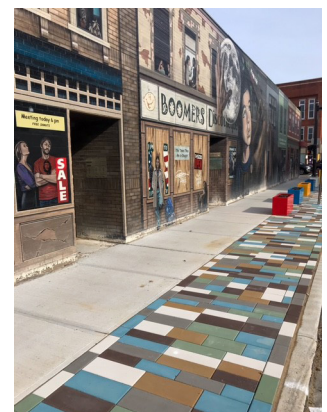
Concepts and recommendations focused on all issues critical to ensuring a sustainable redevelopment plan, including: traffic and bike lane configurations based on safety and capacity, complete and green street design, on- and off-street parking, access management, traffic calming, safe pedestrian crossings, streetscape enhancements, lighting, gateways and public plazas, district identity, maintenance capacity, and bus stop improvements. Public input was sought through community meetings, paper and online surveys, walk and bike audits, and focus groups.

In 2017, Behnke was hired as a subconsultant to DLZ Corporation to complete the streetscape design and construction documents for Clark Avenue beginning at W. 41st Street and extending to Quigley Avenue. The streetscape design closely followed the streetscape guidelines and recommendations established in the previous Corridor Plan. Construction of the streetscape is near completion in 2021.

Corridor Plan



Streetscape pavers and site furnishings



LORAIN AVENUE CORRIDOR MASTER PLAN

CLEVELAND, OHIO

CONSTRUCTION COST:

\$17 Million

CLIENT REPRESENTATIVE:

Tom McNair

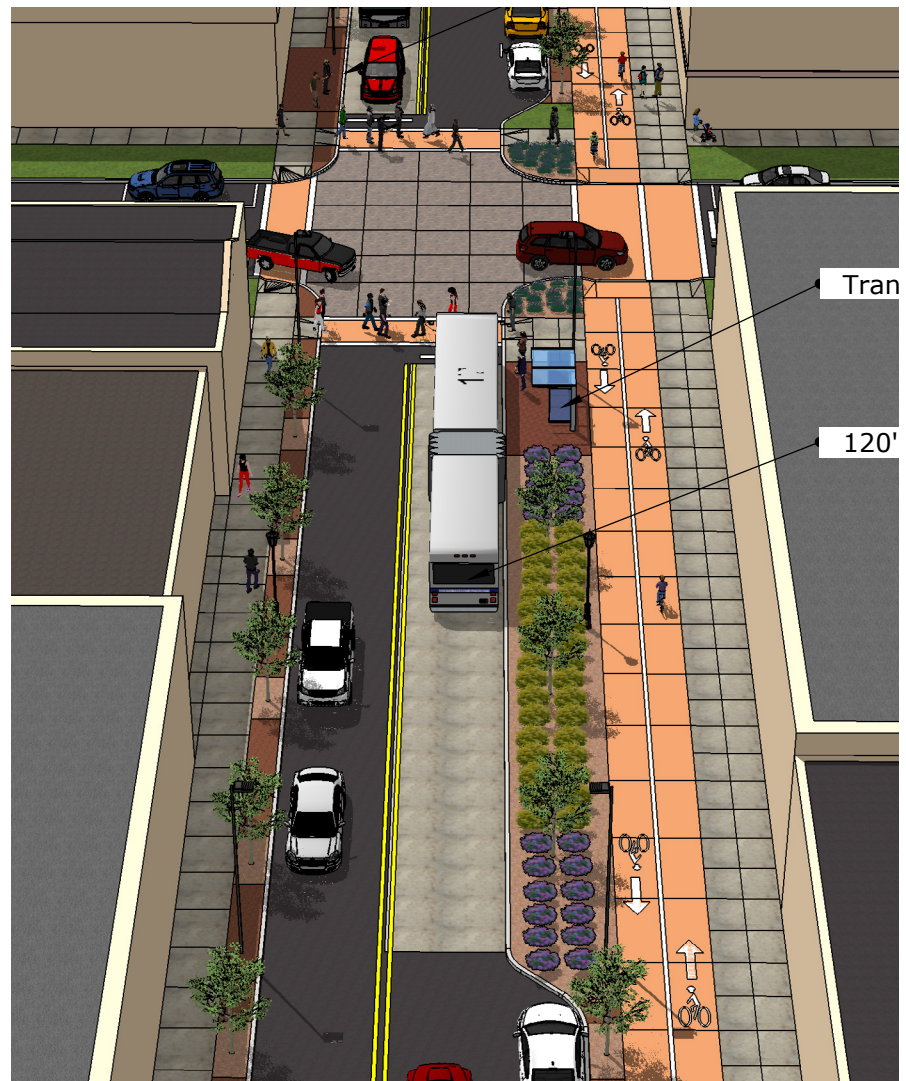
Ohio City, Inc.

216.781.3222

tmcnair@ohiocity.org

Through a comprehensive public and stakeholder involvement process, Behnke lead the planning effort, in collaboration with a transportation engineer, to develop a Complete and Green Street plan. Based on thorough traffic analysis, the plan realistically balances the needs of all corridor user groups, and encourages economic redevelopment on a 2-mile stretch from West 25th to West 85th Streets.

Existing conditions assessment included local history and culture, land use, district definition, corridor function, public transit, architectural style, community character, utilities, furnishings, and public art. Proposed streetscape improvements, including pervious pavement, tree biofiltration, green spaces, enhanced transit waiting environments, site furnishings, intersection and gateway enhancements, and brand identity and wayfinding, will create a dynamic, pedestrian-focused corridor that engages the neighborhood and re-establishes Lorain Avenue as a place and a destination.



WEST 25TH PUBLIC REALM PLAN

OHIO CITY
CLEVELAND, OHIO

IMPLEMENTATION COST:

T.B.D.

CLIENT REPRESENTATIVE:

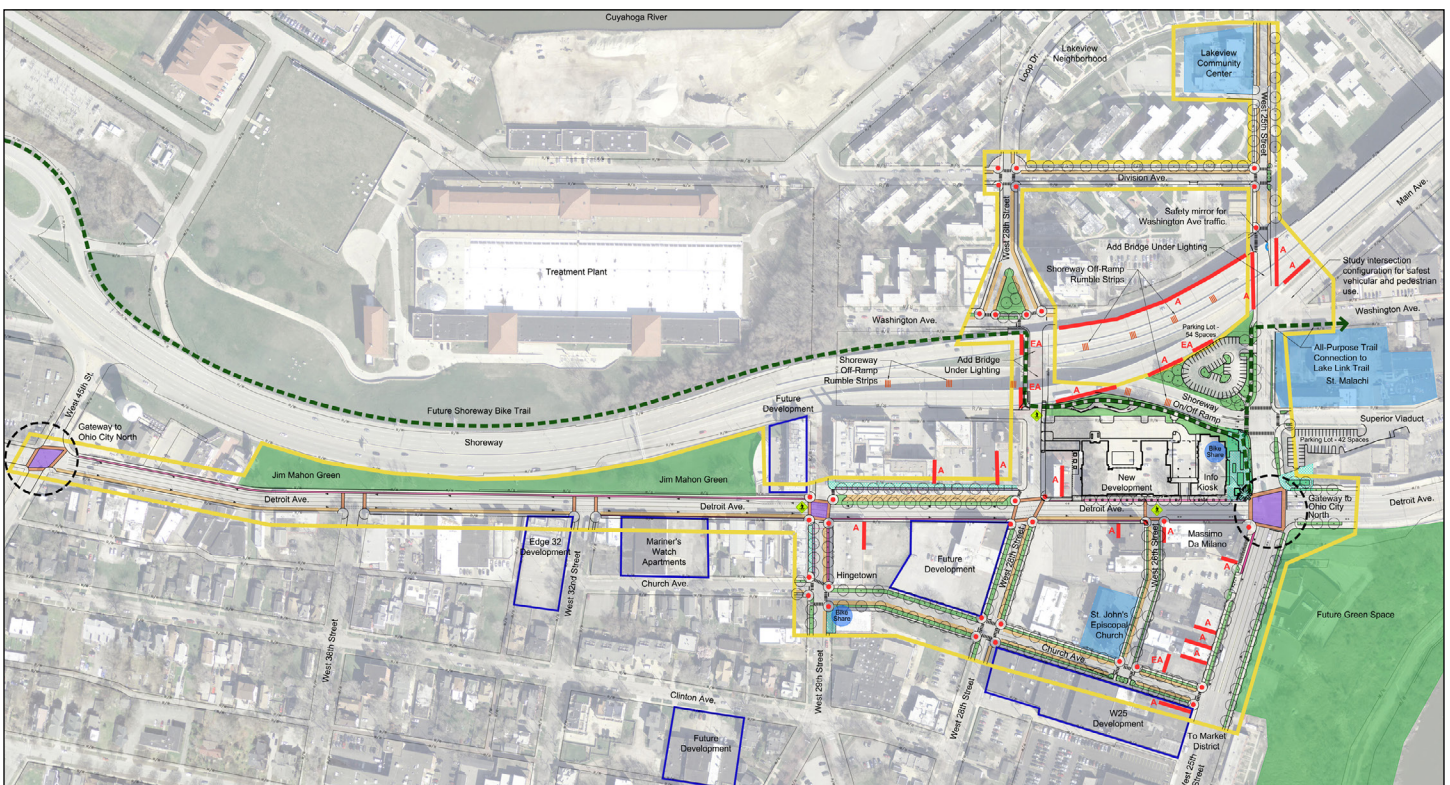
*Ben Trimble
Ohio City Incorporated
216.781.3222*

Over the past several decades, residents, business owners and visitors of Ohio City's northern neighborhoods have suffered from lack of pedestrian facilities, inviting public spaces, and uniform streetscape treatments. Of notable significance is the impact of Ohio's Route 2 (West Shoreway), which cuts through this part of Ohio City creating a dark underpass and isolating the area to the north.

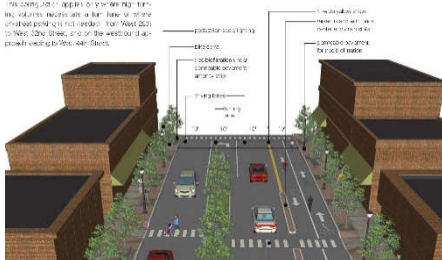
Funded through Ohio City Incorporated (OCI), Behnke worked with OCI, local residents, and stakeholders to develop a vision for the study area that will enhance the community's quality of life by improving community connectivity / safety, commemorating historical significance through public art and signage, and developing a uniform streetscape along Detroit Avenue.

The West 25th Street and Detroit Avenue Public Realm Plan concluded with a comprehensive menu of recommendations:

- Create safe pedestrian crosswalks at all intersections, including enhanced crosswalks at high volume intersections.
- Incorporate pedestrian crosswalk symbols at high volume crossings.
- Calm vehicular traffic with highly visible crosswalks, curb bump outs, and speed monitoring devices.
- Incorporate public art as a means to express local history.
- Promote 'Place Making' by enhancing streetscapes, gateway treatments, underpass treatments, and public gathering spaces.



2 LANES WITH TURN LANE/MEDIAN



Living Lorain Master Plan



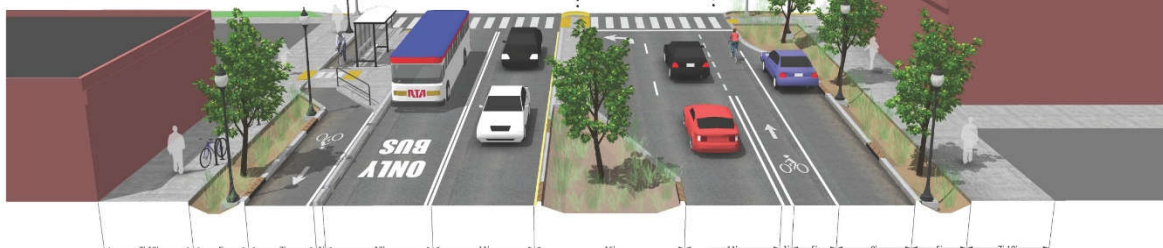
Pearl Road Streetscape



Larchmere Streetscape

Note: All turn lanes (left and right) must be eliminated by using signal protection, turn restrictions, or merging zones. Optional regulations (e.g., 90° TURN LANE, 180° TURN LANE, etc.) may be added at intersections.

Note: Contra-flow bicycle lanes may be an appropriate treatment along one-way streets. It will be covered in detail in the Cleveland Complete and Green Streets Design Guidelines.



2658 SCRANTON ROAD, SUITE 2, CLEVELAND, OHIO 44113

216.589.9100

WWW.BEHNKELA.COM

Behnke Landscape Architecture is the Cleveland-based leader in planning and designing award-winning outdoor places. Behnke Landscape Architecture has its origins in the firm of Behnke, Szunyog and Ness, established in 1958. Our fresh approach and 60+ years of expertise drives our team to create places that are vital, sustainable, and beautiful.

Our expertise in site planning and design spans:

- Athletic Facilities
- Bike and Pedestrian Transportation
- Botanical Gardens
- Cemeteries
- Green Infrastructure
- Historic Renovation
- Housing
- K-12 Schools
- Medical Centers
- Parks
- Public Partnering
- Streetscapes
- Universities
- Urban Design

Since 1958, clients have returned to Behnke for our creativity within any budget, design excellence, and technical mastery. With 14 national awards and over 35 awards on the state and local levels, we are recognized as Northern Ohio's premier landscape architecture firm.

Years of Existence: 66

Legal Form of Firm: S-Corporation

Federal Tax ID Number: 34-1272804

Location of Home Office: 2658 Scranton Road, Suite 2 Cleveland, Ohio 44113

Contact Information: P: 216.589.9100 Email: WWW.BEHNKELA.COM

Cleveland Complete and Green Streets

73' Curb to Curb Width

Option A : Option B

Protected or buffered bike lanes are the preferred treatment option on Priority Bikeway Overlay streets. Appropriate design options for buffered and protected lanes will be covered in the Design Guidelines.

Note: Stopping lines are shown here adjacent to stable lanes. Other width configurations or design (such as parking buffered bike lanes) may be defined depending on roadway characteristics. The Complete and Green Streets Design Guidelines will cover this topic in more detail.

FIRM OVERVIEW



Envision (Envision Group LLC) assists our clients in transforming their dreams into reality, fostering projects through visioning, planning, design and into implementable strategies.

Creative. Flexible. Responsive.

Envision embraces an integrated solutions-based approach that constantly reassesses not only where a client wants to go but also how to best guide them there. Our interdisciplinary team specializes in developing strategies that identify and navigate complex issues that often jeopardize even the best thought out plans. We acknowledge that project development does not occur in a vacuum, but rather in a dynamic environment where the political landscape, best practices, and available funding are constantly evolving.

Envision understands that creativity, flexibility, and responsiveness are ultimately critical to the success of our projects and the satisfaction of our clients. We thrive creatively when faced with solving challenging problems and pride ourselves on being flexible when client needs change unexpectedly. Most of all Envision is dedicated to providing highly responsive service to our clients on short notice as we find that the realization of a project can often hinge on capitalizing on narrow windows of opportunity.

Mission

Envision aspires to improve the natural and built environments by creating dynamic places, enhancing existing facilities and preserving vital assets.

Create. Enhance. Preserve.

On each and every one of our projects and initiatives, Envision strives to:

- **Create** vibrant places and critical linkages;
- **Enhance** existing systems and underutilized structures; and
- **Preserve** ecological assets and cultural resources.



Services

Plan

- Visioning
- Public Engagement & Facilitation
- Comprehensive Planning
- Multimodal Transportation
- Redevelopment & Revitalization
- Feasibility & Market Analyses

Design

- Transportation Infrastructure
- Complete Streets
- Recreational Facilities & Trails
- Green Infrastructure
- Context Sensitive Design
- Site Layout & Utilities

Implement

- Strategic Planning
- Grant Writing & Funding Strategies
- NEPA / Environmental Documentation
- Zoning & Design Standards
- Public Approvals & Permitting
- Public-Private Partnerships



About Us

Since its organization in 1961, Stephen Hovancsek & Associates, Inc., and the professionals it represents have been providing a wide range of engineering and surveying services to industry, government, and individuals. Our success as a firm is a result of the extraordinary expertise of our employees. Representing a wide variety of disciplines and experiences, our skilled professionals enable our firm to develop creative and cost-effective solutions to both the simple and complex engineering problems of our clients. This development process is further enhanced by our willingness to collaborate closely with our clients and to create efficient and effective partnerships. It is this combination of expertise and client-orientation that allows us to deliver practical solutions while giving our clients the personal attention that they need and deserve.

Stephen Hovancsek & Associates, Inc. is located at Two Merit Drive, Richmond Heights, Ohio 44143



History

Our firm was founded by Stephen Hovancsek, P.E., P.S. in 1961 to provide both the public and private sectors with quality and cost-effective engineering and surveying services. These services include but are not limited to storm and sanitary sewer design and rehabilitation, hydraulic studies, water supply improvement, road reconstruction, site development, minor structure improvements and municipal consulting. Throughout its history, Stephen Hovancsek & Associates has served terms as City Engineer for the Cities of Highland Heights, Richmond Heights and South Euclid, and the Villages of Mayfield, Orange, Highland Hills, and Woodmere. Consulting services at the municipal level include survey, engineering design and construction supervision for a wide range of infrastructure improvements. Our versatility extends to the private sector with comprehensive site design of commercial, residential, and industrial facilities. Professional engineers skilled in hydraulics design storm water improvements including drainage studies, storm water detention/retention facilities and storm sewer design. The skills of our employees constantly improve and our diversity in the civil engineering field continues to expand.



Practice

Stephen Hovancsek & Associates, Inc. works diligently to meet deadlines and maintain client satisfaction. Weekly job meetings are held internally to discuss the status of projects and allocate our employees appropriately. The entire staff of Stephen Hovancsek & Associates, Inc. is made available, as necessary, to meet the needs of our clients.

Our company gives careful consideration to the client's time schedule when bidding a project to ensure that sufficient staff are available to complete the project on a timely basis. Upon acquisition, the survey crews coordinate with the Engineering and CAD Departments to ensure a complete understanding of the project scope. After gathering field information, the survey crews transfer the information into AutoCAD and turn it over to a registered surveyor in the office for review. The Lead Design Engineer and the AutoCAD technicians then create a Bid Document set consisting of concise, detailed drawings and specifications to ensure that the project objectives can be achieved at the lowest cost, on time and under budget. A successful outcome is achieved using the same state of the art survey equipment to replicate the CAD design in the field with accurate layout, and by the careful monitoring the construction work by the Lead Engineer and a full time Construction Observer.

We are fully confident in the integration of our Engineering, Surveying, and CAD Departments to efficiently produce any project we contract. All employees follow a unified system of computer standards to provide the accurate translation of field survey information to design concepts and back to survey construction staking. Employees have been educated and experienced in all departments so that the flow of information is efficient.

Company Overview

CORPORATE OFFICE: RICHMOND HEIGHTS, OHIO

2 MERIT DRIVE, RICHMOND HEIGHTS, OHIO 44143

- Size of Office: 11 Employees
- Registered Engineers: 5
- Registered Surveyors: 1
- Engineers: 1
- Surveyors: 2
- Designers: 1
- Construction Managers: 1
- Office Manager: 1

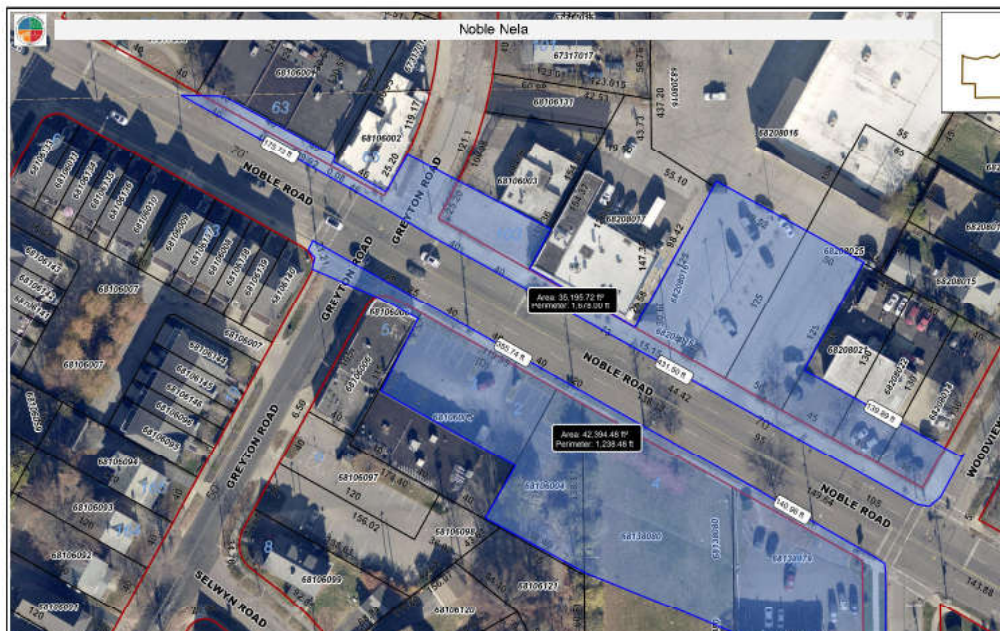
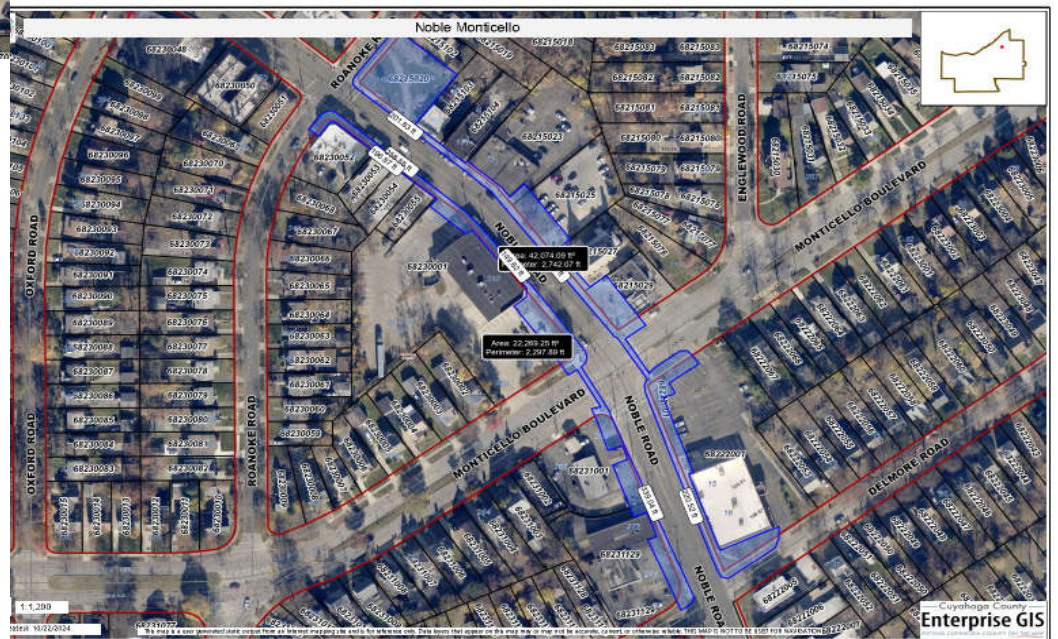
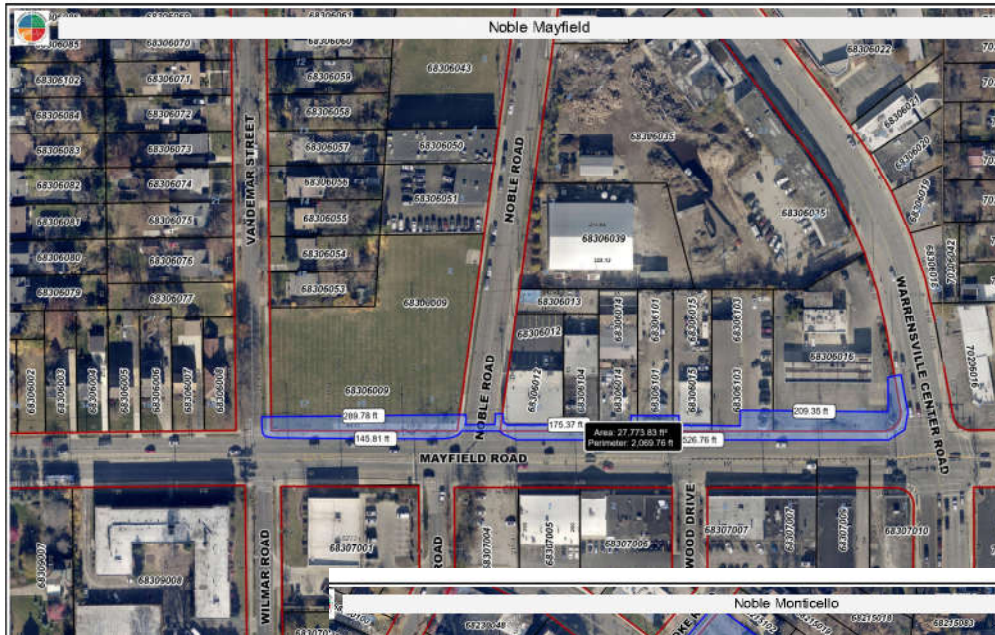
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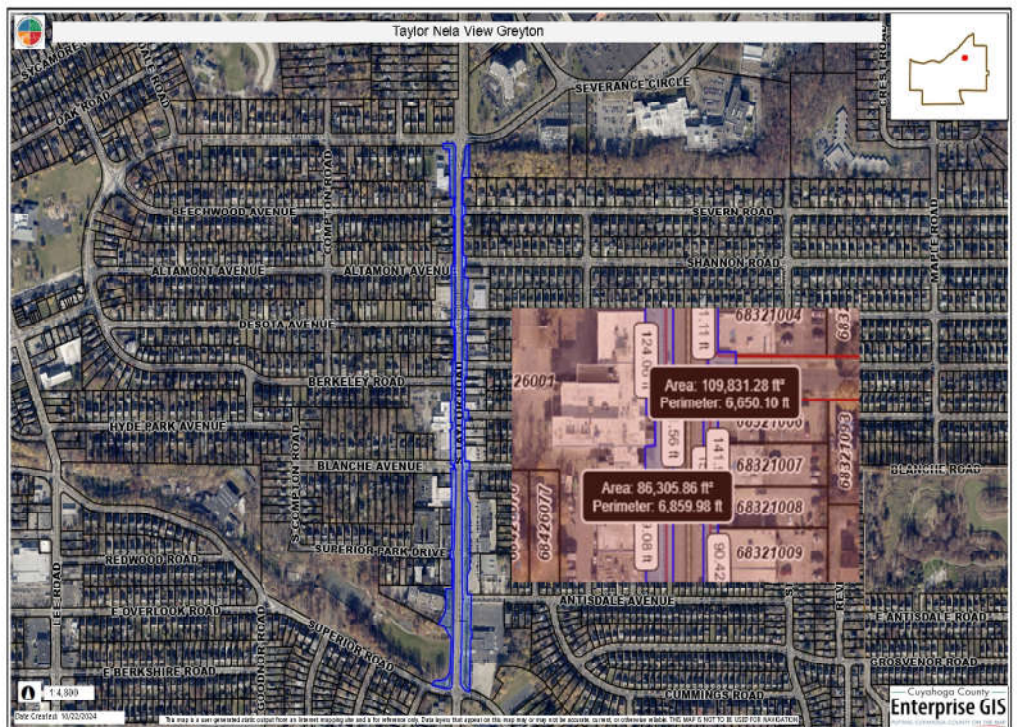
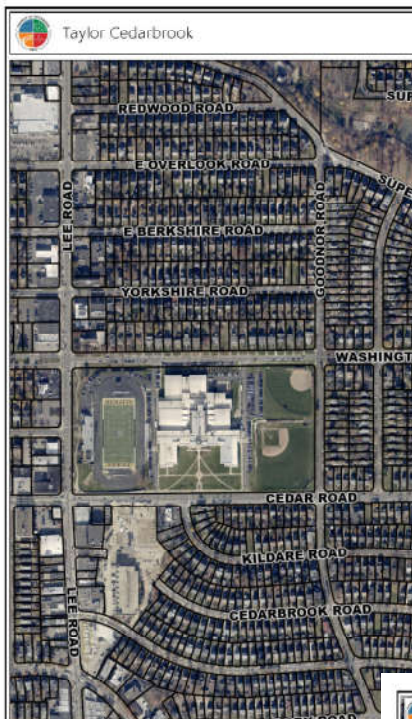
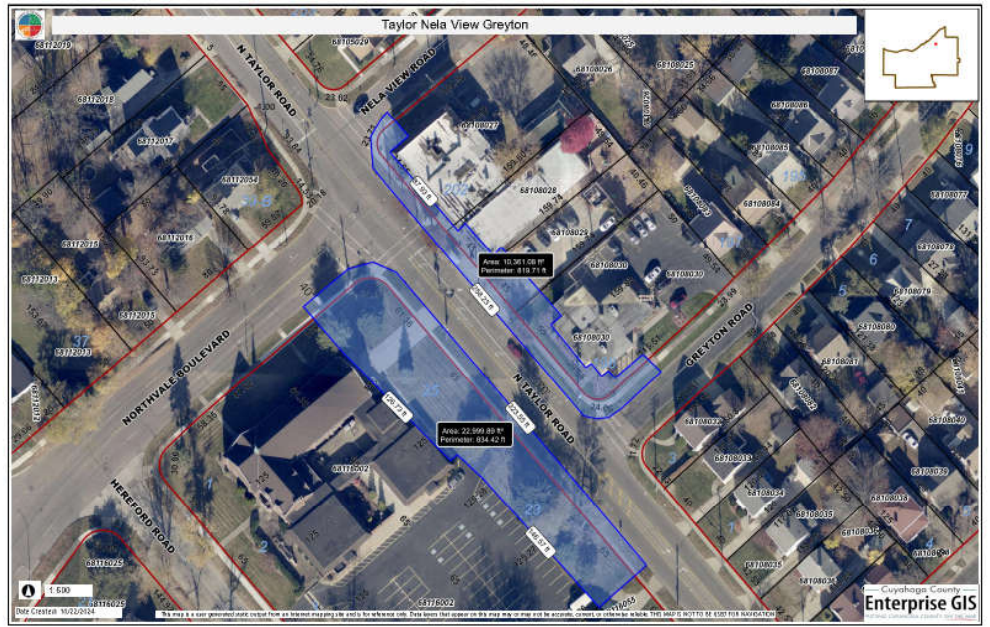
Stephen Hovancsek and Associates Inc. is an equal opportunity employer.

Our firm is a:

- City of Cleveland Regional, Local Producer and Very Small Business
- Cuyahoga County Small Business Enterprise









Date: November 4, 2024

To: City Council

From: Eric Zamft, Director of Planning & Development

Subject: UBIZ Venture Capital - Program management services for the Small Business Support Program

Purpose Statement:

To authorize the Mayor to execute a contract with UBIZ Venture Capital for an amount not exceed \$60,000 for program management services for the Small Business Support Program. Such services would be allocated from ARPA funds. The administration is suggesting emergency passage on First Reading to ensure that the ARPA funds are encumbered by December 31, 2024.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? ARPA funds must be encumbered prior to December 31, 2024.

Is passage on first reading necessary: Yes: _____ X No: _____

If yes, why? ARPA funds must be encumbered prior to December 31, 2024.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

Proposed: 11/04/2024

RESOLUTION NO. 207-2024(PD), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with UBIZ Venture Capital for program management services for the Small Business Support Program; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, on or about October 11, 2024, a Request for Qualifications ("RFQ") was issued by the City for a consultant to assist the City with the review of the City's business development/retention programs and to aid in the processing of loan applications to aid small businesses in the community; and

WHEREAS, the City received four (4) responses, which were all deemed complete; and

WHEREAS, each of the responses were reviewed by the Department of Planning & Development staff; and

WHEREAS, the Mayor and Department of Planning & Development have determined that UBIZ Venture Capital, an affiliate of the Urban League of Greater Cleveland ("ULGC") is best qualified to perform the requested services and that the fees and terms of its proposal are reasonable and competitive; and

WHEREAS, UBIZ Venture Capital proposed providing such services for \$60,000; and

WHEREAS, such services are proposed to be paid for via American Rescue Plan Act ("ARPA") funds and, therefore, will have no impact on the City's operating budget; and

WHEREAS, this Council supports retaining a consultant to assist the City with the review of the City's business development/retention programs and to aid in the processing of loan applications to aid small businesses in the community and believes that such service would be in the interests of the City and its residents; and

WHEREAS, this Council wishes to authorize a contract with UBIZ Venture Capital for program management services for the Small Business Support Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

RESOLUTION NO. 207-2024(PD)

SECTION 1. The Mayor shall be and is hereby authorized to execute a contract with UBIZ Venture Capital program management services for the Small Business Support Program. Compensation for the services detailed therein shall not exceed \$60,000. All agreements hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to encumber ARPA funds prior to December 31, 2024. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



Proposal for Program Management Service: City of Cleveland Heights Small Business Grant Program

Donna Dabbs
UBIZ Venture Capital
Business Consultant
2930 Prospect Ave
Cleveland, Ohio 44115

Thursday, October 25, 2025

This proposal is submitted in response to the "City of Cleveland Heights Program Management Services for Small Business Grant Program." Our goal is to ensure the effective and equitable administration of a \$300,000 grant fund, supporting local businesses and fostering economic growth. We are fully prepared to oversee the program with precision, transparency, and a commitment to maximizing community impact.

Donna Dabbs

UBIZ Venture Capital
2930 Prospect Ave
Cleveland, Ohio 44115
<https://www.ubiz.biz/>
216-225-5007



Qualifications Statement

Organization Description

The UBIZ Venture Capital, an affiliate of Urban league of Greater Cleveland (ULGC), is a vehicle that has been strategically established to deliver tangible solutions to disparities disadvantaged small businesses. UBIZ Venture Capital was launched in 2011 to provide resources to businesses in underserved communities. This assistance is provided in partnership through the Urban League's Entrepreneurship Center. UBIZ provides intense counseling and technical assistance to minority and disadvantaged businesses that have growth potential but are having difficulty securing much needed capital to scale their businesses. UBIZ aims to bring tangible solutions to disparities in small business lending for underserved minorities. In partnership with the Entrepreneurship Center, minority-owned businesses are currently assisted with accessing capital, obtaining certification, pursuing contracts, technical assistance, and more.

Our Vision

UBIZ Venture Capital's core values ensure that a conscience culture is developed amongst employees and participating businesses. The businesses served will practice self-awareness, be held accountable, empowered, and self-sufficient. Businesses assisted by the UBIZ Venture Capital will develop self-sustainability and provide mentorship to other minority businesses.

Core Values

1. Servant Leadership – UBIZ will serve minority-owned small businesses and put the business' needs first, by helping to develop the business, and helping the business become sufficient.
2. Customer Service Excellence – UBIZ will provide robust training and assistance to help businesses consistently meet and exceed customer expectations.
3. Accountability – UBIZ will implement a system of checks and balances to condition businesses to operate responsibly.
4. Innovation – UBIZ will foster innovation among participating businesses by assisting with implementing unique strategies and ideas to improve business products.
5. Integrity – UBIZ will train businesses to operate with honesty, consistency, and transparency.

Strengths

- Strong, established relationship with ecosystem partner, the Entrepreneurship Center at Urban League of Greater Cleveland
- An organic pipeline of small business client referrals from ecosystem partners
- Passionate staff with many years of experience working with small businesses in various capacities
- Experience conducting impactful programming and curriculum that is understood by the target market
- Help consumers become accountable, bankable, and financially literate
- Ability to increase the number of minority legacy owned businesses throughout Greater Cleveland



UBIZ Demonstrated Success in Managing Small Business Support Programs

UBIZ has a proven track record of successfully managing and delivering small business support programs that empower entrepreneurs, stimulate economic growth, and enhance the business ecosystem in the communities we serve. Our comprehensive approach, rooted in hands-on management, tailored business advisory services, and strategic partnerships, has consistently yielded impactful results for small businesses across diverse sectors. Here are key examples of UBIZ's demonstrated success in small business support:

1. UBIZ Venture Capital Fund Initiatives

UBIZ has effectively managed several small business support initiatives through its Venture Capital Fund, designed to provide crucial financial backing to underrepresented and underserved entrepreneurs. By facilitating access to capital and offering financial advisory services, UBIZ has enabled small businesses to scale their operations, create jobs, and contribute to local economic development. The fund's success is reflected in the number of businesses that have expanded, increased revenue, and maintained sustainability post-investment.

- Job creation across sectors such as manufacturing, retail, and service industries.
- Increased business stability, with many companies expanding their market reach and revenue streams.

2. Minority Business Assistance Center (MBAC)

As part of UBIZ's comprehensive support to small businesses, we have managed the Minority Business Assistance Center (MBAC) for the region, providing services such as certification assistance, business counseling, and access to business opportunities for minority-owned businesses.

- Assisted businesses with securing certifications (MBE, EDGE).
- Facilitated contracts for minority-owned businesses.

3. Small Business Development Center (SBDC)

UBIZ, through its leadership of the Small Business Development Center (SBDC), has provided essential guidance and resources to small businesses at various stages of development. Our business advisors have helped entrepreneurs navigate challenges ranging from accessing capital to scaling their operations, leading to measurable business growth.

- Helped businesses secure funding through loans, grants, and investments.
- Improved business sustainability through tailored guidance on financial management, and growth strategies.

4. Collaborative Community Programs and Workshops

UBIZ's hands-on approach is exemplified in its collaborative community programs and workshops designed to equip small business owners with practical tools and knowledge. UBIZ has organized and delivered training sessions on topics such as digital marketing, financial literacy, and leadership development, helping entrepreneurs build core competencies essential to their success.

- Increased business owners' capacity to manage finances, improve operations, and drive profitability.
- Strengthening the local entrepreneurial ecosystem by fostering collaboration and knowledge sharing.

5. COVID-19 Relief and Recovery Programs

During the COVID-19 pandemic, UBIZ stepped up to manage relief programs aimed at supporting small businesses affected by the economic downturn. We successfully administered emergency grant programs, facilitated access to Paycheck Protection Program (PPP) loans, and provided one-on-one consulting to businesses facing critical financial challenges. Our rapid and effective response helped businesses stay afloat during a period of unprecedented uncertainty.

- Provided emergency consulting services to businesses, helping them adapt to the new economic landscape.
- Supported businesses in accessing state and federal relief funds to stabilize operations.



Our proposition value as a Program Manager.

UBIZ's value proposition for delivering Program Management Services for the Cleveland Heights Small Business Grant Program is rooted in our commitment to empowering stakeholders. Our approach is grounded in a deep understanding of the needs of local businesses, entrepreneurs, and the community at large. UBIZ's value proposition lies in our ability to deliver tailored solutions, access to valuable resources, and expert knowledge, all while fostering collaboration and driving positive change. By offering program management services for the Small Business Grant Program, we can ensure that stakeholders not only receive financial support but are empowered with the tools and opportunities needed to thrive and make a lasting impact on the Cleveland Heights community. At the core of our value proposition are several key elements:

1. Tailored Support for Stakeholders

UBIZ offers customized guidance and support to businesses at various stages of development. Our team of experts works closely with stakeholders to understand their unique challenges and opportunities. This allows us to deliver solutions that are specifically designed to meet their needs and maximize their potential for success. By addressing the individual goals of each stakeholder, we create pathways for growth and long-term viability.

2. Access to Strategic Resources

UBIZ provides access to a wide range of resources designed to enhance the capacity of small businesses. These include:

- Financial management expertise to ensure proper fund utilization.
- Business development tools to help grantees leverage funding for sustained growth.
- Networking opportunities to connect entrepreneurs with potential investors, mentors, and industry leaders.

3. Expert Knowledge and Proven Experience

UBIZ brings decades of combined experience in economic development, business advisory services, and program management. Our team's in-depth understanding of the local business environment ensures that we can navigate the complexities of managing a grant program efficiently. Our expertise in areas such as financial oversight, compliance, and strategic planning ensures that every aspect of the Small Business Grant Program is handled with precision and transparency.

4. Collaboration and Community Engagement

We believe that success is built on strong partnerships. UBIZ is deeply connected within the Cleveland Heights business community and actively collaborates with stakeholders such as the Urban League of Greater Cleveland, local government agencies, and other community organizations. Our collaborative approach fosters an environment of support, shared resources, and mutual success, allowing businesses to thrive while contributing to the broader community's development.

5. Driving Positive Change

UBIZ's goal is to drive positive economic and social change by empowering small businesses to flourish. By providing financial support, and hands-on guidance, we help businesses overcome obstacles and reach new heights. Our commitment to delivering high-impact results ensures that the program creates lasting value for Cleveland Heights.

Staff Alignment with Scope of Services for the Cleveland Heights Small Business Grant Program

Based on the Scope of Services, we can align specific UBIZ Venture Capital staff with relevant tasks to ensure the effective management and execution of the program. Below is the alignment of staff with duties related to the program:

1. Program Coordination

Assigned Staff:

Taunya Scruggs (Program & Marketing Coordinator, UBIZ Venture Capital)

Responsibilities:

- Overseer coordination of all activities related to the program.
- Schedule and facilitate meetings with stakeholders, review committee, and city officials.
- Outreach, Marketing and Social Media e communication and reporting.

2. Eligibility Verification

Assigned Staff:

Alisa Bray (Director, Operations, Portfolio, and Client Engagement, UBIZ Venture Capital)

Donna Dabbs (UBIZ Business Consultant)

Responsibilities:

- Review and verify that each applicant meets established eligibility criteria.
- Collaborate with the City of Cleveland Heights to define final eligibility requirements.

3. Application Review and Selection

Assigned Staff:

Alisa Bray (Director, Operations, Portfolio, and Client Engagement, UBIZ Venture Capital)

Donna Dabbs (UBIZ Business Consultant)

Michael Obi (CEO President & Chief Credit Officer, UBIZ Venture Capital)

Responsibilities:

- Organize the review committee and facilitate a fair and transparent evaluation process.
- Guide the selection of grantees and develop scoring criteria.

4. Financial Management

Assigned Staff:

Michael Obi (CEO President & Chief Credit Officer, UBIZ Venture Capital)

Alisa Bray (Director, Operations, Portfolio, and Client Engagement, UBIZ Venture Capital)

Donna Dabbs (UBIZ Business Consultant)

Responsibilities:

- Manage the allocation of grant funds, ensuring adherence to budgetary guidelines.
- Provide financial reporting and compliance documentation as required by the City of Cleveland Heights.

5. Outreach and Recruitment

Assigned Staff:

Taunya Scruggs (Program & Marketing Coordinator, UBIZ Venture Capital)

Responsibilities:

- Develop and implement a comprehensive marketing and outreach plan.
- Engage the Cleveland Heights business community through social media, email campaigns, and local events.

6. Outcome Tracking and Reporting

Assigned Staff:

Alisa Bray (Director, Operations, Portfolio, and Client Engagement, UBIZ Venture Capital)

Responsibilities:

- Collect and analyze data from grant recipients to assess the impact of the program.
- Prepare and submit reports to the City of Cleveland Heights.

7. Compliance and Documentation

Assigned Staff:

Michael Obi (CEO President & Chief Credit Officer, UBIZ Venture Capital)

Alisa Bray (Director, Operations, Portfolio, and Client Engagement, UBIZ Venture Capital)

Donna Dabbs (UBIZ Business Consultant)

Responsibilities:

- Ensure compliance with legal and financial regulations.
- Maintain all necessary documentation and submit required reports to city officials.

Scope of Services and Schedule

1. Program Coordination

- UBIZ will oversee the coordination of all activities related to the grant program, including meetings with city officials, stakeholders, and the review committee to ensure that program objectives are met.
- Deliverables: Meeting agendas, minutes, and communication plans.
- Timeline: Ongoing throughout the program (Kick-off meeting scheduled within 1 week of contract award).

2. Eligibility Verification

- UBIZ will review all grant applications to ensure they meet the established eligibility criteria before advancing them to the review stage. Criteria will be developed in collaboration with the City of Cleveland Heights.
- Deliverables: Application review checklists, eligibility reports.
- Timeline: Verification process to begin within 1 week of application receipt.

3. Application Review and Selection

- UBIZ will facilitate the application review process by organizing a review committee, ensuring a fair and transparent selection process. Scoring criteria will be developed, and the committee will be guided to make recommendations for grant awards.
- Deliverables: Review committee materials, scoring criteria, and selection reports.
- Timeline: Completed within 2 weeks after the eligibility verification process.

4. Financial Management

- UBIZ will manage the disbursement of grant funds, ensuring compliance with all budgetary guidelines. Funds will be distributed in line with program goals, and UBIZ will provide regular financial reporting to the City of Cleveland Heights.
- Deliverables: Financial reports, grant disbursement schedules, and compliance documentation.
- Timeline: Ongoing throughout the grant disbursement period; financial reporting will be submitted quarterly.

5. Outreach and Recruitment

- A comprehensive outreach plan will be developed and executed to engage the Cleveland Heights business community, particularly businesses that may have limited access to traditional funding. Emphasis will be placed on outreach to Minority, Women-Owned, and Veteran-Friendly Business Enterprises.
- Deliverables: Outreach plan, promotional materials, campaign reports.
- Timeline: Outreach plan to be developed within the first 2 weeks; outreach and recruitment ongoing throughout the application period.

6. Outcome Tracking and Reporting

- UBIZ will collect data on business growth, job creation, and community impact. These metrics will be analyzed to assess the success of the program and report to the City of Cleveland Heights.
- Deliverables: Data tracking tools, outcome reports, final program assessment.
- Timeline: Ongoing post-award tracking with outcome report submitted each month.

7. Compliance and Documentation

- UBIZ will maintain documentation, ensuring that the grant program complies with all legal and financial regulations. Required reports will be submitted to the City of Cleveland Heights in a timely manner.
- Deliverables: Compliance documentation required legal and financial reports.
- Timeline: Ongoing; final compliance report due at the conclusion of the program.

Summary of Key Dates

- Launch Date: December 1 (Assumes RFQ Award notification by November 15)
- Kick-off Meeting: December 8
- Program Finalization with City Staff: January 15
- Application Deadline: June 30 (ongoing until this date)
- Eligibility Verification: Start within 1 week of each application submission.
- Application Review: Conducted in batches ongoing as applications are received.
- Quarterly Financial Reports: Due March 31, June 30, September 30, December 31.
- Final Outcome Report: Due December 31.
- Final Compliance Report: Due December 31.

Here's a suggested report table to capture program updates for the grant program, focusing on program applications, approved applications, and funded applications. This table can be updated monthly to reflect the status of each category.

Reporting Rubric/Table for Program

Reporting Period	Total Applications Received	Approved Applications	Funded Applications	Total Funds Disbursed	Comments/Notes
December 2024					
January 2025					
February 2025					
March 2025					
April 2025					
May 2025					
June 2025					
July 2025					
August 2025					
September 2025					
October 2025					
November 2025					
December 2025					

Cost : Budget Allocation for Small Business Grant Program

Category	Amount	Percentage of Total Fund
Total Grant Fund	\$300,000	100%
Administrative Fees	\$30,000	10%
1. Small Business Grant Awards	\$240,000	80%
- Number of Grants (e.g., 12 grants @ \$20,000 each)	\$240,000	
2. Marketing and Outreach	\$10,000	3.33%
- Development of marketing materials	\$2,500	
- Advertising (digital, social media, etc.)	\$3,000	
- Outreach events and promotions	\$4,500	
3. Application Review and Selection Process	\$10,000	3.33%
- Review panel stipends	\$5,000	
- Application processing software/tools	\$5,000	
4. Monitoring and Reporting	\$5,000	1.67%
- Data collection and analysis	\$3,000	
- Final reporting and program evaluation	\$2,000	
5. Miscellaneous and Contingency	\$5,000	1.67%
- Unforeseen program-related expenses	\$5,000	

Budget Breakdown:

- Small Business Grant Awards (\$240,000):**
Most of the fund is dedicated to direct financial support for small businesses. Based on this allocation, we will provide approximately 12 grants of \$20,000 each.
- Marketing and Outreach (\$10,000):**
These funds would cover the cost of marketing materials, advertising campaigns, and outreach events to promote the grant program and reach eligible businesses.
- Application Review and Selection Process (\$10,000):**
Allocated for managing the application process, this includes stipends for review panel members and software tools necessary to streamline application reviews.
- Monitoring and Reporting (\$5,000):**
This budget covers data collection, outcome tracking, and preparing the final report to assess the program's success and guide future initiatives.
- Miscellaneous and Contingency (\$5,000):**
Set aside for any unforeseen program-related costs that may arise during the execution of the grant program.

Minority, Women-Owned, and Veteran-Friendly Business Enterprises (MBE/WBE/VBE)

At UBIZ, we are committed to fostering diversity, equity, and inclusion in all aspects of the projects we manage. We place a strong emphasis on ensuring that Minority Business Enterprises (MBE), Women-Owned Business Enterprises (WBE), and Veteran-Friendly Business Enterprises (VBE) are meaningfully involved in the execution of all programs. This focus not only aligns with our organizational mission but also ensures that underrepresented groups have equitable access to opportunities that contribute to economic growth and community development.

As part of our commitment to equitable and fair employment practices, UBIZ will ensure that any contracted services for the Cleveland Heights Small Business Grant Program comply with prevailing wage standards as mandated by local, state, or federal regulations. This is particularly important for ensuring that all employees—whether hired directly or through subcontractors—are compensated fairly for their work. Key Strategies for Inclusion:

- **Outreach to Certified MBE/WBE/VBE Firms:** We will engage with local and regional MBE/WBE/VBE networks, including organizations such as the Minority Business Assistance Center (MBAC), to ensure that certified firms are aware of the opportunities available within the project.
- **Subcontracting Opportunities:** For any subcontracting needs that arise in the execution of the program (e.g., marketing, outreach, or data management, consideration will be given to MBE/WBE/VBE firms to ensure they are actively engaged in the project's delivery.
- **Procurement Policies:** UBIZ will adopt procurement policies that give preference to MBE/WBE/VBE vendors, ensuring that our contracting practices support the development and growth of minority-, women-, and veteran-owned businesses.

Statement of Non-discrimination

UBIZ will comply with all applicable federal, state and local laws with regard to fair employment practices and will not discriminate on the basis of the protected classes identified in Section 749.01 of the Cleveland Heights Codified Ordinances (age, race, color, religion, sex, familial status, national origin, disability, sexual orientation, or gender identity or expression) in connection with the Project.

Support From Relevant Parties

UBIZ VENTURE CAPITAL, AFFILIATED WITH URBAN LEAGUE OF GREATER CLEVELAND, WILL HELP FIRSTENERGY'S SUPPLY CHAIN GROUP EXPAND OPPORTUNITIES FOR AFRICAN AMERICAN AND OTHER DISADVANTAGED SMALL BUSINESS SUPPLIERS

PRESS RELEASE: AKRON, Ohio, March 9, 2022 -- To help expand and grow minority-owned businesses in northeast Ohio, FirstEnergy Corp. (NYSE: FE) today announced a \$1 million contribution to UBIZ Venture Capital, a small business lending program affiliated with the Urban League of Greater Cleveland, a 501(c)(3) organization. UBIZ provides counseling, technical assistance and loans to African American and minority-owned businesses with high-growth potential that are having difficulty securing capital.

The FirstEnergy grant will be used to establish the new "UBIZ Access Fund II," which will make loans to qualifying minority-owned or controlled small businesses located in Cuyahoga, Summit, Lake and Lorain counties. FirstEnergy's contribution will be paid in quarterly installments of \$250,000, and UBIZ will provide quarterly reports to FirstEnergy summarizing the UBIZ Access Fund II lending activity.

"By contributing to UBIZ Venture Capital, our goal is to help minority-owned businesses make a positive economic impact in our northeast Ohio service area, with the hope that some of these companies become FirstEnergy suppliers," said Rich Sweeney, vice president, Supply Chain, FirstEnergy. "Supporting UBIZ is an extension of our existing Diverse Supplier Development Program, which involves mentorship and training for minority-owned businesses throughout the FirstEnergy footprint. UBIZ has a strong history of identifying and successfully supporting minority businesses and we look forward to partnering with them."

FirstEnergy has committed to achieving a 20% diversity spend by 2025 for its company-wide Supply Chain expenditures. In 2021, FirstEnergy achieved 16% of Supply Chain spending with diverse suppliers.

"We greatly appreciate FirstEnergy's generosity and willingness to create the UBIZ Access Fund II to expand the scope of our small business loan program," said Michael Obi, executive vice president, Economic Development, Urban League of Greater Cleveland and president of UBIZ Venture Capital. "FirstEnergy's support aligns with UBIZ's long-term goal of sustaining existing, and creating additional, viable, minority-owned small businesses that generate jobs for community residents and build community wealth."

To be considered for an UBIZ Access Fund II loan, interested businesses can go to www.ubiz.biz.

FirstEnergy is dedicated to integrity, safety, reliability and operational excellence. Its ten electric distribution companies form one of the nation's largest investor-owned electric systems, serving customers in Ohio, Pennsylvania, New Jersey, West Virginia, Maryland and New York. The company's transmission subsidiaries operate approximately 24,000 miles of transmission lines that connect the Midwest and Mid-Atlantic regions. Follow FirstEnergy on Twitter @FirstEnergyCorp or online at www.firstenergycorp.com



Date: November 4, 2024

To: City Council

From: Eric Zamft, Director of Planning & Development

Subject: OHM Advisors - South Taylor Road TLCI Road Diet Project Traffic Study

Purpose Statement:

To authorize the Mayor to execute a contract with OHM Advisors for an amount not exceed \$46,090 to prepare a Traffic Study for the South Taylor Road TLCI Project. Such services would be allocated from ARPA funds. The administration is suggesting emergency passage on First Reading to ensure that the ARPA funds are encumbered by December 31, 2024.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? ARPA funds must be encumbered prior to December 31, 2024.

Is passage on first reading necessary: Yes: _____ X No: _____

If yes, why? ARPA funds must be encumbered prior to December 31, 2024.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

Proposed: 11/04/2024

RESOLUTION NO. 208-2024(PSH), *First Reading*

By Mayor Seren

Resolution authorizing the Mayor to execute a contract with OHM Advisors for traffic consulting services including the preparation of the South Taylor Road TLCI Road Diet Project Traffic Study, and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, in 2019 the Northeast Ohio Areawide Coordinating Agency (“NOACA”), through its Transportation for Livable Communities Initiative (“TLCI”), created a shared transportation vision for the Taylor Road Corridor within the Cities of University Heights, East Cleveland, and Cleveland Heights (the “Project”); and

WHEREAS, the City of Cleveland Heights (the “City”) and the City of University Heights applied for and received a TLCI Implementation Grant to implement Phase 1 of the Project, from Euclid Heights Boulevard south to Meadowbrook Boulevard; and

WHEREAS, as part of the grant requirements, a traffic study is necessary in order to receive Ohio Department of Transportation (“ODOT”) approval; and

WHEREAS, on or about October 11, 2024, a Request for Proposals (“RFP”) was issued by the City for a consultant to provide traffic engineering services for the preparation of the South Taylor Road TLCI Road Diet Project Traffic Study; and

WHEREAS, the City received six (6) responses, which were all deemed complete; and

WHEREAS, each of the responses were reviewed by the Department of Planning & Development staff; and

WHEREAS, after evaluating responses, Planning & Development staff recommended to the Mayor that OHM Advisors, with offices located at 6001 Euclid Avenue, Suite 130, Cleveland, OH 44103, would provide the best service to the City; and

WHEREAS, the Mayor has recommended that the services offered by OHM Advisors best meets the City’s needs; and

WHEREAS, OHM Advisors proposed providing such services for up to \$46,090; and

WHEREAS, such services are proposed to be paid for via American Rescue Plan Act (“ARPA”) funds and, therefore, will have no impact on the City’s operating budget; and

RESOLUTION NO. 208-2024(PSH)

WHEREAS, this Council supports retaining an engineering consultant to prepare the South Taylor Road TLCI Road Diet Project Traffic Study and believes that such service would be in the interests of the City and its residents; and

WHEREAS, this Council wishes to authorize a contract with OHM Advisors for traffic engineering consulting services related to the preparation of the South Taylor Road TLCI Road Diet Project Traffic Study.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor shall be and is hereby authorized to execute a contract with OHM Advisors to provide traffic engineering services related to the preparation of the South Taylor Road TLCI Road Diet Project Traffic Study. Compensation for the services detailed therein shall not exceed \$46,090. All agreements hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to encumber ARPA funds prior to December 31, 2024. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

RESOLUTION NO. 208-2024(PSH)

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor

Request for Proposals for

South Taylor Road TLCI Road Diet Traffic Study

City of Cleveland Heights, Ohio



Improving Connectivity and Safety

✧ ✧ ✧
✧ **Hi, there!**

The South Taylor Road TLCI project is another example of the City of Cleveland Heights' commitment to building a safe and equitable transportation network. OHM Advisors' mission of Advancing Communities aligns directly with the City's strategy for delivering improvements that safely connect people through all modes of transportation.

Our team, led by Principal Josh Slaga, a transportation engineer with a passion for safe and effective roadways for all users, is dedicated to ensuring project success. Project Manager Jon Grimm brings specialized experience in traffic analysis within the ODOT requirements. This team is currently working together to deliver traffic analysis on critical safety and multi-modal projects such as the City of Canton Safety Action Plan, City of Akron SS4A supplemental traffic and corridor studies, Newburgh Heights Harvard Avenue Road Diet, and various projects throughout East Cleveland. These projects, in addition to others shown in the SOQ, have helped OHM cultivate a strong relationship with ODOT and NOACA leading to a thorough understanding of the requirements for a successful, comprehensive, and efficient road diet study.

The OHM and team offers:

- Local insight backed by national best practices in traffic and transportation engineering.
- Comprehensive understanding of the ODOT requirements and the goals of the TLCI program.
- A holistic team of engineers backed by planners, designers, and landscape architects to bring balance to our engineering approach.
- A long-term commitment to the success of the Taylor Road corridor and the impact to surrounding communities in this and future phases.
- Availability to deliver within schedule to help move the project quickly towards implementation.

We are available to answer any questions you may have and wish you the best of luck in the review and selection process.



T (216) 280-3022 **E** josh.slaga@ohm-advisors.com **W** ohm-advisors.com
CONTRACT OFFICE 6001 Euclid Avenue, Suite 130, Cleveland, Ohio 44103

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KEEP SCROLLING FOR THE QUALIFICATIONS OF TEAM.

Introducing the Key Personnel



Josh Slaga, PE Principal

Josh is a proven leader in public works with over 15 years of experience delivering public projects in communities throughout northeast Ohio. Josh's commitment extends beyond deadlines and budgets, focusing on projects that not only meet the initial vision but also positively impact communities. From the initial stages of securing funding and navigating public involvement, Josh excels at building consensus and translating community needs into tangible solutions. His experience in planning, design, and construction ensures smooth project execution, minimizing delays and keeping stakeholders informed.

Education Master of Science in Civil Engineering (2014)
Bachelor of Science in Civil Engineering (2009), University of Akron

Registration Professional Engineer: OH, 2012, #76770



Jon Grimm, PE, PTOE Project Manager

Jon's diverse background in traffic engineering and construction allows him to contribute to various stages of the design process. This wide range of experience has given him a unique perspective in solving complex problems with multiple design solutions. Jon has a passion for traffic engineering, and specializes in maintenance of traffic, studies, and signal design/operation. He is also thoroughly familiar with Ohio Department of Transportation (ODOT) design specifications and processes. Jon was recently honored as the 2021 Young Engineer of the Year by the Institute of Transportation Engineers, Ohio Section.

Education Bachelor of Science in Civil Engineering, The University of Akron (2011)

Registration Professional Engineer: OH, 2015, #PE.80245
Professional Traffic Operations Engineer (PTOE): 2022, Certificate #5446

Introducing the Key Personnel



Stephan Maxe, PE, PTOE Lead Engineer

Stephan Maxe is a Traffic Engineer with a passion for safety. He has an extensive history of performing Road Safety Audits for both state and local projects, and served as the Lead Traffic engineer for the West Warren Streetscape project which incorporated a road diet along with other safety improvement features. He is skilled in the use of Synchro/SimTraffic, HCS, and has performed crash analysis, data collection, signal warrant analysis and signal timing calculations.

Education Master of Science in Civil Engineering, Wayne State University (2011)
Bachelor of Science in Civil Engineering, Michigan State University (2009)

Registration Professional Engineer; MI, 2020, #6201070041; OH, 2015, #80417
Professional Traffic Operations Engineer, 2024



Lauren Hull, EIT Engineer

Lauren Hull is experienced in many traffic engineering aspects. She has worked on several signing, pavement marking, and maintenance of traffic plans for both freeway and non-freeway segments. Her knowledge of standards helps to effectively complete these plans. She also works on traffic signal optimizations, crash analyses, road safety audits, data collection, and traffic impact study reviews. Data collection includes volume, speed, and parking counts along with intersection control evaluations. Lauren has prepared several crash analyses while at OHM and is familiar with potential causes along with mitigations for these crashes. She is very thorough in her analyses and reviews each component of the crashes. In addition to traffic signal optimization, Lauren recently became involved in the signal design process. She has worked to prepare sidewalk design calculations along with preparing signal layout plans. She has experience using Synchro/SimTraffic, SignCAD, Microstation, AutoCAD, and MiSigns.

Education Bachelor of Science in Civil Engineering, Michigan State University (2022)

Traffic Control Plan

City of Huron & ODOT District 3

U.S. 6 was scheduled for rehabilitation as part of ODOT's urban paving program including the removal of a non-warranted signal at the Berlin Road intersection and a new intersection geometric layout to improve site angles. OHM provided roadway and drainage design, surveying, and utility coordination for the rehabilitation.

During the construction phase, the City expressed interest in a trial period of a road diet traffic control layout that had previously been presented at public meetings. The road diet consisted of reducing automobile lanes to one lane in each direction, adding a left-turn/dual-turn center lane, and adding a bicycle lane in both directions. This reconfiguration was tested for about a year with public feedback driving the process of final implementation.

An additional traffic study was performed during the road diet test to evaluate operational conditions and identify any potential issues with long-term implementation of the road diet. Public engagement and outreach included a dedicated phone line at city hall, project link on the city web portal, and public meetings.

In addition to an operational analysis, crash data was obtained from the ODOT GIS Crash Analysis Tool (GCAT) throughout the project area to provide a comparison between pre- and post-lane configuration changes. The analyzed data showed that the revisions to the lane configurations did not create any notable crash trends and that the traffic calming effects of slower speeds will help mitigate the likelihood of serious and fatal crashes moving forward.



Lake Road/Clifton Boulevard

Cuyahoga County Department of Public Works (CCDPW)

Following the Community Confluence Plan, our team worked with Cuyahoga County on the Clifton Boulevard-Lake Road Preliminary Engineering (PE) Study to further explore the feasibility of the Plan's primary recommendations. Our team developed alternatives and preliminary engineering documents for a multi-use path and pedestrian improvements along a 1.3-mile segment of a residential arterial. OHM is currently working on the final design that will transform two of the four underused lanes of traffic into a tree-line bicycle and pedestrian greenway with pedestrian lighting for this corridor. The new design will also enhance safety by improving crosswalks and enhancing the crossings for better visibility; converting a signalized intersection into a roundabout; upgrading the remaining signalized intersections; resurfacing the asphalt pavement; and updating street lighting.

Services included design and preliminary engineering, including roadway modifications, traffic and signal analysis, multi-use trail design, landscape design, right-of-way impacts assessment, NEPA documentation, cost estimates, and public engagement. Our team is currently working on the final engineering for the project. OHM team subconsultants who are working on this project include Euthenics, NEAS, Lawhon and OR Colan.



West Warren Streetscape; M-39 to Mettetal

City of Detroit

OHM engaged in the stakeholder engagement and led the conceptual development of the corridor vision, then completed the design document development and assisted during construction for the West Warren Streetscape. West Warren Streetscape is one of a series of projects under the City of Detroit DPW Complete Streets Program with an emphasis on multiple modes of travel including pedestrians, bicyclists, transit users, and not just personal vehicles. The road had a history of non-compliance with speed limits, crossing locations, and parking lanes, making it an unfriendly place for pedestrians.



Lincoln Way Streetscape

City of Massillon

The design includes traffic calming and pedestrian safety elements such as decorative, high-visibility crosswalks, curb bump-outs to shorten the pedestrian crossing distance and define on-street parking areas; landscape buffers to create comfortable pedestrian space outside the roadway, and a tabled mid-block crosswalk to slow vehicles and prioritize crossing pedestrians. Primarily funded by the USDOT's Transportation Alternatives Program, the project created a safer, more pedestrian-friendly downtown that encourages people to engage with each other in the heart of their community, and adds economic vitality to the area.

Road Diet Study for Campbell Road, Crooks Road & Main Street

City of Royal Oak

As part of a city-wide effort to improve non-motorized mobility through the city, Royal Oak was considering the reduction of some of their roads from 4-lane roads to 3-lane roads, to accommodate the placement of on-road bicycle lanes. This type of reduction is commonly referred to as a “road diet.”

The study limits included the following corridors: Campbell Road from 10 Mile Road to 12 Mile Road; Main Street from Rochester Road to Normandy Road; and Crooks Road from Main Street to Normandy Road.

The study analyzed in detail the potential impacts of implementing road diets along these corridors, identifying where road diets can be implemented and where they would not be ideal. Existing crash patterns were evaluated, as well as modeling the roadway corridors with Synchro / SimTraffic for both existing and forecast traffic volumes, under the current configuration and with lane reductions. It also included a pro /con statement for each corridor that summarized the various evaluation factors.

The study concluded that portions of the corridors would be good candidates for lane reductions. But there were specific locations in each of the three corridors, typically major signalized intersections, where a lack of capacity would lead to unacceptable levels of congestions unless limited placement widenings were provided.



Project Understanding

There has been momentum building for the Taylor Road Corridor Project, which is a shared vision involving the Cities of University Heights and Cleveland Heights (The Cities) to reduce motorist frustrations, address the perception of congestion at major intersections, and encourage the use of multimodal transportation along the Corridor. Coming out of the NOACA TLCI Taylor Road Corridor Study, completed in 2019, a road diet was presented as the preferred alternative along the corridor. To meet the requirements of ODOT to implement the road diet, this traffic study is required. A TLCI implementation grant was received to implement Phase 1 of the study, which covers the 1.5-miles from Meadowbrook Boulevard extending north to Euclid Heights Boulevard. The implementation grant would be used to install the road diet, eliminate select on-street parking and install bicycle lanes along with curb extensions.

Approach to the Project

Traffic models of the study area will be created using Synchro/SimTraffic software. The models will incorporate new traffic counts, including applicable adjustments, at the signalized intersections while using existing geometry.

Once the existing condition models are developed, Level-of-Service (LOS) will be determined for the intersections to establish a baseline for the study. From there, the road diet scenario will be analyzed under Opening Year and Design Year traffic volumes. Comparison tables will be prepared to show how the Opening Year compares to the Design Year, and no-build compares to build conditions. Depending on the results of the comparisons, recommendations will be provided for any areas where the road diet may not be practical.

In addition to analyzing the road diet along the corridor, the study will also look at signal warrants for all signals within the study limits, prepare a crash analysis, work with the Hebrew Academy of Cleveland to assess impacts to pick-ups and drop-offs, evaluate projected traffic diversions, and look at opportunities for pedestrian accommodations by way of curb extensions. The overall process will be detailed in the final report.



Scope of Work

A detailed breakdown of the proposed project scope is included. The components of this work plan are as follows:

Task 1: Kickoff Meeting

OHM will meet with the City and other stakeholders (ODOT, NOACA, University Heights) to kickoff the project. At this meeting the existing and needed data will be identified along with the process to obtain the data. The kickoff will also review the schedule for the project and discuss funding opportunities and how they fit into the timeline.

Deliverable: Kickoff Meeting Summary

Task 2: Data Collection and Review

New data will be collected for the operational analysis. The project will obtain the following data:

- **Traffic Kickoff** – OHM team will organize the early coordination meeting with ODOT, NOACA, and City representatives to establish the requirements for traffic data collection and analysis. This will include discussion of forecast data and confirmation of Opening and Design Years of 2025 and 2050 respectively.



- **Traffic volumes (all modes)** – OHM will team with Loukas Engineering as a sub-consultant to collect the necessary data. Loukas will use video data collection and provide data reduction for the peak periods (7-9 AM and 3-6 PM) as turning movement counts at ten (10) signalized intersections within the study limits: Meadowbrook Blvd, Silsby Rd, Cedar Rd, Washington Blvd, Superior Rd, Antisdale Ave, Blache Ave, Desota Ave/Bendemeer Rd, Severn Rd, and Euclid Heights Blvd.
- **Design traffic** – Applicable adjustments will be applied to traffic count data to establish Opening and Design Year traffic volume plates.
- **Geometric data** – OHM will collect the field and geometric data needed to understand the physical and operational characteristics of the intersections.
- **Crash data** - OHM will obtain traffic crash history data over a minimum five (5) year period.
- **Signal timing** – It is expected that the City will provide traffic signal timing permits for the signalized study intersections.
- **Traffic growth** – OHM will coordinate with ODOT/NOACA to establish a traffic growth rate to allow for 2050 Design Year analysis.

Deliverable: OHM will compile and/or summarize the data for inclusion in the report.



SCOPE OF WORK **CONTINUED...**

Task 3: Data Analysis

The operational analysis will focus on the 2025 Opening Year AM and PM peak commuter periods as well as a 2050 Design Year. The models will examine both the existing lane configurations and the road diet scenario. Models will be developed using Synchro/SimTraffic. Data will be input into the model including the geometric, operational and volume data collected with capacity calculation results included in the report.

Each intersection will be evaluated in Synchro with existing cycle lengths, phasing, timings, and lane geometries to determine the existing and future operating conditions, such as level of service, delay, travel time and vehicle queuing. The project team will identify operational problems, such as intersections where the level of service (LOS) is LOS E or lower, where the turning queues are greater than the available storage lengths, and where there are closely spaced intersections.

In addition to the traditional operational analysis, the study will incorporate the following tasks as requested in the RFP:

- Evaluation of the impacts to pick-up and drop-off times at the Hebrew Academy of Cleveland.
- Identify any projected diversions.
- Identify areas of concern where a reduced footprint may not be practical.
- Identify options for curb extensions, including drainage considerations.
- Conduct signal warrant analyses for all traffic signals in relation to Warrant 2 and 3.

Deliverable: Synchro Models for 2025 and 2050 Peak Periods, Summaries of all analyses completed for inclusion in report.

If Authorized Task: Supplemental evaluation using 24-hour framework as described in NCHRP Report 1036 (Roadway Cross-Section Reallocation: A Guide) will be conducted if requested. The evaluation is a safety-first approach to allocate roadway's space to reflect a community's true priorities, rather than prioritizing ease and convenience for drivers.

Task 4: Crash Analysis

OHM will review traffic crash history data over a minimum five (5) year period, inclusive of collisions at the signalized intersections as well as along the corridor segments. We will complete a simplified assessment of the traffic crash history and identify potential trends and associated mitigation options. Identified concentrations of crashes will be subject to additional analysis to review from crash patterns that may be associated with the current lack of a center turn

lane for left turns over the length of the corridor. Clearinghouse Crash Modification Factors will be utilized to show the potential improvements in safety. Additionally, economic analysis of proposed improvements will be provided utilizing ODOT's ECAT tool.

Deliverable: Crash Analysis Summary for inclusion in report.

Task 5: Report

A report will be developed to discuss the challenges and opportunities within the corridor. Data collected and reviewed as part of the study will be summarized. The findings related to the practical alternatives will be discussed. This document will be provided to the City for review. In addition to City reviews, the final report will be provided to ODOT for their review and approval.

Deliverables: Draft Report and Final Report

Task 6: Meetings

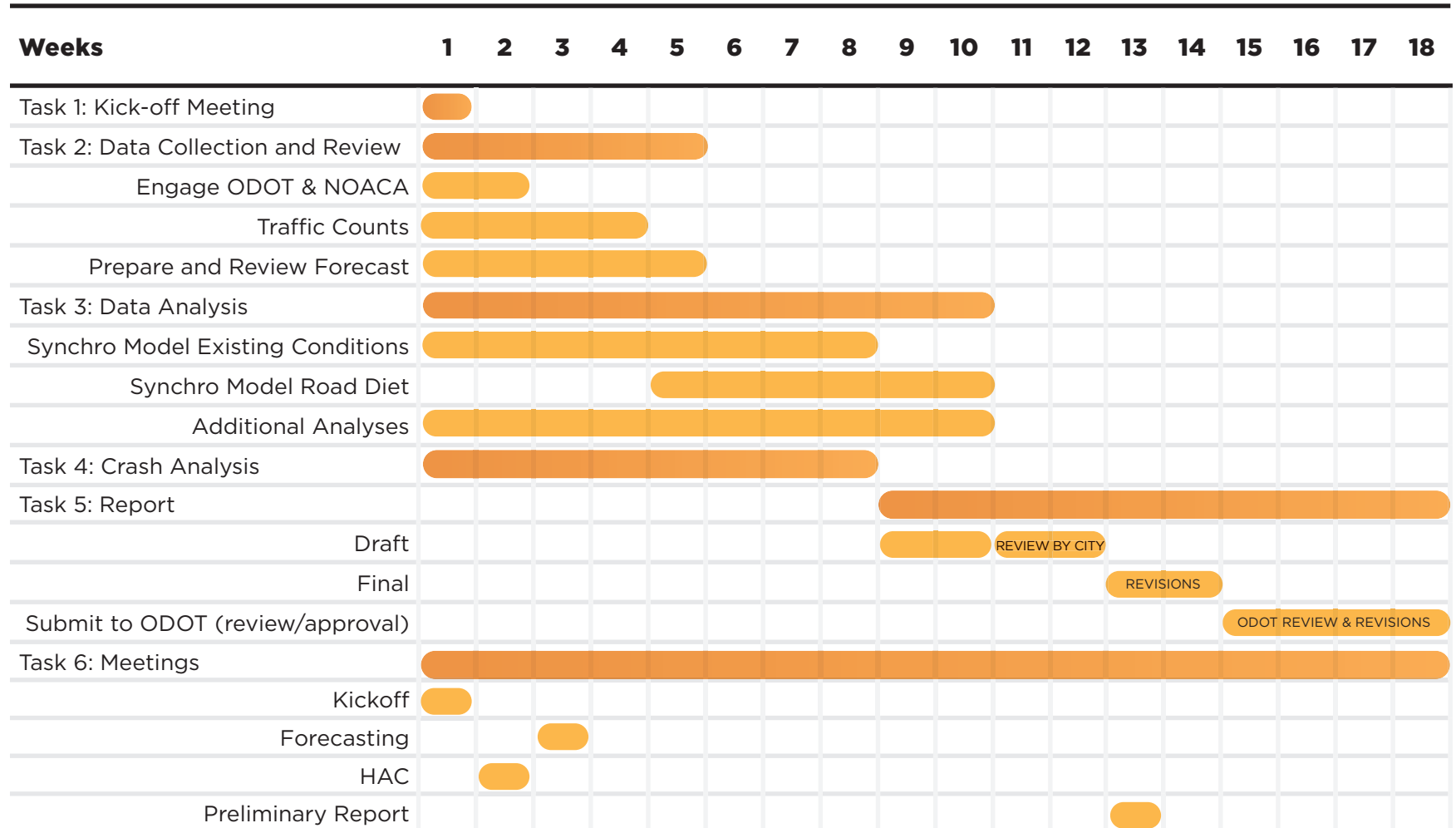
It is anticipated that there will be four (4) meetings held for the study. The fee associated with the meetings assumes that the meetings will be hybrid with both an in-person and virtual option:

- Kickoff Meeting
- Traffic Forecasting Meeting with ODOT and NOACA
- Hebrew Academy of Cleveland Meeting
- Preliminary Report Meeting

Deliverable: Meeting Summary of each meeting.

Schedule

Upon receiving a signed proposal, OHM is prepared to begin work immediately and get the data collection scheduled along with the Kickoff Meeting. It is anticipated that the preliminary report would be available within approximately eight weeks of processing the count data. The final report would then be available to the City within two weeks after review comments are received from the City.



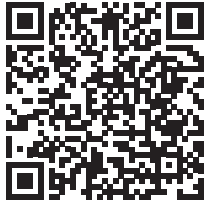
Total Not-to-Exceed Price

Phases	Hours	Cost
Task 1: Kick-off Meeting	4	\$730
Task 2: Data Collection and Review	20	\$8,120
Task 3: Data Analysis	68	\$10,180
Task 4: Crash Analysis	45	\$6,650
Task 5: Report	70	\$10,720
Task 6: Meetings	12	\$2,190
TOTAL	219	\$38,590

If Authorized Task (NCHRP 1036 Evaluation): \$1,500 per roadway segment as identified in the TLCl report. There were five segments identified in the report: D, E, F, G and H.

Statements & Proof of Insurance

E. Statement on Minority, Women-Owned, & Veteran-Friendly Business Enterprises (MBE/WBE/VBE) Inclusion; Prevailing Wage & Local Hiring and F. Statement of Non-Discrimination



At OHM Advisors, we are committed to attracting, retaining, and promoting a diverse workforce of highly talented people, enriching both our internal culture and our collaborative professional efforts for our clients, and reflecting the diversity of the client communities we serve. Putting people first drives our entire mission of Advancing Communities. We want all people to belong, thrive and innovate at OHM Advisors, so we've created a Diversity, Equity & Inclusion Action Plan as a framework for cultivating a culture that supports, empowers and respects diverse talent. We also feel it's our corporate responsibility to set an example for our industry and encourage more diversity in the overall workforce, outside of our walls, for the good of our profession and the communities we serve.

OHM Advisors joined in the signing of the CEO Action for Diversity & Inclusion™ pledge—the world's largest CEO-driven initiative to advance diversity and inclusion within the workplace. The firm has been working toward this day since 2017 as part of the launch of our firm's DEI program. We're thrilled to stand today with the many participating companies to publicly share our current and future program results.

For a team to work well together, its members need to understand each other. As part of our Diversity Action Plan created in 2018, we engaged a nationally recognized expert in strategic diversity leadership, Dr. Damon A. Williams, to conduct ongoing, in-house educational seminars designed to help us have important conversations with each other about diversity and inclusion. The firm's DEI elevation program has steadily expanded in scope since 2018 with programming, experts, and staff covering a range of important topics.

Our Subconsultant



Loukas Engineering, Limited was founded by Anne M. and Nicholas J. Loukas in 2010 as a civil engineering firm specializing in traffic engineering. In 2012, the firm began to focus on traffic counts and traffic data collection. Most of the traffic counts performed by Loukas Engineering are performed using Miovision Technologies. Utilizing Miovision, Loukas Engineering can perform turning movement counts, road volume counts (ADT counts), roundabout counts, gap studies, and bike and hike trail counts. We currently own and operate 24 Miovision Scout units with 24 Connect Adapters and 6 Miovision Scout Plus units. In the last ten years, Loukas has performed more than 600 projects accounting for nearly 5,000 traffic counts.

Certified Disadvantage Business Enterprise (DBE) in Ohio (Certificate attached)



U.S. Department of Transportation

Federal Transit
Administration

Federal Highway
Administration

Federal Aviation
Administration

CERTIFIED Disadvantaged Business Enterprise

Loukas Engineering, Limited

This certificate acknowledges that the above named firm is certified (pursuant to the U.S. Code of Federal Regulations Title 49, Part 26) by the State of Ohio UCP as a Disadvantaged Business Enterprise under the following North American Industry Classification System (NAICS) codes:

NAICS CODE

541330
541990
561990

DESCRIPTION

Engineering Services
All Other Professional, Scientific, and Technical Services
All Other Support Services

Steven Sims, Director, Office of Business Development
Greater Cleveland Regional Transit Authority

Certificate Number: 11535

Effective Date: August 21, 2015



THANK YOU & TALK SOON!

Proposed: 11/04/2024

ORDINANCE NO. 209-2024(F), *First Reading*

By Mayor Seren

An Ordinance authorizing the Mayor to enter into one or more installment payment contracts and related agreements in order to finance certain energy conservation improvements pursuant to Section 717.02 of the Ohio Revised Code; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the City of Cleveland heights, Ohio (the “City”) desires to implement energy conservation measures pursuant to Section 717.02 of the Ohio Revised Code; and

WHEREAS, on September 3, 2024, the City adopted Ordinance No. 152-2024, which authorized the City to enter into a guaranteed savings contract with Leopardo Energy in an amount not to exceed Eighteen Million Dollars (\$18,000,000.00) (the “Contract”); and

WHEREAS, the City is authorized and empowered under the provisions of Section 717.02 of the Ohio Revised Code, as amended, to finance energy conservation improvements (as defined in such statute) by entering into installment payment contracts or other appropriate financing instruments for the purchase and installation of energy conservation improvements such as those being acquired and installed under the Contract (collectively, the “Project”) upon such terms and conditions as the City shall deem advisable; and

WHEREAS, the City desires to finance all or some portion of the Project pursuant to one or more installment payment contracts pursuant to Section 717.02 of the Ohio Revised Code; and

WHEREAS, the installment payment contracts to be entered into by the City pursuant to this Ordinance are not subject to competitive bidding requirements; and

WHEREAS, the City has determined that it is necessary and desirable and in the best interest of the City to enter into one or more installment payment contracts to finance the costs of the Project, subject to certain terms and conditions set forth in this Ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. Council hereby authorizes the City to enter into one or more installment payment contracts in a principal amount not to exceed eighteen-million dollars (\$18,000,000.00), at a term not to exceed twenty (20) years, and at an interest

RESOLUTION NO. 209-2024(F)

rate not to exceed Five Percent (5%)(collectively, the "Installment Contract"). The Installment Contract shall be entered into by and between the City and one or more lending institutions or banks (collectively, the "Lender") selected by the appropriate officers of the City on terms and conditions acceptable to such officers of the City, with such changes as shall not be materially adverse to the City and as approved by the Director of Law, all of which shall be conclusively evidenced by the execution thereof, subject to the conditions set forth in this Ordinance. The officers and employees of the City are hereby authorized to take all action necessary or reasonably required by the parties to the Installment Contract to carry out, give effect to and consummate the transactions contemplated thereby (including the execution (in writing or electronically) and delivery of any Escrow and Account Control Agreement with the Lender and an escrow agent, any memorandum of understanding with Leopardo Energy or the applicable vendor, Disbursement Requests, Final Acceptance Certificate or other closing or other documents as contemplated in the Installment Contract.

SECTION 2. Reimbursement for Project Costs. If the City enters into the Installment Contract, the City may be reimbursed out of the proceeds thereof for expenditures paid or incurred in connection with the Project prior to the date of this Ordinance in accordance with the requirements set forth in Treasury Regulations Section 1.150-2. This Ordinance shall constitute a declaration of the City's intent with respect to reimbursing expenses of the Project with proceeds of the Installment Contract within the meaning of Treasury Regulations Section 1.150-2.

SECTION 3. Preparation of Documents. Lathrop GPM LLP, as special tax counsel, together with the Director of Law and other officers and employees of the City, are hereby authorized to work with the Lender, Leopardo Energy, and their respective counsel and others, to prepare for execution by the City all documents necessary to affect the Installment Contract and other actions contemplated hereunder in connection with the financing of the Project.

SECTION 4. Publication of Notice. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance on the City of Cleveland Heights website.

SECTION 5. It is necessary that this Ordinance become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to realize advantageous financing, energy credit applications, and construction costs for planned energy conservation measures. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

RESOLUTION NO. 209-2024(F)

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



Date: November 1, 2024

To: City Council

From: Addie Balester, Clerk
Chris Heltzel, Assistant Law Director

Subject: Bricker Graydon LLP – Amended Agreement

Purpose Statement: To authorize an amendment to an agreement with Bricker Graydon LLP for ARPA related legal counsel services. The previous agreement did not need to come before City Council as the cost was not to exceed \$50,000.00. However, it has been determined that the City wishes to continue using Bricker Graydon's services which necessitates and increase in that fee amount. The first amendment to the engagement letter will be in an amount not to exceed a total of \$150,000.00.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? In order to continue using Bricker Graydon's services without interruption.

Is passage on first reading necessary: Yes: X No: _____

If yes, why? In order to continue using Bricker Graydon's services without interruption.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

Proposed: 11/04/2024

RESOLUTION NO. 210-2024(F), *First Reading*

By Mayor Seren

A Resolution authorizing an amendment of the agreement with Bricker Graydon LLP for American Rescue Plan Act related legal counsel services; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, the American Rescue Plan Act of 2021 is a federal stimulus package intended to provide relief to address the continued impact of the COVID-19 pandemic on the economy, public health, state, and local governments, and individuals, and businesses; and,

WHEREAS, as part of that stimulus package, Local Governments were provided funds to meet the needs related to the impact caused by the COVID-19 pandemic; and,

WHEREAS, the City is considered one of the eligible units of Local Governments under the American Rescue Plan Act, and thus received a considerable sum of money under the American Rescue Plan Act; and,

WHEREAS, the City engaged the law firm Bricker Graydon LLP to directly assist the City Law Department in reviewing eligibility of requests for American Rescue Plan Act Funds, as well as preparing all necessary documentation related thereto; and,

WHEREAS, the City desires to continue to retain Bricker Graydon LLP regarding the City's intended eligible uses of the American Rescue Plan Act funds; and,

WHEREAS, Bricker Graydon LLP's fees for providing legal services related to the eligible use of American Rescue Plan Act Funds initially were set by agreement to not exceed \$50,000; and,

WHEREAS, this Council determines the nature and quality of the legal services provided thus far by Bricker Graydon LLP necessitates an increase in that fee amount to obtain continued legal counsel services in the City's use of American Rescue Plan Act Funds.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLEVELAND HEIGHTS, OHIO, that:

SECTION 1. This Council hereby authorizes and approves the First Amendment to the Engagement Letter with the law firm Bricker Graydon LLP, in an amount not to exceed a total \$150,000, as further described in said First Amendment, attached hereto as EXHIBIT A.

SECTION 2. This Council hereby authorizes the Mayor to countersign, conditioned on the Law Director's approval, the First Amendment to the Engagement Letter.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to deadlines related to the obligation of ARPA Funds. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of the Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved by Mayor: _____

KAHLIL SEREN
Mayor

October 22, 2024

Via Email

Mayor Kahlil Seren
City of Cleveland Heights
40 Severance Circle
Cleveland Heights, Ohio 44118

Re: First Amendment - Terms of Engagement

Dear Mayor Seren:

Thank you for continuing to ask Bricker Graydon LLP (the “Firm”) to serve as counsel in the matter described below.

This letter supplements, representing the first such amendment to, that certain Engagement Letter executed on June 26, 2024 (the “Engagement Letter”), between the Firm and the City of Cleveland Heights, Ohio (the “Client”) as to our providing legal services in the receipt and eligible use of American Rescue Plan Act – State and Local Fiscal Recovery Funds (the “Matter”).

Compensation

The Engagement Letter stated we charge an hourly fee for legal services, with my current hourly rate as \$400.00, and that of my colleague, Art Schoulties, as \$375.00. Further, the Engagement Letter stated we would bill at our hourly rates as work is completed, with a fee set initially at Fifty-Thousand Dollars (\$50,000.), with that amount to include any Disbursements and Third-Party Expenses.

This First Amendment to the Engagement Letter increases the set-fee amount by One Hundred Thousand Dollars (\$100,000.00), for a new total fee not to exceed One Hundred-Fifty Thousand Dollars (\$150,000.00) for the continuation of legal counsel to the Client in the Matter.

Please recall the U.S. Treasury has published its 2022 Final Rule (31 CFR 35.1 *et seq.*) and its regularly updated Coronavirus State and Local Fiscal Recovery Funds’ Frequently Asked Questions to allow the use of such funds to cover the costs of consultants to assist with managing and administering ARPA allocations, to wit: “Recipients may use funds for administering the... program, including costs of consultants to support effective management and oversight, including

October 22, 2024

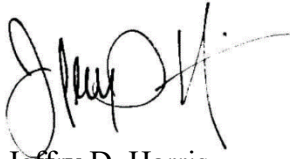
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consultation for ensuring compliance with legal, regulatory, and other requirements” (U. S. Treasury, Frequently Asked Questions updated as of March 29, 2024, Item 10.2).

All other terms and conditions in the Engagement Letter are to remain in full force and effect.

It is a point of personal and professional pride that you have selected us to be your counsel. We look forward to continuing to work with you and your Law Department. Do not hesitate to give me a call at (614) 227-4860 if you have any concerns.

Very Truly Yours,

A handwritten signature in black ink, appearing to read 'Jeffrey D. Harris', with a stylized flourish at the end.

Jeffrey D. Harris
Partner

ACCEPTANCE AND AGREEMENT:

The terms of this First Amendment to the Engagement Letter are understood, approved, and accepted.

City of Cleveland Heights, Ohio

Mayor Kahlil Seren

Date:



Date: November 1, 2024

To: City Council

From: Mayor Kahlil Seren

Subject: 2024-27 Ohio Benevolent Patrolmen's Association Collective Bargaining Unit

Purpose Statement: To grant final approval of the City's tentative labor agreements with the Ohio Patrolmen's Benevolent Association for the period commencing on April 1, 2024, through March 31, 2027.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: X No: _____

If yes, why? The previous agreement terminated on March 31, 2024.

Is passage on first reading necessary: Yes: _____ X No: _____

If yes, why? The previous agreement terminated on March 31, 2024.

If funding is required, is it already budgeted for? Yes: X No: _____

If not already budgeted for, where will funding come from?

Proposed: 11/04/2024

ORDINANCE NO. 211-2024 (AS), *First Reading*

By Mayor Seren

An Ordinance giving final approval of the compensation rates and benefits proposed by the tentative labor agreements with the Ohio Patrolmen's Benevolent Association for the period commencing on April 1, 2024, through March 31, 2027, in SERB Case Nos. 2023-MED-12-1140 (unclassified basic patrol officers and classified police officers) and 2023-MED-12-1141 (Captains, Lieutenants, and Sergeants); granting the Mayor the authority to sign said agreements; amending Section 2 of Ordinance No. 127-2024, "Wage and Salary Ordinance," to incorporate the new terms of said agreements, and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, under Section 121.06 of the Cleveland Heights Codified Ordinances, the City reached tentative agreements with the OPBA; and

WHEREAS, said tentative agreements were ratified by the OPBA on or about October 11, 2024; and

WHEREAS, this Council has determined that the compensation rates and benefits set forth in said tentative agreements are fair and granting final approval of the compensation rates and benefits would be in the best interest of the City and its residents.

BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Council hereby grants final approval of all compensation rates and benefits set forth in the tentative agreements between the City and the OPBA for the period of April 1, 2024, to March 31, 2027, in SERB Case Nos. 2023-MED-12-1140 and 2023-MED-12-1141. Copies of said tentative agreements are on file with the Clerk of Council and is available for inspection.

SECTION 2. The Mayor is hereby authorized to enter into said tentative agreements between the City and the OPBA for the period of April 1, 2024, to March 31, 2027, in SERB Case Nos. 2023-MED-12-1140 and 2023-MED-12-1141;

SECTION 3. Section 2 of Ordinance No. 127-2024, the "Wage and Salary Ordinance," shall be and hereby is amended to henceforth read as follows:

Sworn members of the Police Department who are members of the police bargaining units shall have the terms, conditions, and benefits of employment as described in the labor agreements and other related documents between the City of Cleveland Heights and the Ohio Patrolmen's Benevolent Association. The agreements covers the period commencing on April 1, 2024, to March 31, 2027, and may be extended by the agreement of the parties. Copies of the labor agreements and related documents is on file in the Clerk of Council.

ORDINANCE NO. XX-2024 (AS)

SECTION 4. Notice of passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 5. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being that the previous collective bargaining agreement terminated on March 31, 2024. Wherefore, provided it receives the affirmative vote of five or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

TONY CUDA
President of the Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved by Mayor: _____

KAHLIL SEREN
Mayor



Date: October 15, 2024

To: Addie Balester, Clerk of Council
Chris Heltzel, Assistant Law Director

Cc: Kahlil Seren, Mayor; Danny Williams, CAO

From: Collette Clinkscale, Director of Public Works

Subject: Legislation for Purchase of two (2) Ford F-350 1-ton Regular Cab Trucks

Purpose Statement: To authorize the purchase of two (2) Ford F-350 1-ton Regular Cab trucks from Classic Ford of Madison for the Refuse Division of the Public Works Department in the amount \$98,496.00 through State Contract #RS1018692

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: _____ No: X

If yes, why?

Is passage on first reading necessary: Yes: _____ No: X

If yes, why?

If funding is required, is it already budgeted for? Yes: X No: _____

Capital Budget – account no. 416.6203.3004

Proposed: 10/21/2024

RESOLUTION NO. 197-2024(MSES), *Second Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with Classic Ford of Madison for the acquisition of a two (2) 2024 Ford F-350 one-ton Regular Cab trucks for the Refuse and Recycling Division of the Department of Public Works.

WHEREAS, in order to meet operational needs, it is necessary to two (2) purchase Ford F-350 one-ton Regular Cab trucks for the Refuse and Recycling Division of the Department of Public Works; and

WHEREAS, Section 171.12 of the Cleveland Heights Codified Ordinances authorizes the purchase of machinery, materials, supplies, and other articles through the State of Ohio cooperative purchasing program without obtaining competitive bids; and

WHEREAS, the Mayor has determined that the selected vehicle and equipment may be purchased through this Cooperative Purchasing Program at a lower price than could be obtained through bidding, and that it would be in the City's best interests to purchase said vehicles and equipment by this means.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements necessary for the purchase of a two (2) 2024 Ford F-350 1 ton Regular Cab trucks through State Contract #RS1018692, pursuant to Section 171.12 of the Cleveland Heights Codified Ordinances. The purchase price for both vehicles shall not exceed the sum of Ninety-Eight Thousand Four Hundred Ninety-Six Dollars (\$98,496.00). All contracts hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 3. Wherefore, provided it receives the affirmative vote of four (4) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force thirty (30) days after its passage.

RESOLUTION NO. 197-2024(MSES)

TONY CUDA
President of Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____ Approved: _____

KAHLIL SEREN
Mayor



Date: October 15, 2024

To: Addie Balester, Clerk of Council
Chris Heltzel, Assistant Law Director

Cc: Kahlil Seren, Mayor; Danny Williams, CAO

From: Collette Clinkscale, Director of Public Works

Subject: Legislation for Purchase of two (2) 7.5 yard 50/50 East Dump Truck mounts

Purpose Statement: To authorize the purchase of two (2) 7.5 yard 50/50 Split Easy Dump Direct Truck mounts to go on two 1-ton F-350 trucks from MacQueen Equipment LLC for the Refuse Division of the Public Works Department in the amount \$81,500.00.

Is this legislation recurring: Yes: _____ No: X

Is emergency language necessary: Yes: _____ No: X

If yes, why?

Is passage on first reading necessary: Yes: _____ No: X

If yes, why?

If funding is required, is it already budgeted for? Yes: X No: _____

Capital Budget – account no. 416.6203.3004

Proposed: 10/21/2024

RESOLUTION NO. 198-2024(MSES), *Second Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with MACQUEEN Equipment, LLC. for the acquisition of two (2) 7.5 yard 50/50 Split Body Easy Dump – Direct Truck Mounts for the Refuse and Recycling Division of the Department of Public Works.

WHEREAS, in order to meet operational needs, it is necessary to purchase two (2) 7.5 yard 50/50 Split Body Easy Dump – Direct Truck Mounts for the Refuse and Recycling Division of the Department of Public Works; and

WHEREAS, this equipment is manufactured by Par-Kan Company, the sole manufacturer and supplier for the model RD5050 – 50/50 Easy Dump and

WHEREAS, this dump body will be used by the Refuse and Recycling Division to collect refuse AND recycling of special collections in one trip allowing for the efficient collection of said special collections and,

WHEREAS, the Mayor has determined that the selected Equipment may be purchased through MACQUEEN Equipment and that it would be in the City's best interests to purchase said equipment. .

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor be, and he is hereby, authorized to execute any and all agreements necessary for the purchase of two (2) 7.5 yard 50/50 Split Body Easy Dump – Direct Truck Mounts. The purchase price for two (2) pieces of said equipment and accessory shall not exceed the sum of Eighty-One Thousand Five Hundred (\$81,500.00). All contracts hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 3. Wherefore, provided it receives the affirmative vote of four (4) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force thirty (30) days after its passage.

RESOLUTION NO. 198-2024(MSES)

TONY CUDA
President of the Council

ADDIE BALESTER
Clerk of Council

PASSED:

Presented to Mayor: _____

Approved by Mayor: _____

KAHLIL SEREN
Mayor

Proposed: 10/21/2024

RESOLUTION NO. 199-2024(COTW),
Second Reading

By Councilmember Larson, President
Cuda, Vice President Russell,
Councilmember Mattox,
Councilmember Petras, and
Councilmember Posch

A Resolution proclaiming the City of Cleveland Heights a safe haven for gender-affirming health care.

WHEREAS, the City of Cleveland Heights strives to celebrate diversity and promote equitable policies that make the City a welcoming and inclusive community for all, including people of all gender identities and expressions; and

WHEREAS, gender-affirming health care is evidence-based and broadly supported by major medical associations, including the American Medical Association, the American Academy of Pediatrics, the American Academy of Child and Adolescent Psychiatry, the American Psychiatric Association, the American Psychological Association, the American Counseling Association, the Endocrine Society, the American College of Obstetricians and Gynecologists, the American Urological Association, the American Society for Reproductive Medicine, and the Children's Hospital Association; and

WHEREAS, research demonstrates that gender-affirming health care improves the physical and mental health and well-being of transgender, non-binary, and gender-expansive people; and

WHEREAS, according to the Human Rights Campaign, 39.4 percent of transgender youth live in states, like Ohio, that have passed bans on gender-affirming health care.

WHEREAS, transgender and non-binary youth are disproportionately burdened by poor mental health outcomes, including depression, anxiety, and suicidal ideation and attempts, owing to decreased social support and increased stigma and discrimination; and

WHEREAS, gender-affirming health care is age-appropriate care that is medically necessary for the well-being of many transgender, non-binary, and gender-expansive people who experience symptoms of gender dysphoria or distress that result from having one's gender identity not match their sex assigned at birth; and

WHEREAS, in January 2024, the Ohio General Assembly voted to override Governor Mike DeWine's veto against Ohio House Bill 68 ("H.B. 68"), a bill that bans

RESOLUTION NO. 199-2024 (XX)

transgender, non-binary, and gender-expansive minors from receiving gender-affirming health care; and

WHEREAS, H.B. 68 became effective on August 6, 2024, after the Franklin County Court of Common Pleas rejected a challenge by the American Civil Liberties Union ("ACLU") and lifted a temporary restraining order that had blocked the law in its entirety; and

WHEREAS, the ACLU has appealed the decision to the Tenth District Court of Appeals of Ohio, and following oral arguments that were held on September 11, 2024, a decision is forthcoming; and

WHEREAS, on February 20, 2024, this Council passed Resolution 019-2024, approved by the Mayor on March 1, 2024, condemning the enactment of H.B. 68 as discriminatory, harmful to transgender youth, and a violation of parental rights; and

WHEREAS, people of all gender identities and expressions living in or visiting the City of Cleveland Heights have the support of the Mayor and this Council who believe access to all medically necessary health care that promotes a person's physical and mental health and well-being should be protected; and

WHEREAS, the City of Cleveland Heights has consistently affirmed its commitment to furthering transgender, non-binary, and gender-expansive equity and supporting its transgender, non-binary, and gender-expansive community; and

WHEREAS, the Mayor and this Council wish to proclaim their support for health care professionals who provide gender-affirming health care and for those people who seek, receive, or assist another person who seeks or receives gender-affirming health care in the City of Cleveland Heights, Cuyahoga County, and the State of Ohio;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor and this Council proclaim the City of Cleveland Heights a safe haven for gender-affirming health care.

SECTION 2. The Mayor and this Council reaffirm their condemnation of H.B. 68 as harmful to the physical and mental health and well-being of transgender, non-binary, and gender-expansive youth.

SECTION 3. The City of Cleveland Heights commits to protecting access to lawful gender-affirming health care.

SECTION 4. The City of Cleveland Heights will not criminally prosecute or impose administrative penalties under any local law on any person or organization for providing, seeking, receiving, or assisting another person seeking or receiving gender-affirming health care.

RESOLUTION NO. 199-2024 (XX)

SECTION 5. The City of Cleveland Heights will fully de-prioritize enforcing – and cooperating with or assisting any individual, agency, department, or board to enforce – any federal, state, or local law, rule, or regulation applicable in the State of Ohio that imposes criminal punishment, civil liability, administrative penalties, or professional sanctions, on any person or organization for providing, seeking, receiving, or assisting another person seeking or receiving gender-affirming health care, except as required by law.

SECTION 6. The City of Cleveland Heights will not enforce, will not cooperate with or assist any individual, agency, department, or board to enforce, and will not stop, arrest, detain, or transfer any person to out-of-state custody based on a violation of any state or local law, rule, or regulation of another jurisdiction outside of the State of Ohio that imposes criminal punishment, civil liability, administrative penalties, or professional sanctions, on any person or organization for providing, seeking, receiving, or assisting another person seeking or receiving gender-affirming health care, except as required by law.

SECTION 7. The City of Cleveland Heights will not cooperate with or provide information to any individual, agency, department, or board of another jurisdiction related to that jurisdiction's laws, rules, or regulations imposing criminal punishment, civil liability, administrative penalties, or professional sanctions, on any person or organization for providing, seeking, receiving, or assisting another person seeking or receiving gender-affirming health care, except as required by law.

SECTION 8. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 9. This Resolution shall take effect and be in force from and after the earliest time permitted by law.

TONY CUDA
President of the Council

ADDIE BALESTER
Clerk of Council

PASSED:

RESOLUTION NO. 199-2024 (XX)

Presented to Mayor: _____

Approved by Mayor: _____

KAHLIL SEREN
Mayor